

## AGENDA

### RULES MEETING OF THE BOARD OF TRUSTEES VILLAGE OF PARK FOREST, COOK AND WILL COUNTIES, ILLINOIS

Village Hall

7:00 p.m.

October 28, 2013

Roll Call

1. Street Salt Purchase for 2013-2014
2. Acquisition of One (1) 2014 Ford Utility SUV Police Interceptor
3. An Ordinance Amending Chapter 86 of the Code of Ordinances (Solid Waste for the Village of Park Forest, Cook and Will Counties)

Mayor's Comments

Manager's Comments

Trustee's Comments

Attorney's Comments

Clerk Comments

Audience to Visitors

Adjournment

Agenda Items are Available in the Lobby of Village Hall and on the Village website  
[www.villageofparkforest.com](http://www.villageofparkforest.com)

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the Village Manager's Office at least 48 hours in advance of the scheduled meeting. The Village Manager's Office can be reached via telephone at (708) 283-5605 or (708)748-1129 or via e-mail at [sblack@vopf.com](mailto:sblack@vopf.com). Every effort will be made to allow for meeting participation.

## AGENDA BRIEFING

DATE: October 14, 2013  
TO: Mayor Ostenburg  
Board of Trustees  
FROM: Roderick Ysaguirre, Director of Public Works/Village Engineer  
RE: 2013-2014 Street Salt Purchase

**BACKGROUND/DISCUSSION:** The Village participates in and utilizes the State of Illinois Joint Purchase Requisition for road salt. DPW renewed last year's contract under the same unit price and terms and conditions. Attached is the notice from the Illinois Department of Central Management Services that our salt renewal contract and requested amount has been secured. The supplier is Morton Salt at a unit price of \$49.93/ton. DPW requested 1700 tons of salt for the upcoming season. Under the terms and conditions of this contract, DPW must purchase a minimum of 80% of the requested amount (1360 tons), and can purchase a maximum of 20% over the requested amount (2040 tons). DPW currently has approximately 500 tons of road salt stock piled in the Public Works yard going into the upcoming season. The minimum purchase amount needs to be met by June 30, 2014, the maximum if need, needs to be delivered by March 1, 2014.

This purchase will be charged to the Motor Fuel Tax fund where \$108,000 dollars has been budgeted for this material. The maximum purchase amount would equal \$101,857.20 dollars which is below the budgeted amount.

**RECOMMENDATION:** That the Village Board approve this purchase and authorize the Village Manager to approve a Purchase Order in the amount of \$101,857.20 to Morton Salt for a maximum of 2,040 tons of road salt.

**SCHEDULE FOR CONSIDERATION:** This item will appear on the Agenda of the Rules and Regular meetings of October 28, 2013 for your discussion and consideration.



# ILLINOIS

## JOINT PURCHASING REQUISITION

**PLEASE RETURN TO:**

Illinois Department of  
Central Management Services  
801 Wm. G. Stratton Building  
401 S. Spring Street  
Springfield, IL 62706  
Fax: (217) 782-5187

\_\_\_\_\_ No Thank You,  
But keep on mailing list.

**Opt-Out->** Our unit does not want to participate in the 2013-2014 Contract Re-procurement.  
**Notice->** Please complete and return the Contact information below to remain on the mailing list.

Joint Purchasing #: 14340

Government Unit: VILLAGE OF PARK FOREST

Mailing Address: 350 VICTORY DRIVE

City / State / Zip: PARK FOREST, IL 60466

County: COOK & WILL

Contact Person: KEN EYER

Telephone Number: (708) 503-7702

Fax Number: (708) 503-6599

Contact Email: kever@vopf.com

Date: 3 / 25 / 2013

Delivery Point
<b>RECEIVED</b>
<b>OCT 10 2013</b>
<b>PUBLIC WORKS DEPT.</b>
<- Please provide Email Address

\*\*\*\*\* Participant, Complete Only One - Either "Table-A" or "Table-B" Below \*\*\*\*\*

**Table A: Complete this table to have the State SOLICIT BIDS for your governmental entity**

ITEM DESCRIPTION	QUANTITY	UNIT MEASURE	AMOUNT BUDGETED
AASHTO M143 Road Salt or Equivalent	( Total Tonnage )	( 22 - 25 Ton / Truck )	(Local Governmental Use Only )
Rock Salt, Bulk	_____	Tons	_____

