

AGENDA

RULES MEETING OF THE BOARD OF TRUSTEES VILLAGE OF PARK FOREST, COOK AND WILL COUNTIES, ILLINOIS

Village Hall

8:00 p.m.

November 23, 2009

Roll Call

1. An Ordinance Regarding Responsible Bidders for Construction Projects in the Village of Park Forest
2. A Resolution Adopting Strategic Planning Goals for Fiscal Year 2010/2011
3. A Resolution Establishing the 2010 Village of Park Forest Legislative Agenda
4. A Resolution Authorizing Execution of a Purchase Contract/Real Estate Sale Agreement Between Will County as Trustee and the Village of Park Forest (13 Brookside Road)

Mayor's Comments

Manager's Comments

Trustee's Comments

Attorney's Comments

Audience to Visitors

Adjournment

Agenda Items are Available in the Lobby of Village Hall

VILLAGE OF PARK FOREST

MEMORANDUM

**TO: John A. Ostenburg, Mayor
Board of Trustees**

**FROM: Thomas K. Mick,
Village Manager**

DATE: November 17, 2009

**RE: AN ORDINANCE REGARDING RESPONSIBLE BIDDERS FOR
CONSTRUCTION PROJECTS IN THE VILLAGE OF PARK FOREST**

BACKGROUND/DISCUSSION:

Every so often, the Village takes care to look at various sections of its code of ordinances so as to update them where necessary. As such, Village legal counsel has reviewed and revised applicable provisions of the Village Code regarding the Village's bidding requirements for construction projects. Pursuant to Section 2-496 of the Code, the Village requires that all construction projects over \$100,000 be competitively bid. The attached Ordinance incorporates suggested bidder requirement revisions as follows:

- Where applicable, insurance coverage should include general liability, workers compensation, completed operations, automobile, hazardous occupation, product liability and professional liability.
- An enhancement of the prevailing wage clause to include not only the hourly wage but also medical, hospitalization and retirement contributions.
- Possession of a federal tax identification number or social security number.
- Compliance with equal opportunity employment standards.

SCHEDULE FOR DISCUSSION:

This matter will be on the Rules and Regular Meeting Agendas of November 23, 2009 for Board discussion, consideration and approval.

ORDINANCE NO. _____

**AN ORDINANCE AMENDING CHAPTER 2 (“ADMINISTRATION”),
ARTICLE VI (“FINANCE”), DIVISION I (“GENERALLY”), SECTION 2-455
 (“CONTRACT FOR WORK OR PUBLIC IMPROVEMENTS”) AND
DIVISION 2 (“ANNUAL FISCAL BUDGET”), SECTION 2-496 (“PURCHASING
POLICIES”) OF THE CODE OF ORDINANCES OF THE VILLAGE OF PARK
FOREST, COOK AND WILL COUNTIES, ILLINOIS
REGARDING RESPONSIBLE BIDDERS FOR CONSTRUCTION PROJECTS**

WHEREAS, the Village is a home rule unit of local government pursuant to Article VII, Section 6 of the Illinois Constitution of 1970, and act pursuant to said authority; and

WHEREAS, pursuant to the Village’s home rule authority, the Village is empowered to determine what constitutes a responsible bidder; and

WHEREAS, the Code of Ordinances of the Village of Park Forest, Cook and Will Counties, Illinois (“Village Code”) requires that certain construction projects be let on a competitive basis; and

WHEREAS, the Mayor and Board of Trustees specifically find that the definition of a lowest responsible bidder needs to be expanded in the case of bidders for construction projects in excess of \$100,000.00 as part of the Village Code.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Board of Trustees of the Village of Park Forest, Cook and Will Counties, Illinois, in the exercise of the Village’s home rule powers, as follows:

Section 1. **Recitals Incorporated.** The recitals set forth above constitute a material part of this Ordinance as if set forth in their entirety in this Section 1.

Section 2. **Village Code Amended.** Chapter 2 (“Administration”), Division 1 (“Generally”), Section 2-455 (“Contract for Work or Public Improvements”) of the Code of Ordinances of the Village of Park Forest, Cook and Will Counties, Illinois, is amended by adding the underlined language to read as follows:

Sec. 2-455. Contract for work or public improvements.

All contracts for any work or other public improvements, other than supplies, when the expense thereof exceeds \$20,000.00, shall be let as set forth in section 2-454 and section 2-496, and construction contracts for public improvements where the expense thereof exceeds \$100,000.00 shall be further let as set forth in section 2-496.

Section 3. Village Code Amended. Chapter 2 (“Administration”), Division 2 (“Annual Fiscal Budget”), Section 2-496 (“Purchasing Polices”) of the Code of Ordinances of the Village of Park Forest, Cook and Will Counties, Illinois, is amended by adding the underlined language and deleting the stricken language to read as follows:

Sec. 2-496. Purchasing policies.

(a) *Purpose.*

* * * *

(2) Competitive bidding requirements.

* * * *

e. *Construction contracts that exceed \$100,000.00.*

1. For construction contracts in excess of ~~\$50,000.00~~ \$100,000.00, bids shall be secured by a certified check, bank draft, satisfactory bid bond, or approved letter of credit, in the amount of five percent of the total bid price.

2. The successful bidder on all construction contracts shall also be required to furnish and pay for satisfactory performance, labor and material payment bonds in the amount of 100 percent of the contract amount and any other security required by law or by the specifications for the particular project.

3. Bid deposits shall be held for a period as is specified in the bidding instructions.

4. No bid shall be withdrawn for a period of 30 days or the time indicated in the contract subsequent to the opening of bids without the consent of the village.

5. Insurance coverage shall be required of the bidders. The extent of coverage and terms shall be included in the bidding instructions, and shall include the following coverages: general liability, workers compensation, completed operations, automobile, hazardous occupation, product liability and professional liability, as applicable.

6. All construction contracts shall include provisions that the successful bidder comply with the applicable prevailing wage rates then in effect, including wages, medical and hospitalization insurance and retirement for those trades as covered in the Prevailing Wage Act, 820 ILCS 130/0.01 et seq., as amended.

7. Bidders shall comply with all applicable laws prerequisite to doing business in Illinois.

8. Bidders shall provide evidence of compliance with:

a. Federal Employer Tax Identification Number or Social Security Number (for individual);

b. The provisions of Section 2000(e) of Chapter 21, Title 42 of the United States Code and Federal Executive Order No. 11246, as amended by Executive Order No. 11375 (known as the Equal Opportunity Employer provisions); and

c. Participation in apprenticeship and training programs approved and registered with the United States Department of Labor's Bureau of Apprenticeship and Training.

Section 3. Severability and Repeal of Inconsistent Ordinances. If any provision of this Ordinance, or the application of any provision of this Ordinance, is held unconstitutional or otherwise invalid, such occurrence shall not affect other provisions of this Ordinance, or their application, that can be given effect without the unconstitutional or invalid provision or its application. Each unconstitutional or invalid provision, or application of such provision, is severable, unless otherwise provided by this Ordinance. All ordinances, resolutions or orders, or parts thereof, in conflict with the provisions of this Ordinance are to the extent of such conflict hereby repealed.

Section 4. Effective Date. This Ordinance shall be take effect from and after its passage and approval and publication as required by law.

PASSED this ____ day of _____ 2009.

AYES:

NAYS:

ABSENT:

APPROVED this ____ day of _____ 2009.

APPROVED:

ATTEST:

John A. Ostenburg, Mayor

Sheila McGann, Village Clerk

VILLAGE OF PARK FOREST

MEMORANDUM

TO: John A. Ostenburg, Mayor
Board of Trustees

FROM: Thomas K. Mick,
Village Manager

DATE: November 16, 2009

SUBJECT: A Resolution Adopting Strategic Planning Goals For Fiscal Year 2010/2011

BACKGROUND/DISCUSSION:

On October 31st, the Village Board engaged in a strategic planning goal-setting session with planning facilitator Dr Paul Craig. A summary report from the planning session is attached to this memo.

Village practice has been to adopt fiscal year goals via Resolution so as to establish consensus on how Village funds will be directed. As a result of the goal-setting session, the attached Resolution establishes the Village Board's goals for fiscal year 2010-2011. It is around these goals which the upcoming fiscal year will be developed.

In addition to the attached goals, Dr. Craig proposed the Board's execution of a document titled: *"Park Forest: A Contract With The Future."* The Board consensus was that this concept was one that should be moved forward. As such, this contract is attached and will be available for the Mayor and Trustees to execute in conjunction with the November 23, 2009 Regular Meeting.

SCHEDULE FOR CONSIDERATION:

This issue will appear on the Rules Meeting and Regular Meeting agenda of Monday, November 23 for Board consideration and approval.

RESOLUTION No.

**A RESOLUTION ADOPTING
STRATEGIC PLANNING GOALS
FOR FISCAL YEAR 2010/2011**

WHEREAS Strategic Planning Goals express the Board’s vision for the future of the Village of Park Forest; and

WHEREAS Strategic Planning Goals become the foundation of the programmatic goals in the Village’s annual budget and shape the development of said budget; and

WHEREAS Strategic Planning Goals which reflect the consensus of the Board have been developed over several months.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Park Forest, Cook and Will Counties, that the Strategic Planning Goals for Fiscal Year 2010/2011 are hereby adopted as follows:

- 1. Maintain excellence in governing and create a more participatory government.**
- 2. Create relationships and program initiatives to engage families, teachers and school board members of the District 163 community to increase collective awareness of problems, challenges, and opportunities to work together to provide the best education possible for the children of Park Forest.**
- 3. Increase commercial, business and residential development in the Village.**
- 4. Establish policies that assure an acceptable and sustainable level of financial, environmental and infrastructure components of the village.**
- 5. Increase awareness of the quality of life in the Village of Park Forest.**

BE IT FURTHER RESOLVED that these goals shall be incorporated into the 2010/2011 budget and the resources of the Village shall be directed toward the implementation of these goals.

