

**REGULAR MEETING OF THE BOARD OF TRUSTEES
350 VICTORY DRIVE
PARK FOREST, ILLINOIS**

Village Hall

Board Room 7:00 p.m.

February 20, 2023

IN ATTENDANCE: Trustee Theresa Settles, Trustee Tiffani Graham, Trustee Joseph Woods, Trustee Candyce Herron, Trustee Maya Hardy, and Trustee Erin Slone

ABSENT: Mayor Jonathan Vanderbilt

STAFF IN ATTENDANCE: Village Manager Tom Mick, Finance Director, Mark Pries, Police Chief Paul Winfrey, Fire Chief Tracy Natyshok, Village Attorney Priscilla Centeno, Director of Parks, Recreation, and Community Health Kevin Adam, Director of Community Relations Larrie Kerestes, Director of Public Works Roderick Ysaguirre, Sustainability Coordinator Carrie Malfeo, Andrew Brown, Village Planner, Heather Jones, Downtown Manager, and Mark Geising, IT Coordinator

OTHERS IN ATTENDANCE: Approximately thirty family and friends of the Police and Fire Departments; Gary Kopycinski, eNews Park Forest

Roll Call

Trustee Settles called the meeting to order at 7:00 pm. Due the absence of Mayor Vanderbilt, Senior Trustee Settles was appointed President Pro Tem.

Pledge of Allegiance

President Pro Tem Settles led the Board and the audience in the Pledge of Allegiance.

President Pro Tem Settles began the meeting with Police Department events. Manager Mick read the bios for new Police Officer Megan Hanink. He read the bio for Ryan Purdy who is being promoted to sergeant. Clerk McGann swore them in at their new positions. They were welcomed by the Board.

Police Chief Winfrey said this was the first time the Police awards were held at the Board Meeting. Administrative Assistant Christy Coyle received the Park Forest Civilian Employee of the year award. She has worked with the Police Department over twenty years doing so many tasks to allow the Department to function.

Chief Winfrey introduced Park Forest Police Officer of the Year Detective Sergeant Paul Morache. Chief Winfrey highlighted his many awards and accomplishments over the years and thanked him for his dedication and leadership skills.

Each of the Trustees welcomed the new police officer and congratulated Sergeant Purdy. They also thanked Ms. Coyle and Detective Sergeant Morache for their service and congratulated them on their awards.

Reports of Village Officers

Mayor

Absent

Village Attorney

No report

Village Manager

Manager Mick reported on the municipal aggregation system with MC Squared Energy Services, LLC and how it would apply to residents, the environment, and the sustainability program. Registration for 2023 Park Forest Youth Baseball will take place in March. The Beau Arts Ball fundraiser for Tall Grass Art Gallery will be held on March 25.

Village Clerk

No report

Reports of Commission Liaisons and Committee Chairpersons

Trustee Graham said the Back History Event planned by the Commission on Human Relations was awesome.

Trustee Woods attended the Wine and Chocolate Soiree. He commended Evelyn Randall for organizing the event.

Trustee Slone reported that the Senior Commission will not meet March but will host an Estate Planning event on March 2.

Trustee Settles attending the “What is your Dream?” writing completion and was impressed with all who participated. The Veterans Commission met Saturday, February 11. Due to a relocation and resignations, there are three vacancies at this time. The Housing Authority met February 16 and had their annual audit. Their next meeting is scheduled for Thursday, April 20.

Citizens Comments, Observations, Petitions

None

Motion: Approval of Consent

CONSENT:

MOVED that the Consent Agenda and each item contained therein be hereby approved:

- 1. MOVED, that the Mayor and Board of Trustees approve the minutes of the Rules Meeting of January 3, 2023, and the Saturday Special Rules Meeting of February 4, 2023.**
- 2. MOVED, that the Mayor and Board of Trustees approve a Resolution accepting a Loan to Grant from Illinois Housing Development Authority to participate in the Home Repair and Accessibility Program.**

3. MOVED, that the Mayor and Board of Trustees approve a Resolution Authorizing the Village of Park Forest to submit an application for Community Development Block Grant Funds to the County of Cook, Illinois.

