

**REGULAR MEETING OF THE BOARD OF TRUSTEES
350 VICTORY DRIVE
PARK FOREST, ILLINOIS**

Village Hall

Board Room 7:00 p.m.

July 17, 2023

IN ATTENDANCE: Trustee Theresa Settles, Trustee Tiffani Graham, Trustee Maya Hardy, Trustee Erin Slone, Trustee John Moore, Trustee Randall White and Mayor Joseph Woods

ABSENT: none

STAFF IN ATTENDANCE: Village Manager Tom Mick, Deputy Chief Paul Brian Rzycki, Deputy Fire Chief Tracy Natyshok, Village Attorney Priscilla Centeno, Human Resource Director Jason Miller, Director of Economic Development Sandra Zoellner, Assistant Director of Finance Sharon Floyd, Director of Parks, Recreation, and Community Health Kevin Adams, Director of Community Development Larrie Kerestes, Assistant Director of Public Works Nick Christie, IT Coordinator Mark Geising, Village Planner Andrew Brown, and Communication Specialist James Guirguis

OTHERS IN ATTENDANCE: Family and friends of the Fire Department; Gary Kopycinski, eNews Park Forest; Terry Foote, resident

Roll Call

Mayor Woods called the meeting to order at 7:00 PM. and asked Clerk McGann to call the roll.

Pledge of Allegiance

Mayor Woods led the Board and the audience in the Pledge of Allegiance.

Reports of Village Officers

Mayor Woods read a resolution honoring second-generation Police Commander Lloyd Lee Elliot on his retirement after 23 years of dedicated service to the Village of Park Forest and residents. The Board wishes him the best of health and happiness in all his future endeavors. Manager Mick presented Commander Elliot with the resolution. Commander Elliot thanked his wife, children, father, and mother and the Police and Fire Departments for all their support. Each of the Trustees thanked Commander Elliot for his service and commitment to Park Forest and wished him best of luck in his retirement.

Mayor Woods read a resolution honoring Fire Department Captain Phil Myers on his retirement after 30 years of service. The Board wished him a long and healthy retirement. Manager Mick presented Captain Myers with the resolution. Captain Myers thanked the Board, his family, and friends for their support. It was a pleasure service the Park Forest community. The Mayor, the Manager, and each of Trustees thanked Captain Myers for his dedication and service to the Village. They wished him the best in his retirement.

Manager Mick said three oaths of office for promotions were to be administered. He began with Lieutenant/paramedic Michele Paradise and read her bio. She was sworn in by Clerk McGann.

Next Manager Mick read the bio for Shift Commander/paramedic Taylor Bordewyk. He was sworn in by Clerk McGann. Lastly, Manager Mick read the bio for Deputy Fire Chief Mark Cotrano. He was sworn in by clerk McGann.

The Trustees each congratulated and thanked the newly promoted members of the Fire Department, a recognition of your hard work. It was noted that it was a historic occasion as Lieutenant Paradise is the first female in a leadership role. Mayor Woods also commended the Police and Fire Commissioners for the great work that they do.

Mayor

Mayor Woods asked for a moment of silence for Jada Moore. Her death was a tragedy for our community. Social atrocities must be addressed. He will be working with the Manager to establish a Family/Parent Advisory Council to address the needs of families in the community.

Village Attorney

No report

Village Manager

Manager Mick said Wednesday's Main Street Nights will continue into August. More information is on the Village's website. Recruitment for the 6th Park Forest Leadership Academy is taking place. Information can be found on the Village's website and the water bill insert. The Board is meeting on a summer schedule with remaining meetings on August 14, August 21, and an August 5 Saturday Rules Meeting. Manager Mick wished his daughter, Meghan, a happy birthday.

Village Clerk

No report

Reports of Commission Liaisons and Committee Chairpersons

Trustee Settles reported that the Veterans Commission met last week and are in need of three commissioners. The Commission supports veterans in the community. She encouraged residents to participate in the trips that are sponsored by Parks, Recreation, and Community Health Department. The Veterans Day Event is scheduled for November 4.