Adopted this _____ day of November 2009.

APPROVED:

ATTEST:

Mayor

Village Clerk

2009
PARK FOREST ANNUAL PLANNING REVIEW

This document was prepared to serve as a historical record of a October 31, 2009 Planning Review, with the Mayor and Trustees of the Village of Park Forest. The 2009 Planning Review, like those in previous years, begins with a review of current goals and raises questions regarding their continued relevance in light of changes that have occurred over the past twelve months in the internal and external environment of the Village. This then leads to a dialogue focused on the Board's collective insights regarding what needs to be amended, abandoned, or created for next year's goals. The Board has established a pattern of goal setting that stresses long-term concerns, issues and opportunities. Goals that are established may include those that are achievable in a one-year time frame but more often the goals established extend into the future, and in some instances may be seen as continuous.

As the Board thinks and acts in an outer-directed manner it becomes more strategic in its thinking. The commitment to Board goals is then manifested in the policy making process and this is followed by administrative actions developed to assure the achievement of stated goals. Outer directed organizations first determine the kind of future they want and then they craft goals that signal and define the direction and intent of the organization. They assess their circumstances and when they find them wanting they set about creating those circumstances which favor and support their goals. It is here where planning and leadership intersect and this, above all else, allows an outer directed organization to persist and achieve extraordinary outcomes.

In the goal analysis/goal setting process goals are treated as visions and strategy is crafted as action statements. Of these two components in the strategic planning model, the action plans are the more fluid and are therefore more likely to be revised as policies and programs are created to achieve stated goals. Goals with action plans constitute a strategic approach to the future. Goals without action plans are dreams. They are promissory in nature but without action plans, outcomes are uncertain and may even be unsatisfactory. Action plans reduce the instances of random behavior that may, and often do, threaten the achievement of goals.

The strategic thinking that occurred in the October 31, 2009 session gave rise to new ideas and approaches for making progress toward the achievement of the 2010/2011 Goals. There were three creative and strategic new ideas in particular that emerged from the dialogue, which should be singled out and cited here. The first of these proposed a new direction and approach to improving the involvement and contribution of the Village in strengthening School District 163. The second of these new strategic ideas proposed the design and implementation of an awareness and education program for and with the real estate establishment in Park Forest and the region. The third concept related to fostering a sustainable community and the many components that encompass such an initiative. These ideas should be considered as Action Plans appended to one or more of the Village Goals. Also, it should be noted that an embryo of what could evolve into a powerful slogan for promoting the Village, emerged from this dialogue: We want to attract people who want to live in a village and not merely a home. This was first stated by one trustee and subsequently repeated and used by others. This is not only the fodder for a good slogan but

also illustrates the power of thinking together out loud and how easy it is to insinuate a good idea into the minds of those who participate in thinking out loud sessions.

2009/2010 Goals

- 1. Maintain excellence in governing and create a more participatory government.**
- 2. Become a change agent for amending the state school funding mechanism.**
- 3. Develop methods for improving Board and Staff relations with District 163.**
- 4. Increase commercial, business and residential development in the Village.**
- 5. Improve Village services and infrastructure.**
- 6. Increase citizen involvement in, and awareness of, the life of the village.**

The following Goals are the product of the October 31, 2009 Board Planning Session.

2010/2011 Goals

- 1. Maintain excellence in governing and create a more participatory government.**
- 2. Create relationships and program initiatives to engage families, teachers and school board members of the District 163 community to increase collective awareness of problems, challenges, and opportunities to work together to provide the best education possible for the children of Park Forest.**
- 3. Increase commercial, business and residential development in the Village.**
- 4. Establish policies that assure an acceptable and sustainable level of financial, environmental and infrastructure components of the village.**
- 5. Increase awareness of the quality of life in the Village of Park Forest.**

Following any editing necessary, the above goals for 2010/2011 will have Action Plans written to direct specific effort toward their achievement. Included here only as an example of the form and nature of the language of Action Plans is the following that could be appended to Goal #1.

Action Plan #1 Assess succession issues and initiate a process for identifying, grooming, and positioning residents of Park Forest for future opportunities to serve in elected and appointed roles for shaping the future of the Village.

The remaining work to be done is not particularly onerous but does require some creative use of language. Drafting, editing and revising Action Plans should require no more than a few hours, a good portion of which involves transmitting the language for review by others and waiting for responses. It is inconceivable that the crafting of good Action Plans for the five goals the Board

created would require more than one day. If I can be of any assistance as an editor or advisor for this effort I am available at your request.

Thanks once more for the opportunity to work with the Village and have a small part in helping you hone and refine your process.

Best regards to all.

Paul Craig
Senior Fellow (Retired)
University of Illinois at Urbana Champaign

(217) 793-6467

wynsnobs@sbcglobal.net

PARK FOREST: A CONTRACT WITH THE FUTURE

We, the elected leaders of Park Forest are committed to serving the Village with integrity and dedication to sound democratic principles. It is our duty to strive for excellence in all aspects of governance and for the preservation and enhancement of the quality of life of all residents. We the undersigned pledge, to those we serve, to commit ourselves to assuring, to the best of our ability, a sustainable future through sound fiscal practices and empathy for the needs of our citizens. In carrying out our commitment and responsibility to those we serve, we further pledge to lend our knowledge, experience, intellectual capacity and energy to the creative planning and problem solving functions necessary to the attainment of Park Forest goals. The foundation for our thought and action is, and will continue to be, continuous planning that establishes, revises, and when appropriate, perpetuates goals from formation to achievement.

The following Goals have been established for the Village of Park Forest. Each signature affixed to this Contract With the Future is a commitment to these Goals and to the future of Park Forest. To these ends, we, the undersigned, solemnly commit our effort and intellect to the Action Plans to be established for these goals and to sustain that commitment whether we are in a lead or supporting role.

Park Forest 2010-2011 Goals

- **Maintain excellence in governing and create a more participatory government.**
- **Create relationships and program initiatives to engage families, teachers and school board members of the District 163 community to increase collective awareness of problems, challenges, and opportunities to work together to provide the best education possible for the children of Park Forest.**
- **Increase commercial, business and residential development in the Village.**
- **Establish policies that assure an acceptable and sustainable level of financial, environmental and infrastructure components of the village.**
- **Increase awareness of the quality of life in the Village of Park Forest.**

Signatories

John A. Ostenburg Mayor

Kenneth W. Kramer Trustee

Bonita Dillard Trustee

Mae Brandon Trustee

Gary Kopycinski Trustee

Robert McCray Trustee

Georgia O'Neill Trustee

VILLAGE OF PARK FOREST

MEMORANDUM

TO: John A. Ostenburg, Mayor
Village Board of Trustees

FROM: Thomas K. Mick,
Village Manager

DATE: November 18, 2009

RE: A Resolution Establishing the 2010 Village of Park Forest Legislative Agenda

BACKGROUND/DISCUSSION:

The Village Board's Legislative Committee recently convened to craft the Village's Legislative Agenda for 2010 (attached). The agenda includes issues of concern for Park Forest on the local, regional and state levels. The Committee consisted of Mayor Ostenburg and Trustees Brandon, Kopycinski and O'Neill with the proposed agenda now being forwarded to the full Board of Trustees for its discussion.

Additionally, the Legislative Committee reviewed the Village's processes for conveying the agenda to Park Forest-area legislators. With a general lack of satisfaction with the past few legislative breakfasts held in Park Forest (typically in early December each year), the Committee discussed a preference for meeting individually with Park Forest-area legislators and any number of ideas on how this might occur. The ultimate goal is to share the agenda, answer any questions and, perhaps, better understand which legislators might best situated in Springfield to bring a legislative initiative forward on behalf of Park Forest based on which legislative committee posts are held by each of the respective legislators.

SCHEDULE FOR CONSIDERATION:

This item will be on the agenda of the Rules and Regular Meetings of November 23, 2009 for Board discussion, consideration and approval.

RESOLUTION No. _____

**A RESOLUTION ESTABLISHING THE 2010
VILLAGE OF PARK FOREST LEGISLATIVE AGENDA**

WHEREAS The Village of Park Forest deems it to be in its best interests to establish an agenda of legislative issues important to the residents of its community; and

WHEREAS the Village Board's Legislative Committee established a Legislative Agenda for 2010 which was reviewed and revised where necessary by the entire Village Board; and

WHEREAS the finalized 2010 Legislative Agenda is set in substantially the same form as attached.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Park Forest, Cook and Will Counties, that the 2010 Legislative Agenda be established and communicated to all Park Forest-area Legislators.

ADOPTED AND APPROVED this _____ day of November, 2009.

APPROVED:

ATTEST:

Mayor

Village Clerk

**VILLAGE OF PARK FOREST
2010 LEGISLATIVE AGENDA**

Correct the Property Tax Dilemma in Park Forest – The Village of Park Forest levies a set dollar amount for its annual tax levy. The community is seeking a change so that other taxing bodies adhere to a similar approach versus a percentage-based levy. Such an approach is that much more transparent in taxing bodies identifying an exact tax dollar need to carry out their operations.

Correct the Property Tax Delinquency Issue – Tax delinquent property owners currently have the ability to abandon a parcel of land after having not paid taxes for a long period of time while still reaping economic benefits during this timeframe. The Village requests that legislation be considered which would force tax-delinquent property owners to pay their tax obligations without the ease or option of walking away from the property.