Please note your Purchase Commitment Percentage for total tonnage quantity stated above (choose one):

OPTION 1 \_\_\_\_\_ 80% minimum purchase requirement/120% maximum purchase requirement

OPTION 2 \_\_\_\_\_ 100% minimum purchase requirement/120% maximum purchase requirement

\*\*\*\*\* Participant, Complete Only One - Either "Table-A" Above or "Table-B" Below \*\*\*\*\*

**Table B: Complete this table to have the State RENEW for your governmental entity (ONLY)**

ITEM DESCRIPTION	QUANTITY	UNIT MEASURE	AMOUNT BUDGETED
AASHTO M143 Road Salt or Equivalent	( Total Tonnage )	( 22 - 25 Ton / Truck )	(Local Governmental Use Only )
Rock Salt, Bulk	<u>1700</u>	Tons	_____

**Note:** Renewal is available ONLY under Contracts PSD 4017275, 4017276, 4017277, 4017278, 4017279, or 4017280 for the CY' 2012-2013 season. Your quantity may not exceed more than a 20% increase of last season's quantity, and price cannot increase more than 5% of last season's price. Other Terms & Conditions of Contract will remain the same as last year.

Check Contract: PSD 4017275 (  ) 4017276 (  ) 4017277 (  ) 4017278 (  ) Contract 4017279 (  ) 4017280 (  )

I certify that funds are available for the purchase of the items on this Requisition and that such items are for the sole use of this governmental unit, and not for personal use of any official or individual or re-sale.

In addition, I agree to abide by the Joint Purchasing Procedure established by the Department of Central Management Services.

Kenneth G. Eyer  
SIGNATURE OF AUTHORIZED OFFICIAL OR AGENT  
Printed on Recycled Paper

Director of Public Works  
TITLE



October 01, 2013

Dear Joint Purchasing Participant:

Subject: 2013-2014 Rock Salt, Bulk Contract Information

In completing the 2013 – 2014 Rock Salt season contract re-procurement, the State of Illinois did not encounter the types of supply-related issues experienced in previous seasons. We made every effort to secure Road Salt at the best available price for participants in our contract re-procurement, and gladly report that all locations across the State were able to have their supply needs met through the State's procurement efforts.

In accordance with your response on "Table B: Complete to have the State RENEW for your governmental entity" from the seasonal participation survey, we have secured your revised REQUISITION QUANTITY with the previous season's contract vendor.

Enclosed is a copy of the requisition you submitted to us for the purchase of rock salt. The information from the requisition, including purchase commitment, can be used to submit your requirements to this year's contract vendor:

**Contract: PSD 4017275-01**  
Morton Salt Inc.  
123 N. Wacker Drive  
Chicago, IL 60606  
Order Phone (888) 800-8905

**Term: October 2013 – September 2014**  
FEIN Number: 27-3146174  
Contact: Government Services

**Contract Line No:   77   / Renewal Price per ton F.O.B. destination, is \$  49.93**  
Emergency pickup of salt from vendor's warehouse is not made available in this contract.

The additional price per ton to have rock salt delivered in trucks equipped with coal/grain chute openings in the tailgate to permit controlled off-loading of rock salt onto conveyors is \$ **5.00** per ton. Contact vendor for availability in your area and scheduling deliveries.

You are responsible for issuing your own purchase order document to the vendor. Orders may be placed with the vendor via telephone, with a written or fax confirmation to follow immediately. *You are strongly encouraged to order early and to store as much salt as possible in order to help prevent potential salt shortages this winter.* Also, you need to make every effort to place orders in full truckload lots (22-25 tons).



Your governmental unit is responsible for ensuring that the 80 or 100 percent minimum guaranteed purchase commitment ( as noted on your Requisition ) is met before the end of the winter season, June 30, 2014. The vendor is required to furnish not less than 120 percent ( if needed ) of the contract quantity by March 1, 2014. Your governmental unit is responsible for processing vendor invoices in a timely manner.

