

AGENDA

SPECIAL RULES MEETING OF THE BOARD OF TRUSTEES VILLAGE OF PARK FOREST, COOK AND WILL COUNTIES, ILLINOIS

Village Hall

7:00 p.m.

August 19, 2013

Roll Call

1. A Resolution Authorizing the Sale by Public Auction of Personal Property Owned by the Village of Park Forest
2. A Resolution Authorizing the Purchase of Two Ford F250 Pick-Up Trucks through the State of Illinois Joint Purchase
3. Replacement of HVAC at Freedom Hall Theater
4. Tennis and Health Club Tennis Court Color Coating
5. Replacement of Recreation and Parks Truck
6. Maintenance Contract to Repair Pedestrian Crosswalks and Decorative Center Circle at Various Locations along DownTown Main Street
7. A Resolution Supporting the Village of Park Forest's ITEP Funding Application for a Route 30 Transportation Enhancement Project
8. A Resolution Authorizing Village Staff to submit application and commit matching funds through the Illinois Surface Transportation Program for Road Improvements to Indianwood Boulevard
9. A Resolution Authorizing Village Staff to submit application and commit matching funds through the Illinois Surface Transportation Program for Road Improvement to Illinois Street
10. A request to enter into contract to purchase one 2-1/2 Ton Dump Truck/Snow Fighter
11. A request to enter into a contract to purchase a Skid Steer Loader with Cold Planer attachment
12. An Ordinance Authorizing the Acquisition of a Property at 241 Arcadia Street
13. An Ordinance Authorizing the Acquisition of a Property at 233 Arrowhead Street
14. An Ordinance Authorizing the Acquisition of a Property at 248 Arrowhead Street

Mayor's Comments

Manager's Comments

Trustee's Comments

Attorney's Comments

Clerk Comments

Audience to Visitors

Adjournment

Agenda Items are Available in the Lobby of Village Hall and on the Village website
www.villageofparkforest.com

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the Village Manager's Office at least 48 hours in advance of the scheduled meeting. The Village Manager's Office can be reached via telephone at (708) 283-5605 or (708)748-1129 or via e-mail at sblack@vopf.com. Every effort will be made to allow for meeting participation.

AGENDA BRIEFING

DATE: August 6, 2013

TO: Mayor Ostenburg
Board of Trustees

FROM: Deputy Chief Mike McNamara

RE: A Resolution Authorizing the Sale by Public Auction of Personal Property Owned by the Village of Park Forest

BACKGROUND/DISCUSSION: The attached resolution provides authority for the Village of Park Forest to participate in the Dyer Auto Auction at which a 2006 Ford Crown Victoria squad (VIN 2FAFP71W06X157916) will be sold.

SCHEDULE FOR CONSIDERATION: This item will appear on the Rules Agenda for discussion and the Regular meeting agenda to be held on August 19, 2013 for your consideration.

A RESOLUTION AUTHORIZING THE SALE BY PUBLIC AUCTION OF PERSONAL PROPERTY OWNED BY THE VILLAGE OF PARK FOREST

Whereas, Article VII, Section of the Constitution of the State of Illinois, and Chapter 17/27, paragraph 741-748 of the Illinois Revised Statutes, authorize and encourage intergovernmental cooperation; and

Whereas, in the opinion of a majority of the corporate authorities of the Village of Park Forest, it is no longer necessary, useful, or in the best interest of said jurisdiction to retain ownership of the personal property hereinafter described; and

Whereas, it has been determined by the Mayor and Board of Trustees of the Village of Park Forest; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Board of Trustees:

SECTION ONE: pursuant to Chapter 65, Section 5/11-76-4 of the Illinois Compiled Statute the Mayor and Board of Trustees of the Village of Park Forest find the personal property described in Attachment A now owned by said jurisdiction would be best served by the property's sale.

SECTION TWO: The Village Manager for the Village of Park Forest is hereby authorized to direct the sale of the aforementioned personal property at the:

Dyer Auto Auction
641 Joliet Street
Dyer, In.

SECTION THREE: the Village Manager is hereby authorized to direct the Dyer Auto Auction to advertise the sale of the aforementioned personal property through area newspapers, direct mailings, and other channels deemed appropriate prior to the date of said auction.

SECTION FOUR: no bid shall be accepted for the sale of an item which is less than the minimum value set forth herein, unless the Manager or designees so authorizes at the time of auction.

SECTION FIVE: upon full payment of the auctioned price for the aforesaid items of personal property by the highest bidder, the Manager is authorized to direct Dyer

Auto Auction to convey and transfer the title and ownership of said personal property to the bidder.

SECTION SIX: this ordinance shall be in full force and effect from and after its passage by a vote of a majority of the corporate authorities, and approval in the manner by law.

PASSED this _____ day of _____, 2013.

APPROVED:

ATTEST:

Mayor

Village Clerk

Attachment A

Department	Vehicle Make/Model	Year	VIN
Police	Ford Crown Victoria		20062FAFP71W06 X157916

AGENDA BRIEFING

DATE: August 6, 2013

TO: Mayor Ostenburg
Board of Trustees

FROM: Roderick Ysaguirre – Assistant Director of Public Works/Village Engineer

RE: Purchase of two Ford F250 Pick Up Trucks through the State of Illinois Joint Purchase Contract # 4017340

BACKGROUND/DISCUSSION:

Regular Village equipment replacement is budgeted annually and begins first in the 5 Year Capital Plan. Two pick-up trucks are designated for replacement this fiscal year. These vehicles will be purchased through the Illinois Department of Central Management Services 2012-2013 State of Illinois Joint Purchase Program Contract. The Joint Purchase Program is a bulk purchasing power program that multiple agencies can participate in and use by creating higher sales volumes, thus pushing the per unit cost per item down. By purchasing through this program, local governments can save a percentage per purchase and reduce the administration expenses associated with performing a competitive bidding process on their own. The State develops the vehicle specifications, conducts the bid process, awards the contract, and publishes the contracts on the Illinois Procurement Bulletin. Local agencies then work directly with the awarded State Vendor to purchase the equipment. The two vehicles to be purchased are 2014 Ford Super Duty Regular Cab F250s.

The vehicles to be replaced are #607 which is used by DPW Crew Chiefs for various daily operations and work related travel and #661 which is used DPW Water Staff for various daily operations and work related travel. These vehicles will be purchased through the Vehicle Services Fund – Capital Outlays where \$25,000 has been budget for each vehicle.

	Budgeted	Purchase Cost + Freight
Replace 03 Ford ¾ Ton SD PickUp #607 - 69,149 miles	\$ 25,000	\$ 21,584 + \$ 225 = \$ 21,809
Replace 04 Ford ¾ Ton F250 PickUp #661 - 77,269 miles	\$ 25,000	\$ 21,584 + \$ 225 = \$ 21,809
Total	\$ 50,000	\$ 43,618

RECOMMENDATION: Authorize the Village Manager to issue a purchase order in the amount of \$43,618 for the purchase of two Ford F250 pick up trucks through the State of Illinois Joint Purchase Program Contract.

SCHEDULE FOR CONSIDERATION: This item will appear on the Agenda of the Rules and Regular meetings of August 19, 2013 for your discussion and consideration.

Bob Ridings Inc. Fleet Sales Program

NEED Two Trucks Pg 1

\$ 21,809.00
ed.

Todd Crews, Fleet Sales Mgr.

#607-#661

931 Springfield Rd, Taylorville IL 62568

Ph 217-824-2207

E-Mail: toddfleet@aol.com

\$21,335.00
+225.00
FAX 217-824-4252
EA. x249

YOUR GUIDE to the 2012-13 State of Illinois Joint Purchase Contracts for Local Governments, Available to all Illinois Municipal Agencies!!

BOB RIDINGS again invites your agency to SAVE TIME AND MONEY with the annual State of Illinois Joint Purchase Program. NOTE that BOB RIDINGS is the ONE AND ONLY STATE CONTRACTOR for these models!!! Use the convenient order forms enclosed to select the following vehicles under State Contract—

2013 Ford F150 Contract PSD # 4017340 F250/350/450/550 Trucks Contract PSD # 4017340

2013 Dodge Grand Caravan Minivan Contract PSD # 4017157

2013 Ford Expedition Full Size Utility Contract PSD # 4017150

QUESTIONS? Contact me and SEE HOW EASY it is to use Bob Ridings and the Joint Purchase Program!!

- We are one of Illinois' largest and most experienced suppliers of government vehicles!
- We offer lots of options to tailor your vehicle to the job with the **USER FRIENDLY ORDER FORMS ENCLOSED.** We can also accept **TRADE INS** (see form below) and offer Ford Municipal Lease Purchase (Inquire)
- We offer low cost delivery to your door and License and Title processing to further save you time and effort.

TO PLACE YOUR ORDER Fill out vehicle order form, checking off your model, color & interior, and options, etc.

- CALL ME** to review your selection and to inquire about trades or financing.
- If you must plan for May 1 or other fiscal year issues let me know, but ORDER EARLY!!**
- FAX and/or mail your order form and a purchase order** or letter of intent. Upon receipt we will send you an order confirmation letter for your records. Please allow an estimated 90 days minimum for delivery.
- We will contact you when your order is almost ready and will send invoice at that time to help you prepare your check before delivery! **Thank you for your business and we hope to see you soon!!**

Sincerely, Todd Crews, Fleet Sales Manager

TRADE INFORMATION REQUEST Fill out and fax this page and we will assign a trade value for the vehicle.

Ordering Agency: _____ **Contact Person:** _____

Address, City & Zip: _____ **Date:** _____

Phone: _____ **Fax:** _____ **Email:** _____ **TRADE VALUE \$** _____

YEAR _____ **MAKE** _____ **MODEL** _____ **BODY STYLE** _____

VIN # (17 digits) _____ **MILEAGE** _____ **COLOR** _____

PLEASE CIRCLE	Engine	Transmission	TRUCKS	TRUCK CAB	POLICE CARS
	4 6 8 Diesel	Man Auto	2wd 4x4	Reg Ext Crew	Marked Admin K9

PLEASE CHECK	___ Air Conditioning	___ Power Windows	___ Bucket Seats	Other _____
	___ Cruise Control	___ Power Locks	___ Spotlight	___ Minivan Rear Air

PLEASE LIST _____
CONDITION such as holes from equipment removal and/or **TRUCK EQUIPMENT** such as snowplow or special body

LIST DAMAGE AND/OR INOPERABLE ITEMS _____
Unless noted we assume all vehicles to be highway safe with no significant mechanical or cosmetic damage. If further damage occurs while waiting for production we may require a new trade evaluation. Note our quote will also assume your continued use of the trade while waiting for the new vehicle. Please call with any questions and thanks for your business!!

Bob Ridings Fleet Sales Program

Todd Crews, Fleet Sales Mgr.

Ph. 217-824-2207

931 Springfield Rd

E-Mail

Fax 217-824-4252

Taylorville IL 62568

toddfleet@aol.com

Ordering Agency: _____ Ford Fleet # _____ Quantity: _____

Contact Person: _____ Purchase Order # _____

Address: _____ City & Zip: _____ Cost Each \$ _____

Phone: _____ Fax #: _____ TOTAL ORDER COST \$ _____

BOB RIDINGS is pleased to once again provide the official State of Illinois contract for the F250 lineup!

STEP 1, SELECT Your Truck Model *XL Standard Package Equipment Includes:*

6.2 Litre E85 V-8 w/385 HP & HD 6spd Automatic **9800 MIN GVWR, Approx 3500lb Payload** Power Steering & Brakes
 4 Wheel Disc Anti Lock Brakes & Advance Trac LT245/75R17E Tires w/Full Size Spare 17" Silver Styled Steel Wheels
 Trailer Pkg. w/650 CCA Battery & 157 Amp Alternator, HD Oil & Trans Coolers, Class V Trailer Hitch and Wiring
Trailer Tow Mirrors 37 Gal Fuel Tank (30 Gal on Short Beds) Intermittent Wipers Front AND SIDE Air Bags
INCLUDES Air Conditioning Tilt Steering Wheel AM/FM Stereo Black Grille & Bumpers & HD Frt Tow Hooks
 XL Trim w/40/20/40 Vinyl Split Seat & Full Vinyl Floor Covering 3/36 Basic Warranty, 5/60 Powertrain
4x4 Models Also Include Solid Front Axle & 2spd Transfer Case w/MANUAL HUBS! PHOTOS & INFO at www.ford.com
Ford F250 Reg Cab 2wd is State Bid Line 1, Commodity 5012-803-1012, Contract # 4017340

2014Ford Super Duty REGULAR Cab F250 **2wd \$17,535.00** **4x4 \$20,080.00**
 F350 is Single Rear Wheel w/10,000+ min GVWR **F350** **2wd \$19,875.00** **4x4 \$21,825.00**

2014Ford Super Duty SUPER Cab F250 **2wd \$19,930.00** **4x4 \$22,475.00**
 SUPER Cab includes Flip-Out Cab Access Doors **F350** **2wd \$21,785.00** **4x4 \$24,425.00**
 & Folding Rear Bench Seat. Includes 6.75ft SHORT Bed use 8ft LONG Bed \$180.00

2014Ford Super Duty CREW Cab F250 **2wd \$20,645.00** **4x4 \$23,490.00**
 CREW Cab includes Full Rear Doors and **F350** **2wd \$23,395.00** **4x4 \$25,740.00**
 Full 3 Passenger Rear Bench Seat. Includes 6.75ft SHORT Bed use 8ft LONG Bed \$180.00

UPGRADE F350 to DUAL REAR WHEELS (includes 13,500 min GVWR, 8ft Long Bed Only) \$1200.00

6.7 Powerstroke Twin Turbo Diesel V8, includes dual 750 CCA Batteries & 100,000 mi Warranty \$6500.00

STEP 2, SELECT Paint Color, Interior and Options (Includes Steel Gray Interior)

White Dk. Sterling Gray Bright Red Black Pale Adobe Beige
 Silver Dk Blue "Jeans" Dk Green Gem **School Bus Yellow \$600.00** Dk Red (XLT Only)

XL INTERIOR Vinyl 40/20/40 Split Bench Seat Standard Cloth 40/20/40 Split Bench (Std w/XLT) \$100.00
 (Inquire) Vinyl Buckets w/Mini Console \$325.00 WITH CREW CAB \$300.00
 (Regular Cab ONLY) CLOTH Buckets w/Mini Console \$475.00
 WITH CREW CAB \$600.00

XL OPTIONS Cruise Control \$195.00 **Power Pkg** w/Pwr Windows/Locks/Heated Signal
AVAILABLE AM/FM/CD/MP3 Player \$250.00 Mirrors & Keyless Remote Entry \$835.00
 (All Included XL VALUE PKG! Cruise, CD AND WITH CREW CAB \$1025.00
 with XLT) Chrome Bumper Décor Pkg \$550.00
 17" Aluminum Wheels \$575.00

NOTE PRELIMINARY 2014 information, call to confirm before ordering!

XLT UPGRADE PACKAGE, Includes all XL Standard AND OPTIONAL Equipment Above, PLUS

SYNC Bluetooth System, Chrome Grille, Aluminum Wheels, **REGULAR Cab \$3875.00**
 Factory Trailer Brake, Cloth 40/20/40 Split Bench Seat PLUS MORE!!! **SUPER Cab \$4175.00**
 Specify ___ Full Vinyl Floor Covering ___ Carpet & Carpeted Mats **CREW Cab \$4650.00**

OPTIONS ___ XLT Interior Pkg, Includes Power Driver Seat, Power Pedals, and Auto Headlamps \$735.00
FOR XLT ___ XLT Value Pkg Includes Interior Pkg PLUS Fog Lamps and Reverse Sensing System \$1235.00
ONLY ___ ADD Bucket Seats & Console to Pkgs (N/A w/Reg Cab, w/4x4 REQ Electric Shift) \$300.00

___ Power Sliding Rear Window w/Rear Defogger (N/A w/Reg Cab) \$375.00 ___ Power Adjust Pedals \$115.00
 ___ Power Telescopic Trailer Mirrors \$150.00 ___ Bodyside Molding \$60.00 ___ SIRIUS Satellite Radio \$185.00

2014 F250/350 FACTORY OPTIONS for all Models

WORK ESSENTIALS We STRONGLY ENCOURAGE the following (*) important equipment for EVERY WORK TRUCK!!!

___ *Camper Pkg w/Aux Helper Springs & Stabilizer Bar \$150.00 ___ *All Terrain Tires ___ LT245 \$120.00
 ___ *Electric Switchable Shift-on-the-Fly 4x4 w/Auto Hubs \$175.00 ___ w/XLT ___ LT265 \$420.00
 (NOTE Manual 4x4 Hubs and Floor Shift 4x4 are Standard) ___ 18" Wheels w/F350 ___ LT275 \$520.00
 X ___ *Limited Slip Axle (Electronic Locking, 3.55 or 3.73) \$330.00 ___ *4x4 Snowplow Prep Pkg \$75.00

___ 2wd Heavy Serv. Suspension (for Service Body) \$125.00
 X ___ Factory Switch Panel w/4 Upfitter Switches \$125.00
 ___ 4x4 Skid Plate Pkg, Fuel Tank & Transfer Case \$90.00
 ___ CNG/LPG Prep Pkg (for 6.2 V8, Inquire) \$290.00

(REQ for Plow Use, Incl HD Front Springs)
 ___ Engine Block Heater \$65.00
 ___ Daytime Running Lights \$40.00
 X ___ Sliding Rear Window \$125.00
 ___ Roof Clearance Lights \$55.00
 ___ Factory Backup Alarm \$120.00
 ___ Factory CD Rom Service Manual \$225.00
 (note books no longer available)

FACTORY TRAILERING EQUIPMENT

___ Built-In Factory Trailer Brake (Included w/XLT) \$195.00
 ___ 5TH WHEEL Hitch Pkg, 18,000 lb Rating, Includes
 Factory Prep w/Bed Reinforcements & Wiring \$1550.00
 ___ GOOSENECK Pkg w/Ball & Factory Prep as Above \$575.00

(*) WITH DIESEL ONLY (Inquire)
 ___ *HD Dual Alternators, 160 Amps Ea \$375.00
 ___ *HD Single 200 Amp Alternator \$75.00
 ___ *Manual Operator Regen (Inquire) \$225.00
 ___ *PTO Provision \$250.00
 ___ *Rapid-Heat Supplement Cab Heater \$225.00

FACTORY ELECTRONIC EQUIPMENT

___ **Factory Remote Start (REQUIRES Power Locks) \$185.00!!**
 ___ Reverse Sensing System (REQUIRES Pickup Box) \$225.00
 ___ Backup Camera w/LED Video Display (Pickup Only) \$470.00
 ___ SYNC Voice Command Bluetooth w/Steering Wheel
 Switches (REQ XL Value Pkg, Included w/XLT) \$350.00

EXTRA KEYS

X ___ Programmed Key with No Remote \$25.00 ea
 ___ Key/Remote Combo w/Pwr Locks \$150.00 ea

RUNNING BOARD OPTIONS (a MUST for 4x4s, Inquire)

X ___ **FACTORY Black** ___ **Regular Cab** \$300.00
 ___ **Running Boards** ___ **Super or Crew** \$350.00
 ___ **Molded Mudflaps, Set of 4** \$125.00
 ___ Tubular Cab Steps, ___ Polished Stainless \$475.00
 ___ Black Stainless \$375.00
 ___ Tubular Front Brush/Grille Guard, Black \$695.00
 ___ Polished Stainless \$995.00

INTERIOR AND BODY PROTECTION

___ Door Edge Guards, Black \$30.00
 ___ Heavy Duty Rubber Floor Mats \$65.00
 ___ Bug Deflector, Smoke Acrylic \$99.00
 ___ Vent Visors, Smoke Acrylic, Pair \$79.00
 ___ Factory Tailgate Step w/Assist Handle \$350.00
 ___ Molded Drop In Bedliner \$300.00
 ___ **FACTORY Pickup Spray in Bedliner \$475.00**
 X ___ **RHINO LINER HD Spray In Bedliner \$575.00**
 X ___ **Rustproof and Undercoat \$249.00**

SNOWPLOWS Include Quick Release Mount, Snow Deflector, and Joystick Control (REQUIRES Snowplow Prep Pkg)

FOR 4x4's ___ **WESTERN 7.5 Pro Plow Ultra Mount \$5075.00** ___ **BOSS 7.5ft Super Duty \$5175.00**
 ___ Western 8.0 ft Pro Plow \$5275.00 ___ 8.0 ft Super Duty \$5275.00
 ___ Western 8.5 ft Pro PLUS \$5495.00 ___ 8.5 ft Super Duty \$5495.00
 ___ Western 9.0 ft Pro PLUS \$5695.00 ___ 9.0 ft Super Duty \$
 ___ Western 8.5 MVP V-PLOW \$5995.00 ___ 8.2 ft V-PLOW \$6295.00
 ___ ADD Hand Held Remote \$50.00 (Included w/VPlow) (All Boss INCLUDE Hand Held Remote)

___ **WESTERN ICE-BREAKER, STAINLESS 8ft V Box Spreader**, Includes 11hp Honda Engine,
 2.0 Cu Yd Hopper w/Top Screen, Mounted w/Ratcheting Hold Downs, Electric Controls in Cab \$8850.00
 ___ **WESTERN TORNADO, POLY 8ft VBox Spreader**, 1/2 hp Electric Power, 1.8 Cu Yd \$6100.00
 ___ **WESTERN Model 2500** Low Profile, Below Tailgate, 1/3 hp Electric Power, 8.5 cu ft Poly Hopper \$2475.00
 ___ **WESTERN Model 1000** Low Profile, Below Tailgate, 1/3 hp Electric Power, 8 cu ft Poly Hopper \$2225.00

RAMSEY ___ Patriot, 6000lb, Remote Controls, 95ft Cable w/Hook, Includes Black Grille Guard \$2885.00
WINCHES ___ REAR MOUNT 8000lb, Remote, Cable, Removable TRAILER HITCH Mount \$2285.00

8ft Service Body Packages Replace Factory Pickup Box and Bumper with 8ft Service Body, Standard 40" Height, 15" Deep, Includes 3 Compartments Per Side w/Std. Shelving Pkg., Treadplate Floor, Treadplate Step Bumper.

KNAPHEIDE Steel, Model 696J w/E-Coated Steel **\$5995.00** **ADD Flip Top Body** \$750.00
Includes Stainless Paddle Latches & Slam Latch Tailgate. **See at www.knapheide.com**

KNAPHEIDE KUV Model KC96U, F350 ONLY **\$9995.00**
Cab High Canopy Roof, 45" Interior Height, Rear Double Doors w/windows. **www.knapheide.com**

OPTIONS FOR SERVICE BODIES

<input type="checkbox"/> Paint <u>White</u> <u>Black</u> No Cost	<input type="checkbox"/> Lighting in Compartments	\$495.00
<input type="checkbox"/> Paint to Match for all other Colors \$950.00	<input type="checkbox"/> **Master Locking System	\$400.00
	<input type="checkbox"/> **Hot Stick Compartment Door	\$400.00
	**Included on KUV	
<input type="checkbox"/> Compartment Power Locks, Wired to Factory Truck Power Locks & Remote!!		\$895.00
<input type="checkbox"/> Weatherguard Model 1225 Ladder Rack (1000 lb, 72" Wide)	\$1395.00	<input type="checkbox"/> Pintle/Ball Combo Hitch
		\$300.00

STROBE LIGHTING OPTIONS

<input checked="" type="checkbox"/> BACKRACK Cab Protector, Recommended for Pickup Light Mounting	\$375.00
<input type="checkbox"/> Federal Signal OR ECCO 6650A Amber Strobe Light, 6" Round	\$395.00
<input checked="" type="checkbox"/> Federal Signal 15" Low Profile LED Amber Light Bar	\$550.00
<input type="checkbox"/> Federal Signal OR ECCO 22" Amber Strobe Light Bar	\$650.00
<input type="checkbox"/> Federal 4 Way PARKING LAMP HOUSING Strobe System	\$650.00

TOMMYGATE LIFTGATES Model 54 & 60, 1000 lb w/11" Folding Extension (Not available w/Toppers) \$3075.00
 USE ALUMINUM PLATFORM \$695.00 UPGRADE to 1300 lb G2 ADD \$295.00

WEATHERGUARD ALUMINUM TOOLBOXES

<input type="checkbox"/> Front Crossbox, <input type="checkbox"/> Single or <input type="checkbox"/> Double Lid	\$895.00
<input checked="" type="checkbox"/> Side Boxes, <input type="checkbox"/> Left or <input type="checkbox"/> Right Side	\$725.00
<input checked="" type="checkbox"/> Pair, BOTH Sides	\$1395.00
<input type="checkbox"/> HIGH Side Box <input type="checkbox"/> Left or <input type="checkbox"/> Right Side	\$995.00
<input type="checkbox"/> Pair, BOTH Sides	\$1890.00

UWS ALUMINUM TOOLBOXES
Bright Treadplate, Quality LOWER COST Toolboxes!!

<input type="checkbox"/> Front Crossbox, <input type="checkbox"/> Single or <input type="checkbox"/> Double Lid	\$450.00
<input type="checkbox"/> Side Boxes, <input type="checkbox"/> Left or <input type="checkbox"/> Right Side	\$450.00
<input type="checkbox"/> Pair, BOTH Sides	\$775.00

WEATHERGUARD Steel Ladder Rack Model 1275, Black, 1000 lb Cap \$1395.00
 WITH Screened Cab Protector, 1500 lb Cap \$1795.00 **www.weatherguard.com**

A.R.E. PICKUP TOPPERS PHOTOS & INFO at www.4are.com

A.R.E. CX BODY COLOR FIBERGLASS CAP TOPPER

Cab High w/Side Windows, 3 rd Brake Light	\$1195.00
<input type="checkbox"/> ADD Sliding Front Window	\$75.00
<input type="checkbox"/> DELETE Side Windows	N/C
<input type="checkbox"/> SWING UP Side Windows	\$175.00
<input type="checkbox"/> EXTRA Height Wedge Top	\$350.00

NOTE Toppers are bolted to bed rails
 Install Clamped w/Aluminum Clamps \$30.00

A.R.E. LS II FIBERGLASS TONNEAU COVER \$1125.00
Clamped to Bedrails, Body Color Lid, Raises w/Hydraulic Struts

BEDSLIDE from A.R.E

<input type="checkbox"/> 1000lb Std	\$895.00
<input type="checkbox"/> 1500lb HD	\$1275.00
<input type="checkbox"/> 2000lb HD	\$1425.00

A.R.E. DCU COMMERCIAL ALUMINUM TOPPER
.035 Aluminum, Cab High w/3rd Brake Light, Dome Light, Swing Up Side Doors, Painted White (Inquire) \$1495.00

<input type="checkbox"/> EXTRA HEIGHT Taller Roof	\$175.00
<input type="checkbox"/> SPECIAL PAINT Other Color	\$250.00
ADD <input type="checkbox"/> Swing Out Rear Double Doors	\$250.00
Window Options <input type="checkbox"/> NO Windows Included	
<input type="checkbox"/> Front and Rear	\$175.00
<input type="checkbox"/> Frt, RR and Sides	\$295.00
Side Doors <input type="checkbox"/> NO Doors, Solid Sides	No Cost
<input type="checkbox"/> Swing Up Window Doors	\$295.00
<input type="checkbox"/> ADD Built In Tool Bins	\$250.00
<input type="checkbox"/> WITH Shelves ADD	\$200.00
<input type="checkbox"/> Dome Lamps, Inquire	\$100.00
<input type="checkbox"/> Ladder Rack, 220 lb Capacity	\$180.00
<input type="checkbox"/> Deluxe Locking Ladder Rack	\$695.00

FORD EXTENDED WARRANTY Factory Extended Warranty coverage good at any Ford Dealer, \$100 deductible after 3yr/36,000 mi. (NOT AVAILABLE with Service Body, INQUIRE) Inquire for details or different time or mileage limits.

<input type="checkbox"/> 5yr/75,000 mi Extra Care	<input type="checkbox"/> 6yr/100,000 mi Powertain	<input type="checkbox"/> 5yr/75,000 mi. PremiumCare
<input type="checkbox"/> 2wd \$1250.00	<input type="checkbox"/> 2wd \$1250.00	<input type="checkbox"/> 2wd \$1495.00
<input type="checkbox"/> 4x4 \$1450.00	<input type="checkbox"/> 4x4 \$1450.00	<input type="checkbox"/> 4x4 \$1695.00
<input type="checkbox"/> Snowplow Pkg. \$1995.00	<input type="checkbox"/> Snowplow Pkg. \$1995.00	<input type="checkbox"/> Snowplow Pkg. \$2295.00

DELIVERY TO YOUR LOCATION
 One Truck \$275.00 Two or More \$225.00 ea

WE CAN PROCESS YOUR "M" LICENSE & TITLE
 New Municipal "M" License and Title \$155.00

PLEASE SUBMIT THIS FORM WITH YOUR ORDER AND THANK YOU FOR YOUR BUSINESS!!

AGENDA BRIEFING

DATE: August 7, 2013

TO: Mayor John Ostenburg
Board of Trustees

FROM: Robert Gunther
Director of Recreation & Parks

RE: Freedom Hall: HVAC Replacement

BACKGROUND/DISCUSSION:

This year's Capital Budget includes \$70,290.00 to replace the HVAC unit that services the Freedom Hall Theatre. For years, excess humidity in the theater has been a continuing problem, which adds to the deterioration of seat and curtain fabrics. Floor model dehumidifiers were used in the past but have proved to be marginal in controlling humidity in this large space. The 2011/2012 Capital Plan called for \$15,000 to install a small heating unit to help control the humidity in the theater. We contacted Southwest Town Mechanical, the company that installed the existing HVAC equipment to bid on this project. They suggested to us that since the existing HVAC units were approaching 20 years of age and were to be replaced soon that we postpone the project. The existing theater unit could then be replaced with one that included a dehumidifier.

Planned replacement of aging and obsolete HVAC equipment has been the Villages practice for some time and all but eliminated heating and cooling emergencies due to equipment failure. There are six HVAC units servicing different areas of Freedom Hall, each approaching 20 years of age. This project will replace the theatre unit and will include a dehumidifier.

Bids were solicited from three vendors the Village has worked with in the past and are listed below.

- Dahlman Sheet Metal; Frankfort, IL. _____ \$77,465.00
- Sun Ray Heating, Inc.: Matteson, IL. _____ \$73,500.00
- Southwest Town Mechanical: Orland Park, IL. _____ \$69,800.00

Southwest Town Mechanical has submitted the low bid and is the company that originally installed the current HVAC units. We recommend that the Village contract with Southwest Town Mechanical to remove and replace the existing HVAC theater unit.

SCHEDULE FOR CONSIDERATION: This item will appear on the Agenda of the Special Rules and Regular meetings of August 19, 2013 for your consideration.

Southwest Town MECHANICAL

10450 West 163rd Place
Orland Park, Illinois 60467
(708) 460-7330 — Fax (708) 460-1627

- Heating
- Ventilation
- Air Conditioning
- Refrigeration
- Piping
- Service Maintenance

A DIVISION OF SOUTH TOWN REFRIGERATION CORPORATION

PURCHASER

NAME : Freedom Hall Nathan Manilow Theatre
ADDRESS : 400 Lakewood Blvd.
Park Forest, IL 60466
ATTENTION : Dave Richardson
RE : Theatre Unit Upgrade and Replacement
DATE : May 22, 2013

PROPOSAL

This proposal and the contract, which will result from mutual acceptance hereof, includes each of the terms and provisions on page 2 and page 4, and where applicable, page 3, and any schedules or specifications attached hereto. This proposal shall remain in effect no more than 30 days from date hereof.

