

AGENDA  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
PARK FOREST, IL

Village Hall

7:00 p.m.

August 15, 2016

Roll Call

Pledge of Allegiance

Reports of Village Officers

Mayor

Village Manager

Village Attorney

Village Clerk

Reports of Commission Liaisons and Committee Chairpersons

Citizens Comments, Observations, Petitions

Motion: Approval of Consent

CONSENT:

1. Motion: A Motion to Approve the Minutes of the Minutes of the Rules Meeting of March 3, 2014; the Minutes of the Regular Meeting of March 17, 2014; the Minutes of the Rules Meeting of April 7, 2014; the Minutes of the Regular Meeting of April 21, 2014; the Minutes of the Rules Meeting of April 28, 2014; the Minutes of the Regular Meeting of April 28, 2014; the Minutes of the Rules Meeting of May 27, 2014; the Minutes of the Regular Meeting of May 27, 2014; the Minutes of the Rules Meeting of July 14, 2014; Special Regular Meeting of April 28, 2015, the Minutes of the Special Regular Meeting of April 28, 2015, the Minutes of the Special Rules Meeting of February 22, 2016, the Minutes of the Regular Meeting of June 20, 2016, Minutes of the Saturday Rules Meeting of July 9, 2016, the Minutes of the Rules Meeting of July 11, 2016
2. Resolution: A Resolution Thanking Christopher Apt for His Dedicated Service to the Village of Park Forest
3. Resolution: A Resolution Thanking William Toberman for His Dedicated Service to the Village of Park Forest
4. Resolution: A Resolution Approving an Intergovernmental Agreement by and between Cook County, the Cook County Sheriff and the Village of Park Forest
5. Motion: A Motion to Award a Contract for 2016 Sanitary Sewer Replacements
6. Motion: A Motion to Authorize a Contract for Replacement of Freedom Hall HVAC
7. Appointment:

OVER

DEBATABLE:

8. Ordinance: An Ordinance Adopting the Prevailing Wage Standards in the Village of Park Forest, Cook County and Will County, Illinois (First Reading)
9. Ordinance: Adoption of an Ordinance Amending the Will-Cook Enterprise Zone Boundary, Map and Legal Description (First Reading)

Adjournment

NOTE: Copies of Agenda Items are Available in the Lobby of Village Hall and on the Village website [www.villageofparkforest.com](http://www.villageofparkforest.com)

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the Village Manager's Office at least 48 hours in advance of the scheduled meeting. The Village Manager's Office can be reached via telephone at (708) 283-5605 or (708)748-1129 or via e-mail at [sblack@vopf.com](mailto:sblack@vopf.com). Every effort will be made to allow for meeting participation.

## MOTIONS

MOVED that the Consent Agenda and each item contained therein be hereby approved:

1. MOVED, that the Mayor and Board of Trustees approve a Motion to Approve the Minutes of the Minutes of the Rules Meeting of March 3, 2014; the Minutes of the Regular Meeting of March 17, 2014; the Minutes of the Rules Meeting of April 7, 2014; the Minutes of the Regular Meeting of April 21, 2014; the Minutes of the Rules Meeting of April 28, 2014; the Minutes of the Regular Meeting of April 28, 2014; the Minutes of the Rules Meeting of May 27, 2014; the Minutes of the Regular Meeting of May 27, 2014; the Minutes of the Rules Meeting of July 14, 2014; Special Regular Meeting of April 28, 2015, the Minutes of the Special Regular Meeting of April 28, 2015, the Minutes of the Special Rules of February 22, 2016, the Minutes of the Regular Meeting of June 20, 2016, Minutes of the Saturday Rules Meeting of July 9, 2016, the Minutes of the Rules Meeting of July 11, 2016

MOVED, that the Mayor and Board of Trustees adopt a resolution Thanking Christopher Apt for His Dedicated Service to the Village of Park Forest

MOVED, that the Mayor and Board of Trustees adopt a resolution Thanking William Toberman for His Dedicated Service to the Village of Park Forest

MOVED, that the Mayor and Board of Trustees adopt A Resolution Approving an Intergovernmental Agreement by and between Cook County, the Cook County Sheriff and the Village of Park Forest

MOVED, that the Manager is authorized to Award a Contract for 2016 Sanitary Sewer Replacements to M/J Underground located in Monee, IL, and authorize the Village Manager to enter into said contract in the amount of \$136,639.30 with a 25% contingency for any additional work as determined by the Village Engineer for a total cost not to exceed \$170,799.13.

