

Wednesday, February 10, 2016



Thank you for your interest in participating in the 43rd year of the Park Forest Farmers' Market. The market will be held every Saturday from 7:00am to 12:00pm beginning May 7th and going through October 29th. This letter contains instructions for completing and returning the application and outlines important changes in this year's market.

Enclosed, you will find the following materials:

- 1) Vendor application
- 2) Market Rules of Operation
- 3) EBT program information

Please read and complete all parts of the application. Market spaces will be reserved on a first come, first served basis. Applications must be fully completed, affidavits signed, and proof of insurance and payment must be submitted before your market space can be reserved. Please return the application packet along with vendor fees to the Park Forest Health Department no later than April 16.

Electricity will be available again this year for a fee, at the north end of the market for the vendors requiring it on a first come, first served basis.

Once again, the market is proud to be offering EBT as a payment option. This year we have some exciting changes that will eliminate barriers that vendors faced when considering participation in this program in the past. We would like all eligible vendors to participate and encourage you to ask questions about how the changes can help you sell more products to SNAP/Link users. Additional information can be found in the application packet and of course we are here to help you be successful in this program.

We would also like to bring to your attention a change in the Rules of Operation. A full market draws more customers and the benefits to the entire market are easily seen. Therefore, this year we have added language to our rules to encourage attendance, reduce absenteeism, and improve communication with the market manager (see page 3). We ask that all vendors attend each week and that if vacations are planned or unexpected situations arise that the market manager is notified so that arrangements can be made to help maintain a vibrant and full market. Vendors with perfect attendance will receive a refund of \$75 of registration fees.

Because safety is of the greatest importance at the Park Forest Farmers' Market, there are other rules that will be more strictly enforced.

- * All temporary shelters (tents, canopies, umbrellas, etc.) must be stable and properly weighted at all times.
- * Produce purchased for resale must be clearly labeled as such and not represented as locally grown.

Please feel free to call the Park Forest Health Department at (708) 748-1118 or email bwalker@vopf.com with any questions, concerns or comments.

We look forward to seeing you at the start of the 43rd Anniversary of the Park Forest Farmers' Market!

Sincerely,

Jenise Ervin, Director of Public Health.

43rd Annual Park Forest Farmers' Market 2016
Rain or Shine, Seasonal Garden and Produce



Every Saturday starting May 7, 2016 to October 29, 2016

PLEASE READ THESE INSTRUCTIONS

1. If you are new to our Market, Welcome! Please complete the entire application. It should take about 15 minutes to complete, not all sections will apply to your operation.
2. The location of the Market is 271 Lakewood Blvd., Park Forest, IL 60466. Set up starts at 6:00 a.m. and the Market is open from 7:00 a.m. – 12:00 Noon
3. Full payment, application, certificate of insurance, rules and regulations acceptance form and indemnification certification are due with the submission of the application. The Market Managers reserve the right to approve or reject applications and to assign spaces. We will notify you of your space assignment.

2016 MARKET APPLICATION

Date _____ Illinois State Sales Tax No. _____

Name _____

Address _____ City _____ State _____ zip _____

Phone(____) _____ Cell (____) _____

Email address _____ Web address _____

Business/Product/Liability Insurance:* Company _____

Attach copy of proof Policy # _____

*A minimum of \$1 million of liability protection is required.

43rd Annual Park Forest Farmers' Market 2016

Rain or Shine, Seasonal Garden and Produce



- I. IDENTIFY ITEMS OF PRODUCE (TRUCK, GARDEN, ORCHARD, BERRIES, & CUT FLOWERS). YOU MAY ONLY SELL THE ITEMS YOU LIST. CHANGING OR ADDING TO THE ITEMS YOU SELL REQUIRES AN AMENDMENT TO YOUR APPLICATION AND APPROVAL IN ADVANCE FROM THE MARKET MANAGER. PLEASE LIST ONLY THOSE ITEMS YOU INTEND TO SELL.
- II. GIVE A DETAILED LIST OF ALL ITEMS YOU PLAN TO PROCESS FOR SALE. Please be sure to include: the name of the product and its principle ingredients.