Price

The total price for the labor and materials included in this proposal shall be:

Total See Attached

Terms

Acceptance

This Proposal is not an offer to furnish equipment or services, but when signed by Purchaser at the place indicated below, it becomes Purchaser's offer to buy the equipment and service described herein, at the prices and on the terms and conditions indicated in this Proposal, which can be accepted following credit approval, only by a written notice of acceptance by an officer of Seller. Upon purchase order or signing of contract one-third will be billed, unless other payments are negotiated.

Very truly yours,

Gerry Grilec
President

Purchaser:

THE UNDERSIGNED OFFERS TO PURCHASE THE EQUIPMENT AND SERVICE DESCRIBED ABOVE AT THE PRICES AND ON THE TERMS AND CONDITIONS INDICATED IN THIS PROPOSAL.

DATE:

TITLE

Seller's Acceptance:

YOU ARE HEREBY NOTIFIED THAT THE UNDERSIGNED HEREBY ACCEPTS YOUR OFFER BASED ON THIS PROPOSAL THIS 22nd DAY OF May, 2013.

BY: Gerry Grilec

TITLE: President

May 22, 2013

Freedom Hall Nathan Manilow Theatre
400 Lakewood Blvd.
Park Forest, IL 60466

Attn: Dave Richardson
Re: Theatre Unit Upgrade and Replacement

We propose to furnish and install the following:

1. We will remove the refrigerant per EPA regulations. We will disconnect and remove the existing unit and curb adapter. Park Forest will have their Roofing Contractor on site removal day because the roofing is attaché and flashed to the existing curb adapter.
2. We will install a Thybar curb adapter from the original Mammoth foot print to the new Carrier Unit. The curb adapter will be lined with duct liner insulation for sound.
3. We will install a new Carrier M# 48P2A0305188ZQGB3V 30-Ton unit with the following:
 - Two-stage gas heat
 - Controls expansion module
 - Digital Scroll Compressors
 - Humidimizer
 - Low Sound Condenser Fans
 - Forward Curve Supply Fan
 - Standard MCHX Condenser coil
 - High Capacity Evaporator coil
 - 0-100% Economizer with Barometric Relief Damper
 - 2" MERV 5 filters
 - CCN Communication
 - Standard 5KA Short Circuit Current Rating
 - Constant Volume – Multi Adaptive
 - Vertical supply and Vertical Return
 - Aluminized Steel gas Heat Exchanger
 - Extended Chasis for the Humidimizer coil
 - 15 Hp Premium Efficient indoor fan motor
 - Outdoor Air / Return Air Relative Humidity sensor
 - Low Sound Compressor Blankets
 - Touch Screen thermostat and Humidistat Control
4. We will reconnect the existing gas piping and power wiring.
5. We will install and wire all necessary new controls.
6. Crane rental is included.

7. There will be a one-year parts and labor warranty, five-year compressor warranty, and a ten-year heat exchanger warranty.

Installed \$69,800.00

Thank you for the opportunity to submit our proposal. Please call with any questions. I look forward to hearing from you.

Sincerely,
Gerry Grilec
Gerry Grilec
President
Southwest Town Mechanical

GG:bac

TERMS AND CONDITIONS OF PROPOSAL

1. NO MODIFICATIONS

The contract arising by acceptance of you offer pursuant to this proposal shall not be amended, modified or rescinded except by written agreement signed by an authorized official of each party, expressly referring to this contract. The Purchaser understands that no sales person or other representative of the Seller has the authority to make any agreement, contract, warranty, term, promise, condition or understanding, express or implied, which is not expressed herein or in a written modification of this contract signed by authorized officials of each party.

2. REMEDIES OF SELLER

Prior to the installation of the equipment and materials to be furnished and sold pursuant to this contract, title to said equipment and materials shall remain with the Seller, and, in the case of non-payment, Seller shall be entitled to any and all remedies of an unpaid of an unpaid seller under the Illinois Uniform Commercial Code, including the right of the seller to repossess said equipment and materials with or without legal process. After any or all of said equipment and materials have been installed pursuant to this contract, then as to that part of said equipment and materials which have been installed, and the labor and service related thereto, the Seller shall have the right to place a mechanic's lien against the premises where said equipment and material have been installed pursuant to the applicable statutes and law relating to mechanic's liens for the furnishing of labor and materials. Any payment due Seller under this contract is payable on receipt of Seller's invoice. A late payment charge of 1½% per month (annual percentage rate of 18%) shall be added to the unpaid past due balance after 30 days and purchase agrees to bear any legal expense incurred including cost of correction.

3. WARRANTIES

The Seller, unless equipment is sold without service, shall furnish and install, free of charge, such part or parts of the machinery and apparatus sold hereunder that may become defective in workmanship or material within one year from the date of delivery or installation. The Seller's obligation shall be merely to furnish and install duplicate parts as provided herein, and the Seller shall not be liable for defects arising from normal wear and tear, or breakage caused by carelessness or negligence in operation, nor is Seller responsible for any alterations that may be made in the machinery and equipment without its consent. THE FOREGOING WARRANTIES ARE IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, WARRANTIES OR MERCHANTABILITY, AND FITNESS FOR ANY PARTICULAR PURPOSE.

4. LIMITS OF LIABILITY

The Seller shall in no event be held liable or accountable to the Purchaser and/or to any other party whatsoever for the actual, incidental and/or consequential damages or losses due to, but not limited to, any one of the following: interruption in use of equipment, or stoppage of production, failure to maintain desired temperatures or humidity levels, electrical power surge or loss, high or low voltage, inadequate power, blown or burned out main or branch fuses, open circuit breaker, lack of adequate natural gas or fuel supply or pressure, inadequate or excessive water supply or pressure, inadequate or excessive hot water or steam supply or pressure, water in oil, contamination of water supply or atmosphere, accident, freezing, flooding, lightning, storms, malicious mischief, willful damage, misuse, abuse, negligence, fire, explosion, theft, clogged filters, delays in installation and/or services, time or manner of service of any equipment, failure to meet completion dates, engineering and/or design defects, improper installation, operation of equipment beyond design conditions, labor disturbances, strikes, riot, civil commotion, lockouts, commercial delays, spoilage, loss of business, asbestos, rust or corrosion, the inability to procure materials and/or parts from the usual source of supply, war conditions, Acts of God or for any contingencies that are unavoidable or beyond the control of the Seller. Seller is not responsible for conforming to any governmental codes, laws and/or regulations. Under no circumstances shall Seller be responsible or liable for any indirect, incidental or consequential damage or alleged personal injury of any kind relating to or arising out of the existence, effect, removal or treatment of an Organic Pathogen (i.e., any type of bacteria, virus, fungus, mildew, wet or dry rot, mold or mycotoxin, as well as their spores, odors and byproducts, along with any reproductive body they produce, and any material containing them). In no event, shall the Seller be liable to the Purchaser and/or to any party whatsoever for actual, incidental and/or consequential damages or losses. Seller shall not be required to identify, detect, encapsulate, or remove asbestos, or products or materials containing asbestos or similarly hazardous substances. Seller shall not be liable for any losses or damages due to inability of the building structure to properly support the equipment installed. It is expressly agreed that the seller assumes no liability for negligence or failure whatsoever. All labor is to be performed during Seller's regular working hours unless so specified otherwise in writing.

5. INSTALLATION AND COMPLETION

Unless specifically enumerated in proposal as Seller's responsibility, Purchaser is responsible for: providing access (and removing structures or objects which interfere with this access) to equipment installation location; for structural supports for all equipment supplied; for local permits and codes; for providing adequate utility source (gas, electric, steam, water) adjacent to equipment. Completion dates are estimates only. No contract will be made to complete on a specified date unless in writing, signed by the Corporate President or Secretary of the Seller.

6. INSURANCE

Purchaser agrees to insure said merchandise against the hazards of fire at Purchaser's sole cost and to be responsible in any event for any loss or damage to the said machinery and equipment by fire, theft or other casualty. Purchaser agrees to assign to the Seller upon request the proceeds of any insurance paid by reason of loss from any cause whatsoever to the merchandise described herein. Seller shall apply said proceeds to the balance due by the Purchaser under this contract.

7. ASSIGNMENT

No transfer, renewal, extension or assignment of this contract or any interest hereunder or loss, injury, or destruction of said property shall release the Purchaser from his obligation hereunder. Every assignee of the Seller and/or its assigns shall be entitled to all the rights and remedies of the Seller. The term "Seller" wherever used in this contract includes Seller's successors and assigns, unless otherwise defined.

8. ACCEPTANCE

Prior to written acceptance by Seller, the Seller shall have no responsibility for any work performed or financial obligations incurred by or on behalf of the Purchaser in anticipation of Seller's acceptance.

9. CANCELLATION

After written acceptance by Purchaser, should the Purchaser decide to cancel all or any part of the work specified in this proposal, the Purchaser shall reimburse to the Seller any costs already incurred, including but not limited to restocking fees for parts and equipment affected by such cancellation.

10. CLEAN AIR ACT

Not included under this agreement are any charges related to the recovery of refrigerant, as required by the provisions of Section 608 of the U.S. Clean Air Act of 1990.



SUN RAY HEATING, INC.

21740 Main Street
Matteson, Illinois 60443
(708) 481-9150

Work Order Quote

Project #: Q000000268

Quote Date: 5/16/2013

Bid To

Company VILLAGE OF PARK FOREST
Contact DAVE RICHARDSON
Address 350 VICTORY DRIVE
PARK FOREST, IL 60466

Phone (708) 5169678

Bid Site

Contact DAVE RICHARDSON
Company FREEDOM HALL
Address 410 LAKEWOOD BLVD
PARK FOREST, IL 60466

Phone (708) 516-9678

WE ARE PLEASED TO PROVIDE THIS QUOTE FOR WORK TO BE PERFORMED AT THE ABOVE MENTIONED SERVICE SITE.

Scope of Work

INSTALL CARRIER 30 TON ROOFTOP MODEL #48P2A030510HTF06X7 WITH THE FOLLOWING.

- A.VOLTAGE 208-3-60.
- B.CONTROLS EXPANSION MODULE.
- C.DIGITAL COMPRESSOR.
- D.HUMIDIMIZER.
- E.FORWARD CURVE FAN SUPPLY.
- F.MICRO CHANEL CONDENSER COIL.
- G.0-100% ECONOMIZER.
- H.POWER EXHAUST.
- I.2" FILTERS.
- J.2 STAGE GAS HEAT.
- K.ALUMINIZED STEEL GAS HEAT EXCHANGER.
- L.15 HP PREMIUM EFFICENCY INDOOR FAN MOTOR.
- M.LOW SOUND COMPRESSOR BLANKET.

RELOCATE GAS AND ELECTRIC.
REMOVE EXISTING UNIT AND CURB ADAPTER.
INSTALL NEW RETRO FIIT CURB TO ORIGINAL DUCT WORK.
INCLUDE CRANE TO LIFT OLD UNIT AND NEW UNIT.
REMOVE AND DISPOSE OLD RTU UNIT.

UPON COMPLETION WE WILL CLEAN OUR WORK AREA AND PERFORM A COMPLETE START UP.

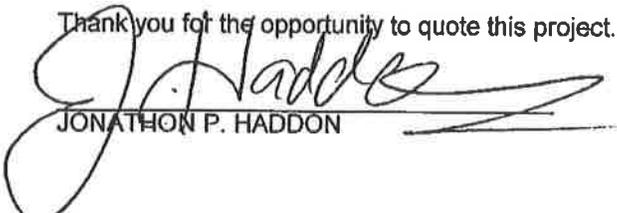
*NOTES THIS UNIT IS 6-8 WEEKS OUT FROM CARRIER.

WARRANTY: 1 YEAR LABOR
5 YEAR COMPRESSOR PARTS ONLY.
10 YEAR HEAT EXCHANGER PARTS ONLY.

EXCLUSIONS: LICENSES AND PERMITS, DRYWALL REPAIRS, PAINTING, AND PATCHING.

TO COMPLETE SCOPE: \$73,500.00

Thank you for the opportunity to quote this project.


JONATHON P. HADDON

Signature of Approval _____ Date _____

Print Name _____



SUN RAY HEATING, INC.

21740 Main Street
Matteson, Illinois 60443
(708) 481-9150

Work Order Quote

Project #: Q00000268

Quote Date: 5/16/2013

GENERAL CONDITIONS

This quote is subject to the following conditions which shall be considered a part of this quote/contract.

1. All material and workmanship furnished under this contract is guaranteed by Sun Ray Heating, Inc. (here forth referred to as "Contractor"), and Contractor will replace or repair any defects not due to ordinary wear and tear, improper use, or maintenance which may develop within one year from date of completion.
2. Unless otherwise agreed, this quote is based on the work being performed during regular working hours. Should Buyer request overtime, then said overtime work performed shall be paid by the Buyer of the standard overtime charges.
3. The Buyer's premises shall be a safe place for the Contractor's workmen to perform work, and Contractor shall not be liable for any delay, loss, or damage, occasioned by failure of the workmen to work under said unsafe conditions.
4. All material and workmanship furnished under this contract is guaranteed by Sun Ray Heating, Inc. (here forth referred to as "Contractor"), and Contractor will replace or repair and defects not due to ordinary wear and tear, improper use, or maintenance which may develop within one year from date of completion.
5. The Contractor will carry adequate Workmen's Compensation Insurance and Public Liability insurance covering injury to persons or property out of the performance for the work included in this contract.
6. The contractor shall not be liable for any loss, damage, or delay occasioned by strikes, accidents, fire, or other casualty, or other causes beyond Contractor's control.
7. This quote and these General Conditions, when signed and accepted by the Buyer, shall constitute exclusively the contract between the parties and all prior representations or agreements, whether written or verbal, not incorporated herein, are superseded.
8. Unless otherwise specified, terms of payment will e cash upon completion, Net 10 days, with a penalty of 1-1/2% per month on portion thereof on unpaid balance.
9. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs, will become an extra charge over and above the quote. All agreements are contingent upon strikes, accidents or delays beyond Contractor's control. Buyer to carry fire, tornado, and other necessary insurance.
10. This quote may be withdrawn by Contractor if not accepted within 30 days.



DAHLMAN SHEET METAL

9517 W. Gulfstream Rd. • Frankfort IL 60423

(815) 469-5127 fax (815) 469-5214

PROPOSAL & CONTRACT

Number: P13- 146

5/22/13

ATTN: **DAVE RICHARDSON**

To: Freedom Hall
Nathan Manilow Theatre
400 Lakewood Blvd.
Park Forest IL

Project: **THEATRE UNIT REPLACEMENT**

➤ *Remove existing unit*

Replace with a new 'Carrier' unit as follows:

- *Insulated curb adapter*
- *Unit model #48P2A0305188Z*
- *30 nominal tons cooling*
- *Digital scroll compressors*
- *Humidimizer*
- *High efficient evaporator coil*
- *0-100% economizer*
- *Barometric relief*

- *Constant volume*
- *2-stage gas heat*
- *Aluminized heat exchanger*
- *Hi-efficient motor*
- *Merv 5 filters, 2" thick*
- *Low sound construction for compressors and fans*
- *New programmable thermostat/humidistat*
- *Reconnect gas, electric and control wires*
- *One year parts & labor warranty, 5 year compressor warranty (parts only) and ten year heat exchanger warranty (parts only)*
- *Furnish crane service*

\$ 77,465.00

Not Included: Permits, permit fees

We are not including any permit fees unless stated. If job requires "CG 2010 (11/85)" or its equivalent, or if job requires "aggregates," the fees will be additional. All of the above work to be completed in a substantial and workmanlike manner according to standard practices with payments to be made as job progresses with final balance due 30 days upon completion of job.

Note: This Proposal will remain in effect for 30 days.

Respectfully Submitted By:
Eric Dahlman
Dahlman Sheet Metal

ACCEPTED BY: _____ **DATE:** _____

AGENDA BRIEFING

DATE: August 8, 2013

TO: Mayor John Ostenburg
Board of Trustees

FROM: Robert Gunther
Director of Recreation & Parks

RE: Park Forest Tennis & Health Club: Color Coat Courts

BACKGROUND/DISCUSSION:

The courts at the Tennis & Health Club were last color coated in 2003 and prior to that in 1992. In 1992 major repairs were done to the courts where subsurface soil conditions had resulted in many raised “bumps” on the courts. Since that time we have discovered that slag (a bi-product of the steel industry) was used for the base under the asphalt when the club was built in 1974. This product was cheaper than compacted stone and was likely obtained for the price of the trucking only. We are told during that time this was a common practice in tennis and multi-use court construction, especially in northwest Indiana. Contractors tell us that other courts constructed in this way have the very same problems that we experienced at the tennis club. Apparently, over time the material emits a gas that causes pressure under the asphalt surface which results in these raised bumps on the courts. At that time approximately 50 raised areas ranging from 6” in diameter to sections as large as 3’ X 6’ in size were ground and patched. These areas were raised as much as 2” above the level sections of the court.

Though not nearly as large a problem as in 1992 these raised spots have reappeared. In addition to disrupting the game, the areas have the potential to be a serious tripping hazard for players in the heat of competition and unaware of the irregular surface

The current Capital Budget includes \$25,000.00 for color coating the six courts at the Tennis and Health Club. As this is work requires specific qualifications staff solicited bids from three qualified contractors. The proposals are enumerated below:

- Perm-A-Seal Asphalt Maintenance/ South Holland
\$22,571.00
- Midwest Sport Surfaces, L.L.C./ Westmont
\$28,120.00
- U.S. Tennis Court Construction Co./ Lockport
\$25,200.00

U.S. Tennis Court Construction Co. has included grinding and patching the uneven places in its proposal and was the only company to do so.

Because U.S. Tennis Court Construction Co. has included grinding and patching the raised spots on the court surface in its proposal we recommend contracting with them for \$25,200.00 to do this work. This is the company that has color coated and repaired the courts in the past. The Tennis & Health Club capital budget includes an additional \$5,000 to replace exercise equipment, should that be necessary so there are sufficient funds to cover this project.

SCHEDULE FOR CONSIDERATION: This item will appear on the Agenda of the Special Rules and Regular meetings of August 19, 2013 for your consideration.

U.S. Tennis Court Construction Company
 204 Industrial Dr.
 Lockport, IL 60441
 Phone # (815)588-3700
 Fax # (815)588-3707
 ustenniscourt@gmail.com
 www.ustennisc.com



Quote

Date	Quote #
7/3/2013	2013.165

Customer

Village Of Park Forest
 Lee Irvin
 350 Victory Drive
 Park Forest, IL 60466

Phone: 7084816060
 Fax: 7085039312

lirvin@vopf.com

Project

Indoor Tennis Club

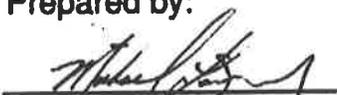
Item	Description	Amount
Color coat system	1. Remove tennis nets, install upon completion. Flip curtains. 2. Grind and patch any bumps or unlevelled areas 3. sand an pre-coat all patches 4. Apply 1 coat of acrylic resurfacer 5. Apply 2 coats of color 6. apply line striping for 6 tennis court	25,200.00
Terms: Based on Completion		Total \$25,200.00

All work is covered by a one year warranty. All work is to be completed in a workman like manner in accordance with standard practices. Any alteration or deviation from the above outlined description involving extra cost will be executed upon written order and will become an extra charge over and above this estimate. Our employees are completely covered by workmen's compensation insurance. Certified payroll is available upon request.

*****ACCEPTANCE OF PROPOSAL*****

If the quotation is acceptable, please either submit a written purchase order, subcontract agreement, or sign and date this form. The signing of this form is an acknowledgement that the above scope of work, pricing, and conditions are satisfactory and are hereby accepted. And that U.S. Tennis Court Construction Co. is authorized to complete the work as specified. Quote valid for 90 days.

Prepared by:


 Michael Larios

Upon Acceptance Sign, _____ Date: _____

Name & Title _____

PERM-A-SEAL

ASPHALT

MAINTENANCE

708-333-8838 PERMASEAL.COM

Fax# 708-758-1182

Date: 6/21/13

Proposal submitted to: Attn: Lee Irvin Village of Park Forest 350 Victory Drive Park Forest, IL 60466	Work to be performed at: Park Forest Indoor Tennis Club Park Forest, IL Lee- 481-6060 Email- lirvin@vopf.com
---	---

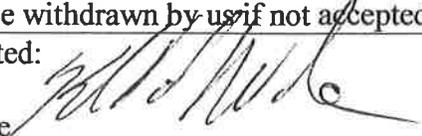
We hereby propose to furnish the material and labor for the completion of: <u>6 indoor tennis court- work shall consist of the following:</u> Remove tennis nets Raise all drop curtains and divider nets off the floor Clean off dust and debris with air blowers Clean stains with TSP or mild detergent Apply (1) coat of acrylic resurfacer down the west edge where courts are uneven Apply (1) coat of acrylic resurfacer over the entire court surface Apply (2) coats of fortified Plexipave color over the entire court surface Playing lines shall be taped in order to assure razor sharp edges prior to painting Stripe (6) tennis courts The California line paint shall have texture similar to the surrounding play surface Reinstall existing tennis nets and lower drop curtains and divider nets For a total cost of.....	Initial approved work. \$22,571.00 TOTAL COST \$22,571.00
---	---

*Note- Prices are based on current cost of labor and material.

All material is guaranteed for 1 year to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner.
Payment to be made upon completion of work. 2.0% interest per month after 30 days Customer agrees to pay all legal cost and fees incurred in collecting delinquent accounts.

Property owner shall be responsible for all building permits, and permit fees.

This proposal may be withdrawn by us if not accepted within 10 days.

Respectfully submitted: Keith Vander Woude 	Acceptance of Proposal:
---	-------------------------

MIDWEST SPORT SURFACES, L.L.C.

520 S Washington Street
Westmont, IL 60559-2200
Phone: 630-852-9112
Fax: 630-852-9152
E-mail: MWTennis1@aol.com

CONTRACT PROPOSAL

June 1, 2013

Park Forest Tennis Club
350 Victory Drive
Park Forest, IL 60466

Attention: Mr. Lee Irvin, Manager/Tennis Pro

We hereby propose to furnish all the materials and perform all the labor necessary for completion of

Application of Color Coating System to 6 indoor tennis courts.

Preparations by others:

1. The court surface will be cleared of all equipment and accessories.
2. Nets will be removed.
3. Backdrop curtains will be raised off the surface.

Application of Color Coating System:

1. Application of 2 coats of stain blocking solution where necessary.
2. Application of 1 coat of Acrylic Resurfacer fortified by sand per manufacturers specifications.

3. Application of 2 (two) coats of Color Concentrate fortified by sand per manufacturers specifications.

The playing surface will be Blue. The rest of the surface will be Beige.

4. Painting of lines per USTA standards:

- A) Taping of lines.
- B) Two coats of white acrylic paint fortified with sand.
- C) Baseline will be 3" wide

Total	\$18,620.00
Retainer due on acceptance of Proposal	\$8,620.00
Balance due on completion	\$10,000.00

Above quoted price is based on our regular pay scale.

In case Prevailing Wage scale must be used the price will increase by \$9,500.00

Option: Application of leveling Acrylic Resurfacer based compound for \$5,500.

This price will increase by \$3,000.00 if Prevailing Wage scale has to be used.

All materials will be acrylic-based products manufactured by SealMaster Industries fortified by sand and mixed per Manufacturer's Specifications.

All materials are guaranteed to match or exceed ASBA Standards. All work to be performed in accordance with submitted specifications and completed in a substantial workmanlike manner. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate.

All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are covered by Workman's Compensation Insurance.

This Proposal will be valid for 60 days.

Respectfully submitted,

Paul E. Tulacka :

Midwest Sport Surfaces, L.L.C.

Accepted by

Date:

AGENDA BRIEFING

DATE: August 8, 2013

TO: Mayor John Ostenburg
Board of Trustees

FROM: Robert Gunther
Director of Recreation & Parks

RE: Replacement of Recreation & Parks Truck

BACKGROUND/DISCUSSION:

The current budget includes \$25,000 to replace Truck #128. This is a general service pick-up truck used primarily to support daily parks maintenance activities such as litter and garbage handling, service support to picnic permit holders and hand mowing operations. Purchased in 2000 this vehicle has over 49,000 miles. Reoccurring electrical and ignition problems and extensive rust do not make this vehicle a good choice for reconditioning. One of the older trucks in the fleet will be moved down to “garbage duty” and the new truck will be used to support parks staff supervision and maintenance activities such as urban forestry.

As in the past we propose to purchase this new vehicle through the State of Illinois Procurement process. The truck we propose to purchase is a Ford F250 regular cab, Low Emission Vehicle with a toolbox, light rack and bed-liner. The approved vendor for this truck is Bob Riding’s Inc. in Taylorville, IL. Total delivered, purchase price for a 2014 Ford F250 with the mentioned accessories is \$19,509.00. We recommend purchase of this vehicle from Bob Riding’s Inc.

SCHEDULE FOR CONSIDERATION: This item will appear on the Agenda of the Special Rules and Regular meetings of August 19, 2013 for your consideration.

Bob Ridings Fleet Sales Program

Todd Crews, Fleet Sales Mgr.

Ph. 217-824-2207

931 Springfield Rd

E-Mail

Fax 217-824-4252

Taylorville IL 62568

toddfleet@aol.com

Ordering Agency: Village of Park Forest Ford Fleet # _____ Quantity: 1

Contact Person: Todd Crews Purchase Order # _____

Address: 350 Victory Dr City & Zip: Park Forest IL 60466 Cost Each \$ _____

Phone: _____ Fax #: _____ TOTAL ORDER COST \$ _____

BOB RIDINGS is pleased to once again provide the official State of Illinois contract for the F250 lineup!

STEP 1, SELECT Your Truck Model **XL Standard Package Equipment Includes:**

6.2 Litre E85 V-8 w/385 HP & HD 6spd Automatic 9800 MIN GVWR, Approx 3500lb Payload Power Steering & Brakes
 4 Wheel Disc Anti Lock Brakes & Advance Trac LT245/75R17E Tires w/Full Size Spare 17" Silver Styled Steel Wheels
 Trailer Pkg. w/650 CCA Battery & 157 Amp Alternator, HD Oil & Trans Coolers, Class V Trailer Hitch and Wiring
 Trailer Tow Mirrors 37 Gal Fuel Tank (30 Gal on Short Beds) Intermittent Wipers Front AND SIDE Air Bags
INCLUDES Air Conditioning Tilt Steering Wheel AM/FM Stereo Black Grille & Bumpers & HD Frt Tow Hooks
 XL Trim w/40/20/40 Vinyl Split Seat & Full Vinyl Floor Covering 3/36 Basic Warranty, 5/60 Powertrain

4x4 Models Also Include Solid Front Axle & 2spd Transfer Case w/MANUAL HUBS! PHOTOS & INFO at www.ford.com
 Ford F250 Reg Cab 2wd is State Bid Line 1, Commodity 5012-803-1012, Contract # 4017340

2014 Ford Super Duty REGULAR Cab F250 ~~2wd~~ ^{F150. 2,000 LSS} \$17,535.00 4x4 \$20,080.00
 F350 is Single Rear Wheel w/10,000+ min GVWR **F350** 2wd \$19,875.00 4x4 \$21,825.00

2014 Ford Super Duty SUPER Cab F250 2wd \$19,930.00 4x4 \$22,475.00
 SUPER Cab includes Flip-Out Cab Access Doors **F350** 2wd \$21,785.00 4x4 \$24,425.00
 & Folding Rear Bench Seat. Includes 6.75ft SHORT Bed use 8ft LONG Bed \$180.00

2014 Ford Super Duty CREW Cab F250 2wd \$20,645.00 4x4 \$23,490.00
 CREW Cab includes Full Rear Doors and **F350** 2wd \$23,395.00 4x4 \$25,740.00
 Full 3 Passenger Rear Bench Seat. Includes 6.75ft SHORT Bed use 8ft LONG Bed \$180.00

UPGRADE F350 to DUAL REAR WHEELS (includes 13,500 min GVWR, 8ft Long Bed Only) \$1200.00

6.7 Powerstroke Twin Turbo Diesel V8, includes dual 750 CCA Batteries & 100,000 mi Warranty \$6500.00

STEP 2, SELECT Paint Color, Interior and Options (Includes Steel Gray Interior)

White Dk. Sterling Gray Bright Red Black Pale Adobe Beige
Silver Dk Blue "Jeans" Dk Green Gem School Bus Yellow \$600.00 Dk Red (XLT Only)

XL INTERIOR (Inquire) Vinyl 40/20/40 Split Bench Seat Standard Cloth 40/20/40 Split Bench (Std w/XLT) \$100.00
Vinyl Buckets w/Mini Console \$325.00 WITH CREW CAB \$300.00
(Regular Cab ONLY) CLOTH Buckets w/Mini Console \$475.00
WITH CREW CAB \$600.00

XL OPTIONS AVAILABLE (All Included with XLT) Cruise Control \$195.00
AM/FM/CD/MP3 Player \$250.00 Power Pkg w/Pwr Windows/Locks/Heated Signal
XL VALUE PKG! Cruise, CD AND Mirrors & Keyless Remote Entry \$835.00
Chrome Bumper Décor Pkg \$550.00 WITH CREW CAB \$1025.00
17" Aluminum Wheels \$575.00

NOTE PRELIMINARY 2014 information, call to confirm before ordering!

XLT UPGRADE PACKAGE, Includes all XL Standard AND OPTIONAL Equipment Above, PLUS Pg 3

SYNC Bluetooth System, Chrome Grille, Aluminum Wheels, **REGULAR Cab \$3875.00**
 Factory Trailer Brake, Cloth 40/20/40 Split Bench Seat PLUS MORE!!! **SUPER Cab \$4175.00**
 Specify Full Vinyl Floor Covering Carpet & Carpeted Mats **CREW Cab \$4650.00**

OPTIONS XLT Interior Pkg, Includes Power Driver Seat, Power Pedals, and Auto Headlamps \$735.00
FOR XLT XLT Value Pkg Includes Interior Pkg PLUS Fog Lamps and Reverse Sensing System \$1235.00
ONLY ADD Bucket Seats & Console to Pkgs (N/A w/Reg Cab, w/4x4 REQ Electric Shift) \$300.00

Power Sliding Rear Window w/Rear Defogger (N/A w/Reg Cab) \$375.00 Power Adjust Pedals \$115.00
 Power Telescopic Trailer Mirrors \$150.00 Bodyside Molding \$60.00 SIRIUS Satellite Radio \$185.00

2014 F250/350 FACTORY OPTIONS for all Models

WORK ESSENTIALS We STRONGLY ENCOURAGE the following (*) important equipment for EVERY WORK TRUCK!!!

