

AGENDA

RULES MEETING OF THE BOARD OF TRUSTEES VILLAGE OF PARK FOREST, COOK AND WILL COUNTIES, ILLINOIS

Village Hall

8:00 p.m.

October 25, 2010

Roll Call

1. A Motion to Approve a Contract for Asphalt Water Main and Storm Sewer Repairs
2. An Amendment to an Engineering Services Agreement for the Water Plant Closeout
3. Resolution Stating Village Support of the Application for Illinois Community Development Block Grant Funding
4. A Resolution Establishing the 2011 Village of Park Forest Legislative Agenda

Mayor's Comments

Manager's Comments

Trustee's Comments

Attorney's Comments

Audience to Visitors

Adjournment

Agenda Items are Available in the Lobby of Village Hall

AGENDA REQUEST

DATE: October 18, 2010

TO: Mayor Ostenburg
Board of Trustees

FROM: Kenneth Eyer

RE: Asphalt bid for restoration of Water main and storm sewer repairs

BACKGROUND/DISCUSSION: The Department of Public Works (DPW) solicited quotes for asphalt work to restore various roadways and driveways that were removed to repair either water mains or storm sewers throughout the Village. DPW requested quotes from 14 different asphalt vendors. On Friday October 11 at 10:00 AM DPW opened the three quotes received. The lowest quote was received from Pavement Systems Inc., in the amount of \$21,300.00. Attached is the bid tab showing the result. Pavement Systems quote is 23% less than the next lowest quote.

DPW anticipated that this work would be less than \$20,000 but on review of the Engineer's estimate we found that an item was accidentally omitted. DPW would like to begin this restoration work as soon as possible. Pavement Systems Inc. has previously worked for the Village. DPW found his work to be satisfactory and he met the completion date. Therefore: DPW requests the Board authorize the Village Manger issue a purchase order to Pavement Systems Inc., in the amount of \$21,300.00 plus a 20% contingency for a total amount of \$25,560.00.

SCHEDULE FOR CONSIDERATION: This item will appear on the Agenda of the Rules and Regular meeting of October 25 for consideration.

2010 Fall Asphalt Proposals

2010 Proposal for Fall Asphalt Restoration

Bid Tab

Item	Qty.	Unit	Engineers Estimate		Pavement Systems		Gallagher Asphalt		Iroquois Paving	
			Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
Class D patches (Special) 12" (street)	20	Sq. Yd.	\$300.00	\$6,000.00	\$200.00	\$4,000.00	\$200.00	\$4,000.00	\$125.00	\$2,500.00
Class D patches (Special) 5 1/2 " (street)	156	Sq. Yd.	\$65.00	\$10,140.00	\$95.00	\$14,820.00	\$130.00	\$20,280.00	\$120.00	\$18,720.00
Class D patches (Special) 4 " (driveway)	11	Sq. Yd.	\$45.00	\$495.00	\$80.00	\$880.00	\$125.00	\$1,375.00	\$145.00	\$1,595.00
Traffic control and protection	1	L. Sum	**	**	\$1,600.00	\$1,600.00	\$3,000.00	\$3,000.00	\$4,800.00	\$4,800.00
Total				\$16,635.00		\$21,300.00		\$28,655.00		\$27,615.00

** NOTE-Was not included in engineers estimate but is a line item.

AGENDA BRIEFING

DATE: October 18, 2010

TO: Mayor John Ostenburg
Board of Trustees

FROM: Kenneth Eyer, Director of Public Works

RE: Water Plant Closeout, award of amendment to Engineering Services Agreement

BACKGROUND/DISCUSSION: The new water plant was put on line in April of 2007. As a result of construction change orders and additional operational assistance required from Baxter & Woodman there is an outstanding Engineering Services Amendment for \$60,000. Once this has been paid to Baxter & Woodman, the final request to the IEPA for loan reimbursement can be made. This request will include final payment that had previously been made to the contractor of \$523,393.27 of which \$432,679.00 is eligible for reimbursement. This plus the eligible engineering cost will provide a reimbursed amount of \$492,153.00. This will be returned to the water fund to help reestablish the reserve and cash flow for the 2010 water main replacement contract currently waiting for IEPA loan approval. The maximum amount of loan approved for the water plant by the IEPA is \$15,603,861.00. The chart below shows the total cost for the Water Plant and amount of that cost that is eligible for reimbursement to the Village.

Design Engineering	\$740,000	\$737,127
Construction Engineering	\$740,000	\$738,224
Pending Engineering Services Amendment	\$60,000	\$59,474
Construction	<u>\$14,140,941</u>	<u>\$14,016,944</u>
Totals	\$15,680,940	\$15,551,769

To date the Village has drawn \$15,059,616.00 from the IEPA loan. With the final drawn down the value of the loan will be \$15,551,769.00

DPW has reviewed the amendment from Baxter and Woodman and agrees that this work was outside the scope of the original Engineering Services Agreement. Therefore, the Department of Public Works recommends payment of \$60,000.00 to Baxter & Woodman for services rendered.

Steve Larson from Baxter & Woodman along with Village staff will be available at the Board meeting to answer any questions concerning the Water Plant Loan Closeout.

SCHEDULE FOR CONSIDERATION: This item will appear on the Agenda of the Rules and Regular Meetings of October 25 for consideration.



COPY

Mr. Thomas Mick
Village Manager
Village of Park Forest
350 Victory Drive
Park Forest, IL 60466

September 17, 2010

RECEIVED

SEP 22 2010

Village Manager's Office

Subject: Village of Park Forest – Water Treatment Plant Improvements

Dear Mr. Mick:

We have initiated the process of closing out the IEPA loan for the subject project. In order to get approval of additional engineering costs for the project, the Village must execute an amendment to our Engineering Services Agreement. Once executed, the amendment must then be submitted to the IEPA for their approval. Once the IEPA approves the amendment, a request for loan reimbursement of these costs can be requested.

Enclosed are two copies of Amendment No. 1 to our Engineering Services Agreement which increases our not-to-exceed fee by \$60,000 to a total amount of \$800,000. Also enclosed is our revised invoice for the additional \$60,000. Please execute both copies of the Amendment and return one copy to our office. We will then proceed with obtaining IEPA approval.

Contact me if you have any questions.

Very truly yours,

BAXTER & WOODMAN, INC.
CONSULTING ENGINEERS

A handwritten signature in black ink that reads "Steve A. Larson". The signature is written in a cursive, flowing style.

Steve A. Larson, P.E.
President/CEO

I:\Mokena\PRKFT\030137.60\WORD\Amendment No 1 cover letter.docx

8840 West 192nd Street

Mokena, IL 60448

708.478.2090

Fax 708.478.8710

info@baxterwoodman.com

01/30/03

VILLAGE OF PARK FOREST, ILLINOIS
WATER TREATMENT PLANT IMPROVEMENTS

***ENGINEERING SERVICES AGREEMENT
AMENDMENT NO. 1***

THIS AGREEMENT AMENDMENT is made this ___ day of _____, 2010, by and between the Village of Park Forest, Illinois, hereinafter referred to as the VILLAGE, and Baxter & Woodman, Inc., Consulting Engineers, hereinafter referred to as the ENGINEERS for the purpose of amending the Engineering Services Agreement between these parties dated March 10, 2003 hereinafter referred to as the AGREEMENT to increase the ENGINEERS' fee for providing construction-related services.

WITNESSETH that in consideration of the covenants herein, these parties agree as follows:

SECTION 2.3 of the AGREEMENT is hereby amended to increase the not to exceed amount by \$60,000 to \$800,000.

All other provisions of the AGREEMENT shall remain in full force and effect.

01/30/03

IN WITNESS WHEREOF, the parties hereto have caused the execution of this Agreement by their duly authorized officers as of the day and year first above written.

BAXTER & WOODMAN, INC.

VILLAGE OF PARK FOREST, ILLINOIS

By  By _____
President/CEO President

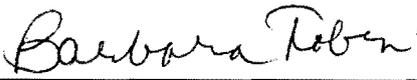
September 17, 2010 _____
Date of Signature Date of Signature

(SEAL)

(SEAL)

ATTEST:

ATTEST:

 _____
Deputy Secretary Clerk

Attachment

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01/30/03

VILLAGE OF PARK FOREST, ILLINOIS
WATER TREATMENT PLANT IMPROVEMENTS

***ENGINEERING SERVICES AGREEMENT
AMENDMENT NO. 1***

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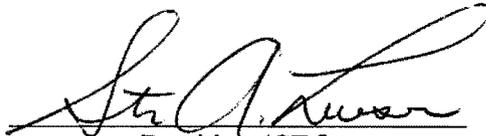
All other provisions of the AGREEMENT shall remain in full force and effect.

01/30/03

IN WITNESS WHEREOF, the parties hereto have caused the execution of this Agreement by their duly authorized officers as of the day and year first above written.

BAXTER & WOODMAN, INC.

VILLAGE OF PARK FOREST, ILLINOIS

By 
President/CEO

By _____
President

September 15, 2010
Date of Signature

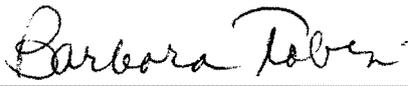
Date of Signature

(SEAL)

(SEAL)

ATTEST:

ATTEST:


Deputy Secretary

Clerk

Attachment

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September 16, 2010
Project No: 030137.60
Invoice No: 0152556

Village of Park Forest
350 Victory Dr.
Park Forest, IL 60466

Client Account: PRKFT

Client Manager Steve Larson
Project Manager William Sprague

Project 030137.60 Water Treatment Plant - Construction Services

These are construction related engineering services that include general construction administration, engineering, secretarial and printing, drafting record drawings, shop drawing review, change orders, pay requests, grant paperwork, responding to requests for information, substantial completion, writing O/M manual, plant operations, training staff and full/part time field observation.