School Funding Reform – The Village of Park Forest continues to support the need for legislation to change the way schools are funded in Illinois by placing more burden on the state income tax and reducing reliance on the local property tax.

Sales Tax Revenue Sharing – With a changing opportunity for sales tax revenue among a number of communities that are not as well situated geographically as are others, and thus have less opportunity for commercial development, the Village of Park Forest favors legislation to provide for some form of sales tax revenue sharing; the Village's position is that the larger portion of the local sales tax revenue should go to the community where the generating business is located, in order to accommodate infrastructure costs, *etc.*, but that a significant portion likewise should be distributed to all municipalities based on population, such as is done with the motor fuel tax.

Sales Tax Increase for Municipalities – The Village of Park Forest favors a program to increase the state sales tax by one cent, with all new revenue distributed exclusively to municipalities based on population (perhaps with a portion statutorily designated for property tax reduction). **Draft legislation will be crafted for presentation to a Park Forest-area legislator for sponsorship in Springfield.**

Less Intrusion on Local Revenues – The Village of Park Forest urges legislative controls over the amount of local municipal revenue that can be withheld by the State of Illinois (*e.g.* photo tax, utility tax collection fee, *etc.*). Also, ensure that ample legislative controls are in place so as to avoid currently-provided state services or programs from being curtailed and passed on as a local government obligation.

Public Employee Pension Plans – The Village of Park Forest urges that any legislation relating to municipal employee benefits, including pension benefits, allow for some levels of control by the employing local government (*e.g.*, to be included in collective bargaining). Also, the Village encourages legislators to consider parity between the benefits conveyed through public safety pension plan and those offered to other municipal employees through IMRF.

Home Rule – The Village of Park Forest supports legislation that any referendum to reverse home rule status, in order to pass, must be approved by no less than 60 percent of those persons casting votes in said referendum.

Public Transportation – As part of its ongoing efforts to promote long-term sustainability, the Village of Park Forest supports legislation to provide financial incentives to collaborative efforts among local units of government that create public transportation systems to serve local residents.

Abraham Lincoln National Airport – The Village of Park Forest supports the development of the Abraham Lincoln National Airport, and further supports efforts to increase local ground transportation routes to ease congestion in the region.

SSMMA Legislative Agenda – Upon approval by the Village Board, Park Forest supports the legislative agenda of the South Suburban Mayors & Managers Association.

AGENDA BRIEFING

DATE: November 17, 2009

TO: Mayor Ostenburg
Board of Trustees

FROM: Ken Eyer, P.E.
Director of Public Works

RE: Consideration of a Resolution Authorizing Execution of a Purchase Contract/Real Estate Sale Agreement between Will County as Trustee and the Village of Park Forest (13 Brookside Road)

BACKGROUND:

The Village is currently in the first phase of planning for the replacement of the Thorn Creek Road bridge over Thorn Creek. Construction on this project is expected to occur in 2011. Because this bridge is the only way into/out of a large part of the Thorn Creek Estates neighborhood, it is vital that the bridge remain open during reconstruction. The Village has the opportunity to purchase the vacant parcel of property at 13 Brookside Road (east of the existing bridge) from Will County because it is being sold due to a tax delinquency. The Village's cost to purchase this property is \$640.75. All taxes due on the property will be extinguished when the Village obtains the deed and the Village will apply for tax exempt status for future tax years. Purchase of this property will allow the Village more flexibility in planning for a temporary run-around for the bridge during construction.

Staff requests Board consideration and adoption of the attached Resolution and authorization for the Village Manager to sign the attached purchase contract.

SCHEDULE FOR CONSIDERATION: This item will appear on the Rules and Regular Agendas of the November 23, 2009 Board meeting for discussion and approval.

RESOLUTION

A RESOLUTION AUTHORIZING EXECUTION OF A PURCHASE CONTRACT/REAL ESATE SALE AGREEMENT BETWEEN WILL COUNTY, AS TRUSTEE AND THE VILLAGE OF PARK FOREST

WHEREAS, Section 2-2 of the Code of Ordinances of the Village of Park Forest, Cook and Will Counties, Illinois (“Village Code”) provides that the Village of Park Forest (“Village”) may acquire real estate pursuant to a duly adopted resolution for public purposes as a part of the functions of the Department of Public Works; and

WHEREAS, it is proposed that the Village acquire the vacant property commonly known as 13 Brookside Road located within Park Forest, Will County, Illinois, P.I.N. 21-14-01-112-008-0000 (“Subject Property”) for the public purpose of the reconstruction of the Thorn Creek Drive Bridge over Thorn Creek as part of the function of the Village’s Department of Public Works; and

WHEREAS, the Village shall acquire the Subject Property pursuant to a Purchase Contract/Real Estate Sale Agreement between the Village and Will County, as Trustee, for a total cost of \$640.75.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Park Forest, Cook and Will Counties, Illinois, in the exercise of their home rule authority, as follows:

SECTION 1. The Purchase Contract/Real Estate Agreement (“Agreement”), attached hereto and incorporated herein by reference as Exhibit A, is hereby approved in substantially the form attached.

SECTION 2. The Village Manager is directed and authorized to sign the Agreement in substantially the form attached and the Village Clerk is directed and authorized to attest the signature of the Village Manager and any and all other documents as may be necessary to

effectuate the purposes of the Agreement and sale and transfer of the Subject Property described therein.

SECTION 3. This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED this ____ day of _____ 2009.

AYES:

NAYS:

ABSENT:

APPROVED this ____ day of _____ 2009.

APPROVED:

John A. Ostenburg, Mayor

ATTEST:

Sheila McGann, Village Clerk

PURCHASE CONTRACT / REAL ESTATE

Item # 0809073B

WILL County, as Trustee hereinafter referred to as "SELLER"

SUBJECT PROPERTY: 21-14-01-112-008-0000
(Identified by Tract or Permanent Parcel ID#)

Date of Contract:	November 10, 2009
Purchase Price:	600.00
Auctioneer's Fees:	6.00
Recording Fees:	34.75
Total Due:	\$640.75
Deposit:	640.75
Balance:	0.00

PURCHASER(S): Village of Park Forest
ADDRESS: 350 Victory Drive
Park Forest, IL 60466
PHONE: DAY
NIGHT
EMAIL:

PURCHASER agrees to purchase and SELLER agrees to sell the interest of SELLER in the "SUBJECT PROPERTY" described by the above Tract or Permanent Parcel ID number(s) upon the terms and conditions herein. **NO PERSONAL PROPERTY IS SOLD TO PURCHASER HEREUNDER!**

Method of Payment. PURCHASER is to complete payment in full within 60 days of this contract and TIME IS OF THE ESSENCE. All payments are to be made payable to COUNTY TRUSTEE, C/O COUNTY DELINQUENT TAX AGENT, P.O. Box 96, Edwardsville, Illinois 62025. SELLER is not required to extend the final payment date. If PURCHASER requests an extension, and if SELLER agrees to grant such extension, a monthly extension charge shall apply.

Possession. PURCHASER shall not enter into physical possession of the subject property, or cause any detrimental alteration thereto, at any time prior to the date of conveyance. PURCHASER shall, at PURCHASER'S expense secure the subject property and shall maintain the same in safe condition from and after the date hereof. No refunds will be made based upon damage to, or the condition of, the subject property or any structure thereon at any time.

Title Survey. SELLER MAKES NO GUARANTEE AS TO THE QUALITY OR CONDITION OF TITLE. Title may be affected by defects arising prior or subsequent to SELLER'S acquisition. PURCHASER shall obtain and pay for any title examination and/or survey desired by PURCHASER. If the PURCHASER'S research reveals any defect which renders the title unmarketable, and if written evidence of such defect is presented to SELLER within 60 days from date of the Purchase Offer, and if SELLER shall be unable or unwilling to cure such defect within a reasonable time (during which time the final payment date shall be extended without expense to PURCHASER), the PURCHASER has the right to rescind the sale and receive a refund of all sums deposited with SELLER under the Purchase Offer without interest thereon. All claims of defect in title and/or survey shall be deemed waived by PURCHASER unless presented to SELLER in the time and manner above provided. The SELLER will not in any case be required to reimburse PURCHASER for expenses incurred in any investigation or inspection of the property or its title, or in curing any defects in the condition thereof, or for any other expense.

Transfer of Title. SELLER will quitclaim its interest in the subject property, as directed herein, approximately 90 days after receipt of full payment. In the event PURCHASER consists of two or more persons, SELLER will convey title to them as joint tenants with the right of survivorship unless, prior to deed preparation, SELLER receives contrary written instructions signed by them. PURCHASER will receive PURCHASER'S recorded deed directly from the Recorder's Office.

Future Taxes. PURCHASER shall pay all general taxes accruing and all special taxes and assessments becoming due, upon the subject property for the period beginning January 1 of the year 2010.

Indemnity. PURCHASER hereby releases and agrees to hold harmless and to indemnify SELLER, and SELLER'S Agent, and each of their respective officers, agents, subagents and employees from, and hereby assumes all responsibility for, all existing and future liabilities associated with the subject property and any improvements thereon, and from all costs, claims, losses and expenses (including reasonable attorney fees and other costs of litigation) caused by, resulting from, or relating to the acts or omissions of the PURCHASER and the PURCHASER'S agents and employees from and after the date of this contract.

[] Initial here for immediate deed processing, waiving title and survey objections.

Failure to Complete Purchase. IN THE EVENT PURCHASER FAILS TO COMPLETE THIS PURCHASE, SELLER MAY RETAIN ALL MONIES PAID AS LIQUIDATED DAMAGES AND NOT AS A PENALTY. PURCHASER ACKNOWLEDGES THAT SUCH RETENTION IS REASONABLE UNDER THE CIRCUMSTANCES AND THAT PURCHASER SHALL HAVE NO FURTHER RIGHT HEREUNDER.

