

**RULES MEETING OF THE BOARD OF TRUSTEES
HELD REMOTELY
PUBLIC NOTICE POSTED AT THE VILLAGE HALL
350 VICTORY DRIVE
PARK FOREST, ILLINOIS**

Village Hall- Boardroom

7:00 p.m.

January 24, 2022

IN ATTENDANCE: Mayor Jonathan Vanderbilt, Trustee Theresa Settles, Trustee Tiffani Graham, Trustee Joseph Woods, Trustee Maya Hardy, and Trustee Erin Slone

ABSENT: Trustee Candyce Herron

STAFF IN ATTENDANCE: Village Manager Tom Mick, Police Chief Christopher Mannino, Fire Chief Tracy Natyshok, Village Attorney Leslie Kennedy, Assistant to the Village Manager/Director of Human Resources Jason Miller, Assistant Finance Director Sharon Floyd, Director of Economic Development and Planning Department Sandra Zoellner, Director of Recreation, Parks, and Community Health Rob Gunther, Director of Public Works Roderick Ysaguirre, and IT Administrator Craig Kaufman

OTHERS IN ATTENDANCE:

RECORDER: Village Clerk Sheila McGann

Roll Call

Mayor Vanderbilt called the meeting to order at 7:00 pm. which was held remotely. Roll was called by Clerk McGann.

1. An Ordinance Amending Article II- Stopping, Standing and Parking, of Chapter 102 Traffic and Vehicles, of the Municipal Code of the Village of Park Forest to Regulate the Parking of Second Division and Other Commercial Vehicles

Manager Mick said this item is out of the Police Department and complaints of trucks and semis parking on private property. Chief Mannino explained that the ordinance addresses two areas: r semi-truck parking in driveways and semi-truck parking in vacant businesses. Mayor Vanderbilt asked if the Board had any questions or comments. Chief Mannino said that registration would be run and the truck owners would be notified. The will also use social media for notification. When Trustee Hardy asked about signage, Chief Mannino said the Village has limited ability to put sign on property that is not ours. The Police Department does not want to write tickets and are not out to get truck drivers. Hearing no other questions, this item will be on the agenda at a subsequent regular meeting.

2. Keyless Entry – Village Hall/Police Department

Manager Mick said this item comes out of the Recreation and Parks Department. Director Gunther explained that keyless entry system would allow for more security in Village Hall and the Police Department. The system is expandable if and when needed. After talking to locksmiths and other companies, staff recommends Convergent of Schaumburg to install a

keyless, access control system. Mayor Vanderbilt asked if the Board had any questions or comments. When asked about the timeline, Director Gunther said that installation should be complete two months after approval. Only the Police Department and Village Hall would be done now but other areas could be revisited at a later date. Hearing no other questions or comments, this item will be on the agenda at a subsequent regular meeting.

3. Second Amendment to a Personal Communications Service Site Agreement with T-Mobile

Manager Mick said this item comes out of the Public Works Department and explained the lease amendment. Director Ysagarrie added that there was an increase in the square footage to allow for a backup generator and an increase in rent. Mayor Vanderbilt asked if there were any questions or comments from the Board. Hearing none, this item will be on the agenda at a subsequent regular meeting.

Mayor's Comments

Mayor Vanderbilt dispensed with the comments section of the agenda until the regular meeting.

Manager's Comments

Trustee's Comments

Attorney's Comments

Clerk Comments

Audience to Visitors

None—see below

Adjournment

This concluded the Rules Board meeting.

There being no further business. Mayor Vanderbilt called for a motion to adjourn. Motion was made by Trustee Settles, seconded by Trustee Woods and passed unanimously by roll call vote.

The meeting was adjourned following a roll call vote with the following results:

Ayes: 6
Nays: 0
Absent: 1

The meeting was adjourned with six (6) ayes, no (0) nays, and one (1) absent.

Mayor Vanderbilt adjourned the Rules Meeting at 7:21 p.m.

Respectfully submitted,
Sheila McGann
Village Clerk

NOTE – DUE TO COVID-19

THE BOARD MEETING WILL BE HELD VIA CONFERENCE CALL

***Public, in-person attendance of the Meeting has been deemed unfeasible; All public comment can be sent prior to the phone conference Board Meeting, via email to tmick@vopf.com, by 3 pm the day of the meeting; Public comments received via email will be read during the public meeting.**

****A record (verbatim recording) of all action (if any) taken during the Board Meeting in open session will be made available upon request.**

*****This meeting will be broadcast live, and recorded, on the local cable access channels in Park Forest (channel 4 for Comcast subscribers & channel 99 for AT&T U-Verse subscribers) and will be streamed live, and subsequently archived, on the Village website at www.villageofparkforest.com**

NOTE: Copies of Agenda Items are Available on the Village website at www.villageofparkforest.com

**REGULAR MEETING OF THE BOARD OF TRUSTEES
HELD REMOTELY
PUBLIC NOTICE POSTED AT THE VILLAGE HALL
350 VICTORY DRIVE
PARK FOREST, ILLINOIS**

Village Hall- Boardroom

7:00 p.m.

