

AGENDA

REGULAR MEETING OF THE BOARD OF TRUSTEES
350 VICTORY DRIVE
PARK FOREST, ILLINOIS

Village Hall - Board Room

7:00 p.m.

February 17, 2020

Roll Call

Pledge of Allegiance

Reports of Village Officers

Mayor

Village Attorney

Village Manager

Village Clerk

Reports of Commission Liaisons and Committee Chairpersons

Citizens Comments, Observations, Petitions

Motion: Approval of Consent

CONSENT:

1. Motion: A Motion to approve the minutes Special Rules meeting of November 25, 2019, the Rules meeting of November 25, 2019, the Regular meeting of November 25, 2019, the Rules meeting of December 2, 2019, the Saturday Rules meeting of December 7, 2019, the Regular meeting of December 9, 2019, the Saturday Rules meeting of January 4, 2020, the Rules meeting of January 6, 2020, the Special Rules meeting of January 21, 2020, the Regular meeting of January 21, 2020 and the Saturday Rules meeting of February 1, 2020
2. Resolution: A Resolution Thanking William Tilley for his Dedicated Service to the Village of Park Forest
3. Resolution: A Resolution Requesting the use of Transportation Development Credits Highway (TDCH) for the 2020 Surface Transportation Program (STP) Call for Projects, South Orchard Drive
4. Resolution: A Resolution Requesting the use of Transportation Development Credits Highway (TDCH) for the 2020 Surface Transportation Program (STP) Call for Projects, Westwood Drive/Norwood Blvd.
5. Motion: A Motion to Select a Strategic Planning Facilitator
6. Motion: A Motion to Purchase a Dell Back-Up appliance
7. Motion: A Motion to Approve an Intergovernmental Agreement between the Village of Park Forest and Rich Township in regard to access to Park Forest Municipal Fuel
8. Motion: A Motion to Approve an Agreement Renewal for Aqua Center Management

9. Motion: A Motion to Approve 2020 Season Aqua Center Fees
10. Motion: A Motion to Award the Oswego Street Sanitary Sewer Replacement Contract
11. Motion: A Motion to Award the 2020 Street Sign Replacement- Central CN Corridor
12. Motion: A Motion to Approve the Purchase of a 2020 Ford F-250 XL Pick Up Truck, to replace Vehicle/Equipment #606
13. Motion: A Motion to Approve the Purchase of a 2020 Ford F-250 XL Pick Up Truck, to replace Vehicle/Equipment #607

Appointments

DEBATABLE:

Adjourn to Executive Session

NOTE: Copies of Agenda Items are Available in the Lobby of Village Hall and on the Village website
www.villageofparkforest.com

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meetings should contact the Village Manager's Office at least 48 hours in advance of the scheduled meeting. The Village Manager's Office can be reached via telephone at (708) 283-5605 or (708) 748-1129 or via e-mail athurston@vopf.com. Every effort will be made to allow for meeting participation.

MOTIONS

MOVED that the Consent Agenda and each item contained therein be hereby approved:

1. MOVED, that the Mayor and Board of Trustees approve the minutes of the Special Rules meeting of November 25, 2019, the Rules meeting of November 25, 2019, the Regular meeting of November 25, 2019, the Rules meeting of December 2, 2019, the Saturday Rules meeting of December 7, 2019, the Regular meeting of December 9, 2019, the Saturday Rules meeting of January 4, 2020, the Rules meeting of January 6, 2020, the Special Rules meeting of January 21, 2020, the Regular meeting of January 21, 2020 and the Saturday Rules meeting of February 1, 2020.
2. MOVED, that the Mayor and Board of Trustees Adopt a Resolution Thanking William Tilley for his Dedicated Service to the Village of Park Forest.
3. MOVED, that the Mayor and Board of Trustees Adopt a Resolution Outlining an Agreement with South Suburban Mayors and Managers Association and the Village of Park Forest Programming Funds for South Orchard Drive Roadway Improvement Project.
4. MOVED, that the Mayor and Board of Trustees Adopt a Resolution Outlining an Agreement with South Suburban Mayors and Managers Association and the Village of Park Forest Programming Funds for Westwood Drive/Norwood Blvd. Roadway Improvement Project.
5. MOVED, that the Mayor and Board of Trustees Approve a partnership with the Village of Park Forest and B2B Strategic Solutions for Strategic Planning Guidance in the amount of \$24,000.
6. MOVED, that the Mayor and Board of Trustees Approve the purchase of a Dell Back-Up Appliance in the amount of \$66,481.38.
7. MOVED, that the Village Manager is Authorized to enter into an Intergovernmental Agreement between the Village of Park Forest and Rich Township in Regard to Access to Park Forest Municipal Fuel.
8. MOVED, that the Village Manager is hereby authorized to contract with Jeff Ellis Management to manage the Park Forest Aqua Center, for a 12-week session, for a three (3) year period at an annual cost of \$182,621.
9. MOVED, that the Mayor and Board of Trustees Approve the Fee Schedule for the Park Forest Aqua Center 2020 Season.
10. MOVED, that the Village Manager is Authorized to enter into a contract with M/J Underground for the Oswego Street Sanitary Sewer Replacement in the amount of \$279,618 with a 10% contingency for any additional work as determined by the Village Engineer for a total cost not to exceed \$307,579.80.

11. MOVED, that the Village Manager is Authorized to enter into a contract with Traffic Control and Protection, in Bartlett, IL for the 2020 Street Sign Replacement in the amount of \$69,054.50 with a 10% contingency for any additional work as determined by the Village Engineer for a total cost not to exceed \$75,959.95.

12. MOVED, that the Village Manager approve a Purchase Order in the amount of \$33,586 for the Purchase of a 2020 Ford F-250 XL Pick Up Truck.

13. MOVED, that the Village Manager approve a Purchase Order in the amount of \$27,808 for the Purchase of a 2020 Ford F-250 XL Pick Up Truck.

MOVED, that the Mayor and Board of Trustees appoint Trustee Theresa Settles as Chair of Committee C and as a member of Board Committee A.

MOVED, that the Mayor and Board of Trustees appoint Trustee Tiffani Graham as a member of Board Committee A and C.

MOVED, that the Mayor and Board of Trustees appoint Trustee Joseph A. Woods as a member of Committee A and B.

MOVED, that the Mayor and Board of Trustees appoint Trustee Candyce Herron as a member of Board Committee B and C.

MOVED, that the Mayor and Board of Trustees appoint Trustee Maya Hardy as Chair of Board Committee A and as a member of Board Committee C.

MOVED, that the Mayor and Board of Trustees appoint Trustee Glenna Hennessy as Chair of Board Committee B and as a member of Board Committee A.

MOVED, that the Mayor and Board of Trustees appoint Susan Blatchford, as Chairperson of the Beautification Awards Committee for a term to expire on December 31, 2020.

MOVED, that the Mayor and Board of Trustees appoint Michael Adami, as Chairperson of the Recreation & Parks Board for a term to expire on December 31, 2020.

MOVED, that the Mayor and Board of Trustees appoint Vernice Warren, as Chairperson of the Youth Commission for a term to expire on December 31, 2020.

MOVED, that the Mayor and Board of Trustees appoint Wannika Vance-Clark, as Vice-Chairperson of the Youth Commission for a term to expire on December 31, 2020.

February 17, 2020

**SPECIAL RULES MEETING OF THE BOARD OF TRUSTEES
VILLAGE OF PARK FOREST, 350 VICTORY DRIVE, PARK FOREST, ILLINOIS
COOK AND WILL COUNTIES ILLINOIS**

Village Hall

6:00 p.m.

November 25, 2019

In attendance: Mayor Vanderbilt, Attorney Ross Secler, Trustee Candyce Herron, Trustee Maya Hardy, Trustee Tiffani Graham, Manager Tom Mick, Trustee Joe Woods. And Clerk Sheila McGann

Mayor Vanderbilt called Special Rules Meeting was called to order at 6:01pm. All in attendance introduced themselves for the record.

Mayor Vanderbilt asked for a motion to go into executive session. Trustee Settles motioned and Trustee Graham seconded. With a 6-0-0, vote, it was moved to go into closed session.

The purpose of this meeting is to adjourn to executive session for the purpose of discussing personnel. 5 ILCS Section 120, Subsection 2: The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

Adjourn to Executive Session at 6:03 pm.

Respectfully submitted,
Sheila McGann
Village Clerk

VILLAGE OF PARK FOREST

RULES MEETING OF THE BOARD OF TRUSTEES

Monday, November 25, 2019

Village Hall 7:00 p.m.

MINUTES

IN ATTENDANCE: Mayor Jonathan Vanderbilt, Trustee Theresa Settles, Trustee Tiffani Graham, Trustee Joseph Woods, Trustee Candyce Herron, and Trustee Maya Hardy

ABSENT: none

STAFF IN ATTENDANCE: Village Manager Tom Mick, Police Chief Christopher Mannino, Fire Chief Tracy Natyshok, Village Attorney Ross Secler, Finance Director Mark Pries, Director of Personnel Denyse Carreras, Director of Economic Development and Planning Hildy Kingma, Director of Recreation and Parks Rob Gunther, Housing Authority Executive Director Gerry DuPaty and Director of Public Works Roderick Ysaguirre

RECORDER: Village Clerk Sheila McGann

OTHERS IN ATTENDANCE: Owners of Theater 47; four residents

Roll Call

Mayor Vanderbilt called the meeting was called to order at 7:00 p.m. Roll was called by Clerk McGann. Mayor Vanderbilt noted that the Board had just adjourned from a Special Rules meeting and Executive Session where no action was taken.

1. An Ordinance Related to Chapter 6 (Alcoholic Beverages) of the Code of Ordinances

Manager Mick stated that this request is from an existing business in Park Forest, Theater 47, and asked Director Kingma to explain the ordinance. She explained that the current ordinance for a Class H liquor license for a theater house is limited to beer and wine only. Theater 47 is requesting a change to allow for all types of alcohol to be served. Considering their track record, she recommends the change for Theater 47. She added that any future theater house license applications can be considered on a case by case basis. Mayor Vanderbilt asked the Board if there were any questions or comments. Trustee Woods agreed that Treater 47 has had a good track record. Hearing no other questions or comments, this item will be on the agenda for action at a subsequent regular meeting.

2. Contract with Terra Engineering Ltd. Serviced related to development of stormwater management ordinance

Manager Mick said this item is from the Economic Development and Planning Department and the Public Works Department. While working on the Unified Development Ordinance, Terra Engineering gave guidance for storm water management. Director Kingma explained that the ordinance draft is complete and needs to be reviewed by the Illinois Department of Natural Resources (IDNR), then reviewed by the Planning and Zoning Commission for the Unified Development Ordinance, and then brought to the Board for final approval. Mayor Vanderbilt

asked the Board if there were any questions or comments. Hearing none, this item will be on the agenda for action at the next regular meeting.

3. Engineering Service Agreement with Baxter and Woodman for water main replacement in collaboration with the Army Corps of Engineers

Manager Mick said this item is from the Public Works Department. The Board has been briefed over the past few weeks. As the funds are coming the federal government's fiscal year, the timing is important for approval of this matching funds agreement. Director Ysaguirre explained the scope of the work to be performed adding that funding from the Army Corps of Engineers is expected by July 2020. Staff recommends entering into this agreement. Mayor Vanderbilt asked the Board if there were any questions or comments and Trustee Woods inquired about bidding provisions. Hearing no other questions or comments, this item will be on the agenda for action at tonight's regular meeting.

4. An Ordinance Approving a Text Amendment to Regulate Adult-Use Cannabis Business Establishments

Manager Mick said this item is from the Planning and Zoning Commission and the Economic Development and Planning Department. There have been public notices and The Village has had public meetings on this issue. The ordinance has been drafted by staff. If Springfield makes any additional changes, the new language changes will come to the Board at that time. Director Kingma explained that the new act/law allows municipalities to allow cannabis businesses establishments in their communities. She explained the process which includes changes in the UDA and sets up the regulations. The Village followed the required standards for the public notices and public hearings on October 8, 2019 and October 20, 2019. The Planning and Zoning Commission voted 6-1-0 in favor of the draft of the draft. Director Kingma gave a detailed summary of the proposed amendment to the UDO. Mayor Vanderbilt asked the Board if there were any questions or comments. Based on questions posed by Trustees Settles and Herron, Director Kingma said eight sites are being considered with a 1,500 foot limit between businesses. Trustee Woods asked if it can be smoked publicly outside. Director Kingma said state law says that you cannot smoke in a public area. Park Forest's ordinance says cannabis may not be consumed anywhere in the dispensary and not allowed to smoke in a public place. Trustee Herron asked about buildings with more than one tenant. Director Kingma said there are requirements that limit their area. When asked by Trustee Graham about edible, Director Kingma said no samples are allowed to be dispensed. If cannabis is consumed, it must be in a more restricted area. She added that the Village must follow the State's guidelines. Hearing no other questions, Mayor Vanderbilt said this item will be on the agenda for action on the December 9 Regular Meeting.

5. An Ordinance Amending Article II (Business Registration Certificates) of Chapter 22 (Businesses) of the Municipal Code of the Village of Park Forest to Regulate Cannabis Business Establishments

Manager Mick said this this an accompanying ordinance. If the Board amends the Code, this ordinance is the Village's registration part of it. Director Kingma noted all the standards and processes required for a business to receive a registration certificate as detailed in the ordinance drafted by the Village attorneys. Manager Mick added that there may additional modifications from Springfield. Mayor Vanderbilt asked the Board if there were any questions or comments.

Mayor Vanderbilt asked why vaults are required and how many vacant buildings in Park Forest have them. Director Kingma said the two banks have vaults. Since this is cash business, vaults are required for the money and product to be secure. Hearing no other questions or comments, this item will be on the agenda for action at the December 9 Regular Meeting.

6. An Ordinance Amending Article II (Offenses Against Peace and Safety) of Chapter 66 (Offenses and Miscellaneous Provisions) of the Municipal Code of the Village of Park Forest to Regulate Adult Use Cannabis

Manager Mick explained that these amendments the Village's Municipal Code, drafted by the village legal counsel, are needed due to legalization of adult use of cannabis. Chief Mannino added that currently the language states that cannabis possession is illegal. As of January 1, 2020, that will change. All restrictions will mirror state laws. Mayor Vanderbilt asked the Board if there were any questions or comments. Hearing no other questions or comments, this item will be on the agenda for action at the December 9 Regular Meeting.

Mayor's Comments

Mayor Vanderbilt dispensed with the comments section of the agenda until the regular meeting but opened the floor to the visitors to comment on the items on the agenda.

Manager's Comments

Trustee's Comments

Attorney's Comments

Clerk Comments

Audience to Visitors

None

Adjournment

This concluded the Rules Board meeting.

There being no further business. Mayor Vanderbilt called for a motion to adjourn. Motion was made by Trustee Settles seconded by Trustee Woods and passed unanimously.

Mayor Vanderbilt adjourned the rules meeting at 7:47 p.m.

Respectfully submitted,
Sheila McGann
Village Clerk

VILLAGE OF PARK FOREST

REGULAR MEETING OF THE BOARD OF TRUSTEES

Monday, November 25, 2019

Village Hall 7:00 p.m.

MINUTES

IN ATTENDANCE: Mayor Jonathan Vanderbilt, Trustee Theresa Settles, Trustee Tiffani Graham, Trustee Joseph Woods, Trustee Candyce Herron, and Trustee Maya Hardy

ABSENT: none

STAFF IN ATTENDANCE: Village Manager Tom Mick, Police Chief Christopher Mannino, Fire Chief Tracy Natyshok, Village Attorney Ross Secler, Finance Director Mark Pries, Director of Personnel Denyse Carreras, Director of Economic Development and Planning Hildy Kingma, Director of Recreation and Parks Rob Gunther, Housing Authority Director Gerry DuPaty and Director of Public Works Roderick Ysaguirre

RECORDER: Village Clerk Sheila McGann

OTHERS IN ATTENDANCE: Two owners of Theater 47; four residents

Roll Call

Meeting was called to order at 7:47 p.m. by Mayor Vanderbilt. Roll was called by Clerk McGann.

Pledge of Allegiance

Mayor Vanderbilt led the Board and the audience in the Pledge of Allegiance.

Reports of Village Officers

Mayor

Mayor Vanderbilt announced that Park Forest received the Governor's Hometown Award in Springfield earlier in November for their service to Veterans. He also reported on a number of events he attended in Park Forest this past week. The Mayor thanked Odelson and Sterk for their work on the cannabis ordinances.

Village Attorney

Attorney Secler said that the attorneys will continue to work with staff and Director Kingma to develop the new cannabis ordinances adding that there will likely be more changes from Springfield.

Village Manager

Manager Mick said the Annual Tree Lighting will take place December 6th at 6:00 pm. The Saturday Morning Rules Meeting will take place December 7 at 9:00 am. The next scheduled

Rules Meeting is December 2; the Regular Meeting will take place December 9. Happy Thanksgiving.

Village Clerk

No report

Reports of Commission Liaisons and Committee Chairpersons

Trustee Herron reported that the Recreation and Parks Advisory Board met Tuesday, November 19 to plan for the Holiday Tree Lighting and the First Day of Nature Day.

Trustee Settles noted that the Library Board met Thursday, November 21. The Pecan sale is going on now. There will be no Library Board meeting in December.

Trustee Woods said the EDAG Business Person of the Year will be awarded on Monday, December 2 at the Rules Meeting of the Board of Trustees. He attended the Legislative breakfast this month with the topic: Changing Face of Retail Business in Southland. He enjoyed *Lady Sings the Blues* at Theater 47.

Trustee Hardy thanked the members of the Commission on Human Relations for the work they do. She attended a number of sessions at the National League of Cities Conference with Homerule, Opportunity zones, and Green Space as a few of the topics.

Trustee Graham recommended shopping locally for holiday gifts, i.e. Tall Grass Arts Association Annual Holiday Show and Sales. She also noted the Environment Commission will present the Sustainability Awards on Monday, December 5 at the Regular Meeting of the Board of Trustees.

Mayor Vanderbilt congratulated Chief Mannino on his new position at South Suburban Association Chiefs of Police Secretary.

All the Trustees wished the residents and staff a Happy Thanksgiving.

Citizens Comments, Observations, Petitions

Mary Kay Joens, 438 Lakewood, was concerned about potential opportunities of eating cannabis items at the dispensary and then leaving and go in public.

Motion: Approval of Consent

Mayor Vanderbilt called for a motion to approve the consent agenda. The consent agenda included the following items:

CONSENT:

MOVED that the Consent Agenda and each item contained therein be hereby approved:

1. MOVED, that the Mayor and Board of Trustees approve the minutes of the Rules meeting of October 28, 2019 and the Regular meeting of October 28, 2019.

2. MOVED, that they Village Manager enter into an agreement with Baxter and Woodman, located in Crystal Lake, IL, in the amount of \$70,500 for engineering design services to replace water main on Dogwood Street, with a 10% contingency for any additional work as determined by the Village Engineer for a total not to exceed \$77,550.

MOVED, that the Mayor and Board of Trustees appoint Glenna Hennessy, 326 Sioux , to fill an unexpired term as Village Trustee to expire on April 6, 2021.

Approval of the consent agenda was moved by Trustee Woods and seconded by Trustee Settles. Mayor Vanderbilt asked if anyone wished any items be removed from the consent agenda for further discussion. On the motion to approve the consent agenda, a roll call vote was called by Mayor Vanderbilt. The consent agenda was approved with the following results:

Ayes: 6
Nays: 0
Absent: 0

The consent agenda was adopted with six (6) ayes, no (0) nays and none (0) absent.

DEBATABLE:

3. Ordinance: An Ordinance Levying Taxes for all Corporate Purposes for the Village of Park Forest, Cook and Will Counties, Illinois, for Fiscal Year Beginning on the Forest Day of July, 2020 and Ending on the Thirtieth of June, 2021 (First Reading)

This item has had first reading and will be on the agenda for discussion at the December 2, 2019 regular meeting.

4. Ordinance: An Ordinance to Abate a Portion of the 2019 Tax Levy for the Village of Park Forest, Cook and Will Counties, Illinois (First Reading)

This item has had first reading and will be on the agenda for discussion at the December 2, 2019 regular meeting.

Adjournment

This concluded the regular Board meeting.

There being no further business. Mayor Vanderbilt called for a motion to adjourn. Motion was made by Trustee Hardy, seconded by Trustee Graham and passed unanimously.

Mayor Vanderbilt adjourned the regular meeting at 8:12 p.m.

Respectfully submitted,
Sheila McGann
Village Clerk

VILLAGE OF PARK FOREST

RULES MEETING OF THE BOARD OF TRUSTEES

Monday, December 2, 2019

Village Hall 7:00 p.m.

MINUTES

IN ATTENDANCE: Trustee Theresa Settles, Trustee Tiffani Graham, Trustee Candyce Herron, Trustee Joseph Woods, Trustee Maya Hardy, Trustee Glenna Hennessy, and Mayor Jonathan Vanderbilt

STAFF IN ATTENDANCE: Village Manager Tom Mick, Police Chief Christopher Mannino, Fire Chief Tracy Natyshok, Village Attorney Leslie Kennedy, Finance Director Mark Pries, Director of Economic Development and Planning Hildy Kingma, Director of Recreation and Parks Rob Gunther, Director of Public Relations Jason Miller, Director of Public Works Roderick Ysaguirre, Assistant Director of Economic Development Sandra Zoellner, and Code Enforcement Manager Jerry Martin

RECORDER: Village Clerk Sheila McGann

OTHERS IN ATTENDANCE: Illinois Appellate Judge John Griffin; Friends and family of Glenna Hennessy; EDAG Chairperson Phil Perkins; Friends and family of Janet Fiorenza; Members of EDAG; Glennis Greening, resident; Mary Kay Joens, resident; Jerry Shnay; Gary Kopycinski, e-News

Roll Call

The meeting was called to order at 7:00 p.m. by Mayor Vanderbilt. Roll was called by Clerk McGann.

SWEARING IN OF APPOINTED TRUSTEE

Mayor Vanderbilt congratulated newly appointed Trustee Glenna Hennessy, filling the position of the late Trustee Robert McCray and welcomed Illinois Appellate Judge John Griffin. Trustee Hennessy was sworn in by Judge Griffin. She was congratulated and welcomed by the Mayor, the Trustees and Manager Mick.

Mayor Vanderbilt introduced EDAG Chairperson Phil Perkins to award the 2019 Sam Montella Business Person of the Year Award to Janet Fiorenza. Mr. Perkins applauded Ms. Fiorenza, owner of Tower Cleaners, for her volunteerism, generosity to a number of organizations, as an ambassador of the Village of Park Forest, making baskets for those in need, and her relationships among business owners and residents. She has been nominated every year; this is her second time winning the award.

Ms. Fiorenza thanked EDAG for selecting her. Having Tower Cleaners in Park Forest for 22 years, has been a wonderful opportunity for her. She also thanked her support staff and others in her life. Ms. Zoellner read a card from Quality Classic saying Janet was deserving of the award.

Ms. Gladstone also noted the wonderful things Ms. Fiorenza does for School District 163. The Mayor and each of the Trustees thanked and congratulated Ms. Fiorenza on a well-deserved award.

Mayor Vanderbilt called a recess of the Rules Meeting at 7:27 for a reception for Trustee Hennessy and Ms. Fiorenza.

The Rules Meeting was called back into session by Mayor Vanderbilt at 7:42.

PUBLIC HEARING REGARDING THE TAX LEVY

Mayor Vanderbilt the Public Hearing regarding the Property Tax Levy open at 7:42. He asked if anyone had any comments or questions about the tax levy.

Glennis Greening, resident, said she would like more information about the tax levy. Mayor Vanderbilt said the next item on the agenda will provide information about the levy.

Mary Kay Joens, resident, said we need to plan ahead and have an increase this year and not be caught off guard in three years if we have two years of 0% increases.

Mayor Vanderbilt asked three times if anyone else had any comments regarding the tax levy. Hearing none, he closed the Public Hearing at 7:44.

1. An Ordinance Levying Taxes for all Corporate Purposes for the Village of Park Forest, Cook and Will Counties, Illinois, for Fiscal Year Beginning on the First Day of July, 2020 and Ending on the Thirtieth of June, 2021

Manager Mick stated that this item is out of the Finance Office and Manager's Office. During the November 2 financial update with the Board, a number of finance topics were discussed including a property tax levy increase. A number of scenarios were shared by the staff and discussed with the Board. All these were taken into account and an increase of 1.5% was decided upon. Manager Mick added that the Public Hearing tonight was to hear what the public has to say and offer comments. State law mandates a public hearing if the levy is above 5%. Although this year's recommended increase is well below the 5%, the Village looks for feedback from the residents. Director Pries described each of the items that make up the Village's portion of the levy: corporate, bonds and interest, IMRF, FICA, police pension, and fire pension, noting each of their impact on the budget. He added that mortality tables were readjusted by actuaries this year which resulted in an increase in the police and fire pensions but are expected to level out for the next few years. The library levy has gone down due to reduced costs to IMRF. The Village has stayed at a 3-4 month reserve level in the general fund which is a stated guideline and policy adopted by the Board. He added that other surrounding communities have had increases up to 6.1%. With an increase of 1.5% and 3-4 month reserve continuing, the Board has been good financial stewards.

Mayor Vanderbilt asked if there were any questions or comments from the Board. When asked by Trustee Settles about the stability with the 1.5% increase vs the 0% increase, Director Pries said that the increase allows for 3-4 month reserve which allows the Village to take advantage of

grants as they become available. This 3-4 month reserve also impacts credit rating and credit offered. With a 0% increase, the Village would be just at 3 months reserve and may impact future interest rates if debt is issued in the future. Mayor Vanderbilt noted the 34.54% property tax rate in Park Forest (highest is in the State) and he cannot ask homeowners to pay more property tax. Mayor Vanderbilt asked if the tax levy increase was 0%, how would that effect Staff? Director Pries explained that wages are expected to increase as are products and services with outside vendors. Some vendors will be impacted by imposed tariffs as well. A 0% increase would force staff to make reductions to their operations budget. To the homeowner, the 1.5% would be a \$24-\$55 annual increase, less than \$5 per month.