Property Condition. PURCHASER hereby accepts the subject property in "AS IS" condition, based upon PURCHASER'S own inspection and acceptance of the record and actual physical condition of the property and structures thereon. Neither SELLER nor SELLER'S Agent makes any guarantee, warranty or representation, express or implied, or of any kind whatever, as to the subject property or any structure thereon, whether as to location, quality, kind, character, size, description, fitness for any use or purpose (including habitability or other occupancy), freedom from any defect (whether latent or patent), compliance with or freedom from violation (or legal action to abate claimed violation) of any building, housing, zoning, environmental and/or other applicable ordinances, statutes or laws, or freedom from legal action to demolish any structure by reason of the condition thereof, or any other aspect of the property or structures thereon now or hereafter. PURCHASER'S RIGHTS ARE SUBJECT TO ALL MATTERS ASCERTAINABLE FROM PERSONAL INSPECTION AND FROM CONSULTATION WITH LOCAL GOVERNMENTAL AUTHORITIES.

Right of Rescission. UNTIL RECORDING OF THE DEED TO PURCHASER, THE SELLER RESERVES THE UNCONDITIONAL RIGHT TO CANCEL THIS AGREEMENT AND RESCIND THIS SALE, FOR ANY REASON WHATSOEVER, AND IN SUCH EVENT ALL SUMS DEPOSITED WITH SELLER HEREUNDER SHALL BE REFUNDED WITHOUT INTEREST THEREON.

rev 4/09

SELLER: _____

By Its Authorized Agent
County Tax Agent - Telephone 618-656-5744
Post Office Box 96, Edwardsville, Illinois 62025-0096
www.iltaxsale.com

© Copyright 2009 - Joseph E. Meyer & Associates, All rights reserved 11/2009

Purchaser Signature(s)

X _____

X _____

AGENDA
REGULAR MEETING OF THE BOARD OF TRUSTEES
PARK FOREST, IL

Village Hall

8:00 p.m.

November 23, 2009

Roll Call

Pledge of Allegiance

Reports of Village Officers

Mayor
Village Manager

Village Attorney
Village Clerk

Reports of Commission Liaisons and Committee Chairpersons

Citizens Comments, Observations, Petitions

Motion: Approval of Consent

CONSENT:

1. Motion: A Motion to Approve the Minutes of the Saturday Rules Meeting of November 7, 2009
2. Resolution: A Resolution Establishing the 2010 Village of Park Forest Legislative Agenda
3. Resolution: A Resolution Adopting Strategic Planning Goals for Fiscal Year 2010/2011
4. Resolution: A Resolution Authorizing Execution of a Purchase Contract/Real Estate Sale Agreement between Will County as Trustee and the Village of Park Forest (13 Brookside Road)
5. Motion: A Motion to Authorize a Payment to the Thorn Creek Nature Center for Roof Replacement
6. Appointment:

DEBATABLE:

7. Ordinance: An Ordinance Regarding Responsible Bidders for Construction Projects in the Village of Park Forest (Final Reading)
8. Ordinance: An Ordinance Levying Taxes for all Corporate Purposes for the Village of Park Forest, for the Fiscal Year Beginning on the First Day of July, 2009 and Ending on the Thirtieth of June, 2010 (First Reading)
9. Ordinance: An Ordinance to Abate a Portion of the 2009 Tax Levy for the Village of Park Forest (Tax Levy Abatement) (First Reading)

Adjournment

NOTE: Copies of all agenda items are available in the Manager's Office

MOTIONS

MOVED that the Consent Agenda and each item contained therein be hereby approved:

1. MOVED, that the Mayor and Board of Trustees approve the minutes of the Saturday Rules Meeting of November 7, 2009
2. MOVED, that the Mayor and Board of Trustees adopt a Resolution Establishing the 2010 Village of Park Forest Legislative Agenda
3. MOVED, that the Mayor and Board of Trustees approve a Resolution Adopting Strategic Planning Goals for Fiscal Year 2010/2011
4. MOVED, that the Mayor and Board of Trustees adopt a Resolution Authorizing Execution of a Purchase Contract/Real Estate Sale Agreement between Will County as Trustee and the Village of Park Forest (13 Brookside Road)
5. MOVED, that the Manager is authorized to complete the payment to the Thorn Creek Nature Center for Roof Replacement in the amount of \$25,000.
6. MOVED, that the Mayor and Board of Trustees appoint David Atkins, III to fill an unexpired term on the Senior Commission expiring December 31, 2009.

11/23/09

**VILLAGE OF PARK FOREST
BOARD OF TRUSTEES
SATURDAY RULES MEETING
NOVEMBER 7, 2009**

PRESENT: Village Mayor John Ostenburg; Village Trustees Bonita Dillard, Gary Kopycinski, Ken Kramer Georgia O'Neill; Police Chief Tom Fleming and Recording Secretary Sandra Salmen

ABSENT: Trustees Robert McCray, Mae Brandon

Trustee Ken Kramer called the meeting to order at 10:05 a.m. Mayor Ostenburg arrived at 10:15 a.m.

Police Chief Tom Fleming announced the police department's sixth annual Honors Ceremony would be held on Sunday, November 15, 2009 with a reception at 11:15 a.m. followed by the ceremony at Noon. The event will be held at Freedom Hall. Chief Fleming also announced that Officer Jon Mannino was selected the Officer of the Year.

Chief Fleming shared his thoughts on a recent article in the Southtown Star indicating a 9.9% decrease in overall reported crime in Park Forest. Several factors have contributed to the statistic; included is a change in the way follow-up calls are handled, the effect of programs that started 5-6 years ago, and more recently and more importantly, the Crime Free Housing ordinance. The Community Policing Program position has been transferred to Crime Free Housing; currently, an officer will be dedicated full time to Crime Free Housing and ensuring registration for rental property owners currently non-compliant and renewal of those licenses that have expired. In addition, Chief Fleming updated the Board on Crime Free Housing statistics and briefly discussed the Voucher Program and how to approach compliance among those property owners. He noted the Board will soon be asked to approve a request to change the wording in the Crime Free Housing ordinance from "on or about" the property to "on or off" the property in regards to criminal activity. In summary, he stated there were positive benefits for the community in having the police department work cooperatively with the landlords. The Board discussed the benefits of the having the Crime Free Housing ordinance.

Chief Fleming updated the Board on the Community Supervision Saturday Morning Program. Community Supervision is staffed by interns enrolled in the Master Degree (social work and counseling) programs at GSU. Community Supervision is a proactive community service that aims to educate youth and promote development through anger management, career and college counseling, and access to speakers. It incorporates the use of exercises (timeline and role playing), instruction on meditation and if necessary domestic violence intervention. Ideally the supervisor of the program would be an individual who completed 2 semesters of internship previously and who could mentor and train incoming interns on the lesson plan of the program; the position would be a paid part-time position. Community Supervision is aimed at 13-17 year olds (inclusive) and runs 4 weeks. The Board discussed the benefits of the program.

The meeting was adjourned by unanimous voice vote at 11:40 a.m.

Respectfully submitted,

Sandra Salmen, Recorder

AGENDA BRIEFING

DATE: November 12, 2009

TO: Mayor Ostenburg
Board of Trustees

FROM: John Joyce
Director of Recreation & Parks

RE: Payment toward Roof Replacement Thorn Creek Nature Center

BACKGROUND/DISCUSSION:

Last Fiscal Year the Buildings & Grounds Budget contained \$30,000 for re-roofing the Thorn Creek Nature Center. An additional \$20,000 in emergency funds was available in that budget to cover unforeseen building related repairs that might come up during the year. Since the \$30,000 was not sufficient to do the entire roof, it was hoped that near the end of the fiscal year enough of the \$20,000 would remain so the project could go forward. Unplanned HVAC replacements and roof repairs in that budget necessitated that the Nature Center project be put off for another year. The \$30,000 was re-budgeted in the current fiscal year. Meanwhile the Thorn Creek Management Commission agreed to change the specification from Cedar Shake shingles (on the building now) to conventional asphalt shingles. The Forest Preserve District of Will County has agreed to advance the Commission funds so that the roof can go forward and Friends of Thorn Creek Woods have started a fund raising project to support a capital fund for the Nature Center and woods.

Two bids were received and two weeks ago the Commission approved a bid for \$33,500 to re-roof the building. While there are multiple land owners in the preserve, the 10 acre parcel upon which the building sits and the building itself was furnished and is owned by the Village. It is carried on the Village's insurance as well. Everyone is in a difficult financial situation, including the Commission. The Commission has reduced hours for PT Staff and reduced compensation for the Naturalist for the coming year. The annual \$10,000 contribution from the State of Illinois and that never brings confidence. Still, the Commission was committed to contribute to the project so that it could get done this year.

The long awaited re-roofing of the building was completed on November 13. Attached is an invoice from the Commission in the amount of \$25,000 toward the project. It is hoped that through contributions, assistance from Will County and a careful eye on expenses, this will be sufficient for all parties to pay for the project.

SCHEDULE FOR CONSIDERATION: This item will appear on the Agenda Regular meeting on November 23, 2009 for your consideration.



Thorn Creek Nature Preserve Management Commission

Forest Preserve District of Will County ☐ Thorn Creek Preservation Association ☐ Villages of Park Forest & University Park

November 17, 2009

Village of Park Forest
350 Victory Drive
Park Forest, IL 60466

Partial Reimbursement for Re-roofing of Thorn Creek Nature Center
November 2009

\$25,000.

