

**RULES MEETING OF THE BOARD OF TRUSTEES
VILLAGE OF PARK FOREST, 350 VICTORY DRIVE, PARK FOREST, ILLINOIS
COOK AND WILL COUNTIES**

Village Hall

Boardroom 7:00 p.m.

June 12, 2023

IN ATTENDANCE: Mayor Joseph A. Woods, Trustee Theresa Settles, Trustee Tiffani Graham, Trustee Maya Hardy (via phone conference), Trustee Erin Slone, Trustee Randall White, Trustee John Moore

ABSENT: none

STAFF IN ATTENDANCE: Village Manager Tom Mick, Police Chief Paul Winfrey, Deputy Fire Chief Mark Cotrano, Village Attorney Leslie Kennedy, Director of Finance Mark Pries, Director of Recreation, Parks and Community Health Kevin Adams, Director of Community Development Larrie Kerestes, Director of Public Works Roderick Ysaguirre, Director of Economic Development and Planning Sandra Zoellner and Oscar Osorio, IT consultant

OTHERS IN ATTENDANCE: EDAG Chairman Phil Perkins; EDAG Vice-Chair Margaret Banks; Jerry Shnay Daily Southtown; Gary Kopycinski, E News; residents Terry Foote and Chantinel Laws

Roll Call

Mayor Woods called the Rules Meeting to order at 7:00 pm and asked Deputy Clerk Thurston to take the roll call.

PUBLIC HEARING: FY 2023-2024 BUDGET

Mayor Woods opened the Public Hearing at 7:00 pm and asked if there was anyone in the audience to address the Board regarding the Fiscal Year 2023-2034 Budget. He asked another time if there was anyone who wanted to address the Board.

Terry Foote, 265 Dogwood, said he wanted to follow up on comments he made at a previous meeting regarding the Manager's salary. He submitted a FOIA and the Manager called him as an acting FOIA officer and provided all requested information and offered a survey that includes 140 communities Managers salaries and benefits. Mr. Foote shared his thoughts on the survey.

After asking again and hearing no more comments, Mayor Woods closed the Public Hearing at 7:06 pm.

1. An Ordinance Adopting the Budget for all Corporate Purposes of the Village of Park Forest, Cook and Will Counties, Illinois, in lieu of the Appropriation Ordinance for the Fiscal Year Commencing on the First Day of July, 2023 and ending on the Thirtieth Day of June, 2024

Manager Mick said this items comes out of the Finance Department. The Board has had numerous reviews and discussions of the budget. This is the final stage of the budget which have included the public hearing, discussion, the first reading, and will be on the agenda Tuesday, June 20 for final reading. Mayor Woods asked if there were any questions or comments from the Board. Trustee Slone

thanked the Finance team for the time put into the budget and the quick response to questions asked during the budget review meetings. Trustee Graham seconded what Slone said and appreciates receiving the GFOA award yearly. Mayor Woods added we are one of the most transparent Villages. Hearing no other questions or comments, this item will be on the agenda at the next regular meeting of June 20.

2. Resolution to support renewal of a Cook County Class 8 Tax Incentive for 70 North Street, Park Forest, Illinois

Manager Mick said this item comes out of Economic Development and Planning and with a recommendation from the Economic Development Advisory Group. Director of Economic Development and Planning Sandra Zoellner introduced Hector and Elizabeth Munoz from M&M Pallet. She said this will be the 2nd tax incentive for the property but the first for Mr. & Mrs. Munoz. Mayor Woods welcomed them and asked they introduce themselves and give some background information about the company. Mrs. Munoz said they are a wholesale pallet company and recycle or repurpose pallets. They like Park Forest and see an opportunity for growth in sales and by getting involved in the community. Hearing no other questions or comments, this item will be on the consent agenda at the next regular meeting of June 20.

3. Well 6 Maintenance Contract

Manager Mick said this item comes out of Department of Public Works. Director Ysaguirre reviewed the bids, explained the breakdown and said Great Lakes has worked in the Village before and did this same work on well #2. Trustee Settles asked how many wells have had serviced and maintenance already. Director Ysaguirre said all 6 wells and have been done twice already and this is an ongoing maintenance. Trustee Moore asked since the bid is \$19k lower than other bidders are we losing anything in quality? Director Ysaguirre let him know when bids are that much lower than others they do follow-up with the company to confirm price and details but he feels confident that no quality will be lost. Hearing no other questions or comments, this item will be on the consent agenda at the next regular meeting of June 20.

4. Fiscal 2024 Supply of Water Main Repair Sleeves

Manager Mick said this item comes out of Department of Public Works. This item is in the budget and over the Managers spend authority. Director Ysaguirre said they received 5 bids for this contract, Underground from Shorewood was the lowest bidder. Trustee Hardy asked if we have worked with this company before. Director Ysaguirre said they are our current supplier and are happy with their work. Hearing no other questions or comments, this item will be on the consent agenda at the next regular meeting of June 20.

