

**RULES MEETING OF THE BOARD OF TRUSTEES  
VILLAGE OF PARK FOREST, 350 VICTORY DRIVE, PARK FOREST, ILLINOIS  
COOK AND WILL COUNTIES**

**Village Hall**

**Boardroom 7:00 p.m.**

**March 6, 2023**

**IN ATTENDANCE:** Trustee Theresa Settles, Trustee Tiffani Graham, Trustee Joseph Woods, Trustee Maya Hardy, and Trustee Erin Slone (via teleconference)

**ABSENT:** Mayor Jonathan Vanderbilt and Trustee Candyce Herron

**STAFF IN ATTENDANCE:** Village Manager Tom Mick, Police Chief Paul Winfrey, Fire Chief Tracy Natyshok, Village Attorney Leslie Kennedy, Finance Director Mark Pries, Director of Parks, Recreation, and Community Health Kevin Adams, Assistant to Village Manager Jason Miller, Director of Public Works Roderick Ysaguirre, Andrew Brown, Village Planner, Code Enforcement Manager Jerry Martin, and Mark Geising, IT Coordinator

**OTHERS IN ATTENDANCE:** Janessa Drayton, Presidential Cigar Lounge owner; and two other residents

Trustee Settles called the meeting to order at 7:00 pm. Due the absence of Mayor Vanderbilt, Senior Trustee Settles was appointed President Pro Tem.

President Pro Tem Settles read a proclamation in honor of Women’s History Month noting the many contributions and roles in so many fields including philanthropy and volunteerism, community organizations, leadership roles, and the labor force. Women have left a strong legacy in our local and national culture.

**1. Ordinance- Liquor License President Cigar Lounge**

Manager Mick said this item is out of Economic Development and Planning Department. The owners of the cigar lounge have met with the liquor commissioner. He noted that this item will have first reading and then will be on the agenda for action later this month. Mr. Brown explained that this would increase the number of liquor licenses from two to three with this ordinance. President Pro Tem Settles asked the Board if there were any questions or comments. Discussion ensued. Hearing no other questions, this item will be on the agenda for first reading at the next regular meeting.

**2. New Fire Engine Purchase**

Manager Mick said this item is out of the Fire Department. Chief Natyshok said a replacement rescue pumper was planned. After research and evaluations by the committee, they decided upon replacement unit by Pearce Manufacturing. Staff recommends this purchase now to avoid the price increase due to the 22 months bill time. President Pro Tem Settles asked the Board if there were any questions or comments. When Trustee Slone asked about the signification price increase, Chief Natyshok said it was due to higher emissions standards. Hearing no other questions, this item will be on the agenda at the next regular meeting.

**3. Resolution in Support of Tax Increment Financing**

Manager Mick said this item is out of the Administration department. This resolution is to request the General Assembly to leave TIF alone and keep it in place. It has been extremely helpful to Park Forest and the DownTown area. President Pro Tem Settles asked the Board if there were any questions or comments. Trustee Slone said this is a good opportunity for the public to understand how TIF is instrumental to our downtown. Park Forest uses TIF funds properly and are a good steward of state funds. Hearing no other questions, this item will be on the agenda at the next regular meeting.

**4. Resolution Accepting Funding Award from and Participating in the Illinois Housing Development Authority Home Repair and Accessibility Program**

Manager Mick said this item is out of the Economic Development and Planning Department, a housekeeping issue. There was a resolution approved in February but Illinois Housing Development Authority but they requested a different resolution. President Pro Tem Settles asked if there were any questions or comments. Hearing none, this item will be on the agenda at the next regular meeting.

**5. Motor Fuel Tax Maintenance Resolution and Municipal Maintenance Cost Estimate for Fiscal Year 2024**

Manager Mick said this is out of the Public Works Department, a housekeeping issue. Director Ysaguirre explained that the Illinois Department of Transportation requires a resolution and maintenance estimate for the Motor Fuel Tax. Staff recommends approval of this resolution. President Pro Tem Settles asked if there were any questions or comments. Hearing none, this item will be on the agenda at the next regular meeting.

**6. Contract for North Orchard Drive Restriping**

Manager Mick said this item is out of the Public Works Department. Director Ysaguirre explained the bid process noting that four bids for open on February 23. The lowest bidder was Superior Road Striping of Melrose Park; staff recommends approving the contract with them. President Pro Tem Settles asked if there were any questions or comments. Hearing none, this item will be on the agenda at the next regular meeting.

**7. Contract Renewal for Removal of Lime Residuals**

Manager Mick said this item is out of the Public Works Department to process material at the water production plant. Director Ysaguirre explained the bidding process from 2022. The renewal of this contract with CPI New Era Spreading of Grant Park is recommended by staff. Noted was a change in the unit price. They completed all items in the contract. President Pro Tem Settles asked if there were any questions or comments. Hearing none, this item will be on the agenda at the next regular meeting.

