

**SPECIAL RULES MEETING/BUDGET OF THE BOARD OF TRUSTEES OF
VILLAGE OF PARK FOREST COOK AND WILL COUNTIES ILLINOIS**

Village Hall

6:00 p.m.

May 04, 2023

PRESENT: Mayor Joseph A. Woods; Trustees: Theresa M. Settles, Maya Hardy, Erin I. Slone, John V. Moore

ABSENT: Trustees: Tiffani Graham, Randall White

STAFF PRESENT: Village Manager Tom Mick; Director of Finance/Deputy Village Manager Mark Pries; Assistant Finance Director Sharon Floyd; Police Chief Paul Winfrey; Deputy Chief Bryan Rzycki; Deputy Chief John DeCeault

Mayor Woods called the meeting to order at 6:01 p.m.

Document Reviewed: Village of Park Forest, Illinois 2023/2024 Budget

Village Manager Mick gave an overview of the upcoming budget meetings and an explanation of the budget and the overview section. Mr. Mick mentioned that the first two sections of the budget is where residents will find a summary of all that is contained in the budget.

Director of Finance/Deputy Village Manager Mark Pries began his Financial Summary by further explaining the budget book; referring to it as a communications device, policy document and financial planner. Mr. Pries explained the transmittal letter is a requirement by the Government Finance Officers Association in order to receive the GFOA award.

Mr. Pries began his review of the Overview (pages I-XIX), and reviewed Tax Levies for IMRF, Police and Fire. He said that Income Tax has increased due to wage growth.

Mr. Pries reviewed Financial Summary (sect. 2-1 to 2-55) and noted Sales and Use Tax has increased over the last several years and includes video gaming and cannabis sales taxes. He referenced pages 2-17 & 2-18 as a quick reference to the General Fund revenues and expenses. Mr. Pries said there is a 5.5 month reserve in the general fund balance.

Police Chief Paul Winfrey began the Police Department summary by reviewing the Police Department's commitment to youth and will continue to focus on the needs of the youth. The Police Department screens youth taken into custody through the Adverse Childhood Critical Events and Safety Screener (ACCESS) which is kept completely confidential. An addition to the B.I.C.Y.C.L.E program now includes giving computer tablets and scooters to children in the Park Forest elementary schools and at different village events

Chief Winfrey noted that the License Plate Readers in the Village have been an asset to the department.

Manager Mick began the Administration/Finance section with a review of the Administration budget (pages 3-1 to 3-24) with the detail on (pages 3-38 to 3-48). He reviewed the duties of the Manager, Human Resources and Communications Departments.

Village Manager Mick reviewed the Board of Trustees/Elected Officials, Boards & Commissions and Legal sections and noted the Village's Legal Service fees are low compared to other municipalities of a similar size.

Finance Director Mark Pries reviewed the Finance and Information Technology budgets (pages 3-25 to 3-31) with the detail (pages 3-49 to 3-52), the Bond Retirement Fund (pages 22-1 to 22-7) and an overview of the Police and Fire Pension Funds (pages 21-6 & 21-7). Director Pries mentioned the Capital Plan (pages 27-1 to 27-82) is in the back of the budget, again a requirement for the GFOA award.

Mr. Mick closed the meeting by reminding the Board of upcoming dates related to the budget: May 8 and May 10.

Trustee Slone motioned to adjourn at 9:54 p.m. and Trustee Settles seconded.

Respectfully submitted,
Angela Thurston, Recorder