Deliverable	10	Aquisition/Administrative			
Reimbursable Expenses					
Postage/Shipping					
	12/4/07	United Parcel Service	11/19/07	3.46	
	1/25/08	United Parcel Service		10.45	
	2/6/08	United Parcel Service	1/23/08	4.54	
	2/8/08	United Parcel Service	1/30/08	4.71	
		Total Reimbursables		23.16	23.16
				Total this Deliverable	\$23.16

Deliverable	60	Construction			
Professional Services					
			Hours	Amount	
Attend Meeting					
	Principal	2/4/08	2.00	133.34	
	Principal	2/5/08	1.00	66.67	
	Principal	2/6/08	2.00	133.34	
	Principal	6/30/08	3.00	200.01	
	Principal	7/7/08	.75	45.11	
	Engineer	7/23/07	1.00	36.57	
Check & Review					
	Secretary	2/4/08	.75	16.07	
	Secretary	3/4/08	1.00	21.43	

Please make check payable to Baxter and Woodman, P.O. Box 783, Crystal Lake, IL 60039-0783, or Wire Payment of this Invoice to: Home State Bank ABA routing # 071918765; Bank Account #0393112901. Call your client manager or 815.459.1260 if you have questions concerning this invoice.

Secretary	5/5/08	1.00	21.43
Secretary	6/4/08	3.25	69.65
Collect Data			
Engineer, Sr	9/4/07	1.00	42.04
Engineer, Sr	9/5/07	.50	21.02
Engineer, Sr	9/6/07	1.00	42.04
Engineer, Sr	9/7/07	1.00	42.04
Engineer, Sr	9/11/07	1.00	42.04
Engineer, Sr	9/12/07	.50	21.02
Engineer, Sr	9/20/07	.50	21.02
Engineer, Sr	9/21/07	.50	21.02
Complete Special Task			
Principal	2/11/08	4.00	240.60
CADD			
Engineer, Sr	6/6/07	8.75	417.73
CAD Manager	12/3/07	1.25	52.68
Designer	9/27/07	2.50	98.80
Designer	10/15/07	2.50	98.80
Designer	10/16/07	3.00	118.56
Designer	10/17/07	.75	29.64
Designer	10/24/07	2.25	88.92
Designer	11/5/07	1.75	69.16
Designer	11/6/07	7.25	286.52
Designer	11/7/07	6.00	237.12
Designer	11/13/07	2.25	88.92
Designer	11/14/07	2.00	79.04
Designer	6/1/07	3.00	118.56
Designer	6/4/07	6.25	247.00
Designer	5/29/07	4.25	167.96
Designer	5/30/07	7.00	276.64
Designer	5/31/07	8.75	345.80
Construction Manager, Sr	10/12/07	1.00	55.69
Construction Manager, Sr	11/13/07	.50	27.85
Construction Manager, Sr	11/15/07	.25	13.92
Engineering, Electrical			
Engineer, Sr	6/25/07	.75	36.56

Project	030137.60	Water Treatment Plant - Construction Services	Invoice 0152556
Engineer, Sr		3/13/08 2.00	94.04
Engineer, Sr		4/10/08 1.25	58.78
Engineer, Sr		7/24/08 .50	23.51
Engineer, Sr		7/25/08 .25	11.76
Engineer		3/18/08 1.00	38.03
Engineering, Field			
Engineer, Sr		4/22/08 .50	21.86
Engineering, Instrumentation			
Engineer		6/26/07 1.00	36.57
Engineer		5/21/07 .50	17.75
Engineer		5/22/07 .50	17.75
Manage Project			
Principal		5/25/07 1.00	64.11
Principal		6/8/07 1.00	64.11
Principal		6/9/07 1.50	96.17
Principal		6/11/07 5.50	352.61
Principal		6/12/07 1.50	96.17
Principal		6/19/07 1.50	96.17
Principal		6/20/07 1.00	64.11
Principal		6/21/07 .50	32.06
Principal		6/22/07 1.50	96.17
Principal		6/28/07 1.00	64.11
Principal		7/2/07 3.00	192.33
Principal		7/12/07 1.00	64.11
Principal		7/16/07 4.00	256.44
Principal		7/18/07 .50	32.06
Principal		7/20/07 1.00	64.11
Principal		7/31/07 .50	32.06
Principal		8/31/07 1.00	64.11
Principal		9/7/07 1.00	64.11
Principal		9/12/07 .75	48.08
Principal		9/13/07 .50	32.06
Principal		1/29/08 .50	33.34
Principal		1/31/08 .50	33.34
Principal		2/1/08 4.50	300.02
Principal		2/2/08 1.50	100.01
Principal		2/20/08 2.00	133.34
Principal		2/21/08 2.50	166.68
Principal		2/22/08 2.00	133.34

Principal	6/27/08	.50	33.34
Principal	7/7/08	1.00	66.67
Principal	7/10/08	1.00	66.67
Principal	7/11/08	1.00	66.67
Principal	7/16/08	1.00	66.67
Principal	7/17/08	2.50	166.68
Principal	1/31/08	1.50	90.23
Principal	3/12/08	1.00	60.15
Principal	3/13/08	1.00	60.15
Principal	4/9/08	.25	15.04
Principal	4/10/08	.50	30.08
Principal	4/14/08	1.25	75.19
Principal	6/26/08	.50	30.08
Principal	6/27/08	2.00	120.30
Principal	6/28/08	1.25	75.19
Principal	6/30/08	.50	30.08
Principal	7/1/08	.50	30.08
Principal	7/2/08	1.00	60.15
Principal	7/3/08	1.00	60.15
Principal	7/10/08	2.50	150.38
Principal	7/16/08	.25	15.04
Principal	7/31/08	.25	15.04
Principal	8/7/08	1.00	60.15
Principal	8/19/08	.25	15.04
Engineer, Sr	11/20/07	1.00	47.74
Engineer, Sr	11/28/07	1.00	47.74
Engineer, Sr	11/29/07	.25	11.94
Engineer, Sr	12/13/07	7.25	346.12
Engineer, Sr	12/18/07	.25	11.94
Engineer, Sr	6/11/07	.75	38.54
Engineer, Sr	7/5/07	.25	12.19
Engineer, Sr	5/29/07	.50	23.87
Engineer, Sr	6/4/07	.50	23.87
Engineer, Sr	6/11/07	.25	11.94
Engineer, Sr	6/12/07	.25	11.94
Engineer, Sr	6/13/07	1.00	47.74
Engineer, Sr	7/12/07	1.50	71.61
Engineer, Sr	7/17/07	.50	23.87
Engineer, Sr	7/18/07	1.50	71.61
Engineer, Sr	5/23/07	.50	23.05
Engineer, Sr	5/25/07	.25	11.53
Engineer, Sr	1/15/08	1.00	49.65

Engineer, Sr	1/17/08	1.00	49.65
Engineer, Sr	1/18/08	1.00	49.65
Engineer	5/29/07	.50	17.31
Engineer	5/21/07	2.25	65.16
Construction Manager, Sr	5/23/07	.25	11.44
Construction Manager, Sr	9/5/07	.50	27.85
Construction Manager, Sr	9/13/07	1.00	55.69
Construction Manager, Sr	9/14/07	.25	13.92
Construction Manager, Sr	9/19/07	.25	13.92
Construction Manager, Sr	9/20/07	.25	13.92
Construction Manager, Sr	9/21/07	.25	13.92
Construction Manager, Sr	9/27/07	1.00	55.69
Construction Manager, Sr	11/2/07	1.00	55.69
Construction Manager, Sr	6/6/07	.75	34.32
Construction Manager, Sr	6/12/07	.50	22.88
Construction Manager, Sr	7/10/07	.75	34.32
Construction Manager, Sr	7/11/07	.50	22.88
Construction Manager, Sr	9/24/07	.25	11.44
Construction Manager, Sr	10/8/07	.25	11.44
Construction Manager, Sr	10/23/07	.25	11.44
Construction Manager, Sr	11/19/07	.50	22.88
Construction Manager, Sr	5/21/07	1.00	55.69
Construction Manager, Sr	5/22/07	2.50	139.23
Construction Manager, Sr	5/23/07	2.00	111.38
Construction Manager, Sr	5/24/07	1.00	55.69
Construction Manager, Sr	5/27/07	2.00	111.38
Construction Manager, Sr	5/29/07	1.25	69.61
Construction Manager, Sr	5/31/07	.25	13.92
Construction Manager, Sr	6/11/07	.25	11.43
Construction Manager, Sr	6/1/07	.50	27.85
Construction Manager, Sr	6/4/07	1.25	69.61
Construction Manager, Sr	6/5/07	.75	41.77
Construction Manager, Sr	6/7/07	1.00	55.69
Construction Manager, Sr	6/8/07	1.50	83.54
Construction Manager, Sr	6/9/07	6.00	334.14
Construction Manager, Sr	6/12/07	1.50	83.54
Construction Manager, Sr	6/14/07	2.00	111.38
Construction Manager, Sr	6/15/07	1.00	55.69
Construction Manager, Sr	6/19/07	1.00	55.69
Construction Manager, Sr	6/20/07	1.00	55.69
Construction Manager, Sr	6/21/07	1.50	83.54
Construction Manager, Sr	6/22/07	2.50	139.23

Construction Manager, Sr	6/27/07	.75	41.77
Construction Manager, Sr	6/29/07	1.25	69.61
Construction Manager, Sr	6/30/07	.50	27.85
Construction Manager, Sr	7/3/07	1.50	83.54
Construction Manager, Sr	7/5/07	.50	27.85
Construction Manager, Sr	7/6/07	1.00	55.69
Construction Manager, Sr	7/7/07	.75	41.77
Construction Manager, Sr	7/10/07	4.00	222.76
Construction Manager, Sr	7/12/07	1.00	55.69
Construction Manager, Sr	7/13/07	1.00	55.69
Construction Manager, Sr	7/14/07	1.00	55.69
Construction Manager, Sr	7/16/07	2.00	111.38
Construction Manager, Sr	7/17/07	.50	27.85
Construction Manager, Sr	7/23/07	.25	13.92
Construction Manager, Sr	7/24/07	.25	13.92
Construction Manager, Sr	7/28/07	.25	13.92
Construction Manager, Sr	7/30/07	3.00	167.07
Construction Manager, Sr	7/31/07	4.00	222.76
Construction Manager, Sr	8/1/07	2.00	111.38
Construction Manager, Sr	8/2/07	2.00	111.38
Construction Manager, Sr	8/3/07	3.00	167.07
Construction Manager, Sr	8/5/07	1.00	55.69
Construction Manager, Sr	8/6/07	1.00	55.69
Construction Manager, Sr	8/7/07	2.00	111.38
Construction Manager, Sr	8/9/07	2.00	111.38
Construction Manager, Sr	8/15/07	.50	27.85
Construction Manager, Sr	8/17/07	.25	13.92
Construction Manager, Sr	8/20/07	.50	27.85
Construction Manager, Sr	8/23/07	1.00	55.69
Construction Manager, Sr	8/28/07	1.00	55.69
Construction Manager, Sr	8/29/07	1.00	55.69
Construction Manager, Sr	8/30/07	1.00	55.69
Construction Manager, Sr	8/31/07	.25	13.92
Secretary	6/5/07	.75	14.87
Secretary	6/18/07	1.00	19.82
Secretary	6/20/07	.25	4.96
Secretary	6/25/07	.25	5.15
Secretary	6/26/07	.50	10.31
Secretary	7/25/07	.75	15.46
Secretary	8/24/07	.25	5.15
Secretary	9/12/07	1.75	36.07
Secretary	9/19/07	.75	15.46
Secretary	9/20/07	.25	5.15

