

AGENDA

RULES MEETING OF THE BOARD OF TRUSTEES VILLAGE OF PARK FOREST, COOK AND WILL COUNTIES, ILLINOIS

Village Hall

8:00 p.m.

March 19, 2007

Roll Call

1. An Ordinance Amending Chapter 2 of the Code of Ordinances
(Disposal of Unneeded Property)
2. A Resolution for Construction on State Highway

Manager's Comments

Trustee's Comments

Attorney's Comments

Audience to Visitors

Adjournment

Executive Session

AGENDA ITEMS ARE AVAILABLE IN VILLAGE HALL LOBBY

AGENDA BRIEFING

DATE: February 6, 2007

TO: President Ostenburg
Board of Trustees

FROM: John Joyce
Director of Recreation & Parks

RE: **Disposal of Unneeded Property**

BACKGROUND/DISCUSSION:

The property value designated in the “Disposal of Certain Unneeded Person Property” ordinance is \$2,000. It has remained at this amount for many years. In the past few months we have been exploring means of disposing of equipment and fixtures at Hidden Meadows Golf Club. During our exploration with various auctioneers and other parties, it has become clear to us that we do not have enough of any specific type of equipment (i.e. grounds equipment, clubhouse fixtures, etc.) to attract a large audience for a public auction. A list of the available equipment has been listed on the Village website and we have gotten calls from several interested parties.

It appears, however, that many of the offers to purchase will be from individuals or staff from individual facilities and there may not be active competition for many of the items available. The attached ordinance may well be the most effective method of disposing of many items. Since the ordinance has not been updated in several years, we would request for this purpose that the ordinance be amended to change the “not to exceed” amount to \$5,000.

SCHEDULE FOR CONSIDERATION: This item will appear on the Agenda of the Rules meeting of March 19, 2007 for discussion.

ORDINANCE _____

**ORDINANCE AMENDING CHAPTER 2 OF THE CODE OF ORDINANCES OF THE VILLAGE OF
PARK FOREST, COOK AND WILL COUNTIES, ILLINOIS**

BE IT ORDAINED, by the Mayor and Board of Trustees of the Village of Park Forest, Cook and Will Counties, Illinois, that Chapter 2 of the Code of Ordinances of the Village of Park Forest is hereby amended as follows:

I. Section 2-3 Disposal of Certain Unneeded Personal Property, Section 2-3 (a) is deleted in the entirety and replacing it with the following:

- (a) Whenever the village manager determines that a motor vehicle or other personal property (provided the property other than a motor vehicle does not exceed **\$5,000.00** in value) owned by the village is no longer necessary or useful to or for the best interests of the village, the manager shall notify the corporate authorities in writing that there is such unneeded property, specifically describing the property and proposing the manner in which the manager intends to dispose of such property, by sale, conversion to a useful form, trade-in as the whole or part payment for some other article, donation to a specified governmental or charitable entity or otherwise.

II. This ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form, as provided by law.

PASSED this day of March, 2007.

APPROVED:

ATTEST:

Mayor

Clerk

AYES:

NAYS:

ABSENT:

AGENDA BRIEFING

DATE: March 15, 2007

TO: President Ostenburg
Board of Trustees

FROM: Kenneth Eyer

RE: A Resolution for Construction On State Highway

BACKGROUND/DISCUSSION:

Chapter 121 of the Illinois revised statutes requires that any person, firm or corporation desiring to do work on state maintained rights of way must first obtain a written permit from the Illinois department of transportation. This includes any emergency work on broken watermains or sewers.

A surety bond is required with each permit application to insure that all work is completed in accordance with state specifications and that the right of way work is completed in accordance with state specifications and that the right of way is properly restored.

For permit work to be performed by employees of a municipality a resolution is acceptable in lieu of the surety bond. This resolution does not relieve contractors hired by the municipality from conforming with the normal bonding requirements nor from obtaining permits.

The resolution should be enacted for a period of two years. This procedure will save time and effort as well as reduce the annual paperwork associated with an annual resolution.

SCHEDULE FOR CONSIDERATION: This item will appear on the Agenda of the Rules meeting of March 19, 2007, for discussion.

RESOLUTION No. _____

A Resolution For Construction On State Highway

WHEREAS The Village of Park Forest, hereinafter referred to as MUNICIPALITY, located in the County of Cook/Will, State of Illinois, desires to undertake, in the years of 2007 and 2008, the location, construction, operation and maintenance of driveways and street returns, watermains, sanitary and storm sewers, street lights, traffic signals, sidewalk, landscaping, etc., on State highways, within said MUNICIPALITY, which by law and/or agreement come under the jurisdiction and control of the Department of Transportation of the State of Illinois hereinafter referred to as Department, and,

WHEREAS an individual working permit must be obtained from the Department prior to any of the aforesaid installations being constructed either by the MUNICIPALITY or by a private person or firm under contract and supervision of the MUNICIPALITY.

NOW, THEREFORE, BE IT RESOLVED by the MUNICIPALITY:

FIRST: that MUNICIPALITY hereby pledges its faith and guarantees that all work shall be performed in accordance with conditions of the permit to be granted by the Department, and to hold the State of Illinois harmless during the prosecution of such work, and assume all liability for damages to person or property due to accident or otherwise by reason of the work which is to be performed under the provision of said permit.

SECOND: that all authorized officials of the MUNICIPALITY are hereby instructed and authorized to sign said working permit on behalf of the MUNICIPALITY.

PASSED this _____ day of March, 2007.

APPROVED:

Mayor

ATTEST:

Village Clerk