Trustee Graham offered her condolences on the death of Jada Moore. She encouraged residents to be proactive. If you see something, say something. The Youth Commission met July 13 and are continuing to plan for August 12th Youth Day.

Trustee Hardy noted that Recreation, Parks, and Community Health Board will meet on Tuesday, July 18.

Trustee Slone reported that EDAG met Wednesday, July 12. There is one opening on the Commission. Recyclefest will take place on Saturday, August 12. She encouraged interested residents to sign up the Civic Leadership Academy to learn more about local government works.

Trustee White had no comments.

Trustee Moore offered his condolences on the death of Jada Moore. He encouraged all who deal with those types of tragedies to take care of themselves. There will be a Library Board meeting on Thursday, July 20th. He encouraged residents to take advantage of the mini events the Library is offering. The Planning and Zoning Commission is in need of commissioners.

Citizens Comments, Observations, Petitions

Terry Foote, resident, noted the State Statute regarding timing of raising the mayor’s salary. He also expressed his opinions regarding the manager’s salaries and benefits and the financial health of the Village.

Motion: Approval of Consent

Mayor Woods said the appointment of Cherise Williams is being removed per her request.

CONSENT:

MOVED that the Consent Agenda and each item contained therein be hereby approved:

- 1. MOVED, that the Mayor and Board of Trustees approve the minutes of the Saturday Rules meeting of June 3, 2023, the Special Rules meeting of June 20, 2023, the Regular meeting of June 20, 2023, and the Saturday Rules meeting of July 1, 2023**
- 2. MOVED, that the Mayor and Board of Trustees approve a Resolution recognizing Paul A. Winfrey and thanking him for his dedicated service to the Village of Park Forest.**
- 3. MOVED, that the Mayor and Board of Trustees approve a Resolution thanking Phil Myers for his dedicated service to the Village of Park Forest.**
- 4. MOVED, that the Mayor and Board of Trustees approve a Resolution recognizing Lloyd “Lee” Elliot and thanking him for his dedicated service to the Village of Park Forest.**
- 5. MOVED, that the Mayor and Board of Trustees approve a Resolution authorizing the sale of personal property owned by the Village of Park Forest.**
- 6. MOVED, that the Mayor and Board of Trustees approve a Resolution to appropriate \$419,071 in Motor Fuel Tax Funds for preliminary engineering road improvements to Westwood Drive/Norwood Blvd (FAU 2007) from Sauk Trail to Western Ave.**
- 7. MOVED, that the Mayor and Board of Trustees approve a Local Agency Agreement for preliminary engineering road improvements to Westwood Drive/Norwood Blvd (FAU 2007) from Sauk Trail to Western Ave.**
- 8. MOVED, that the Mayor and Board of Trustees approve the purchase of one Toro Groundmaster 4000-D Tier 4 from Reinders in the amount of \$92,289.41.**

9. MOVED, that the Mayor and Board of Trustees approve a 2023/2024 contract renewal with Homer Tree Service, Inc., for tree removal services and a contract with Winkler's Tree and Landscape for tree pruning and all other work, for the same costs as 2022/2023.

MOVED, that the Mayor and Board of Trustees appoint Andrew Gladstone to an unexpired term on the Economic Development Advisory Group for a term to expire on December 31, 2023.

Approval of the consent agenda was moved by Trustee Hardy and seconded by Trustee Slone. Mayor Woods asked if anyone wished any items be removed from the consent agenda for further discussion. Hearing none, a roll call vote was called by Mayor Woods on the motion to approve the consent agenda.

The consent agenda was approved with the following results:

Ayes: 6

Nays: 1 (White)

Absent: 0

The consent agenda was adopted with six (6) ayes, one (1) nays and none (0) absent.