Secretary	10/18/07	.25	5.15
Secretary	11/7/07	.25	5.15
Secretary	11/14/07	.25	5.15
Secretary	11/15/07	1.00	20.61
Secretary	11/16/07	.50	10.31
Secretary	11/29/07	.25	5.15
Secretary	12/3/07	.25	5.15
Secretary	12/5/07	.25	5.15
Secretary	1/8/08	.50	10.72
Secretary	1/9/08	2.75	58.93
Secretary	1/10/08	2.50	53.58
Secretary	1/14/08	.25	5.36
Secretary	1/21/08	.50	10.72
Secretary	1/29/08	1.25	26.79
Secretary	1/30/08	3.00	64.29
Secretary	1/31/08	2.50	53.58
Secretary	2/1/08	1.25	26.79
Secretary	2/22/08	.25	5.36
Observe Construction, Full Time			
Resident Project Rep. Sr	5/21/07	2.00	77.98
Resident Project Rep. Sr	6/4/07	1.00	38.99
Resident Project Rep. Sr	6/12/07	1.00	38.99
Resident Project Rep. Sr	7/9/07	17.00	662.83
Resident Project Rep. Sr	7/10/07	3.00	116.97
Resident Project Rep. Sr	8/8/07	13.00	506.87
Resident Project Rep. Sr	5/7/07	4.50	175.46
Resident Project Rep. Sr	5/8/07	4.00	155.96
Resident Project Rep. Sr	5/14/07	4.00	155.96
Resident Project Rep.	5/21/07	1.50	47.94
Resident Project Rep.	5/22/07	.50	15.98
Observe Construction, Part Time			
Engineer, Sr	5/21/07	10.00	477.40
Engineer, Sr	7/16/07	8.75	417.73
Engineer	6/12/07	3.00	86.19
Engineer	6/13/07	3.00	86.19
Engineer	6/14/07	3.00	86.19
Engineer	6/15/07	2.00	57.46
Engineer	6/18/07	2.00	57.46
Engineer	6/28/07	.50	14.37

Resident Project Rep.	6/4/07	1.00	31.96
Resident Project Rep.	6/5/07	3.00	95.88
Resident Project Rep.	6/6/07	.50	15.98
Resident Project Rep.	6/7/07	1.00	31.96
Resident Project Rep.	6/19/07	2.00	63.92
Resident Project Rep.	6/20/07	3.00	95.88
Resident Project Rep.	6/21/07	8.00	255.68
Resident Project Rep.	6/22/07	2.00	63.92
Resident Project Rep.	6/28/07	1.00	31.96
Resident Project Rep.	6/29/07	1.00	31.96
Resident Project Rep.	7/2/07	2.00	63.92
Resident Project Rep.	7/5/07	1.00	31.96
Resident Project Rep.	7/9/07	2.00	63.92
Resident Project Rep.	7/16/07	2.00	63.92
Resident Project Rep.	7/18/07	1.00	31.96
Resident Project Rep.	7/19/07	.75	23.97
Resident Project Rep.	7/24/07	1.00	31.96
Resident Project Rep.	7/26/07	.75	23.97
Resident Project Rep.	7/31/07	3.00	95.88
Resident Project Rep.	8/1/07	3.00	95.88
Resident Project Rep.	8/2/07	1.50	47.94
Resident Project Rep.	8/3/07	4.00	127.84
Resident Project Rep.	8/6/07	2.00	63.92
Resident Project Rep.	8/17/07	1.00	31.96
Resident Project Rep.	8/20/07	.50	15.98
Resident Project Rep.	8/21/07	.50	15.98
Resident Project Rep.	8/27/07	1.00	31.96
Resident Project Rep.	8/30/07	2.00	63.92
Resident Project Rep.	9/6/07	1.00	31.96
Resident Project Rep.	9/21/07	2.00	63.92
Resident Project Rep.	10/4/07	.50	16.78
Resident Project Rep.	10/9/07	2.00	67.12
Resident Project Rep.	10/26/07	.50	16.78

Prepare Change Orders/Work Directives

Principal	4/28/08	1.00	60.15
Principal	5/29/08	.25	15.04
Principal	6/23/08	1.75	105.26
Principal	6/27/08	.75	45.11
Engineer, Sr	7/19/07	1.50	71.61
Engineer, Sr	5/22/07	1.00	47.74
Engineer, Sr	5/30/07	.50	23.87

Construction Manager, Sr	5/26/07	5.00	278.45
Construction Manager, Sr	5/27/07	2.00	111.38
Construction Manager, Sr	5/29/07	2.50	139.23
Construction Manager, Sr	6/5/07	1.00	55.69
Construction Manager, Sr	6/9/07	4.00	222.76
Construction Manager, Sr	6/15/07	.25	13.92
Construction Manager, Sr	6/26/07	2.25	125.30
Construction Manager, Sr	7/1/07	2.00	111.38
Construction Manager, Sr	7/2/07	4.00	222.76
Construction Manager, Sr	7/6/07	1.00	55.69
Construction Manager, Sr	7/7/07	1.00	55.69
Construction Manager, Sr	7/10/07	.25	13.92
Construction Manager, Sr	7/11/07	1.00	55.69
Construction Manager, Sr	7/12/07	2.00	111.38
Construction Manager, Sr	7/13/07	2.00	111.38
Construction Manager, Sr	7/14/07	1.25	69.61
Construction Manager, Sr	7/16/07	1.00	55.69
Construction Manager, Sr	7/17/07	1.00	55.69
Construction Manager, Sr	7/26/07	1.00	55.69
Construction Manager, Sr	7/27/07	.25	13.92
Construction Manager, Sr	7/30/07	2.00	111.38
Construction Manager, Sr	7/31/07	4.50	250.61
Construction Manager, Sr	8/1/07	1.25	69.61
Construction Manager, Sr	8/6/07	.75	41.77
Construction Manager, Sr	8/7/07	.50	27.85
Construction Manager, Sr	9/1/07	3.50	194.92
Construction Manager, Sr	9/4/07	1.00	55.69
Construction Manager, Sr	9/15/07	.50	27.85
Construction Manager, Sr	9/17/07	.50	27.85
Construction Manager, Sr	9/21/07	.50	27.85
Construction Manager, Sr	10/16/07	1.00	55.69
Construction Manager, Sr	10/17/07	1.00	55.69
Construction Manager, Sr	4/14/08	1.25	58.91
Construction Manager, Sr	4/15/08	.25	11.78
Construction Manager, Sr	4/28/08	.50	23.57
Construction Manager, Sr	5/29/08	.25	11.78
Prepare Pay Request Recom., LOC or Bond			
Construction Manager, Sr	10/31/07	1.00	55.69
Construction Manager, Sr	11/1/07	1.00	55.69
Construction Manager, Sr	11/3/07	1.00	55.69
Construction Manager, Sr	11/8/07	.50	27.85

Construction Manager, Sr	11/14/07	.25	13.92
Construction Manager, Sr	11/16/07	1.50	83.54
Construction Manager, Sr	11/19/07	2.50	139.23
Construction Manager, Sr	6/5/07	1.25	57.20
Construction Manager, Sr	6/6/07	.50	22.88
Construction Manager, Sr	6/12/07	2.00	91.52
Construction Manager, Sr	7/10/07	2.50	114.40
Construction Manager, Sr	7/11/07	.75	34.32
Construction Manager, Sr	7/5/07	.50	27.85
Construction Manager, Sr	2/4/08	2.50	117.83
Prepare Response to RFI			
Engineer, Sr	5/30/07	.25	12.19
Word Process and Print			
Designer	11/26/07	3.00	118.56
Secretary	9/17/07	.50	14.30
Secretary	10/17/07	.25	7.15
Secretary	9/4/07	.50	9.95
Secretary	9/21/07	.50	10.90
Secretary	11/19/07	1.00	21.79
Secretary	12/3/07	.25	5.15
Secretary	9/28/07	.50	10.32
Secretary	10/17/07	.50	10.32
Secretary	6/11/07	.50	14.30
Secretary	7/2/07	.50	9.95
Secretary	7/17/07	.50	9.95
Secretary	7/20/07	1.25	24.86
Secretary	7/26/07	.50	9.95
Secretary	7/30/07	1.00	19.89
Secretary	7/31/07	1.00	19.89
Secretary	8/3/07	1.00	19.89
Secretary	8/6/07	.50	9.95
Secretary	8/30/07	.50	9.95
Secretary	6/21/07	.50	10.90
Secretary	6/22/07	.25	5.45
Secretary	6/26/07	1.00	21.79
Secretary	7/10/07	1.50	32.69
Secretary	7/11/07	.50	10.90
Secretary	7/12/07	.50	10.90
Secretary	7/13/07	1.00	21.79
Secretary	8/6/07	.75	16.34