MARKET FEES

Season (26 weeks/markets)	\$145.00 for each 15x40 foot space (parking)
Monthly – subject to availability	\$100 for each 15x40 foot space (parking)
Daily - Subject to space availability	\$35 for each 15x40 foot space (parking)
Space that requires electric service	\$50 for the season / \$10 for monthly

NO REFUNDS, NO TRANSFERS, NO PRORATES

Number and type of spaces _____ Total dollar amount _____

Please list the dates, if any, that you know you will be absent from the market.

2016 Market Days

MAY	JUN	JUL	AUG	SEP	OCT
7	4	2	6	3	1
14	11	9	13	10	8
21	18	16	20	17	15
28	25	23	27	24	22
		30			29

43rd Annual Park Forest Farmers' Market 2016
Rain or Shine, Seasonal Garden and Produce



PROOF OF INSPECTED KITCHEN

ALL PROCESSED FOODS, THAT ARE NOT INCLUDED IN THE COTTAGE FOOD LAW REQUIREMENTS, MUST BE PREPARED IN KITCHENS THAT HAVE BEEN INSPECTED AND APPROVED BY AN APPROPRIATE GOVERNMENTAL AGENCY. IF YOU PLAN TO SELL THESE TYPES OF PRODUCTS, YOU MUST PROVIDE THE FOLLOWING:

Inspection Agency: _____ Phone _____

Inspecting Agent: _____

Inspection Date: _____ License Expiration Date _____

Attach a copy of the inspection certificate or license.

LABEL THE PROCESSED PRODUCTS

ALL PROCESSED PRODUCTS MUST HAVE AN ATTACHED LABEL THAT INCLUDES

- A) NAME AND ADDRESS OF PRODUCER
- B) ACCURATE STATEMENT OF CONTENTS (WEIGHT, MEASURE OR COUNT)
- C) COMMON NAME OF THE FOOD
- D) THE NAME OF EACH INGREDIENT IN DESCENDING ORDER OF CONTENT
- E) USE-BY DATE
- F) LIST OF ALLERGENS (dairy, tree nuts, peanuts, soybeans, wheat, shellfish, etc.)

Attach a sample label.

43rd Annual Park Forest Farmers' Market 2016
Rain or Shine, Seasonal Garden and Produce



INDEMNITY HOLD HARMLESS PROVISION

To the fullest extent permitted by law, the vendor hereby agrees to defend, indemnify and hold harmless the Village of Park Forest, its officials, agents and employees, against all injuries deaths, loss, damages, claims, patent claims, suits, liabilities, judgments, cost and expenses, which may in anyway accrue against the Village of Park Forest, its officials, agents and employees, arising in whole or in part or in consequence of the actions by the vendor, its employees, or which may in anyway result therefore, except that arising out of the sole legal cause of the Village of Park Forest, its agents or employees, the vendor shall, at its own expense, appear, defend and pay all charges of attorneys and all costs and other expenses arising therefore or incurred in connections therewith, and, if any judgment shall be rendered against the Village of Park Forest, its officials, agents and employees, in any such action, the vendor shall, at its own expense, satisfy and discharge the same.

The vendor expressly understands and agrees that any insurance policies required to participate in the Farmers' Market shall in no way limit the responsibility to indemnify, keep and save harmless and defend the Village of Park Forest, its officials, agents and employees as herein provided.

Signed: _____ Date: _____

43rd Annual Park Forest Farmers' Market 2016
Rain or Shine, Seasonal Garden and Produce



PARK FOREST FARMERS' MARKET RULES OF OPERATION
AFFIDAVIT

I/We hereby agree to sell or offer for sale at the Park Forest Farmers' Market, only such items which are of my/our own production on the described property and which are listed within the application. I/We swear that all information is correct and complete to the best of my/our knowledge. I/We hereby affirm that I/we have read and understand the Rules of Operation. I/We agree to abide by all rules that have been established for the operation of the Park Forest Farmers' Market.