When asked by Trustee Woods what the 0% levy increase had on this year's budget, Director Pries explained that during the calendar year 2018, the property tax collection rate went down and put a strain on the reserves of the general fund. That the end of the year, there was a 3.3 or 3.4 month reserve but it was expected to be higher. If he had known in advance of the police and fire pension increases, he would not have recommended a 0% last year. Peaks and valleys should not be a part of the tax levy. Trustee Hardy noted that current funding the pension funds at 95% is commendable; with 100% funding in the future a rarity.

When asked by Trustee Herron about the pros and cons of cutting 2% of the expenditures, Director Pries said that it would reduce the levy and decrease the amount collected from the tax payers. On the other side, there is an expected inflationary increase of 1.9% and an expected increase of vendors' payrolls which will increase costs of services and products that the Village needs. Without an increase of funds and an increase in costs, the amount of work/services performed would decrease.

Trustee Graham asked Director Pries if he could compare the 0% from last year, the 1.5% increase this year, and project the tax increase for next year. Although he said he hasn't taken it that far, he noted that with compound interest would always be a catch up game. The future needs to be planned. Manager Mick said that there a lot of variables, many of which are out of the Village's hands, and always hard to predict unforeseen circumstances.

Mayor Vanderbilt asked if there were any new tax revenues in the past twelve months. Director Pries said that while revenues have gone up, some other areas have gone down and negated any of the increases. Mayor Vanderbilt asked if any grants were missed last year due to the 0% increase; Director Pries said he was not aware of any missed opportunities. Some years more grants are offered; some years less are offered. When grants opportunities become available, the Village should have the funds available. Manager Mick explained that having a 3-4 month fund reserve is necessary just to pay bills. Often, there is 3 to 6 month lag time for revenues received from the State to the Village. He stated the Village should stay above the 3.2.-3.4 month reserve so as not to miss out on any unexpected grant opportunities.

Mayor Vanderbilt asked about potential 5G companies or 5G utilities coming into the Village. He also asked if there is any projected revenue streams from any cannabis dispensaries. Manager Mick said there has been talks recently with a utility company and may be forthcoming. With 5G companies and cannabis dispensaries, there is nothing firm to say those potential funds should be considered. If revenues are received from either or both of items, that could impact

the 2020 Property Tax Levy. Both are unknown revenues at this time. Director Pries added that sometimes items trend hot for 12 months, then taper off. He would not recommend a tax levy based on unknowns; he even suggested waiting one year when considering the levy.

Mayor Vanderbilt asked Director Pries if staff could do their jobs this year with the \$67,000 expenditure cut. Director Pries felt each department is fiscally responsible. With inflation and trade uncertainties, he would prefer to be conservative to maintain service where it is with the 1.5% increase tax levy.

Hearing no other questions or comments, this item will be on the agenda at the next Regular Meeting.

2. An Ordinance to Abate a Portion of the 2019 Tax Levy for the Village of Park Forest, Cook and Will Counties, Illinois

Manager Mick asked Director Pries to explain the ordinance regarding the abatement. Director Pries said that when the Village has monies available, those funds are applied to the tax levy. He explained process of how bonds are typically issued for twenty years with the Cook County Clerk. If there are cash funds available, some of the tax levy can be abated and the amount is reduced. Last year, the Village used TIF Funds to reduce the levy as discussed on the first agenda item. Mayor Vanderbilt asked the Board if there were any questions or comments. Hearing none, this item will be on the agenda at the next regular meeting.

3. A Resolution Adopting the Holiday and Meeting Schedule for Calendar Year 2020

Manager Mick said this item comes out of the Manager's Office. This meeting schedule is for the year 2020 which includes rules and regular meetings on the first, third, and fourth Mondays and the first Saturday for nine months. There is a relaxed schedule in June, July, and December. When there is a federal holiday or a Jewish holiday on Mondays, the meeting will be held on the following Tuesday. This item will be on the agenda for action at the next regular meeting.

Mayor's Comments

Mayor Vanderbilt participated in the Jet Foods Turkey Giveaway. He also attended the District 163 Winter Performance and enjoyed it very much.

Manager's Comments

Manager Mick said the Annual Holiday Tree Lighting Ceremony will take place Friday, December 6 from 5:00-6:30 p.m. The Saturday Morning Rules meeting is December 7 at 9:00 which is open to the public. The last Board meeting of 2019 is next Monday, December 9; the next meeting Rules Meeting is Monday, January 6, 2020.

Trustee's Comments

Trustee Settles reported that the Senior Commission will meet Thursday, December 5. The Park Forest Garden Club Holiday Luncheon and Folk Concert will take place Tuesday, December 10.

Trustee Woods said that the 2020 Full Count Census Committee will meet Monday, December 9. He reported that the Southland Legislative Breakfast will take place Thursday, December 12 at

Freedom Hall. He also attended the Jet Foods Turkey Giveaway and commended them for their donations.

Trustee Hardy enjoyed connecting with residents at the Jet Foods event. She said that she was happy to order her Thanksgiving dressing from Park Forest's Poppin Plates. She also thanked staff for the holiday decorations in the Board Room.

Trustee Graham also participated and enjoyed the Jet Foods Turkey Giveaway. She participated in Small Business Saturday and shopped Park Forest. Ventrendi will have vendor showcase Saturday, December 7 with special sales and foods available from Poppin Plates. She offered her congratulations to Janet Fiorenza and Trustee Hennessy.

Trustee Herron and her family attended the Holiday Performance at District 163 last week and enjoyed the entire performance. She reported that the Housing Authority will meet Thursday, December 7.

Trustee Hennessy thanked the Board for the warm reception tonight and looks forward to working with all of them.

Attorney's Comments

No report

Clerk Comments

No report

Audience to Visitors

No report

Adjournment

This concluded the Rules Board meeting.

There being no further business. Mayor Vanderbilt called for a motion to adjourn. Motion was made by Trustee Hardy seconded by Trustee Graham and passed unanimously.

Mayor Vanderbilt adjourned the rules meeting at 8:33 p.m.

Respectfully submitted,
Sheila McGann
Village Clerk

SATURDAY RULES MEETING OF THE BOARD OF TRUSTEES
VILLAGE OF PARK FOREST COOK AND WILL COUNTIES ILLINOIS
December 7, 2019

PRESENT: Mayor Jonathan Vanderbilt; Trustees Tiffani Graham, Joseph Woods, Maya Hardy, Theresa Settles, Glenna Hennessy

ABSENT: Trustee Candyce Herron

STAFF PRESENT: Village Manger Tom Mick

Mayor Vanderbilt called the meeting to order at 10:00 a.m. The roll was called. Board opened the floor to the public for comments and questions.

On the topic of cannabis, a resident inquired about how the village plans to respond to new legislation. Manager Mick assured the resident that marijuana has never been a big arrest in Park Forest. Currently PD is not making marijuana arrests and plans to treat cannabis like alcohol.

A resident asked if vehicles parked in driveways without tags were covered by a village code. Manager Mick explained how a vehicle of that type would be considered a junk vehicle and that enforcement would come from the police department.

The board was asked how much time they spend on reading and going through the budget. Mayor Vanderbilt stated that the board members devote time and read individually. Trustee Woods stated that he always adheres to the open meeting act and also finds that rule meetings with department heads are helpful. Trusty Hardy stated that Manager Mick is very good with providing time to answer questions and that during board meetings she reiterates questions (even those answered prior) in case others may share in those same questions. Trustee Settles stated that while it may appear that the board does not have many questions, that is due to the board working to be prepared beforehand. A lot of questions are answered beforehand and behind the scenes. Manager Mick stated that the board is presented with a lot of departmental presentations and weekly receives a 6-8 page report on operations and finance. They recieve a budget weekly, not just during budget meetings.

It was requested by a resident that the board look into nuclear power. Manager Mick noted that in January the board will be looking at a presentation about renewable energy to power homes (solar and wind power). The village's goal is to reduce carbon footprint by 25% by 2030.

A resident voiced a complaint about tall grass and showed the board a visual example of how another community cuts and maintains their green grass throughout all seasons. She also voiced her concern about the current prices for the Art Fair in Park Forest versus the Art Fair in

Frankfort. The board directed her to speak with Tall Grass Art Association as they are responsible for this event, not the village.

A resident asked what the public should look for in a board. It was shared that the public should look for individuals who demonstrate community service and a commitment to the village. Individual principles should be the guiding decision. During election season, residents should take advantage of attending candidate forums as it serves as a great way to get to know candidates.

It was asked if the board could better translate to the community that Saturday Rules meeting exist and are open to the public to have dialogue with the board. She has been a resident for 20+ years and was unaware.

The board helped clarify the relationship between the village and the library.

A resident shared her thoughts with the board about the upcoming tax levy vote and also voiced her concern about commissioners bad mouthing things related to the village online.

After all comments and questions were taken from the public by the board, the meeting was adjourned at 11:24 a.m.

Respectfully submitted,
Deanna Eaton

VILLAGE OF PARK FOREST

REGULAR MEETING OF THE BOARD OF TRUSTEES

Monday, December 9, 2019

Village Hall 7:00 p.m.

MINUTES

IN ATTENDANCE: Mayor Jonathan Vanderbilt, Trustee Tiffani Graham, Trustee Theresa Settles, Trustee Joseph Woods, Trustee Candyce Herron, Trustee Maya Hardy, and Trustee Glenna Hennessy

STAFF IN ATTENDANCE: Village Manager Tom Mick, Police Chief Christopher Mannino, Fire Chief Tracy Natyshok, Village Attorney Lauren DaValle, Director of Finance Mark Pries, Director of Public Relations Jason Miller, Director of Economic Development and Planning Hildy Kingma, Director of Personnel Denyse Carreras, Director of Community Development Larrie Kerestes, Director of Recreation and Parks Rob Gunther, Director of Public Works Roderick Ysaguirre, Assistant Director of Recreation and Parks Kevin Adams, Haley Crim, AmeriCorps/GreenCorps Intern

RECORDER: Village Clerk Sheila McGann

OTHERS IN ATTENDANCE: Winners of the Sustainability Awards and their friends and families; Environment Committee Members; Julie Baker, Kevin Headley; Pat Lisowski; Mary Kay Joens; Therese Goodrich; Pastor Chris Wogaman; Glennis Greening; Kiana Hughes; Gary Kopycinski, eNews Park Forest

Roll Call

Meeting was called to order at 7:00 p.m. by Mayor Vanderbilt. Roll was called by Clerk McGann.

Pledge of Allegiance

The Mayor led the Board and the audience the Pledge of Allegiance

Reports of Village Officers

Mayor

Mayor Vanderbilt began the meeting with the 2019 Park Forest Sustainability Awards given to five members of the community by the Environment Commission recognizing their efforts to use natural resources in a positive and a sustainable way. Environment Commission Julie Baker introduced the five winners. The recipients thanked the Commission and Village for the awards. Mayor Vanderbilt and the Board thanked the award winners for their enthusiasm and their living examples by putting into practice their passion for the environment. The Mayor also thanked the Environment Commission for their work on the awards noting that the award were made by Phil Perkins at OAI in Park Forest.

Thursday, December 5, Mayor Vanderbilt held a tax workshop in conjunction with Cook County Assessor's Office. He noted that the Assessor's Office will start the south suburbs assessment for 2020.

Village Attorney

No report

Village Manager

Manager Mick reported on a number of Village events in December. He added that this is the last Board meeting in 2019 with the next meeting is the Saturday Morning Rules Meeting at 9:00 AM on Saturday, January 4 which is open to the public.

Village Clerk

No report

Reports of Commission Liaisons and Committee Chairpersons

Trustee Settles announced that the Senior Commission met December 5th but had a short meeting as there was little business to discuss. There is no meeting scheduled for January. There are two vacancies on this committee. The Veterans Commission will meet Saturday, December 14 and are looking for volunteers for the Veterans' Closet. The fifth Annual Pretty Purses honoring female veterans was a success with over one hundred registered veterans.

Trustee Woods is working with the Adult Literacy Project at PSC which is funded by the Secretary of State's Office. He participated with Put a Smile on a Child, giving coats to families in need. He help celebrate former Manager Janet Muchnik's 80 birthday.

Trustee Hardy reported that the Planning and Zoning Commission will meet Tuesday, December 10 at 7pm.

Trustee Herron reported that the Housing Authority Committee met Thursday, December 5 to discuss new business. The reviewed the new CMAP certification and passed with 81% thanking the Housing Authority Manager Gerri Dupaty and staff for their work.

Trustee Graham congratulated all the Sustainability Award Winners and the Environment Commission for their work putting together the award ceremony. They met last week and are currently on Earth Week celebration in April 2020. Trustee Graham wished her Grandmother a happy 90th birthday, a Park Forest resident.

Trustee Hennessy encouraged all residents to attend a Saturday Rules Meeting and discuss issues with the Mayor and the Board.

Those who attended the Holiday Tree Lighting Event and the Staff Holiday Party had a wonderful time and thanked those who worked on the preparations. The Mayor, Manager, and the Trustees wished the residents and staff a happy and safe holiday season.

Citizens Comments, Observations, Petitions

Julie Baker, 512 Lakewood, encouraged everyone to check out SouthWorks MakerLab where tonight's Sustainability Awards were created. There are many opportunities for the community to be creative.

Kevin Headley, 226 Fir Street, offered his congratulations to Trustee Hennessy and wished the Mayor, the Board, and staff happy holidays. Park Forest is a great place to live.

Pat Lisowski, 12 Sauk Court, noted the high real estate taxes in Park Forest. As a realtor, she would like to see lower taxes and would like to see two bedroom homes become available for seniors.

Mary Kay Joens, 458 Lakewood, stated that the highest portion on the tax bill is the school districts. She feels the Village has many terrific services and our taxes pay for them. She would like to see the Board keep at least a three month reserve as they have in the past. Planning for the future and budgeting is important.

Therese Goodrich, resident, suggest that the Board listen to staff about the budget and they are here daily and know the needs of the Village. In her experience, all the Village's service should not be ignored, but planned for and budgeted.

Chris Wogaman, Pastor of Trinity Lutheran Church, noted that his church just celebrated their 70th year. Although they sold their building and are still worshipping in Park Forest. He would like to see more community organizing, working toward anti-racism, sustainability, and doing a census of hunger and isolation among our citizens. He sees a connection between these items and students.

Glennis Greening, 285 Arrowhead, stated that a smaller increment of 1.5% on the tax levy this year keeps up the integrity of our Village because expenses like police, fire, raises, and street repairs. They are a fact of life.

Kiana Hughes, resident of Richton Park, is the owner of Elevated Education LLC, a state-approved cannabis education provider. She wants to make sure the residents are well informed about the cannabis industry and will work with the community as resource.

Motion: Approval of Consent

Mayor Vanderbilt called for a motion to approve the consent agenda. The consent agenda included the following items:

CONSENT:

MOVED that the Consent Agenda and each item contained therein be hereby approved:

1. MOVED, that the Mayor and Board of Trustees approve the minutes of the Rules meeting of November 4, 2019.

2. MOVED, that the Mayor and Board of Trustees authorize a payment to Terra Engineering Ltd. for services related to Development of Stormwater Management in the amount of \$50,984.94.

3. MOVED, that the Mayor and Board of Trustees Approve a Resolution Adopting the Holiday and Meeting Schedule for the Calendar Year 2020.

MOVED, that the Mayor and Board of Trustees appoint Michelle Hoffer, 470 Talala Street, to fill an unexpired term on the Environment Commission to expire on December 31, 2020.

MOVED, that the Mayor and Board of Trustees appoint Susan Blatchford, 117 Peach Street, to fill an unexpired term on the Beautification Awards Committee to expire on December 31, 2021.

MOVED, that the Mayor and Board of Trustees appoint Susan Blatchford, 117 Peach Street, Chairperson for the Beautification Awards Committee, for a term ending on December 31, 2019.

Approval of the consent agenda was moved by Trustee Woods and seconded by Trustee Settles. Mayor Vanderbilt asked if anyone wished any items be removed from the consent agenda for further discussion. On the motion to approve the consent agenda, a roll call vote was called by Mayor Vanderbilt. The consent agenda was approved with the following results:

Ayes: 7
Nays: 0
Absent: 0

The consent agenda was adopted with seven (7) ayes, no (0) nays and no (0) absent.

DEBATABLE:

4. Ordinance: An Ordinance Levying Taxes for all Corporate Purposes for the Village of Park Forest, Cook and Will Counties, Illinois, for Fiscal Year Beginning on the First Day of July, 2020 and Ending on the Thirtieth of June, 2021 (Final Reading)

This item has had first reading, discussion, and is on the agenda for final reading. Mayor Vanderbilt asked if there were any comments or questions from the Board. Trustee Hennessy asked about the report from the *Cook County News* of October 2018, stating that 18% of homeowners in Park Forest are not paying property taxes. Director Pries said that report is related to calendar year 2017 tax and 2018 payments. He explained that this is a reflection the reassessments done by Cook County in 2017, an additional senior exemption given by the County, and the fact that the Village owns 70-80 properties where they do not pay any tax on them. He had shared this information to the Board in the past. He will continue to look into that. She wanted to know if this was a trend and asked about earlier collection rates. Direction Pries said the collection rate was historically around 90%-92%, but went down to 81% with the 2017 levy and went up again to 83/84%. From July 1, 2019 to current, there has been \$1,000,000 more collected than the Village collected at the same time last year. There were questionable

assessments in 2017 and appeals made directed toward the County and the additional senior exemption added. The County is very slow in reporting. He is seeing a rate now near the low 90% and is encouraged by that. Trustee Hennessy asked Director Pries to give an example of what a low end and a high end tax increase would look like to a homeowner. He explained that the increase with a 1.5% tax levy to homes with a market value of \$75,000 and \$125,000 would be averaged at \$16-\$37 annually. But Cook County uses a multiplier to determine property taxes which always an annual variable in the calculation until they announce it. Currently, Cook County has not set that multiplier. They are very slow in sharing information.

Move for adoption of the ordinance was motioned by Trustee Settles and seconded by Trustee Graham. The ordinance was moved and seconded to adopt this ordinance at final reading. Mayor Vanderbilt asked if there were any questions or comments. None being heard, he called for a roll call vote by Clerk McGann. The ordinance was approved following a roll call vote with the following results:

Ayes: 7
Nays: 0
Absent: 0

The ordinance was adopted with seven (7) ayes, no (0) nays, and no (0) absent.

5. Ordinance: An Ordinance to Abate a Portion of the 2019 Tax Levy for the Village of Park Forest, Cook and Will Counties, Illinois (Tax Levy Abatement Ordinance) (Final Reading)

This item has had first reading, discussion, and is on the agenda for final reading. Move for adoption of the ordinance was motioned by Trustee Hardy and seconded by Trustee Woods. The ordinance was moved and seconded to adopt this ordinance at final reading. Mayor Vanderbilt asked if there were any questions or comments. None being heard, he called for a roll call vote by Clerk McGann. The ordinance was approved following a roll call vote with the following results:

Ayes: 7
Nays: 0
Absent: 0

The ordinance was adopted with seven (7) ayes, no (0) nays, and no (0) absent.

6. Ordinance: An Ordinance Related to Chapter 6 (Alcoholic Beverages) of the Code of Ordinances (Final Reading)

This item has had first reading, discussion, and is on the agenda for final reading. Move for adoption of the ordinance was motioned by Trustee Woods and seconded by Trustee Graham. The ordinance was moved and seconded to adopt this ordinance at final reading. Mayor Vanderbilt asked if there were any questions or comments. None being heard, he called for a roll

call vote by Clerk McGann. The ordinance was approved following a roll call vote with the following results:

Ayes: 7
Nays: 0
Absent: 0

The ordinance was adopted with seven (7) ayes, no (0) nays, and no (0) absent.

7. Ordinance: An Ordinance Amending Article II (Business Registration Certificates) of Chapter 22 (Businesses) of the Municipal Code of the Village of Park Forest to Regulate Cannabis Business Establishments (Final Reading)

This item has had first reading, discussion, and is on the agenda for final reading. Move for adoption of the ordinance was motioned by Trustee Graham and seconded by Trustee Settles. Mayor Vanderbilt asked if there were any questions or comments. Trustee Settles noted that as a Board and community, we can suspend, amend, or revoke if a business is not in compliance with the ordinance. There is leverage. Hearing no other comments, he called for a roll call vote by Clerk McGann. The ordinance was approved following a roll call vote with the following results:

Ayes: 6
Nays: 1
Absent: 0

The ordinance was adopted with six (6) ayes, one (1) nays, and no (0) absent. Trustee Herron voted nay.

8. Ordinance: An Ordinance Amending Article II (Offenses Against Peace and Safety) of Chapter 66 (Offenses and Miscellaneous Provisions) of the Municipal Code of the Village of Park Forest to Regulate Adult Use Cannabis (Final Reading)

This item has had first reading, discussion, and is on the agenda for final reading. Move for adoption of the ordinance was motioned by Trustee Hardy and seconded by Trustee Settles. The ordinance was moved and seconded to adopt this ordinance at final reading. Mayor Vanderbilt asked if there were any questions or comments. None being heard, he called for a roll call vote by Clerk McGann. The ordinance was approved following a roll call vote with the following results:

Ayes: 7
Nays: 0
Absent: 0

The ordinance was adopted with seven (7) ayes, no (0) nays, and no (0) absent.

9. Ordinance: An Ordinance Approving a Text Amendment to Regulate Adult-Use Cannabis Business Establishments (Final Reading)

This item has had first reading, discussion, and is on the agenda for final reading. Move for adoption of the ordinance was motioned by Trustee Graham and seconded by Trustee Woods. The ordinance was moved and seconded to adopt this ordinance at final reading. Mayor Vanderbilt asked if there were any questions or comments. None being heard, he called for a roll call vote by Clerk McGann. The ordinance was approved following a roll call vote with the following results:

Ayes: 6
Nays: 1
Absent: 0

The ordinance was adopted with six (6) ayes, one (1) nays, and no (0) absent. Trustee Herron voted nay.

Adjournment

This concluded the regular Board meeting.

There being no further business. Mayor Vanderbilt called for a motion to adjourn. Motion was made by Trustee Hardy, seconded by Trustee Graham and passed unanimously.

Mayor Vanderbilt adjourned the regular meeting at 8:19 p.m.

Respectfully submitted,
Sheila McGann
Village Clerk

SATURDAY RULES MEETING OF THE BOARD OF TRUSTEES
VILLAGE OF PARK FOREST COOK AND WILL COUNTIES ILLINOIS
January 4, 2020

PRESENT: Mayor Jonathan Vanderbilt; Trustees Tiffani Graham, Joseph Woods, Maya Hardy, Glenna Hennessy, Candyce Herron

ABSENT: Trustee Theresa Settles

STAFF PRESENT: Director of Personnel Denyse Carreras

Mayor Vanderbilt called the meeting to order at 10:00 a.m. The roll was called. Board opened the floor to Director of Personnel Denyse Carreras for department update. She updated the board on a few new employment laws. Effective beginning this year, minimum wage will increase by \$1 and will continue to increase by \$1 until the year 2025. By 2025, minimum wage will be at \$15. This increase effects village part-time employees as well as seasonal. The \$1 increase will be taken into account for the next budget which begins July 1st.

Illinois has made annual sexual harassment training mandatory. The training is still in development however, it has been said that they will offer online training.

Ms. Carreras concluded by making the board aware that the personnel manual will have some new information.

Mayor Vanderbilt stated that Village Manager, Tom Mick has given the board 3 strategic planning partners to look at. Mayor Vanderbilt will be meeting with them soon and will then present to the board. The 3 include: B2B Solutions, Northern Illinois University, and a firm in Michigan.

Director of Personnel Denyse Carreras updated the board about the recent fire at 33 Monee Road. The fire is still under investigation however they are thinking it might be a case of arson. This is the 4th fire at this vacant residence. The structure of the residence is so not in sound condition and that if another fire were to occur, fire personnel would not be allowed to go inside but rather treat fire from the outside.

A resident extended her appreciation to the board for allowing residents the opportunity to attend meetings. She expressed her plan to get more involved and attend commission meetings as well.

Mayor Vanderbilt provided a Jet Foods update and stated that they plan to open in mid-February. In other news, Aldi is interested in having a location on Sauk Trail or further south. They do not want the Family Video building but they do like the location. Aldi will not purchase the property if the building is not demolished and Family Video is not willing to pay for demolition. No decisions have been made, just talk.

After all comments and questions were taken from the public by the board, the meeting was adjourned at 11:02 a.m.

Respectfully submitted,
Deanna Eaton

VILLAGE OF PARK FOREST

**RULES MEETING OF THE BOARD OF TRUSTEES
VILLAGE OF PARK FOREST, 350 VICTORY DRIVE, PARK FOREST, ILLINOIS
COOK AND WILL COUNTIES**

Village Hall- Boardroom

7:00 p.m.

January 6, 2020

MINUTES

IN ATTENDANCE: Trustee Theresa Settles, Trustee Tiffani Graham, Trustee Candyce Herron, Trustee Joseph Woods, Trustee Maya Hardy, Trustee Glenna Hennessy, and Mayor Jonathan Vanderbilt

STAFF IN ATTENDANCE: Village Manager Tom Mick, Police Chief Christopher Mannino, Fire Chief Tracy Natyshok, Village Attorney Leslie Kennedy, Assistant Finance Director Sharon Floyd, Director of Economic Development and Planning Hildy Kingma, Director of Recreation and Parks Rob Gunther, Director of Public Works Roderick Ysaguirre, Chief Water Plant Operator David Vavrek, Sustainability coordinator Carrie Malfeo, and Haley Crim, Intern

RECORDER: Village Clerk Sheila McGann

OTHERS IN ATTENDANCE: Family and Friends of Firefighter/paramedic Shane Krivanec; other members of the Police and Fire Department Family; David Hoover, Executive Director of Northern Illinois Municipal Electric Collaborative; and Gary Kopycinski, eNews Park Forest

Roll Call

The meeting was called to order at 7:00 p.m. by Mayor Vanderbilt. Roll was called by Clerk McGann.

Mayor Vanderbilt began the meeting with the swearing in of Firefighter/paramedic Shane Krivanec. Manager Mick read Firefighter Krivanec's bio. He was sworn in by Clerk McGann and his badge was pinned on by his mother. Firefighter Krivanec was congratulated and welcomed by the Mayor, Board, Manager, and the Fire Department family.