Project	030137.60	Water Treatment Plant - Construction Services	Invoice 0152556
Secretary	8/7/07	.50	10.90
Secretary	8/10/07	1.00	21.79
Secretary	6/12/07	.75	14.87
Secretary	7/10/07	.50	10.31
Secretary	7/17/07	.50	10.32
Secretary	6/20/07	.25	3.30
Secretary	5/30/07	1.00	28.59
Secretary	5/29/07	1.00	19.82
Secretary	5/31/07	.50	9.91
Secretary	2/27/08	1.50	33.99
Secretary	7/31/08	.50	10.72
Secretary	2/12/08	.50	10.74
Secretary	6/27/08	.25	5.59
Secretary	7/10/08	.25	5.59
Secretary	2/8/08	.25	5.36
Totals		550.75	24,939.86
Total Labor			24,939.86

Reimbursable Expenses

Travel

5/21/07 Norton, Jeremy	14.55
5/22/07 Norton, Jeremy	7.27
6/4/07 Norton, Jeremy	9.70
6/5/07 Norton, Jeremy	9.70
6/6/07 Norton, Jeremy	4.85
6/7/07 Norton, Jeremy	7.27
6/11/07 Larson, Steve	9.70
6/12/07 Anczer, Anthony	16.97
6/13/07 Anczer, Anthony	9.70
6/14/07 Anczer, Anthony	9.70
6/15/07 Anczer, Anthony	14.55
6/18/07 Anczer, Anthony	14.55
6/19/07 Norton, Jeremy	9.70
6/20/07 Norton, Jeremy	9.70
6/21/07 Norton, Jeremy	14.55
6/22/07 Norton, Jeremy	14.55
6/28/07 Norton, Jeremy	2.43
6/29/07 Norton, Jeremy	4.85
7/2/07 Norton, Jeremy	9.70
7/2/07 Larson, Steve	12.13
7/5/07 Norton, Jeremy	9.70
7/9/07 Norton, Jeremy	4.85
7/9/07 Machi, Anthony	126.10
7/16/07 Norton, Jeremy	4.85
7/16/07 Coronel, Domingo	6.90
7/16/07 Coronel, Domingo	73.72

7/18/07	Norton, Jeremy		4.85	
7/19/07	Norton, Jeremy		9.70	
7/24/07	Norton, Jeremy		4.85	
7/31/07	Norton, Jeremy		9.70	
8/1/07	Norton, Jeremy		7.27	
8/2/07	Norton, Jeremy		7.27	
8/3/07	Norton, Jeremy		9.70	
8/6/07	Norton, Jeremy		4.85	
8/17/07	Norton, Jeremy		4.85	
8/27/07	Norton, Jeremy		4.85	
8/30/07	Norton, Jeremy		14.55	
9/6/07	Norton, Jeremy		4.85	
9/21/07	Norton, Jeremy		4.85	
10/9/07	Norton, Jeremy		7.27	
10/26/07	Norton, Jeremy		4.85	
2/1/08	Larson, Steve		12.63	
6/23/08	Sprague, William		20.20	
6/30/08	Larson, Steve		10.10	
Postage/Shipping				
5/31/07	United Parcel Service	5/24/07	4.24	
6/18/07	United Parcel Service	6/5/07	5.93	
6/29/07	United Parcel Service	6/22/07	4.26	
2/8/08	United Parcel Service	1/30/08	11.75	
2/8/08	United Parcel Service	1/31/08	10.68	
Total Reimbursables			616.29	616.29
Overhead Fee				
Employee and general overhead		165.00% of 24,939.86	41,150.77	
Total Overhead Fee			41,150.77	41,150.77
Total this Deliverable				\$66,706.92

 Deliverable 70 WOPS Water Treatment Plant Operations

 Subdeliverable CS565 Facility Walk Through (inspection of existing facilities)

Professional Services				
			Hours	Amount
Complete Special Task				
	Resident Project Rep. Sr	2/5/08	11.50	470.81
Word Process and Print				
	Secretary	1/21/08	1.25	28.33
	Secretary	1/22/08	1.50	33.99
	Totals		14.25	533.13
Total Labor				533.13

Overhead Fee

Project	030137.60	Water Treatment Plant - Construction Services	Invoice 0152556
Employee and general overhead		165.00% of 533.13	879.66
Total Overhead Fee			879.66
			879.66
Total this Subdeliverable			\$1,412.79

Subdeliverable CS567 Assisting Operators with System Repairs
Professional Services

		Hours	Amount
Attend Meeting			
Engineer, Sr	7/7/08	2.00	87.44
Check & Review			
Resident Project Rep. Sr	1/17/08	4.50	184.23
Resident Project Rep. Sr	1/21/08	5.50	225.17
Resident Project Rep. Sr	1/22/08	6.00	245.64
Resident Project Rep. Sr	1/25/08	2.50	102.35
Complete Special Task			
Resident Project Rep. Sr	2/6/08	6.00	245.64
Resident Project Rep. Sr	2/7/08	11.50	470.81
Resident Project Rep. Sr	2/8/08	9.50	388.93
Resident Project Rep. Sr	2/9/08	2.00	81.88
Resident Project Rep. Sr	2/25/08	11.00	450.34
Resident Project Rep. Sr	2/26/08	11.00	450.34
Resident Project Rep. Sr	2/27/08	7.00	286.58
Resident Project Rep. Sr	2/28/08	1.00	40.94
Resident Project Rep.	2/12/08	2.00	69.14
Resident Project Rep.	2/13/08	5.50	190.14
Resident Project Rep.	2/14/08	3.50	121.00
Resident Project Rep.	2/15/08	6.00	207.42
Resident Project Rep.	2/18/08	5.50	190.14
Resident Project Rep.	2/19/08	6.00	207.42
Resident Project Rep.	2/20/08	4.00	138.28
Resident Project Rep.	2/21/08	2.50	86.43
Resident Project Rep.	2/22/08	1.50	51.86
Resident Project Rep.	2/25/08	.50	17.29
Resident Project Rep.	2/26/08	2.00	69.14
Resident Project Rep.	2/27/08	2.00	69.14
Resident Project Rep.	2/28/08	2.00	69.14
Resident Project Rep.	2/29/08	1.50	51.86
Observe Construction, Full Time			

Project	030137.60	Water Treatment Plant - Construction Services		Invoice 0152556
Resident Project Rep. Sr		2/19/08	2.00	81.88
Resident Project Rep. Sr		2/21/08	11.00	450.34
Resident Project Rep. Sr		2/22/08	10.00	409.40
Operate Plan/System				
Resident Project Rep. Sr		2/11/08	10.00	409.40
Resident Project Rep. Sr		2/12/08	10.50	429.87
Resident Project Rep. Sr		2/13/08	9.50	388.93
	Totals		177.00	6,968.51
	Total Labor			6,968.51

Reimbursable Expenses

Travel

2/11/08 Machi, Anthony	70.70
2/12/08 Machi, Anthony	5.05
2/12/08 Norton, Jeremy	15.15
2/13/08 Norton, Jeremy	15.15
2/13/08 Machi, Anthony	70.70
2/14/08 Norton, Jeremy	15.15
2/15/08 Norton, Jeremy	15.15
2/18/08 Norton, Jeremy	15.15
2/19/08 Norton, Jeremy	15.15
2/20/08 Norton, Jeremy	15.15
2/21/08 Norton, Jeremy	15.15
2/21/08 Machi, Anthony	70.70
2/22/08 Machi, Anthony	70.70
2/22/08 Norton, Jeremy	12.63
2/25/08 Norton, Jeremy	10.10
2/25/08 Machi, Anthony	74.74
2/26/08 Machi, Anthony	74.74
2/26/08 Norton, Jeremy	12.63
2/27/08 Norton, Jeremy	12.63
2/28/08 Norton, Jeremy	12.63
2/29/08 Norton, Jeremy	12.63
3/4/08 Norton, Jeremy	10.10
3/5/08 Norton, Jeremy	10.10
3/6/08 Norton, Jeremy	10.10
3/7/08 Norton, Jeremy	10.10
3/8/08 Norton, Jeremy	10.10

Lodging

2/11/08 Machi, Anthony	110.95
2/12/08 Machi, Anthony	110.95
2/21/08 Machi, Anthony	67.70
2/25/08 Machi, Anthony	67.00

Total Reimbursables **1,038.88** **1,038.88**

Overhead Fee

Employee and general overhead 165.00% of 6,968.51 11,498.04

Total Overhead Fee 11,498.04 11,498.04

Total this Subdeliverable \$19,505.43

Subdeliverable WA700 General Admin
Professional Services

		Hours	Amount
Assist Municipality or Agency			
Principal	3/4/08	2.50	166.68
Principal	3/5/08	1.00	66.67
Attend Meeting			
Water/Wastewater Ops Consultant	4/1/08	.50	19.22
CADD			
Designer	2/25/08	6.25	224.38
Designer	2/26/08	2.50	89.75
Designer	3/3/08	6.25	224.38
Engineering, Civil/Environmental			
Engineer, Sr	7/7/08	1.25	48.25
Manage Project			
Principal	3/2/08	1.00	60.15
Engineer, Sr	2/6/08	1.00	38.60
Engineer, Sr	2/11/08	.75	28.95
Engineer, Sr	2/13/08	1.50	57.90
Engineer, Sr	2/14/08	.50	19.30
Engineer, Sr	2/21/08	1.00	38.60
Engineer, Sr	2/22/08	.50	19.30
Engineer, Sr	2/25/08	.75	28.95
Engineer, Sr	2/26/08	1.00	38.60
Engineer, Sr	2/27/08	.75	28.95
Engineer, Sr	2/28/08	.25	9.65
Engineer, Sr	2/29/08	.25	9.65
Engineer, Sr	3/3/08	.25	9.65
Engineer, Sr	3/4/08	.25	9.65
Engineer, Sr	3/5/08	.50	19.30
Engineer, Sr	3/6/08	.50	19.30
Engineer, Sr	3/7/08	.50	19.30
Engineer, Sr	3/10/08	.50	19.30
Engineer, Sr	3/12/08	1.50	57.90