Make Check Payable To:

"Thorn Creek Woods Management Commission"
350 Victory Drive
Park Forest, IL 60466
FEIN 36-3213080

We need your help to raise \$20,000
Please make a contribution today

Enclosed is my check for
\$ _____
for the Thorn Creek Woods Capital
Fund payable to Friends of
Thorn Creek Woods.

This gift is in:
 memory of honor of

All donations
—small and large—
are greatly appreciated.

Name _____
Business/Group _____
Address _____
City _____ State _____ Zip _____
Telephone _____
E-mail _____

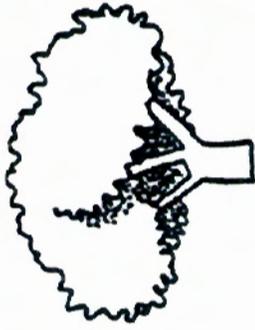
**FRIENDS OF THORN CREEK
WOODS organization is designated
a tax-exempt organization under
section 501(c)(3) of the Internal
Revenue Code.**

Mail to: Friends of Thorn Creek Woods
Box 159, Richton Park, IL 60471

For more information please contact:
Thorn Creek Nature Center,
thorn_creek@att.net or
Judy Mendelson, Friends Secretary
708-747-2759, dolanmendel@aol.com

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SUPPORT



Thorn Creek Nature Preserve



Contribute To Thorn Creek Woods Capital Fund



Friends of
Thorn Creek
Woods

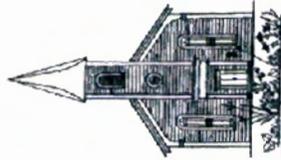
091809



Return Service Requested

Friends of
Thorn Creek Woods
P.O. Box 159
Richton Park, IL 60471

We need your help to raise \$20,000



- *Nature Center
roof, windows,
painting, repairs
- *Trail signs,
bridges,
improvements

Friends of Thorn Creek Woods has established the THORN CREEK WOODS CAPITAL FUND to be used for improving in the Nature Center building and in the Preserve itself over the years.

All donations—small and large—will be greatly appreciated.

FRIENDS OF THORN CREEK WOODS organization is designated a tax-exempt organization under section 501(c)(3) of the Internal Revenue Code. Donations to FRIENDS are deductible on your federal income tax returns.

**Please make a
contribution today**

Thorn Creek Nature Preserve

is 985 acres of oak-hickory woodland, dotted with vernal ponds and dissected by Thorn Creek. The preserve features 3-1/2 miles of trails Thorn Creek Nature Center, and the historic Homicek Farm.

The Preserve is jointly owned by the communities of University Park and Park Forest, the Forest Preserve District of Will County and the Illinois Department of Natural Resources. A Management Commission was formed in the 1970's and is made up of the landowners plus Friends of Thorn Creek Woods.

The Commission manages the Woods as a whole - a single unified dedicated Illinois Nature Preserve providing habitat for native plants, animals communities.

Funding for the operation of the Preserve and Nature Center comes from annual contributions by member agencies, program fees, grants and a rental property located within the preserve. Support, in-kind services and financial contributions of member agencies have been and continue to be vital to the preserve. The bare bones Commission budget has no extra money for needed nature center building and preserve improvements.

Thorn Creek Trails



A walk through Thorn Creek Nature Preserve is a 3-1/2 mile nature adventure, open to the public year round, dawn to dusk.

From 1974 on, staff, volunteers, youth groups, Eagle Scout projects, Community Service groups, State Park and Forest Preserve District of Will County crews have built, maintained and improved the trails.

We need to replace the two bridges over Thorn Creek—originally built in 1976 and repaired many, many times—and continue improving trail signage, drainage and boardwalks.

Friends of Thorn Creek Woods

Formed in 1969, Friends is the citizen activist group responsible in large part for preserving the Woods and securing its dedication as an Illinois Nature Preserve.

Friends provides a voice for the Woods, volunteers, donates funds, produces a quarterly newsletter, *Thorn Creek News*, sponsors events, and hosts its annual meeting in the fall.

Thorn Creek Nature Center

is housed in a gothic frame country church, with a curved ceiling, tongue-and-groove paneling and a raised pulpit.

In 1861 the Immanuel Lutheran Church congregation christened this "large beautiful church" at the corner of Sauk Trail and Cicero Avenue. 100 years later the old structure was sold to the Village Bible Church.

The building was donated to Village of Park Forest in 1972, and relocated to its present site - a move that took almost a year.

Opened as Thorn Creek Nature Center in 1976, it currently houses displays of the preserve's flora & fauna, bird feeder viewing area, maps & scale models of the preserve, Eugene E. Schwartz reference library and a children's science corner. We offer nature hiking, bird watching, family programs, school programs of all kinds - both at the preserve and in the classroom.

Year after year this nature preserve - fifth largest in the state - serves over 6400 children & adults each year.



AGENDA BRIEFING

DATE: November 19, 2009

TO: Mayor John Ostenburg
Board of Trustees

FROM: Mary G. Dankowski, Deputy Village Manager/Finance Director

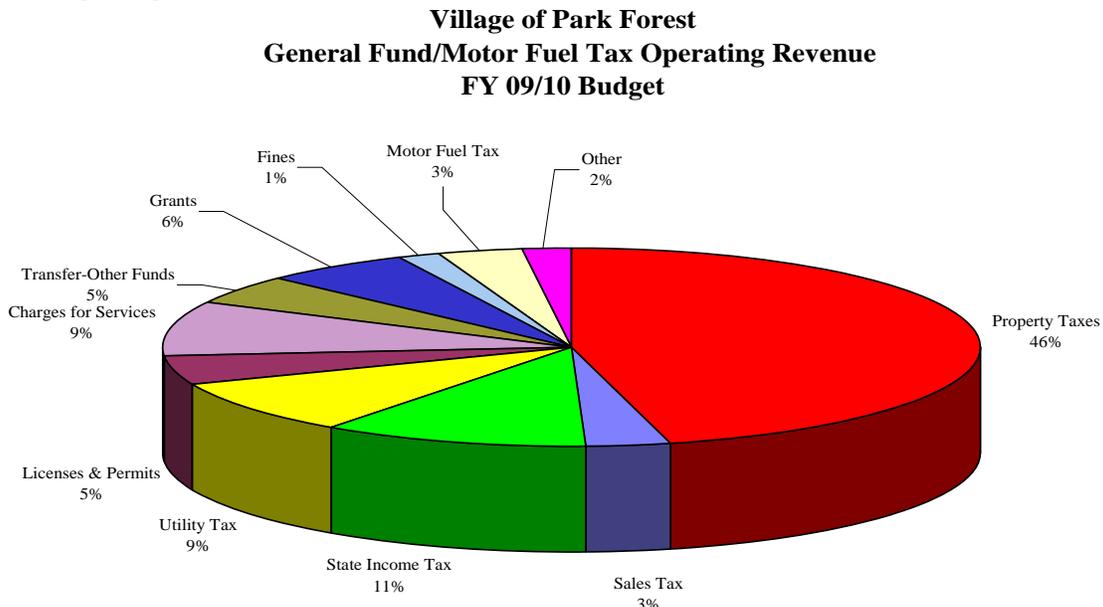
RE: An Ordinance Levying Taxes for all Corporate Purposes for the Village of Park Forest, Cook and Will Counties, Illinois, for the Fiscal Year Beginning on the First Day of July, 2009 and Ending on the Thirtieth of June, 2010

BACKGROUND/DISCUSSION: First reading of the 2009 Tax Levy is scheduled for November 23. A public hearing is required for the first Monday in December with the final levy adopted at the first regular meeting on December 14. The Board began discussion of the tax levy at the Financial Update on October 3.

The 2010/2011 Budget will be funded by the 2009 levy. The tax levy consists of six separate categories. Each category is evaluated separately to determine levy needs. The categories are as follows:

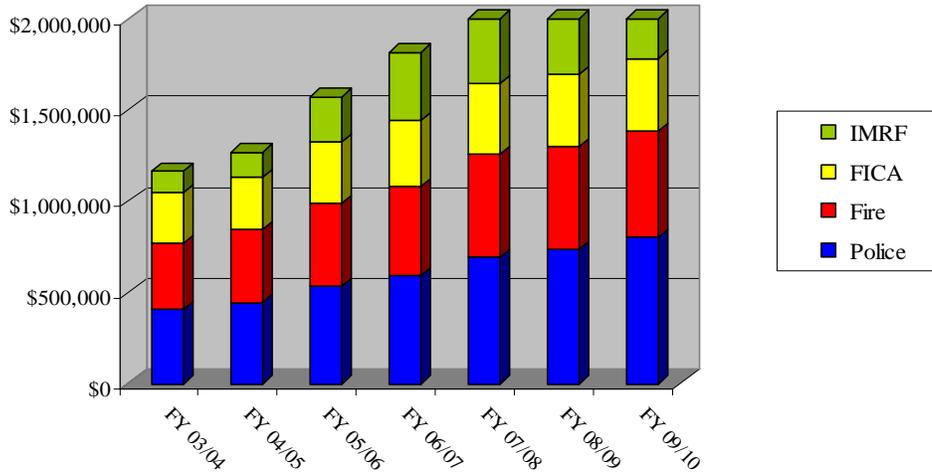
GENERAL CORPORATE

The property tax levy for general corporate purposes funds the general operations of the Village – Police, Fire, Administration, Public Works, Recreation and Parks, Health, Community Development and Economic Development – which are not funded by other sources. As can be seen in the pie chart below, the 2008 levy supported 46% of the total operating budget.



In recent years, a higher share of the levy funds police and fire pensions, as well as IMRF and Social Security.

