

**AGENDA  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
HELD REMOTELY  
PUBLIC NOTICE POSTED AT THE VILLAGE HALL  
350 VICTORY DRIVE, PARK FOREST, ILLINOIS**

**CONFERENCE CALL**

**7:00 p.m.**

**January 25, 2021**

Roll Call

Reports of Village Officers

Mayor

Village Attorney

Village Manager

Village Clerk

Reports of Commission Liaisons and Committee Chairpersons

Citizens Comments, Observations, Petitions\*

Motion: Approval of Consent

CONSENT:

1. Resolution: A Resolution Authorizing the sale by Public Auction of Personal Property owned by the Village of Park Forest
2. Motion: Award for Fiscal 2021 Residential Water Shut Off Valve Replacement Contract

Appointments

DEBATABLE:

3. Ordinance: An Ordinance Related to Chapter 6 (Alcoholic Beverages), Article II (Licenses), Section 6-49 (Number Limited) of the Code of Ordinance of the Village of Park Forest, Cook and Will Counties, Illinois (First Reading)

Adjournment

**NOTE – DUE TO COVID-19**

**THE BOARD MEETING WILL BE HELD VIA CONFERENCE CALL**

**\*Public, in-person attendance of the Meeting has been deemed unfeasible; All public comment can be sent prior to the phone conference Board Meeting, via email to [tmick@vopf.com](mailto:tmick@vopf.com), by 3 pm the day of the meeting; Public comments received via email will be read during the public meeting.**

**\*\*A record (verbatim recording) of all action (if any) taken during the Board Meeting in open session will be made available upon request.**

**\*\*\*This meeting will be broadcast live, and recorded, on the local cable access channels in Park Forest (channel 4 for Comcast subscribers & channel 4 for AT&T U-Verse subscribers) and will be streamed live, and subsequently archived, on the Village website at [www.villageofparkforest.com](http://www.villageofparkforest.com)**

**NOTE: Copies of Agenda Items are Available on the Village website at [www.villageofparkforest.com](http://www.villageofparkforest.com)**

## **MOTIONS**

MOVED that the Consent Agenda and each item contained therein be hereby approved:

1. MOVED, that the Mayor and Board of Trustees Approve a Resolution Authorizing the Sale by Public Auction of Personal Property Owned by the Village of Park Forest.

2. MOVED, that they Mayor and Board of Trustees Amend the Award of the 2020 Residential Water Shut off Valve Replacement contract (\$137,500) to Calumet City Plumbing, located in Calumet City, IL, for an additional amount of \$88,880, for a total not to exceed \$226,380.

MOVED, that the Mayor and Board of Trustees reappoint Tegan White, to a term on the Beautification Awards Committee to expire on December 31, 2023.

MOVED, that the Mayor and Board of Trustees appoint Andrew Klinger, to a term on the Police Pension Board to expire on December 31, 2023.

January 25, 2021

## **AGENDA BRIEFING**

**DATE:** January 21, 2021

**TO:** Mayor Jonathan Vanderbilt  
Board of Trustees

**FROM:** Tom Mick, Village Manager

**RE:** **A RESOLUTION AUTHORIZING THE SALE BY PUBLIC AUCTION OF PERSONAL PROPERTY OWNED BY THE VILLAGE OF PARK FOREST**

### **BACKGROUND/DISCUSSION:**

The attached resolution provides authority for the Village of Park Forest to participate in an upcoming auto auction at which time 9 vehicles or pieces of equipment will be sold. The below listed vehicles/equipment will be auctioned using America's Auto Auction in Crestwood. This organization is a preferred auction vendor as selected by the SSMMA. If America's Auto Auction does not receive ample interest for any of the items being disposed, other on-line auction or sale outlets will be explored.

### **Police Department Vehicles:**

Of the vehicles listed below, three served consecutively as police patrol vehicles, then administrative vehicles, and two of them were most recently utilized by the Building Department for the past several years. The vehicles have exceeded their mechanical limits for Village purposes and include a 2011 Ford Crown Victoria with 130,000 miles, a 2013 Ford Explorer with nearly 103,000 miles and a 2009 Dodge Durango with 134,000 miles.

### **Public Works Vehicles:**

Three vehicles being disposed of served Public Works Department operations. The vehicles were used as either administrative/field supervision, day to day operations and/or regular construction use. There was no trade-in value for these Public Works vehicles upon purchase of their replacements and include a 1994 6-Wheeler (28,300 miles), a 2008 Ford F-250 (121,900 miles) and a 2008 Ford Ranger (138,500 miles).