Project	030137.60	Water Treatment Plant - Construction Services	Invoice 0152556
Engineer, Sr	3/14/08	.75	28.95
Engineer, Sr	3/17/08	.50	19.30
Engineer, Sr	3/18/08	.50	19.30
Engineer, Sr	3/19/08	.50	19.30
Engineer, Sr	3/20/08	.50	19.30
Observe Construction, Part Time			
Resident Project Rep. Sr	3/18/08	2.00	81.88
Office & Administration			
Secretary	3/3/08	.50	10.35
Totals		38.75	1,570.71
Total Labor			1,570.71
Reimbursable Expenses			
Travel			
3/14/08 Larson, Steve			12.63
Total Reimbursables			12.63
Overhead Fee			
Employee and general overhead	165.00% of 1,570.71		2,591.67
Total Overhead Fee			2,591.67
		Total this Subdeliverable	\$4,175.01

Subdeliverable WA705 Project Management
Professional Services

		Hours	Amount
Analyze Data			
Engineer, Sr	3/16/08	1.00	43.72
Engineer, Sr	3/17/08	4.50	196.74
Engineer, Sr	3/18/08	6.00	262.32
Engineer, Sr	3/19/08	1.00	43.72
Engineer, Sr	3/20/08	1.00	43.72
Engineer, Sr	3/21/08	1.00	43.72
Engineer, Sr	3/24/08	2.00	87.44
Engineer, Sr	3/25/08	2.00	87.44
Engineer, Sr	3/26/08	1.00	43.72
Engineer, Sr	3/27/08	14.00	612.08
Engineer, Sr	3/28/08	2.00	87.44
Engineer, Sr	3/31/08	1.50	65.58
Engineer, Sr	4/1/08	1.00	43.72
Engineer, Sr	4/7/08	1.00	43.72
Engineer, Sr	4/9/08	.50	21.86

Attend Meeting

Principal	2/4/08	1.00	65.39
Principal	2/6/08	.50	32.70
Engineer, Sr	2/4/08	2.75	120.23
Engineer, Sr	2/6/08	1.00	43.72
Engineer, Sr	2/7/08	.75	32.79
Engineer, Sr	2/11/08	1.75	76.51
Engineer, Sr	2/12/08	.75	32.79
Engineer, Sr	2/21/08	1.50	65.58

Check & Review

Water/Wastewater Ops Consultant	3/3/08	.25	9.61
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Collect Data

Engineer, Sr	2/5/08	1.25	54.65
Engineer, Sr	2/11/08	3.00	131.16
Engineer, Sr	2/12/08	2.00	87.44
Engineer, Sr	2/13/08	1.00	43.72
Engineer, Sr	2/17/08	7.00	306.04

Engineering, Operations

Water/Wastewater Ops Consultant	2/11/08	2.00	72.76
Water/Wastewater Ops Consultant	2/12/08	3.50	127.33
Water/Wastewater Ops Consultant	2/13/08	2.00	72.76
Water/Wastewater Ops Consultant	2/14/08	.25	9.10
Water/Wastewater Ops Consultant	2/21/08	1.00	36.38
Water/Wastewater Ops Consultant	2/22/08	.25	9.10
Water/Wastewater Ops Consultant	2/27/08	.75	27.29
Water/Wastewater Ops Consultant	2/28/08	.75	27.29
Water/Wastewater Ops Consultant	3/3/08	.75	27.29
Water/Wastewater Ops Consultant	3/5/08	.50	18.19
Water/Wastewater Ops Consultant	3/7/08	1.00	36.38

Manage Project

Principal	2/25/08	1.50	100.01
Principal	2/26/08	3.50	233.35
Principal	2/27/08	1.00	66.67
Principal	2/28/08	.50	33.34
Principal	2/29/08	.50	33.34
Principal	3/10/08	1.00	66.67
Principal	3/11/08	5.00	333.35
Principal	3/12/08	4.50	300.02
Principal	3/13/08	3.50	233.35
Principal	3/14/08	5.50	366.69
Principal	2/4/08	3.00	180.45
Principal	2/5/08	.50	30.08
Principal	2/6/08	1.50	90.23
Principal	2/8/08	1.00	60.15
Principal	2/13/08	.50	30.08
Principal	2/19/08	2.00	120.30
Principal	2/22/08	1.50	90.23
Principal	2/25/08	.25	15.04
Principal	2/26/08	1.00	60.15
Principal	2/27/08	1.00	60.15
Principal	2/28/08	1.00	60.15
Principal	3/2/08	1.00	60.15
Principal	3/3/08	1.00	60.15
Principal	3/5/08	1.00	60.15
Principal	3/6/08	2.00	120.30
Principal	3/7/08	.50	30.08
Principal	3/10/08	.50	30.08
Principal	3/11/08	.75	45.11
Principal	3/12/08	1.00	60.15
Principal	3/13/08	.50	30.08
Principal	3/14/08	1.00	60.15
Principal	3/17/08	.25	15.04
Engineer, Sr	3/28/08	.50	19.30
Engineer, Sr	4/3/08	.75	28.95
Construction Manager, Sr	1/18/08	.25	12.65
Construction Manager, Sr	1/21/08	.50	25.31
Construction Manager, Sr	1/22/08	.25	12.65
Construction Manager, Sr	1/23/08	.25	12.65
Construction Manager, Sr	2/4/08	1.00	50.61
Construction Manager, Sr	2/6/08	.25	12.65
Construction Manager, Sr	2/27/08	.50	25.31
Construction Manager, Sr	2/28/08	.25	12.65

Construction Manager, Sr	1/25/08	1.50	75.92	
Write Text				
Engineer, Sr	2/13/08	5.50	240.46	
Engineer, Sr	2/19/08	2.00	87.44	
Engineer, Sr	2/21/08	5.50	240.46	
Engineer, Sr	2/22/08	7.00	306.04	
Engineer, Sr	2/24/08	2.00	87.44	
Engineer, Sr	2/25/08	9.25	404.41	
Engineer, Sr	2/26/08	6.00	262.32	
Engineer, Sr	2/27/08	2.75	120.23	
Engineer, Sr	2/28/08	5.25	229.53	
Engineer, Sr	2/29/08	4.75	207.67	
Engineer, Sr	3/2/08	1.00	43.72	
Engineer, Sr	3/3/08	9.00	393.48	
Engineer, Sr	3/4/08	17.00	743.24	
Engineer, Sr	3/5/08	12.00	524.64	
Engineer, Sr	3/6/08	17.25	754.17	
Engineer, Sr	3/7/08	11.25	491.85	
Totals		249.50	11,854.13	
Total Labor				11,854.13

Reimbursable Expenses

Travel

3/4/08 Larson, Steve			12.63	
3/11/08 Larson, Steve			12.63	
Total Reimbursables			25.26	25.26

Overhead Fee

Employee and general overhead	165.00% of 11,854.13		19,559.31	
Total Overhead Fee			19,559.31	19,559.31

Total this Subdeliverable \$31,438.70

Subdeliverable WO500 Operational Supervision On-site

Professional Services

		Hours	Amount
Assist Municipality or Agency			
Engineer, Sr	3/9/08	10.00	437.20
Engineer, Sr	3/10/08	10.00	437.20
Engineer, Sr	3/14/08	9.50	415.34
Engineer, Sr	3/15/08	1.00	43.72

Operate Plan/System

Project	030137.60	Water Treatment Plant - Construction Services		Invoice 0152556
Resident Project Rep. Sr	3/8/08	15.00		614.10
Resident Project Rep. Sr	3/9/08	13.00		532.22
Resident Project Rep. Sr	3/10/08	12.00		491.28
Resident Project Rep. Sr	3/11/08	12.00		491.28
Resident Project Rep. Sr	3/12/08	12.00		491.28
Resident Project Rep. Sr	3/13/08	11.00		450.34
Resident Project Rep.	3/4/08	7.00		241.99
Resident Project Rep.	3/5/08	7.00		241.99
Resident Project Rep.	3/6/08	13.25		458.05
Resident Project Rep.	3/7/08	15.00		518.55
Resident Project Rep.	3/8/08	13.00		449.41
Totals		160.75		6,313.95
Total Labor				6,313.95

Reimbursable Expenses

Travel

2/26/08	Larson, Steve		12.12
3/4/08	Harman, Harry		102.01
3/5/08	Harman, Harry		102.01
3/6/08	Harman, Harry		102.01
3/7/08	Harman, Harry		102.01
3/9/08	Harman, Harry		53.53
3/10/08	Harman, Harry		53.53
3/13/08	Machi, Anthony		90.90
3/27/08	Harman, Harry		103.53

Lodging

3/9/08	Machi, Anthony		109.89
3/10/08	Machi, Anthony		119.88
3/11/08	Machi, Anthony		119.88
3/12/08	Machi, Anthony		119.88

Total Reimbursables 1,191.18 1,191.18

Overhead Fee

Employee and general overhead	165.00% of 6,313.95	10,418.02	
Total Overhead Fee		10,418.02	10,418.02

Total this Subdeliverable \$17,923.15

Total this Deliverable \$74,455.08

Deliverable 85 O & M Manual

Professional Services

	Hours	Amount
Attend Meeting		

Water/Wastewater Ops Consultant	2/4/08	6.00	230.58
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Check & Review

Engineer, Sr	11/5/07	1.00	42.04
Engineer, Sr	11/7/07	1.00	42.04
Engineer, Sr	10/31/07	3.00	110.85
Engineer, Sr	11/2/07	6.00	221.70
Engineer, Sr	11/14/07	.25	9.24
Engineer, Sr	12/14/07	1.00	36.95
Engineer, Sr	12/28/07	2.00	73.90
Water/Wastewater Ops Consultant	10/25/07	3.75	131.18
Water/Wastewater Ops Consultant	10/29/07	3.50	122.43
Water/Wastewater Ops Consultant	10/30/07	7.00	244.86
Water/Wastewater Ops Consultant	10/31/07	8.50	297.33
Water/Wastewater Ops Consultant	11/1/07	6.00	209.88
Water/Wastewater Ops Consultant	11/2/07	.50	17.49
Water/Wastewater Ops Consultant	11/5/07	1.00	34.98
Water/Wastewater Ops Consultant	11/6/07	2.25	78.71
Water/Wastewater Ops Consultant	11/7/07	2.00	69.96
Water/Wastewater Ops Consultant	11/8/07	1.50	52.47
Water/Wastewater Ops Consultant	11/12/07	3.00	104.94
Water/Wastewater Ops Consultant	11/20/07	.25	8.75
Water/Wastewater Ops Consultant	11/21/07	.50	17.49
Water/Wastewater Ops Consultant	12/5/07	1.00	34.98
Water/Wastewater Ops Consultant	12/6/07	5.25	183.65
Water/Wastewater Ops Consultant	12/10/07	1.00	34.98
Water/Wastewater Ops Consultant	12/11/07	1.00	34.98
Water/Wastewater Ops Consultant	12/12/07	1.75	61.22
Water/Wastewater Ops Consultant	12/14/07	.25	8.75