Property Tax Levy History - Pensions



As was indicated in the “Preliminary Year-end Results” for 2008/2009 discussed October 3, key revenues for fiscal 2009 were down \$785,246 from the prior year as follows:

KEY REVENUE COMPARISON

	<u>Fiscal 2008/2009</u>	<u>Change</u>	<u>Fiscal 2007/2008</u>
Sales Tax	\$ 615,553	\$ (54,483)	\$ 670,036
Utility Tax	1,642,644	(138,003)	1,780,647
State Income Tax	1,982,466	(240,741)	2,223,207
Personal Property Replacement Tax	168,986	(14,222)	183,208
Real Estate Transfer Tax	229,373	(17,821)	247,194
Motor Vehicle Licenses	445,278	(67,914)	513,192
Building Permit Fees	77,260	(24,785)	102,045
Interest Income	98,928	(152,106)	251,034
IRMA Surplus Distribution	-	(75,172)	75,172
	<u>\$ 5,260,489</u>	<u>\$ (785,246)</u>	<u>\$ 6,045,735</u>

When developing the levy, other revenue sources are evaluated. Because of the uncertain nature of the economy, increases in those revenues are not projected. Expenditure increases are factored in the property tax levy needs. Use of fund balance has previously allowed the Village to maintain a low property tax increase for nine of the last eleven years. Estimated reserve level dropped below three months for the fiscal year ended June 30, 2009, requiring a \$22,973 increase in levy to replenish reserve funds.

The higher levy increases in 2004 and 2005 allowed the Village to undertake several new initiatives including:

- Participation in SouthCom
- Establishment of an Economic Development Department
- Addition of two new police officers
- Added funding for storm sewer maintenance (annual allocation \$50,000)
- Added funding for roadway maintenance (annual allocation \$150,000)
- Added marketing dollars – \$50,000

In evaluating levy needs, increases in operating costs are assessed. Salaries are the largest expense for the Village. In the General Fund salaries represent \$9,612,928 or 50% of the total \$19,164,839 operating budget. Police and Fire personnel represent 63% of total salaries. The current union contracts allowed for a 4% salary increase July 1, 2009. For Fiscal 2010 supervisory staff received a 2% increase while department heads received a 1% increase and the Village Manager received no salary increase. The dollar increase presented assumes a 3% annual salary increase for all Village personnel, consistent with the Police contract, and a 2% increase in other operating expenditures. **Last year the overall allowable 3% increase in other operating expenses was used to fund a 28% increase in IRMA costs cutting the allowable increases in other department expenses to 0%.**

The net result of levy needs and the use of General Fund balance on the general corporate property tax base is as follows:

2009 Tax Levy

GENERAL CORPORATE

Ongoing Operating Costs

Salaries 3%	\$ 300,000
Other Expenditures 2%*	200,000
Reserve Shortfall	<u>22,973</u>

Proposed Tax Levy Increase for General Operations: \$522,973

* Other expenditures include health insurance, IRMA costs, capital outlays, utilities, postage, legal, etc.

BONDS & INTEREST

The proposed levy for bonds and interest reflects a **decrease of \$73,835**. **The Village is able to abate \$500,000 in TIF Debt.**

The recommended bond abatement and levy are as follows:

	<u>Actual Debt Debt Service</u>	<u>Funded From Other Sources (Abated)</u>	<u>Bond Levy</u>
General Fund (includes golf)	\$ 322,374	\$ 6,871	\$ 315,503
Aqua Center	34,336	-	34,336
TIF	1,009,087	500,000	509,087
Water Fund	75,014	75,014	-
Sewer Fund	<u>49,026</u>	<u>49,026</u>	<u>-</u>
	<u>\$1,489,837</u>	<u>\$ 630,911</u>	<u>\$ 858,926</u>

The Village is able to abate a total of \$630,911 in the bond and interest levy.

This debt service does not include the \$1,000,000 annual payment required for the IEPA loan for the water plant. This payment will be covered by the water rate increase in place.

IMRF

The Village pays a designated percentage of salary for retirement benefits. The Illinois Municipal Retirement Fund determines this percentage. Because of prior favorable investment results, the Village contribution decreased from a high of 8.99% of affected salaries in 1999 to 3.22% of salaries in 2003. In 2004, rates began to increase. Rates jumped from 3.22% of eligible salaries to 6.79%. This doubled costs. In 2005 rates increased to 8.06%. In 2006 rates increased to 9.21%. For 2007 rates began to decrease slightly to 8.79% followed by 8.54% in 2008 and 8.69% in 2009. Because of serious market losses, the Village has received notification that rates will increase to 9.56% of payroll for 2010. The Village currently maintains an IMRF fund balance of \$286,200. Utilizing the fund balance allows the Village to maintain the same levy as 2008.

2008 IMRF levy	\$486,951
2009 IMRF levy needs	<u>486,951</u>
Increase in Levy	- 0 -

FICA

The fund balance associated with the FICA levy as of 6/30/09 was \$122,002. Utilizing the fund balance allows the Village to maintain the same levy as 2008.

2008 FICA levy	\$425,345
2009 FICA levy needs	<u>425,345</u>
Increase in Levy	- 0 -

POLICE PENSION

The levy amount for the police and fire pensions are actuarially determined. (See attached correspondence.) Police and Fire Pension benefit legislation adopted by the State legislature adds to municipal pension costs. Three police disability pensions added to pension costs in the prior year. As was mentioned at the February Financial Update, market conditions precipitated losses in pension fund. The Police Pension Fund lost 2.46%

2008 Police Pension levy	\$856,887
Increase	<u>113,679</u>
2009 Police Pension levy	\$970,566

FIRE PENSION

The fire pension levy is also affected by legislative changes and market factors. The Fire Pension Fund lost 4.68% last year. The actuarial funding recommendation is as follows:

2008 Fire Pension levy	\$619,892
Increase	<u>78,560</u>
2009 Fire Pension levy	\$698,452

Below is summary information for the pension funds as follows:

	<u>Police</u>	<u>Fire</u>
Total Assets	\$16,026,510	\$ 8,435,776
Levy Requirement	970,566	698,452
Percent Funded	58.4%	51.8%
Annual Rate of Return	-2.46%	-4.68%

Both pension funds are adequately funded provided the Village levies accordingly.

Levy Summary

	<u>2008 Levy</u>	<u>Proposed 2009 Levy</u>	Increase
General Corporate	\$ 7,281,347	\$ 7,804,320	
Bonds & Interest	932,761	858,926	
IMRF	486,951	486,951	
FICA	425,345	425,345	
Police Pension	856,887	970,566	
Fire Pension	<u>619,892</u>	<u>698,452</u>	
 Village Levy	 \$10,603,183	 \$11,244,560	 6.0%
 Library	 1,684,941	 1,757,663	 4.3%
 Total Combined Levy:	 \$12,288,124	 \$13,002,223	 5.8%

The Library levy includes added dollars in the Building Maintenance levy designed to rebuild reserve funds utilized for the Library renovation.

The Village increases in the property tax levy over the last sixteen years have been as follows:

	<u>Tax Levy Increases</u>	
1993	15.1%	
1994	11.4%	
1995	11.7%	
1996	9.8%	
1997	6.7%	
1998	4.8%	
1999	2.9%	
2000*	2.9%	
2001	2.9%	
2002	2.9%	
2003**	2.9%	
2004	8.1%	
2005	9.3%	
2006*	2.6%	
2007	3.3%	
2008	3.0%	
Proposed	2009	6.0%

* Included a 0% increase in the General Corporate portion of the levy.

* * An additional 3% loss factor was added to the 2003 levy.

The actual increases experienced by taxpayers are a function of assessed value and new construction. Attached is a ten-year history of equalized assessed value for the Village. On the average property tax bill the Village share of taxes range from \$1,300 to \$2,000. Therefore, a 6% increase in taxes will produce a \$78 to \$120 increase in a tax bill related to Village services.

The levy recommendation does not include any increase in staff or increase in programs or services offered by the Village. In general, a 1% tax levy increase equates to \$106,032.

SCHEDULE FOR CONSIDERATION: This matter will appear on the Agenda of the Regular meeting of Monday, November 23, 2009, for first reading.

**NOTICE OF PROPOSED PROPERTY TAX LEVY FOR
THE VILLAGE OF PARK FOREST**

- I. A public hearing to approve a proposed property tax levy for the Village of Park Forest shall be held on Monday, December 7, 2009 at 8:00 p.m. at the Village Hall, Board Room, 350 Victory Drive, Park Forest, Illinois.**

Any person desiring to appear at the public hearing and present testimony to the taxing Village may contact Mary Dankowski, Finance Director, (telephone 708/748-1112).

- II. The corporate and special purpose property taxes extended or abated for the year 2008 were \$11,355,363.**

The proposed corporate and special purpose property taxes to be levied for 2009 are \$12,143,297. This represents a 6.9% increase over the previous year.

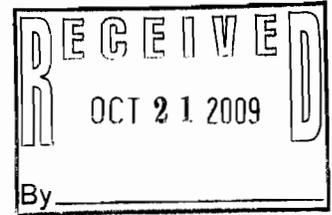
- III. The property taxes extended for debt service and public building commission leases for 2008 were \$932,761.**

The estimated property taxes to be levied for debt service for 2009 are \$858,926. This represents a 7.9% decrease over the previous year.

- IV. The total property taxes extended or unabated for 2008 were \$12,288,124.**

The estimated total property taxes to be levied for 2009 are \$ 13,002,223. This represents a 5.8% increase over the previous year.