DEBATABLE:

10. Ordinance: An Ordinance Amending Chapter 2 of the Municipal Code of the Village of Park Forest (Final Reading)

Move for adoption of the ordinance was motioned by Trustee Graham and seconded by Trustee Settles. Mayor Woods asked if there were any questions or comments, noting this item has had discussion. The ordinance was moved and seconded to adopt this ordinance at final reading. Hearing none, the Mayor Woods called for a roll call vote by Clerk McGann. The ordinance was approved following a roll call vote with the following results:

Ayes: 7

Nays: 0

Absent: 0

The ordinance was adopted with seven (7) ayes, no (0) nays, and no (0) absent.

11. Ordinance: An Ordinance Amending Chapter 14 of the Municipal Code of the Village of Park Forest (Final Reading)

Move for adoption of the ordinance was motioned by Trustee Hardy and seconded by Trustee Slone. The ordinance was moved and seconded to adopt this ordinance at final reading. Mayor Woods asked if there were any questions or comments, noting this item has been discussed in previous meetings. Hearing none, the Mayor Woods called for a roll call vote by Clerk McGann. The ordinance was approved following a roll call vote with the following results:

Ayes: 7

Nays: 0

Absent: 0

The ordinance was adopted with seven (7) ayes, no (0) nays, and no (0) absent.

12. Ordinance: An Ordinance Amending Chapters 22 and 34 of the Municipal Code of the Village of Park Forest (Final Reading)

Move for adoption of the ordinance was motioned by Trustee Graham and seconded by Trustee Settles. Mayor Woods asked if there were any questions or comments, noting this item has had previous discussion. Trustee Hardy motioned to have this item to be tabled. Seconded, by Trustee Slone. Motion to table is not debatable. Mayor Woods called for a roll call vote by Clerk McGann. The motion to table was approved following a roll call vote with the following results:

Ayes: 6
Nays: 1 (Graham)
Absent: 0

The item was tabled with six (6) ayes, one (1) nays, and no (0) absent. It will be on the agenda for discussion at a future rules meeting.

13. Ordinance: An Ordinance Amending Chapters 58 and 66 of the Municipal Code of the Village of Park Forest (Final Reading)

Move for adoption of the ordinance was motioned by Trustee Settles and seconded by Trustee Graham. The ordinance was moved and seconded to adopt this ordinance at final reading. Mayor Woods asked if there were any questions or comments, noting this item has had discussion at previous meetings. Hearing none, the Mayor Woods called for a roll call vote by Clerk McGann. The ordinance was approved following a roll call vote with the following results:

Ayes: 7
Nays: 0
Absent: 0

The ordinance was adopted with seven (7) ayes, no (0) nays, and no (0) absent.

14. Ordinance: An Ordinance Amending Chapter 102 of the Municipal Code of the Village of Park Forest (Final Reading)

Move for adoption of the ordinance was motioned by Trustee Settles and seconded by Trustee Slone. The ordinance was moved and seconded to adopt this ordinance at final reading. Mayor Woods asked if there were any questions or comments, noting this item has had previous discussion. Hearing none, the Mayor Woods called for a roll call vote by Clerk McGann. The ordinance was approved following a roll call vote with the following results:

Ayes: 7
Nays: 0
Absent: 0

The ordinance was adopted with seven (7) ayes, no (0) nays, and no (0) absent.

15. Ordinance: An Ordinance Authorizing the Sale of 9 Arrowhead Court, 223 Arrowhead Street, and 228 Arrowhead Street to Habitat for Humanity (First Reading)

This item has had first reading and will be on the agenda for further discussion at a future meeting.

Adjournment

This concluded the Regular Meeting of the Board of Trustees.

There being no further business. Mayor Woods called for a motion to adjourn. Motion was made by Trustee White, seconded by Trustee Graham and passed unanimously by voice vote. The meeting was adjourned unanimously with a voice vote with the following results:

Ayes: 7

Nays: 0

Absent: 0

Mayor Woods adjourned the Regular Meeting at 8:00 p.m.

Respectfully submitted,

Sheila McGann

Village Clerk