Water/Wastewater Ops Consultant	12/27/07	3.00	104.94
Water/Wastewater Ops Consultant	12/28/07	4.75	166.16
Water/Wastewater Ops Consultant	1/2/08	4.75	172.81
Water/Wastewater Ops Consultant	1/3/08	1.50	54.57
Water/Wastewater Ops Consultant	1/9/08	.25	9.10
Water/Wastewater Ops Consultant	1/14/08	3.50	127.33
Water/Wastewater Ops Consultant	1/16/08	3.00	109.14
Water/Wastewater Ops Consultant	1/17/08	3.00	109.14
Water/Wastewater Ops Consultant	1/21/08	2.00	72.76
Water/Wastewater Ops Consultant	1/23/08	3.00	109.14
Water/Wastewater Ops Consultant	1/28/08	1.00	36.38
Water/Wastewater Ops Consultant	1/9/08	2.00	76.86
Water/Wastewater Ops Consultant	1/16/08	1.00	38.43
Water/Wastewater Ops Consultant	1/18/08	1.00	38.43
Water/Wastewater Ops Consultant	1/21/08	1.00	38.43
Water/Wastewater Ops Consultant	2/1/08	.25	9.61
Complete Special Task			
Engineer, Sr	10/31/07	1.00	36.95
CADD			
Designer	12/11/07	6.50	256.88
Designer	12/12/07	.25	9.88
Engineering, Instrumentation			
Engineer, Sr	1/21/08	1.00	49.65
Engineer, Sr	1/24/08	1.00	49.65
Engineer	2/8/08	.50	19.02
Manage Project			
Engineer, Sr	1/8/08	1.00	49.65

Engineer, Sr	1/9/08	.50	24.83
Engineer, Sr	1/29/08	3.00	148.95
Engineer, Sr	1/30/08	1.00	49.65
Word Process and Print			
Secretary	11/1/07	6.75	134.26
Secretary	11/2/07	2.75	54.70
Secretary	11/2/07	.50	10.90
Secretary	1/29/08	4.00	85.88
Secretary	1/30/08	.50	10.74
Write Text			
Engineer, Sr	11/5/07	3.00	126.12
Engineer, Sr	11/6/07	1.00	42.04
Engineer, Sr	11/8/07	1.00	42.04
Water/Wastewater Ops Consultant	9/4/07	7.25	265.42
Water/Wastewater Ops Consultant	9/5/07	6.25	228.81
Water/Wastewater Ops Consultant	9/6/07	5.25	192.20
Water/Wastewater Ops Consultant	9/17/07	2.00	73.22
Water/Wastewater Ops Consultant	9/18/07	2.50	91.53
Water/Wastewater Ops Consultant	9/19/07	2.00	73.22
Water/Wastewater Ops Consultant	9/20/07	2.50	91.53
Water/Wastewater Ops Consultant	9/24/07	2.75	100.68
Water/Wastewater Ops Consultant	9/25/07	3.25	118.98
Water/Wastewater Ops Consultant	9/26/07	5.50	201.36
Water/Wastewater Ops Consultant	9/27/07	3.50	128.14
Water/Wastewater Ops Consultant	10/9/07	1.75	64.07
Water/Wastewater Ops Consultant	10/10/07	3.00	109.83
Water/Wastewater Ops Consultant	10/11/07	4.00	146.44
Water/Wastewater Ops Consultant	10/15/07	3.50	128.14
Water/Wastewater Ops Consultant	10/16/07	1.25	45.76

Water/Wastewater Ops Consultant	10/17/07	4.75	173.90
Water/Wastewater Ops Consultant	10/18/07	1.00	36.61
Water/Wastewater Ops Consultant	10/22/07	7.00	256.27
Water/Wastewater Ops Consultant	10/23/07	3.00	109.83
Water/Wastewater Ops Consultant	10/24/07	2.00	73.22
Water/Wastewater Ops Consultant	10/25/07	3.75	137.29
Water/Wastewater Ops Consultant	10/29/07	3.25	118.98
Water/Wastewater Ops Consultant	10/30/07	6.75	247.12
Water/Wastewater Ops Consultant	10/31/07	6.75	247.12
Water/Wastewater Ops Consultant	11/19/07	4.00	146.44
Water/Wastewater Ops Consultant	11/20/07	6.00	219.66
Water/Wastewater Ops Consultant	11/21/07	5.25	192.20
Water/Wastewater Ops Consultant	11/26/07	8.25	302.03
Water/Wastewater Ops Consultant	11/27/07	4.75	173.90
Water/Wastewater Ops Consultant	11/28/07	1.75	64.07
Water/Wastewater Ops Consultant	11/29/07	6.50	237.97
Water/Wastewater Ops Consultant	12/3/07	7.50	274.58
Water/Wastewater Ops Consultant	12/6/07	5.25	192.20
Water/Wastewater Ops Consultant	12/10/07	7.50	274.58
Water/Wastewater Ops Consultant	12/11/07	7.50	274.58
Water/Wastewater Ops Consultant	12/12/07	4.00	146.44
Water/Wastewater Ops Consultant	12/13/07	5.00	183.05
Water/Wastewater Ops Consultant	12/17/07	1.00	36.61
Water/Wastewater Ops Consultant	12/18/07	1.00	36.61
Water/Wastewater Ops Consultant	6/18/07	2.00	73.22
Water/Wastewater Ops Consultant	6/19/07	2.00	73.22

Water/Wastewater Ops Consultant	7/30/07	3.25	118.98
Water/Wastewater Ops Consultant	7/31/07	4.25	155.59
Water/Wastewater Ops Consultant	8/1/07	2.25	82.37
Water/Wastewater Ops Consultant	8/2/07	6.50	237.97
Water/Wastewater Ops Consultant	8/6/07	7.75	283.73
Water/Wastewater Ops Consultant	8/7/07	7.00	256.27
Water/Wastewater Ops Consultant	8/8/07	4.75	173.90
Water/Wastewater Ops Consultant	8/9/07	5.75	210.51
Water/Wastewater Ops Consultant	8/13/07	4.25	155.59
Water/Wastewater Ops Consultant	8/14/07	4.00	146.44
Water/Wastewater Ops Consultant	8/15/07	7.00	256.27
Water/Wastewater Ops Consultant	8/16/07	6.00	219.66
Water/Wastewater Ops Consultant	8/20/07	5.25	192.20
Water/Wastewater Ops Consultant	8/21/07	6.00	219.66
Water/Wastewater Ops Consultant	8/22/07	3.25	118.98
Water/Wastewater Ops Consultant	8/27/07	4.00	146.44
Water/Wastewater Ops Consultant	8/28/07	4.75	173.90
Water/Wastewater Ops Consultant	8/29/07	7.00	256.27
Water/Wastewater Ops Consultant	8/30/07	4.25	155.59

Office & Administration

Water/Wastewater Ops Consultant	1/7/08	4.00	150.84
Water/Wastewater Ops Consultant	1/14/08	.25	9.43
Water/Wastewater Ops Consultant	1/15/08	1.50	56.57
Water/Wastewater Ops Consultant	1/16/08	.50	18.86
Water/Wastewater Ops Consultant	1/17/08	.25	9.43
Water/Wastewater Ops Consultant	1/24/08	3.50	131.99

Project	030137.60	Water Treatment Plant - Construction Services	Invoice 0152556	
	Water/Wastewater Ops Consultant	1/29/08	6.00	226.26
	Water/Wastewater Ops Consultant	1/30/08	.50	18.86
	Totals		428.00	15,534.94
	Total Labor			15,534.94

Reimbursable Expenses

Travel

2/4/08	Doescher, Robyn			36.36
	Total Reimbursables			36.36
				36.36

Overhead Fee

Employee and general overhead	165.00% of 15,534.94		25,632.65
Total Overhead Fee			25,632.65

Total this Deliverable \$41,203.95

 Deliverable 90 AFM - Special Services

Professional Services

		Hours	Amount
Attend Meeting			
Engineer, Sr	5/21/07	11.00	462.44
Engineer, Sr	5/30/07	.50	21.02
Check & Review			
Engineer, Sr	5/24/07	.50	21.02
Complete Special Task			
Resident Project Rep.	3/9/08	7.50	259.28
Resident Project Rep.	3/10/08	2.75	95.07
Resident Project Rep.	3/11/08	12.00	414.84
Resident Project Rep.	3/12/08	12.50	432.13
Resident Project Rep.	3/13/08	7.00	241.99
Engineering, Operations			
Water/Wastewater Ops Consultant	3/12/08	6.75	245.57
Water/Wastewater Ops Consultant	3/13/08	2.25	81.86
Water/Wastewater Ops Consultant	3/17/08	1.75	63.67
Water/Wastewater Ops Consultant	3/18/08	1.00	36.38
Water/Wastewater Ops Consultant	3/25/08	1.00	36.38