Delivery shall be made as soon as possible after vendor receipt of order by phone or mail. The maximum time from receipt of order to the actual delivery for orders placed between December 1, 2013 through April 1, 2014 shall not exceed seven working days, unless as modified in the Order Guidelines herein..

For orders placed between December 1, 2013 and April 1, 2014, if a vendor is unable to make delivery within the order timeline, local governmental units shall have the right to retain \$.20 per ton per working-day as liquidated damages on the undelivered portion of the order. For orders placed prior to 9:00 a.m. on a given day, that day to be considered as the first calendar day of the seven-day delivery period. For an order placed after 9:00 a.m. on a given day, the following day shall be considered as the first calendar day of the seven day delivery period.

CMS reserves the right to mitigate application of liquidated damages imposed against a vendor, in the event of orders exceeding the maximum percentages outlined below:

An agency may order up to 20.% of their awarded contract tonnage in any given week and vendor shall deliver within 7 working-days after receipt of order. Quantity ordered above the 20.% threshold shall have an extended deliver time of one-working-day for each one-percentage-point above the 20.% guideline. For example, if an agency orders 25.% of their awarded total 100 ton, delivery of the first 20 ton ( 20.% ) shall be within 7 working-days after receipt of order, the remaining 5 ton should be delivered within 12 working-days after receipt of order.

If after seven working-days of liquidated damages assessment, the vendor has still failed to deliver, local governmental unit shall have the right to terminate an order and purchase road salt or abrasives from another source, or take action consistent with public safety as needed to continue daily business. Any and all additional costs incurred may be collected from the original vendor, in addition to liquidated damages, by participant's legal action.

All deliveries shall be covered with approved weatherproof materials. The vendor shall ensure that delivery person inspects the inside of the trailer and that all salt is removed from the trailer before leaving a delivery point. The vendor will ensure all weights and measures shown on delivery tickets are correct. Local governmental units reserve the right to require that delivery trucks occasionally be directed to a scale in the vicinity of the delivery point as a check on delivered truckloads.



Deliveries of rock salt containing any foreign material such as mud, rocks, grader teeth, wood, tarpaulins, etc., may be rejected at the delivery site. In the event that any foreign material is discovered in dumped deliveries, the salt and foreign matter may be reloaded onto the cartage hauler's truck by the local governmental unit and returned for credit, or the vendor shall immediately ship a specification compliant load of replacement salt, or issue a refund to the governmental unit consistent with the contract price.

In December 2013, the contract vendor shall have in place stockpile(s) located in or near Illinois covering the tonnage awarded for the northern regions of the State, and in January of 2014 the contract vendor shall have in place stockpile(s) in or near to Illinois covering the total tonnage awarded for all regions of the State. At our discretion, we will inspect the stockpiles to ensure that these stockpiles are in sufficient quantities, and that vendor commitments to the stockpiles are with the users of this contract.

Enhanced Rock Salt 2013 - 2014 season availability:

The Department of Central Management Services surveyed vendors for availability of an enhanced rock salt option in the invitation for bid, and availability was not provided for by this vendor in this season's procurement process.

It is hoped that this information will be beneficial to you in the utilization of this contract. If you have any further questions concerning the rock salt contract, please feel free to contact me at (217) 782-8091.

Sincerely,

Wayne Ilsley, CPPB, Buyer  
Bureau of Strategic Sourcing

GovSalt.doc

**AGENDA BRIEFING**

**DATE:** October 28, 2013  
**TO:** Mayor John Ostenburg  
Board of Trustees  
**FROM:** Clifford Butz, Chief of Police  
**RE:** Acquisition of One (1) 2014 Ford Utility SUV Police Interceptor

**BACKGROUND/DISCUSSION:**

The 2013/2014 Police Department budget includes \$96,000.00 in funds for the replacement of three police squad cars. Attached is the price invoice from Terry Lincoln-Mercury in Peotone for the 2014 Ford Utility Police Interceptor. Terry's is matching the price for the State purchasing bid cost and is slightly lower than the CMS/Joint Purchasing. We are very pleased with the three Police Utility Interceptors we have previously purchased. In the past eight years we have purchased numerous vehicles from Terry Lincoln-Mercury with positive results. It is our intent to purchase the vehicles from Terry Lincoln-Mercury

The amount to be approved is:

(1) White Ford Utility Police Interceptors @ \$25,890.25 plus \$105 in license plate fees.