1. Presentation on Municipal Electric Aggregation for the purpose of using renewable energy

Manager Mick gave some background on the Village and electric aggregation. While it saved the participating residents some money in 2012-2014, there has not been a favorable rate for residents to continue. Village Staff has continually looked at options in the energy market where the Village could save money for residents and/or reduce Park Forest's carbon footprint. Manager Mick said no one on the Board was a part of the body that adopted the aggregation plan back in 2012/2013. Manager Mick introduced David Hoover, Executive Director of Northern Illinois Municipal Electric Collaborative (NIMEC), who presented slides and a video explaining the concept to be explored. He said there would be annual civic grants available, approximately \$20,000 to \$40,000. Also the EPA tracks the greenest communities. He would

expect Park Forest to be in the top 20 in the entire country when compared to similar communities. The video explained the energy grid, the renewable electricity certificate (REC), and how the solar farms and power is attributed to a certain municipality. He added that per state law, residents would have the option to opt out while their rates will remain the same. Manager Mick stated that an aggregation project using renewable energy sources would be in line with the Park Forest Sustainability Plan. He also said that ComEd would still be the supplier and that residential electric bills would still come from this company. Also, any issues a resident would have outages, etc. would go through ComEd. There is no change in the cost to residents. When asked by Trustee Woods why would someone choose to opt out, Mr. Hoover said there are other markets with higher rates than ComEd and some residents are more comfortable with ComEd or do not understand deregulation. He reiterated that there was no change in the rates and the customer is not leaving ComEd. When asked by Trustee Settles if there are any risks using renewable energy, he said there are no risks for residents and the price would be the same. There may be some risk to birds with regard to windmill blades. Manager Mick explained that the best option is to go to market for 24-36 months and see if/how the market will have changed in that time. Mayor Vanderbilt asked the Board if there were any objections to moving forward. Hearing none, he said the Board will move forward on the proposal.

2. Purchase of a 2021 International HV607 Dump Truck, Replace Vehicle/Equipment #623

Manager Mick said this item is from the Public Works Department. While this item is currently allocated for in the current budget, it is above his spending authority and, in accordance with the Village's purchasing policy, must be approved by the Village Board. Director Ysaguirre said this purchase is to replace a 1994 dump truck. He explained the process of purchasing a vehicle through the State of Illinois. As there is no trade in value for the older vehicle, it will be sold at auction at a future date. Staff recommends purchase of the new vehicle. Mayor Vanderbilt asked the Board if there were any questions or comments. Hearing none, this item will be on the agenda at the next regular meeting.

3. Approval of an Agreement/Proposal for the replacement of the Police Department Communications Tower

Manager Mick said this item is out of the Public Works Department, Public Safety, and SouthCom. The antennae and communications tower need to be replaced at the Police Station. Director Ysaguirre detailed the components of the construction of the new tower, building the new foundation, and installing the SouthCom radio signals. As other sites were considered, it was determined to rebuild a new tower where the decades old tower existed. Hearing no questions, this item will be on the agenda at the next regular meeting.

4. An Intergovernmental Agreement with the Regional Transportation Authority for a Sidewalk along Rte. 30 (Orchard Drive to East Village Limits)

Manager Mick said this item is out of Public Works Department and is the secondary leg of a sidewalk on the south side of Route 30 with most of the construction work to be paid by the RTA and the State. Director Ysaguirre explained the application process and how the funds will be awarded. The intergovernmental agreement is required for the project to be completed. Mayor Vanderbilt asked if there were any questions or comments by the Board. Hearing none, this item will be on the agenda at the next regular meeting.

5. Purchase of 1 Wallace & Tiernan OSEC (On-Site Electrolytic Chlorination) System

Manager Mick said this item is out of the Public Works Department and, in particular, for the needs of the Water Plant. The Board has been briefed regarding a broken main chlorine feed which must be replaced. Director Ysaguirre explained the EPA requirements for water treatment facilities and the need for the two pumps. Staff recommends purchase of 1 OSEC system. Mayor Vanderbilt asked if there were any questions or comments by the Board. Hearing none, this item will be on the agenda at the next regular meeting.

6. Purchase of Seventeen APX60000 Police Radios

Manager Mick said this item is out of the Police Department. As this item is above the Manager's spending authority, it must go to the Board for approval. Chief Mannino gave background of the radio/communication system of the Park Forest/Richton Park/Matteson/Olympia Fields area. The current radios received in 2011 are beginning to become obsolete and inoperable. This is the first phase-in of the purchase of nineteen new radios. Mayor Vanderbilt asked if there were any questions or comments from the Board. Hearing none, this item will be on the agenda at the next regular meeting.

7. Purchase of Two 2020 Ford Utility SUV Police Interceptors

Manager Mick said this is a routine item is out of the Police Department, purchasing two new vehicles and phasing out old police cars. The purchase is above the Manager's spending authority and the purchases are in the budget. Chief Mannino explained that the Police Department cycles their vehicles annually due to their extreme wear and tear. The vehicles are purchased at a competitive price through Currie Motors in Frankfort and the Suburban Purchasing Cooperative. Mayor Vanderbilt asked if there were any comments or questions by the Board. When asked by Trustee Woods how many vehicles are in the Police Department fleet, Chief Mannino said there are a variety of vehicles for different uses which include vehicles for administrative and investigative use and 13 marked patrol vehicles. Trustee Hennessy asked what criteria is used to determine if a vehicle is to be replaced. Chief Mannino said it is based on the cost of repairs, age, mileage, and its use. Hearing no other questions, this item will be on the agenda at the next regular meeting.

Mayor's Comments

Mayor Vanderbilt reported on a number of meetings, events, and openings he had attended in Park Forest recently.

Manager's Comments

Manager Mick reported on various events, meeting dates, and holidays relating to the Village and noted that more detailed information is on the Village's website. The Police Honors Ceremony will take place Saturday, February 8 at Freedom Hall at 3:00 p.m. The award ceremony is open to the public.

Trustee's Comments

Trustee Graham noted that the Environment Commission met Thursday, January 2; they are continuing to work on Earth Week events. The Youth Commission will meet Wednesday, January 8.

Trustee Woods stated that the Economic Development Advisory Group will meet Wednesday, January 8 at 6:00 p.m. and will reconvene jointly with the Planning and Zoning Commission at 7:00 p.m. The next meeting of the Park Forest Complete Count Committee will take place on Wednesday, January 22 at 6:00 p.m.

Trustee Settles said that the Veterans commission will meet Saturday, January 11 and they are continuing to look for volunteers for the Veterans' Closet and Resource Center.

Trustee Hardy reported that Commission on Human Relations is working Black History Month's play and panel discussion, "Are We Equal?" at 1:00 p.m., Saturday, February 29 at Freedom Hall.

Trustee Herron thanked Director Gunther and Recreation and Parks staff on the event "Guide Through the Wetlands" which was informative and the s'mores were enjoyable.

Trustee Hennessy commended the Recreation and Parks on their newest brochure which was mailed to residents and also available at Village Hall.

The Mayor and Trustees congratulated the newest business in Park Forest, Jump in Playpen, and hoped everyone had a happy new year.

Attorney's Comments

No report

Clerk Comments

No report

Audience to Visitors

None

Adjournment

This concluded the Rules Board meeting.

There being no further business. Mayor Vanderbilt called for a motion to adjourn. Motion was made by Trustee Hardy seconded by Trustee Graham and passed unanimously.

Mayor Vanderbilt adjourned the rules meeting at 8:13 p.m.

Respectfully submitted,
Sheila McGann
Village Clerk

VILLAGE OF PARK FOREST

**SPECIAL RULES MEETING OF THE BOARD OF TRUSTEES
VILLAGE OF PARK FOREST, 350 VICTORY DRIVE, PARK FOREST, ILLINOIS
COOK AND WILL COUNTIES ILLINOIS
M I N U T E S**

Village Hall

6:00 p.m.

January 21, 2020

ATTENDANCE: Trustee Tiffani Graham, Trustee Maya Hardy, Trustee Glenna Hennessy, Trustee Candyce Herron, Trustee Theresa Settles, Trustee Joseph Woods, and Mayor Jonathan Vanderbilt

ABSENT: none

STAFF IN ATTENDANCE: Manager Tom Mick, Director of Personnel Denyse Carreras, Deputy Finance Director Mark Pries, Director of Building/Community Development Larrie Kerestes, and IT Coordinator Craig Kaufman

RECORDER: Village Clerk Sheila McGann

OTHERS IN ATTENDANCE: Margo Ely, Executive Director IRMA

Roll Call

Mayor Vanderbilt called the meeting to order at 6:00 p.m. Roll was called by Clerk McGann.

1. Workshop- Educational Presentation on Intergovernmental Risk Management Agency (IRMA)

Manager Mick said this workshop is to explain the Intergovernmental Risk Management Agency (IRMA) and to help the Board understand how it works.

Executive Director Margo Ely introduced herself and gave her career biography relating to IRMA. She had a PowerPoint presentation that highlighted the purpose, benefits, coverage, and costs to various municipalities. She explained how members benefit from their contributions in IMRF. Some benefits include a pool of experts to assist with risk issues, coverage for specific needs, specific claims and litigation assistance, and consulting and training services.

Specifically, IRMA coverage includes: general liability, public officials liability, auto liability, 1st party property, cyber coverage, workers' compensation, crime and fidelity, boiler and machinery, and other optional coverages. Showing the organizational chart with seventy members, IMRF wants to know if it is meeting the needs of its members. Ms. Ely explained the optional deductible amounts and their incentives for 2020 noting that Park Forest is at the \$100,000 deductible level with a 49% credit.

Workers Compensation is the highest liability and IRMA helps its members to reduce and avoid those claims in a variety of ways. She talked about various items involved in risk management assessments. IRMA utilizes analytics that help predict modeling claims. One goal is to encourage members to go back to work on light duty whenever possible. Listed on the PowerPoint were numerous onsite trainings and regional trainings offered by IRMA. Ms. Ely talked about the large number grant programs to be offered in 2020. IRMA has provided some municipalities grant funding for body cameras for police, safety vests for paramedics, and raised awareness about safe driving.

Mayor Vanderbilt opened the floor to questions from the Board. Trustee Hennessy wanted more information regarding opioid crisis. Ms. Ely explained that municipalities have filed cases concerning opioids, addictions, and depression; these lawsuits have been shipped to a district court in Ohio. When questioned about Park Forest's \$100,000 deductible, Ms. Ely said that few members can afford that; the municipalities are advised regarding which deductible to choose and the affordability. When asked about nurses vs doctors in a workers' compensation claim, she explained that a nurse is assigned to go with the member, as an advocate for the employee, to see what options are available for returning to work.

Mayor Vanderbilt thanked Ms. Ely for the presentation which enlightened the Board.

Adjournment

This concluded the Special Rules Board meeting.

There being no further business. Mayor Vanderbilt called for a motion to adjourn. Motion was made by Trustee Hardy seconded by Trustee Settles and passed unanimously.

Mayor Vanderbilt adjourned the special rules meeting at 6:45 p.m.

Respectfully submitted,
Sheila McGann
Village Clerk

VILLAGE OF PARK FOREST

**REGULAR MEETING OF THE BOARD OF TRUSTEES
350 VICTORY DRIVE
PARK FOREST, ILLINOIS**

Village Hall - Board Room

7:00 p.m.

January 21, 2020

IN ATTENDANCE: Mayor Jonathan Vanderbilt, Trustee Theresa Settles, Trustee Tiffani Graham, Trustee Joseph Woods, Trustee Candyce Herron, and Trustee Maya Hardy

ABSENT: none

STAFF IN ATTENDANCE: Village Manager Tom Mick, Police Chief Christopher Mannino, Fire Chief Tracy Natyshok, Village Attorney Mary Ryan-Norwell, Finance Director Mark Pries, Director of Personnel Denyse Carreras, Director of Economic Development Hildy Kingma, Director of Recreation and Parks Rob Gunther, Director of Community Development Larrie Kerestes, Director of Public Works Roderick Ysaguirre, and IT Coordinator Craig Kaufman

RECORDER: Village Clerk Sheila McGann

OTHERS IN ATTENDANCE: Theresa Goodrich, resident and several other residents; and Gary Kopycinski, e-News

Roll Call

Meeting was called to order at 7:00 p.m. by Mayor Vanderbilt. Roll was called by Clerk McGann.

Pledge of Allegiance

Mayor Vanderbilt asked the Board to stand for a moment of silence for Library Board Trustee Beverly Helm after the Pledge of Allegiance.

Reports of Village Officers

Mayor

On January 10, Mayor Vanderbilt attended the CAPS Program on the Southside of Chicago where a number programs are currently being offered. They have recently receive a grant for a new building that will offer many services and a job training program. He offered condolences to the family of Beverly Helm and attended her wake with a number of Trustees.

Village Attorney

No report

Village Manager

Manager Mick reported that the Government Finance Association awarded Park Forest the Distinguished Budget Award for the 25 consecutive year. He commended the Finance Department, all the department heads, the Mayor, and the Board for their work on the annual

budget. Public Works was notified last week that the Village won the Best Tasting Water Contest in the South Suburbs through the South Suburban Water Works Association for the third consecutive year. In March, the Village will compete downstate for the best tasting water in Illinois. Also, Park Forest's OSLAD grant funding application was approved which will allow for the overhaul of Somonauk Park into an adventure park. Congratulations to the Recreation and Parks leadership team on their hard work. Manager Mick announced a number meetings scheduled to take place in Park Forest in the next few weeks.

Village Clerk

No report

Reports of Commission Liaisons and Committee Chairpersons

Trustee Settles offered her condolences to the family of Library Board Trustee Beverly Helm and to the family of Army Spec. Henry "Mitch" Mayfield Jr. of Hazelcrest. Mayor Vanderbilt added that the Village of Park Forest was represented to honor him.

Trustee Woods reported that the Park Forest Complete Count Committee will meet Wednesday, January 22 at 6 pm.

Trustee Herron congratulated Director Gunther, Assistant Director Adams, and staff for their work in obtaining the OSLAD grant.

Trustee Graham invited all to the League of Woman Voters program planning meeting on Sunday, February 2 from 2-4 pm.

Each of the Trustees offered their condolences to the family and friends of Beverly Helm expressing their admiration and appreciation of her role in the Village and as a person.

Citizens Comments, Observations, Petitions

Theresa Goodrich, 35 Cunningham Lane, asked about the parameters for commission positions. As she had been on four commissions, she noted experience, knowledge and interest were useful qualities as a commission member. Mayor Vanderbilt said he would talk to her after the meeting regarding this issue.

Motion: Approval of Consent

Mayor Vanderbilt called for a motion to approve the consent agenda. The consent agenda included the following items:

CONSENT:

MOVED that the Consent Agenda and each item contained therein be hereby approved:

1. MOVED, that the Mayor and Board of Trustees approve the minutes of the Regular meeting of November 18, 2019.

2. MOVED, that the Mayor and Board of Trustees Approve a Resolution Authorizing the Village Manager to enter into a contract for the purchase of electricity through the Northern Illinois Municipal Electric Cooperative (NIMEC)

3. MOVED, that the Mayor and Board of Trustees Approve an Enabling Resolution entering into an Intergovernmental Agreement with Regional Transportation Authority for 2020-2024 Access Transit Program.

4. MOVED, that the Village Manager is Authorized to approve a purchase order in the amount of \$136,722 to purchase a 2021 International HV607 Dump Truck from Rush Truck Centers of Illinois.

5. MOVED, that the Village Manager is Authorized to enter into an Agreement with Miner Electronics to replace the Police Departments Communications Tower, and issue a purchase order in the amount of \$112,513.40 plus a 10% contingency, for any unforeseen/additional work as determined by the Village Engineer, for a total not to exceed \$123,764.74.

6. MOVED, that the Village Manager is Authorized to issue a Purchase Order to Wallace & Tiernan, an EVOQUA Company, in the amount of \$41,396 for the purchase of 1 OSEC system.

7. MOVED, that the Mayor and Board of Trustees Approve a Purchase of seventeen (17) APX6000 700/800 Model 2.5 Portable Motorola Radios and one (1) multi-unit charger for a total of \$91,150.33.

8. MOVED, that they Mayor and Board of Trustees Approve a purchase of two (2) 2020 Ford Utility Police Interceptor Vehicles for a total of \$67,794.

MOVED, that the Mayor and Board of Trustees appoint Trustee Glenna Hennessy as Trustee Liaison to the Park Forest Library Board and the Beautification Awards Committee.

MOVED, that the Mayor and Board of Trustees appoint Lance Jefferson to the Board of Fire and Police Commissioners for a term to expire on December 31, 2020. This item was asked to be removed from the Consent Agenda and placed on the Debatable Agenda.

MOVED, that the Mayor and Board of Trustees reappoint Tanya Cunningham, 412 Wilshire, to a term on the Beautification Awards Committee to expire on December 31, 2022.

MOVED, that the Mayor and Board of Trustees reappoint Tammy McMahon, 332 Neola, to a term on the Beautification Awards Committee to expire on December 31, 2022.

MOVED, that the Mayor and Board of Trustees reappoint Rickey Williams, 5 Westwood Ct, to a term on the Cable Communications Commission to expire on December 31, 2022.

MOVED, that the Mayor and Board of Trustees reappoint Terry Davis, 208 Juniper, to a term on the Cable Communications Commission to expire on December 31, 2022.

MOVED, that the Mayor and Board of Trustees reappoint Tim Colburn, 453 Tamarack, to a term on the Cable Communications Commission to expire on December 31, 2022.

MOVED, that the Mayor and Board of Trustees appoint Monray Larry, 8 Gibson Road, to an unexpired term on the Commission on Human Relations to expire on December 31, 2021.

MOVED, that the Mayor and Board of Trustees appoint Ella Jones, 379 Dogwood, to an unexpired term on the Commission on Human Relations to expire on December 31, 2021.

MOVED, that the Mayor and Board of Trustees reappoint Marvin Holman, 43 Indianwood, to a term on the Commission on Human Relations to expire on December 31, 2022.

MOVED, that the Mayor and Board of Trustees reappoint Becky Czmyr, 39 Elm St., to a term on the Commission on Human Relations to expire on December 31, 2022.

MOVED, that the Mayor and Board of Trustees reappoint Michael Merritt, 323 Jackson, to a term on the Commission on Human Relations to expire on December 31, 2022.

MOVED, that the Mayor and Board of Trustees reappoint Phillip Perkins, 166 Hemlock, to a term on the Economic Development Advisory Group to expire on December 31, 2022.

MOVED, that the Mayor and Board of Trustees reappoint Mercedes Gross, 236 Marquette, to a term on the Economic Development Advisory Group to expire on December 31, 2022.

MOVED, that the Mayor and Board of Trustees reappoint Kreshina Ingram, 208 Forest Blvd., to a term on the Economic Development Advisory Group to expire on December 31, 2022.

MOVED, that the Mayor and Board of Trustees reappoint James Saxton, 241 Indiana, to a term on the Environment Commission to expire on December 31, 2022.

MOVED, that the Mayor and Board of Trustees reappoint Dave Bartlett, 66 Water Street, to a term on the Environment Commission to expire on December 31, 2022.

MOVED, that the Mayor and Board of Trustees reappoint Lane Cameron, 315 Sangamon, to a term on the Environment Commission to expire on December 31, 2022.

MOVED, that the Mayor and Board of Trustees reappoint Dr. Gayles Evans, 151 Main Street, Apt 422, to a term on the Housing Authority to expire on December 31, 2022.

MOVED, that the Mayor and Board of Trustees appoint Alvin Lacy, 133 Warwick, to a term on the Recreation & Parks Board to expire December 31, 2022.

MOVED, that the Mayor and Board of Trustees appoint Lisa Crawford, 32 Abbey Lane, to an term on the Recreation & Parks Board to expire on December 31, 2022.

MOVED, that the Mayor and Board of Trustees appoint Denise Smith, 329 Oswego, to an term on the Recreation & Parks Board to expire on December 31, 2022.

MOVED, that the Mayor and Board of Trustees reappoint Karen Blackful, 313 Sauk Trail, to a term on the Recreation & Parks Board to expire on December 31, 2022.

MOVED, that the Mayor and Board of Trustees reappoint Vernita Wickliffe-Lewis, 204 Early, to a term on the Planning & Zoning Commission to expire on December 31, 2022.

MOVED, that the Mayor and Board of Trustees reappoint Doug Price, 2839 Western Ave, to a term on the Planning & Zoning Commission to expire on December 31, 2022.

MOVED, that the Mayor and Board of Trustees reappoint Kim Elmore-Perkins, 164 Hemlock, to a term on the Planning & Zoning Commission to expire on December 31, 2022.

MOVED, that the Mayor and Board of Trustees reappoint William E. Bright, 151 Main Street #430, to a term on the Senior Citizen Advisory Commission to expire on December 31, 2022.

MOVED, that the Mayor and Board of Trustees reappoint Rosetta Halfacre, 423 Suwannee, to a term on the Senior Citizen Advisory Commission to expire on December 31, 2022.

MOVED, that the Mayor and Board of Trustees reappoint James Reed, 153 Hemlock, to a term on the Veterans Commission to expire on December 31, 2022.

MOVED, that the Mayor and Board of Trustees reappoint Steven Swanson, 44 Cunningham Lane, to a term on the Veterans Commission to expire on December 31, 2022.

MOVED, that the Mayor and Board of Trustees reappoint Barbara Jackson, 42 Fir, to a term on the Veterans Commission to expire on December 31, 2022.

MOVED, that the Mayor and Board of Trustees reappoint Wanikka Vance-Clark, 286 Juniper, to a term on the Youth Commission to expire on December 31, 2022.

MOVED, that the Mayor and Board of Trustees reappoint Renee Hawthorne, 440 Indianwood, to a term on the Youth Commission to expire on December 31, 2022.

MOVED, that the Mayor and Board of Trustees reappoint Vernice Warren, 101 Monee Road, to a term on the Youth Commission to expire on December 31, 2022.

MOVED, that the Mayor and Board of Trustees reappoint Michelle Johnson, as Chairperson for the Fire & Police Commission/Personnel Board, for a term ending on December 31, 2020.

MOVED, that the Mayor and Board of Trustees appoint Mamie Rodgers, as Vice-Chairperson for the Fire & Police Commission/Personnel Board, for a term ending on December 31, 2020.

MOVED, that the Mayor and Board of Trustees reappoint Daniel Karwatka, as Chairperson for the Cable Communications Commission, for a term ending on December 31, 2020.

MOVED, that the Mayor and Board of Trustees reappoint Rickey Williams, as Vice-Chairperson for the Cable Communications Commission, for a term ending on December 31, 2020.

MOVED, that the Mayor and Board of Trustees reappoint Marvin Holman, as Chairperson for the Commission on Human Relations, for a term ending on December 31, 2020.

MOVED, that the Mayor and Board of Trustees reappoint Becky Czmyr, as Vice-Chairperson for the Commission on Human Relations, for a term ending on December 31, 2020.

MOVED, that the Mayor and Board of Trustees reappoint Phillip Perkins, as Chairperson for the Economic Development Advisory Group, for a term ending on December 31, 2020.

MOVED, that the Mayor and Board of Trustees appoint Margaret Banks, as Vice-Chairperson for the Economic Development Advisory Group, for a term ending on December 31, 2020.

MOVED, that the Mayor and Board of Trustees appoint Julie Baker, as Chairperson for the Environment Commission, for a term ending on December 31, 2020.

MOVED, that the Mayor and Board of Trustees reappoint David Bartlett, as Vice-Chairperson for the Environment Commission, for a term ending on December 31, 2020.

MOVED, that the Mayor and Board of Trustees reappoint Dr. Gayles Evans, as Chairperson for the Housing Authority, for a term ending on December 31, 2020.

MOVED, that the Mayor and Board of Trustees reappoint Denise Moore, as Vice-Chairperson for the Housing Authority, for a term ending on December 31, 2020.

MOVED, that the Mayor and Board of Trustees reappoint Vernita Wickliffe-Lewis, as Chairperson for the Plan Commission/Zoning Board of Appeals, for a term ending on December 31, 2020.

MOVED, that the Mayor and Board of Trustees reappoint Marguerite Hutchins, as Vice-Chairperson for the Plan Commission/Zoning Board of Appeals, for a term ending on December 31, 2020.

MOVED, that the Mayor and Board of Trustees appoint Alvin Lacy, as Chairperson for the Recreation & Parks Board, for a term ending on December 31, 2020. This item was asked to be removed from the Consent Agenda and placed on the Debatable Agenda.

MOVED, that the Mayor and Board of Trustees reappoint Avery Johnson, as Vice Chairperson for the Recreation & Parks Board, for a term ending on December 31, 2020.

MOVED, that the Mayor and Board of Trustees reappoint William E. Bright, as Chairperson for the Senior Citizen Advisory Commission, for a term ending on December 31, 2020.

MOVED, that the Mayor and Board of Trustees reappoint Robbie Johns, as Vice Chairperson for the Senior Citizen Advisory Commission, for a term ending on December 31, 2020.

MOVED, that the Mayor and Board of Trustees reappoint Edwin Fizer, as Chairperson for the Veterans Commission, for a term ending on December 31, 2020.

MOVED, that the Mayor and Board of Trustees reappoint Yvette Jones, as Vice-Chairperson for the Veterans Commission, for a term ending on December 31, 2020.

Approval of the consent agenda was moved by Trustee Woods and seconded by Trustee Herron. Mayor Vanderbilt asked if anyone wished any items be removed from the consent agenda for further discussion.

Trustee Graham asked to move the names of two appointments to the debatable agenda, Lance Jefferson for Fire and Police Commission and Alvin Lacy as Chairperson of Recreation and Parks.

On the motion to approve the consent agenda, a roll call vote was called by Mayor Vanderbilt. The consent agenda was approved with the following results:

Ayes: 7
Nays: 0
Absent: 0

The consent agenda was adopted with seven (7) ayes, no (0) nays and no (0) absent.

DEBATABLE:

10. MOVED, that the Mayor and Board of Trustees appoint Alvin Lacy, as Chairperson for the Recreation & Parks Board, for a term ending on December 31, 2020.