Project	030137.60	Water Treatment Plant - Construction Services	Invoice 0152556
<hr/>			
Water/Wastewater Ops Consultant	3/31/08	1.00	36.38
Water/Wastewater Ops Consultant	4/2/08	1.50	54.57
Water/Wastewater Ops Consultant	3/13/08 Ovt	1.00	36.38
Write Text			
Engineer, Sr	5/22/07	4.00	168.16
Totals		74.00	2,707.14
Total Labor			2,707.14
Reimbursable Expenses			
Travel			
6/11/07	Harman, Harry		91.18
3/8/08	Machi, Anthony		70.70
3/9/08	Norton, Jeremy		10.10
3/10/08	Norton, Jeremy		7.58
3/11/08	Norton, Jeremy		7.58
3/12/08	Norton, Jeremy		7.58
3/12/08	Andersen, Brian		81.81
3/13/08	Norton, Jeremy		7.58
Lodging			
3/8/08	Machi, Anthony		119.88
Total Reimbursables			403.99
Overhead Fee			
Employee and general overhead	165.00% of 2,707.14		4,466.78
Total Overhead Fee			4,466.78
		Total this Deliverable	\$7,577.91
Contract Billing Limits			
	Current	Prior	To-Date
Total Billings	189,967.02	740,000.00	929,967.02
Engineers' Fee			800,000.00
Adjustment			-129,967.02
		Total this Invoice	\$60,000.00

AGENDA BRIEFING

TO: Mayor and Board of Trustees

FROM: Hildy L. Kingma, AICP
Director of Economic Development and Planning

DATE: October 21, 2010

RE: Resolution Stating Village Support of the Application for Illinois Community Development Block Grant Funding

BACKGROUND/DISCUSSION:

The Villages that are members of the South Suburban Mayors and Managers Association have been given the opportunity to apply for funding from the Illinois CDBG IKE-Disaster Recovery Program. This fund was established to address a variety of local community needs in the post-flood revitalization efforts that followed the floods of 2008. The grants that are the subject of this Resolution are specifically part of the Community Stabilization Program element of the CDBG-IKE Grant. This element focuses on housing related issues. Because the Village of Park Forest experienced flooding during 2008, in particular during the September 2008 floods, our community is eligible for this grant.

Staff has prepared two requests as part of this grant application. The first is a request for \$300,000 to demolish vacant, blighted houses in the Eastgate Neighborhood. At least 35 homes have been identified as vacant and blighted in this neighborhood. The demolition of these homes will have the immediate impact of improving the quality of life for those residents who live in Eastgate. In the long term, this effort is intended to contribute towards implementation of the Village's vision and goals for the redevelopment of the Eastgate neighborhood as outlined in the Strategic Plan for Land Use and Economic Development. If funded, Staff estimates that this grant will allow for the demolition of approximately 30 vacant, blighted homes. The second request is for \$1,000,000 to continue the Village's partnership with Habitat for Humanity Chicago South Suburbs. Staff estimates that this grant will allow for the acquisition and rehabilitation of approximately 12 homes, of which will subsequently be sold to Habitat Partner Families. Park Forest's applications for both projects will be part of a larger application being prepared by the South Suburban Mayors and Managers Association. At least seven SSMMA-member communities have prepared requests that will be part of this overall application.

The attached resolution is a required element of the application to the State of Illinois.

SCHEDULE FOR CONSIDERATION: This item will appear on the agenda of the Rules and Regular Agendas of October 25, 2010.

RESOLUTION NO.

**A RESOLUTION OF THE VILLAGE OF PARK FOREST STATING ITS
SUPPORT FOR THE APPLICATION FOR ILLINOIS COMMUNITY DEVELOPMENT
BLOCK GRANT FUNDING**

WHEREAS, the Village of Park Forest, Cook and Will Counties, Illinois (“Village”) is a member of the South Suburban Mayors and Managers Association; and

WHEREAS, the Village is an active member of the Chicago Southland Housing and Community Development Collaborative (“Collaborative”), a coalition of SSMMA communities working together to improve housing conditions in the region; and

WHEREAS, the SSMMA, on behalf of the Collaborative, is applying to the State of Illinois for a Community Development Block Grant Disaster Recovery Program grant; and

WHEREAS, as part of this application the Village has requested funding for housing acquisition and rehabilitation and for the demolition of blighted housing; and

WHEREAS, it is necessary that an application be made and agreements entered into with the State of Illinois.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Park Forest, Cook and Will Counties, Illinois, in the exercise of their home rule authority, as follows:

Section 1: The Village will work inter-jurisdictionally with the South Suburban Mayors and Managers Association and the Collaborative to submit a joint application to the State of Illinois for Community Development Block Grant IKE-Disaster Recovery Program funding.

Section 2: That the Village of Park Forest shall be a participant in the SSMMA application for a grant under the terms and conditions of the State of Illinois and shall enter into and agree to the understandings and assurances contained in said application.

Section 3: The Village Manager is directed and authorized to execute such documents and all other documents necessary for the carrying out of said application and the Village Clerk is directed and authorized to attest the signature of the Village Manager.

Section 4: That the Village Manager is also authorized to provide such additional information as may be required to accomplish the obtaining of such grant.

Passed and Approved this _____ day of _____, 2010

APPROVE:

ATTEST:

Mayor

Clerk

VILLAGE OF PARK FOREST

MEMORANDUM

TO: John A. Ostenburg, Mayor
Village Board of Trustees

FROM: Thomas K. Mick,
Village Manager

DATE: October 19, 2010

RE: A Resolution Establishing the 2011 Village of Park Forest Legislative Agenda

BACKGROUND/DISCUSSION:

The Village Board's Legislative Committee recently convened to craft the Village's Legislative Agenda for 2011 (attached). The agenda includes issues of concern for Park Forest on the local, regional and state levels. The Committee consisted of Mayor Ostenburg and Trustees Brandon, Kopycinski and O'Neill with the proposed agenda now being forwarded to the full Board of Trustees for its discussion. The Committee convened discussions on October 11th and via email since so as to develop the framework of the agenda.

Additionally, the Legislative Committee reviewed the Village's processes for conveying the agenda to Park Forest-area legislators. With a general lack of dissatisfaction with the past few legislative breakfasts held in Park Forest (typically in early December each year), the Committee discussed a preference for meeting individually with Park Forest-area legislators, be it in their respective District Offices or in Springfield. The Village's vision is to share the agenda, answer any questions and, perhaps, better understand which legislators might best situated in Springfield to bring a legislative initiative forward on behalf of Park Forest based on which legislative committee posts are held by each of the respective legislators.

SCHEDULE FOR CONSIDERATION:

This item will be on the agenda of the Rules and Regular Meetings of October 25, 2010 for Board discussion, consideration and approval.

RESOLUTION No. _____

**A RESOLUTION ESTABLISHING THE 2011
VILLAGE OF PARK FOREST LEGISLATIVE AGENDA**

WHEREAS The Village of Park Forest deems it to be in its best interests to establish an agenda of legislative issues important to the residents of its community; and

WHEREAS the Village Board's Legislative Committee established a Legislative Agenda for 2011 which was reviewed and discussed by the entire Village Board; and

WHEREAS the finalized 2011 Legislative Agenda is set in substantially the same form as attached.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Park Forest, Cook and Will Counties, that the 2011 Legislative Agenda be established and communicated to all Park Forest-area Legislators.

ADOPTED AND APPROVED this _____ day of October, 2010.

APPROVED:

ATTEST:

Mayor

Village Clerk

VILLAGE OF PARK FOREST 2011 LEGISLATIVE AGENDA

Property Tax Reform

Correct the Property Tax Dilemma in Park Forest – The Village of Park Forest levies a set dollar amount for its annual tax levy. The community is seeking a change so that other taxing bodies adhere to a similar approach versus a percentage-based levy. Such an approach is that much more transparent in taxing bodies identifying an exact tax dollar need to carry out their operations.

Correct the Property Tax Delinquency Issue – Tax delinquent property owners currently have the ability to abandon a parcel of land after having not paid taxes for a long period of time while still reaping economic benefits during this timeframe. The Village requests that legislation be considered which would force tax-delinquent property owners to pay their tax obligations without the ease or option of walking away from the property.

School Funding Reform – The Village of Park Forest continues to support the need for legislation to change the way schools are funded in Illinois by placing more burden on the state income tax and reducing reliance on the local property tax.

Sales Tax Revenue Sharing – With a changing opportunity for sales tax revenue among a number of communities that are not as well situated geographically as are others, and thus have less opportunity for commercial development, the Village of Park Forest favors legislation to provide for some form of sales tax revenue sharing; the Village's position is that the larger portion of the local sales tax revenue should go to the community where the generating business is located, in order to accommodate infrastructure costs, *etc.*, but that a significant portion likewise should be distributed to all municipalities based on population, such as is done with the motor fuel tax.

Sales Tax Increase for Municipalities – The Village of Park Forest favors a program to increase the state sales tax by one cent, with all new revenue distributed exclusively to municipalities based on population (perhaps with a portion statutorily designated for property tax reduction).

Less Intrusion on Local Revenues – The Village of Park Forest urges legislative controls over the amount of local municipal revenue that can be withheld by the State of Illinois (*e.g.* photo tax, utility tax collection fee, *etc.*). Also, ensure that ample legislative controls are in place so as to avoid currently-provided state services or programs from being curtailed and passed on as a local government obligation.

Public Policy Advocacy

Public Employee Pension Plans – The Village of Park Forest urges that any legislation relating to municipal employee benefits, including pension benefits, allow for some levels of control by the employing local government (*e.g.*, to be included in collective bargaining). Also, the Village encourages legislators to consider parity between the

benefits conveyed through public safety pension plan and those offered to other municipal employees through IMRF.

Home Rule – The Village of Park Forest supports legislation that any referendum to reverse home rule status, in order to pass, must be approved by no less than 60 percent of those persons casting votes in said referendum.

SSMMA Legislative Agenda – Upon approval by the Village Board, Park Forest supports the legislative agenda of the South Suburban Mayors & Managers Association.

Local Health Programs – The Village of Park Forest urges legislation to foster an annual stipend from the State of Illinois and the federal government for communities that operate health departments, thus easing health-related burdens for the state and neighboring communities.

Health Care Support – The Village of Park Forest encourages legislation which would fund an annual stipend from the State of Illinois and the federal government to the Access to Care program, which brings critical primary health care access and resources to the uninsured of Cook County who are caught in the gap of having private insurance coverage and qualifying for assisted public health insurance.

Transportation

Public Transportation – As part of its ongoing efforts to promote long-term sustainability, the Village of Park Forest supports legislation to provide financial incentives to collaborative efforts among local units of government that create public transportation systems to serve local residents.

Abraham Lincoln National Airport – The Village of Park Forest supports the development of the Abraham Lincoln National Airport, and further supports efforts to increase local ground transportation routes to ease congestion in the region.