**PLEASE PUBLISH SUNDAY, NOVEMBER 29,
2009 IN PARK FOREST AREA
SOUTHTOWN/STAR NEWSPAPERS
MAIN NEWS**



October 20, 2009

TO: Mary Dankowski
Village Finance Director

FROM: Barbara Osuch *Barbara*
Library Director

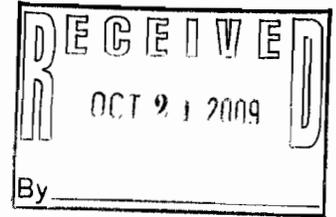
SUBJECT: 2009 Tax Levy

During the October 15, 2009 meeting of the Park Forest Public Library Board of Trustees, the 2009 Tax Levy request was approved as:

GENERAL PROPERTY	\$ 1,492,022 *
IMRF	62,000
FICA	63,000
Audit	5,249
IRMA Liability/Workmen's Compensation	85,392
Unemployment Benefits	
Building/Maintenance	<u>50,000</u>
TOTAL LEVY	\$ 1,757,663 **

* This number reflects a 3% overall increase in the general operating levy.

** This number reflects a 4.4% increase from the 2008 Gross Tax Levy Extension.



October 16, 2009

John Ostenburg, Village President
Village of Park Forest
350 Victory Dr.
Park Forest, IL 60466

Subject: Library 0.02% Building and Maintenance Levy
2009 Levy

Dear President Ostenburg:

The purpose of this letter is to request the Village Board of Trustees to adopt the 0.02% Library Building and Maintenance Levy, in addition to the other library levies which will be requested in connection with the Park Forest Public Library's budget for the FY 2010/2011 cycle.

At the October 15, 2009 meeting of the Park Forest Public Library Board, the Library Trustees adopted a motion which passed by unanimous vote, to request adoption of the 0.02% Building and Maintenance Levy for the 2009 tax year.

The purpose of this levy is for necessary repairs, replacements, and maintenance in various parts of the Library, necessitated by the fact that this is an aging structure. This includes, but is not limited to the following areas:

- Repairs and maintenance to the building not provided by the Village.
- Repairs and maintenance of the HVAC systems including annual filter replacement.
- Bimonthly carpet cleaning.
- Purchase and maintenance of mats in high traffic areas.
- General maintenance and cleaning of the high ceiling areas.
- Interior and exterior window cleaning.
- Upgrades to accommodate the computer facilities and Internet access for the public.

It is our understanding that the Village Board will consider this as part of the Levy process.

If you have any questions or wish further information, please do not hesitate to contact Ms. Barbara Byrne Osuch or me. Thank you for your cooperation.

Sincerely,



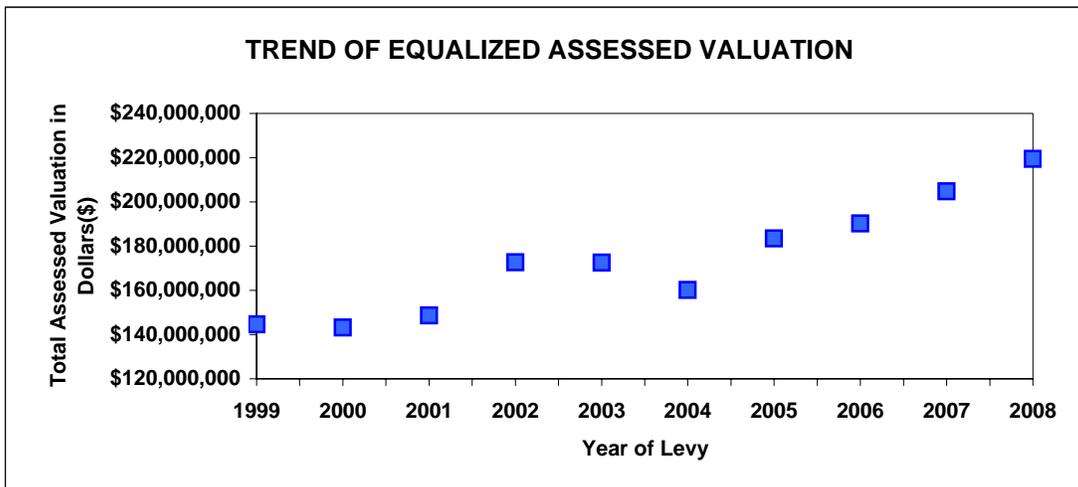
Penny Shnay
Library Board President

nk

cc: Park Forest Village Trustees
Park Forest Public Library Board of Trustees
Tom Mick, Village Manager
Mary Dankowski, Village Finance Director
Barbara Byrne Osuch, Library Director

**VILLAGE OF PARK FOREST
EQUALIZED ASSESSED VALUE
10-YEAR INFORMATION**

<u>Levy Year</u>	<u>Equalized Assessed Value</u>	<u>Percentage Increase(Decrease)</u>	<u>Estimated Actual Value</u>	<u>Ratio of Equalized Assessed Value to Estimated Actual Value</u>
1999	144,655,446	12.02%	433,966,338	33.33%
2000	143,192,056	-1.01%	429,576,168	33.33%
2001	148,598,080	3.78%	445,794,240	33.33%
2002	172,636,509	16.18%	517,909,527	33.33%
2003	172,466,140	-0.10%	517,398,420	33.33%
2004	160,167,360	-7.13%	480,502,080	33.33%
2005	183,464,965	14.55%	550,394,895	33.33%
2006	190,262,287	3.70%	570,786,861	33.33%
2007	204,687,009	7.58%	614,061,027	33.33%
2008	219,491,270	7.23%	658,473,810	33.33%





FACSIMILE #: (708) 503-8560

Number of pages (including this page): 7

To: Ms. Stephanie Rodas

Comments:

Re: Police & Firefighter Pension Funds

Steph:

Attached are the 7/1/09 preliminary actuarial results, investment performance summary, and the salary history for the Police and Firefighter Pension Funds. This year, the investment returns were much less than expected and salaries increased as expected. Police has 3 more active members this year and Fire had a new incident of disability. Thus, the Tax Levy has increased and the Percent Funded has decreased.

Highlights:

1. Investment returns: Police -2.46%, Fire -4.68%.
2. Annual payroll increases: Police 9.6%, Fire 4.8%
Average increase: Police 3.6%, Fire 6.3%.
3. New members: Police 4, Fire 1; Terminations: Police 1, Fire 0;
Retirements: Police 0, Fire 0 Incidents of Disability: Police 0, Fire 1.
4. Percent Funded: Police decreased from 63.3% to 58.4%;
Fire decreased from 58.8% to 51.8%.
5. Tax Levy: Police increased from \$827,752 to \$970,566 (17.3%);
Fire increased from \$598,886 to \$698,452 (16.6%).

As Always,

T. Sharpe

Timothy W. Sharpe, Actuary, Geneva, IL (630) 262-0600

September 16, 2009

**VILLAGE OF PARK FOREST
Police Pension Fund**

Investment Performance 2000-2009

	FYE 00	FYE 01	FYE 02	FYE 03	FYE 04	FYE 05	FYE 06	FYE 07	FYE 08	FYE 09
BOY Assets	12,337,808	12,758,219	13,371,061	13,517,593	14,375,984	14,391,171	15,298,086	15,361,167	16,498,790	16,676,827
Village Contribution	316,742	377,996	403,906	401,896	422,037	462,024	551,737	593,482	663,828	739,740
Officer Contribution	166,980	157,632	176,553	259,719	226,194	308,527	249,621	262,014	274,924	381,224
Pension Payments	735,414	804,912	813,825	860,731	846,127	827,910	886,202	999,775	1,162,500	1,331,082
Expenses	40,293	33,147	14,123	22,257	19,037	27,637	30,320	41,597	59,420	33,484
Income	730,154	915,273	481,061	1,079,771	230,224	995,224	180,315	1,305,983	426,390	(406,715)
EOY Assets	12,775,977	13,371,061	13,604,632	14,375,991	14,389,274	15,301,399	15,363,237	16,481,273	16,642,011	16,026,510
Annual Yield	5.99%	7.26%	3.63%	8.05%	1.61%	6.94%	1.18%	8.55%	2.61%	-2.46%
5-Year Yield (2005-09)	3.36%									
10-Year Yield (2000-09)	4.34%									

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**VILLAGE OF PARK FOREST
Firefighters Pension Fund**

Investment Performance 2000-2009

	FYE 00	FYE 01	FYE 02	FYE 03	FYE 04	FYE 05	FYE 06	FYE 07	FYE 08	FYE 09
BOY Assets	6,549,881	6,969,729	6,969,380	6,999,801	7,329,435	7,650,062	7,911,561	8,107,811	8,809,592	8,864,108
Village Contribution	300,693	328,492	337,287	337,861	368,731	408,536	465,832	470,489	567,059	585,453
Firefighter Contribution	94,924	91,759	95,790	111,154	104,729	118,277	129,706	186,461	163,434	166,783
Pension Payments	501,741	497,101	520,623	500,896	508,048	630,889	660,723	697,272	679,231	686,471
Expenses	30,588	36,014	33,686	33,077	37,451	54,956	40,071	64,212	51,859	79,829
Income	674,851	110,927	24,655	414,597	391,079	423,529	304,640	778,899	67,456	(414,270)
EOY Assets	7,088,021	6,967,792	6,872,803	7,329,441	7,648,475	7,914,560	8,110,944	8,782,175	8,876,451	8,435,776
Annual Yield	10.41%	1.60%	0.36%	5.96%	5.36%	5.59%	3.88%	9.67%	0.77%	-4.68%
5-Year Yield (2005-09)	3.05%									
10-Year Yield (2000-09)	3.89%									

Timothy W. Sharpe, Actuary, Geneva, IL (630) 262-0600

ORDINANCE NO.