Mayor Vanderbilt asked for discussion or comments on this item. Trustee Graham, a former Board Liaison to Recreation and Parks, felt that naming a person as chair who has experience and knowledge of that board is more beneficial than naming someone new to that commission. Mayor Vanderbilt said that Mr. Lacy is with the Park Forest Hurricanes, trains many athletes, is engaged with the youth, and uses our facilities for these activities. He added that the other commissioner did not reach out to him to be named chair. When asked by Trustee Settles if the other members were asked if they wanted to be chair, Mayor Vanderbilt said no, they were not. Nor had any asked him. He did ask the vice-chair. Trustee Woods asked the process of appointing someone as chair who has never served on the commission. He felt that morale is important to those who volunteer their time on commissions. He expressed his concern on the process of the appointment; he is appreciative of the work Mr. Lacy does in the community. Mayor Vanderbilt explained that this is not unusual filling positions as others move on.

Mayor Vanderbilt asked, two times, for a motion to appoint Alvin Lacy as Chairperson of the Recreation and Parks Department. Hearing no motion, Trustee Hennessy asked if this appointment could be tabled. Mayor Vanderbilt asked for a motion to table Alvin Lacy's appointment. Trustee Graham motioned and Trustee Settles seconded the motion.

On the motion to table this item, a roll call vote was called by Mayor Vanderbilt. This item was approved with the following results:

Ayes: 6
Nays: 1
Absent: 0

This item was adopted with six (6) ayes, one (1) nays and no (0) absent. Mayor Vanderbilt voted nay.

11. MOVED, that the Mayor and Board of Trustees appoint Lance Jefferson to the Board of Fire and Police Commissioners for a term to expire on December 31, 2020.

Mayor Vanderbilt asked for discussion on this item. He said Mr. Jefferson had reached out to him regarding the Fire and Police Commission. When he had applied, there were no openings. Based on his background with police, fire, and pensions, Mayor Vanderbilt felt Mr. Jefferson would be a better fit. There was discussion about the circumstances regarding his attendance and leaving the Human Relations Commission. Mayor Vanderbilt said he would share Mr. Jefferson's resume with the Board as why he was chosen noting that Mr. Jefferson originally wanted to be on the Fire and Police Commission, not the Human Relations Commission. When asked by Trustee Woods, how many were on this Commission and the number of members, Mayor Vanderbilt answered three members by ordinance. The Mayor added that the person being replaced was indifferent as to staying on the Board after serving one term.

Mayor Vanderbilt asked for a motion to approve Alvin Lacy's appointment. Hearing none, Trustee Graham motioned to table this item with Trustee Woods seconding the motion. On the motion to table this item, a roll call vote was called by Mayor Vanderbilt. This item was approved with the following results:

Ayes: 6
Nays: 1
Absent: 0

This item was adopted with six (6) ayes, one (1) nays and no (0) absent. Mayor Vanderbilt voted nay.

Adjourn to Executive Session

This concluded the regular Board meeting.

Mayor Vanderbilt called for a motion to adjourn into executive session according to Open Meetings Act 5 Il C 7 section 120 sub section 2c for the purpose to consider the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance. Trustee Settles motioned to adjourn to executive session, Trustee Woods seconded. A roll call vote was taken on the motion with the following results:

Ayes: 7
Nay: 0
Absent: 0

With seven (7) ayes and no (0) nays and no (0) absent, the meeting was adjourned to executive session.

No action is expected after tonight's meeting. Mayor Vanderbilt adjourned the Regular Meeting at 7:45 p.m.

Respectfully submitted,
Sheila McGann
Village Clerk

**SATURDAY RULES MEETING OF THE BOARD OF TRUSTEES
VILLAGE OF PARK FOREST COOK AND WILL COUNTIES ILLINOIS
February 1, 2020**

PRESENT: Mayor Jonathan Vanderbilt; Trustees Tiffani Graham, Maya Hardy, Glenna Hennessy, Candyce Herron, Theresa Settles, Joseph Woods

ABSENT: None

STAFF PRESENT: Village Manager Thomas Mick

Mayor Vanderbilt called the meeting to order at 10:01 a.m. The roll was called. Mayor Vanderbilt made note that the board would be leaving early to attend an open house ceremony. The Board then opened the floor to the public for questions and comments.

The Naumann family, long-time residents of Park Forest, shared with the Board the difficulties they are facing as a result of an ordinance that the board put into effect last year. Their home caught on fire in October, resulting in a total loss. They are willing to rebuild; however, they cannot move forward in the process due to the cost of the fire suppression system; a system now required for all newly built and rehabbed homes. The family asked the Board if they could receive a waiver or if the ordinance could be amended. Their insurance is not willing to pay for the life safety code upgrade and if not waived or amended by the board, the Naumann's will let go of the home. Manager Mick stated that granting a variance would open the door to many other properties beginning to request the same thing. The only thing the Board can really consider is if they find the sprinkler system to be an unnecessary requirement and decide to amend the ordinance. That, however, is a process and would have to go through Staff review. Mayor Vanderbilt presented the 3 options as, leave as is, include variance, or amend ordinance so that residents have a choice. The Board will get all of the facts pertaining to the fire and will look more closely at the ordinance in place.

Residents voiced their concern about the instability of commissions and the way in which commissioners were being appointed and removed. It was asked if there could be a sub-commission of 2 or 3 trustees and a staff member to oversee appointments. Mayor Vanderbilt stated that the mayor is responsible for appointments and then relies on the trustee liaisons to provide attendance and updates. As of now, trustee reports have not been turned in to Mayor Vanderbilt. The Board agreed that their current way of operating is not working and that they will need to discuss with the Mayor what he needs, look at the process of appointments and from there adjust the process if necessary. For transparency purposes, residents asked that it be public knowledge of commissions that have seats open and are looking for volunteers.

Due to the board needing to leave to attend an open house ceremony at 305 Sauganash the meeting was suspended at 11:35 AM.

The meeting reconvened at 12:35 PM and included a brief video presentation regarding the proliferation of guns in Chicago and the surrounding suburban areas. After the video, Park Forest Police Chaplain Ronnie White spoke with the Board about ongoing issues with youth offenders, especially those who habitually break the law with serious criminal actions. He presented various details about current state laws and proposed House Bill 333, all of which aim to hold repeat gun offenders accountable for their actions. Extensive discussion ensued on various aspects of current state law and the proposed bill. Additionally, the juvenile court system was discussed as were various components of the Park Forest Police Department's efforts to steer youth in the right direction and away from guns and other serious criminal activities.

The meeting adjourned at 1:45 PM.

Respectfully submitted,
Deanna Eaton

VILLAGE OF PARK FOREST

MEMORANDUM

**TO: Jonathan Vanderbilt, Mayor
Village Board of Trustees**

**FROM: Thomas K. Mick,
Village Manager**

DATE: February 14, 2020

**RE: A RESOLUTION THANKING WILLIAM TILLEY FOR HIS DEDICATED
SERVICE TO THE VILLAGE OF PARK FOREST**

BACKGROUND/DISCUSSION:

After 46 years of service to the residents of Park Forest, Paid on Call Fire Captain William “Bill” Tilley is retiring. The attached Resolution recognizes his career with the Village and wishes him well in his retirement.

SCHEDULE FOR CONSIDERATION:

This issue will be on the Consent Agenda of the February 17th Regular Meeting for Board consideration and approval.

RESOLUTION No. _____

**A RESOLUTION THANKING WILLIAM TILLEY FOR HIS
DEDICATED SERVICE TO THE VILLAGE OF PARK FOREST**

- WHEREAS,** William Tilley began his firefighting career as a member of the Park Forest Fire Department's Paid-On-Call Division on October 16, 1973; and
- WHEREAS,** William Tilley, having risen through the ranks of the Paid-On-Call Division to the position of Captain, holds the distinction of being the most senior member of the Paid-On-Call Division; and
- WHEREAS,** William Tilley was inducted to the Park Forest Historical Society's Hall of Fame in 2013; and
- WHEREAS,** William Tilley, during his career with the fire department, obtained Illinois State Fire Marshal certifications as an Advanced Technician Firefighter, Fire Apparatus Engineer, Fire Service Instructor I, Roadway Extrication Specialist, Hazardous Materials Incident Command, and several Technical Rescue courses; and
- WHEREAS,** William Tilley has made it a point throughout his membership with the Fire Department to share his knowledge as an instructor within the Department and with the Prairie State College Fire Academy; and
- WHEREAS,** William Tilley has given of his own time and diligently assisted in the training of many of the Paid-On-Call Division's Fire Apparatus Operators; and
- WHEREAS,** William Tilley has spent a long and distinguished career with the Park Forest Fire Department as a leader, mentor and friend to its members; and
- WHEREAS,** after more than 46 years of service to the citizens of Park Forest, William Tilley recently announced his retirement from the Park Forest Fire Department on January 31, 2020.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Park Forest, Cook and Will Counties, Illinois, that the deepest appreciation of the Board of trustees, Village Staff and citizens of Park Forest be expressed to William Tilley upon his retirement for his years of dedicated service to the Village; and that the Village Board and Staff of Park Forest wishes Bill a long, happy, healthy retirement during which he enjoys his family, friends and other interests.

ADOPTED this 17th day of February, 2020.

ATTEST:

APPROVED:

Mayor

Village Clerk

AGENDA BRIEFING

DATE: February 3, 2020

TO: Mayor Vanderbilt
Board of Trustees

FROM: Roderick Ysaguirre - Director of Public Works/Village Engineer

RE: A Resolution Requesting the use of Transportation Development Credits Highway (TDCH) for the 2020 Surface Transportation Program (STP) Call for Projects, South Orchard Drive.

BACKGROUND/DISCUSSION:

In January 2020, there was a Call for Projects for the South Suburban Mayor and Managers Association (SSMMA) Surface Transportation Program (STP). This Call for Projects process will be the first call under the revised methodology for project application and selection. Under the new methodology, project applications will be scored and ranked, and the 5-year program will be adopted by the SSMMA Transportation Committee (TC).

The Chicago Metropolitan Agency for Planning (CMAP) will allow disadvantaged communities to have more opportunities to access federal funds. Eligible local agencies are determined by CMAP's Local Technical Assistance (LTA) program community need measures which are based on population, income, and tax base. CMAP will update this data every year. Only those communities listed as Cohort 4 communities are eligible to request Transportation Development Credits Highway (TDCH) as the 20% match for village cost participation. A local agency wishing to use TDCH as their matching funds for a project, must adopt a resolution seeking the use of TDCH and provide it with the project application. The use of TDCH's are limited to federal aid eligible scope and pay items. Use of TDCH will be reviewed by the Transportation Advisory Group (TAG) and then presented to the SSMMA TC for approval. Approval by SSMMA TC does not guarantee approval by the Illinois Department of Transportation (IDOT).

Park Forest is considered a Cohort 4 community, therefore the Village can apply for 100% federal funding for all phases of a project. In other words, 80% Federal and TDCH as the Village's 20% match for Phase I, Phase II, and Phase III. Otherwise funding will be according to the normal 80/20 division of cost. This item consists of approval of a Resolution to request TDCH to be included in the Village's STP application for roadway improvements to South Orchard Drive from Sauk Trail to Blackhawk Drive. Below is a planning level estimate for this project.

Orchard Drive - From Blackhawk Drive to Sauk Trail

	20% Local	80% Federal	Total
Preliminary Engineering	\$ 10,381	\$ 41,524	\$ 51,905
Phase II Design	\$ 12,111	\$ 48,445	\$ 60,556
Phase III const. (10%)	\$ 17,302	\$ 69,207	\$ 86,509
Construction	\$ 173,017	\$ 692,069	\$ 865,086
<hr/>			
Totals	\$ 212,811	\$ 851,245	\$ 1,064,056

RECOMMENDATION: Approve and adopt the attached Resolution.

SCHEDULE FOR CONSIDERATION: This item will appear on the Agenda of the Regular meeting of February 17, 2020 for your approval.

RESOLUTION No. _____

A RESOLUTION OUTLINING AN AGREEMENT WITH SOUTH SUBURBAN MAYORS AND MANAGERS ASSOCIATION AND THE VILLAGE OF PARK FOREST PROGRAMMING FUNDS FOR SOUTH ORCHARD DRIVE ROADWAY IMPROVEMENT PROJECT

WHEREAS, the Village of Park Forest has determined the need to improve South Orchard Drive from Sauk Trail to Blackhawk Drive; and

WHEREAS, the South Orchard Drive Roadway Improvement project intends to maintain and/or improve the following, but not be limited to, mobility, pavement markings, ADA infrastructure, bicycle and pedestrian facilities, curb and gutter, roadway pavement, on-street parking, traffic signal improvements and start a new pavement lifecycle; and

WHEREAS, the Illinois Department of Transportation (IDOT) has granted approval to the Chicago Metropolitan Agency for Planning (CMAP) to program Transportation Development Credits Highway (TDCH) for Surface Transportation Program (STP) locally-led, federally funded projects; and

WHEREAS, CMAP and IDOT have a policy for Cohort 4 communities to request and use TDCH as the community's 20% match for STP projects, for access up to 100% funding in the STP – Local Funds; and

WHEREAS, South Suburban Mayors and Managers Association (SSMMA) has a TDCH policy allowing high need communities to request the use of TDCH as the community's 20% match, for access up to 100% funding at the 2020 Call for Projects; and

WHEREAS, the Village of Park Forest is requesting the use of TDCH for the South Orchard Drive Roadway Improvement project; and

WHEREAS, the use of TDCH will build transportation projects sooner and advance the transportation goals of the Village of Park Forest; and

WHEREAS, the Village of Park Forest will complete status updates for this project in March, June, September, and December until the South Orchard Drive Roadway Improvement project is complete; and

WHEREAS, the South Orchard Drive Roadway Improvement project will comply with all Active Program Management policies in the SSMMA STP Methodology.

NOW, THEREFORE, LET IT BE RESOLVED by the Mayor and Board of Trustees of the Village of Park Forest, Cook and Will Counties, Illinois, that the Village of Park Forest is requesting to use TDCH in the total amount of \$212,811 dollars (20%) of the full project costs of \$1,064,056 (100%), for Phase I Engineering, Phase II Engineering, Construction, and Construction Engineering of this project.

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized to sign the Resolution.

ADOPTED this 17th day of February, 2020.

APPROVED:

ATTEST:

Village Mayor

Village Clerk

CERTIFICATE OF RESOLUTION

I, the undersigned, do hereby certify that I am the duly qualified and appointed Village Clerk of the Village of Park Forest, in the Counties and State aforesaid; and as such Clerk, I am the keeper of the official journal, records and files of the Village Board of said Village.

I do further certify that the attached and foregoing is a full, true and correct copy of:

Resolution No. _____
Passed and Approved
February 17, 2020

As adopted by the Mayor and Board of Trustees of the Village of Park Forest at a legally convened meeting in the Village of Park Forest.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and the corporate seal of said Village of Park Forest, Cook and Will Counties, Illinois this 17th day of February 2020.

Sheila McGann - Village Clerk

SEAL

AGENDA BRIEFING

DATE: February 3, 2020

TO: Mayor Vanderbilt
Board of Trustees

FROM: Roderick Ysaguirre - Director of Public Works/Village Engineer

RE: A Resolution Requesting the use of Transportation Development Credits Highway (TDCH) for the 2020 Surface Transportation Program (STP) Call for Projects, Westwood Drive/Norwood Blvd.

BACKGROUND/DISCUSSION:

In January 2020, there was a Call for Projects for the South Suburban Mayor and Managers Association (SSMMA) Surface Transportation Program (STP). This Call for Projects process will be the first call under the revised methodology for project application and selection. Under the new methodology, project applications will be scored and ranked, and the 5-year program will be adopted by the SSMMA Transportation Committee (TC).

The Chicago Metropolitan Agency for Planning (CMAP) will allow disadvantaged communities to have more opportunities to access federal funds. Eligible local agencies are determined by CMAP's Local Technical Assistance (LTA) program community need measures which are based on population, income, and tax base. CMAP will update this data every year. Only those communities listed as Cohort 4 communities are eligible to request Transportation Development Credits Highway (TDCH) as the 20% match for village cost participation. A local agency wishing to use TDCH as their matching funds for a project, must adopt a resolution seeking the use of TDCH and provide it with the project application. The use of TDCH's are limited to federal aid eligible scope and pay items. Use of TDCH will be reviewed by the Transportation Advisory Group (TAG) and then presented to the SSMMA TC for approval. Approval by SSMMA TC does not guarantee approval by the Illinois Department of Transportation (IDOT).

Park Forest is considered a Cohort 4 community, therefore the Village can apply for 100% federal funding for all phases of a project. In other words, 80% Federal and TDCH as the Village's 20% match for Phase I, Phase II, and Phase III. Otherwise funding will be according to the normal 80/20 division of cost. This item consists of approval of a Resolution to request TDCH to be included in the Village's STP application for roadway improvements to Westwood Drive/Norwood Blvd from Sauk Trail to Western Avenue. Below is a planning level estimate for this project.

Preliminary Engineering	\$	37,220	\$	148,882	\$	186,102
Phase II Design	\$	43,424	\$	173,695	\$	217,119
Phase III const. (10%)	\$	62,034	\$	248,136	\$	310,170
Construction	\$	620,340	\$	2,481,360	\$	3,101,700
Totals	\$	763,018	\$	3,052,073	\$	3,815,091

RECOMMENDATION: Approve and adopt the attached Resolution.

SCHEDULE FOR CONSIDERATION: This item will appear on the Agenda of the Regular meeting of February 17, 2020 for your approval.

RESOLUTION No. _____

A RESOLUTION OUTLINING AN AGREEMENT WITH SOUTH SUBURBAN MAYORS AND MANAGERS ASSOCIATION AND THE VILLAGE OF PARK FOREST PROGRAMMING FUNDS FOR WESTWOOD DRIVE/NORWOOD BLVD ROADWAY IMPROVEMENT PROJECT

WHEREAS, the Village of Park Forest has determined the need to improve Westwood Drive/Norwood Blvd from Sauk Trail to Western Avenue; and

WHEREAS, the Westwood Drive/Norwood Blvd Roadway Improvement project intends to maintain and/or improve the following, but not be limited to, mobility, pavement markings, ADA infrastructure, bicycle and pedestrian facilities, curb and gutter, roadway pavement, on-street parking, traffic signal improvements and start a new pavement lifecycle; and

WHEREAS, the Illinois Department of Transportation (IDOT) has granted approval to the Chicago Metropolitan Agency for Planning (CMAP) to program Transportation Development Credits Highway (TDCH) for Surface Transportation Program (STP) locally-led, federally funded projects; and

WHEREAS, CMAP and IDOT have a policy for Cohort 4 communities to request and use TDCH as the community's 20% match for STP projects, for access up to 100% funding in the STP – Local Funds; and

WHEREAS, South Suburban Mayors and Managers Association (SSMMA) has a TDCH policy allowing high need communities to request the use of TDCH as the community's 20% match, for access up to 100% funding at the 2020 Call for Projects; and

WHEREAS, the Village of Park Forest is requesting the use of TDCH for the Westwood Drive/Norwood Blvd Roadway Improvement project; and

WHEREAS, the use of TDCH will build transportation projects sooner and advance the transportation goals of the Village of Park Forest; and

WHEREAS, the Village of Park Forest will complete status updates for this project in March, June, September, and December until the Westwood Drive/Norwood Blvd Roadway Improvement project is complete; and

WHEREAS, the Westwood Drive/Norwood Blvd Roadway Improvement project will comply with all Active Program Management policies in the SSMMA STP Methodology.

NOW, THEREFORE, LET IT BE RESOLVED by the Mayor and Board of Trustees of the Village of Park Forest, Cook and Will Counties, Illinois, that the Village of Park Forest is requesting to use TDCH in the total amount of \$763,018 dollars (20%) of the full project costs of \$3,815,091 (100%), for Phase I Engineering, Phase II Engineering, Construction, and Construction Engineering of this project.

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized to sign the Resolution.

ADOPTED this 17th day of February, 2020.

APPROVED:

ATTEST:

Village Mayor

Village Clerk

CERTIFICATE OF RESOLUTION

I, the undersigned, do hereby certify that I am the duly qualified and appointed Village Clerk of the Village of Park Forest, in the Counties and State aforesaid; and as such Clerk, I am the keeper of the official journal, records and files of the Village Board of said Village.

I do further certify that the attached and foregoing is a full, true and correct copy of:

Resolution No. _____

Passed and Approved

February 17, 2020

As adopted by the Mayor and Board of Trustees of the Village of Park Forest at a legally convened meeting in the Village of Park Forest.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and the corporate seal of said Village of Park Forest, Cook and Will Counties, Illinois this 17th day of February 2020.

Sheila McGann - Village Clerk

SEAL

AGENDA BRIEFING

TO: Mayor Jonathan Vanderbilt
Board of Trustees

FROM: Thomas K. Mick, Village Manager

DATE: January 22, 2020

RE: Selection of a Strategic Planning Facilitator

BACKGROUND/DISCUSSION:

Village Staff has undertaken research of potential facilitators who could coordinate a strategic planning process for the Village of Park Forest. Simply put, strategic planning is an organized effort at determining the most important issues or needs facing an organization. Key components of strategic planning at the local government level include 1) selection of a strategic planning facilitator; 2) an environmental scan of resources, assets and pressing needs; and 3) development of a consensus set of goals. This memo provides some background details on strategic planning in Park Forest followed by Staff's due diligence and recommendation.

History:

The Village of Park Forest has a long track-record of engaging the expertise and guidance of various strategic planning facilitators with the intent of using these resulting efforts as a policy basis in the allocation of Village resources. From approximately 1999 through 2007, the Village engaged in budget-based strategic planning on an annual basis. In short, strategic planning discussions took place every year. What resulted was an updated list of Board-approved goals around which Staff efforts and financial resources would be directed for the ensuing fiscal year.

In the development of goals, strategic planning includes analysis of what issues might be facing an organization. This environmental scan may include the use of a SWOT analysis: an assessment of what the organization's internal **S**trengths and **W**eaknesses are in addition to external **O**pportunities and **T**hreats. To obtain a clear understanding of the issues, stakeholder analysis is carried out. Identification of stakeholders is important and can include citizens, business leaders, the clergy, volunteer boards/commissioners, Village Staff, etc. Once the group of stakeholders is identified, the means by which their insights are gathered has to be determined. Over the years, strategic planning processes have included stakeholder interviews, focus groups and surveys. Reports are generated compiling the data/issues raised by the stakeholders so that the Village Board might have additional resources at their disposal. This information is meant to augment issues already observed by Village Officials based on comments from the public at Village Board Meetings, phone calls/emails from residents, and interactions with Park Foresters at various Village functions etc.

Around 2007, it was realized that the goals were not changing substantially enough from one year to the next to warrant an annual strategic planning process. Keeping this in mind, a shift was undertaken to develop strategic planning goals which would span 3 to 5 years. Beginning with Fiscal Year 2007/08, the goals developed by the Mayor/Board were as follows:

1. Maintain excellence in governing and create a more participative government.
2. Become a change agent for amending the state formula for allocating funds to school districts.
3. Increase commercial, business and residential development in the Village.
4. Maintain Village services and infrastructure.
5. Increase citizen involvement in and awareness of the life of the Village.

In follow up years, the Village directed its efforts, and economic resources, to the achievement of these goals. Regular reporting of the efforts and activities undertaken was provided with the fall and spring financial update sessions in addition to be listed in the annual budget document and the Certified Annual Financial Report (CAFR), also known as the audit.

For the 2013/14 Fiscal Year, another comprehensive strategic planning process was convened. The result was the following slate of goals:

1. Engage in relationships and program initiatives which enhance working together to provide the best education possible for the children of Park Forest.
2. Continue efforts to increase commercial, business and residential development in the Village.
3. Continue to establish, review and refine policies which assure an acceptable and sustainable level of financial, environmental and infrastructure components of the village.
4. Increase awareness of the quality of life in the Village of Park Forest.

The above goals were established as Village leaders worked with Northern Illinois University's Center for Governmental Studies toward developing a new five-year strategic vision. Citizen focus groups, neighborhood meetings, a comprehensive consolidated studies report, and workshops related to the roles of the elected board and management staff were the components of that strategic planning process. The work culminated in the following priorities being established in 2014/15:

1. Generate Economic and Business sustainability for the Village
2. Create an infrastructure capital plan that is flexible in dealing with trouble spots.
3. Develop a renewed, contemporary youth program.
4. Improved Code Compliance based on existing studies and innovative solutions.
5. Fiscal and Service sustainability based on the triple bottom line concept.
6. Sustain the Village's role as a catalyst for innovative change in the region.

In the years since (2014/15 through 2018/19), the Village worked toward accomplishing these goals. And, again, regular reporting to the Mayor/Board and the public was provided with the fall/spring financial updates, the annual budget document and the CAFR.

Moving Forward

Over the past several months, Village Staff has been mindful that 1) the five year goals developed in 2014/15 were expiring; and 2) the turnover amongst the Village's Elected Officials

has been extensive since the April 2019 local election. In soliciting interest from consultants to provide strategic planning guidance, proposals and costs were reviewed from:

- Lewis Bender: \$5,400 - \$7,900
- NIU's Center for Governmental Studies: \$14,900 - \$16,000
- B2B Strategic Solutions: \$24,000 - \$36,000

Follow up interviews (either in person or via telephone) and discussions were conducted with each of the consultants. Proposals from all three are attached. While it is believed that all three consultants can ably assist the Village in its strategic planning efforts, Staff's recommendation to the Mayor was to consider B2B Strategic Solutions. Related to this recommendation, the Mayor and Village Manager met with representatives from this consultant in mid-January to discuss their proposal and understand components of their recommended strategic planning process. Subsequent to this meeting, some minor revisions were made to the B2B proposal with the Mayor being comfortable in moving forward with selecting this group to be the Village's strategic planning partner.

SCHEDULE FOR CONSIDERATION: This item will appear on the agenda of the February 17, 2020 Village Board Regular Meeting for approval.



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PROPOSAL TO
VILLAGE OF PARK FOREST

STRATEGIC PLAN
CONSULTING AND DEVELOPMENT

NOVEMBER 15, 2019
(revised 1/24/2020)



REQUEST FOR SERVICES

The Village of Park Forest seeks to develop goals for a multi-year Strategic Plan. The goals are to be developed through a process that reflects stakeholder values based on education, surveys, interviews, and analysis. B2B Strategic Solutions, Inc. (B2B) will prepare for the Village, a final document that establishes five Strategic Goals with a summary of each and how stakeholders see these goals coming to fruition. B2B will also provide an updated Mission Statement based on stakeholder feedback. The results will be documented in an engagement closing letter. The estimated timeline for this engagement is 30-45 days.