MOTIONS

MOVED that the Consent Agenda and each item contained therein be hereby approved:

1. MOVED, that the Mayor and Board of Trustees approve the minutes of the Regular Meeting of September 27, 2010 and the Minutes of the Saturday Rules Meeting of October 2, 2010
2. MOVED, that the Mayor and Board of Trustees adopt a Resolution Establishing Trick-or-Treating Hours in the Village of Park Forest
3. MOVED, that the Mayor and Board of Trustees adopt a Resolution Stating Village Support of the Application for Illinois Community Development Block Grant Funding
4. MOVED, that the Mayor and Board of Trustees adopt a Resolution Establishing the 2011 Village of Park Forest Legislative Agenda
5. MOVED, that the Manager is authorized to contract with Pavement Systems, Inc., for asphalt water main and storm sewer repairs in the amount of \$21,300 plus a 20% contingency for a total amount of \$25,560.
6. MOVED, that the Manager is authorized to execute an amendment to the Engineering Services Agreement with Baxter and Woodman for the water plant closeout in the amount of \$60,000.

10/25/2010

VILLAGE OF PARK FOREST
Regular Meeting of the Board of Trustees
Monday, September 27, 2010
Village Hall 8:00 p.m.

M I N U T E S

IN ATTENDANCE: Mayor John Ostenburg, Trustee Bonita Dillard, Trustee Gary Kopycinski, Trustee Kenneth Kramer, Trustee Robert McCray, Trustee Georgia O'Neill

ABSENT: Trustee Mae Brandon

STAFF IN ATTENDANCE: Village Manager Tom Mick, Deputy Village Manager/Finance Director Mary Dankowski; Village Attorney Paul Stephanides, Deputy Police Chief Michael McNamara, Fire Captain Michael Wheeler, Director of Recreation and Parks John Joyce, Director of Public Health Jenise Ervin, Director of Public Relations Jason Miller, Director of Community Development Lawrence Kerestes, Director of Economic Development and Planning Hildy Kingma, Information Technology Coordinator Craig Kaufman, Director of Public Works Ken Eyer, Assistant Director of Finance Stephanie Rodas

RECORDER: Village Clerk Sheila McGann

OTHERS IN ATTENDANCE: Nikki Arseneau, SouthtownStar Newspaper; Bruce Hackel, ReMax

Meeting was called to order at 8:39 p.m. by Mayor Ostenburg. Roll was called by Clerk McGann.

Reports of Village Officers

Mayor

Mayor Ostenburg wanted to clarify the recent news report regarding the arrest of the former operator of the Star Theater. He reported that no village funds had been used in the operation of the movie theater and the Village had nothing to do with the hiring of the operator. There will be a thorough investigation by the Park Forest Police Department. The theater will remain open with the current owners as operators.

Village Manager

Manager Mick reminded the Board of the Saturday Rules meeting on October 2, the strategic planning interview session on October 5th and 6th, the financial update on October 23, and the goal setting session on October 30. Manager Mick reported that the Kiwanis Pancake Day was well attended and enjoyed by many.

Village Attorney

Village Attorney Stephanides reported on Public Act 96-1473 and its changes to the Public Meetings Act beginning January 1, 2010.

Village Clerk

Clerk McGann reported that anyone interested in running for the position of mayor, village trustee, or library trustee in April 5, 1011 election should contact the Deputy Clerk's office for petition packets.

Reports of Commission Liaisons and Committee Chairpersons

Trustee O'Neill reported that she attended the Illinois Municipal League Conference. She also noted that Business Person of the Year applications is now available on-line and in the Village Hall lobby.

Trustee Kopycinski said that the Human Relations Commission met last week and have started to plan for Black History Month.

Trustee Dillard noted that Parks and Recreation Commission rescheduled their next meeting.

Trustee McCray noted that he also was at the Illinois Municipal League Conference on Friday and attended a number of sessions.

Citizens Comments, Observations, Petitions

Bruce Hackel, ReMax Realty, had two suggestions regarding inspections to properties to ease buying/selling of property: 1. Allow inspections on "for sale" properties before a purchase contract is pending. 2. Allow inspections on "for rent" property on a tenant occupied property before the tenant moves out.

Mayor Ostenburg said that this would be taken under advisement.

CONSENT:

Mayor Ostenburg called for a motion to approve the consent agenda. The consent agenda included the following items:

1. A Motion to Approve the Minutes of the Rules Meeting of March 23, 2009; the Minutes of the Regular Meeting of March 23, 2009; the Minutes of the Saturday Rules meeting of September 11, 2010, the Minutes of the Regular Meeting of September 13, 2010
3. A Resolution Supporting Intergovernmental Cooperation to further the Implementation of the 211th Street Metra Station Transit Oriented Development Plan
4. Authorize the Manager to Execute an Engineering Services Agreement for the Demolition of the Marshall Field's Building
5. Authorize the Manger to Execute a Contract for the Demolition of the Marshall Field's Building

Approval of the consent agenda was moved by Trustee Kramer and seconded by Trustee Dillard. Mayor Ostenburg asked if there any items that anyone wished removed from the

consent agenda for further discussion. Trustee McCray asked that item number 2 be moved to the Debatable Agenda.

On a roll call vote called by Clerk McGann, the consent agenda with items 1, 3, 4, and 5 was approved with the following results:

Ayes: 6

Nays: 0

Absent: 1

The consent agenda was adopted with six (6) ayes, no (0) nays and one (1) absent.

DEBATABLE:

2. A Resolution Authorizing a Sound Mitigation Home Improvement Program

Approval of the consent agenda was moved by Trustee Kramer and seconded by Trustee Kopycinski. Mayor Ostenburg asked if there was any other discussion.

Trustee McCray asked about the sound mitigation funds available for the next five years considering the proposed increase of train traffic. Manager Mick said that the original dispersement of funds was twelve months and increased the dispersement to a sixty month period which gives residents time to see what happens. The residents can decide what best suits their needs. Mayor Ostenburg noted that the Village disapproved of the sale of EJ & E to CN. The money available to the residents is due to the negotiations by staff. The staff feels that it should be left to the discretion of the homeowner to decide if and when the funds should be spent within the five year time frame.

Mayor Ostenburg asked for a roll call vote to approve the resolution. Role was called by Clerk McGann. The resolution was adopted with the following results:

Ayes: 6

Nays: 0

Absent: 1

The resolution was approved with six (6) ayes, no (0) nays and one (1) absent

Adjournment

Mayor Ostenburg called for a motion to adjourn. Motion was made by Trustee Kramer, seconded by Trustee Dillard, and a voice vote was taken with the following results:

Ayes: 6

Nays: 0

Absent: 1

The motion was adopted with six (6) ayes, no (0) nays and one (1) absent. Mayor Ostenburg adjourned the regular meeting at 9:14 p.m.

Respectfully submitted, Sheila McGann, Village Clerk

**VILLAGE OF PARK FOREST
BOARD OF TRUSTEES
SATURDAY RULES MEETING
October 2, 2010**

PRESENT: Village Trustees Gary Kopycinski, Ken Kramer, Robert McCray and Georgia O'Neill;
Assistant to the Village Manager Denyse Carreras

Senior Trustee Kramer called the meeting to order at 10:00 a.m.

The Board discussed the PSEBA (Public Safety Employee Benefit Act). Assistant to the Village Manager Denyse Carreras stated that she would like PSEBA to be on the Village legislative agenda. She added that this legislation has a huge impact on the community and is very cost prohibitive for the municipality. Ms. Carreras reminded the Board that there would be a meeting of the Board Legislative Committee on Monday, October 11, at 6:30 p.m.

The Board discussed health insurance issues and the number of people that have no health insurance coverage. Trustee O'Neill suggested that health insurance should also be on the Village legislative agenda.

Ms. Carreras informed the Board that the Board meeting for Monday, October 4, has been cancelled.

Ms. Carreras reminded the Board that the Village Employee Holiday Party would be on Friday, December 3. She stated that the Holiday Tree Lighting would be on the same evening.

There being no further business, Trustee Kramer requested a motion to adjourn. Trustee Kopycinski made a motion, seconded by Trustee O'Neill, to adjourn the meeting at 11:09 a.m. All in favor.

Respectfully submitted,

Phyllis Dyrda, Recorder

VILLAGE OF PARK FOREST

MEMORANDUM

**TO: John A. Ostenburg, Mayor
Village Board of Trustees**

**FROM: Thomas K. Mick,
Village Manager**

DATE: October 15, 2010

**RE: A RESOLUTION ESTABLISHING TRICK-OR-TREATING HOURS IN
THE VILLAGE OF PARK FOREST**

BACKGROUND/DISCUSSION:

The Village historically sets Halloween trick or treating hours via resolution. At the advice of Police Chief Tom Fleming, the attached resolution sets the hours for this year's trick or treating as 2:00 PM to 6:00 PM on Sunday, October 31.

SCHEDULE FOR CONSIDERATION:

This matter will be on the Consent Agenda of the October 25, 2010 Regular Meeting for Board consideration and approval.

RESOLUTION No. _____

**A RESOLUTION ESTABLISHING TRICK-OR-TREATING
HOURS IN THE VILLAGE OF PARK FOREST**

WHEREAS, the Village of Park Forest recognizes the annual tradition of Halloween; and

WHEREAS, this tradition will again be recognized on Sunday, October 31, 2010; and

WHEREAS, in the interest of public safety, the Village of Park Forest encourages all parents to accompany their children during the specific hours established for the purpose of “trick or treating.”

NOW, THEREFORE BE IT RESOLVED by the Village of Park Forest that “Trick or Treating” will be permissible between the hours of 2:00 p.m. and 6:00 p.m. on Halloween, Sunday, October 31, 2010. **BE IT FURTHER RESOLVED THAT** the Mayor and Board of Trustees encourage all Park Foresters to partake in the Safe Halloween activities planned for the hours of 2:00 p.m. to 6:00 p.m. in Downtown Park Forest on Sunday, October 31, 2010.

Passed this _____ day of October, 2010.

APPROVED:

ATTEST:

Mayor

Village Clerk