### **Recreation, Parks & Community Health:**

Dated equipment from parks operations includes a 1987 Ford 6610 tractor/mower with an estimated 54,500 hours of use time, a 1975 Ford F3550 tractor with more than 52,100 hours of use time, and a 1995 Ryan GA-30 aerator.

### **SCHEDULE FOR CONSIDERATION:**

This item will appear on the Regular Meeting agenda of January 25, 2021 for Board approval.

**Resolution No. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING THE SALE BY PUBLIC AUCTION  
OF PERSONAL PROPERTY OWNED BY THE VILLAGE OF PARK FOREST**

- Whereas,** Article VII, Section of the Constitution of the State of Illinois, and Chapter 17/27, paragraph 741-748 of the Illinois Revised Statutes, authorize and encourage intergovernmental cooperation; and
- Whereas,** in the opinion of a majority of the corporate authorities of the Village of Park Forest, it is no longer necessary, useful, or in the best interest of said jurisdiction to retain ownership of the personal property hereinafter described; and
- Whereas,** it has been determined by the Mayor and Board of Trustees of the Village of Park Forest; and

**NOW, THEREFORE, BE IT RESOLVED,** by the Mayor and Board of Trustees:

- SECTION ONE:** Pursuant to Chapter 65, Section 5/11-76-4 of the Illinois Compiled Statute the Mayor and Board of Trustees of the Village of Park Forest find the personal property described in Attachment A now owned by said jurisdiction would be best served by the property's sale.
- SECTION TWO:** The Village Manager for the Village of Park Forest is hereby authorized to direct the sale of the aforementioned personal property at America's Auto Auction in Crestwood or other on-line auction service providers.
- SECTION THREE:** The Village Manager is hereby authorized to direct the America's Auto Auction to advertise the sale of the aforementioned personal property through area newspapers, direct mailings, and other channels deemed appropriate prior to the date of said auction.
- SECTION FOUR:** No bid shall be accepted for the sale of an item which is less than the minimum value set forth herein, unless the Manager or designees so authorizes at the time of auction.
- SECTION FIVE:** Upon full payment of the auctioned price for the aforesaid items of personal property by the highest bidder, the Manager is authorized to direct America's Auto Auction to convey and transfer the title and ownership of said personal property to the bidder.
- SECTION SIX:** this resolution shall be in full force and effect from and after its passage by a vote of a majority of the corporate authorities, and approval in the manner by law.

**PASSED** this 25<sup>th</sup> day of January, 2021.

**APPROVED:**

**ATTEST:**

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Mayor

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Village Clerk

## Attachment A

<u>Year</u>	<u>Vehicle Make/Model</u>	<u>Vehicle Ident. Number</u>	<u>Miles/Hours (approx.)</u>
2011	Ford Crown Victoria	2FABP7BV98X166761	130,000
2013	Ford Explorer	1FM5K8AR20GC16324	102,861
2009	Dodge Durango	1D8HB38P39F715284	134,000
1994	International 6 Wheeler	1HTSHAAR1RH602699	28,307
2008	Ford F250 ¾ Ton	1FTSX20568EA18450	121,963
2008	Ford Ranger XL	1FTYR14U98PB00273	138,589
1987	Ford 6610 tractor/mower		54,500 hours
1975	Ford F3550 tractor		52,100 hours
1995	Ryan GA-30 aerator		

## **AGENDA BRIEFING**

**DATE:** January 21, 2021

**TO:** Mayor Vanderbilt  
Board of Trustees

**FROM:** Nicholas Christie – Assistant Village Engineer - DPW

**RE:** Amended Award for Fiscal 2021 Residential Water Shut Off Valve Replacement Contract

### **BACKGROUND/DISCUSSION:**

Often, DPW is required to turn off water to residential homes by using the water valve on the outside service line, commonly referred to as a b-box. However, as the Village ages, these valves will occasionally not function for a variety of reasons including seizure from non-use and ground shift. In these cases, DPW will need to replace the valves.

For many years, there was an excessive list of b-boxes needing replacement that staff could not keep up with. So, in the spring of 2016, it was decided to start to contract out some of this work. In May 2020, the Village entered into a contract with Calumet City Plumbing to replace b-boxes in approximately 65 locations. This work was projected to take the entire fiscal year. However, as of this briefing, this projected volume of work has been completed.