**8. Contract for Asphalt Patching Program**

Manager Mick said this item is out of the Public Works Department. Director Ysaguirre said the Village has approved a contract with M/J Asphalt in Cicero in April 2022. This a renewal clause which staff recommends approval of this renewal of the contract. President Pro Tem Settles asked if there were any questions or comments. Hearing none, this item will be on the agenda at the next regular meeting.

**9. Ordinances (6) to Dedicate Easements on Village Owned Property for Water Main Construction**

Manager Mick said this item contains six separate ordinances of Village owned properties. The ordinances would allow a ten foot easement through the properties to allow for a public water main construction. Director Ysaguirre noted that the Village met with a consultant last year with the recommendation to create an easement for the new water main and allow access to other utilities. President Pro Tem Settles asked if there were any questions or comments. When Trustee Slone asked how this would impact accessibility, Director Ysaguirre explained that this easement would become part of the property to allow for accessibility and will be known to the buyer. Hearing no other questions or comments, this item will be on the agenda at the next regular meeting.

**10. Tennis and Health Club – Resurface Courts**

Manager Mick said this item comes out the Recreation, Parks, and Community Health Department. It is recommended by staff to not use the lower bidder due to their availability to do the work. Director Adams explained that is better to resurface the courts in the down season, summer. But the lower bidder was only able to do the work in winter. Staff recommends approving the contract for Midwest Sport Surfaces, LLC of Westmont. President Pro Tem Settles asked if there were any questions or comments. When Trustee Settles asked how long it takes to resurface the courts, Director Adams the work would take one week. Hearing no other questions or comments, this item will be on the agenda at the next regular meeting.

**11. Somonauk Park – Resurface Parking Lot**

Manager Mick said this item comes out of Recreation, Parks, and Community Health Department. Director Adams explained that the parking shared by Grace United Protestant Church and Somonauk Park is in need of resurfacing. The Village will pay for their portion of the parking lot to be resurfaced. Staff recommends approving the contract with M & J Underground of Monee. President Pro Tem Settles asked if there were any questions or comments. Trustee Hardy asked if Grace United Protestant Church will pay for their portion of the parking lot. Director Adams said the Village is talking to them; their portion is rectangular on the agenda map. Trustee Woods asked about the opening of the Adventure Park. Director Adams said they are still scheduling some work to be done in April with an opening date at the end of July. Hearing no other questions or comments, this item will be on the agenda at the next regular meeting.

**12. Walking Paths- Somonauk Park & Winnebago Park- Dog Park Extension**

Manager Mick said this item is out of Recreation, Parks, and Community Health Department. Director Adams explained that they want to connect all parts of the park with a walking path. He explained the scope of the work and the bid process. After reviewing three bids, staff recommends awarding the contract to Wirkus Paving Co. of Steger. President Pro Tem Settles asked if there were any questions or comments. Hearing none, this item will be on the agenda at the next regular meeting.

**Mayor’s Comments**

Absent

**Manager's Comments**

Manager Mick offered condolences to the family of Chicago Police Officer Andres Vasquez-Lasso. It is a reminder of the supreme sacrifice first responders make daily. He also reported that Park Forest Tim Jones is continuing his recovery valiantly. The Village continues to support him. Manager Mick noted a number of upcoming Village events.

**Trustee's Comments**

Trustee Graham reported that the Youth Commission is meeting Thursday, March 9<sup>th</sup> as they work on the Annual Youth Day event. They are looking for sponsors. The Commission on Human Relations will meet March 14<sup>th</sup>.

Trustee Woods said that the Economic Development Advisory Group will meet March 8.

Trustee Hardy noted that the Planning and Zoning Commission will meet on Tuesday, March 7.

Trustee Slone thanked Trustee Settles for her leadership in a time of transition.

President Pro Tem Settles complimented the Human Relations Commission on their display in Village Hall.

**Attorney's Comments**

No report

**Clerk Comments**

Clerk McGann gave information regarding the April 4<sup>th</sup> Election Day.

**Audience to Visitors**

None

**Adjournment**

This concluded the Rules Meeting of the Board of Trustees Meeting. There being no further business. President Pro Tem Settles called for a motion to adjourn. Motion was made by Trustee Hardy, seconded by Trustee Graham and passed unanimously by voice vote.

The meeting was adjourned unanimously with a voice vote with the following results:

Ayes: 6

Nays: 0

Absent: 1

President Pro Tem Settles adjourned the Rules Meeting at 7:50 p.m.

Respectfully submitted,  
Sheila McGann  
Village Clerk