

VILLAGE OF PARK FOREST

**SPECIAL RULES MEETING OF THE BOARD OF TRUSTEES
VILLAGE OF PARK FOREST, 350 VICTORY DRIVE, PARK FOREST, ILLINOIS
COOK AND WILL COUNTIES ILLINOIS
M I N U T E S**

Village Hall

6:00 p.m.

January 21, 2020

ATTENDANCE: Trustee Tiffani Graham, Trustee Maya Hardy, Trustee Glenna Hennessy, Trustee Candyce Herron, Trustee Theresa Settles, Trustee Joseph Woods, and Mayor Jonathan Vanderbilt

ABSENT: none

STAFF IN ATTENDANCE: Manager Tom Mick, Director of Personnel Denyse Carreras, Deputy Finance Director Mark Pries, Director of Building/Community Development Larrie Kerestes, and IT Coordinator Craig Kaufman

RECORDER: Village Clerk Sheila McGann

OTHERS IN ATTENDANCE: Margo Ely, Executive Director IRMA

Roll Call

Mayor Vanderbilt called the meeting to order at 6:00 p.m. Roll was called by Clerk McGann.

1. Workshop- Educational Presentation on Intergovernmental Risk Management Agency (IRMA)

Manager Mick said this workshop is to explain the Intergovernmental Risk Management Agency (IRMA) and to help the Board understand how it works.

Executive Director Margo Ely introduced herself and gave her career biography relating to IRMA. She had a PowerPoint presentation that highlighted the purpose, benefits, coverage, and costs to various municipalities. She explained how members benefit from their contributions in IMRF. Some benefits include a pool of experts to assist with risk issues, coverage for specific needs, specific claims and litigation assistance, and consulting and training services. Specifically, IRMA coverage includes: general liability, public officials liability, auto liability, 1st party property, cyber coverage, workers' compensation, crime and fidelity, boiler and machinery, and other optional coverages. Showing the organizational chart with seventy members, IMRF wants to know if it is meeting the needs of its members. Ms. Ely explained the optional deductible amounts and their incentives for 2020 noting that Park Forest is at the \$100,000 deductible level with a 49% credit.

Workers Compensation is the highest liability and IRMA helps its members to reduce and avoid those claims in a variety of ways. She talked about various items involved in risk management assessments. IRMA utilizes analytics that help predict modeling claims. One goal is to encourage members to go back to work on light duty whenever possible. Listed on the PowerPoint were numerous onsite trainings and regional trainings offered by IRMA. Ms. Ely talked about the large number grant programs to be offered in 2020. IRMA has provided some municipalities grant funding for body cameras for police, safety vests for paramedics, and raised awareness about safe driving.

Mayor Vanderbilt opened the floor to questions from the Board. Trustee Hennessy wanted more information regarding opioid crisis. Ms. Ely explained that municipalities have filed cases concerning opioids, addictions, and depression; these lawsuits have been shipped to a district court in Ohio. When questioned about Park Forest's \$100,000 deductible, Ms. Ely said that few members can afford that; the municipalities are advised regarding which deductible to choose and the affordability. When asked about nurses vs doctors in a workers' compensation claim, she explained that a nurse is assigned to go with the member, as an advocate for the employee, to see what options are available for returning to work.

Mayor Vanderbilt thanked Ms. Ely for the presentation which enlightened the Board.

Adjournment

This concluded the Special Rules Board meeting.

There being no further business. Mayor Vanderbilt called for a motion to adjourn. Motion was made by Trustee Hardy seconded by Trustee Settles and passed unanimously.

Mayor Vanderbilt adjourned the special rules meeting at 6:45 p.m.

Respectfully submitted,
Sheila McGann
Village Clerk

VILLAGE OF PARK FOREST

**REGULAR MEETING OF THE BOARD OF TRUSTEES
350 VICTORY DRIVE
PARK FOREST, ILLINOIS**

Village Hall - Board Room

7:00 p.m.

January 21, 2020

IN ATTENDANCE: Mayor Jonathan Vanderbilt, Trustee Theresa Settles, Trustee Tiffani Graham, Trustee Joseph Woods, Trustee Candyce Herron, and Trustee Maya Hardy

ABSENT: none

STAFF IN ATTENDANCE: Village Manager Tom Mick, Police Chief Christopher Mannino, Fire Chief Tracy Natyshok, Village Attorney Mary Ryan-Norwell, Finance Director Mark Pries, Director of Personnel Denyse Carreras, Director of Economic Development Hildy Kingma, Director of Recreation and Parks Rob Gunther, Director of Community Development Larrie Kerestes, Director of Public Works Roderick Ysaguirre, and IT Coordinator Craig Kaufman

RECORDER: Village Clerk Sheila McGann

OTHERS IN ATTENDANCE: Theresa Goodrich, resident and several other residents; and Gary Kopycinski, e-News

Roll Call

Meeting was called to order at 7:00 p.m. by Mayor Vanderbilt. Roll was called by Clerk McGann.