4. MOVED, that the Mayor and Board of Trustees approve a Resolution to appropriate \$785,462 in Motor Fuel Tax and Rebuild Illinois Funds for Construction and Construction Engineering of resurfacing of Shabbona Dr. from Sauk Trail to Indianwood Blvd.

5. MOVED, that the Mayor and Board of Trustees approve two Resolutions to appropriate \$299,302.94 in Motor Fuel Tax and \$303,709.06 in Rebuild Illinois Funds for Construction and Construction Engineering of resurfacing of Shabbona Dr. from Sauk Trail to Indianwood Blvd.

6. MOVED, that the Mayor and Board of Trustees approve and enter into a Local Public Agency Agreement for Construction and Construction Engineering of the resurfacing of Shabbona Drive from Sauk Trail to Indianwood Blvd.

7. MOVED, that the Mayor and Board of Trustees approve and enter into a Construction Engineering Services Agreement with Baxter and Woodman, in the amount not to exceed \$228,062 for work associated with Shabbona Drive improvements.

8. MOVED, that the Mayor and Board of Trustees approve the replacement of Pool Filter Medium for the Aqua Center for \$29,800.

9. MOVED, that the Village Manager is authorized to approve a purchase order in the amount of \$90,000 for the purchase of a 2023 CASE CX80C Midi Excavator.

10. MOVED, that the Village Manager is authorized to enter into a contract for the 2023 Sanitary Sewer Replacement with M/J Underground, located in Monee, in the amount of \$418,023.01 with a 10% contingency for any additional work as determined by the Village Engineer for a total cost not to exceed \$459,825.31

Appointments

MOVED, that the Mayor and Board of Trustees appoint Dilane Knights to an unexpired term on the Economic Development Advisory Group to expire on December 31, 2024.

Approval of the consent agenda was moved by Trustee Graham and seconded by Trustee Slone. President Pro Tem Settles asked if anyone wished any items be removed from the consent agenda for further discussion. Hearing none, a roll call vote was called by President Pro Tem Settles on the motion to approve the consent agenda. The consent agenda was approved with the following results:

Ayes: 6
Nays: 0
Absent: 1

The consent agenda was adopted with six (6) ayes, no (0) nays and one (1) absent.

DEBATABLE:

12. Ordinance: An Ordinance Approving a Text Amendment to Article VII (Signs) of the Unified Development Ordinance to remove Auxiliary Yard Signs from Section VII-5.C Temporary Signs with Permit Requirement (Final Reading)

Move for adoption of the ordinance was motioned by Trustee Hardy and seconded by Trustee Woods. The ordinance was moved and seconded to adopt this ordinance at final reading. President Pro Tem Settles asked if there were any questions or comments. Hearing none, the President Pro Tem Settles called for a roll call vote by Clerk McGann. The ordinance was approved following a roll call vote with the following results:

Ayes: 5
Nays: 1 (Slone)
Absent: 1

The ordinance was adopted with five (5) ayes, one (1) nays, and one (1) absent.

Adjournment

This concluded the Regular Meeting of the Board of Trustees.

There being no further business. President Pro Tem Settles called for a motion to adjourn. Motion was made by Trustee Herron, seconded by Trustee Slone and passed unanimously by voice vote.

The meeting was adjourned unanimously with a voice vote with the following results:

Ayes: 6
Nays: 0
Absent: 1

President Pro Tem Settles adjourned the Regular Meeting at 7:38 p.m.

Respectfully submitted,
Sheila McGann
Village Clerk

**SPECIAL RULES MEETING OF THE BOARD OF TRUSTEES
VILLAGE OF PARK FOREST, 350 VICTORY DRIVE, PARK FOREST, ILLINOIS
COOK AND WILL COUNTIES**

Village Hall

Boardroom 7:00 p.m.