January 24, 2022

IN ATTENDANCE: Mayor Jonathan Vanderbilt, Trustee Theresa Settles, Trustee Tiffani Graham, Trustee Joseph Woods, Trustee Maya Hardy, and Trustee Erin Slone

ABSENT: Trustee Candyce Herron

STAFF IN ATTENDANCE: Village Manager Tom Mick, Police Chief Christopher Mannino, Fire Chief Tracy Natyshok, Village Attorney Leslie Kennedy, Assistant to the Village Manager/Director of Human Resources Jason Miller, Assistant Finance Director Sharon Floyd, Director of Economic Development and Planning Department Sandra Zoellner, Director of Recreation, Parks, and Community Health Rob Gunther, Director of Public Works Roderick Ysaguirre, and IT Administrator Craig Kaufman

OTHERS IN ATTENDANCE:

RECORDER: Village Clerk Sheila McGann

Roll Call

Mayor Vanderbilt called the meeting to order at 7:21 pm. which was held remotely. Roll was called by Clerk McGann.

Reports of Village Officers

Mayor

Mayor Vanderbilt reported on meetings with South Suburban Mayors and Managers Association regarding property tax issues in Park Forest and utility assistance for residents through DEDA.

Village Attorney

No report

Village Manager

Manager Mick noted the in-person Park District Permits Lottery will not take place due to Covid restrictions. More information is available on the Village's website. The February 5 Saturday Rules Meeting is canceled. The Board will continue to meet remotely for the February meetings and plan on resuming in-person meetings March 7.

Village Clerk

No report

Reports of Commission Liaisons and Committee Chairpersons

Trustee Graham urged residents to mask up and stay safe.

Trustee Woods offered condolences to the officers that were injured and killed in the line of duty throughout our state and nation.

Trustee Hardy said that the Planning and Zoning Commission will meet Tuesday, January 25 at 7:00 pm, hybrid, at Village Hall and via Zoom. She noted that there are two vacancies. Applications are on the Village's website.

Trustee Slone said the Senior Commission meets February 3 and the Environment Commission will also meet February 3 at 7:00 pm. The Senior Commission also has two vacancies as well with applications on line. She asked any residents that are concerned about their condos being converted to rentals to contact her at eslone@vopf.com. Trustee Slone commented on the announcement of the closing of St. Irenaeus and St. Laurence O'Toole parishes by the Archdiocese of Chicago. They will with Infant Jesus of Prague. She is saddened personally and as the effect it will have to Park Forest, PADS, and the Food Pantry. She thanks all the volunteers for their service over the years.

Citizens Comments, Observations, Petitions*

None—see below

Motion: Approval of Consent

CONSENT:

MOVED that the Consent Agenda and each item contained therein be hereby approved:

1. MOVED, that the Mayor and Board of Trustees approve a Resolution Authorizing a Notice of Intent to Award and Eventual Award of a Construction Contract for the Water Main Replacement Project to Austin Tyler Construction, Inc. in the Amount of \$7,271,249.20 contingent on the approval of a loan through IEPA Public Water Supply Loan Program. A 5% contingency is added for any additional work as determined by the Village Engineer for a total not to exceed amount of \$7,634,706.66.

Approval of the consent agenda was moved by Trustee Hardy and seconded by Trustee Slone. Mayor Vanderbilt asked if anyone wished any item be removed from the consent agenda for further discussion. Hearing none, a roll call vote was called by Mayor Vanderbilt on the motion to approve the consent agenda. The consent agenda was approved with the following results:

Ayes: 6
Nays: 0
Absent: 1

The consent agenda was adopted with six (6) ayes, no (0) nays and one (1) absent.

DEBATABLE:

2. Ordinance: An Ordinance Regarding the Sale of Central Court Plaza, Park Forest, Illinois PIN 31-35-202-016-0000 (Final Reading)

Move for adoption of the ordinance was motioned by Trustee Settles and seconded by Trustee Graham. The ordinance was moved and seconded to adopt this ordinance at final reading. Mayor Vanderbilt asked if there were any questions or comments.

Trustee Woods, as trustee liaison to EDAG, he stated that no liquor license was granted for a liquor store on this property. The Village does not have to offer or extend a liquor license for this property and the Village will not. He added that Mr. Pandya will make \$300,000 in repairs and renovations to this property as part of the sale agreement. Trustee Woods supports the recommendation by EDAG for the Class 8 Incentive.

No other comments made, Mayor Vanderbilt called for a roll call vote by Clerk McGann. The ordinance was approved following a roll call vote with the following results:

Ayes: 6
Nays: 0
Absent: 1

The ordinance was adopted with six (6) ayes, no (0) nays, and one (1) absent.

Audience to Visitors

None—see below

Adjournment

This concluded the Regular Board meeting.

There being no further business. Mayor Vanderbilt called for a motion to adjourn. Motion was made by Trustee Hardy, seconded by Trustee Graham and passed unanimously by roll call vote.

The meeting was adjourned following a roll call vote with the following results:

Ayes: 6
Nays: 0
Absent: 1

The meeting was adjourned with six (6) ayes, no (0) nays, and one (1) absent.

Mayor Vanderbilt adjourned the Regular Meeting at 7:35 p.m.

Respectfully submitted,
Sheila McGann
Village Clerk

NOTE – DUE TO COVID-19

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