Pledge of Allegiance

Mayor Vanderbilt asked the Board to stand for a moment of silence for Library Board Trustee Beverly Helm after the Pledge of Allegiance.

Reports of Village Officers

Mayor

On January 10, Mayor Vanderbilt attended the CAPS Program on the Southside of Chicago where a number programs are currently being offered. They have recently receive a grant for a new building that will offer many services and a job training program. He offered condolences to the family of Beverly Helm and attended her wake with a number of Trustees.

Village Attorney

No report

Village Manager

Manager Mick reported that the Government Finance Association awarded Park Forest the Distinguished Budget Award for the 25 consecutive year. He commended the Finance Department, all the department heads, the Mayor, and the Board for their work on the annual

budget. Public Works was notified last week that the Village won the Best Tasting Water Contest in the South Suburbs through the South Suburban Water Works Association for the third consecutive year. In March, the Village will compete downstate for the best tasting water in Illinois. Also, Park Forest's OSLAD grant funding application was approved which will allow for the overhaul of Somonauk Park into an adventure park. Congratulations to the Recreation and Parks leadership team on their hard work. Manager Mick announced a number meetings scheduled to take place in Park Forest in the next few weeks.

Village Clerk

No report

Reports of Commission Liaisons and Committee Chairpersons

Trustee Settles offered her condolences to the family of Library Board Trustee Beverly Helm and to the family of Army Spec. Henry "Mitch" Mayfield Jr. of Hazelcrest. Mayor Vanderbilt added that the Village of Park Forest was represented to honor him.

Trustee Woods reported that the Park Forest Complete Count Committee will meet Wednesday, January 22 at 6 pm.

Trustee Herron congratulated Director Gunther, Assistant Director Adams, and staff for their work in obtaining the OSLAD grant.

Trustee Graham invited all to the League of Woman Voters program planning meeting on Sunday, February 2 from 2-4 pm.

Each of the Trustees offered their condolences to the family and friends of Beverly Helm expressing their admiration and appreciation of her role in the Village and as a person.

Citizens Comments, Observations, Petitions

Theresa Goodrich, 35 Cunningham Lane, asked about the parameters for commission positions. As she had been on four commissions, she noted experience, knowledge and interest were useful qualities as a commission member. Mayor Vanderbilt said he would talk to her after the meeting regarding this issue.

Motion: Approval of Consent

Mayor Vanderbilt called for a motion to approve the consent agenda. The consent agenda included the following items:

CONSENT:

MOVED that the Consent Agenda and each item contained therein be hereby approved:

1. MOVED, that the Mayor and Board of Trustees approve the minutes of the Regular meeting of November 18, 2019.

2. MOVED, that the Mayor and Board of Trustees Approve a Resolution Authorizing the Village Manager to enter into a contract for the purchase of electricity through the Northern Illinois Municipal Electric Cooperative (NIMEC)

3. MOVED, that the Mayor and Board of Trustees Approve an Enabling Resolution entering into an Intergovernmental Agreement with Regional Transportation Authority for 2020-2024 Access Transit Program.

4. MOVED, that the Village Manager is Authorized to approve a purchase order in the amount of \$136,722 to purchase a 2021 International HV607 Dump Truck from Rush Truck Centers of Illinois.

5. MOVED, that the Village Manager is Authorized to enter into an Agreement with Miner Electronics to replace the Police Departments Communications Tower, and issue a purchase order in the amount of \$112,513.40 plus a 10% contingency, for any unforeseen/additional work as determined by the Village Engineer, for a total not to exceed \$123,764.74.

6. MOVED, that the Village Manager is Authorized to issue a Purchase Order to Wallace & Tiernan, an EVOQUA Company, in the amount of \$41,396 for the purchase of 1 OSEC system.

7. MOVED, that the Mayor and Board of Trustees Approve a Purchase of seventeen (17) APX6000 700/800 Model 2.5 Portable Motorola Radios and one (1) multi-unit charger for a total of \$91,150.33.

8. MOVED, that they Mayor and Board of Trustees Approve a purchase of two (2) 2020 Ford Utility Police Interceptor Vehicles for a total of \$67,794.