MOVED, that the Manager is authorized to contract with Southwest Town Mechanical to remove and replace HVAC units at the cost of \$40,960.00

MOVED, that Dennis Farmer be appointed as a member of the Police and Fire Commission for a term to expire 12/31/2019.

08/15/16

**VILLAGE OF PARK FOREST**

**Village Board Rules Committee Meeting**

**March 3, 2014**

**Village Hall 7:00 p.m.**

**MINUTES**

**IN ATTENDANCE:** Mayor John Ostenburg, Trustee Mae Brandon, Trustee JeRome Brown, Trustee Gary Kopycinski, Trustee Georgia O'Neill, and Trustee Theresa Settles

**ABSENT:** Trustee Robert McCray

**STAFF IN ATTENDANCE:** Village Manager Tom Mick, Deputy Village Manager/Finance Director Mary Dankowski; Village Attorney Felicia Frazier, Deputy Fire Chief Tracy Natashok, Chief of Police Cliff Butz, Director of Public Health Jenise Ervin, Director of Public Relations Jason Miller, Director of Economic Development and Planning Hildy Kingma, Director of Parks and Recreation Rob Gunther, Director of Public Works Roderick Ysaguirre, Sustainability Coordinator Sarah Coulter

**RECORDER:** Village Clerk Sheila McGann

**OTHERS IN ATTENDANCE:** None

**Roll Call**

Meeting was called to order at 7:00 p.m. by Mayor Ostenburg. Roll was called by Clerk McGann. Mayor Ostenburg led the Board and the audience in the pledge of allegiance.

**Mayor's Comments**

Mayor Ostenburg reported on several meetings and events he had attended.

**Manager's Comments**

Manager Mick noted several upcoming events.

**Trustee's Comments**

Trustee commented on various commission projects and events.

**Attorney's Comments**

No Report

**Clerk Comments**

No Report

**Audience to Visitors**

None

**1. A Resolution to Accept Planning Staff Assistance Services Delivered by the Chicago Metropolitan Agency for Planning**

Manager Mick said the Village Board may recall that the Park Forest Sustainability Plan has a section related to *Transportation and Mobility*. This section of the Sustainability Plan has four

initiatives that can be implemented with the development of a formal bicycle and pedestrian plan. In June of 2013 an application was submitted to the Chicago Metropolitan Agency for Planning (CMAP) for a Local Technical Assistance Grant to assist the Village in the creation of a Bicycle and Pedestrian Plan. CMAP subsequently awarded Park Forest with a commitment to provide technical assistance.

The requested assistance as outlined in the grant application sought to create a bicycle plan to develop a network of facilities (bikeways or walkways) which will connect the regional bikeway system, the multiple transit options and the local businesses, recreation and services in the Village. The plan endeavors to analyze the existing pedestrian network in order to increase connections, improve intersections, reduce network gaps and identify ADA compliance issues. Long term, Staff believes this plan may also aid in the development of a Complete Streets policy for Park Forest.

The scope of work is designed to be completed in approximately nine months starting in March 2014 with a final document to be presented to the Board before the end of the calendar year. As development of the plan unfolds, the following will need to take place:

- A Steering Committee will need to be established. Committee members could include cyclists, residents, representatives from schools and other public institutions, pertinent Village department heads (such as from the Public Works, Health, and Economic Development and Planning Departments), and other community members to be determined. The Steering Committee will be responsible for providing project direction, reviewing key draft deliverables and attending project meetings.
- CMAP will review existing regulations, plans, reports, and policies pertinent to non-motorized transportation.
- CMAP will inventory physical conditions relating to bicycle and pedestrian facilities in Park Forest. Staff will assess the location and condition of sidewalks, bicycle lanes and trails, and intersections. When appropriate, CMAP will photograph conditions to document existing characteristics. The project team will utilize this information to create recommendations for improvements to bicycle and pedestrian facilities and to develop generalized existing street sections (for neighborhood streets, arterials, etc.), which will form the basis of proposed street sections in the bicycle and pedestrian plan.

