

**RULES MEETING OF THE BOARD OF TRUSTEES
VILLAGE OF PARK FOREST, 350 VICTORY DRIVE, PARK FOREST, ILLINOIS
COOK AND WILL COUNTIES**

Village Hall- Boardroom

7:00 p.m.

July 11, 2022

IN ATTENDANCE: Mayor Jonathan Vanderbilt, Trustee Theresa Settles, Trustee Tiffani Graham, Trustee Joseph Woods, Trustee Candyce Herron, and Trustee Maya Hardy

ABSENT: Trustee Erin Slone

STAFF IN ATTENDANCE: Manager Tom Mick, Deputy Police Chief Brian Rzycki, Fire Chief Tracy Natyshok, Village Attorney Leslie Kennedy, Assistant Finance Director Sharon Floyd, Director of Parks, Recreation, and Community Health Rob Gunther, Director of Community Development Larrie Kerestes, Assistant Director of Public Works Nick Christie, Sustainability Coordinator Carrie Malfeo, Economic Development and Planning Planner Andrew Brown, and Mark Geising, IT Coordinator

OTHERS IN ATTENDANCE: Tommy Straus/Urban Canopy, Gary Kopycinski/eNews Park Forest

RECORDER: Village Clerk Sheila McGann

Roll Call

Mayor Vanderbilt called the meeting to order at 7:00 pm. Roll was called by Clerk McGann.

Mayor Vanderbilt suspended the Rules meeting for a presentation by Sustainability Coordinator Malfeo regarding industrial food waste composting with Urban Canopy. Ms. Malfeo presented a PowerPoint presentation giving the history and detailing the advantages and how to's for residents if they participate. There is no obligation/agreement from the Village. Individual or multiple families could participate. The Sustainability Office asking the Board to consider support of this business in their outreach channels. Mayor Vanderbilt asked if there were questions or comments from the Board. When Trustee Maya asked how it works, Ms. Malfeo explained that a five gallon sealable bucket collects the waste and is collected weekly on a designated day by Urban Canopy. When Trustee Woods asked how long they have been in business, Mr. Straus said they have working in Chicago and the western suburbs for 11 months. Urban Canopy will be at the Main Street Market on Saturday to answer any questions and to offer free compost. Mayor Vanderbilt thanked Ms. Malfeo and Mr. Straus for the information and presentation.

1. Permanent Light Installation – Downtown Park Forest & Village Green

Manager Mick said this item is out of the Recreation, Parks, and Community Health and the Economic Development and Planning Department. He noted how well the Downtown lighting for the 2021 holiday season was received. It was suggested that the lighting could be year round. Director Gunther noted the favorable comments of the extensive displays were for the last two seasons. They contacted SaveATree LLC for a permanent display options for Downtown where

the building would be outlined with LED lights and versatile colors and patterns available. The lights would be programmed by the Property Manager's Office. Staff recommends approval of this contract. Mayor Vanderbilt asked the Board if there were any questions or comments. Trustee Woods noted that revitalization of downtown areas with lighting was a subject at the Illinois Municipal League Conference (IML) promoting an increase economic opportunities. Hearing no other comments, this item will be on the consent agenda at the regular meeting of August 8.

2. An Ordinance to Approve an Intergovernmental Agreement with the South Suburban Land Bank and Development Authority regarding the Acquisition and Disposition of certain vacant properties through Abandonment Proceedings

Manager Mick explained this item is a housekeeping item keeping the ordinances up to date while working with the South Suburban Land Bank and Development Authority. Mr. Brown details the changes with the new ordinance and the intergovernmental agreement with SSLBD. This will also allow the Village to identify properties without a new ordinance for future properties. Mayor Vanderbilt asked the Board if there were any comments or questions. Hearing none, this item will be on the agenda for final reading at the regular meeting of August 8.

3. An Ordinance Authorizing the Sale of 307 Meota Street

Manager Mick said items 3 and 4 will be taken together. The Village's goal is to look to rehab Village properties when possible; these two properties will be considered to be sold "as is." Mr. Brown explained the explained how the minimum prices were figured allowing for the opportunity to recoup some of the Village's costs. With a strong housing market, the properties should sell at a higher price. The Village will find a local realtor Park Forest resident relator to market the properties. Any funds over costs will be used for other Village initiatives. Mayor Vanderbilt asked the Board if there were any comments or questions. Hearing none, these two items will be on the agenda for final reading at the regular meeting of August 8.

4. An Ordinance Authorizing the Sale of 182 Washington Street

See above

Mayor's Comments

Mayor Vanderbilt dispensed with the comments section of the agenda until the regular meeting.

Manager's Comments

Trustee's Comments

Attorney's Comments

Clerk Comments

Audience to Visitors

None

Adjournment

This concluded the Rules Board meeting.

There being no further business. Mayor Vanderbilt called for a motion to adjourn. Motion was made by Trustee Settles, seconded by Trustee Graham and passed unanimously by roll call vote.

The meeting was adjourned with a voice vote with the following results:

Ayes: 6

Nays: 0

Absent: 1

The meeting was adjourned with six (6) ayes, no (0) nays, and one (1) absent.

Mayor Vanderbilt adjourned the regular meeting at 7:24 p.m.

Respectfully submitted,

Sheila McGann

Village Clerk

**REGULAR MEETING OF THE BOARD OF TRUSTEES
350 VICTORY DRIVE
PARK FOREST, ILLINOIS**

Village Hall - Board Room

7:00 p.m.