<input type="checkbox"/> *Camper Pkg w/Aux Helper Springs & Stabilizer Bar \$150.00	<input type="checkbox"/> *All Terrain Tires <input type="checkbox"/> LT245 \$120.00
<input type="checkbox"/> *Electric Switchable Shift-on-the-Fly 4x4 w/Auto Hubs \$175.00	<input type="checkbox"/> w/XLT <input type="checkbox"/> LT265 \$420.00
(NOTE Manual 4x4 Hubs and Floor Shift 4x4 are Standard)	<input type="checkbox"/> 18" Wheels w/F350 <input type="checkbox"/> LT275 \$520.00
<input type="checkbox"/> *Limited Slip Axle (Electronic Locking, 3.55 or 3.73) \$330.00	<input type="checkbox"/> *4x4 Snowplow Prep Pkg \$75.00
	(REQ for Plow Use, Incl HD Front Springs)
<input type="checkbox"/> 2wd Heavy Serv. Suspension (for Service Body) \$125.00	<input type="checkbox"/> Engine Block Heater \$65.00
<input type="checkbox"/> Factory Switch Panel w/4 Upfitter Switches \$125.00	<input type="checkbox"/> Daytime Running Lights \$40.00
<input type="checkbox"/> 4x4 Skid Plate Pkg, Fuel Tank & Transfer Case \$90.00	<input type="checkbox"/> Sliding Rear Window \$125.00
<input type="checkbox"/> CNG/LPG Prep Pkg (for 6.2 V8, Inquire) \$290.00	<input type="checkbox"/> Roof Clearance Lights \$55.00
	<input type="checkbox"/> Factory Backup Alarm \$120.00
	<input type="checkbox"/> Factory CD Rom Service Manual \$225.00

FACTORY TRAILERING EQUIPMENT

Built-In Factory Trailer Brake (Included w/XLT) \$195.00
 5TH WHEEL Hitch Pkg, 18,000 lb Rating, Includes
 Factory Prep w/Bed Reinforcements & Wiring \$1550.00
 GOOSENECK Pkg w/Ball & Factory Prep as Above \$575.00

FACTORY ELECTRONIC EQUIPMENT

Factory Remote Start (REQUIRES Power Locks) \$185.00!!
 Reverse Sensing System (REQUIRES Pickup Box) \$225.00
 Backup Camera w/LED Video Display (Pickup Only) \$470.00
 SYNC Voice Command Bluetooth w/Steering Wheel
 Switches (REQ XL Value Pkg, Included w/XLT) \$350.00

(*) WITH DIESEL ONLY (Inquire)
 *HD Dual Alternators, 160 Amps Ea \$375.00
 *HD Single 200 Amp Alternator \$75.00
 *Manual Operator Regen (Inquire) \$225.00
 *PTO Provision \$250.00
 *Rapid-Heat Supplement Cab Heater \$225.00

EXTRA KEYS

Programmed Key with No Remote \$25.00 ea
 Key/Remote Combo w/Pwr Locks \$150.00 ea

RUNNING BOARD OPTIONS (a MUST for 4x4s, Inquire)

FACTORY Black Regular Cab \$300.00
 Running Boards Super or Crew \$350.00
 Molded Mudflaps, Set of 4 \$125.00

Tubular Cab Steps, Polished Stainless \$475.00
 Black Stainless \$375.00

Tubular Front Brush/Grille Guard, Black \$695.00
 Polished Stainless \$995.00

INTERIOR AND BODY PROTECTION

Door Edge Guards, Black \$30.00
 Heavy Duty Rubber Floor Mats \$65.00
 Bug Deflector, Smoke Acrylic \$99.00
 Vent Visors, Smoke Acrylic, Pair \$79.00
 Factory Tailgate Step w/Assist Handle \$350.00
 Molded Drop In Bedliner \$300.00
 FACTORY Pickup Spray in Bedliner \$475.00
 RHINO LINER HD Spray In Bedliner \$575.00
 Rustproof and Undercoat \$249.00

SNOWPLOWS Include Quick Release Mount, Snow Deflector, and Joystick Control (REQUIRES Snowplow Prep Pkg)

FOR 4x4's WESTERN 7.5 Pro Plow Ultra Mount \$5075.00 BOSS 7.5ft Super Duty \$5175.00

<input type="checkbox"/> Western 8.0 ft Pro Plow \$5275.00	<input type="checkbox"/> 8.0 ft Super Duty \$5275.00
<input type="checkbox"/> Western 8.5 ft Pro PLUS \$5495.00	<input type="checkbox"/> 8.5 ft Super Duty \$5495.00
<input type="checkbox"/> Western 9.0 ft Pro PLUS \$5695.00	<input type="checkbox"/> 9.0 ft Super Duty \$
<input type="checkbox"/> Western 8.5 MVP V-PLOW \$5995.00	<input type="checkbox"/> 8.2 ft V-PLOW \$6295.00

ADD Hand Held Remote \$50.00 (Included w/VPlow) (All Boss INCLUDE Hand Held Remote)

WESTERN ICE-BREAKER, STAINLESS 8ft V Box Spreader, Includes 11hp Honda Engine,
 2.0 Cu Yd Hopper w/Top Screen, Mounted w/Ratcheting Hold Downs, Electric Controls in Cab \$8850.00
 WESTERN TORNADO, POLY 8ft VBox Spreader, 1/2 hp Electric Power, 1.8 Cu Yd \$6100.00
 WESTERN Model 2500 Low Profile, Below Tailgate, 1/3 hp Electric Power, 8.5 cu ft Poly Hopper \$2475.00
 WESTERN Model 1000 Low Profile, Below Tailgate, 1/3 hp Electric Power, 8 cu ft Poly Hopper \$2225.00

RAMSEY Patriot, 6000lb, Remote Controls, 95ft Cable w/Hook, Includes Black Grille Guard \$2885.00
WINCHES REAR MOUNT 8000lb, Remote, Cable, Removable TRAILER HITCH Mount \$2285.00

8ft Service Body Packages Replace Factory Pickup Box and Bumper with 8ft Service Body, Standard 40" Height, 15" Deep, Includes 3 Compartments Per Side w/Std. Shelving Pkg., Treadplate Floor, Treadplate Step Bumper.

KNAPHEIDE Steel, Model 696J w/E-Coated Steel \$5995.00 **ADD Flip Top Body \$750.00**
Includes Stainless Paddle Latches & Slam Latch Tailgate. **See at www.knapheide.com**

KNAPHEIDE KUV Model KC96U, F350 ONLY \$9995.00
Cab High Canopy Roof, 45" Interior Height, Rear Double Doors w/windows. **www.knapheide.com**

OPTIONS FOR SERVICE BODIES
 Paint White Black **No Cost**
Paint to Match for all other Colors \$950.00
Lighting in Compartments \$495.00
**Master Locking System \$400.00
**Hot Stick Compartment Door \$400.00
**Included on KUV
Compartment Power Locks, Wired to Factory Truck Power Locks & Remote!! \$895.00
Weatherguard Model 1225 Ladder Rack (1000 lb, 72" Wide) \$1395.00
Pintle/Ball Combo Hitch \$300.00

STROBE LIGHTING OPTIONS
 BACKRACK Cab Protector, Recommended for Pickup Light Mounting \$375.00
Federal Signal OR ECCO 6650A Amber Strobe Light, 6" Round \$395.00
Federal Signal 15" Low Profile LED Amber Light Bar \$550.00
Federal Signal OR ECCO 22" Amber Strobe Light Bar \$650.00
Federal 4 Way PARKING LAMP HOUSING Strobe System \$650.00

TOMMYGATE LIFTGATES Model 54 & 60, 1000 lb w/11" Folding Extension (Not available w/Toppers) \$3075.00
USE ALUMINUM PLATFORM \$695.00 UPGRADE to 1300 lb G2 ADD \$295.00

WEATHERGUARD ALUMINUM TOOLBOXES
Front Crossbox, Single or Double Lid \$895.00
Side Boxes, Left or Right Side \$725.00
Pair, BOTH Sides \$1395.00
HIGH Side Box Left or Right Side \$995.00
Pair, BOTH Sides \$1890.00

UWS ALUMINUM TOOLBOXES
 Bright Treadplate, Quality LOWER COST Toolboxes!!
Front Crossbox, Single or Double Lid \$450.00
 Side Boxes, Left or Right Side \$450.00
Pair, BOTH Sides \$775.00

WEATHERGUARD Steel Ladder Rack Model 1275, Black, 1000 lb Cap \$1395.00
WITH Screened Cab Protector, 1500 lb Cap \$1795.00 **www.weatherguard.com**

A.R.E. PICKUP TOPPERS PHOTOS & INFO at www.4are.com

A.R.E. CX BODY COLOR FIBERGLASS CAP TOPPER
Cab High w/Side Windows, 3rd Brake Light \$1195.00
ADD Sliding Front Window \$75.00
DELETE Side Windows N/C
SWING UP Side Windows \$175.00
EXTRA Height Wedge Top \$350.00
 NOTE Toppers are bolted to bed rails
Install Clamped w/Aluminum Clamps \$30.00

A.R.E. LS II FIBERGLASS TONNEAU COVER \$1125.00
 Clamped to Bedrails, Body Color Lid, Raises w/Hydraulic Struts

BEDSLIDE from A.R.E 1000lb Std \$895.00
 (Inquire or see @ 4are.com) 1500lb HD \$1275.00
2000lb HD \$1425.00

A.R.E. DCU COMMERCIAL ALUMINUM TOPPER

.035 Aluminum, Cab High w/3rd Brake Light, Dome Light, Swing Up Side Doors, Painted White (Inquire) \$1495.00
EXTRA HEIGHT Taller Roof \$175.00
SPECIAL PAINT Other Color \$250.00
 ADD Swing Out Rear Double Doors \$250.00
 Window Options NO Windows Included
Front and Rear \$175.00
Frnt, RR and Sides \$295.00
 Side Doors NO Doors, Solid Sides No Cost
Swing Up Window Doors \$295.00
ADD Built In Tool Bins \$250.00
WITH Shelves ADD \$200.00
Dome Lamps, Inquire \$100.00
Ladder Rack, 220 lb Capacity \$180.00
Deluxe Locking Ladder Rack \$695.00

FORD EXTENDED WARRANTY Factory Extended Warranty coverage good at any Ford Dealer, \$100 deductible after 3yr/36,000 mi. (NOT AVAILABLE with Service Body, INQUIRE) Inquire for details or different time or mileage limits.

5yr/75,000 mi Extra Care \$1250.00 5yr/100,000 mi Powertain \$1250.00 5yr/75,000 mi. PremiumCare \$1495.00
2wd \$1250.00 2wd \$1250.00 2wd \$1495.00
4x4 \$1450.00 4x4 \$1450.00 4x4 \$1695.00
Snowplow Pkg. \$1995.00 Snowplow Pkg. \$1995.00 Snowplow Pkg. \$2295.00

DELIVERY TO YOUR LOCATION

One Truck \$275.00 Two or More \$225.00 ea

WE CAN PROCESS YOUR "M" LICENSE & TITLE

New Municipal "M" License and Title \$155.00

PLEASE SUBMIT THIS FORM WITH YOUR ORDER AND THANK YOU FOR YOUR BUSINESS!!

AGENDA BRIEFING

DATE: August 8, 2013

TO: President Ostenburg
Board of Trustees

FROM: Mary G. Dankowski, Deputy Village Manager
Roderick Ysaguirre, Assistant Director of Public Works
Sharon Bellino / DownTown Park Forest

RE: Maintenance contract to repair pedestrian crosswalks and decorative center circle at various locations along DownTown Main Street.

BACKGROUND/DISCUSSION: Certain brick paved crosswalks and the decorative brick paved center circle located at Main St and Cunningham Drive are showing damage and need to be repaired. The Public Works Department in conjunction with the DownTown Management Office contacted the Gordian Group which oversees Job Order Contracting Cooperative Contracts (JOC). JOC is a competitively bid on call contract to order repair and alteration construction services. A construction task catalog of pre-priced construction tasks with local customization is used and prices include local labor, equipment, and material. The Gordian Group arranged for F.H. Paschen of Chicago, the awarded Prime Contractor, to provide a bid price to perform this work. The work for this project will consist of the removal of selected brick paved crosswalks, replacement with a color stamped concrete patch to match existing brick paved areas, and curb and sidewalk replacement to meet ADA standards for a lump sum cost of \$79,187.95. If a brick paver is found to be in good shape, it will be set aside for the DownTown Management Office. These will be used to repair other brick paver areas that are not on Main Street.

The original scope of this project was to remove and replace all brick paved crosswalks and center circle, in kind, at an estimated cost of \$162,294.98 dollars. It was then decided to be more selective on replacement locations and method of replacement to a stamped concrete patch to match existing pavers

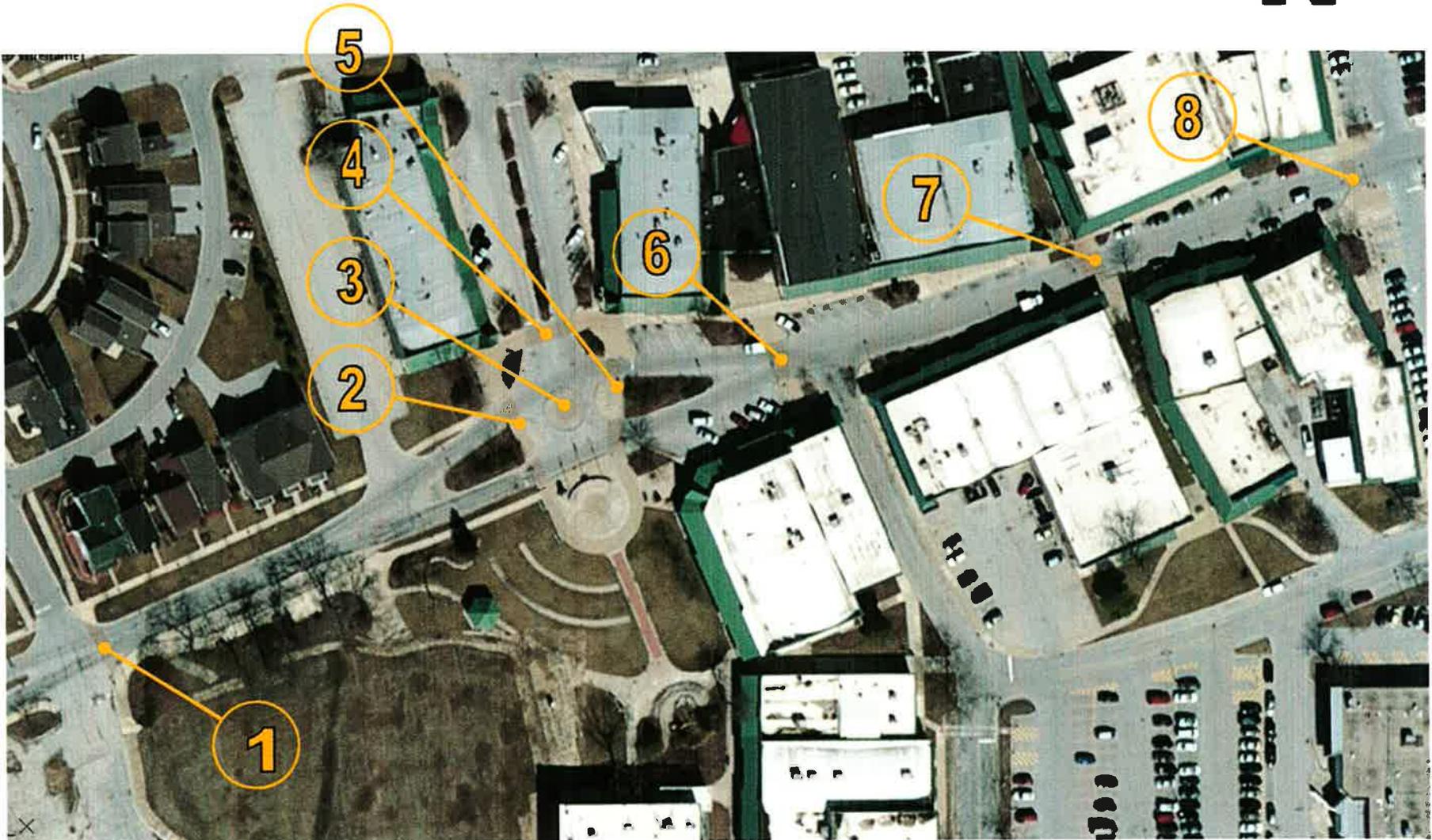
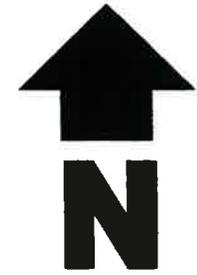
The Village is able to use Job Order Contracting (JOC) by using the City of Naperville's Cooperative Job Order Contract (Procurement #11-082) to F.H. Paschen. The Village Attorney has reviewed the Agreement and statutory reference to 30 ILCS 525, known as the "Governmental Joint Purchasing Act". This Act gives the authority for the Village to enter into the Cooperative Job Order Contract with F.H. Paschen under the City of Naperville's RFP 110-082. The Village Attorney reviewed this Agreement under the Police Station Parking Lot Reconstruction project which F.H. Paschen completed earlier this year.

The project will be funded through the DownTown Budget and included in budget amendments.

RECOMMENDATION: Authorize the Village Manager to enter into a contract with F.H. Paschen in the amount of \$79,187.95 with a 20% contingency for a total not to exceed cost of \$95,025.54.

SCHEDULE FOR CONSIDERATION: This item will appear on the Agenda of the Rules and Regular meetings of August 19, 2013 for your discussion and consideration.

LOCATION MAP





Park Forest Pedestrian Crossings
Clarifications / Scope of Work

Scope of Work

- Completely remove crossing's #'s 1, 2, 4 and 5 from scope of project. No work will be done on these areas.
- Crossing #3 – Circular area – Complete Removal and reinstall with new monolithic stamped concrete to match existing pavers throughout the mall.
- Crossing #6 – Complete removal of existing concrete barrier curb and pavers. Replace with new monolithic stamped concrete pad to match existing pavers throughout project. No barrier curb is to be re-installed.
- Crossing #7 – Complete removal of existing concrete barrier curb and pavers in crosswalk. Also, removal of necessary amount of pavers/concrete in ADA ramp as to be able to meet ADA requirements on ramp. There is a decorative strip of exposed agg. concrete that runs along the walkway about 4' in from the street, they want us to demo the ramp back to the decorative strip and pour back regular white concrete and ADA pads. The ramp has to meet ADA code, this will mean replacing the adjacent curb also.
- Crossing #8 – Complete removal of existing concrete barrier curb and pavers. Replace with new monolithic stamped concrete slab to match existing pavers throughout project. No barrier curb is to be re-installed.

Job Order Contract
Proposal Review Summary - Category



Date: June 05, 2013
Contract Number: 11-082
Job Order Number: 015545
Job Order Title: Village of Park Forrest - repair decorative walkways
Contractor: F. H. Paschen, S. N. Nielsen & Associates LLC
Proposal Value: \$79,187.95
Proposal Name: Park Forest Pedestrian Crosswalks
Proposal Submitted: 06/03/2013

Pedestrian Crosswalks:	\$79,187.95
Proposal Total	\$79,187.95

This proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percent of NPP on this Proposal: 0.00%

Job Order Contract
Proposal Review Detail - Category



Date: June 05, 2013
Contract Number: 11-082
Job Order Number: 015545
Job Order Title: Village of Park Forrest - repair decorative walkways
Contractor: F. H. Paschen, S. N. Nielsen & Associates LLC
Proposal Value: \$79,187.95
Proposal Name: Park Forest Pedestrian Crosswalks
Proposal Submitted: 06/03/2013
Adjustment Factor(s) Used: 1.0100-Phase 1 Normal Working Hours

Rec#	CSI Number	Mod.	UOM	Description	Line Total												
Pedestrian Crosswalks																	
1	01 22 23 00 0166		WK	Broom Attachment For Skid-Steer Loaders	\$544.05												
				<table> <tr> <td>Installation</td> <td>Quantity</td> <td></td> <td>Unit Price</td> <td>Factor</td> <td>Total</td> </tr> <tr> <td></td> <td>2.00</td> <td>x</td> <td>269.33</td> <td>1.0100 =</td> <td>\$544.05</td> </tr> </table>	Installation	Quantity		Unit Price	Factor	Total		2.00	x	269.33	1.0100 =	\$544.05	
Installation	Quantity		Unit Price	Factor	Total												
	2.00	x	269.33	1.0100 =	\$544.05												
Contractors Note: Broom attachment for bobcat to clean up working area.																	
2	01 55 26 00 0036		WK	Type III Barricade, > 5' To 10' Wide With Three Reflective Rails	\$288.94												
				<table> <tr> <td>Installation</td> <td>Quantity</td> <td></td> <td>Unit Price</td> <td>Factor</td> <td>Total</td> </tr> <tr> <td></td> <td>24.00</td> <td>x</td> <td>11.92</td> <td>1.0100 =</td> <td>\$288.94</td> </tr> </table>	Installation	Quantity		Unit Price	Factor	Total		24.00	x	11.92	1.0100 =	\$288.94	
Installation	Quantity		Unit Price	Factor	Total												
	24.00	x	11.92	1.0100 =	\$288.94												
Contractors Note: 12 barricades for approx. 2 weeks																	
3	01 55 26 00 0108		EA	Place And Remove Up To 250 Barricades By Hand From Roadside	\$102.72												
				<table> <tr> <td>Installation</td> <td>Quantity</td> <td></td> <td>Unit Price</td> <td>Factor</td> <td>Total</td> </tr> <tr> <td></td> <td>30.00</td> <td>x</td> <td>3.39</td> <td>1.0100 =</td> <td>\$102.72</td> </tr> </table>	Installation	Quantity		Unit Price	Factor	Total		30.00	x	3.39	1.0100 =	\$102.72	
Installation	Quantity		Unit Price	Factor	Total												
	30.00	x	3.39	1.0100 =	\$102.72												
Contractors Note: Place and remove barricades.																	
4	01 71 13 00 0002		EA	Equipment Delivery, Pickup, Mobilization And Demobilization Using A Rollback Flatbed Truck Note: For equipment such as trenchers, skid-steer loaders (bobcats), industrial warehouse forklifts, sweepers, scissor platform lifts, telescoping and articulating boom manlifts with up to 40' boom lengths, etc.	\$203.33												
				<table> <tr> <td>Installation</td> <td>Quantity</td> <td></td> <td>Unit Price</td> <td>Factor</td> <td>Total</td> </tr> <tr> <td></td> <td>1.00</td> <td>x</td> <td>201.32</td> <td>1.0100 =</td> <td>\$203.33</td> </tr> </table>	Installation	Quantity		Unit Price	Factor	Total		1.00	x	201.32	1.0100 =	\$203.33	
Installation	Quantity		Unit Price	Factor	Total												
	1.00	x	201.32	1.0100 =	\$203.33												
Contractors Note: Mobilization of bobcat																	
5	01 71 13 00 0003		EA	Equipment Delivery, Pickup, Mobilization And Demobilization Using A Tractor Trailer With Up To 53' Bed Note: For equipment such as bulldozers, motor scrapers, hydraulic excavators, gradalls, road graders, loader-backhoes, heavy duty construction loaders, tractors, pavers, rollers, bridge finishers, straight mast construction forklifts, telescoping boom rough terrain construction forklifts, telescoping and articulating boom manlifts with > 40' boom lengths, etc.	\$406.66												
				<table> <tr> <td>Installation</td> <td>Quantity</td> <td></td> <td>Unit Price</td> <td>Factor</td> <td>Total</td> </tr> <tr> <td></td> <td>1.00</td> <td>x</td> <td>402.63</td> <td>1.0100 =</td> <td>\$406.66</td> </tr> </table>	Installation	Quantity		Unit Price	Factor	Total		1.00	x	402.63	1.0100 =	\$406.66	
Installation	Quantity		Unit Price	Factor	Total												
	1.00	x	402.63	1.0100 =	\$406.66												
Contractors Note: Mob. for Roller for asphalt.																	
6	01 71 13 00 0003		EA	Equipment Delivery, Pickup, Mobilization And Demobilization Using A Tractor Trailer With Up To 53' Bed Note: For equipment such as bulldozers, motor scrapers, hydraulic excavators, gradalls, road graders, loader-backhoes, heavy duty construction loaders, tractors, pavers, rollers, bridge finishers, straight mast construction forklifts, telescoping boom rough terrain construction forklifts, telescoping and articulating boom manlifts with > 40' boom lengths, etc.	\$406.66												
				<table> <tr> <td>Installation</td> <td>Quantity</td> <td></td> <td>Unit Price</td> <td>Factor</td> <td>Total</td> </tr> <tr> <td></td> <td>1.00</td> <td>x</td> <td>402.63</td> <td>1.0100 =</td> <td>\$406.66</td> </tr> </table>	Installation	Quantity		Unit Price	Factor	Total		1.00	x	402.63	1.0100 =	\$406.66	
Installation	Quantity		Unit Price	Factor	Total												
	1.00	x	402.63	1.0100 =	\$406.66												
Contractors Note: Mob. for backhoe for excavating.																	

Proposal Review Detail - Category Continues..

Job Order Number: 015545
Job Order Title: Village of Park Forrest - repair decorative walkways

Rec#	CSI Number	Mod.	UOM	Description	Line Total
Pedestrian Crosswalks					
7	01 74 19 00 0013		EA	20 CY Dumpster (3 Ton) "Construction Debris" Note: Includes delivery of dumpster, rental cost, pick-up cost, hauling, and disposal fee. Non-hazardous material.	\$772.04
				Installation	
				Quantity	Total
				2.00 x	\$772.04
				Unit Price	
				382.20 x	
				Factor	
				1.0100 =	
				Contractors Note: Disposal of construction debris.	
8	01 74 19 00 0026		CY	Dump Fee, Asphalt, Concrete, Gravel And Subgrade Material	\$1,359.05
				Installation	
				Quantity	Total
				71.88 x	\$1,359.05
				Unit Price	
				18.72 x	
				Factor	
				1.0100 =	
				Contractors Note: 1940.97 CF/27 = 71.88 CY	
9	01 74 19 00 0029		CYM	Hauling On Paved Roads, First 15 Miles	\$696.95
				Installation	
				Quantity	Total
				1,078.20 x	\$696.95
				Unit Price	
				0.64 x	
				Factor	
				1.0100 =	
				Contractors Note: Hauling for spoils.	
10	02 41 13 13 0020		SY	Break-Up And Remove >3" To 6" Thick Bituminous Pavement	\$444.08
				Installation	
				Quantity	Total
				32.00 x	\$444.08
				Unit Price	
				13.74 x	
				Factor	
				1.0100 =	
				Contractors Note: Break up and remove half of asphalt along barrier curbs and radius curbs.	
				Total SF is 288/9 = 32 sy	
				The other half is covered in line item 024113130035.	
11	02 41 13 13 0025		SY	Break-Up And Remove > 6" To 9" Thick Concrete With Wire Mesh	\$3,267.33
				Installation	
				Quantity	Total
				98.00 x	\$3,267.33
				Unit Price	
				33.01 x	
				Factor	
				1.0100 =	
				Contractors Note: Break up half of existing concrete.	
				Total = 1758/2 = 879	
				The other half is covered in line item 024113130038.	
12	02 41 13 13 0035		SF	Break-Up And Remove >6" To 8" Thick Bituminous Pavement By Hand	\$1,756.90
				Installation	
				Quantity	Total
				350.00 x	\$1,756.90
				Unit Price	
				4.97 x	
				Factor	
				1.0100 =	
				Contractors Note: Break up and remove half of asphalt along barrier curbs.	
				Total 350 SF.	
				The other half is covered in line item 024113130020	
13	02 41 13 13 0038		SF	Break-Up And Remove >6" To 8" Thick Concrete By Hand	\$5,699.61
				Installation	
				Quantity	Total
				879.00 x	\$5,699.61
				Unit Price	
				6.42 x	
				Factor	
				1.0100 =	
14	02 41 19 13 0075		LF	Saw Cut Bituminous Paving Up To 4" (10 cm) Depth	\$520.68
				Installation	
				Quantity	Total
				288.00 x	\$520.68
				Unit Price	
				1.79 x	
				Factor	
				1.0100 =	
				Contractors Note: Sawcut 8" of asphalt and concrete prior to demo.	

Proposal Review Detail - Category Continues..

Job Order Number: 015545
Job Order Title: Village of Park Forrest - repair decorative walkways

Rec#	CSI Number	Mod.	UOM	Description	Line Total		
Pedestrian Crosswalks							
15	02 41 19 13 0214		IN	3/4" Diameter Drilling In Concrete Per Inch Of Depth	\$1,418.04		
				Quantity	Unit Price	Factor	Total
				Installation	468.00 x 3.00 x	1.0100 =	\$1,418.04
Contractors Note: Drilling into existing concrete to tie in rebar dowels.							
16	03 01 30 71 0015		LF	Epoxy Injection, Up To 1/4" Wide	\$1,973.66		
				Quantity	Unit Price	Factor	Total
				Installation	49.00 x 39.88 x	1.0100 =	\$1,973.66
Contractors Note: Epoxy rebar dowels in place to tie in new concrete to existing.							
17	03 21 13 00 0031		EA	Epoxy Coated Straight Dowels, 1/2" x 24" Long, #4 Rebar	\$138.57		
				Quantity	Unit Price	Factor	Total
				Installation	49.00 x 2.80 x	1.0100 =	\$138.57
Contractors Note: Rebar dowels to tie in new concrete to existing.							
18	03 35 33 00 0001		SF	Up To 2500 SF Stamped Finish	\$7,607.24		
				Quantity	Unit Price	Factor	Total
				Installation	2,376.00 x 3.17 x	1.0100 =	\$7,607.24
Contractors Note: Stamped concrete finish.							
19	31 23 36 00 0015		LF	Trenching Width Of (12"-18")	\$745.28		
				Quantity	Unit Price	Factor	Total
				Installation	470.00 x 1.57 x	1.0100 =	\$745.28
Contractors Note: Excavate curblines after concrete removal to remove old base and clear for new stone.							
470 LF							
20	31 23 36 00 0016		LF	Trenching Width Of (20"-24")	\$558.49		
				Quantity	Unit Price	Factor	Total
				Installation	288.00 x 1.92 x	1.0100 =	\$558.49
Contractors Note: Removal of existing subbase along crosswalks after asphalt removal.							
576 total LF.							
21	31 23 36 00 0034		CY	Loading Or Spreading Of Stockpile (0-500 CY)	\$186.16		
				Quantity	Unit Price	Factor	Total
				Installation	72.00 x 2.56 x	1.0100 =	\$186.16
Contractors Note: Loading of removed debris into hauling trucks.							
22	31 23 36 00 0055		SY	Fine Grading Of Sidewalk And Exterior Slabs	\$300.98		
				Quantity	Unit Price	Factor	Total
				Installation	200.00 x 1.49 x	1.0100 =	\$300.98
Contractors Note: Fine grading of sidewalk/ADA ramps.							
1800/9 = 200 SY.							
23	31 23 36 00 0057		LF	Fine Grading Of Curb And Gutter	\$21.61		
				Quantity	Unit Price	Factor	Total
				Installation	20.00 x 1.07 x	1.0100 =	\$21.61
Contractors Note: Fine grading of new curb.							
24	32 01 17 63 0024		EA	Asphalt Placement For Small Repair Areas, Hot Mix, Up To 3 Tons	\$1,563.26		
				Quantity	Unit Price	Factor	Total
				Installation	1.00 x 1,547.78 x	1.0100 =	\$1,563.26
Contractors Note: Asphalt repairs along new curblines. First 3 tons.							

Proposal Review Detail - Category Continues..