AN ORDINANCE LEVYING TAXES FOR ALL CORPORATE PURPOSES FOR THE VILLAGE OF PARK FOREST, COOK AND WILL COUNTIES, ILLINOIS, FOR THE FISCAL YEAR BEGINNING ON THE FIRST DAY OF JULY, 2009 AND ENDING ON THE THIRTIETH DAY OF JUNE, 2010 (TAX LEVY ORDINANCE)

BE IT ORDAINED by the President and Board of Trustees of the Village of Park Forest, Cook and Will Counties, Illinois:

Section I. That the sum **twelve million one hundred forty-three thousand two hundred ninety-seven dollars and no cents (\$12,143,297)**, being the total of budgeted amounts heretofore legally adopted and appropriated by Ordinance No. 1911, which are to be collected from the tax levy for the Fiscal Year of the Village of Park Forest, Cook and Will Counties, Illinois beginning July 1, 2009 and ending June 30, 2010, for all corporate purposes of said Village, including General Purposes, Illinois Municipal Retirement Fund Purposes, Police Pension Fund Purposes, Firefighters Pension Fund Purposes, FICA Fund Purposes, Public Library Fund Purposes, Library IMRF Purposes, Library FICA Fund Purposes, Library Audit Fund Purposes, Library IRMA Liability/Workers Compensation Fund Purposes and Library Building and Maintenance Fund Purposes as appropriated and budgeted for said Fiscal Year beginning July 1, 2009 and ending June 30, 2010, passed by the President and Board of Trustees of said Village at its Regular Meeting held on the 22nd day of June, 2009, be and the same is hereby levied on all taxable property within the said Village of Park Forest, subject to taxation for said current fiscal year. The specific amounts as levied for the various objects heretofore named appear in the column designated "Raised by Taxation," the said tax so levied for budgets and appropriations heretofore adopted and made for said current fiscal year which are to be collected from said tax levy the total amount of which has been ascertained as aforesaid for the objects and purposes as follows:

	<u>Amount Budgeted</u>	<u>Amount to be Received from Other Sources</u>	<u>Raised by Taxation</u>
<u>I. GENERAL CORPORATE</u>			
Administrative	3,980,444		
Police Department	6,572,568		
Fire Department	3,455,380		
Health Department	846,455		
Parks and Recreation	2,183,651		
Public Works Department	1,058,091		
Economic Development & Planning	504,139		
Community Development	564,111		
FICA (Levied Separately)	(425,345)		
IMRF (Levied Separately)	(486,951)		
Police Pension (Levied Separately)	(970,566)		
Fire Pension (Levied Separately)	(698,452)		
Total General Corporate	\$16,583,525	\$8,779,205	\$7,804,320

	<u>Amount Budgeted</u>	Amount to be Received from Other <u>Sources</u>	<u>Raised by Taxation</u>
II. IMRF			
<u>(Illinois Municipal Retirement Fund)</u>			
Administrative	205,570		
Public Works	36,048		
Recreation and Parks	83,417		
Police Department	52,532		
Fire Department	5,041		
Health Department	45,767		
Community Development	34,443		
Economic Development & Planning	<u>24,133</u>		
Total IMRF	\$486,951		\$486,951
III. POLICE PENSION	\$970,566		\$970,566
IV. FIREFIGHTERS PENSION	\$698,452		\$698,452
V. FICA (Social Security)			
Administrative	115,084		
Public Works	29,497		
Recreation and Parks	75,963		
Police (Medicare)	89,176		
Fire (Medicare)	30,258		
Health Department	37,443		
Community Development	28,179		
Economic Development & Planning	<u>19,745</u>		
Total FICA	\$425,345		\$425,345
VI. LIBRARY			
Operating Fund	1,492,022		1,492,022
IMRF Fund	62,000		62,000
FICA Fund	63,000		63,000
Audit Fund	5,249		5,249
Liability/Workers Comp.	85,392		85,392
Building and Maintenance	<u>50,000</u>		<u>50,000</u>
Total Library	\$1,757,663		\$1,757,663

VII. SUMMARY OF AMOUNTS TO BE RAISED BY TAX LEVY:

General Corporate Fund	7,804,320
IMRF Fund	486,951
Police Pension Fund	970,566
Fire Pension Fund	698,452
FICA Fund	425,345
Library Operations Fund	1,492,022
Library IMRF Fund	62,000
Library FICA Fund	63,000
Library Audit Fund	5,249
Library Liability/Workers Comp.	85,392
Library Building and Maintenance Fund	<u>50,000</u>
TOTAL	\$12,143,297

Section II. That there is certified to the County Clerks of Cook and Will Counties, Illinois that several sums aforesaid, constituting the total amount of **twelve million one hundred forty-three thousand two hundred ninty-seven dollars and no cents (\$12,143,297)**, which said total amount the Village of Park Forest requires to be raised by taxation for the current fiscal year of said Village, and the Clerk of said Village is hereby ordered and directed to file with the County Clerks of said counties on or before the time required by law, a certified copy of this Ordinance.

Section III. This Ordinance shall be in full force and effect from and after its passage and approval, according to law.

Adopted this __ day of December, 2009.

Ayes ____
 Nays ____
 Absent ____

APPROVED:

ATTESTS:

 Mayor

 Village Clerk

AGENDA BRIEFING

DATE: November 19, 2009

TO: Mayor John Ostenburg
Board of Trustees

FROM: Mary G. Dankowski, Deputy Village Manager/Finance Director

RE: An Ordinance to Abate a Portion of the 2009 Tax Levy for the Village of Park Forest, Cook and Will Counties, Illinois (Tax Levy Abatement Ordinance)

BACKGROUND/DISCUSSION: The Village has certain General Obligation Debt of which a portion can be paid through the operations of the fund which generated the debt. During 2008 the Village refinanced two debt issuances to realize cost savings and accelerate debt service payments. For 2009, Debt Service for the following funds is:

	<u>Total Debt Service</u>	<u>Principal</u>	<u>Interest</u>
General Fund*	\$ 322,374		
Aqua Center Fund	34,336		
TIF Fund	1,009,087		
Water Fund	75,014		
Sewer Fund	<u>49,026</u>		
	\$1,489,837	\$867,400	\$622,437

* Now includes remaining Golf related debt.

Of this debt service amount, the following amounts can be abated:

<u>Proposed Abatement</u>	
General Fund	\$ 6,871
Aqua Center Fund	--
TIF Fund	500,000
Water Fund	75,014
Sewer Fund	<u>49,026</u>
	\$630,911

Total Debt Service minus the proposed abatement equals a levy amount of \$858,926. This amount does not include the \$999,926 in debt service associated with the IEPA 2.5% loan funded through water rates.

By receiving tax increment the Village is able to abate a portion of the TIF debt. **(By abating these total taxes, the Village Board saves residents a 6% additional levy.)**

SCHEDULE FOR CONSIDERATION: This matter will appear on the Agenda of the Regular meeting of Monday, November 23, 2009, for First Reading.

ORDINANCE NO.

**“AN ORDINANCE TO ABATE A PORTION OF THE 2009 TAX LEVY FOR THE
VILLAGE OF PARK FOREST, COOK AND WILL COUNTIES, ILLINOIS”
(TAX LEVY ABATEMENT ORDINANCE)**

WHEREAS, on the 12/14/09, being a Tax Levy Ordinance for the calendar year 2009 for the Village of Park Forest, Cook and Will Counties, Illinois, was passed and approved; and

WHEREAS, the corporate authorities of the Village of Park Forest find that they have received during the Fiscal Year 2009 sufficient funds and revenues in the amount of **\$630,911**; and

WHEREAS, this Ordinance is adopted pursuant to the authority vested in the Village of Park Forest under law and pursuant to the home rule powers conferred on the Village of Park Forest by the Constitution of the State of Illinois:

WHEREAS, among other things, the Ordinance provided for the levying of the following amounts for the purposes specified as follows:

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Village Board of Trustees of the Village of Park Forest, Cook and Will Counties, that Ordinance Number _____ be adopted as attached, for submission to Cook and Will Counties.

SECTION 1: That the County Clerk of Cook and Will Counties are hereby authorized and directed to abate the 2009 Tax Levy as follows:

<u>PURPOSE</u>	<u>AMOUNT LEVIED</u>	<u>AMOUNT ABATED</u>	<u>BALANCE UNABATED</u>
General Corporate	7,804,320	-	7,804,320
Ill. Munic. Retirement Fund	486,951	-	486,951
Police Pension	970,566	-	970,566
Firefighters Pension	698,452	-	698,452
FICA (Social Security)	425,345	-	425,345
1993 GO Bonds	138,806	55,897	82,909
1999 GO Bonds	170,400	170,400	-
2001 GO Bonds	425,762	193,168	232,594
2008A GO Bonds	645,519	136,432	509,087
2008B GO Bonds	109,350	75,014	34,336
Library Operations Fund	1,492,022	-	1,492,022
Library IMRF Fund	62,000	-	62,000

<u>PURPOSE</u>	<u>AMOUNT LEVIED</u>	<u>AMOUNT ABATED</u>	<u>BALANCE UNABATED</u>
Library FICA Fund	63,000	-	63,000
Library Audit Fund	5,249	-	5,249
Library Liability/Workers Co	85,392	-	85,392
Library Bldg and Maint. Fun	50,000	-	50,000
TOTAL	13,633,134	630,911	13,002,223

SECTION 2: That the Village Clerk is hereby directed to file with the County Clerks of Cook and Will Counties, Illinois a certified copy of this Ordinance on or before the time required by law.

SECTION 3: This Ordinance shall be in force from and after its passage, approval, signing and recording as provided by law.

Adopted this _____ day of December, 2009.

APPROVED:

ATTEST:

Village Mayor

Village Clerk

Ayes _____

Nays _____

Absent _____