It is our privilege to submit this proposal to the Village of Park Forest for consulting services related to Strategic Planning.

FIRM OVERVIEW

B2B Strategic Solutions, Inc. is a management consulting firm with more than twenty years of industry experience. We have achieved consulting success in the private and public sectors, in educational institutions and non-profit organizations. The experience and skills of our team help our clients meet challenges, improve efficiencies, boost productivity, manage large software implementations, and increase technology expertise.

Founder and President, Donna C. Bryant, established B2B to provide professional and quality consulting services to clients in a constantly evolving environment. Our team members have proven success records and are often entrepreneurs in the management consulting industry as well. B2B Strategic Solutions maintains an impressive client database which attests to the diversity of the organizations we assist.

B2B continues to grow its business through a robust referral network because of their integrity, adaptability, and success-driven attitude. We believe in fostering relationships with our clients and work with organizations of all sizes. Our goal is to achieve 100% client satisfaction by professionally and economically delivering ideal solutions tailored for each client. To accomplish this, B2B leverages our industry process expertise, comprehensive resources, and a proven track record to mobilize the right people, skills and technologies to help clients improve their performance.

B2B Strategic Solutions, Inc. is a certified minority woman-owned business in Illinois, Indiana, Wisconsin, Missouri, and New York.

OUR TEAM

Our team is proposing a proven and well-tested strategic planning and stakeholder engagement framework that ensures internal and external input and buy-in of any private sector or local government business. Our team has direct experience designing, developing, and implementing strategic planning initiatives within the State of Illinois, City of Chicago, Cook County, Village of Flossmoor, Flossmoor School Districts, and Thornton Township School Districts.

As is often stated, the strength of any organization can be directly measured by the quality of its people. At B2B, this belief has been at the heart of the organization since our beginning. As a result, we are proposing the following professional and knowledgeable consultants with an outstanding experience for this project.

Donna C. Bryant – Project Executive

Malcolm Weems – Project Lead, Senior Government Consultant

Arnold R. Crater – Senior Business Analyst

Their professional bios are below:



Donna C. Bryant – President, B2B Strategic Solutions, Inc., Project Executive

Donna is the President of B2B Strategic Solutions, Inc., a Management Consulting firm based in Chicago, Illinois. Under Donna's leadership, B2B Strategic Solutions, Inc. has achieved significant consulting success and maintained a solid reputation with its clients, business partners, and consultants.

Ms. Bryant has developed extensive entrepreneurial experience since starting her first consulting company, Bryant & Company, in 1999. Armed with multiple professional training certifications, Donna confidently and professionally delivered both technical and HR-related training workshops. After a few years, she realized to grow her business the way she envisioned, it would be necessary to partner with other professional consultants and add services to her portfolio. These strategic business tactics led her to found B2B Strategic Solutions, Inc. in 2003. As President, Ms. Bryant is extremely passionate about the needs of her clients, business partners, and consultants. Her leadership and the experience of her team help her clients improve efficiencies, boost productivity, increase Diversity & Inclusion awareness and increase technology expertise.

Prior to starting her entrepreneurial career, Ms. Bryant spent 12 years at Amoco Corporation as a Technical and Leadership trainer and Vendor Manager. Before joining Amoco Corporation in 1987, Donna worked for several media sales companies including Turner Broadcasting and Television Program Enterprises in various sales-related positions.

Ms. Bryant's varied background in training and sales provided the perfect foundation to start her own business and support, promote and engage other entrepreneurs. Her company today is proud to offer a wide range of consulting services related to Project Management, Emergency Management, and Training.

In 2011, Ms. Bryant was featured in a Women In Business article in Forbes Magazine. Donna enjoys encouraging the entrepreneurial spirit in other business owners, colleagues and members of her community. Ms. Bryant lives in suburban Chicago, IL and has one adult son.

**Malcolm Weems, Project Lead, Senior Government Consultant**

Malcolm Weems has over a decade of experience in financial and organizational management and leadership for public sector organizations, including the State of Illinois and the Chicago Park District. Malcolm provides clients with counsel on public-private partnerships that lead to sustainable solutions, mutual benefits, and profits for all involved parties, including all variations of governmental entities and businesses, nationwide.

In 2005, Malcolm gained expertise in the State of Illinois' procurement process working as Chief Operating Officer of Procurement for the Department of Central Management Services (CMS). Exhibiting a keen eye for details and effective communication and problem-solving skills, Malcolm was selected in 2007 to serve first as Associate Director, and then later as Chief of Staff, for the Illinois Governor's Office of Management and Budget (GOMB). At GOMB, Malcolm managed over \$5B directly and had decision-authority on state procurements over \$1M. It was there that he began advising the Governor's Office on proposed legislation and statewide policies, interacting with members of the General Assembly to ensure effective use of state resources and best practices and providing outreach to community organizations. It was also at GOMB that Malcolm began providing oversight and support for state agencies to plan operational direction and resource management.

As a consultant, Malcolm develops strategies for clients seeking to build relationships with government entities, respond to government procurements and pass legislation. Numerous businesses, city aldermen, county commissioners, and community organizations trust Malcolm to communicate key messages, develop creative solutions, and facilitate ongoing relationships. His experience includes:

- Strategic planning and implementation to address budgeting gaps and special projects
- A statewide collaboration of operational issues
- Oversight and management of consolidated statewide administrative services, including but not limited to, the state's IT infrastructure; real estate property of over 70M square feet of state-owned and rental property; the personnel code; and benefits for over 50,000 employees
- Revenue forecasting and budgeting for multi-million-dollar organizations

**Arnold R. Crater – Strategy and Business Development Director, Senior Business Analyst**

A technology leader and seasoned operations professional, Arnold has built an expansive 25-year career, increasing business value through the development and execution of innovative growth initiatives and technology-enabled roadmaps. Broadly experienced across a wide range of verticals, he has an enhanced ability to help organizations enhance operational efficiency, accelerate revenue growth, maximize profitability, and facilitate continuous improvement through alignment of business, technology, and customer operations. With both public and private sector experience, Arnold has a proven capability to manage high-value projects and align diverse teams to strategic objectives. He delivers large-scale contributions to organizations through the introduction of multifaceted strategies, business development plans, and the revolution of current practices and systems. Recognized as a creative problem solver, he has a proven track record of transforming complex business challenges into positive growth. Motivational in his approach, Arnold is an emotionally intelligent leader, bringing together disparate teams, processes, and systems to affect significant growth and turnarounds. Possessing excellent digital leadership capability and a portfolio of business success, he makes an extensive and diverse background, network, and expertise and can communicate stakeholder requirements across all levels of seniority. Arnold has an MBA from Kellogg Graduate School of Management, Northwestern University, an MSME & BSME from the University of Illinois, Chicago and has earned PMP, ITIL, DCIE and DCOM certifications.

His experience includes:

- Led a local South Suburban High School District through the creation and implementation of a three (3) year strategic plan.
- Led the Strategic Planning Committee as a member of the Flossmoor School Board
- Provided oversight and governance for the six-county region of the RTA system of public transportation.
- Led a cross-functional team in charge of executing the initiative that will raise awareness of Chicago's 311 City Services, encourage user adoption rates, improve resident feedback, and assist in the development of the new CH311 Salesforce platform.
- Former Board Member - Board of Education for Flossmoor School District 161
- Advisory Board Member - Government Technology Forum
- Member of Information Systems Audit and Control Association (ISACA)
- Secretary - North American Transit CIO Consortium

PROPOSED SCOPE OF SERVICES

Planning Sessions

We propose facilitating four separate planning sessions to assist the Village of Park Forest (VOPF) to understand the strategic planning process. In addition, we will ensure the process also aligns with the Village's Mission Statement.

Suggested Participants:

- Mayor
- Board members
- Village Manager Staff
- Constituents (approx. 30 residents selected by Board members)

The length of these planning sessions will vary between 1 – 4 hours each

Proposed Discussion Topics:

- VOPF - Previous success stories
- VOPF - Core competencies and competitive advantages
- SWOT Analysis (Strengths, Weaknesses, Opportunities, Threats)
- The current state of the Village
- What does the Village do well, where can it improve, what would they like to improve? (3 wishes)
- VOPF - Current values and behaviors
- VOPF Vision
 - Where are we going?
 - Why should we go there?

Development of Strategic Goals

Approximately 2 weeks later, the B2B team will work with the Mayor, Board Members, Village Manager Staff, and selected Constituents to truly define values to arrive at Strategic Goals. We suggest conducting two 2-hour sessions, on the same day, to include these topics:

Educational process

- a. What is a Strategic Plan?
- b. Why establish a mission statement, vision, goals, objectives, and strategy?
- c. How are Strategic Plans used?
- d. What are the Village of Park Forest's strategic priorities? Examples are listed below.
 - i. Economy
 - ii. Neighborhood livability
 - iii. Health & Safety
 - iv. Transportation
 - v. Culture & Entertainment
 - vi. Efficient and high performing government
 - vii. Who are the stakeholders?

As a result of these discussions, B2B consultants will develop and administer a survey to gather specific information from the participants using an electronic survey tool. We will develop and administer the survey, requesting a five-day response timeframe.

Based on the survey results, B2B consultants will conduct follow-up interviews with the following participants:

- Mayor
- Board (individually)
- Constituents (3 groups of 10)

B2B consultants will prepare a final collection and analysis of all data gathered during the interviews and surveys and develop a final report that includes summaries of the agreed-upon strategic goals and VOPF mission statement. This deliverable will include a written consolidated report and a formal presentation to Village Leadership.

As you will note from our proposal, this project will require open and honest discussions and consistent commitment of all participants. To make this project successful, we require the availability, participation, and commitment of VOPF leadership, Board members, staff and constituents. We view this as an opportunity to become a long-term partner of the Village of Park Forest.



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Proposed Project Timeline, Deliverables and Invoice Schedule

Project Phase	Proposed Payment	No.	Deliverables	Estimated Completion Date	Cost
Initiation, Planning, and Discovery	Payment 1	1	Refine Project Plan	Friday 2/28/2020	\$6000.00
		2	Communications Plan For Executive Team		
		3	Determine the Criteria For Reaching a Good Representative Sample of the Village Constituents		
		4	Preliminary Outreach and Constituent Engagement Plan		
		5	Develop Internal And External Tools and Methods For Data Collection		
		6	Review Previous Evaluations, Assessments, and Reports Related To The Village Mission, Goals, and Performance.		
Design, Development, and Observations	Payment 2	7	Review I - Board members, Village Manager Staff and Mayor (Educational and Planning Session)	Friday 3/27/2020	\$6,000.00
		8	Execute Constituent Outreach/Engagement Plan		
		9	Screen Responses To Arrive At An Equal Sample Of Constituents From VOPF's 13 Neighborhoods		
		10	Review II - Executive Team Planning Session		
		11	Schedule Constituent Planning Sessions		
Observations & Analysis	Payment 3	12	Review III - Constituent Educational/Planning Session	Friday 4/17/2020	\$7,000.00
		13	Analyze Data From All Planning Sessions		
		14	Create and Distribute Top 10 surveys based on reviews I, II, and III findings		
Strategic Plan Development & Debriefing	Payment 4	15	Analyze Top 10 Survey Data To Create Top Five SMART Goals	Friday 4/24/2020	\$5,000.00
		16	Prioritize Key Findings And Recommendations		
		17	Develop Strategic Plan Road Map		
		18	Review IV - Executive Team Review And Discussion		
		19	Final Report and Project Acceptance		
					\$24,000.00



INVESTMENT

\$24,000 - Includes all expenses and materials

Start Date: Upon contract approval

Invoice after completion of each deliverable

Payment Terms: 12 days after receipt of correct invoices (see above dates and amounts)

Submitted by: B2B Strategic Solutions, Inc.

Donna C. Bryant President _____ January 24, 2020
Name and Title Date

Accepted by: Village of Park Forest

Name and Title Date



BOARD MEMORANDUM

To: Mayor Jon Vanderbilt and the Board of Trustees

From: Mark A. Pries, Deputy Village Manager/Finance Director

Date: January 28, 2020

RE: Purchase of Dell Back-Up Appliance

BACKGROUND/DISCUSSION:

In the ongoing process of upgrading the Village's IT network after the ransomware issue last fall, one of the areas that has been identified as needing to be enhanced to better protect the Village from future issues is the back-up system for the network. What was once thought to be sufficient is now not enough to protect the Village's data from the damage done by the current level of cyber-crime. The Board has been briefed about the need to update the Village's network infrastructure sooner rather than later and this back-up appliance provides the Village a much needed improvement and protection from cyber-attacks.

The attached memo from Craig Kaufman, IT Administrator, details the options available to the Village as well as the recommended solution that is the best fit. Based on the size and make-up of the Village's network, there were only two options available that would integrate into the Village's network as well as provide the back-up features staff has determined is needed. The recommended appliance from Dell comes in a package that covers three years, so the cost of \$66,481.38 averages out to be just over \$22,000 per year or about \$1,847 per month. This means, for the remainder of FY 19/20, there is an added cost of \$7,388 (\$1,847 x 4 months) which will require the budget to be amended to afford this cost as there are no monies available in the current budget to afford this purchase. Future budgets will be created with this cost included.

Staff is recommending the Board approve the purchase of the Dell back-up appliance for \$66,481.38 at the February 17, 2020 regular Board meeting.

SCHEDULE FOR CONSIDERATION:

The purchase of a Dell back-up appliance will be on the agenda for approval at the February 17, 2020 Regular Board meeting.

MEMORANDUM

TO: Village Administration and Board
FROM: Craig Kaufman
DATE: 01/08/2020
RE: Dell On-Premise Backup Solution

For the past 7+ years, Park Forest has used a Barracuda Backup Appliance which had enough space to handle documents and email but does not backup entire virtual servers with the operating systems included. In recent years with the advent of more security cameras and body cameras for the police department, the Village has outgrown the capacity of the Barracuda appliance and is now in need of a system that will meet current and future capacity requirements as well as have the ability to backup entire virtual servers. Backing up entire virtual servers will create exact replica copies of the server infrastructure for increased recovery times in the event of a natural disaster or ransomware attack. Whereas disaster recovery with the traditional backup appliance would take days, recovery with the Dell Integrated Data Protection Platform will take only hours.

Since the network has 10+ terabytes(TB) of information to backup, a purely cloud-based solution is not feasible, although the Dell appliance does have the ability to offload select data to a cloud-based solution for long term storage should the need arise to use that functionality. The Dell backup appliance comes with 24TB usable storage and is expandable to 96TB by simply buying the licensing in 12TB increments, all within a compact 2U design to minimize rack and cooling needs in the data center. The full 96TB of storage should suffice for Village data needs for at least the next 5 years and possibly up to 8 years. The only other backup appliance to come close to these specs is the HP Store Once solution which comes with 48TB in a 2U appliance. To expand to 96TB would require a total of 2 individual appliances which would double the rack space and cooling needs. The HP solution also requires a 3rd party software to manage the backups adding extra costs whereas the Dell solution comes with the software built into the unit. The total cost of the HP backup solution with hardware and software included is over \$156,000.

Due to the specifications above, the recommendation is to purchase the Dell Integrated Data Protection appliance for the total purchase price of \$66,481.38, which covers a 3-year period and includes maintenance and support.

Sincerely,

Craig Kaufman
IT Administrator

CHALLENGES/INITIATIVES:

Challenges:

- Consolidating backups across 3 sites
- Achieving higher deduplication to future proof environment
- Reliability when it comes to restores

Initiatives:

- Implement a highly scalable converged and purpose built backup appliance at their main site for backup
- Replicate from the converged PBBA to an additional PBBA at Site 2 for disaster recovery purposes
- Effectively combat ransomware attacks by implementing an AirGap solution at the main site for mission critical data

PROJECT OUTCOMES

Cost Effective

- **Estimated Deduplication Data Reduction: 19:1** (94% storage savings)
- **Locked-In Maintenance** – Upfront maintenance costs for years 4-6 etc.
- **3-year Satisfaction Guarantee**- Future Proof Loyalty Program

Reliable

- **Data Invulnerability Architecture** – Self-check algorithm that guarantees to never have a failed restore due to corruption
- **Restore Speed** – Ability to restore up to 36 VM images at once in under two minutes

Ease of Use

- **Hyper-V Integration**
- **HTML5 (DP Suite)** - sleek, wizard driven interface to manage all of your backups
- **Scalability**- IDPA is fully configured with 96TB of available usable capacity, to expand you active licensing in 12TB increments
- **Cloud enablement**- Cloud Tier licensing enable at both locations, can work with over 200 cloud service providers both public or private archiving storage

BUSINESS BENEFITS

DATA DOMAIN IS #1

PROTECTION STORAGE MARKET LEADER



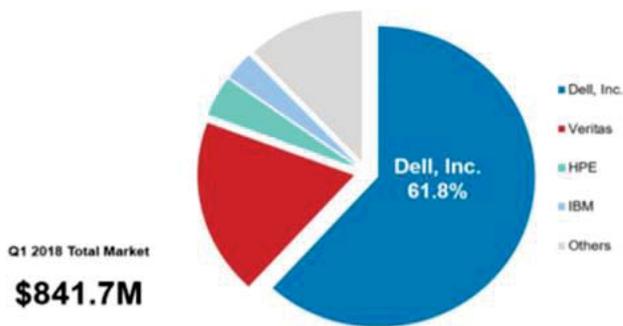
- **67.7%** Share of Purpose-Built Backup Appliance Market
- Install base of over **80,000** systems
- Used by **90%** of the Fortune 100
- **4x** more scalable, **1.6x** faster, and **2.8x** more streams than competition

Deduplication Backup Target appliance

EMC

Purpose Built Backup Appliances

Q1 2019 Total Revenue (Target & Integrated)



Q1 2018 Total Market

\$841.7M

REVERSE TIMELINE

Order Date (PO)	1/1/2020
Current Manufacturing Lead Time	2
Shipping	2
Scheduling	1
Installation	1
Implementation	1
Data Migration/Balancing	2
Total Timeline (projected)	9
GO LIVE DATE:	3/4/2020

Guaranteed.

FUTURE-PROOF LOYALTY PROGRAM

- 3-YEAR SATISFACTION GUARANTEE
- UP TO 55:1 DATA PROTECTION DEDUPLICATION GUARANTEE
- HARDWARE INVESTMENT PROTECTION
- PREDICTABLE SUPPORT PRICING

Sizing Justification

IDPA

	Year 1	Year 2	Year 3	Year 4	Year 5
Results Driven by:	Storage	Storage	Storage	Storage	Storage
Model:	DP4400	DP4400	DP4400	DP4400	DP4400
Code Version:	2.3	2.3	2.3	2.3	2.3
System Count:	1	1	1	1	1
Total Storage Required:	18.00 TB	25.47 TB	29.29 TB	33.69 TB	38.74 TB
Metadata Capacity Required:	1.28 TB	1.51 TB	1.74 TB	2.00 TB	2.30 TB
Shelf Ct./System:	0	0	0	0	0
Predicted Reduction:	22.71:1 (95.60%)	18.98:1 (94.73%)	18.98:1 (94.73%)	18.98:1 (94.73%)	18.98:1 (94.73%)
Configured Useable Storage:	20.00 TB	36.00 TB	36.00 TB	36.00 TB	48.00 TB
Max. Useable Storage:	96.00 TB				
Configured Useable Metadata:	3.00 TB				
Required Write Throughput:	3,194.44 Mbit/sec	3,673.61 Mbit/sec	4,224.65 Mbit/sec	4,858.35 Mbit/sec	5,587.10 Mbit/sec

CLOUD TIER for LTR

	Year 1	Year 2	Year 3	Year 4	Year 5
Cloud Unit 1: AWS					
Number of Cloud Tier Units:	1	1	1	1	1
Total Capacity:	3.53 TB	7.59 TB	12.26 TB	17.63 TB	23.80 TB
Total Reduction:	2.83:1 (64.70%)	2.83:1 (64.70%)	2.83:1 (64.70%)	2.83:1 (64.70%)	2.83:1 (64.70%)
Transfer Time:	0 mins.	5 days 20 hrs. 59 mins.	6 days 18 hrs. 7 mins.	7 days 18 hrs. 26 mins.	8 days 22 hrs. 24 mins.
Seed Time:	18 hrs. 31 mins.	18 hrs. 31 mins.	18 hrs. 31 mins.	18 hrs. 31 mins.	18 hrs. 31 mins.
Cloud Transfer gated by:	Cloud Target	Cloud Target	Cloud Target	Cloud Target	Cloud Target

PRICING

Phase 1:	IDPA 4400 24TB- <i>Main Site</i> (Backup) w/5 TB Cloud Tier & 5TB Cloud DR	\$66,481.38
Phase 2:	Data Domain 3300 32TB- <i>COLO DR</i> w/5 TB of Cloud Tier	\$38,396.72
	DP Suite Avamar at <i>COLO DR</i>	\$12,836.04
Phase 3:	Cyber Recovery Solution/Data Domain 3300 16TB <i>Site 1 Vault</i>	\$102,200.30

**For the IDPA 4400 5TB of Cloud Tier & 5TB of Cloud DR licensing are enabled at no additional cost*

***Pricing is budgetary for 3 year costs up front and subject to change, please initiate finalization of quotes to maximize discounts and incentives*

- Includes ProDeploy services & ProSupport Next Business Day*
- Qualifies for Future Proof Loyalty Program*

<i>DD3300 Renewal Year 4 & 5</i>	<i>\$3,475.98/year</i>
<i>DD3300/Cyber Recovery Renewal Year & 5 (Phase 2)</i>	<i>\$2,025.70/year</i>
<i>IDPA 12 TB Expansion Year 4</i>	<i>~ \$22,000 per 12 TB</i>
<i>IDPA Renewal Year 4 & 5</i>	<i>\$7,163.62/year</i>



Prepared For:

VILLAGE OF PARK FOREST

December 19, 2019

Thank you for giving Dell Financial Services L.L.C. ("DFS") the opportunity to provide a technology financing solution. Enclosed is a financing proposal for your new technology needs. We look forward to discussing this opportunity in further detail with you. If you have any questions, please contact me at the phone number or email address below.

Proposal Expiration Date: **January 18, 2020**

Term	36	Term	36	Term	36
Option	TELP	Option	TELP	Option	TELP
Payments:	Annual	Payments:	Quarterly	Payments:	Monthly
Consolidation:	Monthly	Consolidation:	Monthly	Consolidation:	Monthly
Payments Due:	Advance	Payments Due:	Advance	Payments Due:	Advance
Interim Rent:	None	Interim Rent:	None	Interim Rent:	None
Rate Factor	3 Annual Payments	Rate Factor	12 Quarterly Payments	Rate Factor	36 Monthly Payments
	\$23,252.53		\$5,920.17		\$1,981.34

Quote Number	Summary Product Description	Product Price	Quantity	Extended Price	Rate Factor	3 Annual Payments	Rate Factor	12 Quarterly Payments	Rate Factor	36 Monthly Payments
8003220691	SOLUTION DP APPLIANCE 4400	\$86,481.38	1	\$86,481.38	0.34978	\$23,252.53	0.08905	\$5,920.17	0.02980	\$1,981.34

3 Annual Payments	\$23,252.53
12 Quarterly Payments	\$5,920.17
36 Monthly Payments	\$1,981.34



Veeam Proposal



Prepared For: Village of Park Forest
 Customer #: 3114500
 Attention:
 Project: HPE
 Date: 11/4/2019

Submitted By: Meagan McKone
 Executive Account Manager
 Phone: 312 705 9402
 E-Mail: JennandMeagan@cdwg.com
 Quote #: 121726328-1

	Qty.	Part Numbers	Description	
Hardware	200	ROG02AAE	VEEAM PUB BU OFFICE 365 24X7 3YR SUB	Extended Sell
				Hardware Total: \$8,680.00
Software	30	R2B49AAE	VEEAM BUR UNIV 2YR 24X7 E-LTU	Extended Sell
	30	R2B47AAE	VEEAM BUR UNIV 1YR 24X7 E-LTU	
			Software Total: \$107,166.60	
Services	1	H5UR4A1	HPE DEPLOYMENT SERVICES FOR VEEAM SVC	Extended Sell
	1	H5UR4A1 001	HPE DEPLOY OF VEEAM BASE SVC	
			Services Total: \$16,291.04	
			Extended Sell	
			Solution Total: \$132,137.64	
			Estimated Shipping:	
			Grand Total: \$132,137.64	

Pricing expires 30 calendar days from date on Proposal

Prepared By: Tracy Reyes (Solution Specialist)

Prices are contingent on final pricing approval from Manufacturer

Quote provided based on specification provided by customer. No workload validation has been done.

The terms and conditions provided on this link apply: <https://www.cdw.com/content/cdw/en/terms-conditions.html>

Applicable Taxes not shown.



StoreOnce Proposal



Prepared For: Village of Park Forest
 Customer #: 3114500
 Attention:
 Project: HPE
 Date: 11/4/2019

Submitted By: Meagan McKone
 Executive Account Manager
 Phone: 312 705 9402
 E-Mail: JennandMeagan@cdwg.com
 Quote #: 121726321-1

	Qty.	Part Numbers	Description	
Hardware	1	BB955A	HPE STOREONCE 3640 48TB SYSTEM	Extended Sell
	2	BB982A	HPE STOREONCE GEN4 10/25GB SFP CARD	
				Hardware Total: \$15,321.92
Software	2	BB983A	HPE STOREONCE GEN4 10/25GB SFP CARD LTU	Extended Sell
	1	BB994AAE	HPE STOREONCE ENCRYPTION E-LTU	
				Software Total: \$2.58
Support	1	H7J34A3 ZGZ	HPE STOREONCE 3640 48TB SYSTEM SUPPORT	Extended Sell
	1	H7J34A3	HPE 3Y FOUNDATION CARE 24X7 SERVICE	
				Support Total: \$1,843.79
Services	1	HA124A1	HPE TECHNICAL INSTALLATION STARTUP SVC	Extended Sell
	1	HA124A1 5VF	HPE STOREONCE 36XX STUP SVC	
	1	HA124A1 5T7	HPE STOREONCE SING N CATALYS STARTUP SVC	
				Services Total: \$7,408.11
Misc.	2	BB982A OD1	FACTORY INTEGRATED	Extended Sell
	2	BB983A OD1	FACTORY INTEGRATED	
				Misc. Total: \$0.00
				Extended Sell
				Solution Total: \$24,576.40
				Estimated Shipping: \$85.14
				Grand Total: \$24,661.54

Pricing expires 30 calendar days from date on Proposal

Prepared By: Tracy Reyes (Solution Specialist)

Prices are contingent on final pricing approval from Manufacturer

Quote provided based on specification provided by customer. No workload validation has been done.