Job Order Number: 015545
Job Order Title: Village of Park Forrest - repair decorative walkways

Rec#	CSI Number	Mod.	UOM	Description	Line Total		
Pedestrian Crosswalks							
25	32 11 16 00 0015		SF	4" (10 cm) Crushed Aggregate Base Course	\$519.95		
				Quantity	Unit Price	Factor	Total
			Installation	780.00 x	0.66 x	1.0100 =	\$519.95
			Contractors Note: New stone base for new curbs.				
			470 LF x 18"(1.66) = 780 SF.				
26	32 11 16 00 0015	Mod		For Quantities Up To 1000, Add	\$149.68		
				Quantity	Unit Price	Factor	Total
			Installation	780.00 x	0.19 x	1.0100 =	\$149.68
27	32 11 16 00 0015		SF	4" (10 cm) Crushed Aggregate Base Course	\$383.96		
				Quantity	Unit Price	Factor	Total
			Installation	576.00 x	0.66 x	1.0100 =	\$383.96
			Contractors Note: 4" sub base for asphalt repairs.				
			1152 SF total.				
28	32 11 16 00 0015	Mod		For Quantities Up To 1000, Add	\$110.53		
				Quantity	Unit Price	Factor	Total
			Installation	576.00 x	0.19 x	1.0100 =	\$110.53
29	32 12 16 13 0019		TON	Hand Placed Hot Mixed Asphalt 3954 #/CY (Small Areas Not Reachable by Machine), Includes Placement, Rolling, Finishing And Sweeping	\$8,194.21		
				Quantity	Unit Price	Factor	Total
			Installation	34.00 x	238.62 x	1.0100 =	\$8,194.21
			Contractors Note: Total area for asphalt replacement is 700 SF/9 = 77 SY x .055 = 4.27 x 8" of depth = 34 Tons less the 3 tons in line item 32011763024 = 34 Tons.				
30	32 13 13 00 0024		SF	5" (13 cm) Cast In Place Concrete Sidewalk With Wire Mesh	\$5,017.03		
				Quantity	Unit Price	Factor	Total
			Installation	608.00 x	8.17 x	1.0100 =	\$5,017.03
			Contractors Note: 608 SF of new end caps on Main Street				
31	32 13 13 00 0025		SF	6" (15 cm) Cast In Place Concrete Sidewalk With Wire Mesh	\$2,340.68		
				Quantity	Unit Price	Factor	Total
			Installation	250.00 x	9.27 x	1.0100 =	\$2,340.68
			Contractors Note: 1150 SF for Circle in center of Main Street.				
32	32 13 13 00 0025	Mod		For Quantities > 100 To 500, Add	\$285.33		
				Quantity	Unit Price	Factor	Total
			Installation	250.00 x	1.13 x	1.0100 =	\$285.33
33	32 13 13 00 0025		SF	6" (15 cm) Cast In Place Concrete Sidewalk With Wire Mesh	\$22,245.78		
				Quantity	Unit Price	Factor	Total
			Installation	2,376.00 x	9.27 x	1.0100 =	\$22,245.78
			Contractors Note: Concrete in crosswalks in leu of pavers.				
34	32 13 13 00 0025	Mod		For Quantities > 1000 To 5000, Deduct	\$-1,607.84		
				Quantity	Unit Price	Factor	Total
			Installation	2,376.00 x	-0.67 x	1.0100 =	\$-1,607.84

Proposal Review Detail - Category Continues..

Job Order Number: 015545
Job Order Title: Village of Park Forrest - repair decorative walkways

Rec#	CSI Number	Mod.	UOM	Description	Line Total		
Pedestrian Crosswalks							
35	32 14 16 00 0002		SF	4" x 8" x 2-1/4" Brick Paver, Laid Flat	\$5,903.41		
				Quantity	Unit Price	Factor	Total
			Installation	0.00 x	8.68 x	1.0100 =	\$0.00
			Demolition	2,376.00 x	2.46 x	1.0100 =	\$5,903.41
Contractors Note: Removal of all pavers including ADA pads.							
Total 5800 SF.							
36	32 16 13 16 0005		LF	6" X 18" Cast In Place Concrete Curb	\$528.84		
				Quantity	Unit Price	Factor	Total
			Installation	20.00 x	18.53 x	1.0100 =	\$374.31
			Demolition	20.00 x	7.65 x	1.0100 =	\$154.53
Contractors Note: 576 LF of barrier curb in crossing to be removed and replaced.							
37	32 16 13 16 0005	Mod		For Quantities Up To 20, Add	\$231.09		
				Quantity	Unit Price	Factor	Total
			Installation	20.00 x	11.44 x	1.0100 =	\$231.09
38	32 16 13 16 0011		EA	Additional Finish For Handicap Drop Section In Curb	\$1,159.28		
				Quantity	Unit Price	Factor	Total
			Installation	20.00 x	57.39 x	1.0100 =	\$1,159.28
Contractors Note: Finishing of ADA sections in new cubline.							
39	32 17 26 00 0003		SF	Cast In Place VPC Truncated Dome Detectable Warning Surface Note: Also raised strips or directional bars. All colors.	\$2,743.73		
				Quantity	Unit Price	Factor	Total
			Installation	66.00 x	41.16 x	1.0100 =	\$2,743.73
Contractors Note: New ADA pads. 210 SF for 3 ADA pads at location #7.							

Subtotal for Pedestrian Crosswalks: **\$79,187.95**

Proposal Total **\$79,187.95**

This proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percent of NPP on this Proposal: **0.00%**

AGENDA BRIEFING

DATE: August 6, 2013

TO: John A. Ostenburg, Mayor
Board of Trustees

FROM: Hildy L. Kingma, AICP
Director of Economic Development and Planning

RE: A Resolution Supporting the Village of Park Forest's ITEP Funding Application for a Route 30 Transportation Enhancement Project

BACKGROUND/DISCUSSION:

The Village of Park Forest has prepared a grant application for the Illinois Department of Transportation's Traffic Enhancement Program (ITEP). The application requests funding to implement the streetscape improvement project proposed by the 211th Street Metra Station Transit Oriented Development Plan, and the current 211th Street TOD Implementation Study. A streetscape concept plan has been developed as part of the Implementation Study that includes the corridor from US30/Lincoln Highway and Main Street in Matteson/Olympia Fields to US30/Lincoln Highway and Indiana Street in Park Forest/Olympia Fields. This plan is attached, and forms the basis for the funding request.

The current guidelines for ITEP require that streetscape projects be submitted as part of roadway improvement projects. Staff at the Illinois Department of Transportation has confirmed that the planned \$4.6 million project to resurface US30/Lincoln Highway from Cicero Avenue in Matteson to Hilltop Avenue in Chicago Heights qualifies the streetscape project for ITEP funding.

The entire proposed project is \$2,249,500. ITEP projects require a 20% match of funds from the local entity, although for this particular project the street lighting element of the project requires a 50% match. Therefore, the grant funds requested total \$1,680,800, and the local match would be \$568,700. Should the Village receive ITEP funding, matching funds would come from the Motor Fuel Tax Fund or general fund balances for Park Forest's share of the match. The Villages of Matteson and Olympia Fields would also be asked to contribute a share of the required match.

The ITEP application process requires the Village's Elected Body to adopt a Resolution supporting the project in which funding is being sought. The attached Resolution would achieve this requirement.

SCHEDULE FOR CONSIDERATION:

This item will be on the agenda of the August 19, 2013, Special Regular and Rules Meetings for Board consideration.

RESOLUTION NUMBER _____

**ILLINOIS TRANSPORTATION ENHANCEMENT PROGRAM
LOCAL ASSURANCE RESOLUTION FOR
U.S. ROUTE 30 STREETScape IMPROVEMENT PROJECT**

WHEREAS, the Mayor and Board of Trustees of the Village of Park Forest, Cook and Will Counties, Illinois, desire to improve and enhance transportation corridors within the Village; and

WHEREAS, the Village of Park Forest has incorporated the 211th Street Metra Station Transit Oriented Development Plan (“the TOD Plan”) into the land use and economic development element of the Village’s comprehensive plan; and

WHEREAS, the TOD Plan includes a streetscape improvement plan for the U.S. Route 30 corridor from Main Street in Matteson/Olympia Fields to Indiana Street in Park Forest/Olympia Fields; and

WHEREAS, the Illinois Department of Transportation (IDOT) administers the Illinois Transportation Enhancement Program (ITEP) through funds from the Federal Surface Transportation Program to assist local communities with pedestrian/bicycle facilities, scenic/historic highway programs, landscape/scenic beautification, historic preservation, rehabilitation of historic transportation facilities, safety/education activities for pedestrians/bicyclists, acquisition of scenic easements or scenic/historic sites, preservation of abandoned railway corridors for conversion to trails, control and removal of outdoor advertising, transportation museums, environmental water quality mitigation or wildlife preservation, and archeological planning and research; and

WHEREAS, the ITEP is a reimbursement program, not a grant program, and will reimburse 50% of the costs for land acquisition and 80% of the project costs (including engineering) for construction; and

WHEREAS, the Village of Park Forest seeks to enhance a major traffic corridor in Park Forest along U.S. Route 30 by installing streetscape improvements, including lighting, landscaping, signage, sidewalks, and pedestrian traffic lights, along the corridor; and

WHEREAS, the U.S. Route 30 Traffic Enhancement Project along the U.S. Route 30 corridor between Main Street in Matteson/Olympia Fields and Indiana Street in Park Forest/Olympia Fields has been identified by Village Staff to comply with the Village’s desire to improve and enhance the transportation corridors within the Village. This project will beautify and enhance the aesthetic appearance of the Village’s section of an historic highway along U.S. Route 30.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Park Forest, Cook and Will Counties, Illinois that it supports Village Staff’s application to the Illinois Department of Transportation (IDOT) Transportation Enhancement Program (ITEP) to assist in the funding of the above described project.

ADOPTED this _____ day of August, 2013.

ATTEST:

APPROVED:

Village Clerk

Mayor



“ The 211th Street Metra Station and its immediate surroundings will be an attractive and welcoming gateway to the Villages of Park Forest, Matteson, and Olympia Fields. New streetscape improvements along Lincoln Highway and station house improvements will create a pleasing transit-oriented environment. Replacement parking facilities will be constructed to accommodate existing and future commuter parking needs and to facilitate new residential and commercial uses. Future developments and improvements will unify the station area into a distinctive mixed-use transit-oriented center to serve all three communities. ”

AGENDA BRIEFING

DATE: August 12, 2013

TO: Mayor Ostenburg
Board of Trustees

FROM: Roderick Ysaguirre – Assistant Director of Public Works

RE: A Resolution authorizing Village Staff to submit application and commit matching funds through the Illinois Surface Transportation Program for Road Improvements to Indianwood Blvd.

BACKGROUND/DISCUSSION:

South Suburban Mayors and Managers Association put out a call for road projects under the Surface Transportation Program. The Department of Public Works would like to submit Indianwood Blvd. from Sauk Trail (FAU 1632) to Monee Road (FAU 2830), for federal aid funding through the Surface Transportation Program (STP), requesting the project be scheduled for 2015. The STP funds for the South Suburbs are distributed through the South Suburban Mayors and Managers Association (SSMMA). The proposed improvement will consist of curb and gutter replacement, all driveway apron replacement, sidewalk improvements at intersections, road resurfacing, and pavement markings.

In order to include this project in the MYP for federal participation, the Village needs to submit a project application which must include a Local Agency Match Funding Commitment Resolution adopted by the Village Board.

	Local 30%	Federal 70%	Total
Phase II Engr.	\$ 31,050	\$ 72,450	\$ 103,500
Construction	\$ 51,750	\$ 120,750	\$ 172,500
Construction Engr.	\$ 517,500	\$1,207,500	\$ 1,725,000
Total	\$ 600,300	\$ 1,400,700	\$ 2,001,000

RECOMMENDATION: The Department of Public Works request the Board approve the resolution which will allow the Department to submit the application for road improvements for Indianwood Blvd. from Sauk Trail to Monee Rd.

SCHEDULE FOR CONSIDERATION: This item will appear on the Agenda of the Rules and Regular meeting of August 19, 2013 for your discussion and consideration.

VILLAGE OF PARK FOREST

RESOLUTION NUMBER _____

**SOUTH SUBURBAN MAYORS AND MANAGERS ASSOCIATION (SSMMA)
SURFACE TRANSPORTATION PROGRAM (STP)
LOCAL ASSURANCE RESOLUTION**

WHEREAS the VILLAGE OF PARK FOREST is a member of the South Suburban Mayors and Managers Association; and

WHEREAS, the South Suburban Mayors and Managers Association has adopted policies for the implementation of Surface Transportation Program (STP) Projects, subject to the approval by the Illinois Department of Transportation (IDOT) and concurrence from the Federal Highway Administration (FHWA); and

WHEREAS, those polices require that to receive STP funding through the South Suburban Mayors and Managers Association, a project sponsor must submit an STP project application and a resolution stating the Village will fully fund the required local match for preliminary engineering, construction and construction engineering, which will be available through the life of the project; and

WHEREAS the application for SSMMA STP funding is to be submitted online by 4:00 p.m. on Friday, August 23, 2013 or by hard copy with twelve (12) copies of the application and the attachments; and

WHEREAS the “INDIANWOOD BOULEVARD IMPROVEMENTS” consisting of roadway resurfacing, curb & gutter removal/replacement, and sidewalk removal/replacement between Sauk Trail (FAU 1632) and Monee Road (FAU 2830) has been identified by the VILLAGE staff to comply with the VILLAGE desires to improve and enhance the transportation corridors within the VILLAGE.

NOW, BE IT RESOLVED that the VILLAGE MAYOR AND BOARD OF TRUSTEES of the VILLAGE OF PARK FOREST, Cook/Will County, Illinois authorize the Village staff to apply to the South Suburban Mayors and Managers Association (SSMMA) Transportation Committee, Surface Transportation Program (STP) to assist in the funding of the above described project.

BE IT FURTHER RESOLVED that the VILLAGE MAYOR AND BOARD OF TRUSTEES of the VILLAGE OF PARK FOREST, Cook/Will County, Illinois: hereby agrees that it will allocate funds required for the required local match for preliminary engineering, construction and construction engineering, to the Indianwood Boulevard STP Improvements, so long as the project is programmed in the South Suburban Mayors and Managers Association List of Projects

VILLAGE OF PARK FOREST

RESOLUTION NUMBER _____

**SOUTH SUBURBAN MAYORS AND MANAGERS ASSOCIATION (SSMMA)
SURFACE TRANSPORTATION PROGRAM (STP)
LOCAL ASSURANCE RESOLUTION**

I, _____, Clerk in and for the VILLAGE OF PARK FOREST, Cook/Will County, Illinois, hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the VILLAGE MAYOR AND BOARD OF TRUSTEES at a meeting on _____.

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this _____ day of _____

Village Clerk

(SEAL)

AGENDA BRIEFING

DATE: August 12, 2013

TO: Mayor Ostenburg
Board of Trustees

FROM: Roderick Ysaguirre – Assistant Director of Public Works

RE: A Resolution authorizing Village Staff to submit application and commit matching funds through the Illinois Surface Transportation Program for Road Improvements to Illinois Street.

BACKGROUND/DISCUSSION:

South Suburban Mayors and Managers Association put out a call for road projects under the Surface Transportation Program. The Department of Public Works would like to submit Illinois St. from North Orchard Drive (FAU 2836) to Western Ave (FAU 2845), for federal aid funding through the Surface Transportation Program (STP), requesting the project be scheduled for 2018. The STP funds for the South Suburbs are distributed through the South Suburban Mayors and Managers Association (SSMMA). The proposed improvement will consist of curb and gutter replacement, all driveway apron replacement, sidewalk improvements at intersections, road resurfacing, and pavement markings and new street light system.

In order to include this project in the MYP for federal participation, the Village needs to submit a project application which must include a Local Agency Match Funding Commitment Resolution adopted by the Village Board. This will allow the Village time to build up a reserve of funds to meet the current anticipated costs and shown below.

	Local 30%	Federal 70%	Total
Preliminary Engr.	\$ 20,850	\$ 48,650	\$ 69,500
Construction Engr.	\$ 34,650	\$ 80,850	\$ 115,500
Construction	\$ 346,500	\$ 808,500	\$ 1,155,000
Total	\$ 402,000	\$ 938,000	\$ 1,340,000

RECOMMENDATION: The Department of Public Works request the Board approve the resolution which will allow the Department to submit the application for road improvements for Illinois St. from North Orchard Dr. to Western Ave.

SCHEDULE FOR CONSIDERATION: This item will appear on the Agenda of the Rules and Regular meeting of August 19, 2013 for your discussion and consideration.

VILLAGE OF PARK FOREST

RESOLUTION NUMBER _____

**SOUTH SUBURBAN MAYORS AND MANAGERS ASSOCIATION (SSMMA)
SURFACE TRANSPORTATION PROGRAM (STP)
LOCAL ASSURANCE RESOLUTION**

WHEREAS the VILLAGE OF PARK FOREST is a member of the South Suburban Mayors and Managers Association; and

WHEREAS, the South Suburban Mayors and Managers Association has adopted policies for the implementation of Surface Transportation Program (STP) Projects, subject to the approval by the Illinois Department of Transportation (IDOT) and concurrence from the Federal Highway Administration (FHWA); and

WHEREAS, those polices require that to receive STP funding through the South Suburban Mayors and Managers Association, a project sponsor must submit an STP project application and a resolution stating the Village will fully fund the required local match for preliminary engineering, construction and construction engineering, which will be available through the life of the project; and

WHEREAS the application for SSMMA STP funding is to be submitted online by 4:00 p.m. on Friday, August 23, 2013 or by hard copy with twelve (12) copies of the application and the attachments; and

WHEREAS the “ILLINOIS STREET IMPROVEMENTS” consisting of roadway resurfacing, curb & gutter removal/replacement, sidewalk removal/replacement, and street lighting between Western Avenue (FAU 2845) and Orchard Drive (FAU 2836) has been identified by the VILLAGE staff to comply with the VILLAGE desires to improve and enhance the transportation corridors within the VILLAGE.

NOW, BE IT RESOLVED that the VILLAGE MAYOR AND BOARD OF TRUSTEES of the VILLAGE OF PARK FOREST, Cook/Will County, Illinois authorize the Village staff to apply to the South Suburban Mayors and Managers Association (SSMMA) Transportation Committee, Surface Transportation Program (STP) to assist in the funding of the above described project.

BE IT FURTHER RESOLVED that the VILLAGE MAYOR AND BOARD OF TRUSTEES of the VILLAGE OF PARK FOREST, Cook/Will County, Illinois: hereby agrees that it will allocate funds for the required local match for preliminary engineering, construction and construction engineering, to the Illinois Street STP Improvements, so long as the project is programmed in the South Suburban Mayors and Managers Association List of Projects

VILLAGE OF PARK FOREST

RESOLUTION NUMBER _____

**SOUTH SUBURBAN MAYORS AND MANAGERS ASSOCIATION (SSMMA)
SURFACE TRANSPORTATION PROGRAM (STP)
LOCAL ASSURANCE RESOLUTION**

I, _____, Clerk in and for the VILLAGE OF PARK FOREST, Cook/Will County, Illinois, hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the VILLAGE MAYOR AND BOARD OF TRUSTEES at a meeting on _____.

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this _____ day of _____

Village Clerk

(SEAL)

AGENDA BRIEFING

DATE: August 14, 2013

TO: Mayor John Ostenburg
Board of Trustees

FROM: Kenneth Eyer, Director of Public Works

RE: Request to enter into contract to purchase one 2-1/2 ton dump truck/snow-fighter

BACKGROUND/DISCUSSION:

The Village of Park Forest fiscal year 2013/2014 budget includes \$130,000.00 for the replacement of truck number 657. This unit is a 2000 GMC 2-1/2 ton dump truck/snow-fighter that has reached the end of its useful life.

This truck can be purchased utilizing State of Illinois Department of Central Management Services joint purchasing program to acquire trucks from Bid 225684, Contract/PSD # 4016932.

This contract is with International Truck & Engine Corporation, C/O Prairie/Archway International Trucks, Incorporated, 401 South Dirksen Parkway, Springfield, Illinois 62703. This contract provides a 2014 International model 7400 4x2 chassis and body installed by Monroe Truck Equipment. The cost of this unit with plow and spreader is \$121,692.00. The unit meets the requirements of the Village. Delivery can be expected within 6 months. The Village has six similar units that were delivered in calendar years 2003, 2005, 2007, 2009, 2010 and 2013 by Prairie/Archway International.

The Public Works Department requests the Village Board of Trustees authorize the Village Manager to issue a purchase order to Prairie/Archway International Truck in the amount of \$121,692.00 for the purchase of this truck. The 2013/2014 budget provides \$130,000 for this purchase.

SCHEDULE FOR CONSIDERATION:

This item will appear on the Agenda of the Rules and Regular meeting of August 19, 2013 for your discussion and consideration.



New Truck Proposal
Single Axle Dump Truck Specifications
State of Illinois Solicitation # 225684 ~ Contract # PSD4016932

CONTACT NAME Ken Eyer

BUYER INFORMATION Village of Park Forest

ADDRESS 350 Victory Drive
Park Forest, IL 60466

CITY/ STATE/ ZIP 708-503-7702 phone 708-503-6599 fax

PHONE/ FAX/ EMAIL

TAX EXEMPT #/ COUNTY

DATE: 08/13/13

Contact: **Kevin Burdell**
Municipal Fleet Sales
401 S. Dirksen Pkwy ~ Springfield, IL. 62703
Ofc: 217-523-5631 ~ Fax: 217-523-0797
Email: kburdell@prairiearchway.com

Please Circle Cab Color:
Red-2303 / IDOT Orange / Omaha Orange
School Bus Yellow / Blue / Blue Met-6E12
Green-6047 / White / Black

2014 INTERNATIONAL 7400 SFA 4X2 / 160" WHEELBASE/ 85" CAB TO AXLE
 120,000 PSI/ 2,654,000 RBM single frame rail w/ 20" front frame extension
MAXXFORCE DT466 270HP/ 860# TORQUE w/ GRID HEATER
3000RDS Allison Six (6) speed trans. w/ T-Handle & External Trans. Cooler
 Extended Life Oil Pan/ Transmission TCM mounted inside cab
 Transmission temp. gauge/ Hour meter/ Plow light Switch
 Warning Lights & Alarm for Low Coolant, Low Oil PSI, Engine Temp.
 "Winter/Summer" Air Cleaner w/ In-Dash Filter Minder
 Horton Two-Speed Fan Drive/ Front Engine PTO/ Block Heater
14,000# Front axle & suspension w/ 2000# aux. overloads & HD shocks
19,000# Rear axle w/ 23,500# susp. & 4500# rubber aux/ SPL type drivelines
 Air Brakes w/ 13.2 compressor/ Bendix air dryer/ DV2 Heated drain valve
 Automatic slack adjusters/ Oil bath wheel seals/ Stationary front grille
 Trailer brake package w/ 7-way ABS trailer plug/ Bodybuilder wires @ BOC
 Tilt & Telescoping steering column/ Leece-Neville alternator/ Delco starter
 100 gallon aluminum fuel tank (driver side) w/ fuel water separator
 Three (3) Batteries @ 1950 CCA w/ battery box mounted right side BOC
 Horizontal muffler mounted under cab w/ vert. exhaust pipe & 36" turn out
 Air horn/ Jump start stud/ L.E.D. cab marker lights/ Air ride cab
 AM/FM/Weatherband radio/ Air conditioning/ Cigar lighter
 Black heated mirrors w/ Black fender mounted convex mirrors
 Air ride driver seat w/ arm rest/ Fixed passenger seat/ Daytime lights
 12R22.5 Continental HSC-1 (16PLY) STEER TIRES w/ Grey Powder coat wheels
 11R22.5 Continental HDR-2 (14PLY) DRIVE TIRES w/ Grey Powder Coat Wheels

Sales price \$66,114.00

Options \$1,632.00

Body price \$53,841.00

Freight \$0.00

Sub-total \$121,587.00

Trade _____

License/ Title \$105.00

Total \$121,692.00

177" WB / 102" CA	\$ -
Omit Front PTO Adaptor Plate	\$ (171)
Trans Dipstick - move to right side	\$ 23
23K Rear Axle w/ locking diff	\$ 1,028
Heated Windshield	\$ 458
6 Pack Upfitter Switches	\$ 386
70 Gallon Fuel Tank	\$ (92)

PLEASE CIRCLE DESIRED GEAR RATIO:
6.14 (73 mph) / 6.43 (69 mph) / 6.83 (65 mph) / 7.17 (62 mph)

Please include copy of tax exempt form w/ your order.
 All prices are F.O.B. 401 S. Dirksen Pkwy. Springfield, Illinois
 Payment in full is due at time of delivery.



 Kevin Burdell- Municipal Fleet Sales Representative

Signature of Buyer _____

Purchase Order Number (if applicable) _____

AGENDA BRIEFING

DATE: August 14, 2013

TO: Mayor Ostenburg
Board of Trustees

FROM: Kenneth Eyer, Director of Public Works

RE: Request to Enter into Contract to Purchase a Skid Steer Loader with cold Planer attachment

BACKGROUND/DISCUSSION:

The 2013/2014 Village Budget provides eighty thousand dollars (\$80,000) to purchase a skid steer loader with Cold Planer attachment.

The Public Works Department has looked at several different manufacturers of skid steer loaders and found that Cat model 272D XHP with model PC408 cold planer best meets the needs of the Village.

This piece of equipment can be purchased utilizing National IPA, a government cooperative purchasing organization. The Village Attorney has reviewed the Agreement and statutory reference to 30 ILCS 525, known as the "Governmental Joint Purchasing Act" ("Act"). The Act gives the authority for the Village to enter into the Cooperative Contract with Patten Cat, a Caterpillar Dealer.

The National IPA cooperative pricing through Patten Cat for Cat Model 272D XHP with model PC408 cold planer is \$75,420.00 this is a savings of \$30,782.00 from the Cat list price.

The Public Works Department requests the Board authorize the Village Manager to enter into contract with Patten Cat, 635 W. Lake St., Elmhurst, IL 60126 to purchase Cat Model 272D XHP with Model PC408 cold planer at the contract price of \$75,420.00

SCHEDULE FOR CONSIDERATION

This item will appear on the Agenda of the Rules and Regular meeting of August 19, 2013 for your discussion and consideration.

THIS ORDER IS SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS

1. Seller may accept this order by shipment or delivery of the goods on or about the time fixed for delivery and without notice of by writing hereon or otherwise. Nonconforming goods shipped by Seller shall be offered only as an accommodation to the Buyer and not as an acceptance of this order. The pricing on this order shall expire if not accepted by Buyer within 15 days. If Buyer does not take delivery of the products being sold hereunder within 15 days of tender, then Seller may resell the products and Buyer shall be liable for any lost profits and any other costs and expenses incurred by Seller.
2. Seller shall retain a purchase money security interest in the products being sold hereunder, and/or any substitution, additions proceeds until the entire amount due hereunder is paid in full. Seller may (a) execute, file and sign Buyer's name to a financing statement, (b) file a financing statement signed only by the Seller, and/or (c) file this Products Purchase Order as a financing statement, covering the equipment or goods delivered or to be delivered to Buyer under this order and/or goods sold on approval, sale or return or consignment, including any proceeds, and future advances. This order constitutes a reservation of title or a Security Agreement with reference to such transactions. In the event of any default by Buyer hereunder, Seller shall have all remedies of a secured party under the Uniform Commercial Code of Illinois in addition to any other rights or remedies available under law, including the right to all cost and expenses of enforcement and attorney fees.
3. When equipment necessary to fill this order is available, Buyer agrees, on demand, to execute and deliver to the Seller such notes, security agreements, leases and contracts as may be required by the Seller to evidence the transaction, including delivery of any trade-ins, cash or other consideration as required by this contract. In the event that the Buyer fails to do so, the entire balance of the purchase price shall, at the Seller's option, become immediately due payable.
4. Unless otherwise agreed in writing by Seller, delivery of the products under this order shall be made F.O.B point of shipment, with transportation expenses paid by Buyer. The risk of loss for products hereunder shall pass to Buyer when the products are delivered to a common carrier or to Buyer or are actually received by Buyer, whichever occurs first, and shall remain with Buyer until the products are returned and accepted by Seller. The risk of loss as to trade-ins shall pass to Seller upon actual receipt and acceptance. Buyer agrees to indemnify and hold Seller harmless from any and all damage or loss to the products from any causes, whether or not covered by insurance. Buyer agrees to maintain until the purchase price is paid in full, property damage and liability insurance covering the products sold hereunder and all trade-ins, naming Seller as a party insured in industry standard amounts and coverage's. Buyer shall provide evidence thereof upon request by Seller.
5. Used equipment is sold as-is, where-is, without any express or implied warranty of any kind whatsoever, specifically including, but not being limited to, any warranty of merchantability or fitness for a particular purpose. Latent defects may exist in used equipment and Buyer shall be solely responsible to inspect used equipment prior to purchase and become familiar with its operation. Buyer acknowledges that used equipment is not expected to perform as, or have all the safety features of, new equipment. Seller shall not be liable for any defective goods and will not in any event be liable for personal injury, property damage, casualty, and without limitation, any consequential, indirect or special damages arising therefrom.
6. Shipping dates are approximate and are based upon prompt receipt of all necessary information. Delay in delivery and non-delivery shall be excused by strikes, lockouts, work stoppages, unavailability of transportation, material security, government orders, war, national defense actions, fires, and other holocausts, delays in manufacturing, acts of God, and other causes beyond the control of Seller not limited by the foregoing. In the event of any such delay, the date of delivery shall be deferred for a period equal to the time lost by reason of the delay.
7. Suit by the Buyer on his remedies against Seller must be commenced within one year. No claim shall be made for shortages in shipment unless written notice therefore is sent to the Seller within 15 days after receipt of shipment. Seller shall not be liable for consequential, indirect or special damages resulting from failure to deliver or delay in delivery including without limitation losses with respect to construction or other contracts of Buyer. If Buyer defaults, Seller shall be entitled to all costs and expenses of enforcement, including reasonable attorney's fees.
8. The acceptance interpretation construction effect and performance of this order and any agreement resulting from its acceptance to be governed by the laws of Illinois. This order and Seller's acceptance of this order is specifically subject to Seller's final confirmation of full compliance with all applicable export laws, rules and regulations and Seller's receipt of any required licenses, permits and/or government approvals, etc. prior to shipment of any products hereunder.
9. This order and acceptance of this order is subject to corrections for arithmetic errors in computation.
10. This order and any acceptance hereunder shall constitute the entire agreement between the parties and supersedes all prior and contemporaneous negotiations, warranties, representations and dealings with respect to transactions covered herein. Modification, rescission or amendment of such agreement is ineffective unless approved in writing by an officer of Seller.
11. All warranties of the products sold hereunder are solely limited to the warranties of the separate manufacturers thereof as may be modified from time to time and Buyer acknowledges that Seller does not warrant the products. No representative of Seller has the authority to change the provisions of the standard warranty of any manufacturer or any provisions contained herein with respect to limitation of warranties and liabilities in any manner whatsoever. No representation as to the condition of the products being sold hereunder or their capabilities or fitness for a particular purpose by any representative of Seller shall be of any force or effect unless set forth herein in writing and signed by an officer of Seller.
12. Seller shall not be liable for any damages of any kind whatsoever resulting from the operation, possession or use of said products or resulting from the failure of said products, regardless of negligence or fault, including but not limited to any consequential, special, incidental or indirect damages of any kind or nature. In no event shall Seller's liability hereunder exceed the contract price of this order.
13. THE WARRANTY PROVISIONS AS SET FORTH HEREIN ARE EXPRESSLY IN LIEU OF ANY OTHER WARRANTIES EXPRESSED OR IMPLIED INCLUDING WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.
14. CITY OF CHICAGO. In the event more than fifty percent (50%) of the use of the Equipment will be in the City of Chicago, Lessee hereby agrees to pay Lessor the City of Chicago transaction tax payable by the Lessor to the City of Chicago as a result of this lease and any other taxes imposed by the City of Chicago on the Lessor as a result of this Lease. In the event there is due or becomes due from the Lessor to any other municipality a tax as a result of this Lease, Lessee hereby agrees to pay Lessor the amount of such tax. Taxes due from Lessee pursuant to this paragraph shall be paid to Lessor no later than the due date for such tax, and if such tax is payable monthly, then such tax shall be paid on the first day of each month of the term hereof along with the regular monthly rental payment for the Equipment.



Cat[®] 272D XHP

SKID STEER LOADER

FEATURES:

The Cat[®] 272D XHP Skid Steer Loader, with its long wheel base and vertical lift design, delivers extended reach and lift height for quick and easy truck loading. Its stability and lifting performance provides excellent material handling. The 272D XHP features the following:

- **Sealed and pressurized cab** provides a cleaner and quieter operating environment.
- **Seat mounted adjustable joystick controls and air ride seat** make the D Series the industry leader in operator comfort.
- **High performance power train** provides maximum performance and production capability through the Electronic Torque Management system, standard two speed travel and an industry exclusive electronic hand/foot throttle with decel pedal capability.
- **Electronically controlled Cat C3.8 engine** provides high horsepower and torque while meeting U.S. EPA Tier 4 Interim (EU Stage IIIB) requirements.
- **Cat "Intelligent Leveling" system (ILEV)** provides industry leading technology, integration and exclusive optional features such as dual direction self level, work tool return to dig and work tool positioner.
- **XHP hydraulic system** provides high flow and high pressure that delivers industry leading hydraulic horsepower to efficiently run even the most power hungry work tools.
- **Standard Speed Sensitive Ride Control** system improves operation on rough terrain, enabling better load retention, increased productivity and greater operator comfort.
- **Broad range of performance matched Cat Work Tools** make the Cat Skid Steer Loader the most versatile machine on the job site.

