

**VILLAGE OF PARK FOREST**

**REGULAR MEETING OF THE BOARD OF TRUSTEES  
350 VICTORY DRIVE  
PARK FOREST, ILLINOIS**

**Village Hall - Board Room**

**7:00 p.m.**

**February 17, 2020**

**IN ATTENDANCE:** Mayor Jonathan Vanderbilt, Trustee Theresa Settles, Trustee Tiffani Graham, Trustee Joseph Woods, Trustee Candyce Herron, Trustee Maya Hardy, Trustee Glenna Hennessy

**ABSENT:** none

**STAFF IN ATTENDANCE:** Village Manager Tom Mick, Police Chief Christopher Mannino, Fire Chief Tracy Natyshok, Village Attorney Ross Secler, Finance Director Mark Pries, Director of Personnel Denyse Carreras, Director of Communications Jason Miller, Director of Economic Development Hildy Kingma, Director of Public Works Roderick Ysaguirre, Code Enforcement Manager Jerry Martin, Director of Recreation and Parks Rob Gunther, and IT Coordinator Craig Kaufman

**RECORDER:** Village Deputy Clerk Angela Thurston

**OTHERS IN ATTENDANCE:** Paid on Call Fire Captain William Tilley and family and friends; members of the Police and Fire Departments; Mark Kellogg, PJ Pritts, Barbara Jackson, Ann LaFrance of the Veterans Commission; Mike Ganz Veterans Volunteer Coordinator; resident Malcolm Johnson and several other residents

**Roll Call**

Meeting was called to order at 7:00 p.m. by Mayor Vanderbilt. Roll was called by Deputy Clerk Thurston

**Pledge of Allegiance**

The Mayor led the Board and the audience in the Pledge of Allegiance.

**Reports of Village Officers**

**Mayor**

Mayor Vanderbilt read a proclamation Recognizing February as Black History Month. He read a resolution congratulating Capitan William Tilley for his 46 years of service. Captain Tilley thanked the Village. The Mayor noted the Village has been awarded with a Governors Hometown Award for the Veterans Closet and members of the Veterans Commission were in attendance to present a plaque and sign to the Village. He commented that the Veterans Closet is a resource for the entire south suburban region. Mayor Vanderbilt noted the meetings and events he attended the past two weeks. He congratulated Captain Tilley on his retirements and the

Police Department on the Honors ceremony, noting the awards that Detective JP Garrity and Community Service Officer Charles Harris received.

**Village Attorney**

No report

**Village Manager**

Manager Mick congratulated Captain Tilley on his retirement, the Veterans Closet on receiving the Governors Hometown Award and the Police Department for their Honors Ceremony. He noted the upcoming six month financial update/strategic planning meeting, which is scheduled for Saturday, February 22 at 9:00 am and is open to the public. The Black History Month event, “Are we Equal,” is scheduled for Saturday, February 29, at 1:00 pm at Freedom Hall.

Employment opportunities are listed on the Village’s website including Records Clerk, Housing Authority Director and DownTown maintenance worker. Registration for the 2020 Park Forest Youth Baseball is open.

**Village Clerk**

No report

**Reports of Commission Liaisons and Committee Chairpersons**

Trustee Woods reported on the different events he attended over the last two weeks, including the Southland Voice food giveaway, the Park Forest Civic Leadership Academy and the Rich Strong musical program.

Trustee Settles noted how much she enjoyed the Police Department Honors Ceremony and she acknowledged two kids from the community who received citizen awards. She also commented on the Rich Strong program, it was very good.

Trustee Hennessy stated that she believes Park Forest Police Department is second to none.

Trustee Herron reported Recreation and Parks is having a Free throw contest on March 27, 2020 with a \$200 grand prize.

Trustee Graham reported the Environment Commission is preparing for Earth Week in April. She offered her condolences to the Sloan family, a Library Board Trustee that lost her father.

Trustee Hardy reported on upcoming meetings. She commented how enjoyable the Rich Strong program was and that they have a couple each year.

Each of the Trustees congratulated Captain Tilley on his retirement, the Police Department for the Honors Ceremony and the Veteran Closet for the Governors Hometown Award.

**Citizens Comments, Observations, Petitions**

Malcolm Johnson, 193 Washington St, commented that he is a homeowner and wants to rent his property out on AirBnB, the problem he has is that according to code the house has to be

inspected each time someone new moves in. He stated that could be 3 times a week and doesn't understand why that many inspections would have to be done at one address.

**Motion: Approval of Consent**

Mayor Vanderbilt called for a motion to approve the consent agenda. The consent agenda included the following items:

**CONSENT:**

MOVED that the Consent Agenda and each item contained therein be hereby approved:

- 1. MOVED, that the Mayor and Board of Trustees approve the minutes of the Special Rules meeting of November 25, 2019, the Rules meeting of November 25, 2019, the Regular meeting of November 25, 2019, the Rules meeting of December 2, 2019, the Saturday Rules meeting of December 7, 2019, the Regular meeting of December 9, 2019, the Saturday Rules meeting of January 4, 2020, the Rules meeting of January 6, 2020, the Special Rules meeting of January 21, 2020, the Regular meeting of January 21, 2020 and the Saturday Rules meeting of February 1, 2020.**
- 2. MOVED, that the Mayor and Board of Trustees Adopt a Resolution Thanking William Tilley for his Dedicated Service to the Village of Park Forest.**
- 3. MOVED, that the Mayor and Board of Trustees Adopt a Resolution Outlining an Agreement with South Suburban Mayors and Managers Association and the Village of Park Forest Programming Funds for South Orchard Drive Roadway Improvement Project.**
- 4. MOVED, that the Mayor and Board of Trustees Adopt a Resolution Outlining an Agreement with South Suburban Mayors and Managers Association and the Village of Park Forest Programming Funds for Westwood Drive/Norwood Blvd. Roadway Improvement Project.**
- 5. MOVED, that the Mayor and Board of Trustees Approve a partnership with the Village of Park Forest and B2B Strategic Solutions for Strategic Planning Guidance in the amount of \$24,000.**
- 6. MOVED, that the Mayor and Board of Trustees Approve the purchase of a Dell Back-Up Appliance in the amount of \$66,481.38.**
- 7. MOVED, that the Village Manager is Authorized to enter into an Intergovernmental Agreement between the Village of Park Forest and Rich Township in Regard to Access to Park Forest Municipal Fuel.**
- 8. MOVED, that the Village Manager is hereby authorized to contract with Jeff Ellis Management to manage the Park Forest Aqua Center, for a 12-week session, for a three (3) year period at an annual cost of \$182,621.**

**9. MOVED, that the Mayor and Board of Trustees Approve the Fee Schedule for the Park Forest Aqua Center 2020 Season.**

**10. MOVED, that the Village Manager is Authorized to enter into a contract with M/J Underground for the Oswego Street Sanitary Sewer Replacement in the amount of \$279,618 with a 10% contingency for any additional work as determined by the Village Engineer for a total cost not to exceed \$307,579.80.**

**11. MOVED, that the Village Manager is Authorized to enter into a contract with Traffic Control and Protection, in Bartlett, IL for the 2020 Street Sign Replacement in the amount of \$69,054.50 with a 10% contingency for any additional work as determined by the Village Engineer for a total cost not to exceed \$75,959.95.**

**12. MOVED, that the Village Manager approve a Purchase Order in the amount of \$33,586 for the Purchase of a 2020 Ford F-250 XL Pick Up Truck.**

**13. MOVED, that the Village Manager approve a Purchase Order in the amount of \$27,808 for the Purchase of a 2020 Ford F-250 XL Pick Up Truck.**

**MOVED, that the Mayor and Board of Trustees appoint Trustee Theresa Settles as Chair of Committee C and as a member of Board Committee A.**

**MOVED, that the Mayor and Board of Trustees appoint Trustee Tiffani Graham as a member of Board Committee A and C.**

**MOVED, that the Mayor and Board of Trustees appoint Trustee Joseph A. Woods as a member of Committee A and B.**

**MOVED, that the Mayor and Board of Trustees appoint Trustee Candyce Herron as a member of Board Committee B and C.**

**MOVED, that the Mayor and Board of Trustees appoint Trustee Maya Hardy as Chair of Board Committee A and as a member of Board Committee C.**

**MOVED, that the Mayor and Board of Trustees appoint Trustee Glenna Hennessy as Chair of Board Committee B and as a member of Board Committee A.**

**MOVED, that the Mayor and Board of Trustees appoint Susan Blatchford, as Chairperson of the Beautification Awards Committee for a term to expire on December 31, 2020.**

**MOVED, that the Mayor and Board of Trustees appoint Michael Adami, as Chairperson of the Recreation & Parks Board for a term to expire on December 31, 2020.**

**MOVED, that the Mayor and Board of Trustees appoint Vernice Warren, as Chairperson of the Youth Commission for a term to expire on December 31, 2020.**

**MOVED, that the Mayor and Board of Trustees appoint Wannika Vance-Clark, as Vice-Chairperson of the Youth Commission for a term to expire on December 31, 2020.**

Approval of the consent agenda was moved by Trustee Woods and seconded by Trustee Settles. Mayor Vanderbilt asked if anyone wished any items be removed from the consent agenda for further discussion.

On the motion to approve the consent agenda, a roll call vote was called by Mayor Vanderbilt. The consent agenda was approved with the following results:

Ayes: 7  
Nays: 0  
Absent: 0

The consent agenda was adopted with seven (7) ayes, no (0) nays and no (0) absent.

**DEBATABLE:**

**Adjourn to Executive Session**

Mayor Vanderbilt called for a motion to adjourn into executive session according to Open Meetings Act 5 Il C 7 section 120 sub section 2c for the purpose to consider the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance. Trustee Graham motioned to adjourn to executive session, Trustee Woods seconded. A roll call vote was taken on the motion with the following results:

Ayes: 7  
Nay: 0  
Absent: 0

With seven (7) ayes and no (0) nays and no (0) absent, the meeting adjourned to executive session at 7:42 p.m.

The Regular meeting reconvened at 8:30 p.m. Deputy Clerk Thurston called the roll. None absent.

There being no further business. Mayor Vanderbilt called for a motion to adjourn. Motion was made by Trustee Settles, seconded by Trustee Graham and passed unanimously.

Mayor Vanderbilt adjourned the regular meeting at 8:31 p.m.

Respectfully submitted,  
Angela Thurston  
Village Deputy Clerk