Vendors must furnish their own tables, chairs, display arrangements and rain protection. The Market is in an open area parking lot with no shelter provided. All types of temporary shelter (canopies, tents, awnings, umbrellas, etc.) must be properly weighted at all times. If wind conditions are unfavorable, shelter may not be assembled.

Dogs and other pets are not allowed at Market. Please do not encourage people to break this Market rule!

The statements in the attached application are true to the best of my knowledge.

Signed: _____ Date: _____

Market Manager: _____ Date: _____

PLEASE NOTE: Violation or falsification of any of the conditions as set forth in this application or affidavit will result in immediate and permanent loss of permission to sell at the Farmers' Market.

43rd Annual Park Forest Farmers' Market 2016
Rain or Shine, Seasonal Garden and Produce



PARK FOREST FARMERS' MARKET AFFIDAVIT

COOPERATIVE GROWER

We hereby agree to sell or offer for sale at the Park Forest Farmers' Market, items which are of our own production on the described property and which are listed within the application. We swear that all information is correct and complete to the best of our knowledge. We hereby agree that we have read and understand the Rules of Operation. We agree to abide by all rules that have been established for the operation of the Park Forest Farmers' Market. We further acknowledge full responsibility for our activities at the Market conducted throughout the term of this permit. We agree to hold the Village of Park Forest harmless and to indemnify the Village of Park Forest from any and all claims arising under this permit.

GROWER

The statements in the attached application are true to the best of my knowledge.

Signed: _____ Date: _____

Signed: _____ Date: _____

COOPERATIVE GROWER

The statements in the attached application are true to the best of my knowledge.

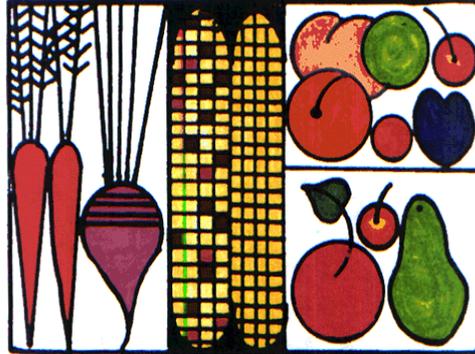
Signed: _____ Date: _____

PLEASE NOTE: Violation or falsification of any of the conditions as set forth in this application or affidavit will result in immediate and permanent loss of permission to sell at the Farmer's Market.

Park Forest Farmers' Market

Rain or Shine, Seasonal Garden and Produce

**P A R K F O R E S T
F · A · R · M · E · R · S M · A · R · K · E · T**



DOWNTOWN SATURDAY

RULES OF OPERATION 2016

The 42nd annual Farmers' Market is sponsored by the
Village of Park Forest

www.villageofparkforest.com

Contact the Park Forest Health Department for additional information.
(708)748-1118

WHEN WILL THE FARMERS' MARKET BE HELD?

From the first Saturday in May until the last Saturday in October, 7:00 AM until 12:00 Noon
Set up begins at 6:00 AM and sales end at 12:00 Noon.

Vendors who arrive after 6:45 AM will have to walk their product in to their assigned space.

WHERE IS THE MARKET?

Park Forest is between I-57 and Western Avenue and between Route 30 and Sauk Trail. The Market is at the intersection of Lakewood Boulevard and Cunningham in downtown Park Forest: Google address is 271 Lakewood Blvd. All major streets lead to the downtown.

WHO IS ELIGIBLE TO SELL?

Growers offer for sale articles for human consumption (such as fruits, vegetables, edible grains, nuts and berries, apiary products, herbs, maple sugars, eggs, cheese, cider) or non-edible articles (such as locally grown cut or potted flowers and plants, firewood, dried flowers and plant materials). At least 50% of these products have been raised or prepared by the grower or producer, members of their families or by employees. Produce purchased for resale must be clearly labeled as such. Sale of meat, fish or poultry is by special permit only. Refrigerated dairy products except cheese or any article proscribed by the Director of Public Health is prohibited. Producers may join together to sell each other's produce (cooperative selling).