5. Engineering Services Agreement for an IEPA Public Water Supply Loan Program Project

Manager Mick said this item comes out of Department of Public Works and this would tap into funding at the federal level. Director Ysaguirre said there is a significant amount of funding going into the IEPA program and we can apply for a loan every 5 years. When applying for this addition funding we have to have a plan in place which is why Baxter and Woodman is recommended. We have had success with Baxter and Woodman in the past. Trustee Slone asked if some of the items from the Capital Plan will be included. Director Ysaguirre said yes, if they fit the qualification for the loan. Hearing no other questions or comments, this item will be on the consent agenda at the next regular meeting of June 20.

Mayor's Comments

Mayor Woods dispensed with the comments section of the agenda until the regular meeting.

Manager's Comments**Trustee's Comments****Attorney's Comments****Clerk Comments****Audience to Visitors****Adjournment**

This concluded the Rules Meeting of the Board of Trustees.

There being no further business. Mayor Woods called for a motion to adjourn. Motion was made by Trustee Slone, seconded by Trustee Graham and passed unanimously by voice vote. The meeting was adjourned unanimously with a voice vote with the following results:

Ayes: 7

Nays: 0

Absent: 0

Mayor Woods adjourned the Rules Meeting at 7:38 p.m.

Respectfully submitted,
Angela Thurston, Deputy Clerk

**SPECIAL REGULAR MEETING OF THE BOARD OF TRUSTEES
350 VICTORY DRIVE
PARK FOREST, ILLINOIS**

Village Hall

Board Room 7:00 p.m.

June 12, 2023

IN ATTENDANCE: Mayor Joseph A. Woods, Trustee Theresa Settles, Trustee Tiffani Graham, Trustee Maya Hardy (via phone conference), Trustee Erin Slone, Trustee Randall White, Trustee John Moore

ABSENT: none

STAFF IN ATTENDANCE: Village Manager Tom Mick, Police Chief Paul Winfrey, Deputy Fire Chief Mark Cotrano, Village Attorney Leslie Kennedy, Director of Finance Mark Pries, Director of Recreation, Parks and Community Health Kevin Adams, Director of Community Development Larrie Kerestes, Director of Public Works Roderick Ysaguirre, Director of Economic Development and Planning Sandra Zoellner, and Oscar Osorio, IT consultant

OTHERS IN ATTENDANCE: EDAG Chairman Phil Perkins; EDAG Vice-Chair Margaret Banks; Jerry Shnay, Daily Southtown; Gary Kopycinski, E News; residents Terry Foote and Chantinel Laws

Roll Call

Mayor Woods called the meeting to order at 7:38 pm.

Pledge of Allegiance

Mayor Woods led the Board and the audience in the Pledge of Allegiance.

Reports of Village Officers

Mayor Woods read a Proclamation recognizing and celebrating June as Lesbian, Gay, Bisexual, Transgender, and Queer Pride month. He read a second Proclamation naming June 19th to be celebrated as Juneteenth Day remembering this to be the day all African-Americans were released from slavery.

Mayor Woods attended the United Way's Neighborhood Network Initiative on June 7th, on the Village Green with Cook County President Toni Preckwinkle, Commissioner Donna Miller and others. He thanked Economic Development and Planning for the Business Breakfast. This week Mayor Woods will be installed into the Rotary Club of Chicago Heights-Park Forest and Saturday June 17th he will be at Juneteenth at the Nate at Governors State University. He thanked Evelyn Randle for the Juneteenth and Pride events on Saturday.

Village Attorney

No report

Village Manager

Manager Mick thanked the America Legion and Veterans Commission for the Memorial Day event on May 29th. He announced Main Street Night concert series begins Wednesday June 14th

with its annual resident appreciation, details are on the village website. Village Hall is closed Monday, June 19th for Juneteenth. Park Forest is co-sponsor of the Juneteenth at the Nate on Saturday June 17th. Every day next week the Library has Juneteenth events taking place. There is also an interactive display “Where is Away” on the topic of where does waste go, on display through the end of June at the Library.

The Village is currently hiring for several positions, check the Village website. The Board is meeting on a summer schedule, the upcoming meetings are June 20th, July 10th, July 17th, August 14th and 21st.

Village Clerk

No report

Reports of Commission Liaisons and Committee Chairpersons

Trustee Graham thanked Economic Development and Planning for Business Breakfast with board. She enjoyed the Juneteenth and Pride Party event that were on June 10th. She attended the School District 163 Golf outing dinner with Trustee Settles. Youth Commission met on this past Thursday, there are 2 openings on the Commission, apply on the Village website. She offered her condolences to the members and family of Rotary club member Regina Oni. Tall Grass is hosting a reception for their new show on Saturday June 17th. Trustee Graham wished everyone Happy Pride and Juneteenth.

Trustee Moore supported the Special Olympics torch run on June 7th. Breakfast with the Board was great. He commended the Pride and Juneteenth events and said it is important to make people feel seen. He attended a Black Caucus event with Trustee Slone where they heard from the kids what is important to them. He said it is nice for the youth to have a platform to talk. Trustee Moore will be attending his first commission meeting for the Planning and Zoning Commission on Tuesday and the Library Board on Thursday.