The terms and conditions provided on this link apply: <https://www.cdw.com/content/cdw/en/terms-conditions.html>

Applicable Taxes not shown.

AGENDA BRIEFING

TO: Mayor Jonathan Vanderbilt
Board of Trustees

FROM: Thomas K. Mick, Village Manager

DATE: January 30, 2020

RE: **AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF PARK FOREST AND RICH TOWNSHIP IN REGARD TO ACCESS TO PARK FOREST MUNICIPAL FUEL**

BACKGROUND/DISCUSSION:

The Village has an ongoing partnership with Rich Township for the provision of Jolly Trolley bus services to Park Forest residents. As part of this relationship, the Village has previously agreed to allow the three related Jolly Trolley buses to be refueled at the gas pumps located at the Park Forest Public Works Yard. As part of the agreement, Rich Township is billed for all gallons pumped as related to these buses.

Recently, the Township requested consideration to expand their vehicle access to the gas pumps for 9 vehicles in their fleet. Attached is an intergovernmental agreement related to this enhanced partnership. In addition to referencing the billing of gallons pumped, the Village will also assess an annual \$400 fee to be put toward software management and key fobs related to the Village's fuel system. Insurance requirements and hold harmless language are also included as is a clause that allows either party to terminate the agreement with 60 days-notice.

SCHEDULE FOR CONSIDERATION: This item will appear on the Regular Meeting agenda of February 17th for Board approval.

**AN INTERGOVERNMENTAL AGREEMENT BETWEEN
THE VILLAGE OF PARK FOREST AND RICH TOWNSHIP
IN REGARD TO ACCESS TO PARK FOREST MUNICIPAL FUEL**

THIS INTERGOVERNMENTAL AGREEMENT (hereinafter the “AGREEMENT”) entered into this ____ day of _____, **2020**, by and between the Village of Park Forest, Cook & Will Counties, Illinois (hereinafter the “VILLAGE”) and Rich Township, Cook County, Illinois (hereinafter the “TOWNSHIP”). The VILLAGE and the TOWNSHIP may hereinafter be sometimes individually referred to as a “Party” and collectively referred to as the “Parties.”

WITNESSETH:

WHEREAS, the VILLAGE has entered into various previous agreements with the TOWNSHIP; and

WHEREAS, the TOWNSHIP is no longer able to acquire fuel from another jurisdiction for the vehicles in the TOWNSHIP’S various operations; and

WHEREAS, the TOWNSHIP requires a reliable municipal source of fuel to provide service for the Park Forest Jolly Trolley Service and other TOWNSHIP vehicles; and

WHEREAS, the VILLAGE agrees to provide the TOWNSHIP access to its Municipal fuel supply for the three vehicles (maximum) used for the Park Forest Jolly Trolley Service in addition to six other TOWNSHIP vehicles. The vehicles and Township employees granted access to fuel are listed in Exhibit 1. The TOWNSHIP shall keep this list up to date with the VILLAGE as new vehicles may be acquired, or new employees are hired ; and

WHEREAS, the VILLAGE will invoice the TOWNSHIP for fuel at the cost per gallon the VILLAGE paid its vendor. No additional administrative fee will be charged to the TOWNSHIP **related to the number of gallons pumped**. Invoices shall be paid to the VILLAGE a maximum of 30 calendar days after issue of invoice; and

WHEREAS, the VILLAGE will assess the TOWNSHIP an annual administrative fee of \$400 per year. Said administrative fee will be applied to VILLAGE’S costs for programming software and equipment associated with the fuel monitoring system. This fee will be invoiced upon execution of this agreement. The administrative fee will be invoiced February 1st of each ensuing year that this AGREEMENT is in place; and

WHEREAS, the TOWNSHIP shall be able to access fuel Monday through Friday

between the hours of 7 a.m. and 5 p.m., with the exception to VILLAGE observed holidays; and

NOW, THEREFORE, in consideration of the foregoing, the mutual covenants and agreements hereinafter contained, and other good and valuable consideration, the Parties hereto agree as follows:

1. This AGREEMENT is entered into for the benefit of each of the Parties, solely, and not for the benefit of any third party. Nothing contained in this AGREEMENT shall constitute a waiver of any privileges, defenses, or immunities which either Party may have under the Local Government and Governmental Employees Tort Immunity Act with respect to any claim brought by a third party.

2. Notice or other writings which either Party is required to, or may wish to, serve upon the other Party in connection with this AGREEMENT shall be in writing and shall be delivered personally or sent by registered or certified mail, return receipt requested, postage prepaid, addressed as follows:

- A. If to the VILLAGE:
Village Manager
Village of Park Forest
350 Victory Drive
Park Forest, Illinois 60466

- B. If to the TOWNSHIP:
Supervisor
Rich Township
22013 Governors Highway
Richton Park, Illinois 60471

or to such other address, or additional parties, as either Party may from time to time designate in a written notice to the other Party.

3. This AGREEMENT shall be executed simultaneously in two (2) counterparts, each of which shall be deemed an original, but both of which shall constitute one and the same AGREEMENT.

4. The TOWNSHIP shall indemnify and hold harmless the VILLAGE, and its officers, agents and employees, with respect to any claim or loss, including, but not limited to, attorney's fees, costs and expenses of litigation, claims and judgments in connection with any and all claims for damages of any kind which may arise, either directly or indirectly, from or out of the acts or omissions of the TOWNSHIP, or its officers, agents, employees or contractors, in the exercise of its rights or the performance of its obligations under this AGREEMENT.
5. The VILLAGE shall indemnify and hold harmless the TOWNSHIP, and its officers, agents and employees, with respect to any claim or loss, including, but not limited to: attorney's fees, costs and expenses of litigation, claims and judgments in connection with any and all claims for damages of any kind which may arise, either directly or indirectly, from or out of the acts or omissions of the VILLAGE, or its officers, agents or employees, in the exercise of its rights or the performance of its obligations under this AGREEMENT.
6. This AGREEMENT contains the entire understanding between the Parties and supersedes any prior understanding, whether written or oral, agreements between them respecting the within subject matter. There are no representations, agreements, arrangements, or understandings, oral or written, between and among the Parties hereto relating to the subject matter of this AGREEMENT which are not fully expressed herein.
7. At all times during the Term of this AGREEMENT, the TOWNSHIP shall procure and maintain, at its sole cost and expense, at least the following types and amounts of insurance coverage:
 - a. Commercial General Liability with limits no less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate, including bodily injury and property damage, which policy will include contractual liability coverage insuring the activities of Service Provider under this Agreement;
 - b. Worker's Compensation with limits no less than the greater of (i) \$500,000 or (ii) the minimum amount required by applicable law; and

- c. Commercial Automobile Liability with limits no less than \$1,000,000 combined single limit

All insurance policies required pursuant to this agreement shall:

- a. be issued by insurance companies reasonably acceptable to VILLAGE with a Best's Rating of no less than A-VII;
- b. provide that such insurance carriers give the VILLAGE at least 30 days prior written notice of cancellation or non-renewal of policy coverage; *provided that*, prior to such cancellation, the TOWNSHIP shall have new insurance policies in place that meet the requirements of this AGREEMENT;
- c. waive any right of subrogation of the insurers against VILLAGE or any of its Affiliates;
- d. name VILLAGE as additional insured by original endorsement signed by a person authorized by that insurer to bind coverage on its behalf.

TOWNSHIP shall provide VILLAGE with copies of the certificates of insurance and policy endorsements for all insurance coverage required by this AGREEMENT, and shall not do anything to invalidate such insurance. This AGREEMENT shall not be construed in any manner as waiving, restricting, or limiting the liability of either party for any obligations imposed under this AGREEMENT (including, but not limited to, any provisions requiring a party hereto to indemnify, defend, and hold the other harmless under this AGREEMENT).

- 8. This AGREEMENT shall be deemed dated and become effective on the date the last of the Parties execute this AGREEMENT as set forth below, and shall be for an indefinite term.
- 9. Either party may terminate this AGREEMENT upon 60 days written notice to the other party.

10. In the event of litigation regarding this AGREEMENT, the non-prevailing party shall reimburse the prevailing party for the reasonable costs and expenses (including reasonable attorneys' fees through any appellate level) incurred by the prevailing party.

IN WITNESS WHEREOF, the VILLAGE, has caused this AGREEMENT to be executed by its Manager and attested by its Village Clerk, and the TOWNSHIP, has caused this instrument to be signed by its Township Supervisor and attested by its Township Clerk.

VILLAGE OF PARK FOREST

RICH TOWNSHIP

Thomas K. Mick
Village Manager

Al Riley
Township Supervisor

ATTEST:

ATTEST:

Sheila McGann
Village Clerk

Bobbie G. King
Township Clerk

DATED: _____

DATED: _____

{SEAL}

{SEAL}

EXHIBIT 1

Vehicles and Drivers Granted Permission

VEHICLES

1. Vehicle #14219; 2014 Ford Challenger; License Plate: M198597
2. Vehicle #14225; 2014 Ford Challenger (License Plate: M198594)
3. Vehicle #14231; 2014 Ford Challenger (License Plate: M198595)
4. Vehicle #7079641; 2012 Chevy Crusader (License Plate: M191466)
5. Vehicle #14201; 2014 Ford Challenger (License Plate: M199389)
6. Vehicle #14203; 2014 Ford Challenger (License Plate: M199301)
7. Vehicle #14205; 2014 Ford Challenger (License Plate: M199388)
8. Vehicle #14215; 2014 Ford Challenger (License Plate: M198600)
9. Vehicle #14218; 2014 Ford Challenger (License Plate: M199303)

DRIVERS:

1. Linda Brown
2. Kerry Wilson
3. Rosemary Ephgrave
4. Sandy Wroughton
5. James Adams
6. Tamila Harrington
7. Gregory Johnson
8. Mark Rossi
9. Patricia Peters
10. Carol Richardson
11. Craig Simpkins

AGENDA BRIEFING

DATE: January 30, 2020

TO: Mayor Jonathan Vanderbilt
Board of Trustees

FROM: Kevin Adams
Assistant Director of Recreation & Parks

RE: Aqua Center Management Agreement-Renewal

BACKGROUND/DISCUSSION:

As the Board is aware, Recreation & Parks staff has contracted management of the Aqua Center to Jeff Ellis Management (JEM) since the 2017 season. This contract was a 3-year agreement that ended after the 2019 season completed. Staff has been reasonably pleased with the scope of services provided by JEM over the last three years and would like to continue the relationship by entering into another three (3) year agreement starting in 2020.

Jeff Ellis Management proposes to provide all day-to-day maintenance of the facility including a complete staff of managers, supervisors, lifeguards and maintenance personnel. Along with managing pool operations and lifeguarding, JEM would provide custodial maintenance and maintain water quality per IDPH standards. JEM would also be responsible for all training and certification of lifeguards, first aid, safety and emergency equipment and office supplies. Lastly, JEM would conduct necessary pre and post season chores to open and winterize the facility.

JEM would not be responsible for the collection of any membership or daily fee monies. Consequently the Village would be responsible for promotion and sales of memberships as well as staffing the front desk each day to manage entry into the facility as well as Daily Pass sales. The Village would also be responsible for grounds and landscape maintenance and the purchase of water treatment chemicals, major repairs to operating equipment such as pumps and capital expenditures.

The proposal also includes four special events tailored to the community. Examples of these include, *Nighttime Glow Swim*, *Luau*, and *Members Only Kickoff*. Typically, JEM charges a small fee to participate in these special events and all of the revenue from these events goes to the Village. For example, if 200 tickets are sold for an event at \$5.00 each, the entire \$1,000 dollars in revenue would go to the Village.

JEM also offers additional aquatics programming meant to maximize usage of the facility. Net profit, after JEM's expenses to host swim lessons and classes, would be split with the Village 60/40, with 60% of the profit going to the Village. In previous situations, JEM has given the Village 70% of profits if attendance is low.

To summarize, the proposal is to continue management and day to day maintenance of the entire facility excluding front desk staff and handling of money (Entry fees, passes, promotional items, etc). JEM has presented the Village with two service options for the new agreement. Option #1 presents a 13-week season that aligns with the schedule of operations the facility has typically operated under (Season opens 1st week of June). The annual cost for this option is \$199,434.00. Option #2 presents a 12-week season that adjusts for the recent trend of cooler temperatures and minimal attendance in early June (Season opens 2nd week of June). The annual cost for this option is \$182,621.00.

Copies of the Proposal with both options of Season Operating Schedules as well as a comparison of expenses is included.

The current budget includes \$187,500 for this partnership. Staff recommends that the Village of Park Forest selects Option #2 for a 12-week season and contracts with Jeff Ellis Management to manage the Park Forest Aqua Center, as outlined in their proposal, for a three (3) year period at an annual cost of \$182,621.00 and a contract cost \$547,863.00.

SCHEDULE FOR CONSIDERATION: This item will appear on the Agenda of the Regular Meeting of February 17, 2020 for your approval.



AQUATIC FACILITY MANAGEMENT SERVICE PROPOSAL

March 25th, 2019



OVERVIEW

Jeff Ellis Management LLC is pleased to submit this proposal for services to support Park Forest Aqua Center in achieving its goals for providing a safe, fun, and an extraordinary experience. For decades the "Ellis" name has been synonymous with safety, customer service, and innovation; just as Park Forest Aqua Center has committed to its customer.

The Objective

Our objective is to create a simplistic operating model to ensure guest safety and satisfaction while providing "with the comfort and knowledge that they are in good hands.

- Provide Aquatic Management & Lifeguard Safety Services
- Provide Exceptional Guest Service

The Opportunity

To start a new and successful relationship between Park Forest Aqua Center and Jeff Ellis Management; in which we can create a fully accountable, sustainable, safe, and successful operating model for those that visit the Park Forest Aqua Center.

The Solution

Utilize national resources from multiple business lines to provide a fully integrated and one stop solution that is second to none in the industry.

- "JEM" Jeff Ellis Management – Park Operations, Management Platform, Staffing, Maintenance, Other
- "E&A" Ellis & Associates – Licensing Agency, Litigation Support, Industry Wide Representatives
- "JES" Jeff Ellis Swimming – Learn to Swim, Junior Lifeguarding, all other Programming and Events (Should such request be made in the future.)

OUR PROPOSAL

Jeff Ellis Management has a well-deserved reputation for quality customer service, safety, and refinement. Many facilities are facing challenges due to changes in the aquatic industry. Economic impacts due to regulations and a shrinking supply of potential employees are two challenges preventing aquatic facilities from achieving the maximum potential and often riddling the operation with unnecessary stress. For these reasons many operations are turning to professional management companies which focus entirely on these challenges in order relieve the burden.

Jeff Ellis Management has created solutions to help businesses stay ahead of customer satisfaction trends and the ever-pressing challenge of safety. We propose Park Forest Aqua Center implement not just "another" safety solution but a solution that only "JEM" can bring to the table. A solution which not only has a proven history of zero drownings but one that continues to push boundaries with a goal and focus of eliminating them permanently from the industry.

Execution Strategy & Timeline for Execution

Our execution strategy incorporates proven methodologies, extremely qualified personnel, and a highly responsive approach to managing deliverables.

"To Be Determined" – Based upon further interests and discussions with potential partnership with cliental.

*Please note dates are estimates ONLY based on previous knowledge and discussions. An accurate timeline can be established once deliverables are decided upon.

Project Deliverables

Following is a complete list of all project deliverables:

1. Develop an "EAP" Emergency Action Plan pursuant to the guidelines set forth in the Comprehensive Aquatic Risk Management Program manual published by Jeff Ellis & Associates Inc.
2. Recruit, Train, and License candidates for all Aquatic Safety Positions.
3. Schedule and supervise employees to safely operate the Aquatic Facility.
4. Provide quality customer services to all guests.
5. Provide daily facility opening and closing procedures.
6. Supervise and oversee daily operations
7. Maintain general cleanliness of the pool deck, water attractions, and swimming pool.
8. Provide Customer with updates regarding the "MAC" or any new compliance codes or industry standards that come forth (Federal, State, County, City or Other)
9. Submit monthly reports detailing ongoing operations.
10. Provide general liability coverage for Aquatic Facility as outlined by the policy.
11. Provide the ability to view reports operational reports in "Real Time".
12. Provide ongoing Auditing and Safety Risk Management of the facility and the Lifeguard staff.
13. Provide ongoing In-Service training.
14. Notify Customer of any problems related to operations.

Supplied Material

The following materials are to be supplied by **Jeff Ellis Management**

- Lifeguard Uniforms
- Time Clock
- Lifeguard Safety Supplies
- Hip Packs, Whistles
- Emergency Action Plans
- Aquatic Water Proof Radios
- Online Operating and Documentation Tracking Platform
- Emergency Equipment (O2, AED, Backboards, etc.)
- Water Testing Supplies

The following materials are to be supplied by **Park Forest Aqua Center**

- Provide First Aid supplies and equipment for the aquatic areas
- Access to Emergency Gates
- Employee Training Room /Pool Access – For Hiring and Training Efforts
- Co-Training on Local Operations
- Security Radio or Direct Call Access
- Lifeguard Umbrellas
- Lifeguard Stands

Financial Benefits

- Become the primary insured of the aquatic property

Technical & Other Benefits

- Tracking Software
- Eliminate Recruiting and Training Staff Challenges
- "Real-Time" Accountability Management
- Joining the program which is recognized as the Industry's Gold Standard
- Our Team is Exclusively Focused on Safety and Customer Service

Operating Calendar: 2020 Option #1

June	Operating Dates:	Operating Times:
M-Sat	6, 8-13, 15-20, 22-27, 29-30	11am-7pm
Sun	7, 14, 21, 28	12pm-7pm
July	Operating Dates:	Operating Times:
M-Sat	1-4, 6-11, 13-18, 20-25, 27-31	11am-7pm (7/4 11am-2pm)
Sun	5, 12, 19, 26	12pm-7pm
Aug-20	Operating Dates:	Operation Times:
M-Sat	1, 3-8, 10-15, 22, 29	11am-7pm
Sun	2, 9, 16, 23, 30	12pm-7pm
M, W, F (Abbreviated)	17, 19, 21, 24, 26, 28, 31	4pm-7pm
September	Operating Dates:	
M-Sat	5	11am-7pm
	7 (Labor Day)	11am-2pm
M, W, F Abbreviated	2, 4	4pm-7pm
Sun	6	12pm-7pm

Operating Calendar: 2020 Option #2

Month	Operating Dates:	Operating Times:
June		
M-Sat	13, 15-20, 22-27, 29-30	11am-7pm
Sun	14, 21, 28	12pm-7pm
July		
M-Sat	1-4, 6-11, 13-18, 20-25, 27-31	11am-7pm (7/4 11am-2pm)
Sun	5, 12, 19, 26	12pm-7pm
Aug-20		
M-Sat	1, 3-8, 10-15, 22, 29	11am-7pm
Sun	2, 9, 16, 23, 30	12pm-7pm
M, W, F (Abbreviated)	17, 19, 21, 24, 26, 28, 31	4pm-7pm
September		
M-Sat	5	11am-7pm
	7 (Labor Day)	11am-2pm
M, W, F Abbreviated	2, 4	4pm-7pm
Sun	6	12pm-7pm

PRICING

The following table details the pricing for delivery of the services outlined in this proposal.

Based on the Following Variables: Option #1 June 6th to Sept. 7th 2020
 Option #2 June 13th to Sept. 7th 2020
*(30mins before & 30mins after is allocated for opening closing and training procedures)

Annual Contract- Option #1	Price
Management Fee	\$ 6,000
Administrative	\$ 1,750
Labor	\$ 166,794
Complete pool opening and winterization	\$ 5,600
Complete pool maintenance labor and basic pool maintenance	\$ 14,988
Insurance	\$ 4,302
TOTAL	\$ 199,434
Annual Contract- Option #2	Price
Management Fee	\$ 6,000
Administrative	\$ 1,750
Labor	\$ 151,660
Complete pool opening and winterization	\$ 5,600
Complete pool maintenance labor and basic pool maintenance	\$ 13,696
Insurance	\$ 3,915
TOTAL	\$182,621

The prices listed in the preceding table are an estimate for the services discussed. This summary is not a final price. Estimates are subject to change if project specifications are changed or costs for outsourced services change before a contract is executed.

* Flexibility is provided in the contract should operational hours change.

Additional Labor Costs:

Manager - \$21 per hour

Supervisor - \$18 per hour

Lifeguard - \$15.25 per hour

AGENDA BRIEFING

DATE: January 30, 2020

TO: Mayor Jonathan Vanderbilt
Board of Trustees

FROM: Kevin Adams
Assistant Director of Recreation & Parks

RE: 2020 Season Aqua Center Fees

BACKGROUND/DISCUSSION:

In 2013, staff proposed a gradual fee increase plan for Aqua Center Season Memberships. Subsequently, membership fees were increased in 2014, 2016 and 2018. At the October Financial Update, staff apprised the Board of plans to propose a revised fee schedule prior to the 2020 season.

Attached is the proposed fee schedule for the various Membership Pass categories for the 2020 Aqua Center season. In summary, the focus of our pricing has been on making the facility more competitive with local area pools. By doing this the decision has been made to prioritize the rates to accommodate families of all sizes and our seniors. The family rate has been reduced to a competitive rate that aligns with area pools for both residents and non-residents, keeping the facility an attractive option for the region. A new senior rate has been established that keeps the fee at last season's winter rate, with the intention of keeping many of our longest tenured members loyal to the facility. To account for the reductions in pricing for families and seniors, the pricing for individual, non-senior memberships has been adjusted to align with area pools.

Staff is requesting the Board endorse the proposed fee schedule for the Park Forest Aqua Center 2020 season.

SCHEDULE FOR CONSIDERATION: This item will appear on the Agenda of the Regular Meeting of February 17, 2020 for your approval.

Proposed Aqua Center Fee Schedule for the 2020 Season

Early Bird (March 1-June 11)(Note: With season proposed to start on Friday June 12 (members only), staff proposes moving Reg. Season rates beginning. June 12)

Membership-Resident	2019-Actual	2020-Proposed
Individual	\$72	\$100
Family of 2	NA	\$165
Family of 3	\$216	\$185
Additional after 3	\$20 (up to 10 total)	\$20 (up to 10 total)
Senior (65+)	NA	\$67

Membership-Non Resident	2019-Actual	2020-Proposed
Individual	\$92	\$135
Family of 2	NA	\$200
Family of 3	\$276	\$225
Additional after 3	\$25 (up to 10 total)	\$25 (up to 10 total)
Senior (65+)	NA	\$77

Regular Season (June 12-Sept 7)(Note: With season starting on Friday June 12 (members only), staff proposes moving Reg. Season rates beginning. June 12)
Resident

Membership-Resident	2019-Actual	2020-Proposed
Individual	\$82	\$115
Family of 2	NA	\$180
Family of 3	\$246	\$200
Additional after 3	\$20 (up to 10 total)	\$20 (up to 10 total)
Senior (65+)	NA	\$67

Membership-Resident	2019-Actual	2020-Proposed
Individual	\$102	\$150
Family of 2	NA	\$215
Family of 3	\$306	\$240
Additional after 3	\$25 (up to 10 total)	\$25 (up to 10 total)
Senior (65+)	NA	\$77

Early Bird Rate Comparison

	HF Lions		Skyine		Tinley		Competitor Avg		PFAC	
	Res	NR	Res	NR	Res	NR	Res	NR	Res	NR
Daily Fee	10	15	10	10	9	18	9.7	14.3	12	12
Individual	105	136	75	125	93	186	91	149	100	135
Family of 2	155	199	NA	NA	166	332	160	265.5	165	200
" of 3	180	230	NA	NA	186	372	183	301	185	225
" of 4	205	261	175	225	206	412	195.3	299.3	205	250
Each Add'l	25	31	NA	NA	20	40	22.5	35.5	20	25
Senior	55	136	50	50	60	120	55	102	67	77

Regular Season Rate Comparison

	HF Lions		Skyine		Tinley		Competitor Avg		PFAC	
	Res	NR	Res	NR	Res	NR	Res	NR	Res	NR
Daily Fee	10	15	10	10	9	18	9.7	14.3	12	12
Individual	125	156	75	125	103	206	101	162.3	115	150
Family of 2	175	219	NA	NA	186	372	180.5	295.5	180	215
" of 3	200	250	NA	NA	216	432	208	341	200	240
" of 4	225	281	175	225	246	492	215.3	332.7	220	265
Each Add'l	25	31	NA	NA	30	40	27.5	35.5	20	25
Senior	65	156	50	50	70	140	57.5	115.3	67	77

AGENDA BRIEFING

DATE: January 27, 2020

TO: Mayor Jon Vanderbilt
Board of Trustees

FROM: Nicholas Christie – Assistant Village Engineer - DPW

RE: Awarding of the Oswego Street Sanitary Sewer Replacement Contract

BACKGROUND/DISCUSSION:

In April of 2019, the Village approved a contract to CIPP line approximately 9,000 feet of sanitary sewer in the area east of Indianwood and south of Sauk Trail. During construction, it was discovered that approximately 2,200 feet in the planned area was deteriorated beyond the point where it could be lined. Thus, DPW directed the contractor to other sewers in the area that were able to be rehabilitated and began to develop a plan to replace what could not be lined. The most critical sections, and what DPW has planned to replace first, are approximately 1,200 feet of sewer on Oswego Street, between South Orchard and Neola Streets.

On Thursday, January 23, 2020 at 2:30 p.m., the Department of Public Works opened 9 bids for the Oswego Street Sanitary Sewer Replacement Contract. Invitations to bid were published in the Daily Southtown and on our website. A total of 45 agencies requested access to view the bid documents. M/J Underground, located in Monee, IL, was the lowest bidder in the amount of \$279,618.00. This was lower than the Engineer's Estimate of \$396,306.00. See attached Bid Tab.