Local Businesses have a Park Forest business license, a State tax number and a permanent place of business in Park Forest. Other businesses may be included at the discretion of the Market Manager to add variety to the collection of products for sale. The Farmers' Market offers a unique opportunity for business development.

Local Civic Organizations may hold fundraising activities at the Market. "Local civic organizations" are churches, synagogues, scout troops, sports clubs, service groups, etc., located in Park Forest or surrounding communities which are incorporated as not-for-profit corporations or which are operated solely for educational, religious or charitable purposes. The Market Manager assigns spaces by written application. The **bake sale** requirements shall apply. Flyers describing the organization may be displayed and given out if requested. Organizations must bring their own tables, chairs and sun/rain protection. Canopies or umbrellas must be weighted for safety's sake. There is no electrical hookup capacity for unpaid space.

WHAT ARE THE PROCEDURES FOR SPACE RENTAL?

1. Applications are available by email or mail or from the office of the Market Manager at the Village Hall, 350 Victory Drive. Day-of applications are available Saturday mornings from the Market Manager. Call 748-1118 for information.
2. Vendors must have an Illinois State Sales Tax Number or evidence of application for one. Information can be obtained from:
Illinois Department of Revenue/James R. Thompson Center
100 W. Randolph Street. Chicago, IL, 60601-3274
(312) 814-5232; (800) 732-8866 <http://www.revenue.state.il.us/>.
3. The Market Manager makes space assignments depending on the needs of the Market. Each perimeter space is marked at 15 x 40 feet and parking behind the sales space is permitted. Products for sale must be contained within the assigned space. Vendors are notified by mail or email of the space assignment.

4. The Market Manager will assign space upon receipt of appropriate fees and forms. Fees are not refundable nor pro-ratable nor transferable
5. A season permit reserves the assigned location for the duration of the Market.
6. A daily permit reserves space for one day only. The daily spaces are reserved in advance as available until all spaces are reserved. Seasonally reserved spaces may be assigned to daily applicants with the permission of the season vendor's planned absence.

WHAT ARE THE EXPECTATIONS REGARDING ATTENDANCE?

1. In order to maintain a consistent, full market, vendors will be required to notify the market manager of absences from the market a week in advance of the absence. If the market manager is not notified, absences will be considered unexcused.
2. If more than three (3) unexcused absences are accrued, a vendor will forfeit their market space and will only be allowed to participate in the market on a month to month basis, paying the additional monthly fees.

WHAT ARE THE DISPLAY ARRANGEMENTS?

1. Products may be sold directly from vehicles from perimeter spaces only.
2. Vendors must furnish their own tables, chairs, display arrangements and rain protection. The Market is in an open area parking lot with no shelter provided. All types of temporary shelter (canopies, tents, awnings, umbrellas, etc.) must be stable and properly weighted at all times. If wind conditions are unfavorable, shelter may not be assembled.
3. Delivery trucks and other equipment used for transportation and display shall be kept clean at all times with adequate protection against contamination of the product being sold.

WHAT ARE THE SELLING REGULATIONS?

1. Scales for products sold by weight must conform to the State of Illinois regulations.
2. Prices must be either be displayed with each item or a list of all prices must be posted. Posting bulk prices is suggested. Prices must be visible at all times.
3. The vendor, his/her family or employees must produce at least 50% of all produce offered for sale except as in 4 below.
4. Co-operative selling is permitted with an affidavit signed by both the grower and vendor.
5. Produce purchased for resale must be clearly labeled as such and not represented as locally grown.
6. Hawking or crying out will not be permitted
7. Price fixing among growers is not permitted.
8. The principle item in any processed product must be eligible for sale at the Market. The Market Manager may allow exceptions to balance the Market.

