



2022 PARK PERMITS



DEPARTMENT OF RECREATION, PARKS & COMMUNITY HEALTH
350 Victory Dr., Park Forest, IL 60466
708-748-2005
www.villageofparkforest.com

Central and Logan parks are great places for your family gathering or group picnics in Park Forest!

The annual Park Permit Lottery will not be held this year. The procedure for obtaining Park/Equipment Permits for the 2022 season is listed below. If you have any questions, please contact the Department of Recreation, Parks & Community Health at 708-748-2005.

HOW TO OBTAIN A PARK/EQUIPMENT PERMIT

Park Forest Residents - Park Forest residents can call the Department of Recreation, Parks & Community Health at 708-748-2005 beginning Tuesday, February 1, 2022 to schedule an appointment date and time to reserve a pavilion. Appointments for Park Forest residents will be scheduled between February 7 to February 18, 2022, during the hours of Monday 9:30 am - 7 pm, and Tuesday thru Friday 9:30 am - 4:00 pm. The permit holder must be a "Park Forest" resident (Driver's License or State ID with Park Forest address required). If you missed the Park Forest resident dates listed above, please schedule an appointment with the General Public beginning February 21, 2022.

General Public - Beginning Monday, February 21, 2022, the general public (Residents and Non-Residents) can call the Department of Recreation, Parks & Community Health at 708-748-2005 to schedule an appointment date and time to reserve a pavilion. Appointments for the General Public will be scheduled between February 21 to March 18, 2022, during the hours of Monday 9:30 am - 7 pm, and Tuesday thru Friday 9:30 am - 4:00 pm.

After March 21, 2022, Park/Equipment permits will be issued to residents and non-residents without an appointment during the hours of Monday 9:30 am - 7 pm, and Tuesday thru Friday 9:30 am - 4:00 pm for the remainder of the 2022 season.

WHAT TO BRING TO YOUR APPOINTMENT TO SECURE A PARK/EQUIPMENT PERMIT

Please note that individuals are restricted to one picnic date per person.

- **Please arrive on time for your appointment at the Department of Recreation, Parks & Community Health at 350 Victory Dr., Park Forest, IL (Village Hall). If you miss your appointment, you will have to call and reschedule.**
- **Wear a Face Mask**
- **Bring Your State Drivers License or State ID**
- **Full payment is due at time of reserving a permit. Forms of payment accepted are cash, check, charge cards (MasterCard, Visa, American Express and Discover).**
- **A Temporary Liquor Permit is required for all park permits requesting to serve and/or consume alcohol in the parks. See Rate Sheet on back page or call Recreation, Parks & Community Health at 708-748-2005 for more information.**
- **Pavilions may be rented between the hours of 8:00 a.m. and 9:00 p.m. Time stated on permit must include set-up and clean-up time. Park permits do not include reserved time on ballfields or tennis courts.**
- **Park and Equipment Permits are for rain or shine.**
- **Permit cancellations must be made two weeks prior to permit date to be considered for a refund. Permits are subject to the following cancellation fees: Park Permits \$10. Equipment permits 5% of the total fee.**

2022 PARK/EQUIPMENT PERMITS RATES

- Pavilions can be rented between the hours of 8:00 a.m. to 9:00 p.m. Quiet hours after 8:00 p.m.
- Payment is due in full at time of reserving Pavilions and Equipment permits.
- Park and Equipment Permits are for rain or shine.
- Permit cancellations must be made two weeks prior to permit date to be considered for a refund. Permits are subject to the following cancellation fees: Park Permits \$10. Equipment permits 5% of the total fee.

CENTRAL PARK PAVILION

There are two pavilions at Central Park (East and West) with eight tables in each pavilion, and electrical outlets. The East Pavilion has a kitchen with a sink, stove and refrigerator. Restrooms are located between the two pavilions. Two small grills are located by the West Pavilion. Central Park can accommodate small or large groups. Each pavilion at Central Park holds up to 99 people.

Time stated on permit must include set-up and clean-up time.

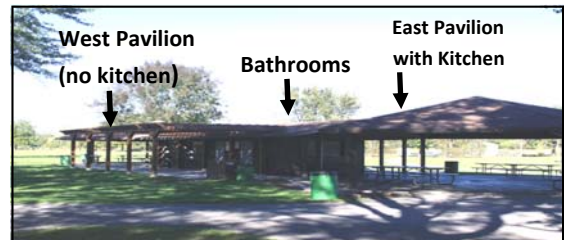
*Groups over 99 people require renting both East and West pavilions.

Groups of 99 or less - East Pavilion with Kitchen - **\$20 per hour**

Groups of 99 or less - West Pavilion - **\$15 per hour**

*Groups of 100-199 - East & West Pavilion - **\$35 per hour**

*Groups of 200 or more - **\$50 per hour**
(Additional fees may apply)



LOGAN PARK PAVILION

Maximum Capacity 40 people

Groups of 40 or less - **\$10 per hour**

Logan Park is for groups of 40 or less. The pavilion includes four picnic tables, electrical outlets and one small grill. A public washroom building is located just a few feet from the pavilion. For an outing at Logan Park, be sure to bring your bikes, roller blades, or walking shoes. The renowned Old Plank Road Trail passes through the center of Logan Park.



TEMPORARY LIQUOR PERMIT

(Please allow a minimum of 10 business days prior to event for processing.)

A Temporary Liquor Permit is required for all park permits requesting to serve and/or consume alcohol in the parks. A Temporary Liquor Permit application must be completed by the Park Permit holder and returned with a \$5 non-refundable fee. Once the Temporary Liquor permit application has been approved by the Village of Park Forest, the permit holder will be required to obtain a \$1,000,000 liability policy through their insurance company before a Temporary Liquor Permit will be issued. Please contact Recreation, Parks & Community Health for more information.

SUPER COOKER

Rent our super cooker when cooking for a crowd at our pavilions. **Fee is \$60** (includes delivery). No deliveries before 8:00 a.m.



BALLFIELD RENTALS

Central Park ballfields A & B can be rented for \$15 an hour with lights or \$10 an hour with no lights. All other ballfield(s) (no lights) Central Park Fields C & D, Illinois, and Indiana are \$10 an hour. Fields can be reserved no earlier than two weeks before the desired date. Contact Kevin Adams at 708-748-2005 for rental inquiries for soccer or football.



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