July 11, 2022

IN ATTENDANCE: Trustee Theresa Settles, Trustee Tiffani Graham, Trustee Joseph Woods (teleconference), Trustee Candyce Herron, Trustee Maya Hardy, and Mayor Vanderbilt Trustee Erin Slone

ABSENT: Trustee Erin Slone

STAFF IN ATTENDANCE: Manager Tom Mick, Deputy Police Chief Brian Rzycki, Fire Chief Tracy Natyshok, Village Attorney Leslie Kennedy, Assistant Finance Director Sharon Floyd, Director of Parks, Recreation, and Community Health Rob Gunther, Director of Community Development Larrie Kerestes, Assistant Director of Public Works Nick Christie, Sustainability Coordinator Carrie Malfeo, Economic Development and Planning Planner Andrew Brown, and Mark Geising, IT Coordinator

OTHERS IN ATTENDANCE: Gary Kopycinski/eNews Park Forest, one resident

Roll Call

Mayor Vanderbilt called the meeting to order at 7:25 pm. Roll was called by Clerk McGann.

Pledge of Allegiance

Mayor Vanderbilt led the Board and the Audience in the Pledge of Allegiance.

Reports of Village Officers

The Mayor and Trustees offered their condolences and prayers to all Highland Park families and residents. They each thanked Evelyn Randall and staff for a wonderful House Music Fest event and birthday wishes to Trustee Slone.

Mayor

Mayor Vanderbilt thanked the Police Department for all they did over the Fourth of July weekend. He also congratulated Evelyn Randall and staff on the successful House Music Fest. He also wished Trustee Slone a happy birthday.

Village Attorney

No report

Village Manager

Manager Mick noted that the Board is meeting on a relaxed summer schedule for June, July, and August. He reminded residents about the Main Street Night on Wednesday nights. He commended Evelyn Randall and noted other events planned.

Village Clerk

No report

Reports of Commission Liaisons and Committee Chairpersons

Trustee Settles reported that the Veterans Commission met Saturday, July 9th and are selling t-shirts for the Veterans Day event in November. She attended the Wall that Heals, the Viet Nam Veterans memorial last weekend sponsored by Bloom Township at Marian Catholic High School. The Trustees offered their condolences to the family of Matteson Trustee Donald Leeks on his recent passing.

Trustee Graham said the Human Relations Commission will meet Tuesday, July 12 who are completing their plans for the Sundae Fun day Ice Cream Social the Saturday. The Youth Commission is working on a collaborative event with District 163. Kudos to Manager Mick and staff for a fun pool party night for staff.

Trustee Woods congratulated the new commission appointees as they are the bedrock of our community. He enjoyed the employee appreciation party adding it was nice to meet their families.

Trustee Herron offered her condolences to the families who lost loved ones on July 4th in Highland Park.

Trustee Hardy said the Planning and Zoning Commission will meet Tuesday, July 12. The Forest Preserve will offer feedback from their recent survey. The Cable Commission will meet Wednesday, July 27. She thanked the residents who come to the Village events and support our local businesses.

Citizens Comments, Observations, Petitions

None

Motion: Approval of Consent

CONSENT:

MOVED that the Consent Agenda and each item contained therein be hereby approved:

1. MOVED, that the Mayor and Board of Trustees approve A Motion to approve of Special Rules meeting of May 23, 2022, the Rules meeting of May 23, 2022 and the Regular meeting May 23, 2022.

Appointments

MOVED, that the Mayor and Board of Trustees appoint Robert Carreon to an unexpired term on the Beautification Awards Committee to expire on December 31, 2022.

MOVED, that the Mayor and Board of Trustees appoint Atina Moore to an unexpired term on the Beautification Awards Committee to expire on December 31, 2022.

MOVED, that the Mayor and Board of Trustees appoint Debra Andrews to an unexpired term on the Beautification Awards Committee to expire on December 31, 2023.

MOVED, that the Mayor and Board of Trustees appoint Gloria Parker to an unexpired term on the Beautification Awards Committee to expire on December 31, 2024.

MOVED, that the Mayor and Board of Trustees appoint Lori Mitchell to an unexpired term on the Youth Commission to expire on December 31, 2024.

Approval of the consent agenda was moved by Trustee Woods and seconded by Trustee Hardy. Mayor Vanderbilt asked if anyone wished any items be removed from the consent agenda for further discussion. Hearing none, a roll call vote was called on the motion to approve the consent agenda. The consent agenda was approved with the following results:

Ayes: 6
Nays: 0
Absent: 1

The consent agenda was adopted with six (6) ayes, no (0) nays and one (1) absent.

DEBATABLE:

2. Ordinance: An Ordinance to Approve an Intergovernmental Agreement with the South Suburban Land Bank Development Authority regarding the Acquisition and Disposition of Certain Vacant Properties Through Abandonment Proceedings (First Reading)

This item has had first reading and will be on the agenda for action at the August 8 Regular Meeting.

3. Ordinance: An Ordinance Authorizing the Sale of 307 Meota Street (First Reading)

This item has had first reading and will be on the agenda for action at the August 8 Regular Meeting.

4. Ordinance: An Ordinance Authorizing the Sale of 182 Washington Street (First Reading)

This item has had first reading and will be on the agenda for action at the August 8 Regular Meeting.

Adjournment

This concluded the Regular Board meeting.

There being no further business. Mayor Vanderbilt called for a motion to adjourn. Motion was made by Trustee Herron, seconded by Trustee Hardy and passed unanimously by voice vote.

The meeting was adjourned following a roll call vote with the following results:

Ayes: 6

Nays: 0

Absent: 1

The meeting was adjourned with six (6) ayes, no (0) nays, and one (1) absent.

Mayor Vanderbilt adjourned the regular meeting at 7:39 p.m.

Respectfully submitted,

Sheila McGann

Village Clerk