

**REGULAR MEETING OF THE BOARD OF TRUSTEES
350 VICTORY DRIVE
PARK FOREST, ILLINOIS**

Village Hall - Board Room

7:00 p.m.

April 18, 2022

IN ATTENDANCE: Mayor Jonathan Vanderbilt, Trustee Theresa Settles, Trustee Tiffani Graham, Trustee Joseph Woods, Trustee Candyce Herron (7:04), and Trustee Erin Slone

ABSENT: Trustee Maya Hardy

STAFF IN ATTENDANCE: Village Manager Tom Mick, Police Chief Paul Winfrey, Fire Chief Tracy Natyshok, Village Attorney Sean McGrath, Assistant to the Village Manager/Director of Human Resources Jason Miller, Finance Director Mark Pries, Director of Parks, Recreation, and Community Health Rob Gunther, Director of Economic Development and Planning Department Sandra Zoellner, Community Health Coordinator Margaret Lewis, Director of Public Works Roderick Ysaguirre, Code Enforcement Manager Jerry Martin, and Mark Geising, IT Coordinator

OTHERS IN ATTENDANCE: Brad Winick, Aging in a Changing Region; Mae Brandon, resident; one other resident; Gary Kopycinski, e-News

Roll Call

Mayor Vanderbilt called the meeting to order at 7:00 pm. Roll was called by Clerk McGann. Mayor Vanderbilt said the Naval ROTC Cadets from Crete-Monee will Present the Colors. (Herron, 7:04)

Pledge of Allegiance

The Mayor led the Board and the Audience in the Pledge of Allegiance

Mayor Vanderbilt read the first resolution noted that Park Forest will honor Arbor Day on April 29, 2022 to promote the well-being of trees for our future.

The second resolution is to commemorate National Public Safety Telecommunicators Week from April 10-16 in honor of the men and women at SouthCom who keep Park Forest residents safe.

Mayor Vanderbilt introduced Mr. Winick who gave a PowerPoint presentation regarding Park Forest's role in the Aging in a Changing Region. He summarized the five workshops and make recommendations especially for Park Forest. He added that it is up to the Board, staff, and Commission how to implement these ideas noting that some residents did not know how many services were available. One idea is already in place, the Aging and community Handbook is available to residents. He thanked the staff and all those who worked with him over the last two years. Mayor Vanderbilt asked if there were any questions. Trustee Woods asked what characteristics stood out, good and bad, throughout the report. Mr. Winick said that seniors are willing to speak out but it would be helpful to have more opportunities to reach out to them. He

added that Park Forest residents are passionate about their community. They choose to live here and it's their ethos for their community. As the Senior Commission's liaison, Trustee Slone said they heard first hand, the senior's solutions and concerns and why they moved here and why they stayed. This is an opportunity to revamp some of the old ideas. In spite of Covid, much was accomplished with the survey and workshops. She thanked Mr. Winick for his work and presentation of this project.

Reports of Village Officers

Mayor

Mayor Vanderbilt report that he and the Board attended the ground breaking ceremony for the new water plant/solar fields. He attended and noted the amount of donations for the United Way Food Day event. He commended Trustee Hardy for her work with the United Way. Mayor Vanderbilt offered his condolences to the Shank Family on the passing of Joel Shank and condolences to the Orto Family on the passing of Henry Orto.

Village Attorney

No report

Village Manager

Manager Mick noted that the Village has a few full time positions open with more information to be found on the Village website. He reported on the continued Earth Month events in April sponsored by the Environment Commission. A 5K Breast Cancer Awareness walk will be held Saturday, April 30 at the former Rich East High School. Also that day, there is the 4th Annual Youth Violence Prevention drive through event in the Village's parking lot. In honor the Mayor Vanderbilt's birthday, refreshments will be served after tonight's meetings.

Village Clerk

No report

Reports of Commission Liaisons and Committee Chairpersons

The Trustees offered their condolences to the Shank Family and wished the Mayor a happy birthday.

Trustee Settles enjoyed the groundbreaking event for the water plant and the United Way Food Day event.

