

44th Annual Park Forest Farmers' Market 2017
Rain or Shine, Seasonal Garden and Produce



Every Saturday starting May 6, 2017 to October 28, 2017

PLEASE READ THESE INSTRUCTIONS

1. If you are new to our Market, Welcome! Please complete the entire application. It should take about 15 minutes to complete, not all sections will apply to your operation.
2. The location of the Market is 271 Lakewood Blvd., Park Forest, IL 60466. Set up starts at 6:00 a.m. and the Market is open from 7:00 a.m. – 12:00 Noon
3. Full payment, application, certificate of insurance, rules and regulations acceptance form and indemnification certification are due with the submission of the application. The Market Managers reserve the right to approve or reject applications and to assign spaces. We will notify you of your space assignment.

2017 MARKET APPLICATION

Date _____ Illinois State Sales Tax No. _____

Name _____

Address _____ City _____ State _____ Zip _____

Phone(____) _____ Cell (____) _____

Email address _____ Web address _____
(required)

Business/Product/Liability Insurance:* Company _____

Attach copy of proof Policy # _____

*A minimum of \$1 million of liability protection is required.

Please return Application to: 708-748-1118
Village of Park Forest Health Department
Farmers' Market
350 Victory Drive (lower level)
Park Forest, IL 60466

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- I. IDENTIFY ITEMS OF PRODUCE (TRUCK, GARDEN, ORCHARD, BERRIES, & CUT FLOWERS). YOU MAY ONLY SELL THE ITEMS YOU LIST. CHANGING OR ADDING TO THE ITEMS YOU SELL REQUIRES AN AMENDMENT TO YOUR APPLICATION AND APPROVAL IN ADVANCE FROM THE MARKET MANAGER. PLEASE LIST ONLY THOSE ITEMS YOU INTEND TO SELL.
- II. GIVE A DETAILED LIST OF ALL ITEMS YOU PLAN TO PROCESS FOR SALE. Please be sure to include: the name of the product and its principle ingredients.

MARKET FEES

Season (26 weeks/markets)	\$145.00 for each 15x40 foot space (parking)
Monthly – subject to availability	\$100 monthly for each 15x40 foot space (parking)
Daily - Subject to space availability	\$35 per Saturday for each 15x40 foot space (parking)
Space that requires electric service	\$50 for the season / \$10 for monthly

NO REFUNDS, NO TRANSFERS, NO PRORATES

Number and type of spaces _____ Total dollar amount _____

Please list the dates, if any, that you know you will be absent from the market.

2017 Market Days

MAY	JUN	JUL	AUG	SEP	OCT
6	3	1	5	2	7
13	10	8	12	9	14
20	17	15	19	16	21
27	24	22	26	23	28

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PROOF OF INSPECTED KITCHEN

ALL PROCESSED FOODS, THAT ARE NOT INCLUDED IN THE COTTAGE FOOD LAW REQUIREMENTS, MUST BE PREPARED IN KITCHENS THAT HAVE BEEN INSPECTED AND APPROVED BY AN APPROPRIATE GOVERNMENTAL AGENCY. IF YOU PLAN TO SELL THESE TYPES OF PRODUCTS, YOU MUST PROVIDE THE FOLLOWING:

Inspection Agency: _____ Phone _____

Inspecting Agent: _____

Inspection Date: _____ License Expiration Date _____

Attach a copy of the inspection certificate or license.

LABEL THE PROCESSED PRODUCTS

ALL PROCESSED PRODUCTS MUST HAVE AN ATTACHED LABEL THAT INCLUDES

- A) NAME AND ADDRESS OF PRODUCER
- B) ACCURATE STATEMENT OF CONTENTS (WEIGHT, MEASURE OR COUNT)
- C) COMMON NAME OF THE FOOD
- D) THE NAME OF EACH INGREDIENT IN DESCENDING ORDER OF CONTENT
- E) USE-BY DATE
- F) LIST OF ALLERGENS (dairy, tree nuts, peanuts, soybeans, wheat, shellfish, etc.)

Attach a sample label.

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INDEMNITY HOLD HARMLESS PROVISION

To the fullest extent permitted by law, the vendor hereby agrees to defend, indemnify and hold harmless the Village of Park Forest, its officials, agents and employees, against all injuries deaths, loss, damages, claims, patent claims, suits, liabilities, judgments, cost and expenses, which may in anyway accrue against the Village of Park Forest, its officials, agents and employees, arising in whole or in part or in consequence of the actions by the vendor, its employees, or which may in anyway result therefore, except that arising out of the sole legal cause of the Village of Park Forest, its agents or employees, the vendor shall, at its own expense, appear, defend and pay all charges of attorneys and all costs and other expenses arising therefore or incurred in connections therewith, and, if any judgment shall be rendered against the Village of Park Forest, its officials, agents and employees, in any such action, the vendor shall, at its own expense, satisfy and discharge the same.

The vendor expressly understands and agrees that any insurance policies required to participate in the Farmers' Market shall in no way limit the responsibility to indemnify, keep and save harmless and defend the Village of Park Forest, its officials, agents and employees as herein provided.

Signed: _____ Date: _____

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PARK FOREST FARMERS' MARKET RULES OF OPERATION
AFFIDAVIT

I/We hereby agree to sell or offer for sale at the Park Forest Farmers' Market, only such items which are of my/our own production on the described property and which are listed within the application. I/We swear that all information is correct and complete to the best of my/our knowledge. I/We hereby affirm that I/we have read and understand the Rules of Operation. I/We agree to abide by all rules that have been established for the operation of the Park Forest Farmers' Market.

Vendors must furnish their own tables, chairs, display arrangements and rain protection. The Market is in an open area parking lot with no shelter provided. All types of temporary shelter (canopies, tents, awnings, umbrellas, etc.) must be properly weighted at all times. If wind conditions are unfavorable, shelter may not be assembled.

Dogs and other pets are not allowed at Market. Please do not encourage people to break this Market rule!

The statements in the attached application are true to the best of my knowledge.

Signed: _____ Date: _____

Market Manager: _____ Date: _____

PLEASE NOTE: Violation or falsification of any of the conditions as set forth in this application or affidavit will result in immediate and permanent loss of permission to sell at the Farmers' Market.

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PARK FOREST FARMERS' MARKET AFFIDAVIT

COOPERATIVE GROWER

We hereby agree to sell or offer for sale at the Park Forest Farmers' Market, items which are of our own production on the described property and which are listed within the application. We swear that all information is correct and complete to the best of our knowledge. We hereby agree that we have read and understand the Rules of Operation. We agree to abide by all rules that have been established for the operation of the Park Forest Farmers' Market. We further acknowledge full responsibility for our activities at the Market conducted throughout the term of this permit. We agree to hold the Village of Park Forest harmless and to indemnify the Village of Park Forest from any and all claims arising under this permit.

GROWER

The statements in the attached application are true to the best of my knowledge.

Signed: _____ Date: _____

Signed: _____ Date: _____

COOPERATIVE GROWER

The statements in the attached application are true to the best of my knowledge.

Signed: _____ Date: _____

PLEASE NOTE: Violation or falsification of any of the conditions as set forth in this application or affidavit will result in immediate and permanent loss of permission to sell at the Farmer's Market.