

**RULES MEETING OF THE BOARD OF TRUSTEES  
VILLAGE OF PARK FOREST, 350 VICTORY DRIVE, PARK FOREST, ILLINOIS  
COOK AND WILL COUNTIES**

**Village Hall**

**Boardroom 7:00 p.m.**

**January 5, 2026**

**IN ATTENDANCE:** Trustee Theresa Settles, Trustee Tiffani Graham, Trustee Erin Slone, Trustee Maya Hardy, and Trustee John Moore

**ABSENT:** Trustee Randall White and Mayor Joseph Woods

**STAFF IN ATTENDANCE:** Village Manager Jon Kindseth, Police Chief Brian Rzyski, Fire Chief Mark Cotrano, Deputy Fire Chief Taylor Bordewyk, Village Attorney Leslie Kennedy, Assistant Village Manager Jason Miller, Director of Economic Development and Planning Sandra Zoellner, Director of Recreation, Parks, and Community Health Kevin Adams, Director of Public Works Roderick Ysaguirre, Director of Community Development Jerry Martin, IT Coordinator Mark Geising, Assistant Director of Public Works Nick Christy, Communication Coordinator Joshua Vinson, and Cultural Arts Supervisor Victor Blackful

**OTHERS IN ATTENDANCE:** Gary Kopycinski, eNews Park Forest; Jerry Shnay, reporter

**Roll Call**

Trustee Settles called the meeting to order at 7:00 P.M. and asked Clerk McGann to call the roll. In the absence of Mayor Woods, Senior Trustee Settles is appointed President Pro Tem.

President Pro Tem Settles asked for a motion to adjourn into executive session as per the Open Meetings Act (see below). The motion was moved by Trustee Graham and seconded by Trustee Slone. A roll call vote was called with the following results: five (5) ayes, no (0) nays and two (2) absent. President Pro Tem Settles said the members will reconvene for the Rules Meeting after the Executive Session has ended.

**Adjourn to Executive Session – As permitted by the Open Meetings Act by 5 ILCS 120/2/ Section 2(c) to discuss (5) The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired**

President Pro Tem Settles reconvened the Rules Meeting at 7:34 p.m. adding the Executive Session closed at 7:32 p.m.

**1. A Resolution revising the Rules of Order and Procedure of the Mayor and Board of Trustees and adopting the Meeting schedule for 2026**

Manager Kindseth explained the resolution changing the monthly number of board meetings and other specifics to the meetings, i.e. length of comments by residents. There will continue to be an option to call a special meeting if needed. President Pro Tem Settles asked if there were any questions or comments. Hearing none, this item will be on the agenda for action at tonight's meeting.

## **2. A Resolution Authorizing an Intergovernmental Agreement between the Village of Park Forest and the Will County Forest Preserve**

Manager Kindseth said this resolution is an intergovernmental agreement (IGA) among the Village, IDR, University Park, and the Will County Forest Preserve. Assistant Directory Christy explained an old issue regarding access to storm sewers when repairs are required at Thorn Creek. He said they have come up with a compromise regarding the property owned by the Village and an easement to allow for access if the water main in the area needed repair. The compromise included waving the money said to be owed to WCFP for trees that had been removed. President Pro Tem Settles asked the Board if there were any questions or comments. When Trustee Slone asked about getting permission to cut trees in the future, Assistant Director Christy said the Village stay on their property but will notify them if there is a need to cut down any trees. There is a 99 year agreement with WCFP that will allow maintenance of the storm sewers across from 174 Monee Road. Manager Kindseth added that this secures the easements and waves the cost of the trees that were previously removed. When Trustee Moore asked if the agreement was binding, Manager Kindseth said it is. Hearing no other questions or comments, this item will be on the agenda for action at tonight's meeting.

## **3. Engineering Services Agreement with Baxter and Woodman for design of culvert replacement at 23 Thorn Creek Drive**

Manager Kindseth asked Assistant Director Christy to go over this item. Assistant Director Christy explained that this area on private is a trouble spot when it rains. Baxter and Woodman suggest that this area should become an easement and addressed and repaired before it collapses and causes flooding damage. President Pro Tem Settles asked the Board if there were any questions or comments. Hearing none, this item will be on the agenda for action at tonight's meeting.