MOVED, that the Mayor and Board of Trustees appoint Trustee Glenna Hennessy as Trustee Liaison to the Park Forest Library Board and the Beautification Awards Committee.

MOVED, that the Mayor and Board of Trustees appoint Lance Jefferson to the Board of Fire and Police Commissioners for a term to expire on December 31, 2020. This item was asked to be removed from the Consent Agenda and placed on the Debatable Agenda.

MOVED, that the Mayor and Board of Trustees reappoint Tanya Cunningham, 412 Wilshire, to a term on the Beautification Awards Committee to expire on December 31, 2022.

MOVED, that the Mayor and Board of Trustees reappoint Tammy McMahan, 332 Neola, to a term on the Beautification Awards Committee to expire on December 31, 2022.

MOVED, that the Mayor and Board of Trustees reappoint Rickey Williams, 5 Westwood Ct, to a term on the Cable Communications Commission to expire on December 31, 2022.

MOVED, that the Mayor and Board of Trustees reappoint Terry Davis, 208 Juniper, to a term on the Cable Communications Commission to expire on December 31, 2022.

MOVED, that the Mayor and Board of Trustees reappoint Tim Colburn, 453 Tamarack, to a term on the Cable Communications Commission to expire on December 31, 2022.

MOVED, that the Mayor and Board of Trustees appoint Monray Larry, 8 Gibson Road, to an unexpired term on the Commission on Human Relations to expire on December 31, 2021.

MOVED, that the Mayor and Board of Trustees appoint Ella Jones, 379 Dogwood, to an unexpired term on the Commission on Human Relations to expire on December 31, 2021.

MOVED, that the Mayor and Board of Trustees reappoint Marvin Holman, 43 Indianwood, to a term on the Commission on Human Relations to expire on December 31, 2022.

MOVED, that the Mayor and Board of Trustees reappoint Becky Czmyr, 39 Elm St., to a term on the Commission on Human Relations to expire on December 31, 2022.

MOVED, that the Mayor and Board of Trustees reappoint Michael Merritt, 323 Jackson, to a term on the Commission on Human Relations to expire on December 31, 2022.

MOVED, that the Mayor and Board of Trustees reappoint Phillip Perkins, 166 Hemlock, to a term on the Economic Development Advisory Group to expire on December 31, 2022.

MOVED, that the Mayor and Board of Trustees reappoint Mercedes Gross, 236 Marquette, to a term on the Economic Development Advisory Group to expire on December 31, 2022.

MOVED, that the Mayor and Board of Trustees reappoint Kreshina Ingram, 208 Forest Blvd., to a term on the Economic Development Advisory Group to expire on December 31, 2022.

MOVED, that the Mayor and Board of Trustees reappoint James Saxton, 241 Indiana, to a term on the Environment Commission to expire on December 31, 2022.

MOVED, that the Mayor and Board of Trustees reappoint Dave Bartlett, 66 Water Street, to a term on the Environment Commission to expire on December 31, 2022.

MOVED, that the Mayor and Board of Trustees reappoint Lane Cameron, 315 Sangamon, to a term on the Environment Commission to expire on December 31, 2022.

MOVED, that the Mayor and Board of Trustees reappoint Dr. Gayles Evans, 151 Main Street, Apt 422, to a term on the Housing Authority to expire on December 31, 2022.

MOVED, that the Mayor and Board of Trustees appoint Alvin Lacy, 133 Warwick, to a term on the Recreation & Parks Board to expire December 31, 2022.

MOVED, that the Mayor and Board of Trustees appoint Lisa Crawford, 32 Abbey Lane, to an term on the Recreation & Parks Board to expire on December 31, 2022.

MOVED, that the Mayor and Board of Trustees appoint Denise Smith, 329 Oswego, to an term on the Recreation & Parks Board to expire on December 31, 2022.

MOVED, that the Mayor and Board of Trustees reappoint Karen Blackful, 313 Sauk Trail, to a term on the Recreation & Parks Board to expire on December 31, 2022.

MOVED, that the Mayor and Board of Trustees reappoint Vernita Wickliffe-Lewis, 204 Early, to a term on the Planning & Zoning Commission to expire on December 31, 2022.

MOVED, that the Mayor and Board of Trustees reappoint Doug Price, 2839 Western Ave, to a term on the Planning & Zoning Commission to expire on December 31, 2022.

MOVED, that the Mayor and Board of Trustees reappoint Kim Elmore-Perkins, 164 Hemlock, to a term on the Planning & Zoning Commission to expire on December 31, 2022.

MOVED, that the Mayor and Board of Trustees reappoint William E. Bright, 151 Main Street #430, to a term on the Senior Citizen Advisory Commission to expire on December 31, 2022.