9. Any grower selling any item identified “organic” or “organically grown” shall prominently display the definition of “organic” or “organically grown” used by that grower with regard to that product.

10. Sellers must be in place by 6:45 am or they will have to walk their products to their assigned space.

WHAT FOODS ARE PROHIBITED AT THE FARMERS’ MARKET?

1. Any food, which is unwholesome, adulterated or unfit for consumption.
2. All dairy products except cheese and eggs.
3. Home canned, heat processed, hermetically sealed, non- or low-acid foods.
4. Baked goods that require refrigeration, such as soft or cream pies, meringue-topped desserts, cream or custard filled bakery products. All other baked goods must follow the Illinois Cottage Food Law guidelines and be properly labeled.
5. Any food item that contains non-allowed preservatives or additives.

WHAT ARE LABELING REQUIREMENTS?

Produce is usually sold whole by weight or by count. When produce is pre-cut and wrapped, it must include the following label:

- a) name, address and phone of the grower and packer;
- b) accurate statement of weight, measure or numerical count;
- c) the common or usual name of the food; and
- d) the common or usual name of each ingredient in descending order of prominence.

Baked goods, apiary products, maple sugars, syrups, cheese, jams, jellies, preserves and similar items that must be prepackaged prior to sale must be labeled to show the commodity name, net weight, total price and business identification of the manufacturer, packer, distributor and ‘use-by’ date. Only items prepared in inspected and certified kitchen facilities and those following the Illinois Cottage Food Law guidelines will be considered for vending at the Park Forest Farmers’ Market.

WHAT ABOUT EGGS?

The sale of eggs must meet the packing and labeling requirements of the Illinois Egg Law.

WHAT ABOUT MEAT, POULTRY AND FISH?

Vendors who wish to sell meat, poultry or fish must comply with Illinois Department of Agriculture rules applicable to raising, slaughtering, packaging and preserving such products. Selling at the Park Forest Farmers’ Market requires a special investigation and approval.

WHAT ARE FUNDRAISER BAKE SALE REQUIREMENTS?

1. All items offered for sale must be breadstuffs or bread, or any food product of which flour or meal is the principle ingredient such as bread and cookies, including pies that are non-dairy based. Not allowed are: trail mix, foods containing preservatives, coloring or other food additives; or baked goods filled or topped with custards, creams, meringues or puddings.

2. The sponsoring non-profit organization must keep an itemized record of the names and addresses of the individuals who prepared the baked goods. This record must be available to the Health Department if requested.
3. Items offered for sale must be wrapped in individual purchase amounts. This will minimize contact and will protect the goods from contamination from dust, rain, flies, other insects and consumer handling.
4. Each item offered for sale must follow the Cottage Food Law labeling requirements along with a master list of items offered for sale, to allow trace back if necessary.

WHAT SANITARY REGULATIONS APPLY TO THE MARKET?

Animals

Dogs are not allowed at the Market. Customers will be asked to park their dogs away from food and leave them home in the future. Helper dogs for the blind or physically challenged are the only exception.

Food

- Food shall be clean, wholesome, and free from adulteration, misbranding or mislabeling.
- Cheese must be prepared and packaged under conditions meeting the requirements of federal, state and local laws, wrapped in individual packages, stored at a temperature of 45°F or below in containers that meet the requirements of state and local rules and regulations.
- Eggs offered for sale must be free of dirt or other obvious soil. All eggs for sale at the Market shall be from flocks of birds fewer than 1000, according to Federal Regulations. All eggs shall be held at 45°F.
- Processed foods must be prepared in inspected kitchens. Proof of an approved kitchen inspected by an appropriate governmental agency shall be submitted with application.
- Meat, poultry or fish must be raised, slaughtered, packaged and stored according to all Illinois Department of Agriculture requirements and sold at the Market from refrigeration units that allow for proper temperature control.

Food Contact Surfaces

- Food contact surfaces shall be corrosion resistant, non-absorbent, non-toxic, free of breaks, open seams, chips, pits and imperfections. Food contact surfaces of equipment shall be kept clean.

