



APPLICATION FOR CONTRACTOR'S LICENSE

350 VICTORY DRIVE
PARK FOREST, ILLINOIS 60466
PHONE: 708/503-7703
FAX: 708/748-4355

Name of Company _____
Address _____
City _____ State _____ Zip _____
Phone () _____ Fax () _____
Contact Name & Title _____
Email: _____
Description of Business Services _____
Number of Employees (other than owner) _____

| <u>License Category</u> | <u>Fees</u> |
|--|-------------|
| General (Building) | \$150.00 |
| Building (Sub-contractor) | \$ 50.00 |
| Sewer Builder/Drain Layer (No Plumbing) | \$ 50.00 |

AFFIDAVIT OF INSURANCE COVERAGE A Certificate of Insurance issued by the applicant's insurance company describing his policy coverage must be submitted with this application. *The applicant is responsible for providing the Village of Park Forest with current insurance information at all times.* Contractor's without current insurance will be considered unlicensed and will not be able to obtain a permit.

**SEE REVERSE SIDE FOR ORDINANCE OUTLINING
MINIMUM INSURANCE REQUIREMENTS**

SURETY BOND (Effective 1/1/94): The application shall contain an executed Bond, filed in the name of the Village of Park Forest, in the minimum amount of ten thousand dollars (\$10,000) with surety to be approved by the corporate authorities, to indemnify, keep and save harmless the Village of any kind what so ever.

PROPOSAL OF WORK TO BE COMPLETED (EFFECTIVE 1/1/95): The Village of Park Forest, Building Department, requires a copy of the signed and dated proposal showing the type of work to be completed along with every permit application. Work done without a permit will result in a penalty fee of 50%, over the original permit fee.

Roofing Contractors must submit their current Illinois State License Certificate.

Electrical Contractors must submit their current Electrical Contractor's Certification from an approved testing facility.

Plumbers should use the Plumbing Contractor's application.

I (we) affirm that the statements contained in the application are true and correct to the best of my knowledge and belief and I (we) agree to comply with all applicable State and Village laws, ordinances and regulations while working on contracts valid within the jurisdiction of the Village of Park Forest.

Applicant _____ **Date** _____

Signature of Authorized Agent _____ **Title** _____

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| <p>BUILDING DEPARTMENT USE: This application has been checked and is approved for issuance of license by: _____ Date _____</p> |
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DIVISION 2. LICENSE

Sec. 18-441. Required.

It shall be unlawful for any person to engage in business in the village as a building contractor or general building contractor without first having obtained a license therefore or to violate the terms of any such license when so granted.

(Code 1966, § 8-14)

Sec. 18-442. Application.

(a) *Generally.* Application for a contractor's license shall be made to the village clerk in writing, signed by the applicant if an individual, and signed by all the partners if a partnership, or by the duly authorized officer thereof if a corporation, verified by oath or affidavit.

(b) *Certificate of insurance.* The application shall contain a listing of insurance coverage then in effect and which applicant agrees to keep in force throughout the period to be covered by the license, including worker's compensation, public liability for personal injury or death, property damage and vehicle coverage, listing the insuring company policy number, amount of coverage and expiration date. **Minimum limits of insurance shall be within statutory limits for worker's compensation; \$500,000.00 for employer's liability; commercial general liability of \$1,000,000.00; general aggregate liability of \$2,000,000.00; and \$5,000.00 property damage for both public liability and vehicle coverage.**

(c) *Surety bond.* The application shall contain an executed bond filed in the name of the village with the village clerk. The bond shall be in the minimum amount of **\$10,000.00** with surety to be approved by the village authorities, to indemnify, keep and save harmless the village of any kind whatsoever, which the village or any of its officials may sustain by any reason of the act done or neglect to be done under or by virtue of the authority given by such license, and further conditioned that the applicant shall faithfully observe all of the provisions of all village codes and ordinances in relation to any work being performed. The surety bond shall be maintained in the full amount required during the license issued. If the bond or any portion of it is used to reimburse the village for costs of the enforcement or compliance, the contractor must replenish the bond in the full amount and maintain such bond for the duration of the license.

(d) *Additional information.* The application shall also contain the information required by chapter 22 of this Code and such other information as may be required by the president and board of trustees at their discretion after the application has been submitted to village clerk. The procedure contained in chapter 22 of this Code shall prevail when applicable.

(Code 1966, § 8-15; Ord. No. 1554, § I (1), 12-12-94; Ord. No. 1609, § I, 11-25-96; Ord. No. 1647, § V, 3-23-98)