MOVED, that the Mayor and Board of Trustees reappoint Rosetta Halfacre, 423 Suwannee, to a term on the Senior Citizen Advisory Commission to expire on December 31, 2022.

MOVED, that the Mayor and Board of Trustees reappoint James Reed, 153 Hemlock, to a term on the Veterans Commission to expire on December 31, 2022.

MOVED, that the Mayor and Board of Trustees reappoint Steven Swanson, 44 Cunningham Lane, to a term on the Veterans Commission to expire on December 31, 2022.

MOVED, that the Mayor and Board of Trustees reappoint Barbara Jackson, 42 Fir, to a term on the Veterans Commission to expire on December 31, 2022.

MOVED, that the Mayor and Board of Trustees reappoint Wanikka Vance-Clark, 286 Juniper, to a term on the Youth Commission to expire on December 31, 2022.

MOVED, that the Mayor and Board of Trustees reappoint Renee Hawthorne, 440 Indianwood, to a term on the Youth Commission to expire on December 31, 2022.

MOVED, that the Mayor and Board of Trustees reappoint Vernice Warren, 101 Monee Road, to a term on the Youth Commission to expire on December 31, 2022.

MOVED, that the Mayor and Board of Trustees reappoint Michelle Johnson, as Chairperson for the Fire & Police Commission/Personnel Board, for a term ending on December 31, 2020.

MOVED, that the Mayor and Board of Trustees appoint Mamie Rodgers, as Vice-Chairperson for the Fire & Police Commission/Personnel Board, for a term ending on December 31, 2020.

MOVED, that the Mayor and Board of Trustees reappoint Daniel Karwatka, as Chairperson for the Cable Communications Commission, for a term ending on December 31, 2020.

MOVED, that the Mayor and Board of Trustees reappoint Rickey Williams, as Vice-Chairperson for the Cable Communications Commission, for a term ending on December 31, 2020.

MOVED, that the Mayor and Board of Trustees reappoint Marvin Holman, as Chairperson for the Commission on Human Relations, for a term ending on December 31, 2020.

MOVED, that the Mayor and Board of Trustees reappoint Becky Czmyr, as Vice-Chairperson for the Commission on Human Relations, for a term ending on December 31, 2020.

MOVED, that the Mayor and Board of Trustees reappoint Phillip Perkins, as Chairperson for the Economic Development Advisory Group, for a term ending on December 31, 2020.

MOVED, that the Mayor and Board of Trustees appoint Margaret Banks, as Vice-Chairperson for the Economic Development Advisory Group, for a term ending on December 31, 2020.

MOVED, that the Mayor and Board of Trustees appoint Julie Baker, as Chairperson for the Environment Commission, for a term ending on December 31, 2020.

MOVED, that the Mayor and Board of Trustees reappoint David Bartlett, as Vice-Chairperson for the Environment Commission, for a term ending on December 31, 2020.

MOVED, that the Mayor and Board of Trustees reappoint Dr. Gayles Evans, as Chairperson for the Housing Authority, for a term ending on December 31, 2020.

MOVED, that the Mayor and Board of Trustees reappoint Denise Moore, as Vice-Chairperson for the Housing Authority, for a term ending on December 31, 2020.

MOVED, that the Mayor and Board of Trustees reappoint Vernita Wickliffe-Lewis, as Chairperson for the Plan Commission/Zoning Board of Appeals, for a term ending on December 31, 2020.

MOVED, that the Mayor and Board of Trustees reappoint Marguerite Hutchins, as Vice-Chairperson for the Plan Commission/Zoning Board of Appeals, for a term ending on December 31, 2020.

MOVED, that the Mayor and Board of Trustees appoint Alvin Lacy, as Chairperson for the Recreation & Parks Board, for a term ending on December 31, 2020. This item was asked to be removed from the Consent Agenda and placed on the Debatable Agenda.

MOVED, that the Mayor and Board of Trustees reappoint Avery Johnson, as Vice Chairperson for the Recreation & Parks Board, for a term ending on December 31, 2020.

MOVED, that the Mayor and Board of Trustees reappoint William E. Bright, as Chairperson for the Senior Citizen Advisory Commission, for a term ending on December 31, 2020.

MOVED, that the Mayor and Board of Trustees reappoint Robbie Johns, as Vice Chairperson for the Senior Citizen Advisory Commission, for a term ending on December 31, 2020.

MOVED, that the Mayor and Board of Trustees reappoint Edwin Fizer, as Chairperson for the Veterans Commission, for a term ending on December 31, 2020.