Specifications

Engine

Engine Model	Cat [®] C3.8 (turbocharged)	
Gross Power SAE J1995	82 kW	110 hp
Net Power SAE 1349	79 kW	106 hp
Displacement	3.8 L	232 in ³
Stroke	120 mm	4.7 in
Bore	100 mm	3.9 in

Weights*

Operating Weight	4220 kg	9,304 lb
------------------	---------	----------

Power Train

Travel Speed (Forward or Reverse):		
One Speed	11.6 km/h	7.2 mph
Two Speed	16.6 km/h	10.3 mph

Hydraulic System

Hydraulic Flow – XHP:		
Max. Loader Hydraulic Pressure	28 000 kPa	4,061 psi
Max. Loader Hydraulic Flow	150 L/min	40 gal/min
Hydraulic Power (calculated)	70 kW	94 hp
Standard Flow Mode:		
Loader Hydraulic Pressure	23 000 kPa	3,335 psi
Loader Hydraulic Flow	86.4 L/min	23 gal/min

*Operating Weight, Operating Specifications and Dimensions all based on 75 kg (165 lb) operator, all fluids, 2 speed, ride control, enclosed cab with glass door, side windows, air conditioning, air ride seat, counterweights, 1981 mm (78 in) Dirt Bucket, Cat PC 14 x 17.5 tires and manual quick coupler (unless otherwise noted).

Operating Specifications

Rated Operating Capacity	1633 kg	3,600 lb
Tipping Load	3266 kg	7,200 lb
Breakout Force, Tilt Cylinder	3315 kg	7,308 lb
Breakout Force, Lift Cylinder	2767 kg	6,100 lb

Cab

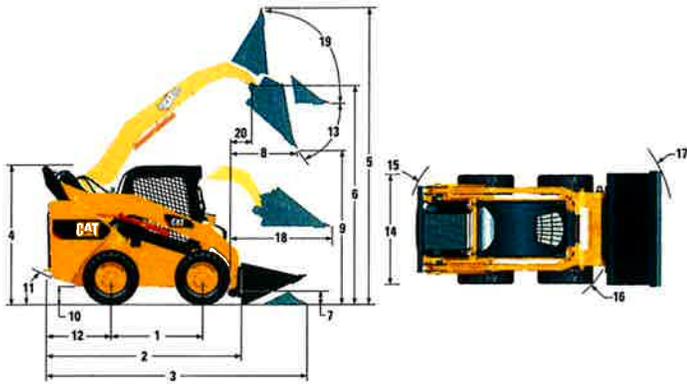
ROPS	SAE J1040 MAY94, ISO 3471:1994
FOPS	SAE J1043 SEPT87, ISO 3449:1992 Level I
FOPS Level II	SAE J231 JAN81, ISO 3449:1992 Level II

Service Refill Capacities

Chain Box, each side	8.6 L	2.3 gal
Cooling System	14 L	3.7 gal
Engine Crankcase	10 L	2.6 gal
Fuel Tank	117 L	30.8 gal
Hydraulic System	61 L	16 gal
Hydraulic Tank	39 L	10.3 gal



272D XHP Skid Steer Loader



Dimensions

1 Wheelbase	1386 mm	54.6 in
2 Length w/o Bucket	3119 mm	122.8 in
3 Length w/Bucket on Ground	3831 mm	150.8 in
4 Height to Top of Cab	2142 mm	84.3 in
5 Max. Overall Height	4086 mm	160.9 in
6 Bucket Pin Height at Max. Lift	3255 mm	128.1 in
7 Bucket Pin Height at Carry Position	200 mm	7.9 in
8 Reach at Max. Lift and Dump	747 mm	29.4 in
9 Clearance at Max. Lift and Dump	2456 mm	96.7 in
10 Ground Clearance	263 mm	10.4 in
11 Departure Angle	27°	
12 Bumper Overhang Behind Rear Axle	1084 mm	42.7 in
13 Maximum Dump Angle	52°	
14 Vehicle Width over Tires	1930 mm	76.0 in
15 Turning Radius from Center – Machine Rear	1874 mm	73.8 in
16 Turning Radius from Center – Coupler	1496 mm	58.9 in
17 Turning Radius from Center – Bucket	2310 mm	91.0 in
18 Max. Reach w/Arms Parallel to Ground	1249 mm	49.2 in
19 Rack Back Angle at Max. Height	83°	
20 Bucket Pin Reach at Max. Lift	371 mm	14.6 in

MANDATORY EQUIPMENT

- Quick Coupler, Mechanical or Electric
- Seat Belt, 50 mm (2 in) or 75 mm (3 in)

COMFORT PACKAGE

- Enclosed ROPS with Heat (C3): *Cup Holder, Radio Ready, Air Ride Seat, Air Conditioner with Heater and Defroster, Side Windows, Door (Glass or Polycarbonate)*

HYDRAULIC PERFORMANCE PACKAGE

- H3: *XHP Hydraulics, Dual Direction Electronic Self Level (raise and lower), Work Tool Return to Dig, Work Tool Positioner, Electronic Snubbing (Lift)*

STANDARD EQUIPMENT

ELECTRICAL

- 12 volt Electrical System
- 100 ampere Alternator
- Ignition Key Start/Stop Switch
- Lights: *Gauge Backlighting, Two Rear Tail Lights, Two Rear Halogen Working Lights, Two Adjustable Front Halogen Lights, Dome Light*
- Backup Alarm
- Heavy Duty Battery, 1,000 CCA

OPERATOR ENVIRONMENT

- Gauges: *Fuel Level, Hour Meter*
- Operator Warning System Indicators: *Air Filter Restriction, Alternator Output, Armrest Raised/Operator Out of Seat, Engine Coolant Temperature, Engine Oil Pressure, Glow Plug Activation, Hydraulic Filter Restriction, Hydraulic Oil Temperature, Park Brake Engages, Regeneration – Engine Emissions*
- Cloth Seat, Air Suspension
- Fold in Ergonomic Contoured Armrest
- Control Interlock System, when operator leaves seat or armrest raised: *Hydraulic System Disables, Hydrostatic Transmission Disables, Parking Brake Engages*
- ROPS Cab, Enclosed, Tilt Up
- FOPS, Level I
- Top, Rear and Side Windows
- Headliner, Deluxe
- Floor Mat
- Interior Rear View Mirror
- 12 volt Electric Socket
- Horn
- Hand (Dial) and Foot Throttle, Electronic with Decel Feature
- Advanced Machine Information and Control System (AMICS)

POWER TRAIN

- Cat® C3.8, Turbo, Tier 4 Interim (Stage IIIB) Certified Engine
- Air Cleaner, Dual Element, Radial Seal
- S-O-SSM Sampling Valve, Hydraulic Oil
- Filters, Cartridge-type, Hydraulic
- Filters, Cartridge-type, Fuel and Water Separator
- Radiator/Hydraulic Oil Cooler (side-by-side)
- Spring Applied, Hydraulically Released, Parking Brakes
- Hydrostatic Transmission, 2 Speed (standard)
- Four Wheel Chain Drive, 14 x 17.5 Tires

OTHER

- Engine Enclosure, Lockable
- Extended Life Antifreeze, -37° C (-34° F)
- Machine Tie Down Points (4)
- Support, Lift Arm
- Hydraulic Oil Level Sight Gauge
- Radiator Coolant Level Sight Gauge
- Radiator, Expansion Bottle
- Cat ToughGuard™ Hose
- Auxiliary, Hydraulics, Continuous Flow
- Heavy Duty, Flat Faced Quick Disconnects with Integrated Pressure Release
- Split D-Ring to Route Work Tool Hoses Along Side of Left Lift Arm
- Electrical Outlet, Beacon
- Belly Pan Cleanout
- Counterweights
- Variable Speed Demand Fan

OPTIONAL ATTACHMENTS

- Beacon, Rotating
- Engine Block Heater – 120V
- Oil, Hydraulic, Cold Operation
- Paint, Custom
- AM/FM/Weather Band Receiver with CD Player and Auxiliary Input Jack

For more complete information on Cat products, dealer services, and industry solutions, visit us on the web at www.cat.com

AEHQ6568 (01-12)

© 2012 Caterpillar
All Rights Reserved
Printed in U.S.A.

Materials and specifications are subject to change without notice. Featured machines in photos may include additional equipment. See your Cat dealer for available options.

CAT, CATERPILLAR, SAFETY.CAT.COM, their respective logos, "Caterpillar Yellow" and the "Power Edge" trade dress, as well as corporate and product identity used herein, are trademarks of Caterpillar and may not be used without permission.



NATIONAL IPA

**REDUCING PROCUREMENT
COSTS THROUGH
COOPERATIVE
CONTRACTING**



**Register to Participate
at www.nationalipa.org**

CREATED BY AND FOR PUBLIC AGENCIES

National Intergovernmental Purchasing Alliance Co. (National IPA) is a cooperative purchasing organization established for public agencies across the United States with the specific purpose of reducing procurement costs by leveraging group volume.

National IPA aggregates the purchasing power of participating public agencies across the country in order to receive larger volume discounts from suppliers. This is an optional program with no minimum purchase requirements.

SERVING PUBLIC AGENCIES

All master agreements are publicly solicited, awarded through an RFP process, and held by a Principal Procurement Agency. Each agreement includes the required language allowing intergovernmental ("piggyback") contract usage. This is an optional use program with no fee to participate. By utilizing these publicly solicited and awarded cooperative agreements, agencies eliminate duplication of effort and save valuable time, resources and money.

Eligible public agencies include:

- ★ State Government
- ★ County Government
- ★ City/Local Government
- ★ Educational Institutions and Systems
- ★ Healthcare
- ★ Other Public Agencies
- ★ Nonprofits
- ★ Agencies for Public Benefit

National IPA meets the needs of participating agencies through:

- ★ Establishing relationships with public agencies who publicly solicit and award national master agreements through an RFP process.
- ★ Offering a growing and diverse portfolio of publicly solicited and awarded master agreements for products and services.
- ★ Incorporating agency input into contract strategies.

CONTRACTS FOR PUBLIC AGENCIES

Agreements available through National IPA are established with the following process:

- ★ The Principal Procurement Agency prepares an RFP, incorporating the required language which allows access to the agreement nationally for agencies in states that allow intergovernmental (i.e. "piggyback") contract usage
- ★ The suppliers respond to the RFP and the Principal Procurement Agency evaluates and awards the master agreement
- ★ All applicable documents are posted on the National IPA website
- ★ All participating agencies are eligible to utilize the contracts through National IPA

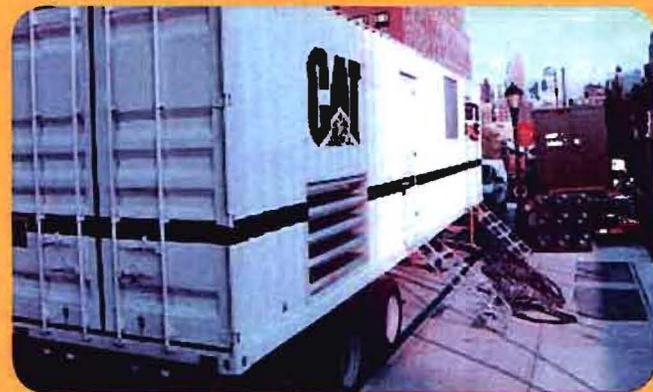
CONTACT US:

NATIONAL INTERGOVERNMENTAL PURCHASING ALLIANCE

1600 WESTGATE CIRCLE, SUITE 275 | BRENTWOOD, TN 37027 | (866) 408-3077
info@nationalipa.org | www.nationalipa.org

Quality Purchased Locally. Pricing Leveraged Nationally.

Everything You Need On One Contract.



The City of Tucson, AZ has awarded a cooperative purchasing agreement for heavy equipment, parts, accessories, supplies and related services. This competitively solicited and awarded contract (Contract #120377) is available to agencies nationwide via National IPA.

If you have a heavy equipment need, we have a solution. Through Contract #120377, Caterpillar is committed to provide the same level of quality products and services that you have come to expect. Backed by an industry leading dealer network, you can be confident that your local dollars will be used where there are needed most.

Contract Highlights:

- Contract Term: May 2, 2012 - May 1, 2017
- Award includes:
 - o Landfill
 - o Construction
 - o Pavement Repair/Maintenance
 - o Material Handling
 - o Vocational Trucks
 - o Worktools
 - o Back-up Power Solutions
 - o Used Equipment
- Financing Options available



National IPA is a cooperative purchasing organization, established with the specific purpose of reducing procurement costs by leveraging group volume. There is no fee to participate.



To participate in National IPA's cooperative purchasing program, visit: www.nationalipa.org

AGENDA BRIEFING

DATE: August 13, 2013

TO: Mayor Ostenburg
Board of Trustees

FROM: Hildy L. Kingma, AICP, Director of Economic Development and Planning

RE: Ordinance Authorizing the Acquisition of a Property at 241 Arcadia Street

BACKGROUND/DISCUSSION:

The current owner of 241 Arcadia Street, Fannie Mae, has agreed to transfer title to the property to the Village for the cost of \$1.00. Fannie Mae will provide clear title to the property, pay any outstanding water bills, and pay taxes up to the day of closing. The Village of Park Forest, however, will be required to pay for closing costs to transfer title. The house is currently vacant and severely blighted. Therefore, the property is included in the invitation to bid for demolition that is currently open. The demolition costs will be funded by the grant from the State of Illinois CDBG-IKE program.

The Village Attorney prepared the attached Ordinance.

SCHEDULE FOR CONSIDERATION: This item will appear on the Regular Board meeting agenda of August 19, 2013, for First Reading.

ORDINANCE _____

**AN ORDINANCE AUTHORIZING THE ACQUISITION OF
THE PROPERTY COMMONLY KNOWN AS
241 ARCADIA, PARK FOREST, ILLINOIS**

WHEREAS, the Village of Park Forest (hereinafter “Village”) is an Illinois home rule municipality pursuant to Article VII, Section 6, of the Constitution of the State of Illinois; and

WHEREAS, Fannie Mae or its assigns (hereinafter “Donor”) is the owner of record of the property commonly known as 241 Arcadia Street, Park Forest, Illinois, P.I.N. 32-30-208-014-0000 (hereinafter “Property”) and legally described as follows:

LOT 14 IN BLOCK 8 IN THE VILLAGE OF PARK FOREST AREA NUMBER 1, A SUBDIVISION OF THE NORTHWEST ¼ OF NORTHEAST ¼ OF SECTION 30, TOWNSHIP 35 NORTH, RANGE 14 EAST OF THE THIRD PRINCIPAL MERIDIAN, LYING SOUTH OF SOUTH RIGHT OF WAY LINE OF ELGIN, JOLIET AND EASTERN RAILROAD, IN COOK COUNTY, ILLINOIS.

WHEREAS, Donor has indicated that it is willing to convey title to the Property to the Village for one dollar (\$1.00) pursuant to a special warranty deed in accordance with the terms of the Real Estate Contract (“Donation Agreement”), incorporated herein as though fully set forth, and the Village desires to accept a special warranty deed from Donor for the Property; and

WHEREAS, the Mayor and the Board of Trustees of the Village have determined that it is advisable and in the best interests of the Village to acquire the Property from Donor by special warranty deed, and that the Property is being acquired for a public purpose pursuant to Section 2-2(b) of the Village Code, and pursuant to the Village’s home rule authority.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Board of Trustees of the Village of Park Forest, Cook and Will Counties, Illinois, in the exercise of the Village’s home rule powers, as follows:

Section 1. **Recitals Incorporated.** The foregoing recitals are incorporated into this Section 1 by reference as though fully set forth herein.

Section 2. **Acquisition of Property.** The Mayor and the Board of Trustees of the Village hereby determine that it is in the best interests of the Village to acquire the Property pursuant to a special warranty deed for a public purpose as may be determined.

Section 3. **Execution of Documents.** The Village Manager or his designee is hereby authorized and directed to execute the Donation Agreement, subject to review of the Village Attorney, and to execute any and all additional documents as may be necessary or advisable to effectuate acquisition of the Property pursuant to a special warranty deed from Donor.

Section 4. Severability and Repeal of Inconsistent Ordinances. If any provision of this Ordinance, or the application of any provision of this Ordinance, is held unconstitutional or otherwise invalid, such occurrence shall not affect other provisions of this Ordinance, or their application, that can be given effect without the unconstitutional or invalid provision or its application. Each unconstitutional or invalid provision, or application of such provision, is severable, unless otherwise provided by this Ordinance. All ordinances, resolutions or orders or parts thereof, in conflict with the provisions of this Ordinance are to the extent of such conflict hereby repealed.

Section 5. Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in the manner provided by law.

PASSED this _____ day of _____, 2013.

APPROVED:

MAYOR

ATTEST:

VILLAGE CLERK

AGENDA BRIEFING

DATE: August 13, 2013

TO: Mayor Ostenburg
Board of Trustees

FROM: Hildy L. Kingma, AICP, Director of Economic Development and Planning

RE: Ordinance Authorizing the Acquisition of a Property at 233 Arrowhead Street

BACKGROUND/DISCUSSION:

The current owner of 233 Arrowhead Street, Fannie Mae, has agreed to transfer title to the property to the Village for the cost of \$1.00. Fannie Mae will provide clear title to the property, pay any outstanding water bills, and pay taxes up to the day of closing. The Village of Park Forest, however, will be required to pay for closing costs to transfer title. The house is currently vacant and severely blighted. Therefore, the property is included in the invitation to bid for demolition that is currently open. The demolition costs will be funded by the grant from the State of Illinois CDBG-IKE program.

The Village Attorney prepared the attached Ordinance.

SCHEDULE FOR CONSIDERATION: This item will appear on the Regular Board meeting agenda of August 19, 2013, for First Reading.

ORDINANCE _____

**AN ORDINANCE AUTHORIZING THE ACQUISITION OF
THE PROPERTY COMMONLY KNOWN AS
233 ARROWHEAD, PARK FOREST, ILLINOIS**

WHEREAS, the Village of Park Forest (hereinafter “Village”) is an Illinois home rule municipality pursuant to Article VII, Section 6, of the Constitution of the State of Illinois; and

WHEREAS, Fannie Mae or its assigns (hereinafter “Donor”) is the owner of record of the property commonly known as 233 Arrowhead Street, Park Forest, Illinois, P.I.N. 32-30-207-008-0000 (hereinafter “Property”) and legally described as follows:

LOT 8 IN BLOCK 7 OF THE VILLAGE OF PARK FOREST AREA NUMBER 1, BEING A SUBDIVISION OF THE NORTHWEST ¼ OF THE NORTHEAST ¼ OF SECTION 30, TOWNSHIP 35 NORTH, RANGE 14, EAST OF THE THIRD PRINCIPAL MERIDIAN, LYING SOUTH OF SOUTH RIGHT OF WAY LINE OF ELGIN, JOLIET AND EASTERN RAILROAD, IN COOK COUNTY, ILLINOIS.

WHEREAS, Donor has indicated that it is willing to convey title to the Property to the Village for one dollar (\$1.00) pursuant to a special warranty deed in accordance with the terms of the Real Estate Contract (“Donation Agreement”), incorporated herein as though fully set forth, and the Village desires to accept a special warranty deed from Donor for the Property; and

WHEREAS, the Mayor and the Board of Trustees of the Village have determined that it is advisable and in the best interests of the Village to acquire the Property from Donor by special warranty deed, and that the Property is being acquired for a public purpose pursuant to Section 2-2(b) of the Village Code, and pursuant to the Village’s home rule authority.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Board of Trustees of the Village of Park Forest, Cook and Will Counties, Illinois, in the exercise of the Village’s home rule powers, as follows:

Section 1. **Recitals Incorporated.** The foregoing recitals are incorporated into this Section 1 by reference as though fully set forth herein.

Section 2. **Acquisition of Property.** The Mayor and the Board of Trustees of the Village hereby determine that it is in the best interests of the Village to acquire the Property pursuant to a special warranty deed for a public purpose as may be determined.

Section 3. **Execution of Documents.** The Village Manager or his designee is hereby authorized and directed to execute the Donation Agreement, subject to the review of the Village Attorney, and to execute any and all additional documents as may be necessary or advisable to effectuate acquisition of the Property pursuant to a special warranty deed from Donor.

Section 4. Severability and Repeal of Inconsistent Ordinances. If any provision of this Ordinance, or the application of any provision of this Ordinance, is held unconstitutional or otherwise invalid, such occurrence shall not affect other provisions of this Ordinance, or their application, that can be given effect without the unconstitutional or invalid provision or its application. Each unconstitutional or invalid provision, or application of such provision, is severable, unless otherwise provided by this Ordinance. All ordinances, resolutions or orders or parts thereof, in conflict with the provisions of this Ordinance are to the extent of such conflict hereby repealed.

Section 5. Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in the manner provided by law.

PASSED this _____ day of _____, 2013.

APPROVED:

MAYOR

ATTEST:

VILLAGE CLERK

AGENDA BRIEFING

DATE: August 13, 2013

TO: Mayor Ostenburg
Board of Trustees

FROM: Hildy L. Kingma, AICP, Director of Economic Development and Planning

RE: Ordinance Authorizing the Acquisition of a Property at 248 Arrowhead Street

BACKGROUND/DISCUSSION:

The current owner of 248 Arrowhead Street, Fannie Mae, has agreed to transfer title to the property to the Village for the cost of \$1.00. Fannie Mae will provide clear title to the property, pay any outstanding water bills, and pay taxes up to the day of closing. The Village of Park Forest, however, will be required to pay for closing costs to transfer title. The house is currently vacant and severely blighted. Therefore, the property is included in the invitation to bid for demolition that is currently open. The demolition costs will be funded by the grant from the State of Illinois CDBG-IKE program.

The Village Attorney prepared the attached Ordinance.

SCHEDULE FOR CONSIDERATION: This item will appear on the Regular Board meeting agenda of August 19, 2013, for First Reading.

ORDINANCE _____

**AN ORDINANCE AUTHORIZING THE ACQUISITION OF
THE PROPERTY COMMONLY KNOWN AS
248 ARROWHEAD, PARK FOREST, ILLINOIS**

WHEREAS, the Village of Park Forest (hereinafter “Village”) is an Illinois home rule municipality pursuant to Article VII, Section 6, of the Constitution of the State of Illinois; and

WHEREAS, Fannie Mae or its assigns (hereinafter “Donor”) is the owner of record of the property commonly known as 248 Arrowhead Street, Park Forest, Illinois, P.I.N. 32-30-205-029-0000 (hereinafter “Property”) and legally described as follows:

LOT 20 IN BLOCK 4 OF THE VILLAGE OF PARK FOREST AREA NO. 1,
BEING A SUBDIVISION OF PART OF THE NORTHWEST QUARTER AND
THE NORTHEAST QUARTER OF SECTION 30, TOWNSHIP 35 NORTH,
RANGE 14, EAST OF THE THIRD PRINCIPAL MERIDIAN, LYING
SOUTHERLY OF THE SOUTH RIGHT OF WAY OF THE ELGIN, JOLIET
AND EASTERN RAILROAD, IN COOK COUNTY, ILLINOIS.

WHEREAS, Donor has indicated that it is willing to convey title to the Property to the Village for one dollar (\$1.00) pursuant to a special warranty deed in accordance with the terms of the Real Estate Contract (“Donation Agreement”), incorporated herein as though fully set forth, and the Village desires to accept a special warranty deed from Donor for the Property; and

WHEREAS, the Mayor and the Board of Trustees of the Village have determined that it is advisable and in the best interests of the Village to acquire the Property from Donor by special warranty deed, and that the Property is being acquired for a public purpose pursuant to Section 2-2(b) of the Village Code, and pursuant to the Village’s home rule authority.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Board of Trustees of the Village of Park Forest, Cook and Will Counties, Illinois, in the exercise of the Village’s home rule powers, as follows:

Section 1. **Recitals Incorporated.** The foregoing recitals are incorporated into this Section 1 by reference as though fully set forth herein.

Section 2. **Acquisition of Property.** The Mayor and the Board of Trustees of the Village hereby determine that it is in the best interests of the Village to acquire the Property pursuant to a special warranty deed for a public purpose as may be determined.

Section 3. **Execution of Documents.** The Village Manager or his designee is hereby authorized and directed to execute the Donation Agreement, subject to the review of the Village Attorney, and to execute any and all additional documents as may be necessary or advisable to effectuate acquisition of the Property pursuant to a special warranty deed from Donor.

Section 4. Severability and Repeal of Inconsistent Ordinances. If any provision of this Ordinance, or the application of any provision of this Ordinance, is held unconstitutional or otherwise invalid, such occurrence shall not affect other provisions of this Ordinance, or their application, that can be given effect without the unconstitutional or invalid provision or its application. Each unconstitutional or invalid provision, or application of such provision, is severable, unless otherwise provided by this Ordinance. All ordinances, resolutions or orders or parts thereof, in conflict with the provisions of this Ordinance are to the extent of such conflict hereby repealed.

Section 5. Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in the manner provided by law.

PASSED this _____ day of _____, 2013.

APPROVED:

MAYOR

ATTEST:

VILLAGE CLERK

AGENDA
REGULAR MEETING OF THE BOARD OF TRUSTEES
PARK FOREST, IL

Village Hall

7:00 p.m.

August 19, 2013

Roll Call

Pledge of Allegiance

Reports of Village Officers

Mayor
Village Manager

Village Attorney
Village Clerk

Reports of Commission Liaisons and Committee Chairpersons

Citizens Comments, Observations, Petitions

Motion: Approval of Consent

CONSENT:

1. Motion: A Motion to Approve the Minutes of the Saturday Rules Meeting of August 3, 2013
2. Resolution: A Resolution Approving an Agreement Between the Village of Park Forest, Illinois and the Park Forest Firefighters Association Local #1263 and Authorizing the Village Manager to Execute Said Agreement
3. Resolution: A Resolution Authorizing the Sale by Public Auction of Personal Property Owned by the Village of Park Forest
4. Resolution: A Resolution Supporting the Village of Park Forest's ITEP Funding Application for a Route 30 Transportation Enhancement Project
5. Resolution: A Resolution Authorizing Village Staff to Submit Application and Commit Matching Funds through the Illinois Surface Transportation Program for Road Improvements to Indianwood Boulevard
6. Resolution: A Resolution Authorizing Village Staff to Submit Application and Commit Matching Funds through the Illinois Surface Transportation Program for Road Improvements to Illinois Street
7. Motion: A Motion Authorizing the Purchase of Two Ford F250 Pick Up Trucks Public Works
8. Motion: A Motion to Approve a Contract for Replacement of HVAC at Freedom Hall
9. Motion: A Motion to Approve a Contract for Tennis and Health Club Tennis Court Color Coating

- 10. Motion: A Motion to Approve the Purchase of a Replacement Truck for Recreation & Parks
- 11. Motion: A Motion to Approve a Maintenance Contract to Repair Pedestrian Crosswalks and Decorative Center Circle at Various Locations along Downtown Main Street
- 12. Motion: A Motion Authorizing the Purchase of a One 2-1/2 Ton Dump Truck/Snow Fighter
- 13. Motion A Motion Authorizing the Purchase of a Skid Steer Loader with Cold Planer Attachment

DEBATABLE:

- 14. Ordinance: An Ordinance Authorizing the Acquisition of a Property at 241 Arcadia Street
- 15. Ordinance: An Ordinance Authorizing the Acquisition of a Property at 233 Arrowhead Street
- 16. Ordinance: An Ordinance Authorizing the Acquisition of a Property at 248 Arrowhead Street

Adjournment

NOTE Agenda Items are Available in the Lobby of Village Hall and on the Village website www.villageofparkforest.

MOTIONS

MOVED that the Consent Agenda and each item contained therein be hereby approved:

1. MOVED, that the Mayor and Board of Trustees Approve the Minutes of the Saturday Rules Meeting of August 3, 2013
2. MOVED, that the Mayor and Board of Trustees approve A Resolution Approving an Agreement Between the Village of Park Forest, Illinois and the Park Forest Firefighters Association Local #1263 and Authorizing the Village Manager to Execute Said Agreement
3. MOVED, that the Mayor and Board of Trustees adopt A Resolution Authorizing the Sale by Public Auction of Personal Property Owned by the Village of Park Forest
4. MOVED, that the Mayor and Board of Trustees adopt a Resolution Supporting the Village of Park Forest's ITEP Funding Application for a Route 30 Transportation Enhancement Project
5. MOVED, that the Mayor and Board of trustees adopt a Resolution Authorizing Village Staff to submit Application and Commit Matching Funds through the Illinois Surface Transportation Program for Road Improvements to Indianwood Boulevard
6. MOVED, that the Mayor and Board of trustees adopt a Resolution Authorizing Village Staff to submit Application and Commit Matching Funds through the Illinois Surface Transportation Program for Road Improvements to Illinois Street
- 7: MOVED, that the Manager be authorized to purchase Two Ford F250 Pick Ups through the State of Illinois Joint Purchase Contract # 4017340 at the cost of \$43,618 for the Department of Public Works
8. MOVED, that the Manager be authorized to contract with Southwest Town Mechanical, Orland Park to remove and replace the existing HVAC Freedom Hall Theater unit at a cost of \$69,800.00.
9. MOVED, that the Manager be authorized to contract with U.S. Tennis Court Construction for Color Coating the six courts at the Tennis and Health Club at a cost of \$25,200
10. MOVED, that the Manager be authorized to purchase a Ford F250 from Bob Riding's Inc., Taylorville, IL at a cost of \$19,509.00 for Recreation and Parks Department
11. MOVED, that the Manager be authorized to enter into a contract with F.H. Paschen for a maintenance contract to repair pedestrian crosswalks and decorative center circle at various locations along DownTown Main Street in the amount of \$79,187.95 with a 20% contingency for a total not to exceed cost of \$95,025.24.
12. MOVED, that the Manager be authorized to purchase a one 2-1/2 Ton Dump Truck/Snow Fighter from Prairie International Truck at the cost of \$121,692 for the Department of Public Works
13. MOVED, that the Manger be authorized to purchase a Skid Steer Loader with Cold Planer attachment from Patten Cat at the cost of \$75,420 for the Department of Public Works

**VILLAGE OF PARK FOREST
BOARD OF TRUSTEES
SATURDAY RULES MEETING
August 3, 2013**

PRESENT: Trustee Mae Brandon, Trustee JeRome Brown, Trustee Georgia O'Neill, and Trustee Theresa Settles; Village Manager Tom Mick

ABSENT: Mayor Ostenburg, Trustee Gary Kopycinski, Trustee Robert McCray

ALSO PRESENT: Kim Elmore-Perkins, Mona Sardella and Kevin Rogge

Trustee O'Neill called the meeting to order at 10:04 a.m.

The Board heard from Kevin Rogge and Mona Sardella regarding issues with maintenance of the property and animal control at 261 Sangamon. There are approximately 20 to 30 feral cats roaming on the property next to their home which is at 259 Sangamon. They were concerned about the health and environmental issues that this presents to the surrounding neighborhood; they cannot be outside on their property. The cats are damaging their property, roaming the neighborhood, and breeding. There were also concerns regarding dead trees on the property that are a danger. Village Manager Mick informed them the problem had been discussed at the Staff Meeting this past week. Manager Mick assured them the Village will take action within a couple of days. Mr. Rogge and Ms. Sardella left at 10:40 a.m.

