

**RULES MEETING OF THE BOARD OF TRUSTEES
HELD REMOTELY
PUBLIC NOTICE POSTED AT THE VILLAGE HALL
350 VICTORY DRIVE
PARK FOREST, ILLINOIS**

Village Hall –

Conference Call 7:00 p.m.

January 23, 2023

IN ATTENDANCE: Trustee Theresa Settles, Trustee Tiffani Graham, Trustee Joseph Woods, Trustee Candyce Herron, Trustee Maya Hardy, and Trustee Erin Slone

ABSENT: Mayor Jonathan Vanderbilt

STAFF IN ATTENDANCE: Village Manager Tom Mick, Police Chief Paul Winfrey, Fire Chief Tracy Natyshok, Village Attorney Priscilla Centeno, Assistant Director of Parks, Recreation, and Community Health Margaret Lewis, Director of Community Relations Larrie Kerestes, Director of Public Works Roderick Ysaguirre, Andrew Brown, Village Planner, and Mark Geising, IT Coordinator

OTHERS IN ATTENDANCE: Channel 4

Trustee Settles called the meeting to order at 7:00 pm. Due the absence of Mayor Vanderbilt, Senior Trustee Settles was appointed President Pro Tem. This meeting was held remotely due to the statewide disaster declaration and in compliance with the Open Meetings Act.

1. Aqua Center – Pool Filter Mediums

Manager Mick said this item comes out of the Recreation, Parks, and Heath Department. This is phase two of the replacement of pool filters. While the cost has gone up since the phase one of the replacement in 2021, staff recommends purchasing the remainder filter mediums from All Seasons, Orland Park. Assistant Director Lewis said the over-budget amount will be offset by other savings at the Aqua Center. Hearing no questions from the Board, this item will be on the agenda for action at a subsequent regular board meeting.

2. Resolution to appropriate \$785,462 from MFT Funds and Rebuild Illinois Funds for Shabbona Drive Construction and Construction Engineering

Manager Mick said items 2, 3, 4, and 5 all relate of the different stages of the resurfacing of Shabbona Drive and will be taken together. Director Ysaguirre listed the items to be covered including the scope of work for item #2. Item #3 covers the paperwork with IDOT, separating the funds for auditing and accounting purposes. Item #4 is a local agency agreement between the Village of Park Forest and the State of Illinois. Item #5 is an agreement with Baxter/Woodman and the Village of Park Forest for engineering services and allowing for construction oversight. Staff recommends approval for items # 2, 3, 4, and 5. President Pro Tem Settles asked the Board if there were any questions or comments. Trustee Woods asked how is it determined which streets are chosen for grants and for none-grant funds. Director Ysaguirre explained that there is certain criteria to be met to receive the Federal Funds 80/20. Local roads are not eligible for these funds. The Village has a five year plan where local roads are in the budget and tied into the water main repairs, based on need. Shabbona resurfacing is eligible for the Federal 80/20

matching grant. Hearing no other questions or comments, these items will be on the agenda for action at a subsequent regular board meeting.

3. Two Resolutions to appropriate \$299,302.94 in MFT Funds and \$303,709.06 in Rebuild Illinois Funds for Construction and Construction Engineering of the resurfacing of Shabbona Drive (FAU 2016) from Sauk Trail to Indianwood Blvd.

4. Approval of a Local Public Agency Agreement for Federal Participation for Construction and Construction Engineering of the resurfacing of Shabbona Drive (FAU 2016) from Sauk Train to Indianwood Blvd.

5. Approval of a Construction Engineering Services Agreement for Federal Participation of the resurfacing of Shabbona Drive (FAU 2016) from Sauk Trail to Indianwood Blvd.

6. Purchase of a 2023 Case CX80C Midi Excavator

Manager Mick said this item is out of the Public Works Department. Director Ysaguirre said this purchase is through McCann, a distributor the Village has purchased from in the past. This new excavator will replace a 2011 truck and noted that the new excavator is more versatile and can work in tighter spaces. Staff recommends approval of the purchase of the new excavator. Hearing no questions or comments from the Board, this item will be on the agenda for action at a subsequent regular board meeting.