## **4. Purchase of a Replacement of Support Vehicle for the Fire Department**

Manager Kindseth this item revisits the item approved at the December 8<sup>th</sup> meeting. Chief Cotrano explained that the Fire Department was notified that the vehicle they had chosen has been discontinued. The committee reconvened and decided a hybrid was a good option for the replacement. President Pro Tem Settles asked if there were any questions or comments from the Board. When Trustee Hardy asked about the price difference, Chief Cotrano said the hybrid would be \$300 less. When Trustee Slone asked if the Village has any experience with repairs, Chief Cotrano said they will continue to work with the dealership. Manager Kindseth said the Village does have a few EVs in the water department. While it is a new area for the Village, they may have to send it out for repairs right now. Hearing no other questions or comments, this item will be on the agenda for action at tonight's meeting.

## **5. Purchase of a new LED sign for the Fire Department**

Manager Kindseth asked Chief Cotrano to take this item. Chief Cotrano said the Fire Department's LED sign is to be replaced. There were 7 bids opened and staff recommends awarding the contract to Rodea of Lynwood. President Pro Tem Settles asked the Board if there were any questions or comments. When Trustee Moore asked if the sign would be consistency with the other Village signs, Manager Kindseth said the LED sign will be on the same operating system as the other signs to control and use consistent messages. Hearing no other questions, this item will be on the agenda for action at tonight's meeting.

**Mayor's Comments**

President Pro Tem Settles dispensed with the comments section of the agenda until the regular meeting.

**Manager's Comments**

**Trustee's Comments**

**Attorney's Comments**

**Clerk Comments**

**Audience to Visitors**

**Adjournment**

This concluded the Rules Meeting of the Board of Trustees Meeting. There being no further business. President Pro Tem Settles called for a motion to adjourn. Motion was made by Trustee Hardy, seconded by Trustee Moore and passed unanimously by voice vote.

The meeting was adjourned unanimously with a voice vote with the following results:

Ayes: 5

Nays: 0

Absent: 2

President Pro Tem Settles adjourned the Special Rules Meeting at 8:02 p.m.

Respectfully submitted,  
Sheila McGann  
Village Clerk

**SPECIAL REGULAR MEETING OF THE BOARD OF TRUSTEES  
350 VICTORY DRIVE  
PARK FOREST, ILLINOIS**

**Village Hall**

**Board Room 7:00 p.m.**

**January 5, 2026**

**IN ATTENDANCE:** Trustee Theresa Settles, Trustee Tiffani Graham, Trustee Erin Slone, Trustee Maya Hardy, and Trustee John Moore

**ABSENT:** Trustee Randall White and Mayor Joseph Woods

**STAFF IN ATTENDANCE:** Village Manager Jon Kindseth, Police Chief Brian Rzycki, Fire Chief Mark Cotrano, Deputy Fire Chief Taylor Bordewyk, Village Attorney Leslie Kennedy, Assistant Village Manager Jason Miller, Director of Economic Development and Planning Sandra Zoellner, Director of Recreation, Parks, and Community Health Kevin Adams, Director of Public Works Roderick Ysaguirre, Director of Community Development Jerry Martin, IT Coordinator Mark Geising, Assistant Director of Public Works Nick Christy, Communication Coordinator Joshua Vinson, and Cultural Arts Supervisor Victor Blackful

**OTHERS IN ATTENDANCE:** Gary Kopycinski, eNews Park Forest; Jerry Shnay, reporter

**Roll Call**

President Pro Tem Settles called the meeting to order at 8:02 P.M. and asked Clerk McGann to call the roll.

**Pledge of Allegiance**

President Pro Tem Settles led the Board and the audience in the Pledge of Allegiance.

**Reports of Village Officers**

**Mayor**

President Pro Tem Settles wished a happy new year to all.