Recently, staff went through a thorough review of our records. The contractual work, as well as work done by staff, has dropped the volume of required b-box replacements dramatically. At the current time, only 80 locations still need to be replaced. This is hundreds less than where we were at in 2016 and shows the progress that this program has had. Please note that the locations remaining represent only what is known today. DPW will continually find new boxes that need to be replaced when the valves need to be turned.

However, we are only 6 months into the fiscal year, and our contract authorization has been almost entirely expensed. With the known 80 locations still remaining, DPW would like to continue to replace b-boxes through the spring. It is believed that the Contractor could replace approximately 52 more locations in Fiscal 2021 and we seek the additional authorization for this work.

On Tuesday, May 12, 2020 at 2:30 p.m., the Department of Public Works opened 3 bids for the Fiscal 2021 Residential Water Shut off Valve Replacement Contract. Invitations to bid were published in the Daily Southtown Newspaper and on our website. A total of 10 qualified bidders requested access to view the Bid documents. Calumet City Plumbing., located in Calumet City, IL, was the lowest bidder. See attached Bid Tab. The additional authorization will utilize the previously awarded bid unit prices.

**RECOMMENDATION:** Amend the Award of 2021 Residential Water Shut off Valve Replacement contract to Calumet City Plumbing, located in Calumet City, IL, to total cost not to exceed \$226,380. This is \$88,880 more than the previous authorization of \$137,500. DPW believes that enough savings exist in the Fiscal 2021 water fund budget to enable this expense without the need of a budget amendment.

**SCHEDULE FOR CONSIDERATION:** This item will appear on the Agenda of the Regular meeting of January 25th for your approval.

			Gino's Heating/ Plumbing 2840 South 12th Ave. Broadview, IL 60155		Calumet City Plumbing 281 River Oaks Drive Calumet City, IL 60409		M & J Underground 26603 S. Governors Hwy. Monee, IL 60449	
	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
Single Water Shut Replacement	25	EA.	\$5,168.00	\$129,200.00	\$1,890.00	\$47,250.00	\$2,100.00	\$52,500.00
Duel Water Shut Replacement	40	EA.	\$5,944.00	\$237,760.00	\$1,995.00	\$79,800.00	\$2,225.00	\$89,000.00
			Total	\$366,960.00	Total	\$127,050.00	Total	\$141,500.00

**Addition to Contract**

	Replaced to Date				Approx. Addition to Contract				Approx. Total of Fiscal 2021			
	Quantity	Unit	Contract Price	Total Spent	Approx. Quantity	Unit	Contract Price	Add. Cost	Approx. Quantity	Unit	Contract Price	Total Price
Single Water Shut Replacement	36	EA.	\$1,890.00	\$68,040.00	31	EA.	\$1,890.00	\$58,590.00	67	EA.	\$1,890.00	\$126,630.00
Duel Water Shut Replacement	29	EA.	\$1,995.00	\$57,855.00	21	EA.	\$1,995.00	\$41,895.00	50	EA.	\$1,995.00	\$99,750.00
Total Locations	65		Total	\$125,895.00	52		Total	\$100,485.00	117		Total	\$226,380.00

Prior Authorization \$137,500.00

Additional Request \$88,880.00



## **AGENDA BRIEFING**

**TO:** Mayor Vanderbilt  
Board of Trustees

**FROM:** Hildy L. Kingma, AICP  
Director of Economic Development and Planning

**DATE:** January 20, 2021

**RE:** Ordinance Related to Chapter 6 (Alcoholic Beverages) of the Code of Ordinances

**BACKGROUND/DISCUSSION:**

Kevin Smith and Dominic Ward, business owners of K Spot Bar & Grill, LLC, have applied for a Class A (Tavern) liquor license to operate their business at 311 Main Street. The new business will be family dining, along with a bar for individual seating. There will be TV's to showcase local and international sports, a pool table, and a small kitchen. The kitchen will serve limited bar food: fries, wings, hot dogs, popcorn, and pizza. In December 2020, the Board of Trustees approved a contract with S&S Construction to build-out the raw space at 311 Main Street to a vanilla box for this tenant. Build-out is expected to be completed by the end of March, with the business opening in early April. Video gaming machines are not expected to be placed at this business.