Trustee Graham thanked Crete-Monee ROTC for presenting the Colors at the start of the meeting. She reported that Committee A met April 4 via Zoom and will move forward with their task.

Trustee Woods congratulated all those who participated in the recent community events helping to provide services to those in need. He also thanked Chuck Sabey for what he provides at Freedom Hall throughout the year. He noted that the story of Phyllis Hyman at Theater 47 was well attended. There are many art filled activities in Park Forest.

Trustee Herron reported that the Recreation, Parks, and Community Health Board will meet Tuesday, April 20. The Library Board will meet Thursday, April 22. She apologized for her tardiness this evening.

Trustee Slone reported that the Senior Commission members have asked about Post Office's drive-up mail box. A part was needed and will be repaired when it arrives. The Senior Commission will forgo their monthly May meeting to attend the Aging Summit on May 5. Trustee Slone congratulated those who participated in the Environment Commission's event, "For the Health of it." It was well attended by Park Foresters and those local participants.

Citizens Comments, Observations, Petitions

None

Motion: Approval of Consent

CONSENT:

MOVED that the Consent Agenda and each item contained therein be hereby approved:

- 1. MOVED, that the Mayor and Board of Trustees adopt a Resolution converting the intersections of Blackhawk Drive and Miami Street and Suwanee Street to 4-way stop control intersections.**
- 2. MOVED, that the Mayor and Board of Trustees adopt a Resolution Outlining an Agreement with South Suburban Mayors and Managers Associations and the Village of Park Forest Programming Funds for South Orchard Drive Roadway Improvement Project.**
- 3. MOVED, that the Mayor and Board of Trustees adopt a Resolution Outlining an Agreement with South Suburban Mayors and Managers Associations and the Village of Park Forest Programming Funds for Westwood Drive/Norwood Blvd Roadway Improvement Project.**
- 4. MOVED, that the Mayor and Board of Trustees approve to renew the contract with Dutch Valley Landscape Contractor, of Beecher, IL, for the 2022 mowing of Areas #12-#18 in the amount of \$48,688.**
- 5. MOVED, that the Mayor and Board of Trustees Award the contract for Removal of Lime Residuals to Greg Hamann Trucking Co, in Grant Park, IL, for \$220,000 with an additional \$70,000 budgeted for any additional work as determined by the Village Engineer for a total not to exceed a cost of \$290,000.**
- 6. MOVED, that the Village Manager is authorized to enter into a contract renewal with Calumet City Plumbing, in Calumet City, IL, for the Residential Water Shut off (B-Box) Replacement Annual Maintenance in the amount of \$228,400.**

7. MOVED, that the Village Manager is authorized to enter into a contract with Iroquois Paving, located in Watseka, IL, for the North Village Hall resurfacing project, in the amount of \$78,148.60 with a 10% contingency for any additional work as determined by the Village Engineer for a total cost not to exceed \$85,963.46.

8. MOVED, that the Village Manager is authorized to enter into a contract with K Brothers Fence, located in Mokena, IL, for the Water Plant Fencing Additions in the amount of \$25,781.50 with a 15% contingency for additional items as determined by the Village Engineer for a total not to exceed \$29,648.73.

9. MOVED, that the Village Manager is authorized to Award the FY 22-23 contracts for Water Treatment Chemicals to the following:

- **A contract with Univar USA for Soda Ash in the amount of \$508/ton totaling \$254,000.**
- **A contract with Graymont Western Lime for High Calcium Quicklime (Calcium Oxide) in the amount of \$177/ton totaling \$141,600.**
- **A contract with Water Solutions Unlimited for Blended Polyphosphate at the rate of \$2.50/pound totaling \$30,000 with a 15% contingency for a total not to exceed \$34,500.**

Approval of the consent agenda was moved by Trustee Woods and seconded by Trustee Slone. Mayor Vanderbilt asked if anyone wished any item be removed from the consent agenda for further discussion. Hearing none, a roll call vote was called by Mayor Vanderbilt on the motion to approve the consent agenda. The consent agenda was approved with the following results:

Ayes: 6
Nays: 0
Absent: 1

The consent agenda was adopted with six (6) ayes, no (0) nays and one (1) absent.