Personal Hygiene

- People with boils, cuts, respiratory infections and communicable diseases shall not be permitted to work with food at the Farmers' Market.
- Fingernails shall be trimmed; hands and arms shall be washed and cleaned before starting to work, washed after visiting the toilet and washed as frequently as necessary during the day. Bathroom facilities are located in Park Forest Police Department and Village Hall.
- Food sales personnel should wear clean clothing and effective hair restraints.
- Smoking is not permitted in sales areas.

Food Protection

- Processed food shall be stored or displayed a minimum of six inches off the ground.
- Processed food shall not be stored in contact with water or undrained ice.
- Food not subject to further washing and cooking before being eaten shall be stored in a way that protects it against contamination from dust, rain, flies, insects, consumer handling, and other elements during transportation, storage and display.
- Galvanized containers shall not be used for preparation, display and storage of acid foods. If needed, appropriate utensils shall be provided to minimize manual contact with food.

WHAT ARE THE CLEAN-UP RULES?

The vendor must remove all waste and refuse from their spaces before leaving the Market. This trash must be taken away with the vendor, for disposal at the vendor's expense. It would be useful for each vendor to have a small receptacle for trimmings by each selling area as well. Each seller must clean up!

SORRY, THE FOLLOWING ARE NOT ALLOWED

- ❑ Unregistered Vendors
- ❑ Soliciting There will be no impromptu distribution of flyers nor soliciting for money, votes or endorsements. Only authorized participants may display or distribute posters or literature.
- ❑ Vehicles No motorized vehicles (except wheelchairs) other than those of the sellers and Market Manager are allowed in the Market area. No riding of skateboards or bicycles is allowed in the Market area.
- ❑ Garbage and trash Each seller must remove their own refuse.
- ❑ Dogs

ENFORCEMENT OF RULES

We rely upon goodwill and cooperation for a successful Market. Please do not put the Market Manager in an awkward position by avoiding or breaking the rules. The Market Manager has full authority to enforce all rules. Vendors who fail to comply will lose their spaces and will not be permitted to sell for the remainder of the season.



SNAP/Link EBT Program Vendor Information

Park Forest Farmers' Market

Dear Market Vendor,

For the fourth year, the Park Forest Farmers' Market will be accepting Link cards/EBT. The Illinois Link cards make use of an electronic system (Electronic Benefits Transfer, or EBT) that allows a recipient to authorize transfer of their government SNAP benefits (Supplemental Nutrition Assistance Program, formerly food stamps) from a federal account to a retailer account to pay for products received.

Customers will now redeem Link dollars for wooden tokens which they will then use to pay vendors.

How it will work:

1. A customer with a Link card will visit the market manager's booth and tell market staff how many Link dollars they would like to spend at the market. The market staff will then deduct that amount from their card and give them wooden tokens in the amount that they requested. Tokens will be in \$1.00 and \$5.00 increments.
2. Customers will then pay participating vendors directly with their tokens. With this system, no purchases need to be stored at booths.
3. At the end of each market day, vendors will turn in their tokens and verify the amount of tokens received with market staff.
4. Vendors will be reimbursed twice a month by check or direct deposit from the Village of Park Forest.



Eligibility:

To be an eligible vendor, you must sell any of the food items that are eligible under the SNAP program regulations including fruits, vegetables, meat, dairy products, wrapped baked goods, or food-producing plants and seeds. A list of eligible and ineligible products can be found in the attached vendor agreement. Link tokens may only be accepted for eligible products.

How to participate:

1. Read through and sign the attached vendor agreement. Return the agreement by mail.
2. Vendors will receive an "EBT accepted here" sign and a token pouch. The sign **MUST** be posted in your stall each market day.
3. Each market day, Link customers are allowed to exchange tokens for goods; a combination of tokens and cash **CAN** be accepted.



4. Change **CANNOT** be given for tokens. The entire \$1 token must be used. If they are purchasing something for \$1.50, add something to make it an even \$2.