M/J Underground has performed numerous underground contracts for the Village previously and DPW has been satisfied with their work. Funds for this contract are located in the sewer fund where \$400,000 that was allocated to storm sewer improvements within Capital Outlays will be repurposed for this work.

RECOMMENDATION: Award the Oswego Street Sanitary Sewer Replacement Contract to M/J Underground, located in Monee, IL, and authorize the Village Manager to enter into said contract in the amount of \$279,618.00 with a 10% contingency for any additional work as determined by the Village Engineer for a total cost not to exceed \$307,579.80.

SCHEDULE FOR CONSIDERATION: This item will appear on the Agenda of the Regular meeting of February 17, 2020 for your approval.

BID TABULATION

VILLAGE OF PARK FOREST
 350 VICTORY DRIVE
 PARK FOREST, IL 60466
[TEL:\(708\) 503-7702](tel:(708)503-7702) [FAX:\(708\) 503-6599](tel:(708)503-6599)

PROJECT: OSWEGO ST. SANITARY SEWER REPLACEMENTS

				Engineers Estimate		Performance Construction		Stip Brothers		Swallow Construction		LUC Group		LGS Plumbing	
ITEM #	DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT
1	Remove, furnish, and install 8" PVC SDR 26 Sanitary Sewer	1,188	L.F.	\$100.00	\$118,800.00	\$200.00	\$237,600.00	\$72.00	\$85,536.00	\$70.00	\$83,160.00	\$120.00	\$142,560.00	\$45.00	\$53,460.00
2	Furnish and Install Existing Service Line Connections	14	Each	\$1,300.00	\$18,200.00	\$2,000.00	\$28,000.00	\$300.00	\$4,200.00	\$1,000.00	\$14,000.00	\$650.00	\$9,100.00	\$960.00	\$13,440.00
3	Remove, furnish, and install 6" PVC SDR 26 Sanitary Service Sewer (if additional pipe is needed beyond trench wall)	50	L.F.	\$125.00	\$6,250.00	\$120.00	\$6,000.00	\$30.00	\$1,500.00	\$115.00	\$5,750.00	\$80.00	\$4,000.00	\$185.00	\$9,250.00
4	Furnish and Install Connection to Existing Manhole	14	Each	\$1,500.00	\$21,000.00	\$2,100.00	\$29,400.00	\$675.00	\$9,450.00	\$3,500.00	\$49,000.00	\$1,610.00	\$22,540.00	\$3,250.00	\$45,500.00
5	Furnish and Install granular trench backfill	1,188	L.F.	\$70.00	\$83,160.00	\$50.00	\$59,400.00	\$40.00	\$47,520.00	\$54.00	\$64,152.00	\$16.00	\$19,008.00	\$73.00	\$86,724.00
6	Install Drop Connection @ MH 301S	1	Each	\$3,000.00	\$3,000.00	\$11,000.00	\$11,000.00	\$2,000.00	\$2,000.00	\$7,800.00	\$7,800.00	\$5,090.00	\$5,090.00	\$6,674.00	\$6,674.00
7	Furnish and Install HMA Street Patching (4")	450	S.Y.	\$110.00	\$49,500.00	\$50.00	\$22,500.00	\$30.00	\$13,500.00	\$42.50	\$19,125.00	\$40.00	\$18,000.00	\$95.00	\$42,750.00
8	Furnish and Install HMA Driveway Patching (4")	125	S.Y.	\$100.00	\$12,500.00	\$60.00	\$7,500.00	\$48.00	\$6,000.00	\$52.25	\$6,531.25	\$40.00	\$5,000.00	\$95.00	\$11,875.00
9	Removal, Furnish, and Install 5" P.C.C. Combination Sidewalk	4,025	SF	\$9.00	\$36,225.00	\$18.00	\$72,450.00	\$7.00	\$28,175.00	\$9.25	\$37,231.25	\$11.00	\$44,275.00	\$18.00	\$72,450.00
10	Removal, Furnish, and Install 6.25" P.C.C. Combination Sidewalk	1,000	SF	\$10.00	\$10,000.00	\$20.00	\$20,000.00	\$8.00	\$8,000.00	\$9.35	\$9,350.00	\$12.00	\$12,000.00	\$18.00	\$18,000.00
11	Detectable Warnings	56	SF	\$26.00	\$1,456.00	\$45.00	\$2,520.00	\$30.00	\$1,680.00	\$35.00	\$1,960.00	\$30.00	\$1,680.00	\$30.00	\$1,680.00
12	Furnish and Install Parkway Restoration	1,320	SY	\$12.50	\$16,500.00	\$12.00	\$15,840.00	\$8.00	\$10,560.00	\$11.25	\$14,850.00	\$18.00	\$23,760.00	\$18.00	\$23,760.00
13	Tree Removal (in)	165	In	\$21.00	\$3,465.00	\$30.00	\$4,950.00	\$58.00	\$9,570.00	\$36.00	\$5,940.00	\$34.00	\$5,610.00	\$50.00	\$8,250.00
14	Soils Testing for Contaminants (LPC 663)	1	L.S.	\$1,000.00	\$1,000.00	\$2,000.00	\$2,000.00	\$1,000.00	\$1,000.00	\$2,500.00	\$2,500.00	\$2,800.00	\$2,800.00	\$1,000.00	\$1,000.00
15	Traffic Control and Protection	1	L.S.	\$10,000.00	\$10,000.00	\$67,000.00	\$67,000.00	\$50,000.00	\$50,000.00	\$37,500.00	\$37,500.00	\$5,000.00	\$5,000.00	\$1,000.00	\$1,000.00
16	Precstruction Video Recording	1	L.S.	\$4,000.00	\$4,000.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$2,140.00	\$2,140.00	\$1,000.00	\$1,000.00
17	Inlet Protection	2	EA.	\$125.00	\$250.00	\$200.00	\$400.00	\$150.00	\$300.00	\$140.00	\$280.00	\$80.00	\$160.00	\$300.00	\$600.00
18	Exploratory Excavation	1	EA.	\$1,000.00	\$1,000.00	\$500.00	\$500.00	\$1,000.00	\$1,000.00	\$50.00	\$50.00	\$100.00	\$100.00	\$1,000.00	\$1,000.00
				TOTAL	\$396,306.00	TOTAL	\$588,560.00	TOTAL	\$281,491.00	TOTAL	\$360,679.50	TOTAL	\$322,823.00	TOTAL	\$398,413.00

BID TABULATION

VILLAGE OF PARK FOREST
 350 VICTORY DRIVE
 PARK FOREST, IL 60466
 TEL: (708) 503-7702 FAX: (708) 503-6599

PROJECT: OSWEGO ST. SANITARY SEWER REPLACEMENTS

ITEM #	DESCRIPTION	ESTIMATED QUANTITY	UNIT	Steve Spiess		Airys		Olthoff		M/J Underground	
				UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT
1	Remove, furnish, and install 8" PVC SDR 26 Sanitary Sewer	1,188	L.F.	\$110.00	\$130,680.00	\$64.00	\$76,032.00	\$127.30	\$151,232.40	\$52.00	\$61,776.00
2	Furnish and Install Existing Service Line Connections	14	Each	\$1,200.00	\$16,800.00	\$1,500.00	\$21,000.00	\$996.47	\$13,950.58	\$686.00	\$9,604.00
3	Remove, furnish, and install 6" PVC SDR 26 Sanitary Service Sewer (if additional pipe is needed beyond trench wall)	50	L.F.	\$84.00	\$4,200.00	\$67.00	\$3,350.00	\$56.38	\$2,819.00	\$0.01	\$0.50
4	Furnish and Install Connection to Existing Manhole	14	Each	\$1,000.00	\$14,000.00	\$575.00	\$8,050.00	\$1,093.85	\$15,313.90	\$706.00	\$9,884.00
5	Furnish and Install granular trench backfill	1,188	L.F.	\$52.00	\$61,776.00	\$86.00	\$102,168.00	\$75.66	\$89,884.08	\$65.00	\$77,220.00
6	Install Drop Connection @ MH 301S	1	Each	\$4,000.00	\$4,000.00	\$7,042.00	\$7,042.00	\$14,826.49	\$14,826.49	\$4,700.00	\$4,700.00
7	Furnish and Install HMA Street Patching (4")	450	S.Y.	\$71.00	\$31,950.00	\$60.00	\$27,000.00	\$47.63	\$21,433.50	\$68.00	\$30,600.00
8	Furnish and Install HMA Driveway Patching (4")	125	S.Y.	\$71.00	\$8,875.00	\$61.00	\$7,625.00	\$73.87	\$9,233.75	\$72.00	\$9,000.00
9	Removal, Furnish, and Install 5" P.C.C. Combination Sidewalk	4,025	SF	\$11.50	\$46,287.50	\$11.00	\$44,275.00	\$10.22	\$41,135.50	\$7.00	\$28,175.00
10	Removal, Furnish, and Install 6.25" P.C.C. Combination Sidewalk	1,000	SF	\$13.00	\$13,000.00	\$13.00	\$13,000.00	\$11.15	\$11,150.00	\$7.50	\$7,500.00
11	Detectable Warnings	56	SF	\$23.00	\$1,288.00	\$24.00	\$1,344.00	\$31.84	\$1,783.04	\$26.00	\$1,456.00
12	Furnish and Install Parkway Restoration	1,320	SY	\$12.70	\$16,764.00	\$8.00	\$10,560.00	\$19.36	\$25,555.20	\$13.00	\$17,160.00
13	Tree Removal (in)	165	In	\$41.25	\$6,806.25	\$45.00	\$7,425.00	\$33.17	\$5,473.05	\$43.00	\$7,095.00
14	Soils Testing for Contaminants (LPC 663)	1	L.S.	\$1,000.00	\$1,000.00	\$1,833.00	\$1,833.00	\$2,838.43	\$2,838.43	\$1,530.00	\$1,530.00
15	Traffic Control and Protection	1	L.S.	\$15,880.00	\$15,880.00	\$3,841.00	\$3,841.00	\$2,653.23	\$2,653.23	\$6,300.00	\$6,300.00
16	Precstruction Video Recording	1	L.S.	\$1,500.00	\$1,500.00	\$384.00	\$384.00	\$370.38	\$370.38	\$6,453.50	\$6,453.50
17	Inlet Protection	2	EA.	\$170.00	\$340.00	\$246.00	\$492.00	\$291.59	\$583.18	\$150.00	\$300.00
18	Exploratory Excavation	1	EA.	\$850.00	\$850.00	\$537.00	\$537.00	\$758.34	\$758.34	\$864.00	\$864.00
				TOTAL	\$375,996.75	TOTAL	\$335,958.00	TOTAL	\$410,994.05	TOTAL	\$279,618.00

AGENDA BRIEFING

DATE: January 27, 2020

TO: Mayor Jon Vanderbilt
Board of Trustees

FROM: Nicholas Christie – Assistant Village Engineer - DPW

RE: Awarding of the 2020 Street Sign Replacement-Central CN Corridor

BACKGROUND/DISCUSSION:

On Thursday, January 23, 2020 at 2:00 p.m., the Department of Public Works opened 5 bids for the 2020 Street Sign Replacement contract. Invitations to bid were published in the Daily Southtown, the IDOT Contractors Bulletin, and on our website. A total of 30 agencies requested access to view the bid documents. Traffic Control and Protection, located in Bartlett, IL, was the lowest bidder in the amount of \$69,054.50. This was lower than the Engineer's Estimate of \$77,312.25. See attached Bid Tab.

The Federal Highway Association (FHWA) has mandated that all street and name signs be cataloged and replaced to meet retroreflective standards. The Village was required to develop a plan to maintain these standards for street signs by June 13, 2014 and name signs by January 22, 2018. However, there is no longer a deadline for when all substandard signs need to be replaced, so long as the Village is acting to comply with the retroreflective standard.

There are several methods of replacement that the Village can choose to meet the standard. DPW has chosen the "Blanket Replacement" approach and is in the fifth of a seven year (*revised) plan to change every sign in the Village's right of way. See the attached revised map of the year to year replacement locations. Please note that the recent increase in MFT funding has allowed DPW to be more aggressive in our planning. DPW now projects to have the entire Village completed by the spring of 2022.

Per the replacement plan, this project will replace all street name and road signs generally in the Central (CN Corridor) portion of the Village (see attached map for exact area) and will accomplish the following:

1. Replace all signs to current Size, Message, and Retroreflective standards
2. Install new "Telspar" posts
3. Correct the School Zones to current signing standards
4. Correct "No Parking Zones", "Speed Limit Zones", and other signing to help with police enforcement.

Traffic Control and Protection is an IDOT prequalified bidder and we have received sufficient documentation required by the IDOT –MFT bid proposal documents to qualify them for awarding of this contract. Additionally, Traffic Control and Protection performed 2 previous rounds of this multiyear program and we had no issue with their work. Funds for the contract are located in Contractual Street Maintenance in the MFT Fund.

RECOMMENDATION: Award the 2020 Street Sign Replacement contract to Traffic Control and Protection, located in Bartlett, IL, and authorize the Village Manager to enter into said contract in the amount of \$69,054.50 with a 10% contingency for any additional work as determined by the Village Engineer for a total cost not to exceed \$75,959.95.

SCHEDULE FOR CONSIDERATION: This item will appear on the Agenda of the Regular meeting of February 17, 2020 for your approval.

2022

**COMPLETED
2016**

PARK FOREST BLANKET
STREET SIGN
REPLACEMENT PROGRAM
2016-2022
*(REVISED DEC. 2019)

2020

**COMPLETED
2018**

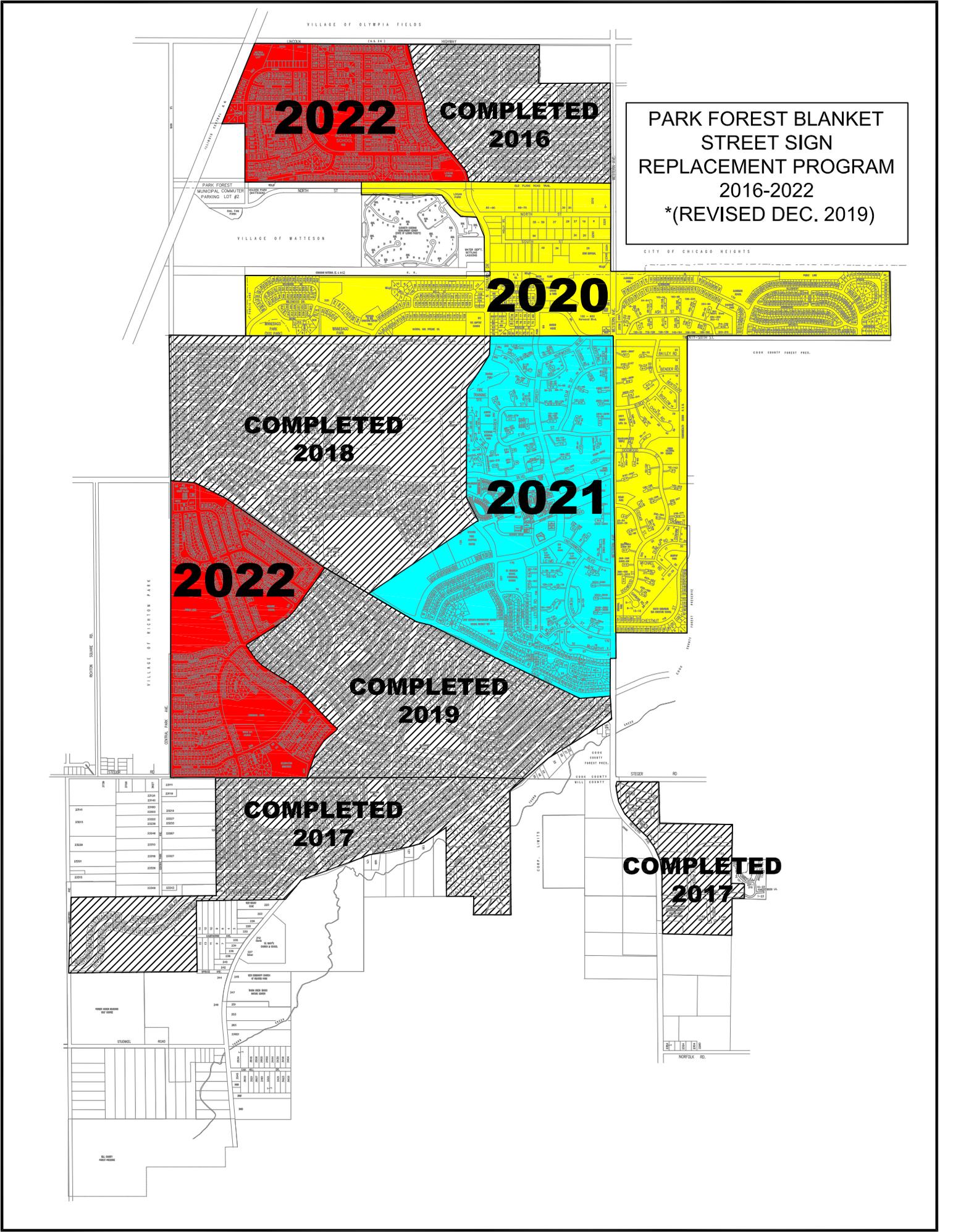
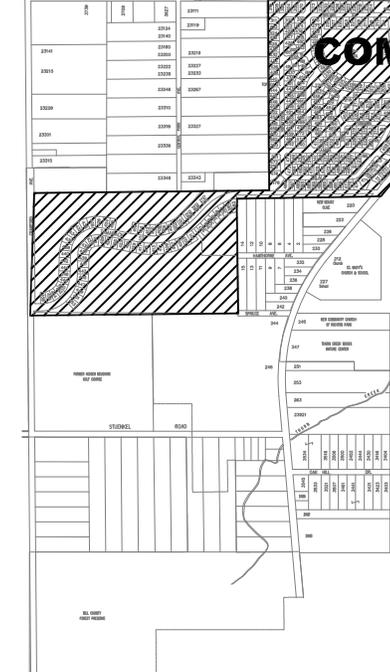
2021

2022

**COMPLETED
2019**

**COMPLETED
2017**

**COMPLETED
2017**



AGENDA BRIEFING

DATE: February 3, 2020

TO: Mayor Vanderbilt
Board of Trustees

FROM: Roderick Ysaguirre – Director of Public Works/Village Engineer

RE: Purchase of a 2020 Ford F-250 XL Pick Up Truck, Replace
Vehicle/Equipment # 606

BACKGROUND/DISCUSSION:

This agenda item consists of the purchase of a 2020 Ford F-250 XL Pick Up Truck through the Suburban Purchasing Cooperative contract number 178 awarded to Currie Motors of Frankfort Illinois at the cost of \$24,563 dollars, with a bed body to be fabricated by Lindco Equipment Sales, Inc at the cost of \$9,023 dollars, including warranties, delivery, license, and title for a total purchase price of \$33,586 dollars. Attached is the Sale Proposal. There is no trade-in value for the old unit under this program, therefore the old unit will be auctioned at a future date if accepted.

The vehicle to be replaced is a 2008 Ford F-250 Pick Up Truck # 606 which is used daily by DPW staff for locating underground utilities, picking up roadkill, sign removal and installation, collection of parking lot revenues, checking sanitary lift stations, picking up various debris, and completing other miscellaneous assignments. This vehicle is used daily and during overtime hours, currently has 114,745 miles and the new vehicle will be used for the same tasks as outlined above. This vehicle will be purchased through the Vehicle Services Fund – Capital Outlays where \$238,000 has been budgeted for equipment purchases. Below is a current breakdown of vehicle purchases made under the current budget and savings to be utilized.

Vehicle Budgeted	Amount Budgeted (\$)	Vehicle Purchased	Amount (\$)
6 Wheel #623	155,000	2021 6 Wheel #623	136,722
Chipper #625	59,000	2020 F250 #606	33,586
Utility Truck #665	24,000	2020 F250 #607	27,808
Total	238,000		198,116

RECOMMENDATION: Authorize the Village Manager to approve a Purchase Order in the amount of \$33,586 dollars for this purchase.

SCHEDULE FOR CONSIDERATION: This item will appear on the Agenda of the Regular Meeting of February 17, 2020 for your approval.



**2020 FORD F-250 XL
4X2 PICK UP
Contract# 178**



Currie Motors Fleet

"Nice People to Do Business With"

Order Cut-Off:
TBD

Visit our new website

www.curriecommercial.com

Contract #178



Currie Motors Frankfort
SPC Contract Winner
2020 FORD F-250
XL 4x2 PICK UP

Standard Package: \$22,760.00

Warranty 3 Years 36,000 miles Bumper to Bumper/ 5 Years 60,000 Power train

6.2L 2 Valve Gasoline SOHC V-8
(Flex Fuel)
6-Speed Automatic w/ Select Shift
4-Wheel Disc Brakes w/ABS
Front/Rear Black Painted Bumpers
Solar Tint Glass
Tailgate-Removable w/ Key Lock
3-Blink Lane Change Signal Front
Tow Hooks
Trailer Tow Package
Trailer Sway Control
17" Argent Steel Wheels
5 - LT245/75R17EBSW Tires
8' Bed Pickup
157 Amp Heavy Duty Alternator
650 CCA 72AH Battery
AM/FM/MP3-SYNC

Rear View Camera (optional on Box delete)
Twin I-Beam Front Axle w. coil spring
suspension H.D. Gas Shock Absorbers
Front Stabilizer Bar
Air Conditioner – Manual
Ford Pass Connect 4G
Wi- Fi Modem Ford
Telematics Prep
Manual Door Locks & Windows
Intermittent Windshield Wiper
Advance Trac with Roll Stability Control
Driver and Passenger Front & Side
Airbag/Curtain
Passenger Side Deactivation Switch
Free delivery within 50 miles of dealership

Contract #178



Options – Body Style

<input type="checkbox"/>	Super Cab with 6 ¾' Bed	1849.00
<input type="checkbox"/>	Crew Cab with 6 ¾' Bed	3055.00
<input type="checkbox"/>	8' Bed-Requires Super/Crew Cab Upgrade	262.00
<input checked="" type="checkbox"/>	66D Pick Up Box Delete (Spare Tire Optional)	-575.00

Options – Powertrain

<input type="checkbox"/>	99N 7.3L Engine-Gasoline includes 10 speed Automatic Overdrive	1861.00
<input type="checkbox"/>	99T 6.7L OHV Power Stroke Diesel includes 10 speed Automatic Overdrive	9551.00
<input type="checkbox"/>	4x4- Includes Electronic Shift on the Fly	2753.00
<input type="checkbox"/>	Limited Slip Axle	355.00
<input type="checkbox"/>	98F Gaseous Prep (6.2L or 7.3L engine-does not include Conversion)	286.00
<input type="checkbox"/>	98R Operator Command Regeneration (requires Diesel Motor)	228.00
<input type="checkbox"/>	86M Dual Batteries (78 amp) req. 6.2L or 7.3L	191.00
<input type="checkbox"/>	41H Engine Block Heater	91.00
<input type="checkbox"/>	Engine Idle Shut Down (N/A with reverse sensing) Duration___Minutes	228.00
<input type="checkbox"/>	67B Dual Extra Duty Alternators (requires Diesel Motor)	104.00
<input type="checkbox"/>	67E Extra Heavy Duty Alternator	78.00
<input type="checkbox"/>	926 Speed Limiting-65 MPH	72.00
<input type="checkbox"/>	Powertrain Care 3 Year 100,000 Warranty 4x2 Gasoline Motor	935.00
<input type="checkbox"/>	Powertrain Care 3 Year 100,000 Warranty 4x4 Gasoline Motor with Snow Plow Prep	1945.00
<input type="checkbox"/>	6 Year /60,000 Premium Care Warranty 4x4 Gasoline Motor with Snow Plow Prep	2120.00
<input type="checkbox"/>	6 Year /100,000 Premium Care Warranty 4x4 Gasoline Motor with Snow Plow Prep	2965.00

Options – Wheels/Tires

<input type="checkbox"/>	TBK LT245/75Rx17E BSW A/S (4x2)	STD
<input type="checkbox"/>	TD8 LT245/75Rx17E BSW A/S Plus (4x4)	STD
<input type="checkbox"/>	TBM LT245/75Rx17E BSW A/T	150.00
<input type="checkbox"/>	TDX LT275/70Rx18E BSW A/T Plus (Requires 17S STX Appearance Pkg)	241.00
<input type="checkbox"/>	512 Full Size Spare with Box Delete Option	269.00
<input checked="" type="checkbox"/>	51X Spare Tire Delete for Pick Up	-78.00



Options - Functional

<input type="checkbox"/> 41P	Skid Plates-Not Available with 66D Box Delete	91.00
<input type="checkbox"/> 53Q	F-250 Trailer Tow High Capacity with Ultimate Trailer Tow Back Up System and Pro Trailer Back Up System Requires: <ul style="list-style-type: none"> ● 6.7L Power Stroke® Diesel engine(99T) ● Power Equipment Group(90L) ● STX Appearance Package(17S) ● SYNC® 3 (913) ● Trailer Brake Controller (52B) 	1456.00
<input type="checkbox"/> 592	LED Roof Marker Lights	87.00
<input type="checkbox"/> 85G	Tailgate Step-N/A with 66D Box Delete	341.00
<input type="checkbox"/> 85S	Tough Bed Spray-In Liner- NA 66D Box Delete	542.00
<input type="checkbox"/> 43B	Rear Defroster (requires Privacy Glass and 90L Power Group)	55.00
<input type="checkbox"/> 924	Privacy Glass (requires 43B and 90L)	N/C
<input type="checkbox"/> 52B	Trailer Brake Controller	246.00