DEBATABLE:

10. Ordinance: An Ordinance Authorizing Northern Illinois Gas Company (d/b/a NICOR Gas Company) Its Successors and Assigns, to Construct, Operate and Maintain a Gas Distributing System in and Through the Village of Park Forest, Illinois (Final Reading)

Move for adoption of the ordinance was motioned by Trustee Settles and seconded by Trustee Graham. The ordinance was moved and seconded to adopt this ordinance at final reading. Mayor Vanderbilt asked if there were any questions or comments. Hearing none, Mayor Vanderbilt called for a roll call vote by Clerk McGann. The ordinance was approved following a roll call vote with the following results:

Ayes: 6
Nays: 0
Absent: 1

The ordinance was adopted with six (6) ayes, no (0) nays, and one (1) absent.

11. Ordinance: An Ordinance Authorizing the Sale of Real Estate commonly known as 117 Wilson Street in the Village of Park Forest, Cook and Will Counties, Illinois (Final Reading)

Move for adoption of the ordinance was motioned by Trustee Slone and seconded by Trustee Graham. The ordinance was moved and seconded to adopt this ordinance at final reading. Mayor Vanderbilt asked if there were any questions or comments. Hearing none, Mayor Vanderbilt called for a roll call vote by Clerk McGann. The ordinance was approved following a roll call vote with the following results:

Ayes: 6
Nays: 0
Absent: 1

The ordinance was adopted with six (6) ayes, no (0) nays, and one (1) absent.

12. Ordinance: An Ordinance Amending Ordinance # 2161 Adopting the Annual Budget for the year Commencing July 1, 2021 and Ending June 30, 2022 (First Reading)

This item has had first reading and will be on the agenda for action at the next Regular Meeting.

Adjournment

This concluded the Regular Board meeting.

There being no further business. Mayor Vanderbilt called for a motion to adjourn. Motion was made by Trustee Herron, seconded by Trustee Settles and passed unanimously by roll call vote.

The meeting was adjourned following a roll call vote with the following results:

Ayes: 6
Nays: 0
Absent: 1

The meeting was adjourned with six (6) ayes, no (0) nays, and one (1) absent.

Mayor Vanderbilt adjourned the regular meeting at 7:42 p.m.

Respectfully submitted,
Sheila McGann
Village Clerk

**SPECIAL RULES MEETING OF THE BOARD OF TRUSTEES
VILLAGE OF PARK FOREST, 350 VICTORY DRIVE, PARK FOREST, ILLINOIS
COOK AND WILL COUNTIES**

Village Hall- Boardroom

7:00 p.m.

April 18, 2022

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ABSENT: Trustee Maya Hardy

STAFF IN ATTENDANCE: Village Manager Tom Mick, Police Chief Paul Winfrey, Fire Chief Tracy Natyshok, Village Attorney Sean McGrath, Assistant to the Village Manager/Director of Human Resources Jason Miller, Finance Director Mark Pries, Director of Parks, Recreation, and Community Health Rob Gunther, Director of Economic Development and Planning Department Sandra Zoellner, Community Health Coordinator Margaret Lewis, Director of Public Works Roderick Ysaguirre, Code Enforcement Manager Jerry Martin, and Mark Geising, IT Coordinator

OTHERS IN ATTENDANCE: Brad Winick, Aging in a Changing Region; Mae Brandon, resident; one other resident; Gary Kopycinski, e-News

Roll Call

Mayor Vanderbilt called the meeting to order at 7:43 pm. Roll was called by Clerk McGann.