Mayor's Comments

President Pro Tem Settles dispensed with the comments section of the agenda until the regular meeting of January 23.

Manager's Comments

Trustee's Comments

Attorney's Comments

Clerk Comments

Audience to Visitors

No comments received via email to tmick@vopf.com as per the note below.

Adjournment

This concluded the Rules Meeting of the Board of Trustees Meeting.

There being no further business. President Pro Tem Settles called for a motion to adjourn. Motion was made by Trustee Slone, seconded by Trustee Graham and passed unanimously by roll call vote.

The meeting was adjourned with a roll call vote with the following results:

Ayes: 6
Nays: 0
Absent: 1

The meeting was adjourned with six (6) ayes, no (0) nays, and one (1) absent.
President Pro Tem Settles adjourned the Regular Meeting at 7:16 p.m.

Respectfully submitted,
Sheila McGann
Village Clerk

NOTE – DUE TO COVID-19

THE BOARD MEETING WILL BE HELD VIA CONFERENCE CALL

***Public, in-person attendance of the Meeting has been deemed unfeasible; All public comment can be sent prior to the phone conference Board Meeting, via email to tmick@vopf.com, by 3 pm the day of the meeting; Public comments received via email will be read during the public meeting.**

****A record (verbatim recording) of all action (if any) taken during the Board Meeting in open session will be made available upon request.**

*****This meeting will be broadcast live, and recorded, on the local cable access channels in Park Forest (channel 4 for Comcast subscribers & channel 99 for AT&T U-Verse subscribers) and will be streamed live, and subsequently archived, on the Village website at www.villageofparkforest.com**

NOTE: Copies of Agenda Items are Available on the Village website at www.villageofparkforest.com

**REGULAR MEETING OF THE BOARD OF TRUSTEES
HELD REMOTELY
PUBLIC NOTICE POSTED AT THE VILLAGE HALL
350 VICTORY DRIVE, PARK FOREST, ILLINOIS**

CONFERENCE CALL

7:00 p.m.

January 23, 2023

IN ATTENDANCE: Trustee Theresa Settles, Trustee Tiffani Graham, Trustee Joseph Woods, Trustee Candyce Herron, Trustee Maya Hardy, and Trustee Erin Slone

ABSENT: Mayor Jonathan Vanderbilt

STAFF IN ATTENDANCE: Village Manager Tom Mick, Police Chief Paul Winfrey, Fire Chief Tracy Natyshok, Village Attorney Priscilla Centeno, Assistant Director of Parks, Recreation, and Community Health Margaret Lewis, Director of Community Relations Larrie Kerestes, Director of Public Works Roderick Ysaguirre, Andrew Brown, Village Planner, and Mark Geising, IT Coordinator

OTHERS IN ATTENDANCE: Channel 4

Roll Call

Trustee Settles called the meeting to order at 7:17 pm. Due the absence of Mayor Vanderbilt, Senior Trustee Settles was appointed President Pro Tem. This meeting was held remotely due to the statewide disaster declaration and in compliance with the Open Meetings Act.

Pledge of Allegiance

None

Reports of Village Officers

Mayor

Mayor Vanderbilt was absent.

Village Attorney

No report

Village Manager

Manager Mick reported that the Board Meetings in January have met remotely and will return to in person meetings beginning February 6th. Saturday, February 4 is the annual Parks Pavilion Permit lottery beginning at 9 am at Village Hall. He noted that 2023 has been a difficult start for Park Forest. He offered condolences to Kevin Adams and his family on the passing of his mother. Condolences to family and friends of Mary Boone's mother. Retired Director of Recreation and Parks John Joyce recently passed. He was a longtime Park Forest resident who served as Director of Recreation and Park at the Village for over forty years. Another longtime resident and Park Forester who served in many capacities, Alicia Rodman McCray, recently passed. Manager Mick offered the Village's condolences to her son, Erik, and the entire McCray

family. Prayers for the family of Connor Kaczmariski, the seven year old who recently was hit by a school bus. Thoughts and prayers to the families of those who recently passed on.