**Village Attorney**

No report

**Village Manager**

No report

**Village Clerk**

No report

**Reports of Commission Liaisons and Committee Chairpersons**

Trustee Graham thanked the Police Department and said Detective Tim Jones' memorial was a wonderful tribute to one of our own. Commission on Human Relations will meet Tuesday, January 13<sup>th</sup>. The Youth Commission will have a workshop on Thursday, January 7<sup>th</sup> and their

monthly meeting on Wednesday, January 14<sup>th</sup>. Trustee Graham encouraged residents to attend the new exhibit opening at Tall Grass Arts Association on January 17<sup>th</sup>.

Trustee Hardy wished everyone a happy new year.

Trustee Slone said Environment Commission will meet Thursday, January 8<sup>th</sup>. She also noted that EDAG will meet Wednesday, January 14<sup>th</sup>

Trustee Moore, too, wished everyone a happy new year.

### **Citizens Comments, Observations, Petitions**

Mr. Blackful presented a video highlighting the 2026 Main Street Nights concert series.

### **Motion: Approval of Consent**

#### **CONSENT:**

**1. Motion: A Motion approving the minutes of the Rules and Regular meeting of November 24, 2025, the Rules and Special Regular meeting of December 8, 2025**

**2. Resolution: A Resolution revising the Rules of Order and Procedure of the Mayor and Board of Trustees**

**3. Resolution: A Resolution adopting the Meeting schedule for calendar year 2026**

**4. Resolution: A Resolution authorizing an Intergovernmental Agreement between the Village of Park Forest and the Will County Forest Preserve transferring 94.60 acres within Thorn Creek Woods Nature Preserve to the Will County Forest Preserve**

**5. Motion: A Motion awarding the Engineering Services Agreement to Baxter & Woodman for the design of an 8' x 4' box culvert at 23 Thorn Creek Dr in the amount of \$46,400**

**6. Motion: A Motion approving the purchase of a Ford F150 Hybrid through Sourcewell cooperative procurement organization for a total cost not to exceed \$70,626.56 for the vehicle and upfitting.**

**7. Motion: A Motion approving the purchase of an LED Sign from Rodea in the amount of \$44,995 to replace the current sign at the Fire Station.**

**8. Motion: A Motion to Approve the Emergency Work Performed and Accepting the Additional Work Proposal from CABENO Environmental Field Services, LLC for 2551 Western Ave.**

Approval of the consent agenda was moved by Trustee Hardy and seconded by Trustee Moore. President Pro Tem Settles asked if anyone wished any item be removed from the consent agenda for further discussion. Hearing none, a roll call vote was called by President Pro Tem Settles on the motion to approve the consent agenda.

The consent agenda was approved with the following results:

Ayes: 5

Nays: 0

Absent: 2

The consent agenda was adopted with five (5) ayes, no (0) nays and two (2) absent.

**DEBATABLE:**

**9. Ordinance: An Ordinance Amending Chapter 42, Article I, Section 42-16 of the Code of Ordinances of the Village of Park Forest, Cook and Will Counties, Illinois (Final Reading)**

President Pro Tem Settles asked for a motion. The ordinance was moved by Trustee Hardy and seconded by Trustee Moore. President Pro Tem Settles asked if there were any questions or comments on the final reading on this ordinance. Hearing none, President Pro Tem Settles called for a roll call vote by Clerk McGann. The ordinance was approved following a roll call vote with the following results:

Ayes: 5

Nays: 0

Absent: 2

The ordinance was adopted five (5) ayes, no (0) nays, and two (2) absent.

**Adjournment**

This concluded the Special Regular Meeting of the Board of Trustees.

There being no further business. President Pro Tem Settles called for a motion to adjourn. Motion was made by Trustee Hardy, seconded by Trustee Graham and passed unanimously by voice vote. The meeting was adjourned unanimously with a voice vote with the following results:

Ayes: 5

Nays: 0

Absent: 2

President Pro Tem Settles adjourned the Special Regular Meeting at 8:13 p.m.

Respectfully submitted,  
Sheila McGann  
Village Clerk