MOVED, that the Mayor and Board of Trustees reappoint Yvette Jones, as Vice-Chairperson for the Veterans Commission, for a term ending on December 31, 2020.

Approval of the consent agenda was moved by Trustee Woods and seconded by Trustee Herron. Mayor Vanderbilt asked if anyone wished any items be removed from the consent agenda for further discussion.

Trustee Graham asked to move the names of two appointments to the debatable agenda, Lance Jefferson for Fire and Police Commission and Alvin Lacy as Chairperson of Recreation and Parks.

On the motion to approve the consent agenda, a roll call vote was called by Mayor Vanderbilt. The consent agenda was approved with the following results:

Ayes: 7
Nays: 0
Absent: 0

The consent agenda was adopted with seven (7) ayes, no (0) nays and no (0) absent.

DEBATABLE:

10. MOVED, that the Mayor and Board of Trustees appoint Alvin Lacy, as Chairperson for the Recreation & Parks Board, for a term ending on December 31, 2020.

Mayor Vanderbilt asked for discussion or comments on this item. Trustee Graham, a former Board Liaison to Recreation and Parks, felt that naming a person as chair who has experience and knowledge of that board is more beneficial than naming someone new to that commission. Mayor Vanderbilt said that Mr. Lacy is with the Park Forest Hurricanes, trains many athletes, is engaged with the youth, and uses our facilities for these activities. He added that the other commissioner did not reach out to him to be named chair. When asked by Trustee Settles if the other members were asked if they wanted to be chair, Mayor Vanderbilt said no, they were not. Nor had any asked him. He did ask the vice-chair. Trustee Woods asked the process of appointing someone as chair who has never served on the commission. He felt that morale is important to those who volunteer their time on commissions. He expressed his concern on the process of the appointment; he is appreciative of the work Mr. Lacy does in the community. Mayor Vanderbilt explained that this is not unusual filling positions as others move on.

Mayor Vanderbilt asked, two times, for a motion to appoint Alvin Lacy as Chairperson of the Recreation and Parks Department. Hearing no motion, Trustee Hennessy asked if this appointment could be tabled. Mayor Vanderbilt asked for a motion to table Alvin Lacy's appointment. Trustee Graham motioned and Trustee Settles seconded the motion.

On the motion to table this item, a roll call vote was called by Mayor Vanderbilt. This item was approved with the following results:

Ayes: 6
Nays: 1
Absent: 0

This item was adopted with six (6) ayes, one (1) nays and no (0) absent. Mayor Vanderbilt voted nay.

11. MOVED, that the Mayor and Board of Trustees appoint Lance Jefferson to the Board of Fire and Police Commissioners for a term to expire on December 31, 2020.

Mayor Vanderbilt asked for discussion on this item. He said Mr. Jefferson had reached out to him regarding the Fire and Police Commission. When he had applied, there were no openings. Based on his background with police, fire, and pensions, Mayor Vanderbilt felt Mr. Jefferson would be a better fit. There was discussion about the circumstances regarding his attendance and leaving the Human Relations Commission. Mayor Vanderbilt said he would share Mr. Jefferson's resume with the Board as why he was chosen noting that Mr. Jefferson originally wanted to be on the Fire and Police Commission, not the Human Relations Commission. When asked by Trustee Woods, how many were on this Commission and the number of members, Mayor Vanderbilt answered three members by ordinance. The Mayor added that the person being replaced was indifferent as to staying on the Board after serving one term.

Mayor Vanderbilt asked for a motion to approve Alvin Lacy's appointment. Hearing none, Trustee Graham motioned to table this item with Trustee Woods seconding the motion. On the motion to table this item, a roll call vote was called by Mayor Vanderbilt. This item was approved with the following results:

Ayes: 6
Nays: 1
Absent: 0

This item was adopted with six (6) ayes, one (1) nays and no (0) absent. Mayor Vanderbilt voted nay.

Adjourn to Executive Session

This concluded the regular Board meeting.

Mayor Vanderbilt called for a motion to adjourn into executive session according to Open Meetings Act 5 Il C 7 section 120 sub section 2c for the purpose to consider the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance. Trustee Settles motioned to adjourn to executive session, Trustee Woods seconded. A roll call vote was taken on the motion with the following results:

Ayes: 7
Nay: 0
Absent: 0

With seven (7) ayes and no (0) nays and no (0) absent, the meeting was adjourned to executive session.

No action is expected after tonight's meeting. Mayor Vanderbilt adjourned the Regular Meeting at 7:45 p.m.

Respectfully submitted,
Sheila McGann
Village Clerk