February 20, 2023

IN ATTENDANCE: Trustee Theresa Settles, Trustee Tiffani Graham, Trustee Joseph Woods, Trustee Candyce Herron, Trustee Maya Hardy, and Trustee Erin Slone

ABSENT: Mayor Jonathan Vanderbilt

STAFF IN ATTENDANCE: Village Manager Tom Mick, Finance Director, Mark Pries, Police Chief Paul Winfrey, Fire Chief Tracy Natyshok, Deputy Chief Brian Rzycki, Village Attorney Priscilla Centeno, Director of Parks, Recreation, and Community Health Kevin Adams, Director of Community Development Larrie Kerestes, Director of Public Works Roderick Ysaguirre, Sustainability Coordinator Carrie Malfeo, Andrew Brown, Village Planner, Heather Jones, Downtown Property Manager, and Mark Geising, IT Coordinator

OTHERS IN ATTENDANCE: Gary Kopycinski, eNews Park Forest

Trustee Settles called the meeting to order at 7:38 pm. Due the absence of Mayor Vanderbilt, Senior Trustee Settles was appointed President Pro Tem.

Manager Mick gave the background the Capital Plan overview. As staff proposed items to be in the budget, the May budget meetings will discuss them at length. Each department will talk about their part of the plan.

1. Capital Plan

a. Overview

Director Pries began with the computer rotation and the replacement of hardware in the Board Room.

b. Public Works

Director Ysaguirre talked about upcoming projects in the Public Works Department, i.e. planned local road improvements throughout the Village, sidewalks, water main replacements, painting of the water tower on Blackhawk, and vehicle replacement. Also included in the budget are routine maintenance items of fire hydrants, village wells, and the Metra lot. Work will continue to be performed on the sanitary and storm sewers. Director Ysaguirre said work will begin in the construction season which is always busy. When Trustee Slone asked about the “cut through” on the budget, he explained the Village maintains those areas for walking and biking accessibility.

c. Recreation, Parks & Community Health

Director Adams highlighted the plans for Recreation, Parks, and Community Health Department noting that much is regular maintenance. Areas of the parks will have more inclusive play equipment, resurfacing of the tennis courts, ice skating, and urban forestry

operations. Other areas for repair/maintenance/replacement include the original stage drapes at Freedom Hall, Police Station roof replacement, Village Hall parking, and a multiuse trail extension. When asked about the ice skating, Director Adams said it would be adjacent to the Police Department. He added that a grand opening is planned this summer for Somonauk Nature Adventure Park.

d. Police

Deputy Chief Rzycki said the Police Department has an ongoing maintenance of computers. The Tasers will be updated and eight more will be purchased. Three squad cars and administration vehicles are being considered for transfer to Public Works and then auctions. In-car camera and body cams have a five year warranty ending. Grants have been applied for but no response as yet.

e. Fire

Chief Natyshok listed the items in the Fire Department that need to be repaired and/or replaced which include hazmat suits, protective clothing, and areas in the fire station that need repair. New technology will require pagers and radios to be replaced. The Fire Department is working with neighboring municipalities on a grant for replacement of the system. Parts for the AED's are needed and grants are being sought. Other equipment is aging and planned replacements are ahead.

f. Downtown

Ms. Jones talked about the planned maintenance of the downtown buildings which included the sealcoating of current roof sections. She noted that the holiday decorations are popular with residents and the costs are shared with Recreation, Parks, and Community Health Department. The Village is reaching out to developers for ideas for the old movie theater.

g. Other- Capital Projects

Mr. Brown talked about ideas for public art for downtown to bring more people downtown. He is working with various organizations procuring reimbursements and grants for a number of projects mentioned.

Mayor's Comments

President Pro Tem Settles dispensed with the comments section of the agenda as they were made in the earlier regular meeting. They are looking into solar installations at Village Hall and Freedom Hall.

Manager's Comments

Trustee's Comments

Attorney's Comments

Clerk Comments

Adjournment

This concluded the Special Rules Meeting of the Board of Trustees Meeting.

There being no further business. President Pro Tem Settles called for a motion to adjourn. Motion was made by Trustee Hardy, seconded by Trustee Herron and passed unanimously by voice vote.

The meeting was adjourned unanimously with a voice vote with the following results:

Ayes: 6

Nays: 0

Absent: 1

President Pro Tem Settles adjourned the Special Rules Meeting at 8:35 p.m.

Respectfully submitted,
Sheila McGann
Village Clerk