Trustee Hardy wished everyone Happy Pride Month.

Trustee Slone said Environment Commission met last Thursday. She noted that the public will find planters around downtown area and can take pick herbs. She said the “Where is Away” display at the Library is fascinating. The Resident Appreciation night will be a low waste event. Thanked Sandra Zoellner and Heather Jones for the business breakfast. There are a lot of businesses you done see on the 1st level. Reminder EDAG has a loan program for local businesses for up to \$15K. Happy Juneteenth and Pride

Trustee Settles said the Veterans Commission met this past Saturday and are making plans for Veterans Day event on Nov 4th the theme will be MASH. There are 2 openings on the Veterans Commission, apply on the Village website. She offered her condolences to family of Steven Lloyd. Breakfast with the board was nice event. She attended the AARP Chapter 4576 Rich Township meeting/ice cream social.

Citizens Comments, Observations, Petitions

Chantinel Laws, 213 Lee St., expressed concerns about the construction on her street. She also is concerned about her daughters missing person’s case that has been ongoing since 2015. Ms. Laws asked the board who governs our police, who holds them accountable? Attorney Kennedy let her know public comment is just that, a time for residents to make a comment.

Motion: Approval of Consent

CONSENT:

MOVED that the Consent Agenda and each item contained therein be hereby approved:

- 1. MOVED, that the Mayor and Board of Trustees approve the minutes the Regular meeting of April 24, 2023, the Rules meeting of May 1, 2023, the Regular meeting of May 15, 2023, the Rules meeting of May 22, 2023, and the Regular meeting of May 22, 2023.**
- 2. MOVED, that the Mayor and Board of Trustees approve a Resolution authorizing an Intergovernmental Agreement for participation in the Mutual Aid Box Alarm System.**
- 3. MOVED, that the Mayor and Board of Trustees approve an Intergovernmental Agreement with Will County to allow radio access to Will County's 800 MHz system.**
- 4. MOVED, that the Mayor and Board of Trustees authorize a 5 year Contract Extension with Flock Safety for the 8 License Plate Reader camera units and add 2 additional LPR units, making the total of 10 LPR units, for an annual cost of \$27,500.**

Approval of the consent agenda was moved by Trustee Moore and seconded by Trustee Settles. Mayor Woods asked if anyone wished any items be removed from the consent agenda for further discussion. Hearing none, a roll call vote was called by Mayor Woods on the motion to approve the consent agenda. The consent agenda was approved with the following results:

Ayes: 7
Nays: 0
Absent: 0

The consent agenda was adopted with seven (7) ayes, no (0) nays and no (0) absent.

DEBATABLE:

- 5. An Ordinance Adopting the DownTown Master Plan of the Official Comprehensive Plan and Amending Chapter 78 ("Planning"), Article III ("Official Plan"), Section 78-62 ("Created and Adopted") of the Code of Ordinances of the Village of Park Forest, Cook and Will Counties, Illinois (Final Reading)**

Move for adoption of the ordinance was motioned by Trustee Settles and seconded by Trustee Graham. The ordinance was moved and seconded to adopt this ordinance at final reading. Mayor Woods asked if there were any questions or comments. Hearing none, Mayor Woods called for a roll call vote by Deputy Clerk Thurston. The ordinances were approved following a roll call vote with the following results:

Ayes: 6
Nays: 1 (Trustee White)
Absent: 0

The ordinance was adopted with six (6) ayes, one (1) nays, and no (0) absent.

6. An Ordinance Authorizing the Sale of Real Estate Commonly known as 76 Winslow Street in the Village of Park Forest, Cook and Will Counties, Illinois (Final Reading)

Move for adoption of the ordinance was motioned by Trustee Slone and seconded by Trustee Graham. The ordinance was moved and seconded to adopt this ordinance at final reading. Mayor Woods asked if there were any questions or comments. Hearing none, Mayor Woods called for a roll call vote by Deputy Clerk Thurston. The ordinances were approved following a roll call vote with the following results:

Ayes: 6
Nays: 1 (Trustee White)
Absent: 0

The ordinance was adopted with six (6) ayes, one (1) nays, and no (0) absent.

7. An Ordinance Adopting the Budget for all Corporate Purposes of the Village of Park Forest, Cook and Will Counties, Illinois, in lieu of the Appropriation Ordinance for the Fiscal Year Commencing on the First Day of July, 2023 and ending on the Thirtieth Day of June, 2024 (First Reading)

This item has had first reading and will be on the agenda for action at the next regular meeting.

Adjournment

This concluded the Regular Meeting of the Board of Trustees.

There being no further business. Mayor Woods called for a motion to adjourn. Motion was made by Trustee White, seconded by Trustee Slone and passed unanimously by voice vote.

The meeting was adjourned unanimously with a voice vote with the following results:

Ayes: 7
Nays: 0
Absent: 0

Mayor Woods adjourned the Special Regular Meeting at 8:11 p.m.

Respectfully submitted,
Angela Thurston
Deputy Clerk