Importance of the program:

As producers and sellers of fruits, vegetables, and fresh locally made products, your participation is critical. Approximately one in five households in Park Forest receives Link benefits. The Park Forest Farmers' Market is one of only two markets in the south suburbs that accepts Link, demonstrating Park Forest's commitment to serving all residents, regardless of income level and ensuring that everyone has access to products available at the Farmers' Market. With close to \$3,000 in Link sales at the Park Forest Farmers' Market in 2014, the program has brought new customers to the market and resulted in greater revenues for participating vendors.

We hope that you will consider participating in the EBT program this year. The Park Forest Farmers' Market management team will do our part both in promoting the market to Link participants and in making the transaction process as seamless as possible. For questions or concerns, please contact:

Jenise Ervin, Director of Health Department
Village of Park Forest
350 Victory Drive (lower level)
Park Forest, IL 60466
(708) 708-748-1118
jervin@vopf.com



SNAP/Link EBT Program Vendor Agreement

Park Forest Farmers' Market

This agreement is between the Park Forest Farmers' Market, an association of eligible food vendors (herein referred to as "ASSOCIATION") and _____, an authorized food vendor (herein referred to as "VENDOR").

This agreement allows the above-mentioned VENDOR to participate in the SNAP/Link Electronic Benefits Transfer (EBT) Card Program at the Park Forest Farmers' Market.

- VENDOR is bound by this agreement to follow all guidelines, as set forth by federal and state authorities and ASSOCIATION.
- ASSOCIATION reserves the right to immediately suspend or terminate VENDOR from the program as ASSOCIATION observes, or receives evidence of, failure to abide by any of the agreements below.
- ASSOCIATION will settle the sales data after each market and VENDORS will receive reimbursements monthly. Checks will be sent to VENDOR via US Mail to the address on the market application.
- VENDOR may voluntarily quit participating in the EBT program at any time, but must notify ASSOCIATION of such action.

The EBT Card Program will operate in the following manner:

Patrons who have been issued an authorized EBT card may shop at any VENDOR that is part of the Park Forest Farmers' Market EBT Program. The patron will choose the amount they wish to deduct from their EBT card and receive tokens in that amount. The patron will choose their items to purchase from participating vendors and pay vendors with tokens. All sales will be final. Patrons will only use their EBT cards for the purchase of eligible foods from authorized vendors at the ASSOCIATION. The EBT Program will be strictly and carefully monitored at all times by the ASSOCIATION.

These products **ARE ELIGIBLE** to be purchased with Link:

Produce (fruits & vegetables)	Dairy Products
Meat	Wrapped baked goods
Wrapped cold sandwiches	Food-producing plants and seeds



These products are **NOT ELIGIBLE** for purchase with Link:

- Alcohol
- Pet food
- Any food served hot such as coffee or tea drinks
- Any prepared food item meant to be eaten on-site, i.e. ice cream bars, hot dogs, burritos, popcorn & more
- Tobacco
- Any non-food item (soaps, household supplies, etc.)

VENDOR Agreements:

- VENDOR agrees to designate a specific person to be an agent for this program. The designated agent shall be responsible for the vendor’s participation in the program.
- The designated agent for this vendor is: _____.

VENDOR agrees to participate in sale of SNAP/Link program eligible foods, including: bread products, produce, meat, fish, poultry, eggs, dairy products, and seeds and plants which produce food to eat.

- VENDOR agrees that no U.S. currency will be returned to the customer as change or a return.
- VENDOR agrees that tokens received from patrons are VENDOR’s responsibility until transferred to ASSOCIATION. ASSOCIATION will not reimburse VENDOR for lost tokens.
- VENDOR agrees to post a sign (to be provided by ASSOCIATION) identifying VENDOR’s stall as an authorized EBT vendor.

EBT Program VENDOR Agent	Space Number	Date

ASSOCIATION Representative	Title	Date
Park Forest Farmers’ Market		