

AGENDA

PARK FOREST PLANNING AND ZONING COMMISSION

**Park Forest Village Hall
Board Room**

7:00 P.M.

**TUESDAY
July 12, 2022**

1. Planning and Zoning Commission Call to Order
2. Review of Minutes
 - a. April 12, 2022, Regular Planning and Zoning Commission Meeting
3. Petitions - None
4. Audience to Visitors
5. New Business
 - a. Planning and Zoning Commission Training
 - b. Code of Conduct for Planning and Zoning Commission
6. Old Business
 - a. Forest Preserve District of Cook County Workshop and Survey Results
7. Communications
 - a. Member Communications
 - b. Trustee Comments
 - c. Staff Communications
8. Adjournment

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the Village Manager's Office at least 48 hours in advance of the scheduled meeting. The Village Manager's Office can be reached via telephone at (708) 283-5605 or via email at athurston@vopf.com. Every effort will be made to allow for meeting participation.

**Park Forest
Planning and Zoning Commission Meeting Minutes
Park Forest Board Room
Tuesday, April 12, 2022**

Present: Chair Vernita Wickliffe Lewis; Vice Chair Marguerite Hutchins; Commissioners Samuel Brooks, Cynthia Burton-Prete, Doug Price; Trustee Liaison Maya Hardy

Staff: Andrew Brown, Planner

Absent: Commissioners Kim Elmore-Perkins, Denise Poston

Visitors: None

Call to Order: Meeting was called to order at 7:04 pm

Review of Minutes March 8, 2022:

Under the Old Business agenda item, at the top of page two, the sentence that reads “They weren’t given a firm answer at the time...” should have “weren’t” replaced by “wasn’t.” The first sentence of the first full paragraph on page two should read, “Park Forest currently has a grant.” The last sentence of the second full paragraph on page two should read, “...will not be a meeting beforehand.”

Under Trustee comments on page two, the ninth sentence which reads “Chief Mannino retirement...” should read “Chief Mannino’s retirement.” The Chicago Heights and Park Forest Annual Gala date should be changed to April 28th instead of April 20th. The “2021 Business Person presentation...” should be changed to “2021 Business Person of the Year presentation...” The sentence “On April 30th, there will be a 5k breast cancer walk at starting at...” should be changed to “On April 30th, there will be a 5K breast cancer walk starting at...” The last sentence of the Trustee comments should add “the Village Hall parking lot” after “...held here in...”

Under staff communications, on page three, the sentence states “The UDO does not state how to deal with community gardens and apiary” should make apiary plural to apiaries. Next last sentence should state “...Environment Commission...” instead of “environmentalist.”

A motion was made to approve the minutes with corrections by Hutchins. Seconded by Burton-Prete. All in favor.

Petitions: None

Audience to Visitors: None

New Business:

- a. Elevating Aging-in-Community in Park Forest – A Strategic Guide

Brown provided the commissioners the Elevating Aging-in-Community in Park Forest Strategic Guide to read over and asked what they thought about the strategic guide.

The Commissioners provided their thoughts regarding the Elevating Aging-in-Community in Park Forest Strategic Guide. One topic discussed included the Jolley Trolley's route and who is using Jolly Trolley services. Burton-Prete asked what the Jolly Trolley's route was. Commissioner's also asked what current services are provided to seniors by the Village of Park Forest. Commissioners stated they go to Food 4 Less, the post office, and Walgreen's. Wickliffe-Lewis asked who makes the decisions for the route. The Commission believed Rich Township decided the route.

Commissioner's asked if the South Suburban Trade's Initiative (SSTI) program would be able to help seniors with small tasks or repairs in their homes. Brown stated program would be providing weatherization repairs and improvements for income-qualified, single family home owners or renters in partnership with the AmeriCorps NCCC team during the summer. This was followed up later in the meeting with a question about whether the Recreation, Parks, and Community Health Department's Teen Zone was able to help seniors with any services.

Price mentioned that instead of a guide, the Village would probably be better off having a coordinator or an ombudsmen instead. Burton-Prete stated there were still advantages to having all of the services in a hard-copy guide for seniors.

Old Business:

- a. Forest Preserve District of Cook County Workshop – March 22, 2022

Brown talked about the workshop. Burton-Prete shared her thoughts about the workshop and the questions she asked the Forest Preserve Representative at the workshop. Burton-Prete stated there is a safety and perception issues that prevailing at the Sauk Trail Woods. Price noted the Forest Preserves are making progress with activities and infrastructure at Sauk Trail Woods but there is a disconnect between services, infrastructure, and expectations. Currently, there are not events at Sauk Trail Woods or youth groups utilizing the space, which makes the area seem unsafe and inactive.

Communications:

- a. **Member Communications:** Hutchins wanted to reiterate about the Pioneers of Park Forest brunch. This will be the first brunch for this group and will be held from 12:00 pm – 2:00 pm on May 21, 2022, at Poppin' Plates. Guests include people who lived in Park Forest for 25 years or more.
- b. **Trustee Comments:** The 2021 Business Person of the Year presentation will be April 25, 2022, at the Village Board Meeting. Janet Fiorenzo of Tower Cleaners is the 2021 winner. On April 30, 2022, there will be a 5K Breast Cancer Walk starting at 8:00 am and

taking place at the old Rich East High School. Also, on April 30, 2022, there will also be a document shredding event in the Village parking lot starting at 9:00 am. The 4th Annual Youth Violent Prevention Drive will be held in the parking lot located south west of the Village Hall from 1:00 pm – 3:00 pm. Board Committee A continues to consider fences and how they are regulated within the UDO. The last meeting will be in May and the Commissioners will be provided a report. Main Street Market starts May 7, 2022. The next Park Forest Business Breakfast will be on May 12 at Dining on the Green at 8:00 am. The Knights of Columbus will be holding their annual mass for first responders at 9:30 am, May 22, 2022.

- c. **Staff Communications:** There maybe zoning applications coming. Major variation for driveway location on Indianwood and potential developments. There was a preliminary discussion with a cannabis infuser and developing in Park Forest. They will be applying for a special use permit if they find a property in Park Forest. They have their transportation and cannabis infuser license. The house at 117 Wilson requires an ordinance to be sold, which will be voted on during a regular Village Board Meeting on April 18, 2022. The Economic Development and Planning Department selected a realtor to sell the house. Once the ordinance is approved, it will give Tom Mick the authority to contract the realtor to sell the house. They are projecting that the house will sell for \$225,000.

Adjournment: A motion to adjourn was made by Price. Seconded by Hutchins. Adjourned at 9:07 pm.