Kim Elmore-Perkins was present to discuss her concerns related to the level of customer service from the Police Department. Three incidents were discussed, one of which she was personally involved and had occurred in late June. Village Manager Mick apologized to Ms. Perkins and encouraged her to call him as soon as possible after an incident occurs. Manager Mick stated he will follow up with the Police Department regarding the specific concerns discussed today. Manager Mick will also give Ms. Elmore-Perkins his business cards to distribute to residents; he asked her to communicate that all residents are encouraged to call him directly with concerns they feel are not being addressed. Ms. Elmore Perkins wanted to let the Board know she appreciated Director Gunther's input and consultation; Twin Arbor recently spent approximately \$28k in tree removals.

There was a brief review of the Manager's weekly update to the Board. There is no Board Meeting on 8/12; the only meeting in August will be 8/19. Manager Mick reminded the Board of the last Main Street Nights on 8/7 and the Wine and Chocolate Event at Dining on the Green on 8/9.

Trustee O'Neill left at 11:35 a.m.

There was a discussion about business in the DownTown area and the water main break on Lakewood.

Having no other business to discuss, Trustee Brandon moved to adjourn the meeting at 11:54 a.m. There was a second from Trustee Brown; all in favor.

Respectfully submitted,
Sandra Salmen, Recorder

VILLAGE OF PARK FOREST

MEMORANDUM

**TO: John A. Ostenburg, Mayor
Board of Trustees**

**FROM: Thomas K. Mick,
Village Manager**

DATE: August 6, 2013

**RE: A Resolution Approving An Agreement Between the Village of Park Forest,
Illinois and the Park Forest Firefighters Association Local #1263 and
Authorizing the Village Manager to Execute Said Agreement**

BACKGROUND/DISCUSSION:

The Village of Park Forest Staff has recently completed the task of negotiating a new Fire Department collective bargaining unit with the local chapter of the Park Forest Firefighters Association. The new agreement is retroactive to July 1, 2013 and runs through June 30, 2016. The Village's management team for the negotiations included Assistant to the Village Manager/Personnel Director Denyse Carreras, Fire Chief Bruce Ziegle and Deputy Fire Chief Tracy Natyshok. The Village was aided in its negotiating efforts by Attorney John Murphy. The terms of the new agreement (attached) were presented to the Village Board in Executive Session on May 28th. The final document, as attached, has been ratified by a vote of the MAP membership which took place in early June.

SCHEDULE FOR DISCUSSION:

This matter will be on the Consent Agenda of the August 19, 2013 Regular Meeting for Board consideration and approval.

RESOLUTION No. _____

**A Resolution Approving An Agreement Between the Village of Park Forest,
Illinois and the Park Forest Firefighters Association Local #1263 and
Authorizing the Village Manager to Execute Said Agreement**

WHEREAS The Village of Park Forest and the Park Forest Fire Union negotiated a labor contract that was approved, in substance, by the Board of Trustees and formally ratified by the Park Forest Firefighters Association Local #1263 and

WHEREAS the duration of the agreement is from July 1, 2013 through June 30, 2016; and

WHEREAS said agreement has been prepared and presented to the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Park Forest, Cook and Will Counties, Illinois, that the Agreement between the Village of Park Forest and the Park Forest Firefighters Association Local #1263.

BE IT FURTHER RESOLVED that the Village Manager is authorized to execute said agreement on behalf of the Mayor and Board of Trustees.

ADOPTED this _____ day of August, 2013.

APPROVED:

ATTEST:

Mayor

Village Clerk

**AGREEMENT BETWEEN
THE VILLAGE OF PARK FOREST, ILLINOIS
AND
PARK FOREST FIREFIGHTERS
ASSOCIATION LOCAL 1263,
OF THE INTERNATIONAL
ASSOCIATION OF FIREFIGHTERS
AFL/CIO, CLC**

July 1, 2013 – June 30, 2016

PREAMBLE

This Agreement is entered into by and between the Village of Park Forest, an Illinois Municipal Corporation (hereinafter referred to as the "Employer" or "Village"), and the Park Forest Firefighters Association, Local No. 1263, of the International Association of Fire Fighters, AFL-CIO, CLC (hereinafter referred to as the "Union").

It is the purpose of this Agreement to achieve and maintain harmonious relations between the Employer and the Union, to establish standards of wages, hours and other terms and conditions of employment, and to provide for the equitable and peaceful adjustments of differences which may arise between the parties.

ARTICLE I **RECOGNITION AND SCOPE**

1.1 RECOGNITION. The Employer hereby recognizes the Union as the sole and exclusive bargaining representative for all full-time Firefighters, Firefighter/Paramedics, Lieutenants, Lieutenant/Paramedics excluding the Fire Chief, Deputy Chief and Captain, all paid-on-call personnel, all part-time fire department personnel regardless of rank, and all supervisory, managerial and confidential employees as defined by the Illinois Public Labor Relations Act. When used herein the terms "employee" or "firefighter" shall mean members of the bargaining unit.

1.2 SCOPE. The parties agree to bargain collectively and negotiate in good faith with respect to rates of pay, wages, hours and other conditions of employment as required by the Illinois Public Labor Relations Act.

1.3 FAIR REPRESENTATION. The Union recognizes its responsibility as bargaining agent and agrees to fairly represent and protect the interests of all employees in the bargaining unit. The Union further agrees to indemnify and hold harmless the Village from any and all liability, including monetary damages and attorneys' fees, resulting from any failure on the part of the Union to fulfill its duty of fair representation.

1.4 NO DISCRIMINATION. The Village and the Union will not engage in unlawful discrimination on the basis of an employee's race, creed, color, sex, national origin, religion, age, marital status or handicap. Alleged violations shall be resolved through the Village's personnel policies as adopted by the Board of Trustees by resolution and, if necessary, the appropriate federal or state agency or court. Claims of unlawful discrimination shall not be subject to the grievance procedure.

ARTICLE II **UNION SECURITY**

2.1 DUES CHECKOFF. Upon receipt of a signed authorization from an employee, the regular monthly Union dues will be withheld from the employee's paycheck. Such dues deduction shall be made twice each month in a uniform amount. An appropriate Union officer shall annually certify to the Village the amount of the uniform dues to be deducted. Deductions shall be made from twenty-four (24) paychecks and remitted to the Union. An employee may revoke authorization for dues withholding by submitting a written notice of revocation to the Village with a copy to the Union. Such revocation will not be effective until the end of the month following the month in which it is received.

2.2 FAIR SHARE. Any present employee who is not a member of the Union shall be required to pay a proportionate share (not to exceed the amount of union dues and assessments) of the cost of the collective bargaining process contract administration and pursuing matters affecting wages, hours and conditions of employment. All employees hired on or after the effective date of this agreement and who have not made application for membership shall, on or after the thirtieth (30th) day following their respective dates of hire, also be required to pay a fair share of the cost of the collective bargaining process

and contract administration. Such monthly fair share service charge shall be equivalent to the uniform monthly dues and/or assessment(s) paid by a member to the Union but shall not include any contributions related to the election or support of any candidate for political office or for any member-only benefit.

2.3 PROCEDURE FOR PROCESSING FAIR SHARE OBJECTIONS. An employee with objections to Fair Share payment shall initially file his/her objection by notifying the Union President in writing by registered or certified mail postmarked within thirty (30) days after he/she becomes aware of the basis for his/her objection.

- A. **REVIEW STEP ONE:** Any objection properly submitted to the Union President shall be promptly heard by the Executive Board of the Union, which shall review the objection and any other pertinent matter submitted by the objector. Within thirty (30) days after the receipt of any objection, the Executive Board shall determine whether any reduction in the amount of the proportionate share payments is to be made, and notify the objector in writing.
- B. **REVIEW STEP TWO:** Upon receipt of the decision of the Executive Board, an objecting employee may pursue his/her objection by filing a complaint with the Illinois Labor Relations Board, in accordance with the procedures established by that agency. In the event appropriate procedures are not available, the employee may appeal the Executive Board's decision to binding arbitration utilizing the procedures set forth in Article 10.2.4 of the current labor agreement. In using this procedure, an employee shall operate under the conditions set forth for the Union, and the Union shall operate under the conditions set forth for the Employer. The only exception shall be in the provision for sharing costs of the arbitration process. Under this procedure, the Union shall, from its funds budgeted for contract defense and administration and used in the calculation of proportionate share non-member's payments, pay the full cost of the arbitration and any administrative fees connected with the arbitration process.
- C. **CONSOLIDATION:** If more than one employee has requested arbitration, all complaints shall be consolidated and determined by the designated arbitrator in a single hearing. In any such hearing, the objectors shall designate a spokesperson to act on their behalf in presenting all claims in the hearing.
- D. **SEGREGATED FUNDS:** Upon the initial receipt by the Union of any contested amount of proportionate fair share payment by an employee, the Union shall cause to direct such contested amount to be placed in an interest bearing escrow account at the then prevailing rate. Any additional so contested amounts, collected while the objection is in process, shall be similarly directed to such account and remain so segregated from usual and customary Union funds until such time as the validity of the objection is finally determined.
- E. **REBATES:** In the event the Union determines or an arbitration award directs a reduction in the proportionate share payments, the Union shall notify the Employer to comply with the said ruling as to prospective deductions from the salaries of non-members and the Union shall provide necessary rebates, including interest at prevailing rates on the amount to be rebated, to all such proportionate fair share paying non-members.

2.4 INVOLUNTARY DEDUCTIONS. In the event that an employee fails to voluntarily sign a check off authorization, or if an employee who has previously signed an authorization objects to a specific deduction or assessment, the Employer shall make an involuntary deduction from the wages of the employee in the amount previously certified to the Employer by the Secretary-Treasurer of the Union and forward such sums to the Union within seven (7) days of the deduction.

2.5 INDEMNIFICATION. The Union agrees and shall indemnify the Village and hold it harmless against any and all claims, demands, justification or other forms of liability that may arise from or be in any way connected with any action taken by the Village for the purpose of complying with the provisions of this Article.

2.6 OBJECTIONS ON RELIGIOUS GROUNDS. The obligation to pay a fair share fee to the Local shall not apply to any employee who, on the basis of a bona fide religious tenet or teaching of a

church or religious body of which such employee is a member, objects to the payment of a fair share fee to the Union. Upon proper substantiation and collection of the entire fee, the Union will make payment on behalf of the employee to an agreeable non-religious charitable organization mutually agreed to by the objecting employee and the Union. If the employee and the Union are unable to agree upon a non-religious charitable organization, the organization shall be determined in accordance with the procedures established by the Illinois Labor Relations Board.

2.7 OBJECTIONS ON OTHER GROUNDS. Any non-member making a fair share payment may object to the amount of his fair share payments on the grounds that all or part of such payments have been expended by the Union for political activities or causes or for activities or causes making ideological issues not germane to the collective bargaining process or contract administration. Any such employee with an objection shall process his objection in accordance with the procedure set forth in Article II.

ARTICLE III **MANAGEMENT RIGHTS**

3.1 GENERAL RETENTION. Except as specifically limited by the express provisions of this Agreement, the Village retains all traditional rights to manage and direct the affairs of the Village in all of its aspects and to manage and direct its employees including, but not limited to, the rights to determine its mission and policies and to set forth all standards of service offered to the public; the right to plan, direct, control and determine the operation or services to be conducted by the employees; the right to determine the method, means and number of personnel needed to carry out the Village's mission; the right to direct the workforce; the right to hire, assign or transfer employees within the fire department or other fire prevention related functions; the right to promote, suspend, discipline or discharge employees; the right to lay off or relieve employees due to lack of work or for other legitimate reasons; the right to make, publish and enforce rules, regulations, orders and policies; the right to evaluate work performance; the right to introduce new or improved methods, equipment or facilities; the right to contract out for any work, goods or services; the right to schedule and assign work, including overtime. The Village agrees that for the duration of this Agreement it shall take no action to abolish or diminish the statutory authority of the Board of Fire and Police Commissioners.

3.2 AUTHORITY OF COMMISSION. Nothing in this Agreement is intended to replace or diminish the lawful authority of the Fire and Police Commission of the Village. Nothing in this Agreement shall affect or alter the authority of the Board of Fire and Police Commissioners as provided by applicable law, with the given condition:

An employee who is suspended without pay or who is the subject of charges for dismissal may elect to bypass the Commission and proceed to binding arbitration under Step 4 of the grievance procedure as described and under the conditions set forth in Section 10.7, "Discipline Arbitration Option."

3.3 PROBATIONARY PERIOD. The probationary period shall be twelve (12) months provided, however, that this period may be extended to allow for the completion of the training necessary for the employee to obtain State of Illinois certification as a paramedic (EMTP). All employees shall be required to obtain such paramedic certification prior to completion of their probationary period. If an employee's probationary period is extended in order to allow for the completion of the training necessary to obtain state certification as a paramedic, then, upon completion of such training, the Fire Chief shall, conclude the probationary period. Upon completion of the probationary period, seniority shall be retroactive to the date of employment. During the initial twelve (12) months of the probationary period, the probationary employee may be disciplined, discharged or laid off in the sole discretion of the Village.

3.3.1 NEW EMPLOYEE ORIENTATION. Upon request of the Union or the employee, all new employees shall be scheduled to meet with representative(s) of the Union for a period of not less than one hour for the purpose of orienting them to their rights under the contract and as members of the Union.

3.4 NO STRIKE. Neither the Union nor its agents or any employees, for any reason, will authorize, institute, aid, condone or engage in a slowdown, work stoppage, strike or any other interference with the work and statutory functions or obligations of the Village. Neither the Union nor any officer shall

refuse to cross any picket line. Nothing contained herein shall limit the right of the Village to obtain judicial restraint or other relief in the event of a violation of this Section 3.4. Any employee who violates Section 3.4 shall be subject to discipline up to and including discharge.

3.5 NO LOCKOUT. No lockout of employees shall be instituted by the Employer during the term of this Agreement as a result of a dispute with the Union arising out of the terms of this Agreement.

ARTICLE IV SUBCONTRACTING

4.1 SUBCONTRACTING. In the event the Village intends to contract out any of its fire suppression and/or EMS emergency service work currently performed by the employees of this bargaining unit, it shall give the Union notice of such intention at least 45 days in advance of any decision.

ARTICLE V MAINTENANCE OF CONDITIONS

5.1 MAINTENANCE OF CONDITIONS. The following existing conditions shall be maintained during the term of the agreement:

- A. When meal periods are interrupted by emergency calls, they shall be extended to accommodate the interruption.
- B. Each day at least one person on the shift shall be allowed reasonable time to pick up food for the daily meals for members of the shift. The person and vehicle used shall remain in service and subject to call during all such times.
- C. In the absence of a Lieutenant, the employee designated to act for the Lieutenant in charge of the shift shall be:
 - 1) Senior shift member on the current promotion eligibility list with at least five years of seniority and has completed the approved training objectives.
 - 2) Senior shift member that has completed the approved training objectives with at least ten years of seniority. Acting officers on the preliminary selection list will be required to be trained to the level of First in Officer (or equivalents approved by the Fire Chief or his designee) and Tactics and Strategy I.
 - 3) Senior firefighter with at least ten years of seniority.To be designated as acting Lieutenant, the employee must be scheduled to be on duty (available for calls) for the duration of the Lieutenant's absence during that shift.
- D. The Union shall be allowed to conduct union meetings in the fire station with the approval of the Fire Chief or Deputy Chief at times which do not interfere with the daily operations of the shift.
- E. During holidays or days when the Village Hall is closed, the daily work schedules of the shift shall follow a holiday routine in accordance with established practice. On all other days during each 24-hour shift, work shall normally be carried out between 8:30 a.m. and 5:00 p.m. Monday through Friday and between 8:30 a.m. and 12:00 noon on Saturdays. Training exercises and activities or activities associated with special Village events designated by the Board of Trustees (e.g., Fourth of July parade, 10-mile run, block party visits, parades, etc.) may, from time to time, be scheduled outside of those hours. Except for such training exercises and activities, or activities associated with special Village events, the daily work schedule shall follow the holiday routine between the hours of 5:00 p.m. and 7:00 a.m., provided, however, that special training exercises and activities may be scheduled by the Fire Chief at his or her discretion between the hours of 5:00 p.m. and 10:00 p.m., Monday through Friday, not to exceed six times per year and not to exceed once per month per shift. In exchange for these scheduled night training periods the duty shift will be provided down time from 2:30 pm until the start of the exercise preparation.

All other past practices, whether oral or written, express or implied, are superseded and canceled by this Agreement.

5.2 FIRE HOUSE LIVING QUARTERS. The parties mutually recognize that living quarters of the fire station serve as the firefighters' home while on duty. Living quarters are defined as: kitchen, locker rooms, dayroom and sleeping room. As such, these areas are considered private and not open to the general public. The parties recognize that the department exists to serve the citizens of the Village and that tours of the fire station and classes held within the fire station are of interest to citizens, students and particularly school children, and enhance public awareness of fire safety. Such tours shall be guided by members of the department.

ARTICLE VI **HOURS OF WORK AND OVERTIME**

6.1 NORMAL HOURS OF DUTY. The regular hours of duty (tour of duty) for employees shall be 24 consecutive hours on duty, starting at 7:00 a.m. and ending the following 7:00 a.m. The regular tour of duty shall be followed by 48 consecutive hours off duty. The work schedule shall be reduced by scheduling a Kelly Day (a 24-hour duty day) off every twelfth (12th) duty day (every eleventh [11th] duty day effective July 1, 2011).

6.1.1 NON-TRADITIONAL/ALTERNATE WORK SCHEDULE. Newly hired employees engaged primarily in fire suppression/paramedic duties may be assigned to a 50-hour workweek consisting of five (5) ten (10)-hour shifts, Monday through Friday, commencing at 07:00 hours and ending at 17:00 hours. Alternatively, employees may be assigned to 48-hour workweek consisting of four (4) twelve (12)-hour shifts, Monday through Thursday or Tuesday through Friday, commencing at 06:00 hours and ending at 18:00 hours. Such newly hired employees may remain assigned to either shift schedule and the schedule changed to meet the needs of the Village until such time as the Village assigns them to a 24-hour shift schedule. Once permanently on a 24-hour shift schedule, employees shall not be moved back to a 10 or 12-hour shift schedule unless mutually agreed by both parties. Firefighter/Paramedics assigned to a 50-hour alternative work schedule are eligible to bid into any vacant 24-hour/48-hour shift position based on seniority. A vacancy occurs when an existing employee retires, resigns, or otherwise is terminated, or a new position is authorized.

6.1.2 SHIFT ENHANCEMENT VARIANCE. Notwithstanding the provisions of Article VI, Section 6.1, up to a maximum of three (3) firefighters, beyond 15 employed after July 1, 1991, who are the three least senior employees, shall be assigned to twenty-four (24) consecutive hours on duty starting at 7:00 a.m. and ending the following 7:00 a.m. The regular tour of duty shall be followed by 48 consecutive hours off duty except when the number of personnel available for duty on another shift is less than desirable (e.g., fewer than 5). In such event, and when the situation of a short shift will extend for at least three consecutive shifts, the firefighters may be transferred to the affected shift to enhance the staffing level. Such transfers shall be subject to the following additional conditions:

- A. One Kelly Day shall be scheduled off every twelfth (12th) (effective January 1, 2002) regularly scheduled duty day on the firefighter's regularly assigned shift provided that if the scheduled Kelly Day falls on a non duty day due to a schedule change, the Kelly Day off shall be taken on the next duty day following the Kelly Day missed. Effective July 1, 2011 one Kelly Day shall be scheduled off every eleventh (11th) duty day;
- B. Overtime hours for employees subject to this section shall consist of:
 - 1) All hours worked during the 24-hour period immediately preceding or following the employee's scheduled 24-hour shift; and all hours worked in the periods immediately preceding or following their assigned shift time for 50-hour personnel.
 - 2) All hours actually worked beyond 144 hours in any regular 19-day work period; and all hours actually worked beyond 100 hours in any regular 14-day work period for 50-hour employees.

The parties acknowledge that this variance in scheduling is for the purpose of enhancing existing staffing levels.

6.2 OVERTIME HOURS. An employee working any hours on duty in addition to the regular hours as defined in this Article, Section 6.1 shall be compensated for those overtime hours at the rate of 1½ times the employee's regular straight-time hourly rate. Such overtime will normally occur when:

- A. an employee is held over for work beyond his/her regular shift to cover unexpected or unscheduled staffing shortages; and
- B. an employee is recalled to duty to work any part of a shift which does not continuously precede or follow an employee's regularly scheduled time on duty.

Any call back shall be compensated at a minimum time of two hours, at 1½ times the employee's regular rate.

6.3 FLSA OVERTIME AND WORK PERIOD. The work period for each employee for purposes of the Fair Labor Standards Act (FLSA) is an established regular recurring period of nineteen (19) consecutive days. The normal hours on duty shall be either 144 or 168 in each 19-day work period. The amounts set forth in the salary schedule (Appendix A hereto) represent a fixed annual amount to be received for straight time pay for 144 to 168 hours in a 19-day work period and representing an annual salary for 2,655 hours including regular tours of duty and paid leaves. The regular hourly rate of pay shall be calculated by dividing the employee's annual salary by the employee's annual hours of duty, 2,655.

The work period for each 50-hour employee for purposes of the Fair Labor Standards Act (FLSA) is an established regular recurring period of fourteen (14) consecutive days. The normal hours on duty shall be 100-hours in each 14-day work period. The amounts set forth in the salary schedule (Appendix A) represent a fixed annual amount to be received for straight time pay for 100-hours hours in a 14-day work period and representing an annual salary for 2,600 hours including regular tours of duty and paid leaves. The regular hourly rate of pay shall be calculated by dividing the employee's annual salary by the employee's annual hours of duty, 2,600.

6.4 FLSA OVERTIME. An employee shall, in addition to regular compensation, be paid one half (½) times his or her regular straight time hourly rate of pay for all hours of actual work on a regularly scheduled shift in excess of 144 hours of actual work in any regular 19-day work period.

50-hour employees will not be entitled to FLSA overtime when assigned to their regular shift. The employee will be entitled to FLSA overtime should they be assigned to a 24-hour shift for any extended period of time.

6.5 HOLIDAY COMPENSATION. The following twelve holidays are recognized:

Christmas Eve	Day after Thanksgiving
Christmas Day	Memorial Day
New Year's Eve	Labor Day
New Year's Day	Dr. Martin Luther King Jr.'s Birthday
Easter	Fourth of July
Thanksgiving Day	Veterans Day

Employees shall be compensated for the recognized holidays as follows: (1) each employee shall receive twelve (12)-hours pay at their straight time hourly rate for each of the recognized holidays. Effective July 1, 2013 holiday pay will be equally distributed across each pay period. The Annual Salary in Appendix A reflects holiday pay. (2) in addition those firefighters who actually work on any of the recognized holidays shall receive pay for hours worked on those days at 1½ times their regular hourly rate. Employees deemed to work on the holidays are those that work during the shift beginning at 7:00 a.m. on the holiday and ending at 7:00 a.m. the next day.

6.6 TRAINING TIME. All members who are required to attend training classes outside their assigned time of duty in order to obtain/maintain State of Illinois certification or other education shall be compensated for all such hours at 1½ times the employees' straight time rate. The employee can be offered, and accept, comparable time off in lieu of overtime at the employee's discretion as offered by the Fire Chief or his designee.

6.7 SHIFT EXCHANGE. Employees shall have the right to voluntarily exchange work shifts subject to the approval of the Fire Chief or Officer in charge. Requests to exchange shifts should be made as soon as reasonably possible. Upon notification, the request for shift exchange shall be granted unless at the time of the request to do so it would create an overtime callback situation for the shifts affected by the exchange. Shift exchanges shall not result in any change of pay and each employee shall be paid as if he/she had worked his/her normal work schedule. Kelly Days may be traded within a shift in accordance with the above procedures. Any shift exchanges may be voided if one of the members involved is off on an extended injury or illness that will cause unnecessary scheduled overtime.

6.8 REQUIRED OVERTIME. The Fire Chief or designee shall have the right to require overtime work. Assignment of overtime shall be in accordance with existing department procedure. As agreed on by the parties, each respective shift will coordinate the distribution of shift or incidental overtime within their respective shift. Each process should be in writing and fully explained to all current and future shift members. With respect to the 50-hour assignment, overtime will be handled in the following manner:

- A. This member will not appear on any required overtime list as it relates to 24-hour shift coverage.
- B. This member may be offered shift overtime, when they are available to accept such overtime, at any time by any shift, to be accepted on a purely voluntary basis.
- C. This member will be the first member offered any incidental overtime that immediately follows his regularly scheduled duty time. This overtime is not mandatory, but can be accepted on a voluntary basis.
- D. This member is to be offered other incidental overtime, when they are available to accept said overtime, after it has been passed on by shift members and before it is offered to members of other shifts.

6.9 NO PYRAMIDING. Compensation in any form shall not be paid more than once for the same hours of work.

ARTICLE VII **WAGE RATE**

7.1 WAGE RATE. Employees shall be compensated in accordance with the schedule/plan set forth in Appendix A.

7.2 TUITION REIMBURSEMENT. Beginning July 1, 2001, the Village will reimburse employees for the actual cost of tuition and books for college courses, approved in advance by the Fire Chief or designee, leading to an Associate's or Bachelor's degree in fire science, up to a maximum of 130 credit hours. Reimbursement will be made only for course work for which the employee receives a grade of C or better and only for courses taken at a State of Illinois institution. The Fire Chief retains the right to approve reimbursement for all courses pending availability of funds and to limit the number of courses reimbursed to any employee to no less than one per academic semester. Approval will not be needlessly withheld and all reasoning will be documented in writing. To make more funds available for all, it is requested that all employees seeking college course reimbursement also apply for granting funding (e.g. Illinois Fire Chief's Scholarship) when enrolling for a course.

7.3 PROTECTIVE GEAR AND UNIFORM ALLOWANCE. All protective clothing and protective devices (as defined by current practice) required of employees in the performance of their duties shall be furnished without cost to the employee. On July 1 of each year, employees shall receive a \$500.00 uniform allowance credit for reimbursable uniform expenses. An internal account will be established to track each employee's uniform expenses. Approved purchases made by the employee will be reimbursed upon request with the submittal of a valid, dated receipt or check. When items are purchased through a vendor where a Village account has been established, items will be paid through Accounts Payable and the appropriate amount will be deducted from each employee's internal account bank. Any remaining

balances as of May 30 of each year, will result in a taxable payment rendered to the employee through payroll.

7.4 ACTING OUT OF CLASSIFICATION. An employee who is required to perform the duties of a Lieutenant, as long as the Lieutenant is not able to respond to emergency calls during his absence, for more than four hours, will receive additional compensation, in addition to regular rate of pay as follows:

less than four (4) hours:	zero (0) hours
four (4) to six (6) hours:	three (3) hours additional pay
over six (6) hours:	six (6) hours additional pay

In the event that an unforeseen emergency/sickness interrupts the work schedule of the acting Lieutenant, the next available eligible person will be compensated according to the above pay schedule.

7.5 PARAMEDIC BONUS. A firefighter certified as a paramedic (EMTP) will receive additional compensation per wage schedule, calculated onto the employee's base hourly rate. This additional compensation will continue so long as the employee retains State of Illinois certification and performs such paramedic duties as are assigned by the department.

7.6 PARAMEDIC SENIORITY OPTION. All employees who obtain paramedic certification shall, as a condition of continued employment, retain such certification provided, however, that after 10 years of continuous service with paramedic certification, an employee may make application to the Fire Chief for permission to drop his/her certification. The Fire Chief may, in his discretion, grant such permission so long as in his judgment there will be no adverse effect upon the ability of the department to adequately and efficiently provide service to the community. Such discretion shall be exercised in a consistent manner but always on a case-by-case basis, in accordance with the judgment of the Fire Chief that to allow the employee to drop his/her certification will not adversely affect the Department's ability to adequately and efficiently staff the ambulance(s) and to the extent that the Village determines to be necessary.

7.7 PARAMEDIC SENIORITY REDUCTION. It is the goal of both parties to provide advance life support services to the citizens it serves. Both parties recognize the extreme benefits and the greater possibility to save lives of the patients they treat by providing advance life support. To that end the parties agree to provide a reduction in assigned ride time to the paramedics providing these services on the first response ambulance. The following schedule will be based on the seniority within each shift with the following conditions:

- 1) The lieutenant shall be scheduled to ride zero (0) shifts per year
- 2) The senior firefighter/paramedic shall ride twelve (12) shifts per year.
- 3) The second senior firefighter/paramedic shall ride twelve (12) shifts per year.
- 4) The third senior firefighter/paramedic shall ride thirty-six (36) shifts per year
- 5) The fourth senior firefighter/paramedic shall ride thirty-six (36) shifts per year
- 6) The fifth senior firefighter/paramedic shall ride sixty (60) shifts per year
- 7) The sixth senior firefighter/paramedic shall ride eighty-four (84) shifts per year
- 8) Any anomalies within this system will be absorbed and scheduled by the shift.
- 9) In the event there is a shift staffing reduction for any reason, any assigned ride times for that shift will be divided equally among all shift paramedics.
- 10) This change in ride-scheduling will remain cost neutral to the Village. Any additional continuing education hours required due to reduced ride scheduling will either be accomplished when sufficient staffing allows it to occur on duty, or on the paramedics own time without overtime compensation.

It is the responsibility of each shift to formulate a schedule to cover the assigned shifts on the ambulance rotation. The village will strive to continue the balance of seniority already established within each shift. At such time the village decides to increase the EMS services that are provided the parties shall meet to review this procedure and make necessary changes.

Ambulance ride-time as it relates to 50-hour employee:

- 1) The 50-hour employee will be assigned to the primary ambulance on Monday/Wednesday/Friday provided the employee is on duty.
- 2) The 50-hour employee will replace the junior member assigned to the primary ambulance, during his/her duty shift on the days in question.
- 3) Should the 50-hour employee be assigned to training or other details on these assigned days, he/she will not be required to make-up ambulance ride time on other work days.

7.8 HIRE BACK DUTIES/COMPENSATION. The fire department will have the authority to create and staff hire-back positions as deemed necessary and as funded within the fire department's budget. These positions will be created to fulfill specific ongoing needs of the department. Such positions will be of two basic types; administrative in nature (fire prevention, fire inspection, public education, records management, administrative, etc.) or technical in nature (fire mechanic, mechanics assistant, equipment maintenance, etc.) and compensated at an hourly rate of \$14.00 per hour in accordance with Section 7 (g) of the FLSA, 29USC § 207 (g).

Fire Prevention Inspector

The duties of the Fire Prevention Inspector shall continue to be assigned to the Fire Lieutenant currently assigned to perform such duties, subject to satisfactory performance and budget approval. In order to meet established Bureau goals or to address needs of a special project a substitute hire-back Inspector may be assigned. This substitute shall be selected from those employees who have expressed an interest in prevention or public education activities. Such work shall be performed on scheduled-off days consistent with current practice. The weekly hours may range from 10-20 hours, but shall not exceed an annual average of 12 hours per week, unless additional hours are expressly approved by the Fire Chief. The hourly rate for the work performed by the Fire Prevention Inspector shall be \$14.00/hour

Fire Mechanic

The duties of the Fire Department Mechanic shall continue to be assigned to the Firefighter currently assigned to perform such duties, subject to satisfactory performance and budget approval. Such work shall be performed on scheduled-off days consistent with current practice. The weekly hours may range from 10-20 hours, but shall not exceed an annual average of 12 hours per week, unless additional hours are expressly approved by the Fire Chief. The hourly rate for the work performed by the Fire Mechanic shall be ~~\$14.01~~ \$14.00/hour.