Village Clerk

No report

Reports of Commission Liaisons and Committee Chairpersons

Each of the Trustees echoed the sentiments of Manager Mick noting the losses felt by the families and the community with the passing of Connor Kaczmariski, Alicia Rodman McCray, John Joyce, and the mothers of Mary Boone and Kevin Adams. Each will be remembered and missed.

Trustee Woods said no EDAG meeting was scheduled for this month. He attended the Martin Luther King, Jr. event at Victory Christian International with Reverend White and Jesse Jackson, Jr.

Trustee Hardy said Planning and Zoning Commission will meet Tuesday, January 24. Trustee Hardy recently attended Representative Robin Kelly's inauguration and offered her congratulations to her on her sixth term.

Trustee Settles offered her condolences to Erik Rodman and the McCray Family. She lost a friend. The Veterans Commission will meet Saturday, January 21th. They are continuing to work on their goals.

Citizens Comments, Observations, Petitions

No comments received via email to tmick@vopf.com as per the note below.

Motion: Approval of Consent

MOVED that the Consent Agenda and each item contained therein be hereby approved:

CONSENT:

- 1. MOVED, that the Mayor and Board of Trustees approve the minutes of the Rules meeting of December 5, 2022 and the Regular meeting of December 12, 2022.**
- 2. MOVED, that the Mayor and Board of Trustees approve a Resolution authorizing the disposal of two vehicles owned by the Village of Park Forest, by public auction.**
- 3. MOVED, that the Mayor and Board of Trustees approve the purchase of the vehicle exhaust system from MagneGrip Exhaust Removal Systems at an amount not to exceed \$64,635.**
- 4. MOVED, that the Mayor and Board of Trustees approve a contract with G & G's Hood Cleaning Inc., in the amount of \$34,000 with a 10% contingency for a total not to exceed \$37,400, for the installation of a small restaurant hood.**

5. MOVED, that the Mayor and Board of Trustees approve a contract with S & S Construction in the amount of \$35,650 for stairwell safety surface replacement at Village Hall.

Appointments

MOVED, that the Mayor and Board of Trustees appoint Sean Hightower to an unexpired term on the Police and Fire Advisory Council to expire on December 31, 2023.

MOVED, that the Mayor and Board of Trustees appoint Essie Hall to an unexpired term on the Veterans Commission to expire on December 31, 2024.

Approval of the consent agenda was moved by Trustee Hardy and seconded by Trustee Slone. President Pro Tem Settles asked if anyone wished any items be removed from the consent agenda for further discussion. Hearing none, a roll call vote was called by President Pro Tem Settles on the motion to approve the consent agenda. The consent agenda was approved with the following results:

Ayes: 6
Nays: 0
Absent: 1

The consent agenda was adopted with six (6) ayes, no (0) nays and one (1) absent.

DEBATABLE:

6. Ordinance: An Ordinance Authorizing the sale of Real Estate Commonly known as 200 Allegheny Street, 269 Allegheny, and 236 Arcadia Street in the Village of Park Forest, Cook and Will Counties, Illinois (Final Reading)

Move for adoption of the ordinance was motioned by Trustee Hardy and seconded by Trustee Graham. The ordinance was moved and seconded to adopt this ordinance at final reading. President Pro Tem Settles asked if there were any questions or comments. Hearing none, the President Pro Tem Settles called for a roll call vote by Clerk McGann. The ordinance was approved following a roll call vote with the following results:

Ayes: 6
Nays: 0
Absent: 1

The ordinance was adopted with six (6) ayes, no (0) nays, and one (1) absent.

Adjournment

This concluded the Regular Meeting of the Board of Trustees.

There being no further business. President Pro Tem Settles called for a motion to adjourn. Motion was made by Trustee Woods, seconded by Trustee Graham and passed unanimously by roll call vote.

The meeting was adjourned with a roll call vote with the following results:

Ayes: 6
Nays: 0
Absent: 1

The meeting was adjourned with six (6) ayes, no (0) nays, and one (1) absent. President Pro Tem Settles adjourned the Regular Meeting at 7:32 p.m.

Respectfully submitted,
Sheila McGann
Village Clerk

NOTE – DUE TO COVID-19

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