1. A Resolution Adopting Fiscal Policies for the 2022/2023 Fiscal Year Budget

Manager Mick said this item is out of the Finance Department. Director Pries explained the budget process and said staff is guided by the process then gives the Board a memo with changes/amendments to the budget. He explained budget amendments where extra funds were received, i.e. AARPA, and used for infrastructure repairs. There were financial losses as well, due to Covid, i.e. parking revenue and Aqua Center revenue and he explained those in the amendments as well. Director Pries said that the Board's Goals from Strategic Planning sessions were delayed and backlogged due to Covid and will be approved going forward with the 2023-2024 budget. Mayor Vanderbilt asked the Board if there were any questions or comments. Trustee Woods commented that it is a positive thing that the Village budget and day to day operations continued business as usual even in such trying times. Hearing no other questions or comments, this item will be on the agenda for action at the next regular meeting.

2. An Ordinance Amending Ordinance # 2161 Adopting the Annual Budget for the year Commencing July 1, 2021 and Ending June 30, 2022

Manager Mick said this item is out of the Finance Department and will include amendments for the current fiscal year. Director Pries explained the amendments and why they were made adding that this is an annual item as things change after a budget is created. Some items include the carryover of budgeted street maintenance, the spending of PEG (public, education, and government) fees, Real Estate transfer funds, strategic planning costs due to Covid delays, increase funding for Parks and Recreation, and increasing the amounts submitted to Police and

Fire Pension Funds. Tax Increment Financing (TIF) funds may be used for capital improvements; HVAC and electrical improvements are TIF eligible expenses in the downtown area. He added that some transfers were planned but then removed due to loss of revenue in other fund areas. Director Pries added that the financial updates allows for a way to see the needs and where to adjust. Director Pries thanked his staff for their continual work on the Village's finances. Mayor Vanderbilt asked the Board if there were any questions or comments. Hearing none, this item will be on the agenda for action at the next regular meeting.

3. Mowing Contract

Manager Mick said this item comes out of the Recreation and Parks Department. Director Gunther explained that this group of mowing areas was not eligible for renewal and went out to bid. With four bids received, staff recommends Dutch Valley of Beecher be awarded the contract as they were the lowest bidder with a slight increase. Mayor Vanderbilt asked the Board if there were any questions or comments. Hearing none, this item will be on the agenda for action at the next regular meeting.

4. Somonauk Park Pavilion

Manager Mick said this item is out of the Recreation and Parks Department replacing the demolished pavilion. Director Gunther said staff had looked at several options from custom built to pre-fab with additions. Staff recommends purchase of the pavilion kit with kitchen and washrooms from Parkreation Inc. of Prospect Heights. Mayor Vanderbilt asked the Board if there were any questions or comments. Hearing none, this item will be on the agenda for action at the next regular meeting.

5. Contract for Water Treatment Chemicals-Bulk Carbon Dioxide

Manager Mick said this item comes out of the Public Works Department. This was put on hold due to a large increase but found only one supplier. Since there is no completion, the costs are higher. Director Ysaguirre added that they made calls to known bidders with no luck. Usually, there are 2-3 bidders but last year there was only one. Hopefully, there will be better prices next year. Staff recommends contract to go to Linde for Build Carbon Dioxide. Mayor Vanderbilt asked the Board if there were any questions or comments. Hearing none, this item will be on the agenda for action at the next regular meeting.

Trustee Woods noted two former trustees in the audience, Trustee Mae Brandon and Trustee Kopycinski, and thanked them for their prior work with strategic planning in Park Forest.

Mayor's Comments

Mayor Vanderbilt dispensed with the comments section of the agenda as they were covered during the regular meeting.

Manager's Comments

Trustee's Comments

Attorney's Comments

Clerk Comments**Audience to Visitors**

None

Adjournment

This concluded the Special Rules Board meeting.

There being no further business. Mayor Vanderbilt called for a motion to adjourn. Motion was made by Trustee Herron, seconded by Trustee Settles and passed unanimously by roll call vote.

The meeting was adjourned following a roll call vote with the following results:

Ayes: 6

Nays: 0

Absent: 1

The meeting was adjourned with six (6) ayes, no (0) nays, and one (1) absent.

Mayor Vanderbilt adjourned the Rules Meeting at 8:28 p.m.

Respectfully submitted,

Sheila McGann

Village Clerk