The positions offered will be based on ongoing budget approval or test programs. Such work shall be performed on scheduled-days off consistent with the current practice; but shall not exceed an annual average of 12-hours per week, unless additional hours are expressly approved by the Fire Chief. These positions shall be offered to all full-time sworn members of the department. Any member interested in the hire-back position shall apply for the job in writing to the Fire Chief. Selection to the open position will be based on education and/or experience applicable to the job/position. If more than one member of equal skills applies for the job, final selection will be based on seniority.

7.9 DEFERRED COMPENSATION. Employees shall be eligible to participate in the Village's deferred compensation plan. Contributions are made solely by the employee through the payroll system.

**ARTICLE VIII
VACATION AND LEAVES**

8.1 VACATION. Vacations are computed in shifts worked (24 hours is 1 shift), and for 50-hour shift employees (10 hours is 1 shift).

- A. 24-hour shift employees with less than five (5) years of service (as of July 1) are entitled to five (5) working shifts of vacation during the calendar year, 50-hour shift employees are entitled to ten (10) working shifts off per calendar year.
- B. 24-hour shift employees with five (5) years or more of service (as of July 1) are entitled to eight (8) working shifts of vacation during the calendar year, 50-hour shift employees are entitled to sixteen (16) working shifts per calendar year.
- C. 24-hour shift employees with ten (10) years or more of service (as of July 1) are entitled to nine (9) working shifts of vacation during the calendar year, 50-hour shift employees are entitled to twenty (20) working shifts off during a calendar year.
- D. 24-hour shift employees with fifteen (15) years or more of service (as of July 1) are entitled to eleven (11) working shifts of vacation during the calendar year, 50-hour shift employees are entitled to twenty-five (25) working shifts off during a calendar year.
- E. 24-hour shift employees with twenty (20) years or more of service (as of July 1) are entitled to fourteen (14) working shifts of vacation during the calendar year, 50-hour shift employees are entitled to thirty (30) working shifts off during a calendar year.
- F. Employees who reach twenty-five (25) years of continuous service with the fire department will receive one additional week of vacation as a bonus in their twenty-fifth year of service (one time vacation bonus) as per Village policy. 24-hour shift employees are entitled to three (3) additional days of vacation after completing their twenty-fifth (25) year, and 50-hour shift employees are entitled to five (5) additional shifts off after completing their twenty-fifth (25) year.
- G. Employees who reach thirty (30) years of continuous service with the fire department will receive one additional week of vacation as a bonus in their thirtieth year of service (one time vacation bonus) as per Village policy. 24-hour shift employees are entitled to three (3) additional days of vacation after completing their thirtieth (30) year, and 50-hour shift employees are entitled to five (5) additional shifts off after completing their thirtieth (30) year.

8.1.1 SCHEDULING. Employees may select vacation time off on the basis of seniority within their shift using the method currently used. Only one member per shift will be allowed away from work on vacation at any one time. In the event of an emergency (e.g., major fire, riot, natural disaster or like events), the Village retains the right to cancel scheduled vacation and require the employee to work or report to duty. Vacation shall be taken at a rate of not less than one duty day.

All vacation time for 50-hour shift employees shall be scheduled with the approval of the Fire Chief a minimum of one (1) week prior to vacation unless shorter notice is authorized by the Fire Chief. Recognized paid holidays falling within a scheduled vacation leave shall not be charged against accrued vacation time earned for 50-hour shift employees, but instead will be charged as holiday leave.

8.1.2 ACCRUAL. Vacation time/time off must be used within the year during which it is earned, however employees shall be allowed to accumulate up to one hundred twenty (120) hours (5 duty days) of vacation time. Vacation time/time off shall be earned as per the Village's Personnel Policy Manual. No employee shall be eligible to receive any benefits under this Article if the employee quits or resigns from employment without giving at least two (2) weeks' notice in writing of intent to resign. Employees separated from service other than dismissal for cause shall be compensated for accumulated unused vacation time at their regular rate of pay at the time of separation.

8.2 SICK LEAVE/PERSONAL DAYS. It is understood by the parties that sick leave is provided for personal illness or serious illness or death in the immediate family such that the employee cannot work without risk to his/her health or risk to the proper care of an immediate family member. The parties agree that any abuse of sick leave is a serious offense, and the Union agrees to cooperate in the elimination of any such abuse. Any abuse of sick leave shall subject the employee to appropriate discipline. Employees shall earn the equivalent of 12 hours of sick leave for each month of service, accrued on a pay period by pay period basis. Employees assigned to 50-hour shifts shall earn sick leave at

a rate of one work day per month. Each calendar year, 72 hours (for 24-hour employees), and 30 hours (for 50-hour employees) of earned sick time may be used as personal time.

Each calendar year, 72 hours of earned sick time may be used as personal time. All shift members may select personal days as needed. Only one member per shift may be off on personal leave at any one time. In the event of an emergency (e.g., major fire, riot, natural disaster or like events), the Village retains the right to cancel scheduled personal days and require the employee to work or report to duty. Personal days shall be taken at a rate of not less than or more than one duty day at any time except under extreme circumstances with prior approval by the Fire Chief or his designee. If an employee does not use his/her personal time within the calendar year, it will be accrued as sick time at the end of the year and allowed to be carried over to the subsequent year(s).

Sick leave/personal days cannot be taken until earned. Sick leave/personal days may be earned while an employee is on vacation or paid leave of absence, provided, however, that no leave may be earned while an employee is absent on paid sick leave or any other leave (except vacation/time off in lieu of holidays), for a period in excess of 30 days. Unused earned sick leave shall accumulate without limitation. Notification of absence due to personal illness or illness in the immediate family shall be given as soon as possible in accordance with procedures in effect at the time of the execution of this Agreement. Failure to properly report an illness shall be considered absence without valid cause.

Notification of absence due to sickness shall be given to an individual designated by the Fire Chief (normally the Lieutenant on duty) as soon as possible on the first day of such absence and everyday thereafter (unless this requirement is waived by the Fire Chief in writing), but no later than one-half (1/2) hour before the start of the employee's assigned work shift unless it is shown that due to circumstances beyond the control of the employee such notification is/was impossible. This notification will be forwarded to the Fire Chief noting the time of the call, and whether it is an employee illness and/or a family member illness requiring the sick leave. Failure to properly report an illness may be considered an absence without pay and may subject the employee to discipline, as well. In the event a female firefighter becomes pregnant, she shall give immediate notice to the Fire Chief, along with a Physician's Notice outlining any work restrictions.

Fire Lieutenants will receive one additional personal day per calendar year, which may not be accrued beyond the calendar year in which it is earned.

8.2.1 DOCTOR'S CERTIFICATE. The Village may require a physician's certificate as a basis for pay during leave after an absence of 2 consecutive duty days for personal illness, or as it may deem necessary in other cases where reasonable cause warrants.

8.2.2 MEDICAL EXAMINATION. The Village will provide a medical examination from a designated provider to employees biannually who are under 45 years of age, and annually for those employees 45 and above. If the designated provider will be altered, the new provider will be selected by the Joint Health Insurance Committee as identified in section 11.1.3 of this contract.

The medical examination will include the following tests:

- Medical history and general physical examination; including urine dip.
- Audiogram
- Chemistry Profile
- Urine Drug Screen
- Spirometry Screen
- Chest X-ray (at initial screening; thereafter as medically warranted)
- 12-lead Electrocardiogram (at initial screening; then again at age 40 and annually after age 45)
- Treadmill Stress Test (at initial screening, then again at ages 40, 45 and 50, every 3-5 years past age 51 and as medically warranted)

When the Village has reasonable cause to believe an employee is not fit to perform the duties of his/her position the Village may reasonably require an employee to submit to an examination by a physician or other appropriate medical professional chosen by the Village; if the Village requires an

employee to submit to an examination by a physician or other medical professional designated by the Village, the Village will pay any out-of-pocket medical expenses to the extent they are not covered by insurance. If there is a conflict between the employer's physician and the employee's physician, the employee shall be examined by a third physician jointly agreed upon by the parties whose opinion shall be final. The physician shall be Board certified in the specialty relating to the condition affecting the employee's ability to work.

8.2.3 IMMEDIATE FAMILY. For purposes of this provision "immediate family member" is defined as the employee's spouse, child, foster-child, step-child, father, mother, sister, brother, grandparent, grandchild, father-in-law, mother-in-law or any other relative for whom the employee is designated as the primary caregiver. If the Village adopts a more generous definition of Immediate Family in its Personnel Policy Manual, that definition will apply to this article as well.

8.3 SUBSTANCE ABUSE. The parties recognize the importance of an alcohol-and drug-free workplace. Accordingly, a drug/alcohol policy is included in this Agreement.

8.3.1 RATIONALE. Whereas to effectively enforce the laws of the Village and the State of Illinois; to ensure the confidence of fellow Firefighters and the public; and, to better avoid accidents and injuries, the Village of Park Forest and the Park Forest Firefighters recognize the importance of a drug and alcohol free workplace.

8.3.2 POLICY.

A. **ALCOHOL:** Alcoholic beverages are not illegal. However, no alcohol may be consumed at the workplace and no employee shall be under the influence of alcohol while on duty. Any on-the-job abuse of alcohol will not be tolerated. Reasonable suspicion of on-the-job alcohol abuse, articulable by a supervisor will serve as a basis for an ordered alcohol test. If it is determined an employee has consumed alcohol while on duty or is under the influence of alcohol while on duty the Firefighter shall be subject to appropriate discipline.

Any Firefighter who believes he/she may have an alcohol problem is encouraged to voluntarily seek assistance. If it is determined an employee may have an alcohol problem, the Village will encourage the employee to seek help and it will provide information on available assistance program(s).

If an employee is diagnosed as having an alcohol problem he or she will be allowed to enter a treatment program available through his or her medical insurance plan. The employee will be allowed the use of accumulated sick or other leave time for confidential treatment. The Village will not take adverse employment action against any employee who voluntarily seeks treatment, counseling or other support for an alcohol related problem provided the employee participates in the treatment program recommended by the physician involved and discontinues his/her abuse of alcohol.

B. **PRESCRIBED DRUGS:** Drugs prescribed by a physician for use by an employee are exempt from sanctions provided the prescription is used as intended. An employee shall notify his/her supervisor of all medication prescribed that may affect an employee's ability to perform his/her duties. If the medication prohibits the use of machinery, an employee may not drive a vehicle. Employment sanctions will not be enforced against any Firefighter testing positive for using prescribed drugs provided the prescription is used as intended.

Any abuse of prescribed drugs lawfully obtained shall be handled in the same manner as alcohol abuse.

C. **NON-PRESCRIBED DRUGS:** Possessing, using, selling, purchasing or delivering any illegal drug at any time or under any circumstances is prohibited. The mere possession of non-prescribed drugs is illegal and therefore viewed in a different light than alcohol or lawfully obtained prescribed drugs unless in accordance with duty requirements.

8.3.3 MANDATORY DRUG TESTS. Each Firefighter will be given a drug test during the annual/biannual physical exam given by the Fire Department. All mandatory drug tests will be paid for by the Village. Reasonable suspicion of on-the-job drug use or impairment, articulable by a supervisor, will also be a basis for a drug test.

- A. **ALCOHOL TESTING PROCEDURES:** Alcohol in the system is found through breath test instruments. These are simple, non-invasive devices that generate an immediate result. Other methods of testing for alcohol are the blood test and the urine sample test. The blood test is the most invasive and least desirable. Urine sample testing can be performed in a medical environment which recognizes the importance of privacy. Medical professionals generally presume that a blood-alcohol level of 0.05% may produce symptoms of lowered alertness and impaired judgment. Test results showing 0.05% or more shall be considered positive. Testing shall be administered only by a certified breathalyzer technician employed by a public law enforcement agency or a clinical laboratory or hospital facility which is certified by the State of Illinois to perform alcohol testing.
- B. **DRUG TESTING PROCEDURES:** Drug testing is most generally accomplished through the use of urine sample testing. Because of the effect that a positive result will have on the career and reputation of the tested employee, every reasonable precaution will be taken to insure there is no reasonable doubt about the results. Toward this goal, two (2) samples and multi-phasic tests will be incorporated in the established drug testing procedures.
- 1) Use of Independent Laboratories. Laboratories used shall be certified by the National Institute on Drug Abuse (NIDA).
 - 2) Testing. Tests will be used in ascending order. The EMIT (M50) test (an enzyme immunoassay technique) will be conducted first. This is the most inexpensive of tests. EMIT (M50) will only indicate positive or negative results. If this test is negative, further testing is terminated. If the EMIT (M50) test shows positive, it will be confirmed by a GC/MS (Gas Chromatography/Mass Spectrometry) method. Notifications by the laboratories will be made only to the Personnel Officer (Assistant to the Village Manager) if the sample is confirmed positive by both the initial and Gas Chromatography/Mass Spectrometry test. Notification to the Personnel Officer will be followed by a written report. The involved employee will be placed on leave by the Fire Chief pending disciplinary action, upon notification of a positive result of the GC/MS Test.
No action will be taken, nor will the affected employee be notified of any positive showing of the EMIT (M50) when the testing is part of the annual or biannual physical. When the testing is ordered due to reasonable suspicion or on-the-job drug use or impairment, no adverse employment action except temporary reassignment or relief of duty may result until the testing procedures are complete.
This testing will be performed in such a manner as to preserve an employee's right to privacy while insuring a high degree of security for the sample. The procedures of the laboratory or facility testing the sample shall be followed and a chain of custody for the sample from collection through testing shall be established.

8.3.4 DISCIPLINE PROCEDURES - DRUG SCREEN.

- A. If a Firefighter has a confirmed positive test as a result of the annual/biannual physical examination, the firefighter or paramedic will be placed on unpaid leave. The employee shall be afforded the opportunity at his/her expense to voluntarily seek treatment, counseling or other support.
If the Firefighter chooses such treatment he/she will be assigned appropriate duty with pay as determined by the Fire Chief. The employee must agree to participate and complete the treatment program as determined by the involved physician(s); discontinue use of illegal drugs; and agree to submit to random testing during hours of work for a period of twelve (12) months. If the Firefighter refuses to agree to the foregoing, the Fire Chief may institute appropriate disciplinary procedures.
- B. If a Firefighter has a confirmed positive test as the result of ordered testing due to reasonable suspicion of drug abuse, the Fire Chief may immediately institute disciplinary

proceedings or, alternatively, the Fire Chief, in consultation with the Village Manager, may allow the Firefighter at his/her expense to voluntarily enter an appropriate treatment program. If this alternative is allowed the employee shall, after exhausting all available leave, be given a leave of absence without pay to complete the treatment program. Upon completion the employee may return to such duties as are assigned by the Fire Chief provided the employee has discontinued his/her use of illegal drugs; the involved physician certifies the employee has completed the treatment program and is drug free; the employee agrees to continue in any physician recommended after care program; and, the employee agrees to submit to random testing during work hours for a period of twelve (12) months.

- C. Any Firefighter who fails to submit to a drug alcohol test as requested will be given a "Notice to submit to a drug/alcohol test" form by his/her supervisor, which, in writing, outlines the possible disciplinary action that can be taken for any refusal to submit.

If the Firefighter still refuses to submit to a requested drug or alcohol test, he/she will be placed immediately on paid administrative leave pending disciplinary action by the Fire Chief.

8.4 BEREAVEMENT LEAVE. Employees shall receive one (1) duty day off without loss of pay in the event of death in the immediate family. For purposes of this provision "immediate family member" is defined as the employee's father, mother, sister, brother, child, foster-child, step-child, spouse, grandparent, grandchild, mother/father-in-law, son/daughter-in-law and brother/sister-in-law or any other relative for whom the employee is designated as the primary caregiver. If the Village adopts a more generous definition of immediate family, as it pertains to Bereavement Leave, in its Personnel Policy Manual, that definition will apply to this article as well. The Fire Chief may grant one (1) additional duty day off with pay when requested by the employee. Available benefit time may be granted to attend the funeral or memorial for a non-immediate family member with the prior approval of the Fire Chief or his designee.

8.5 MATERNITY LEAVE. An employee may utilize available sick leave for those days that the employee is actually unable to work due to pregnancy or any pregnancy-related disability. Alternatively, an employee may request a leave of absence without pay for those days that the employee is actually unable to work due to pregnancy or any pregnancy related disability and thereby retain accumulated unused sick leave. In any case, sufficient unpaid leave of absence shall be granted to cover the period when the employee is actually unable to work due to pregnancy or any pregnancy related disability. An employee who becomes pregnant shall inform the Fire Chief of the pregnancy and the dates of expected leave time. The employee may be required to obtain a doctor's certificate to ensure that continued work or return to work will not cause a hazard to the employee's health.

8.6 WORK-RELATED INJURY. In the event that an employee is unable to work due to an in-line-of-duty injury, the Village shall grant a leave of absence not to exceed twelve (12) months. During this time the employee shall continue to accrue seniority.

To qualify for such leave, the employee must report the work injury immediately following the accident, or immediately upon realization of the injury, and thereafter furnish the Village a written statement showing the nature of the injury and the estimated length of time the employee will be unable to work. Additional medical reports will be provided upon each return visit to the employee's doctor.

The employee on such leave will receive full salary and return all workers compensation insurance payments to the Village. There shall be no deduction from sick leave, or vacation leave, while the employee remains on the paid leave.

Sick leave shall not be accrued by the employee who is on work-related injury leave for a period of ninety (90) days or more. Vacation leave shall not continue to accrue for an employee who is on work-related injury leave for in excess of one year

8.7 LIGHT DUTY. The Fire Chief, in his/her discretion, may assign an employee to light duty who is unable to perform full duty responsibilities because he has suffered a job related or non-job related illness, injury or disability provided such light duty work is available and who has been released for light duty by his physician and by a physician designated by the Village and where the Village determines there

is a reasonable expectation the employee will be able to return to full duty within six (6) months. In the event the Village's physician concludes an employee is capable of performing a specific light duty assignment and the employee's physician disagrees, a third physician shall be selected by mutual agreement of the employee's and Village's physicians to resolve the conflict before ordering an employee to start a light duty assignment. The employee's working hours and duties will be established by the Fire Chief, consistent with any limitations on the release for light duty specified in writing by the physicians for the employee or Village. The Fire Chief shall accommodate individuals so that light duty assignments do not create a hardship due to childcare, once provided with notice of such hardship. When work exists within the Department that is consistent with the employee's release they shall be so assigned. In cases where there is either no work or work inconsistent with the employee's release, the Fire Chief shall have the right to assign light duty in another Village Department, provided it shall not take away work from another collective bargaining unity. The Fire Chief reserves the right to terminate a light duty assignment (if the employee is fit to return to such assignment as determined by a physician designated by the Village) or to a leave of absence.

Nothing herein shall be construed to require the Village to create light duty assignments for an employee, or to provide light duty work when such assignments may not be available. In as such, light duty will not be unreasonably withheld from any member capable of such an assignment and/or requesting such an assignment. However, once the Department receives notification from a pregnant employee's physician that her work restrictions no longer permit her to perform her full duty responsibilities; she will be provided the opportunity to have a light duty assignment. Employees will only be assigned to light duty assignments when the Village, in its discretion, determines the need exists and only as long as such need exists.

ARTICLE IX

SENIORITY/LAYOFF AND RECALL

9.1 SENIORITY. Seniority means an employee's length of continuous service with the Fire Department since the employee's last date of hire. If more than one person is hired on the same day, they shall be placed on the seniority list according to their rank on the eligibility list from which they were hired.

9.2 LAYOFF. The Village, in its discretion, shall determine whether layoffs are necessary. If it is determined that the force of the Fire Department is to be reduced, and employees covered by this Agreement are involved, such employees shall be laid off according to their seniority in accordance with the provisions of Ill. Rev. Stat. Ch. 24 Section 10-2.1-18.

9.3 RECALL. Employees who are laid off shall be placed on a recall list for a period of two (2) years. If there is a recall, employees on the recall list shall be recalled in the inverse order of their layoff, provided they are fully qualified to perform the work to which they are recalled. Written notice of any recall shall be given to eligible employees by certified mail, return receipt requested, to the mailing address last provided by the employee. It is the responsibility of the employee to provide the Fire Chief with his or her latest mailing address. The employee must give written notice of intent to return to work within ten (10) days of the mailing of the recall notice. The failure of an employee to respond in a timely manner to a recall notice shall cause his/her name to be removed from the recall list. Paramedics who, as a condition of continued employment, are required to maintain paramedic certification, and who are laid off, shall maintain their paramedic certification during their layoff in order to be eligible for recall. The Village will allow laid-off employees, who desire to maintain their state paramedic certification, to perform ambulance duty (on a voluntary basis without pay or other benefits) for the requisite number of field hours necessary to maintain their state paramedic certification. This ambulance duty will be scheduled at times mutually agreeable to the laid-off employee and the Fire Chief.

9.4 SENIORITY LIST. The Village shall maintain a current seniority list. This list shall be made available to the Union within 30 days and by January 15 of each successive year after the execution

of this Agreement. Any alleged error in the list must be brought to the attention of the Fire Chief within 30 days after the list has been made available to the Union.

ARTICLE X

GRIEVANCE PROCEDURE

10.1 DEFINITION OF GRIEVANCE. A "grievance" is defined as a dispute between an employee or any group of employees and the Village involving an alleged violation or misinterpretation of an express term(s) of this Agreement, it being expressly understood that any dispute or disagreement concerning a matter or issue subject to the jurisdiction of the Park Forest Board of Fire and Police Commissioners shall not be a grievance under this Agreement.

10.2 GRIEVANCE PROCEDURE. All time limits consist of business days (Monday through Friday excluding holidays). Recognizing that grievances should be raised and settled promptly, a grievance must be submitted within ten (10) days after the employee knows or, through the use of reasonable diligence, should have known of the occurrence of the event giving rise to the grievance. The parties hereto acknowledge that it is usually best for an employee and the employee's immediate supervisor to resolve problems through informal verbal discussion. An attempt shall, therefore, be made to resolve any problem informally by discussion between those involved. If a grievance cannot be resolved informally, it shall be processed in the following manner:

10.2.1 STEP ONE. An employee who has a grievance must submit the grievance in writing to the Deputy Chief within (10) days of the occurrence of the event giving rise to the grievance. The grievance shall state the specific provision(s) of this Agreement allegedly violated or misinterpreted, contain a summary statement of the facts giving rise to the grievance, and the relief requested. Additional contract provisions alleged to have been violated may be cited prior to submission of the grievance to the Village Manager. The Deputy Chief shall provide a written response to the grievance within five (5) days of his receipt of the written grievance.

10.2.2 STEP TWO. If the grievance is not resolved at Step One, the grievant may submit the written grievance to the Fire Chief within ten (10) days of receipt of the Step One decision. The Fire Chief shall attempt to resolve the grievance and shall provide the grievant with a written response within ten (10) days of his receipt of the grievance.

10.2.3 STEP THREE. If the grievance is not resolved at Step Two, the grievant may, within ten (10) days of his receipt of the Step Two decision, submit the grievance to the Village Manager. The Manager, or her/his designee, shall investigate the grievance and shall schedule a meeting with the employee within ten (10) days of his receipt of the grievance. At this meeting the Manager and any other persons desired by the Manager shall discuss the grievance with the grievant and any Union or other representatives requested by the grievant. The Manager will provide the grievant with a written decision within ten (10) days of the meeting.

10.2.4 STEP FOUR. If the grievance is not settled at Step Three, the Union or the grievant with the approval of the Union may refer the grievance to arbitration within ten (10) days of the date of the Village Manager's decision. The parties shall attempt to agree upon an arbitrator within five (5) calendar days after receipt of notice of referral. In the event the parties cannot agree upon an arbitrator, they shall immediately jointly request the Federal Mediation and Conciliation Service to submit a panel of seven arbitrators who are members of the National Academy of Arbitrators residing in Illinois. The parties shall each have the right to strike three (3) names from the list. The parties by toss of a coin shall determine which party shall first strike one (1) name; the other party shall then strike one name. The process shall be repeated until one name remains. The arbitrator shall have no right to either amend or recommend amendments, modifications or nullification's of any provisions of the contract. Moreover, she/he shall have no power to ignore, add to or subtract from provisions of the agreement. She/he shall consider and make a decision only with respect to the specific issue or issues submitted and shall have no authority to make a decision on any other issue not so submitted. The arbitrator shall submit in writing his/her decision within 30 calendar days following the close of the hearing or the submission of the briefs by the parties,

whichever is later, unless the parties have agreed to a written extension thereof. The decision of the arbitrator shall be based solely upon his/her interpretation of the meaning or obligation of the express terms of this agreement as applied to the facts presented. A decision rendered consistent with the terms of this Agreement shall be binding.

10.2.5 FEES AND EXPENSES OF ARBITRATION. The fee of the arbitrator shall be divided equally by the parties. All other expenses including compensation or witnesses or representatives shall be borne by the party incurring them.

10.3 BYPASSING STEPS. Any step of the grievance procedure may be bypassed and the grievance brought directly to the next step only upon the mutual written agreement of parties.

10.4 UNION REPRESENTATION. Commencing at Step Two, the grievant may have a union representative at meetings/hearings conducted under this Article, and the union representative shall, with prior approval of the Fire Chief, when necessary, be given reasonable time while on duty to attend such meetings/hearings. With the approval of the officer in charge, such meetings/hearings may be scheduled at times which do not interfere with the daily operations of the department.

10.5 EXTENDING TIME LIMITS. The time limits set forth in the grievance procedure may be extended only upon the mutual written agreement of the parties.

10.6 UNION STEWARDS. Employees selected by the Union to act as union representatives shall be known as "Stewards." The names of the employees selected as Stewards shall be certified in writing to the Employer by the Union.

10.7 DISCIPLINE ARBITRATION OPTION. In the case of a suspension without pay when no charges for dismissal are pending, or in the event that charges for dismissal have been served upon an employee, the employee shall have three (3) calendar days from the date of the suspension or from the date of receipt of the charges for dismissal to make an election as to whether to proceed before the Board of Fire and Police Commissioners or before an arbitrator. The election to proceed before an arbitrator must be made in writing and submitted to the Village Manager within three (3) calendar days. The failure of an employee to so submit a written election to proceed before an arbitrator shall be deemed an election to proceed before the Commission. If an employee elects to proceed before an arbitrator in the case of a suspension without pay when no charges for dismissal are pending, the issue presented to the arbitrator shall be whether the suspension was for just cause. If an employee elects to proceed before an arbitrator when charges for dismissal are pending, the employee may be suspended without pay pending the decision of the arbitrator. If the arbitrator determines that the employee shall not be discharged, then the employee shall be made whole for all wages withheld due to the suspension, or the arbitrator may impose a suspension without pay for such period as she/he determines appropriate to the nature of the offense(s) established at the arbitration hearing. If the arbitrator finds just cause for discharge, the discharge shall be implemented immediately and the employee shall be bound by the arbitrator's decision and shall not have any further right to contest the charges or the discharge before the Commission. Any appeal of an arbitrator's award shall be in accordance with the provisions of the Uniform Arbitration Act. If an employee elects to proceed to arbitration under this Section 10.7, then it is agreed that the party who loses the arbitration shall pay all expenses of the arbitrator. All other expenses including compensation for witnesses or representatives shall be borne by the party incurring them.

10.8 MISCELLANEOUS. Whereas, the Lieutenants are part of the collective bargaining unit, as members of the Union, said Lieutenants will not be able to establish a "Past Practice" on behalf of the Village, nor will they be able give rise to a grievance from other Union members as a result of their actions or inactions in the course of their duties. No member of the bargaining unit shall have the authority to settle or respond to a grievance being processed in accordance with the grievance procedure set forth in Article X. Moreover, no action, statement, agreement, settlement or representation made by any member of the bargaining unit shall impose any obligation or duty or be considered authorized by or binding upon the Village unless and until the Village has agreed thereto in writing.

ARTICLE XI **INSURANCE**

11.1 MEDICAL INSURANCE. The Village will provide basic medical and hospitalization coverage under a plan(s) or program(s) selected by the Village which are available to other Village employees in accordance with the committee process described below. The Village shall contribute toward the cost of premiums for such insurance for employees who elect either single or dependent coverage at an 80/20 Village/employee split for the existing, or comparable, HMO plan in effect at the time of this agreement.

11.1.2 RETIREE HEALTH INSURANCE. All employees who retire and have contributed a minimum of 20 years of service to the Park Forest Fire Department shall be entitled to an annual cash stipend for any 10 consecutive year period the employee chooses between the age of his/her retirement and age 65 based on the following schedule:

Retirement date between July 1, 2001 and June 30, 2007 - \$1,200

Retirement date between July 1, 2007 and June 30, 2008 - \$2,000

Retirement date between July 1, 2008 and June 30, 2010 - \$2,500

Retirement date between July 1, 2010 and June 30, 2013 - \$3,000

This stipend shall be applied to pay the retired employee's health insurance premium within the Village's existing health insurance plan or toward an alternate insurance policy. Employees wishing to use an alternate health insurance plan shall provide the Village with verification of the alternate health insurance liability coverage by December 1st of each year to continue receiving the stipend in the following year. The stipend amounts shall be paid by the Village directly to the applicable health insurance carrier and shall not be treated as income to the employee for tax purposes unless such treatment should be required under the provisions of the Internal Revenue Code.

11.1.3 JOINT HEALTH INSURANCE COMMITTEE. A joint health insurance committee shall be formed comprised of the following persons who accept invitations to participate:

- 1) A representative of IAFF, Local 1263;
- 2) One member of the FOP Council;
- 3) Designee of the Village Manager;
- 4) The Fire Chief, Police Chief or the designees from the Fire and Police departments; and
- 5) One representative from each group of non-represented employees.

This committee will be established and shall be empowered to research available dental/optical and medical plans, review and analyze existing coverage and benefits to compare their costs, and to recommend to the Village possible implementation of additional plan(s) or changes to the existing plan. The committee shall not make recommendations to modify the existing plan without consensus, provided that in the absence of consensus changes may be made to the existing plan, provided that benefit levels and coverage of the existing plan remain substantially the same. The Village shall have the final authority to decide whether any new plan shall be implemented, and in the event of a recommendation from the committee, whether any modifications to the existing plan shall be implemented. The Village reserves the right to make changes in the existing plan without any recommendation from the committee, provided that benefit levels or coverage of the existing plan remain substantially the same.

11.2 LIFE INSURANCE. The Village shall provide each employee with term life insurance in an amount equal to the employee's annual base salary up to the maximum allowable under IRS regulations.

11.3 DENTAL INSURANCE. The Village will continue to make available dental insurance at group rates paid for by the employee. At such time as the Village may decide to include said coverage in the employee's standard health insurance, this section will follow the adapted Village policy until the next contract negotiation process.

11.4 POST-EMPLOYMENT HEALTH PLAN. Effective July 1, the parties agree that the Village shall participate in a Post-Employment Health Plan (PEHP) for all bargaining unit employees

within the Fire Department. The Village is authorized to contribute the amount of \$1,200.00 (July 1, 2013) per year on behalf of each bargaining unit employee to the PEHP Trustee in accordance with the Employer Participation Agreement attached to this Agreement as Exhibit B. The total annual deduction of \$1,200.00 (July 1, 2013) shall be made over 24 pay periods at the rate of \$50.00 per paycheck. Upon retirement an employee's sick leave buyout shall be contributed into the PEHP at a rate of \$2.00 for every hour of accrued unused sick leave into this plan for retiree health insurance. Local 1263, IAFF (hereinafter referred to as the "Union") represents and warrants to the Village that neither the PEHP, nor the Declaration of Trust for the PEHP is subject to the Federal Employee Retirement Income Security Act of 1974 ("ERISA"), as amended, including the Multiemployer Pension Plan Amendments Act of 1980 to ERISA. The Union further represents that the PEHP and the Trust Agreement constitute a Voluntary Employees' Beneficiary Association (VEBA) within the meaning of Section 501(c)(9) of the Internal Revenue Code as amended.