<b>Total</b>	<b>\$25,995.25</b>
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This price leaves sufficient funds for converting and detailing the vehicle within the total budget. This is the final squad to be purchased during this budget year.

**SCHEDULE FOR CONSIDERATION:**

This item will appear on the agendas of the October 28<sup>th</sup> 2013, Rules and Regular Board Meetings for Board consideration and approval.



INVOICE #33587

Date: October 23, 2013  
Bill to: Village of Park Forest/Police  
Re: 2014 Ford Police Explorer  
VIN: 1FM5K8AR2EGA70668  
Stock #T5406

Vehicle: \$25,890.25  
"M" Plate/Title \$105.00

Total Due: \$25,995.25

Please make payment to:

Terry's Ford  
363 N. Harlem Avenue  
Peotone IL 60468  
708-258-2400 – Contact: Linda Sucich  
708-258-2357 Fax

THANK YOU

**VILLAGE OF PARK FOREST**

**MEMORANDUM**

**TO:** John A. Ostenburg, Mayor  
Village Board of Trustees

**FROM:** Thomas K. Mick,  
Village Manager

**DATE:** October 23, 2013

**RE:** An Ordinance Amending Chapter 86 of the Code of Ordinances (Solid Waste) for the Village of Park Forest, Cook and Will Counties

**BACKGROUND/DISCUSSION:**

The Village has recently negotiated a new contract for refuse hauling services for the single family homes of Park Forest. As a result, new refuse rates need to be adopted by attached draft ordinance and added to Village Code. In reviewing the code, a slight language change was noticed in that the bi-weekly approach to recycling pick up has to be updated to match what has been in place in practice for at least the last decade. The change is identified in the attached ordinance.

**SCHEDULE FOR CONSIDERATION:**

This item will appear on the agenda of the October 28, 2013 Rules Meeting for discussion and the Regular Meeting for **FINAL** reading.

**ORDINANCE \_\_\_\_\_**

**An Ordinance Amending Chapter 86 of the Code of Ordinances for  
the Village of Park Forest, Cook and Will Counties**

**BE IT ORDAINED**, by the Mayor and Board of Trustees of the Village of Park Forest, Cook and Will Counties, Illinois that

**Section I.**

Sec. 86-5. Shall be amended as follows:

Frequency of collection.

- a. All household refuse shall be collected according to the following schedule:
  1. Garbage shall be collected at least once each week.
  2. Rubbish shall be collected at least once each week.
  3. Recyclable materials shall be collected ~~at least once each~~ **every other** week from single-family residences. Recyclable refuse from multifamily areas shall be collected in accordance with the plan required in subsection [86-197\(e\)](#).
- b. All institutional, commercial and industrial refuse shall be collected according to the following schedule:
  1. Garbage shall be collected daily except Sunday.
  2. Rubbish shall be collected at least twice weekly.
- c. It shall be unlawful to place containers or bundles of refuse on the public rights-of-way for the purpose of pickup by commercial refuse haulers any earlier than 2:00 p.m. on the day proceeding the date of the pickup. It shall also be unlawful to leave any empty containers upon the public rights-of-way past the hour of 10:00 p.m. on the pickup day.
- d. It shall be unlawful to place or permit to be left upon the roadway any containers or bundles at any time. This subsection shall be enforced under and in accordance with [chapter 2](#), article VII of this Code, which article provides for the administrative adjudication of certain ordinance violations.

**Section II.**

The old refuse hauling rates will be removed and the language of the Village Code, Chapter 86 Section 6 shall be amended as follows:

The charge for each single family residence shall be:

- \$19.85 per month for January 1, 2014 - December 31, 2014
- \$20.52 per month for January 1, 2015 - December 31, 2015
- \$21.21 per month for January 1, 2016 - December 31, 2016
- \$21.93 per month for January 1, 2017 - December 31, 2017
- \$22.66 per month for January 1, 2018 - December 31, 2018

for the collection and disposal of unlimited refuse weekly and recyclables every other week.