Options - Groups/Packages

<input type="checkbox"/> 96V	XL Value Package Includes- Cruise control Bright Chrome Hub Covers Front/Rear Chrome Bumper (not available with STX Appearance PKG)	660.00
<input type="checkbox"/> 17S	STX Appearance Package <ul style="list-style-type: none"> ▪ Bright Chrome Grille ▪ Chrome Front / Rear Bumpers ▪ STX Vent Badge ▪ 18" Sparkle Cast Aluminum Wheels (SRW Only) ▪ LT275/65Rx18E BSW Tires ▪ Speed Control 	1661.00
<input type="checkbox"/> 90L	Power Equipment Group <ul style="list-style-type: none"> ▪ Heated power mirrors with integrated clearance lamps/turn signals ▪ Perimeter Alarm ▪ Accessory Delay ▪ Power Windows/Locks/Tailgate Lock ▪ Remote Keyless ▪ Upgraded door trim 	-Regular Cab 832.00 -Crew/Super 1024.00
<input type="checkbox"/> 17X	Fx4 Off Road Package <ul style="list-style-type: none"> ▪ Hill Descent Control ▪ Rancho Branded Shocks ▪ Transfer Case & Fuel Tank Skid Plates N/A with Pickup Box Delete -cont. below	364.00



	Requires 4x4, All Terrain Tires and Locking Differential	
<input type="checkbox"/> 473	Snow Plow Prep Package (Requires 4x4) <ul style="list-style-type: none"> ▪ Upgraded Front Springs ▪ Extra Heavy-Duty Alternator 	228.00
<input type="checkbox"/> 47B	Snow Plow/Camper Package <ul style="list-style-type: none"> ▪ Upgraded front springs for snow plow ▪ Extra Heavy Duty Alternator ▪ Rear Auxiliary Springs ▪ Rear Stabilizer Bar (SRW Only) ▪ Slide-In Camper Certification 	223.00
<input type="checkbox"/> 535	F250 Trailer Tow Package – High Capacity (Requires Diesel Motor) <ul style="list-style-type: none"> ▪ Increased GCW to 30300 LBS ▪ Max Front Springs 	1028.00
<input type="checkbox"/> 67H	Heavy Service Front Suspension – Heavy Service Front Springs	114.00

Options – Interior

<input type="checkbox"/> 43C	110V/400W Outlet	159.00
<input type="checkbox"/>	XLT Package – Regular Cab \$3982.00/Super cab/Crew \$4294.00	
<input type="checkbox"/> 41A	Rapid Heat Supplemental Cab Heater (requires Diesel Motor)	228.00
<input type="checkbox"/> 18A	Up fitter Interface Module for PTO Programming	272.00
<input type="checkbox"/>	Car Hart Seat Covers Front Seats-Loose Ship	395.00
<input type="checkbox"/> 94P	Pre-Collision Assist with Automatic Emergency Braking (AEB) and Forward Collision Warning	104.00
<input checked="" type="checkbox"/> 66S	Up fitter Switches	150.00
<input type="checkbox"/> 76S	Remote Start (Requires Power Equipment Group)	228.00
<input type="checkbox"/> 913	SYNC3 (Requires Ultimate Tow Camera)	410.00
<input type="checkbox"/>		

Options – Exterior

<input type="checkbox"/> 60B	BLIS® (Blind Spot Information System) with Cross-traffic Alert and Trailer Tow (BLIS® sensor in tail lamp) Req. Power cont. below	491.00
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	Equipment Group (90L) on XL; N/A with Pickup Box Delete (66D)	
<input type="checkbox"/> 873	Rear CHMSL Camera-Displays in Center Stack (Not available with Box delete)	182.00
<input checked="" type="checkbox"/> 872	Camera Prep Package for Box Delete	377.00
<input type="checkbox"/> 66B	Box Link – 4 Premium Locking Cleats N/A with Box Delete	68.00
<input type="checkbox"/> 76R	Reverse Sensing System-NA with 66D Box Delete	223.00
<input type="checkbox"/> 53W	5 th Wheel Gooseneck Prep	455.00
<input checked="" type="checkbox"/> 18B	Platform Running Boards <input checked="" type="checkbox"/> Regular Cab <input type="checkbox"/> Super / Crew cab	292.00 405.00
<input type="checkbox"/> 66L	LED Box Lighting-NA with 873 CHMSL Rear Camera	55.00

Options – Fleet

<input type="checkbox"/> 39S	Sirius XM Radio	169.00
<input type="checkbox"/> 17F	XL Décor Group-Includes Chrome Front/Rear Bumpers	201.00
<input type="checkbox"/> 525	Cruise Control	214.00
<input type="checkbox"/> 942	Daytime Running Lights	41.00
<input checked="" type="checkbox"/> 91S	LED Warning Strobes-NA with LED Box Light	614.00
<input type="checkbox"/> 63R	H.D. Suspension with Box Delete	114.00
<input type="checkbox"/> 595	Halogen Fog Lamps-req.17F XI Décor	118.00
<input type="checkbox"/> 96F	FLEET DRIVER ASSISTANCE PACKAGE-BLIS® Blind Spot Information System w/Cross-Traffic Alert Lane-Keeping Alert Pre-Collision Assist with Automatic Emergency Braking (AEB) Forward Collision Warning-Req. Power Convenience Group	906.00

Options – Accessories

<input type="checkbox"/> 52R	Stow / Load Ramps-NA with 66D Box Delete	633.00
<input type="checkbox"/>	Weather Tech Front Row Liners	150.00
<input type="checkbox"/>	Rustproofing –Does Not Include Sound Shield	295.00
<input type="checkbox"/> 85L	Drop-In Bed Liner-NA with 66D Box Delete	323.00
<input type="checkbox"/> 61M	Wheel Well Liner-NA with 66D Box Delete	165.00
<input type="checkbox"/> 85M	Bed Mat-NA with 66D Box Delete	139.00
<input type="checkbox"/> 61S	Front/Rear Splash Guards-NA with 66D Box Delete	139.00
<input checked="" type="checkbox"/> 76C	Back Up Alarm	128.00
<input type="checkbox"/>	8' Steel Service Body – White Finish	6133.00
<input type="checkbox"/>	Rear Bumper for Service Body-Black "Rhino-Lined"	495.00
<input checked="" type="checkbox"/>	4 Corner Strobes (Requires Up fitter Switches)	895.00
<input type="checkbox"/>	7'6" Western Snow Plow	5191.00
<input type="checkbox"/>	8' Western Snow Plow	5277.00
<input type="checkbox"/>	8'-6" Western Snow Plow	5366.00
<input type="checkbox"/>	7'6" Boss Snow Plow	5191.00



<input type="checkbox"/>	8' Boss Snow Plow	5277.00
<input type="checkbox"/>	8'-6" Boss Snow Plow	5366.00
<input type="checkbox"/>	Hand Held Controller (Requires Plow)	90.00
<input type="checkbox"/>	Snow Deflector (Requires Plow)	276.00
<input type="checkbox"/>	Detailed CD Rom Shop Manual	295.00
<input type="checkbox"/>	Delivery Charge Over 50 Miles	175.00
<input checked="" type="checkbox"/>	License & Title – M Plates (Shipped)	203.00

Exterior

<input type="checkbox"/>	AT-Yellow-5 unit min Single units extended lead times	601.00
<input type="checkbox"/>	BY-School Bus Yellow	601.00
<input type="checkbox"/>	D1-Stone Gray	N/C
<input type="checkbox"/>	E4-Vermillion-5 unit min Single units extended lead times	601.00
<input type="checkbox"/>	GR-Green-5 unit min Single units extended lead times	601.00
<input type="checkbox"/>	J7-Magnetic	N/C
<input type="checkbox"/>	PG&E Blue-5 unit min Single units extended lead times	601.00
<input type="checkbox"/>	MB-Orange-5 unit min Single units extended lead times	601.00
<input type="checkbox"/>	N1-Blue Jeans Metallic	N/C
<input type="checkbox"/>	PQ-Race Red	N/C
<input type="checkbox"/>	UM-Agate Black	N/C
<input type="checkbox"/>	JS-Iconic Silver	N/C
<input type="checkbox"/>	W6-Green Gem-5 unit min Single units extended lead times	608.00
<input checked="" type="checkbox"/>	Z1-Oxford White	N/C

Interior

<input checked="" type="checkbox"/>	Steel 40/20/40 Vinyl	STD
<input type="checkbox"/>	Steel 40/20/40 Cloth	91.00
<input type="checkbox"/>	Steel 40/Console/40 Vinyl- No Armrest Included	323.00
<input type="checkbox"/>	Steel 40/Console/40 Cloth- No Armrest Included	468.00



Title Name _____

Title Address _____

Title City _____

Title Zip Code _____

Contact Name _____

Phone Number _____

P.O. Number _____

Fleet Identification Number _____

Tax Exempt Number _____

Total Dollar Amount _____

Total Number of Units _____

Delivery Address _____

***Orders Require Signed Original Purchase Order and Tax Exempt Letter Submitted to:**

*Currie Motors Fleet
10125W Laraway
Frankfort, IL 60423
PHONE: (815)464-9200
Tom Sullivan Curriefleet@gmail.com
Kristen De La Riva Fleetcurrie@gmail.com*

***Fleet Status is accessible by registering at www.fleet.ford.com.
Please provide FIN Code at time of order for you to track your order status. Title Corrections will be Billed Appropriate Assessed Fees by the Sec. of State.*Vehicles are ordered and built as indicated on this tab sheet only. No other forms will utilized to process orders.**

Contract #178



QUOTATION

Quote Number: 200021
 Quote Date: Jan 6, 2020
 Page: 1

2168 East 88th Drive
 Merrillville, IN 46410
 USA

Voice: (219)795-1448
 Fax: (219)736-0892

Quoted To:
Park Forest, Village of 350 Victory Drive Park Forest, IL 60466

Customer ID	Good Thru	Payment Terms	Sales Rep
Park Forest-01	2/5/20	Net 30 Days	35878

Quantity	Item	Description	Unit Price	Amount
1.00	WS298-M-SW-U	Warner Select 2 service body for a Single Rear Wheel with a 56"CA including the following body details. * 8' L Body * Steel A60 construction * 12 gauge treadplate cargo floor * Flush mount doors * 304 SS piano hinges * Gas shock door holders on vertical doors * Coated air craft cable on horizontal doors * Automotive door seal * All latches keyed alike * Polished SS fuel fill * 12" high slam TG * 15" deep compartments * 40" H compartments * Floor width is 49-3/4" PASSENGER SIDE: 1st Vertical is 32"W x 15"D x 40"H - (1) adjustable flat shelf - (1) adjustable flat shelf w/5 dividers Horizontal is 42"W x 15"D x 19"H - (1) adjustable flat shelf w/5 dividers Rear Vertical is 24"W x 15"D x 40"H - (1) adjustable flat shelf DRIVER SIDE:	4,916.59	4,916.59
			Subtotal	Continued
			Sales Tax	Continued
			TOTAL	Continued

25% Restock Fee on All Cancelled and Returned Orders



QUOTATION

Quote Number: 200021
 Quote Date: Jan 6, 2020
 Page: 2

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 Merrillville, IN 46410
 USA

Voice: (219)795-1448
 Fax: (219)736-0892

Quoted To:
Park Forest, Village of 350 Victory Drive Park Forest, IL 60466

Customer ID	Good Thru	Payment Terms	Sales Rep
Park Forest-01	2/5/20	Net 30 Days	35878

Quantity	Item	Description	Unit Price	Amount
1.00	PAINT-96" Service Bo	1st Vertical is 32"W x 15"D x 40"H - (1) adjustable flat shelf - (1) adjustable flat shelf w/5 dividers Horizontal is 42"W x 15"D x 19"H - No shelving Rear Vertical is 24"W x 15"D x 40"H - (1) adjustable flat shelf * Punched, lighted, recessed bumper * LED light kit (Includes S/T/T & reverse) * Ford mounting kit * Ford light harness adapter Paint 96" Service Body black or white, entire exterior, doors and door jams, tailgate both sides, bumper and cargo area.	1,692.50	1,692.50
4.00	EMPS2STS2A	Sound Off mpower® 4" Fascia Light w/ Stud Mount, 18" hard wire w/ sync option, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 6 LED, Single Color - Amber	87.68	350.72
75.19	Misc.	Miscellaneous Material - includes any or all of the following: wiring, electrical connectors, tie downs, clamps, nut, bolts, washers, steel, oil, grease, etc.	1.00	75.19
800.00	FREIGHT	FREIGHT	1.00	800.00
12.00	INSTALLATION	Lindco Installation Labor Hours	99.00	1,188.00
			Subtotal	9,023.00
			Sales Tax	
			TOTAL	9,023.00

25% Restock Fee on All Cancelled and Returned Orders

AGENDA BRIEFING

DATE: February 3, 2020
TO: Mayor Vanderbilt
Board of Trustees
FROM: Roderick Ysaguirre – Director of Public Works/Village Engineer
RE: Purchase of a 2020 Ford F-250 XL Pick Up Truck

BACKGROUND/DISCUSSION:

This agenda item consists of the purchase of a 2020 Ford F-250 XL Pick Up Truck through the Suburban Purchasing Cooperative contract number 178 awarded to Currie Motors of Frankfort Illinois at the cost of \$27,808 dollars including warranties, delivery, license, title. Attached is the Sale Proposal. There is no trade in value for an old vehicle under this program, therefore DPW will plan to ultimately auction off a 2008 Ford Ranger with 136,000 miles.

In an effort to get the most use of pick ups in the DPW fleet, this purchase will result in a series of pickups being passed and handed down with ultimate disposal of one of the oldest vehicles, the 2008 Ford Ranger. The succession of vehicle numbers and descriptions will be as follows: #607 with 31,009 miles, will be reassigned as #507 and continued to be part of the fleet and used by field crews as a spare pick up. The current #507 with 85,133 miles, will be reassigned as #564 and continue to be part of the fleet and used by field crews as a spare pick up. Finally, the current #564 which is the 2008 Ford Ranger with 136,000 miles will be auctioned at a future date if accepted.

This vehicle will be purchased through the Vehicle Services Fund – Capital Outlays where \$238,000 has been budget for equipment purchases. Below is a current breakdown of vehicle purchases made under the current budget and savings to be utilized.

Vehicle Budgeted	Amt Budgeted (\$)	Vehicle Purchase	Amount (\$)
6 Wheel #623	155,000	2021 6 Wheel #623	136,722
Chipper #625	59,000	2020 F250 #606	33,586
Utility Truck #665	24,000	2020 F250 #607	27,808
Total	238,000		198,116

RECOMMENDATION: Authorize the Village Manager to approve a Purchase Order in the amount of \$27,808 dollars for this purchase.

SCHEDULE FOR CONSIDERATION: This item will appear on the Agenda of the Regular Meeting of February 17, 2020 for your approval.



**2020 FORD F-250 XL
4X2 PICK UP
Contract# 178**



Currie Motors Fleet

"Nice People to Do Business With"

**Order Cut-Off:
TBD**

Visit our new website

www.curriecommercial.com

Contract #178



Currie Motors Frankfort
SPC Contract Winner
2020 FORD F-250
XL 4x2 PICK UP

Standard Package: \$22,760.00

Warranty 3 Years 36, 000 miles Bumper to Bumper/ 5 Years 60,000 Power train

6.2L 2 Valve Gasoline SOHC V-8
(Flex Fuel)
6-Speed Automatic w/ Select Shift
4-Wheel Disc Brakes w/ABS
Front/Rear Black Painted Bumpers
Solar Tint Glass
Tailgate-Removable w/ Key Lock
3-Blink Lane Change Signal Front
Tow Hooks
Trailer Tow Package
Trailer Sway Control
17" Argent Steel Wheels
5 - LT245/75Rx17EBSW Tires
8' Bed Pickup
157 Amp Heavy Duty Alternator
650 CCA 72AH Battery
AM/FM/MP3-SYNC

Rear View Camera (optional on Box delete)
Twin I-Beam Front Axle w. coil spring
suspension H.D. Gas Shock Absorbers
Front Stabilizer Bar
Air Conditioner – Manual
Ford Pass Connect 4G
Wi- Fi Modem Ford
Telematics Prep
Manual Door Locks & Windows
Intermittent Windshield Wiper
Advance Trac with Roll Stability Control
Driver and Passenger Front & Side
Airbag/Curtain
Passenger Side Deactivation Switch
Free delivery within 50 miles of dealership

Contract #178



Options – Body Style

<input checked="" type="checkbox"/>	Super Cab with 6 ¾' Bed	1849.00
<input type="checkbox"/>	Crew Cab with 6 ¾' Bed	3055.00
<input checked="" type="checkbox"/>	8' Bed-Requires Super/Crew Cab Upgrade	262.00
<input type="checkbox"/>	66D Pick Up Box Delete (Spare Tire Optional)	-575.00

Options – Powertrain

<input type="checkbox"/>	99N 7.3L Engine-Gasoline includes 10 speed Automatic Overdrive	1861.00
<input type="checkbox"/>	99T 6.7L OHV Power Stroke Diesel includes 10 speed Automatic Overdrive	9551.00
<input type="checkbox"/>	4x4- Includes Electronic Shift on the Fly	2753.00
<input type="checkbox"/>	Limited Slip Axle	355.00
<input type="checkbox"/>	98F Gaseous Prep (6.2L or 7.3L engine-does not include Conversion)	286.00
<input type="checkbox"/>	98R Operator Command Regeneration (requires Diesel Motor)	228.00
<input type="checkbox"/>	86M Dual Batteries (78 amp) req. 6.2L or 7.3L	191.00
<input type="checkbox"/>	41H Engine Block Heater	91.00
<input type="checkbox"/>	Engine Idle Shut Down (N/A with reverse sensing) Duration _____ Minutes	228.00
<input type="checkbox"/>	67B Dual Extra Duty Alternators (requires Diesel Motor)	104.00
<input type="checkbox"/>	67E Extra Heavy Duty Alternator	78.00
<input type="checkbox"/>	926 Speed Limiting-65 MPH	72.00
<input type="checkbox"/>	Powertrain Care 3 Year 100,000 Warranty 4x2 Gasoline Motor	935.00
<input type="checkbox"/>	Powertrain Care 3 Year 100,000 Warranty 4x4 Gasoline Motor with Snow Plow Prep	1945.00
<input type="checkbox"/>	6 Year /60,000 Premium Care Warranty 4x4 Gasoline Motor with Snow Plow Prep	2120.00
<input type="checkbox"/>	6 Year /100,000 Premium Care Warranty 4x4 Gasoline Motor with Snow Plow Prep	2965.00

Options – Wheels/Tires

<input type="checkbox"/>	TBK LT245/75Rx17E BSW A/S (4x2)	STD
<input type="checkbox"/>	TD8 LT245/75Rx17E BSW A/S Plus (4x4)	STD
<input type="checkbox"/>	TBM LT245/75Rx17E BSW A/T	150.00
<input type="checkbox"/>	TDX LT275/70Rx18E BSW A/T Plus (Requires 17S STX Appearance Pkg)	241.00
<input type="checkbox"/>	512 Full Size Spare with Box Delete Option	269.00
<input type="checkbox"/>	51X Spare Tire Delete for Pick Up	-78.00



Options - Functional

<input type="checkbox"/>	41P	Skid Plates-Not Available with 66D Box Delete	91.00
<input type="checkbox"/>	53Q	F-250 Trailer Tow High Capacity with Ultimate Trailer Tow Back Up System and Pro Trailer Back Up System Requires: <ul style="list-style-type: none"> • 6.7L Power Stroke® Diesel engine(99T) • Power Equipment Group(90L) • STX Appearance Package(17S) • SYNC® 3 (913) • Trailer Brake Controller(52B) 	1456.00
<input type="checkbox"/>	592	LED Roof Marker Lights	87.00
<input type="checkbox"/>	85G	Tailgate Step-N/A with 66D Box Delete	341.00
<input checked="" type="checkbox"/>	85S	Tough Bed Spray-In Liner- NA 66D Box Delete	542.00
<input type="checkbox"/>	43B	Rear Defroster (requires Privacy Glass and 90L Power Group)	55.00
<input type="checkbox"/>	924	Privacy Glass (requires 43B and 90L)	N/C
<input type="checkbox"/>	52B	Trailer Brake Controller	246.00

Options - Groups/Packages

<input type="checkbox"/>	96V	XL Value Package Includes- Cruise control Bright Chrome Hub Covers Front/Rear Chrome Bumper (not available with STX Appearance PKG)	660.00
<input type="checkbox"/>	17S	STX Appearance Package <ul style="list-style-type: none"> ▪ Bright Chrome Grille ▪ Chrome Front / Rear Bumpers ▪ STX Vent Badge ▪ 18" Sparkle Cast Aluminum Wheels (SRW Only) ▪ LT275/65Rx18E BSW Tires ▪ Speed Control 	1661.00
<input type="checkbox"/>	90L	Power Equipment Group <ul style="list-style-type: none"> ▪ Heated power mirrors with integrated clearance lamps/turn signals ▪ Perimeter Alarm ▪ Accessory Delay ▪ Power Windows/Locks/Tailgate Lock ▪ Remote Keyless ▪ Upgraded door trim 	-Regular Cab 832.00 -Crew/Super 1024.00
<input type="checkbox"/>	17X	Fx4 Off Road Package <ul style="list-style-type: none"> ▪ Hill Descent Control ▪ Rancho Branded Shocks ▪ Transfer Case & Fuel Tank Skid Plates N/A with Pickup Box Delete -cont. below	364.00



	Requires 4x4, All Terrain Tires and Locking Differential	
<input type="checkbox"/> 473	Snow Plow Prep Package (Requires 4x4) <ul style="list-style-type: none"> ▪ Upgraded Front Springs ▪ Extra Heavy-Duty Alternator 	228.00
<input type="checkbox"/> 47B	Snow Plow/Camper Package <ul style="list-style-type: none"> ▪ Upgraded front springs for snow plow ▪ Extra Heavy Duty Alternator ▪ Rear Auxiliary Springs ▪ Rear Stabilizer Bar (SRW Only) ▪ Slide-In Camper Certification 	223.00
<input type="checkbox"/> 535	F250 Trailer Tow Package – High Capacity (Requires Diesel Motor) <ul style="list-style-type: none"> ▪ Increased GCW to 30300 LBS ▪ Max Front Springs 	1028.00
<input type="checkbox"/> 67H	Heavy Service Front Suspension – Heavy Service Front Springs	114.00

Options –Interior

<input type="checkbox"/> 43C	110V/400W Outlet	159.00
<input type="checkbox"/>	XLT Package – Regular Cab \$3982.00/Super cab/Crew \$4294.00	
<input type="checkbox"/> 41A	Rapid Heat Supplemental Cab Heater (requires Diesel Motor)	228.00
<input type="checkbox"/> 18A	Up fitter Interface Module for PTO Programming	272.00
<input type="checkbox"/>	Car Hart Seat Covers Front Seats-Loose Ship	395.00
<input type="checkbox"/> 94P	Pre-Collision Assist with Automatic Emergency Braking (AEB) and Forward Collision Warning	104.00
<input checked="" type="checkbox"/> 66S	Up fitter Switches	150.00
<input type="checkbox"/> 76S	Remote Start (Requires Power Equipment Group)	228.00
<input type="checkbox"/> 913	SYNC3 (Requires Ultimate Tow Camera)	410.00
<input type="checkbox"/>		

Options –Exterior

<input type="checkbox"/> 60B	BLIS® (Blind Spot Information System) with Cross-traffic Alert and Trailer Tow (BLIS® sensor in tail lamp) Req. Power cont. below	491.00
------------------------------	---	--------



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Options – Fleet

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<input type="checkbox"/>	8' Western Snow Plow	5277.00
<input type="checkbox"/>	8'-6" Western Snow Plow	5366.00
<input type="checkbox"/>	7'6" Boss Snow Plow	5191.00



<input type="checkbox"/>	8' Boss Snow Plow	5277.00
<input type="checkbox"/>	8'-6" Boss Snow Plow	5366.00
<input type="checkbox"/>	Hand Held Controller (Requires Plow)	90.00
<input type="checkbox"/>	Snow Deflector (Requires Plow)	276.00
<input type="checkbox"/>	Detailed CD Rom Shop Manual	295.00
<input type="checkbox"/>	Delivery Charge Over 50 Miles	175.00
<input checked="" type="checkbox"/>	License & Title – M Plates (Shipped)	203.00

Exterior

<input type="checkbox"/>	AT-Yellow-5 unit min Single units extended lead times	601.00
<input type="checkbox"/>	BY-School Bus Yellow	601.00
<input type="checkbox"/>	D1-Stone Gray	N/C
<input type="checkbox"/>	E4-Vermillion-5 unit min Single units extended lead times	601.00
<input type="checkbox"/>	GR-Green-5 unit min Single units extended lead times	601.00
<input type="checkbox"/>	J7-Magnetic	N/C
<input type="checkbox"/>	PG&E Blue-5 unit min Single units extended lead times	601.00
<input type="checkbox"/>	MB-Orange-5 unit min Single units extended lead times	601.00
<input type="checkbox"/>	N1-Blue Jeans Metallic	N/C
<input type="checkbox"/>	PQ-Race Red	N/C
<input type="checkbox"/>	UM-Agate Black	N/C
<input type="checkbox"/>	JS-Iconic Silver	N/C
<input type="checkbox"/>	W6-Green Gem-5 unit min Single units extended lead times	608.00
<input checked="" type="checkbox"/>	Z1-Oxford White	N/C

Interior

<input checked="" type="checkbox"/>	Steel 40/20/40 Vinyl	STD
<input type="checkbox"/>	Steel 40/20/40 Cloth	91.00
<input type="checkbox"/>	Steel 40/Console/40 Vinyl- No Armrest Included	323.00
<input type="checkbox"/>	Steel 40/Console/40 Cloth- No Armrest Included	468.00



Title Name _____

Title Address _____

Title City _____

Title Zip Code _____

Contact Name _____

Phone Number _____

P.O. Number _____

Fleet Identification Number _____

Tax Exempt Number _____

Total Dollar Amount _____

Total Number of Units _____

Delivery Address _____

***Orders Require Signed Original Purchase Order and Tax Exempt Letter Submitted to:**

*Currie Motors Fleet
10125W Laraway
Frankfort, IL 60423
PHONE: (815)464-9200
Tom Sullivan Curriefleet@aol.com
Kristen De La Riva Fleetcurrie@aol.com*

***Fleet Status is accessible by registering at www.fleet.ford.com.
Please provide FIN Code at time of order for you to track your order status. Title Corrections will be Billed Appropriate Assessed Fees by the Sec. of State.*Vehicles are ordered and built as indicated on this tab sheet only. No other forms will utilized to process orders.**

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