On January 15, 2021, the Liquor Commissioner, Village Manager, Deputy Police Chief, and Village Attorney conducted interviews with Mr. Smith and Mr. Ward. They were also required to pass a criminal background check, as mandated by the Village's ordinance. Based on the interviews and background checks, the Liquor Commissioner has recommended the issuance of the liquor license for the proposed business. Therefore, the attached Ordinance increases the number of Class A liquor licenses by one to accommodate this new business.

The Village Attorney has reviewed and approved the attached Ordinance.

**SCHEDULE FOR CONSIDERATION:** This item will appear on the Board Regular meeting agenda on January 25, 2021, for First Reading.

ORDINANCE \_\_\_\_\_

**AN ORDINANCE RELATED TO CHAPTER 6 (“ALCOHOLIC BEVERAGES”),  
ARTICLE II (“LICENSES”), SECTION 6-49 (“NUMBER LIMITED”)  
OF THE CODE OF ORDINANCES OF THE  
VILLAGE OF PARK FOREST, COOK AND WILL COUNTIES, ILLINOIS**

**WHEREAS**, the Village of Park Forest is a home rule unit by virtue of the provisions of the Constitution of the State of Illinois; and

**WHEREAS**, Kevin Smith and Dominic Ward, on behalf K Spot Bar & Grill, LLC, have requested consideration for a Class A liquor license, to be located at 311 Main Street (“Premises”) which request is incorporated herein as though fully set forth; and

**WHEREAS**, the Village seeks to amend Section 6-49 of the Code of Ordinances regarding the number of class A liquor licenses in the Village to seven (7) so as to accommodate the opening of a business at the Premises, pending the issuance of all applicable licenses and other necessary approvals; and

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Board of Trustees of the Village of Park Forest, Cook and Will Counties, Illinois, in the exercise of the Village’s home rule powers, that:

**Section 1. Recitals Incorporated.** The above recitals are incorporated herein as though fully set forth.

**Section 2. Authorization.** The Mayor is authorized and directed to execute the Ordinance and the Village Clerk is hereby authorized and directed to attest to the Ordinance in substantially the form presented, as determined by the Mayor.

**Section 3. Number Limited.** Chapter 6 (“Alcoholic Beverages”), Article II (“Licenses”), Section 6-49 (“Number Limited”) of the Village Code is hereby amended by adding the following underlined words and deleting the stricken language to read as follows:

**ARTICLE II. LICENSES**

**Section 6-49. Number Limited.**

(a) Except as otherwise provided in section 6-55, the number of licenses in effect at any one time for the sale of liquor shall be as follows:

<u>Class</u>	<u>Number of licenses</u>
(1) Class A licenses	<del>6</del> 7
(2) Class B licenses	1

(3)	Class C licenses	0
(4)	Class D licenses	2
(5)	Class E licenses	1
(6)	Class F licenses	1
(7)	Class G licenses	0
(8)	Class H licenses	1
(9)	Class I licenses	0
(10)	Class J licenses	1
(11)	Class K licenses	as issued
(12)	Class L licenses	4
(13)	Class M license	1
(14)	Class N license	1

**Section 4. Severability and Repeal of Inconsistent Ordinances.** If any provision of this Ordinance, or the application of any provision of this Ordinance, is held unconstitutional or otherwise invalid, such occurrence shall not affect other provisions of this Ordinance, or their application, that can be given effect without the unconstitutional or invalid provision or its application. Each unconstitutional or invalid provision, or application of such provision, is severable, unless otherwise provided by this Ordinance. All ordinances, resolutions or orders, or parts thereof, in conflict with the provisions of this Ordinance are to the extent of such conflict hereby repealed.

**Section 5. Effective Date.** This Ordinance shall be in full force and effect from and after its passage and approval and publication as required by law.

Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
Jonathan Vanderbilt, Mayor

\_\_\_\_\_  
Sheila McGann, Village Clerk

**AGENDA  
RULES MEETING OF THE BOARD OF TRUSTEES  
HELD REMOTELY  
PUBLIC NOTICE POSTED AT THE VILLAGE HALL  
350 VICTORY DRIVE  
PARK FOREST, ILLINOIS**

Village Hall- Boardroom

7:00 p.m.

January 25, 2021

**This Meeting has  
been cancelled**

**NOTE – DUE TO COVID-19**

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