**Section II.**

This Ordinance shall be in full force and effect on January 1, 2014.

**PASSED** this \_\_\_\_\_ day of October, 2013

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
**Mayor**

\_\_\_\_\_  
**Village Clerk**

AGENDA  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
PARK FOREST, IL

Village Hall 7:00 p.m. October 28, 2013

Roll Call

Pledge of Allegiance

Reports of Village Officers

Mayor  
Village Manager

Village Attorney  
Village Clerk

Reports of Commission Liaisons and Committee Chairpersons

Citizens Comments, Observations, Petitions

Motion: Approval of Consent

CONSENT:

1. Motion: A Motion to Approve the Minutes of the Saturday Rules Meeting of October 5, 2013; Minutes of the Special Rules Meeting of October 12, 2013
2. Motion: A Motion to Authorize the Purchase of Road Salt
3. Motion: A Motion to Authorize the Acquisition of One 2014 Ford Utility SUV Police Interceptor

DEBATABLE:

4. Ordinance: An Ordinance Amending Chapter 86 of the Code of Ordinances (Solid Waste for the Village of Park Forest, Cook and Will Counties) (Final Reading)

Adjournment

NOTE: Copies of Agenda Items are Available in the Lobby of Village Hall and on the Village website [www.villageofparkforest.com](http://www.villageofparkforest.com)

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## MOTIONS

MOVED that the Consent Agenda and each item contained therein be hereby approved:

1. MOVED, that the Mayor and Board of Trustees approve the Minutes of the Saturday Rules Meeting of October 5, 2013; Minutes of the Special Rules Meeting of October 12, 2013
2. MOVED, that the Mayor and Board of Trustees authorize the Village Manager to purchase a maximum of 2,040 tons of road salt from Morton Salt in the amount of \$101,857.20.
3. MOVED, that the Village Manager is authorized to purchase one Ford Utility SUV Police Interceptor from Terry Lincoln-Mercury, Peotone, IL at a cost of \$25,890.25 plus \$105 in license plate fees.

10/28/13

**VILLAGE OF PARK FOREST  
BOARD OF TRUSTEES  
SATURDAY RULES MEETING  
October 5, 2013**

**PRESENT:** Village Trustees JeRome Brown, Gary Kopycinski, Robert McCray, Georgia O'Neill and Theresa Settles; Village Manager Tom Mick; Police Chief Cliff Butz; Resident Ms. Avery

In the absence of Mayor Ostenburg, Trustee Gary Kopycinski called the meeting to order at 10:04 a.m.

Manager Mick informed the Board that the next Board meeting would be a Board Rules meeting on Monday, October 7. He reviewed the items on the agenda for that meeting. Manager Mick explained that prior to the meeting there would be a special regular meeting to appoint the Village attorney.

Manager Mick updated the Board on upcoming events:

- A firefighter memorial service will be held on Thursday, October 10, at 6:30 p.m. at St. Irenaeus Church. The Silent Parade will follow at 7:00 p.m.
- The Board Financial Update session will be next Saturday, October 12, at 8:00 a.m.
- The Illinois Municipal League conference will be October 17-19<sup>th</sup>.
- The next neighborhood meeting will be on October 23 at Freedom Hall. This meeting is for residents in the "W" Streets, Areas J, E, Garden House, Park Center townhomes and Juniper Towers.
- Safe Halloween will be from 4:00-7:00 p.m. on October 31 in the Downtown. Trick-or-treat hours will be from 3:00-6:00 p.m.
- There will be a Veteran's Day event on Monday, November 11. Details are forthcoming.

Chief Butz stated that the Police Honors Ceremony would be on Saturday, November 16. He added that Chris Mannino would be sworn in as the new Deputy Police Chief.

Manager Mick informed the Board that the Quiet Zone goes into effect on Monday. He added that the construction of the Dollar Store on Main Street is moving along,

Manager Mick updated the Board on construction projects within the Village.

Manager Mick stated that the Village has received the Plan of the Year award for the Village's 2012 Sustainability Plan.

The Board discussed the new monthly water billing. Manager Mick stated that most residents are agreeable to the new format after it is explained to them how the procedure works. Trustee O'Neill suggested that the Village obtain ads or sponsors for the water bills to help absorb the cost of preparing and mailing monthly bills. Manager Mick commented that the monthly bills are an additional opportunity to provide information to Village residents.