ARTICLE XII **RULES AND REGULATIONS**

12.1 RULES AND REGULATIONS COMMITTEE. Each duty shift will act as a Rules and Regulations Subcommittee. These Subcommittees may review the existing Fire Department rules and regulations and, may make recommendations as to changes. Any such recommended changes shall be submitted to the Fire Chief for his review and consideration.

12.2 NEW RULES. New or revised rules, regulations or standing orders of the Fire Department having the effect of changing a rule, regulation or standing order may be established from time to time by the Employer. Any such new or revised rule(s), regulation(s) or standing order(s) shall be posted. Absent an emergency, before any new or revised rule, regulation or standing order becomes effective or enforceable; the Employer shall submit it to the Rules and Regulations Subcommittees. Within 15 days of such submittal, the Subcommittees shall meet to consider the new or revised rule, regulation or standing order. The Subcommittees may make recommendations regarding the proposed new or revised rule, regulation or standing order to the Fire Chief. Any such recommendations must be made in writing and submitted to the Fire Chief within 30 days of its submittal to the Subcommittees. Absent an emergency, no new or revised rule, regulation or standing order shall become effective prior to 30 days from its delivery to the Subcommittees. Subsequent to the 30-day period, the Fire Chief may enforce the new or revised rule, regulation or standing order as originally proposed or as amended based upon any Subcommittees recommendations, provided, however, that no such new or revised rule, regulation or standing order may be in direct conflict with any express provision of this collective bargaining agreement. Nothing herein shall change the general principle of work/obey now, grieve later, provided that the health and safety of the employee is not placed at substantial risk, nor is anything herein intended to alter any obligation the parties may have under law to bargain as to any proposed change in a condition of employment.

12.3 SMOKING/TOBACCO USE. All employees are strongly encouraged to quit smoking. Smoking regulations will be consistent with the provisions of the Illinois Clean Indoor Air Act. Smoking is not allowed in Village buildings or while riding in Village-owned vehicles. The use of tobacco products of any type (chew, snuff, etc) is not allowed in any Fire Department building or while riding in Village owned vehicles.

ARTICLE XIII **GENERAL PROVISIONS**

13.1 BULLETIN BOARDS. The Village will provide the Union with space on available bulletin boards, not used for notices to the general public, for the purpose of posting official Union notices. No defamatory, political or offensive material may be placed on any bulletin board.

13.2 BILL OF RIGHTS. All members of the bargaining unit are entitled to the rights provided by the 50 ICLS 745-1 (commonly known as the Fireman's Disciplinary Act) provided, however, that this clause shall have no effect if said Act is repealed or declared invalid.

13.3 SAFETY BONUS. Firefighters shall be eligible for the Safety Bonus on the same basis as may from time to time be applicable to all other eligible Village employees.

13.4 COMMUNICABLE DISEASE PROGRAM. The Village agrees to provide voluntary baseline testing for Hepatitis B and HIV at the request of an employee, the Village will provide the employee with customary inoculation or immunization for Hepatitis B.

13.5 DISTRIBUTION OF CONTRACT. The Village shall distribute a copy of this contract and all of the side letters, and side agreements to all current members of the Union. In addition, the Village will provide a copy of this Agreement to all new members hired during the term of this contract, as part of their employee information packet.

13.6 INSPECTION OF PERSONNEL FILE AND DISCIPLINE. Upon appropriate written request to the Fire Chief, an employee may inspect his/her personnel file, subject to the following:

- 1) Within seven (7) working days an inspection shall occur during the normal working hours, at a time and in a manner that is mutually acceptable to the employee and the Fire Chief.
- 2) An employee who has a grievance on file may have a representative of the Union present during this inspection. Employees may have a Union representative present during all file reviews at their discretion.
- 3) Copies of the materials in an employee's personnel file shall be provided to the employee upon request.
- 4) Employees shall be limited to reviewing their personnel files to no more than four (4) requested times per year.
- 5) Employees shall be notified when a formal written warning is placed in their personnel files. Upon request, an employee shall be provided a copy of this formal warning. An employee may file a written rebuttal in his/her personnel file concerning any material in the file.

13.7 PHYSICAL FITNESS PROGRAM. It is the goal of both parties to have a healthy and fit fire department. Both parties recognize that voluntary physical exercise is a benefit to the Village and the firefighter. To that end, and to encourage this voluntary physical activity and stress reduction, the Village agrees to make Village recreational facilities available to the employee and his/her family on the same basis as such facilities are from time to time made available to all other Village employees at no cost to the employee. The parties have agreed in principle upon a physical fitness plan.

13.7.1 DAILY PHYSICAL ACTIVITY. With the exception of where it interferes with emergency responses and training activities, members will be hereby compelled to complete a minimum of one-half hour and a maximum of one hour of approved physical activity to promote their overall fitness between 0700 hours and 2200 hours. Any activity to be performed to meet this criteria, will be conducted at fire department facilities unless otherwise approved by the fire department.

13.7.2 SCHEDULING PHYSICAL FITNESS TIME. In order to accomplish the goal of increased physical fitness, the department will make available time within the workday for this physical fitness period and suitable clean-up time. Such time will be made available as long as no special activities are scheduled and the other shift members can continue the daily routine work. Work schedule permitting, no supervisor shall unduly prevent members from performing this physical fitness activity within the workday.

13.7.3 MEMBER PARTICIPATION. In as much as this type of activity is mutually beneficial to all parties, the members agree to complete this activity outside of the normal workday hours should circumstances beyond the control of the supervisor prevent its completion within work hours. No member will be compelled to complete daily physical activity between 2200 hours and 0700 hours. This does not preclude any member from voluntarily completing this activity during this time frame. Members will participate in this mutually beneficial activity for a minimum of one-half hour per duty day, unless

prevented from doing so by emergency responses, other departmental duties, or a verifiable medical condition or problem.

ARTICLE XIV PROMOTIONS AND APPOINTMENTS

14.1 PROMOTIONS AND APPOINTMENTS. Promotions to the rank of Lieutenant shall be done in accordance with the provisions of the Fire Department Promotions Act, effective August 4, 2003, Public Act 93-0411 (herein after the "Act"). Except as modified by the terms of this Article, the procedures for promotions and appointments shall be made in accordance with the provisions of the Act. Promotions to the rank of Lieutenant shall be conducted in accordance with the same evaluation criteria, weights and procedures as were employed for the last promotional examination. Further the parties mutually agree to follow the same procedures employed to develop any new criteria, weight or procedure.

14.2 ELIGIBILITY. To be eligible to test for promotion to Lieutenant, the candidate must be off probationary status. For the purpose of calculating Seniority Points, seniority shall be calculated as the candidate's anniversary date as of the date of the test in the year the test is administered. For the purpose of calculating Ascertained Merit, points shall be awarded for certifications obtained as of the deadline for filing written notice of your intent to participate in the testing process.

14.3 NOTICE. Thirty days prior to the beginning of a promotional process, a schedule of the dates of each segment of the process will be established in written form and posted. Within 14 days of the posting date all eligible personnel who wish to participate shall notify the Fire Chief in writing of their intent to participate in the process and submit documentation for Ascertained Merit points.

14.4 RATING FACTORS AND WEIGHTS. The components and corresponding overall percentage weights by which the candidates will be scored is outlined below (assuming a possible total of 100 points):

- 1) Seniority (15%)
- 2) Ascertained Merit (15%)
- 3) Oral Interview (25%)
- 4) Written Exam (40%)
- 5) Special Teams (5%)

14.5 TEST COMPONENTS. The test shall be comprised of a Written Examination, Ascertained Merit, Work Record, Oral Interview and Department Seniority. At the conclusion of each component of the promotional process, written feedback regarding scoring, and an up-to-date overall ranking will be given, confidentially, to each candidate. All eligible candidates for the promotion to Lieutenant will, if they so desire, be allowed to complete each step of the process.

- 1) **Written Examination:** The written examination shall consist of job related questions composed by a qualified and impartial testing company which may be assisted by the Village or its agents in determining job content. Candidates shall be given access to study materials for a period of at least ninety (90) calendar days prior to the date of the examination.
- 2) **Ascertained Merit:** See Appendix C for criteria.
- 3) **Oral Interview:** At a minimum, the interview will consist of the candidate, members of the Board of Fire and Police Commission, Fire Chief and/or Deputy Fire Chief and Assistant to the Village Manager/Personnel Director. The Union may at their discretion may elect to have an "Observer" (Non-PFFD employee) present during the Oral Interview.
- 4) **Seniority:** The candidate will receive 1.5 points for each year of service up to a total of 15 points.
- 5) **Candidates will receive 1 point for each year in good standing for participation in any special team (as defined by the department) up to a maximum of 5 points. Members who were active and in good standing with a special team will have their point total reduced by one per year or a fraction thereof starting with their departure from the team(s) until their point total returns to zero. This calculation process will begin effective July 1, 2013, on a positive or negative basis.**

14.6 SCORING OF COMPONENTS. Each component of the promotional test listed above shall be scored on the scale of 100 points. The component scores shall then be reduced by the weighting factor assigned to the component on the test, as described above, and the scores of all components shall be added together.

14.7 POSTING. Upon posting of the preliminary promotion list, any candidate eligible for veteran's preference points will be allowed to file for them in accordance with current State of Illinois legislation.

14.8 MAINTENANCE OF PROMOTIONAL LISTS. Final eligibility lists shall be effective for a period of 3 years.

14.9 DISPUTES. Any dispute concerning compliance with these procedures shall be resolved in accordance with the grievance procedure (Article X) of the parties' contract.

14.10 FIRE CAPTAIN The rank of Captain is an exempt position outside the Bargaining Unit and shall not be subject to the Act's provisions. All appointments to Captain shall be filled from the next lowest rank (Lieutenant) and be based on the Test Components in 14.11 and 14.12, or if no Lieutenant expresses interest in the position it shall be open to all career (sworn) members of the Village of Park Forest Fire Department. Ultimately should no sworn members in the department express interest in the position, the Fire Chief is authorized to fill the position from outside the department.

14.11 RATING FACTORS AND WEIGHTS. The components and corresponding overall percentage weights by which the candidate will be scored is outlined below (assuming a possible total of 100 points):

- 1) Ascertained Merit (20%)
- 2) Oral Interview (30%)
- 3) Written Exam (50%)

14.12 TEST COMPONENTS. The test shall be comprised of a Written Examination, Ascertained Merit and Oral Interview. At the conclusion of each component of the promotional process, written feedback regarding scoring and an up-to-date overall ranking will be given, confidentially, to each candidate. All eligible candidates for the promotion to Captain will, if they so desire, be allowed to complete each step of the process.

- 1) Ascertained Merit: See Appendix D (The ascertained merit shall be established prior to the first testing process).
- 2) Oral Interview: At a minimum shall include the candidate, the Fire Chief, the Deputy Fire Chief and the Assistant to the Village Manager/Director of Personnel.
- 3) Written Examination: The written examination shall consist of job related questions composed by a qualified and impartial testing company which may be assisted by the Village or its agents in determining job content. Candidates shall be provided a list of study materials for a period of at least ninety (90) calendar days prior to the date of the examination.

Thirty days prior to the beginning of a promotional process, a schedule of the dates of each segment of the process will be established in written form and posted. Within 14 days of the posting date all eligible personnel who wish to participate shall notify the Fire Chief in writing of their intent to participate in the process.

The process shall be scheduled upon notification of an opening.

ARTICLE XV **ASSESSMENT PRACTICES**

15.1 GENERAL. It is the goal of both parties to have personnel of the Fire Department grow in skills, whenever possible. In order to accomplish this goal, an employee assessment program will be instituted. This program will include meetings between supervisory personnel and individual members of

the department to discuss issues related to job descriptions, skills, training, job satisfaction and job performance.

This program will appraise and advise the employer and employee of an individual's relative performance over the course of the assessment period. It will further allow the parties to track changes and/or potential changes in this performance over the course of time.

15.2 FORMAT/FORMS. The parties agree to utilize the format and forms as used in the 2003 Lieutenant promotional process (Appendix B). The format forms and instructions for these assessments will be provided to all the employees prior to the initial assessment period. Employees will be provided with new copies of the assessment form(s) any time there are proposed updates or changes.

The employee will be assessed during routine evaluations by their immediate supervisor, within the period designated by the Fire Chief (normally January and July). At the discretion of the department head, the employee may also be assessed by any of the higher-ranking supervisors. Employees will be notified in advance if this is to occur.

15.3 SUPERVISOR/SUBORDINATE ASSESSMENT. From time to time the department head or administrative staff may ask subordinate employees to assess their supervisors using the same format and forms. This assessment will follow the identical procedures as detailed within Section 14 of the agreement.

15.4 EMPLOYEE REVIEW AND REBUTTAL. Once the assessment has been completed, the employee will review the assessment with said supervisor(s). At this point the employee will have the opportunity to attach comments or rebuttal to the assessment.

Once the review process is complete, the employee and the supervisor will sign off on the assessment and present it to the administration for review and filing. Should the employee desire, they may seek permission from their supervisor(s) to meet with administration and express their position on the particular evaluation, following the appropriate chain of command.

15.5 RESULTS OF ASSESSMENT. This process is intended to provide information as to the employee's relative performance. It should also identify any problem areas or areas where the employee is performing above average for recognition purposes. Except in cases of habitual substandard performance, this evaluation is not intended to be used as the basis for or in determining the employee's suitability for step increases.

ARTICLE XVI SAVINGS CLAUSE

16.1 SAVINGS CLAUSE. If any provision of this Agreement or any application thereof should be rendered or declared unlawful, invalid or unenforceable by virtue of any judicial action, or by any existing or subsequently enacted Federal or State legislation, or by Executive Order or other competent authority, the remaining provisions of this Agreement shall remain in full force and effect. In such event, upon the request of either party, the parties shall meet and negotiate with respect to substitute provisions for those provisions rendered or declared unlawful.

ARTICLE XVII COMPLETE AGREEMENT

17.1 COMPLETE AGREEMENT. This Agreement constitutes the complete and entire agreement between the parties, and concludes collective bargaining between the parties for its term as to all terms and conditions covered in this Agreement. Any amendments to this Agreement must be mutually agreed to and set forth in writing.

ARTICLE XVIII DURATION

18.1 DURATION OF AGREEMENT. This Agreement shall be effective as of July 1, 2013, and shall remain in full force and effect until June 30, 2016. This Agreement shall be automatically renewed from year to year thereafter unless either party shall notify the other in writing not less than ninety (90) nor more than one hundred and twenty (120) days prior to the expiration date that it desires to terminate, modify or change this Agreement. If such notice is given, negotiations shall begin no later than thirty (30) days from the date of the notice and shall continue for a period of not less than forty-five (45) days. The resolution of any bargaining impasse shall be in accordance with the provisions of the Illinois Public Labor Relations Act.

IN WITNESS WHEREOF, the parties hereto have affixed their signatures this 7th day of August, 2013

UNION

VILLAGE

Taylor Bordewyk, President

Thomas K. Mick, Village Manager

Phil Myers, Vice President

Bruce Ziegle, Fire Chief

Steve Bobzin, Treasurer

Tracy Natyshok, Deputy Fire Chief

Patrick Hisel, Secretary

Denyse Carreras, Asst. to Village Manager/
Director of Personnel

**APPENDIX A
SALARY SCHEDULES**

The parties agree that in the event the Village provides a higher Cost of Living Adjustment (COLA) to any employee group outside of IAFF Local 1263, the Union's pay rate for the period applicable will be made equal to that other employee group. This "me too" clause will be in effect for the duration of the contract, unless otherwise agreed to by both parties involved.

**FIREFIGHTER/PARAMEDIC PAY SCHEDULE (2%)
2013/2014**

A Probation	B over 12 months	C over 24 months	D over 36 months	E over 48 months	F over 96 months	G Over 240 months
------------------------	---------------------------------	---------------------------------	---------------------------------	---------------------------------	---------------------------------	----------------------------------

Pre-holiday Salary	52,326	57,904	62,593	67,452	72,273	75,750	77,826
---------------------------	--------	--------	--------	--------	--------	--------	--------

Holiday Pay	2,838	3,141	3,395	3,658	3,920	4,108	4,221
Annual Salary	55,164	61,045	65,988	71,110	76,193	79,859	82,047

**FIREFIGHTER/PARAMEDIC PAY SCHEDULE (2.25%)
2014/2015**

A Probation	B over 12 months	C over 24 months	D over 36 months	E over 48 months	F over 96 months	G Over 240 months
------------------------	---------------------------------	---------------------------------	---------------------------------	---------------------------------	---------------------------------	----------------------------------

Pre-holiday Salary	53,503	59,207	64,002	68,969	73,899	77,455	79,577
---------------------------	--------	--------	--------	--------	--------	--------	--------

Holiday Pay	2,902	3,211	3,471	3,741	4,008	4,201	4,316
Annual Salary	56,405	62,418	67,473	72,710	77,907	81,656	83,893

**FIREFIGHTER/PARAMEDIC PAY SCHEDULE (2.5%)
2015/2016**

A Probation	B over 12 months	C over 24 months	D over 36 months	E over 48 months	F over 96 months	G Over 240 months
------------------------	---------------------------------	---------------------------------	---------------------------------	---------------------------------	---------------------------------	----------------------------------

Pre-holiday Salary	54,841	60,687	65,602	70,693	75,747	79,391	81,566
---------------------------	--------	--------	--------	--------	--------	--------	--------

Holiday Pay	2,974	3,292	3,558	3,834	4,108	4,306	4,424
Annual Salary	57,815	63,979	69,160	74,528	79,855	83,697	85,990

Note: Annual Salary is the pensionable base. With this contract the holiday pay will be spread evenly over each pay period as part of the per pay period salary. Hourly rate for overtime purposes will now be based on the Annual Salary divided by Annual Hours of Duty as defined in Section 6.3.

**FIREFIGHTER PAY SCHEDULE (2%)
2013/2014**

	A Probation	B over 12 months	C over 24 months	D over 36 months	E over 48 months	F over 96 months	G Over 240 months
--	------------------------	---------------------------------	---------------------------------	---------------------------------	---------------------------------	---------------------------------	----------------------------------

Pre-holiday Salary	48,855	54,432	59,123	63,982	68,803	72,280	74,261
---------------------------	--------	--------	--------	--------	--------	--------	--------

Holiday Pay	2,650	2,952	3,207	3,470	3,732	3,920	4,028
Annual Salary	51,505	57,385	62,330	67,452	72,535	76,201	78,288

**FIREFIGHTER PAY SCHEDULE (2.25%)
2014/2015**

	A Probation	B over 12 months	C over 24 months	D over 36 months	E over 48 months	F over 96 months	G Over 240 months
--	------------------------	---------------------------------	---------------------------------	---------------------------------	---------------------------------	---------------------------------	----------------------------------

Pre-holiday Salary	49,954	55,657	60,454	65,421	70,351	73,907	75,932
---------------------------	--------	--------	--------	--------	--------	--------	--------

Holiday Pay	2,709	3,019	3,279	3,548	3,816	4,008	4,118
Annual Salary	52,664	58,676	63,732	68,969	74,167	77,915	80,050

**FIREFIGHTER PAY SCHEDULE (2.5%)
2015/2016**

	A Probation	B over 12 months	C over 24 months	D over 36 months	E over 48 months	F over 96 months	G Over 240 months
--	------------------------	---------------------------------	---------------------------------	---------------------------------	---------------------------------	---------------------------------	----------------------------------

Pre-holiday Salary	51,203	57,048	61,965	67,057	72,110	75,754	77,830
---------------------------	--------	--------	--------	--------	--------	--------	--------

Holiday Pay	2,777	3,094	3,361	3,637	3,911	4,109	4,221
Annual Salary	53,980	60,143	65,326	70,694	76,021	79,863	82,051

Note: Annual Salary is the pensionable base. With this contract the holiday pay will be spread evenly over each pay period as part of the per pay period salary. Hourly rate for overtime purposes will now be based on the Annual Salary divided by Annual Hours of Duty as defined in Section 6.3.

LIEUTENANT/PARAMEDIC PAY SCHEDULE (2%)

2013/2014

	1 0-12 months	2 13-24 months	3 25 + months
Pre-holiday Salary	83,781	86,959	90,257
Holiday Pay	4,544	4,716	4,895
Annual Salary	88,325	91,676	95,152

LIEUTENANT/PARAMEDIC PAY SCHEDULE (2.25%)

2014/2015

	1 0-12 months	2 13-24 months	3 25 + months
Pre-holiday Salary	85,666	88,916	92,288
Holiday Pay	4,646	4,823	5,005
Annual Salary	90,312	93,738	97,293

LIEUTENANT/PARAMEDIC PAY SCHEDULE (2.5%)

2015/2016

	1 0-12 months	2 13-24 months	3 25 + months
Pre-holiday Salary	87,807	91,139	94,595
Holiday Pay	4,762	4,943	5,131
Annual Salary	92,570	96,082	99,725

Note: Annual Salary is the pensionable base. With this contract the holiday pay will be spread evenly over each pay period as part of the per pay period salary. Hourly rate for overtime purposes will now be based on the Annual Salary divided by Annual Hours of Duty as defined in Section 6.3.

LIEUTENANT PAY SCHEDULE (2%)

2013/2014

	1 0-12 months	2 13-24 months	3 25 + months
Pre-holiday Salary	80,409	83,590	86,888
Holiday Pay	4,361	4,534	4,713
Annual Salary	84,770	88,124	91,600

LIEUTENANT PAY SCHEDULE (2.25%)

2014/2015

	1 0-12 months	2 13-24 months	3 25 + months
Pre-holiday Salary	82,218	85,471	88,843
Holiday Pay	4,459	4,636	4,819
Annual Salary	86,677	90,106	93,661

LIEUTENANT PAY SCHEDULE (2.5%)

2015/2016

	1 0-12 months	2 13-24 months	3 25 + months
Pre-holiday Salary	84,273	87,608	91,064
Holiday Pay	4,571	4,752	4,939
Annual Salary	88,844	92,359	96,003

Note: Annual Salary is the pensionable base. With this contract the holiday pay will be spread evenly over each pay period as part of the per pay period salary. Hourly rate for overtime purposes will now be based on the Annual Salary divided by Annual Hours of Duty as defined in Section 6.3.

APPENDIX B

ASSESSMENT FORMS

VILLAGE OF PARK FOREST – FIRE DEPARTMENT EMPLOYEE JOB PERFORMANCE APPRAISAL

EMPLOYEE:	LAST EVALUATION:
POSITION:	PERIOD OF EVALUATION: from: _____ to: _____

10 – 9: Excellent – Superior job performance. Greatly exceeds normal requirements
 8 – 7: Highly Satisfactory – Above average job performance. Generally exceeds normal requirements.
 6 - 5: Satisfactory – Average job performance. Adequately meets normal requirements.
 4 – 3: Improvement needed – Below average job performance. Occasionally fails to meet normal requirements & needs improvement.
 2 – 1: Unsatisfactory – Unacceptable job performance. Consistently fails to meet minimum requirements. Major improvements required.

QUALITY OF WORK	10-9	8-7	6-5	4-3	2-1	REMARKS
Accuracy of work						
Care of equipment & tools						
Reliability of workmanship						
Legibility & completeness of paperwork						
Total						

QUANTITY OF WORK	10-9	8-7	6-5	4-3	2-1	REMARKS
On work performed by the employee						
On work supervised by the employee						
On new or unfamiliar work						
Compared to co-workers						
Efficient use of resources						
Job planning, time management						
Work outside of normal routine						
Total						

INTERPERSONAL RELATIONS	10-9	8-7	6-5	4-3	2-1	REMARKS
With fellow employees						
With supervisors and management						
With the public						
With patients/victims						
Total						

ATTENDANCE AND PUNCTUALITY	10-9	8-7	6-5	4-3	2-1	REMARKS
Attendance						
Reports for work on time						
Begins work on time						
Observes established break limitations						
Total						

ADAPTABILITY	10-9	8-7	6-5	4-3	2-1	REMARKS
Willingness to accept change						
Open mind towards new/improved ideas/methods						
Willing to accept other Dept work, outside of normal routine						
Emergency responses						
Handles new situations with ease						
Learning speed						
Total						

JOB KNOWLEDGE AND SKILLS	10-9	8-7	6-5	4-3	2-1	REMARKS
Follows accepted work practices with minimal supervision						
Knows capacity and capabilities or equipment						
Has technical knowledge to perform						
Applies job knowledge to new work						
Stays abreast of new work procedures						
Applies best possible methods to work						
Total						

INITIATIVE & DESIRE TO OBTAIN GOALS	10-9	8-7	6-5	4-3	2-1	REMARKS
Suggestion and development of new ideas						
Passes on the job knowledge to new employees						
Attempts to absolve problems within realm of authority						
Reports problems & potential solutions						
Willingness to use extra effort						
Total						

VILLAGE OF PARK FOREST – FIRE DEPARTMENT
EMPLOYEE JOB PERFORMANCE APPRAISAL

EMPLOYEE:	
POSITION:	

SAFETY HABITS	10-9	8-7	6-5	4-3	2-1	REMARKS
Attention to safety of self & others						
Follows work safety rules & procedures						
Recognizes & reports unsafe work conditions						
Overall accident record						
Keeps work area clean & orderly						
Uses appropriate safety equipment						
Accepts personal responsibility for safety						
Total						

JUDGEMENT/LEADERSHIP	10-9	8-7	6-5	4-3	2-1	REMARKS
Reasons logically under non-emergency conditions						
Interprets facts objectively						
Maintains confidential information						
Can positively direct employees						
Maintains effective leadership role						
Total						

TEMPERMENT	10-9	8-7	6-5	4-3	2-1	REMARKS
Withstands pressures of job without losing control						
Remains calm in non-emergency conditions						
Articulates well in front of others						
Total						

INTERACTION WITH POC EMPLOYEES	10-9	8-7	6-5	4-3	2-1	REMARKS
Respect for POC officers						
Ability to work with POC officers						
Ability to work with POC personnel						
Support for POC operations						
General interaction with POC's						
Total						

APPEARANCE/PROFESSIONAL IMAGE	10-9	8-7	6-5	4-3	2-1	REMARKS
Reports to work in proper uniform						
Uniform is neat & clean						
Replaces uniforms when they show wear						
Consistently well-groomed						
Overall level of physical fitness						
Overall professional demeanor						
Total						

FIRE SUPPRESSION/RESCUE SKILLS	10-9	8-7	6-5	4-3	2-1	REMARKS
Keeps informed of modern tactics/skills						
Performs duties in accordance with SOP's						
Remains calm in emergency situations						
Thinks logically in emergency situations						
Uses sound judgment in emergency situations						
Quality of reports						
Total						

EMS SKILLS	10-9	8-7	6-5	4-3	2-1	REMARKS
Keeps informed of current EMS practices						
Performs EMS duties in accordance with SMO's						
Remains calm in emergency situations						
Thinks logically in emergency situations						
Uses sound judgment in emergency situations						
Displays good patient relation skills						
Quality of Reports						
Total						

Additional Remarks:

VILLAGE OF PARK FOREST – FIRE DEPARTMENT
EMPLOYEE JOB PERFORMANCE APPRAISAL

EMPLOYEE:	
POSITION:	

QUALITY OF WORK	
QUANTITY OF WORK	
INTERPERSONAL RELATIONS	
ATTENDANCE & PUNCTUALITY	
ADAPTABILITY	
JOB KNOWLEDGE & SKILLS	
INITIATIVE & DESIRE TO OBTAIN GOALS	
SAFETY HABITS	
JUDGEMENT	
TEMPERMENT	
INTERACTION WITH P.O.C. EMPLOYEES	
APPEARANCE/PROFESSIONAL IMAGE	
FIRE SUPPRESSION/RESCUE SKILLS	
EMS SKILLS	

<u>TOTAL NUMBER VALUE</u>	
----------------------------------	--

Additional Remarks:

APPENDIX C
ASCERTAINED MERIT POINTS

CERTIFICATE/DEGREE	CLASS HOURS	(10 hours = 1 point) TOTAL POINTS	ROUNDED POINT VALUE
Firefighter III/Advanced Firefighter Technician	450	45	45
Hazardous Materials Technician A	40	4	4
Hazardous Materials Technician B	40	4	4
Hazardous Materials Incident Command	24	2.4	2
Fire Apparatus Engineer	40	4	4
Fire Prevention Officer	120	12	12
Fire Officer I	200	20	20
Fire Officer II	160	16	16
Instructor I	40	4	4
Instructor II	40	4	4
Fire Department Incident Safety Officer	16	1.6	1
Fire Department Incident Safety Officer	40	4	4
Arson Investigator	280	28	28
Fire Investigator	120	12	12
Fire Service Vehicle Operator	8	.8	1
Training Program Manager	40	4	4
Juvenile Firesetter Intervention Specialist	12	1.2	1
Confined Space Technician	48	4.8	5
Trench Operations	32	3.2	3
Trench Technician	40	4	4
Rescue Specialist – Vertical II	84	8.4	8
Structural Collapse Operations	50	5	5
Structural Collapse Technician	50	5	5
Vehicle and Machinery Operations	40	4	4
Vehicle and Machinery Technician	40	4	4
Water Operations	50	5	5
TOTAL POSSIBLE POINTS (SECTION 1)			209
DEGREES: POINTS AVAILABLE IN THIS AREA CAN ONLY BE APPLIED FOR ANY INDIVIDUAL			
Certificate-Fire Service Application (PSC – 30 semester hours/10 classes)	400	40	40
Associates-General (½ value of Fire Service Associates Degree)	400	40	40
Associates-Fire Service Application (PSC – 62 semester hours/20 classes)	800	80	80
Bachelors-General (½ value of Fire Service Bachelors Degree)	800	80	80
Bachelors-Fire Service Application (SIU – 122 semester hours/80 classes)	1600	160	160
Masters-General (½ value of Fire Service/Public Administration Masters Degree)	1060	106	106
Masters-Fire Service Application (Public Admin GSU – 158 semester hours)	2120	212	212
TOTAL POSSIBLE POINTS (SECTION 2)			212

TOTAL POSSIBLE POINTS (SECTION 1)	209
TOTAL POSSIBLE POINTS (SECTION 2)	212
MAXIMUM TOTAL POSSIBLE POINTS	421

SECTION SCORE (calculation = Merit Point Total expressed as a % X .15)

- 1) Where certificates are no longer recognized by the Illinois Office of the State Fire Marshal (eliminated) these ascertained merit items will be removed from the process and the point totals recalculated.
- 2) Where the Illinois Office of the State Fire Marshal re-titles a certificate, the most current certificate title and requirements will be in effect concurrent with the change by the OSFM.
- 3) Where required by the Illinois Office of the State Fire Marshal candidates are required to meet continuing education and re-certification requirements in order to receive the applicable certification points.

APPENDIX D

ASCERTAINED MERIT POINTS – CAPTAIN’S PROMOTION

The ascertained merit shall be established prior to the first testing process.

Side Letter of Agreement A

The union agrees to participate in joint negotiations with the Village of Park Forest and the Village of Park Forest Police Patrol and Corporals/MAP Chapter #660 for the purpose of jointly discussing changes to contract language pertaining to Medical Insurance contingent upon agreement from the Village of Park Forest Police Patrol and Corporals/MAP Chapter #660.

**THE NEXT THREE PAGES ARE INTENTIONALLY LEFT BLANK FOR INSERTION OF THE
POST EMPLOYMENT HEALTH PLAN DOCUMENT**

"Exhibit B"

FEE SCHEDULE

Administrative Charge:

<u>Annual Ongoing Contributions - Per Employee</u>	<u>Annual Employee Administrative Fee - Per Employee</u>
\$120 - \$299	\$25
\$300 - \$399	\$15
\$400 - \$499	\$10
\$500 - \$599	\$ 5
\$600 +	\$ 0

An annual account administration charge per participant shall be charged to each participant's account on the "anniversary date". The "anniversary date" is the date which is one year after the date the initial contribution is invested in the participant's account, and each succeeding anniversary of such date.