The Board discussed water plant staffing. Manager Mick explained that any savings in staffing costs could be used for water main replacement projects. The Board discussed the problem of discolored water in various areas of the Village.

**VILLAGE OF PARK FOREST  
BOARD OF TRUSTEES  
SATURDAY RULES MEETING  
October 5, 2013  
Page 2**

Ms. Avery arrived at the meeting at 10:45 a.m. She stated that she lives at 179 Ash St. She expressed concern to the Board regarding her badly discolored water. She presented a sample of the water. She stated that her neighbor at 177 Ash also has issues with badly discolored water. Ms. Avery explained that she is afraid that using the water will be harmful to her family's health. She stated that in addition to having such badly discolored water, her water bill has gone up considerably.

Manager Mick stated that he would check to see if there have been any recent water main breaks in Ms. Avery's area that would have caused the water to be so badly discolored. He suggested that she contact him in the future if there are any more water problems, and he would send someone out to check the water. Manager Mick also suggested that Ms. Avery contact the IEPA to relieve her concerns on the safety of Park Forest water. He explained that the IEPA monitors the water. He added that the quality of Park Forest water is good and will not cause health issues.

Trustee Brown stated that the Board has been looking at the issue of discolored water in the Village, and just had a discussion regarding this problem before Ms. Avery arrived at the meeting. He stated that much water main replacement has been done, and the Board has been monitoring the water situation and will continue to do so. Trustee Kopycinski stated that the Village needs to address the hardest hit areas first with the water main replacements.

Ms. Avery expressed concern with the maintenance costs she has incurred with items such as having to replace her faucets and ruined laundry due to the bad water. She commented that she cannot afford to continue to live in Park Forest. Trustee Kopycinski suggested that Ms. Avery check to see if her co-op would replace her faucets if they have become damaged due to the condition of the water in the Village.

There being no further business, Trustee Kopycinski requested a motion to adjourn. Trustee Brown made a motion, seconded by Trustee O'Neill, to adjourn the meeting. All in favor. Trustee Kopycinski adjourned the meeting at 11:05 a.m.

Respectfully submitted,

Phyllis Dyrda  
Recorder

**STRATEGIC PLANNING  
BOARD MEETING  
OCTOBER 12, 2013**

**PRESENT:** Mayor John Osteburg, Trustee Mae Brandon, Trustee JeRome Brown, Trustee Gary Kopycinski, Trustee Robert McCray, Trustee Georgia O'Neill, Trustee Theresa Settles

**SENIOR STAFF PRESENT:** Village Manager Tom Mick, Deputy Village Manager and Finance Director Mary Dankowski, Police Chief Cliff Butz, Director of Personnel Denyse Carreras, Director of Health Jenise Ervin, Director of Recreation and Parks Rob Gunther, Director of Community Development Larrie Kerestes, Director of Communications Jason Miller, Director of Public Works Roderick Ysaguirre

**OTHER STAFF PRESENT:** Downtown Property Manager Sharon Bellino, Assistant Director of Finance Stephanie Rodas, Sustainability Coordinator Sarah Coulter, Information Technology Administrator Craig Kaufman, Nursing Supervisor Margaret Lewis, Senior Code Enforcement Officer Jerry Martin, Deputy Police Chief Chris Mannino, Deputy Fire Chief Tracy Natyshok, Assistant Director of Economic Development Sandra Zoellner

Mayor Osteburg called the meeting to order at 8:04 a.m. After a brief introduction by Village Manager Tom Mick, Finance Director Mary Dankowski began review of preliminary year-end results, current year trends and tax levy projections.

Highlights of year-end results include General Revenues at 104% of budget, General Fund Expenditures of 94% of budget after encumbrances of \$844,401, and an Unassigned General Fund Balance of 4 months reserve. Director Dankowski reviewed key revenue components; Sales Tax, Utility Tax, Real Estate Transfer Tax and Interest Income were discussed. The Board had questions about the effect of aggregated utilities, the increase in Income Tax, the decrease in Real Estate Transfer Tax, and the \$100,000 IRMA deductible. Mayor Osteburg updated Staff and Board Members on the anticipated effect of revenue distribution plans for South Suburban casino revenues. Noted also were depleted reserves in the MFT Fund; a portion of the Fund Balance has been committed for the TOD Streetscape grant match and required roadway matching funds. After a review of issues related to the Municipal Parking Fund, there was a discussion regarding options and alternatives that address decreased usage in the lots. During this time cost allocations for the parking lots, marketing for housing, and the TOD plan were discussed.

Highlights of the review of trends included a discussion about decreasing equalized assessed values, decreasing average market values of homes, and property tax rates. Expenditure trends noted were decreasing IRMA costs, increasing health insurance cost and the impact of impact of Tier II benefits for IMRF pensions on long term costs; police and fire pension's costs are also impacted. The Board and Staff discussed non-core services and trends in tax support; although the Aqua Center and the Tennis Club support has remained consistent in the last three years, support for the Health Department and Freedom Hall have been increasing. Healthcare reform and the effect it could have on Health Department operations as the department contracts with providers were discussed. Director Gunther noted the need to revisit the Freedom Hall fee structure to offset costs.

The last part of the financial update was the presentation of the Tax Levy Projections. The increase over the Extended 2012 Levy is 1.9%, the lowest rate in 20 years. The low rate is possible due to no increases in the General Corporate, IMRF and FICA components and a decrease for the Bonds and Interest

component. The 1.9% increase is needed to cover Police and Fire Pension components. Funds needed for operations will be taken from the Fund Balance Reserve leaving an adjusted 3.6 month reserve.

For the remainder of the meeting, presentations were made by the Economic Development Department and the Department of Public Works. Assistant Director Zoellner discussed the progress of the Dollar General store, the development with the Franciscan Physicians Network for three doctors to occupy the vacant physician's office, possible recruitment of tenants currently located in Lincoln Mall, and the start of work for Heads and Tails, another establishment planned by the owner of the Sapphire Room. Director Kingma has set up a meeting with a developer to discuss the single family lots that are suitable for development and are distributed throughout the Village. Assistant Director Zoellner requested those present at the meeting to consider attending a workshop on October 29<sup>th</sup> from 630-8p.m. at Dining on the Green for a presentation on the comprehensive revision of the zoning and subdivision ordinances; the revision of the ordinances will have long reaching effects on the community. The public is welcomed to attend. Mayor Ostenburg spoke on the topic of the South Suburban Housing and Community Development Collaborative. The latest development includes a planned meeting with representatives from Richton Park, Chicago Heights, South Chicago Heights and Park Forest to collectively work on troubled properties affecting all four communities. Assistant Director Zoellner also informed the Board that in November, the Village will find out if the application with the Illinois Housing Development Authority was approved; approval would allow plans to build a 59 unit multifamily residential project in the TOD area to progress. Lastly, it was noted that on October 26<sup>th</sup> there will be public tours of the community on shuttle buses with tour guides to showcase Park Forest developments.

Director Ysaguirre gave the Public Works presentation. Presentation of the Motor Fuel Tax Fund included highlights relating to anticipated salt purchases, the construction of a salt dome, and various roadway projects and the degree of completion for those projects. The Sewer Fund review included updating the Board on the dismissal by Thorn Creek Sanitary District of its Inflow and Infiltration Compliance Ordinance; Public Works intends to continue proper planning and remediation as I & I compliance is expected to be required by the EPA. The decrease in water main breaks, funding sources to replace and improve 4 miles of water main, and recent developments in the water main lining project were presented during the review of the Water Fund. In closing, Director Ysaguirre noted the Motor Fuel Tax Allotment is expected to receive two more years of additional injections of funds by the State related to the infrastructure jobs act. The Village has received \$100,000 each of the past three years; the infrastructure jobs act is a five year program.

Village Manager Mick concluded the meeting with a review of the Staff initiatives for Board Goals for Fiscal Year 2014.

With nothing further to discuss Trustee O'Neill moved to adjourn the meeting at 1:00 p.m. There was a second by Trustee Brandon; all in favor.

Respectfully submitted,  
Sandra Salmen/Recorder