Based on the information and input gained in various phases of the project, CMAP will draft a plan that will comprehensively address bicycle and pedestrian issues in Park Forest. It will also propose improvements to the existing pedestrian network to enhance connectivity and improve intersections, sidewalks, and ADA compliance. The developed plan will include implementable policies and action steps to the goals and objectives. Additionally, the document will provide guidance on how to mesh the goals of the bicycle and pedestrian plan into the Village's Capital Improvements Plan along with implementation advice, particularly regarding the prioritization of proposed improvements and potential funding sources.

Before CMAP's partnership with Park Forest gets underway, the Village must approve a resolution agreeing to a Memorandum of Understanding (MOU). The MOU details the terms of the project and the scope of work. The MOU and the project scope are attached. The project is expected to begin immediately after Board approval of the Memorandum of Understanding and should be completed within the noted 9 month time frame.

As part of the Staff presentation on this item, CMAP representative Trevor Dick was present to assist with answering any questions which may arise. Related to the partnership to unfold, Lindsay Bayley will be the Village's contact with CMAP.

Manager Mick and Trevor Dick answered questions from the Board. Following discussion, Mayor Ostenburg said this item will be on the next regular meeting.

## **2. Awarding of the Water Main Cured In Place Pipe (CIPP) Lining Contract**

Manager Mick called on Public Works Director Ysaguirre to review this project. Director Ysaguirre reviewed the bid process. He said Fer-Pal Construction USA LLC, located in Elgin, IL, was the lowest bidder in the amount of \$287,703.60. This bid amount is \$5296.40 below the Engineer's Estimate.

Director Ysaguirre said that this project will consist of approximately 1,350 feet of water main rehab and surface restoration along Central Park Avenue from Sauganash Street to Sangamon Street and along Sangamon Street, from Central Park Avenue to Shabbona Drive.

He noted that this is a pilot project to see how well this process can work for the Village and its residents. Construction site inconveniences of open cut methods will be minimized by this method but cooperation and coordination with residents will be increased due to supply of temporary above ground water service. The plan is to provide temporary water lines in the curb gutters and water hoses connected to home spigots. Water turn over will need to be monitored as well. Staff plans to have a meeting with residents affected by this project to discuss the project, plans, and establish contacts and modes of communication for this work.

Manager Mick said that staff recommends awarding the Water Main CIPP Lining Contract to Fer-Pal Construction USA LLC, from Elgin, IL, in the amount of \$287,703.60 with a 15% contingency for any additional work as determined by the Village Engineer, for a total cost not to exceed \$330,859.14 and to authorize the Village Manager to enter into a contract with Fer-Pal Construction USA LLC for this work.

Staff answered questions from the Board and Mayor Ostenburg said this item will be on the next regular meeting for approval.

## **3. Ordinance Authorizing the Acquisition of a Property at 262 Allegheny Street**

Manager Mick explained that the current owner of 262 Allegheny Street, Fannie Mae, has agreed to transfer title to the property to the Village for the cost of \$1.00. Fannie Mae will provide clear title to the property, and pay taxes up to the day of closing. The Village of Park Forest costs will be minimal closing costs required to transfer title. The house on this property was demolished in April 2012 with Cook County Neighborhood Stabilization Program funds. Acquisition of this property is consistent with the land banking/redevelopment goals for the Eastgate neighborhood outlined in the *Strategic Plan for Land Use and Economic Development* and the *Homes for a Changing Region* housing policy plan.

Manager Mick said the Village Attorney prepared the attached Ordinance and has reviewed the Real Estate Contract.

Staff answered questions from the Board and Mayor Ostenburg said this item will be on the next regular meeting for approval.

#### **4. Board Committee Structure and Project Assignments**

Mayor Ostenburg said that at the June 24, 2013 Board Meeting, Board Committee Assignments were approved. The Committee Structure is as follows:

**Committee A** Trustee Mae Brandon, Chairperson, Trustee Gary Kopycinski, Trustee Robert McCray, Trustee JeRome Brown

**Committee B** Trustee Gary Kopycinski, Chairperson, Trustee Mae Brandon, Trustee Georgia O'Neill, Trustee Theresa Settles

**Committee C** Trustee Georgia O'Neill, Chairperson, Trustee Robert McCray, Trustee Theresa Settles, Trustee JeRome Brown

Mayor Ostenburg reviewed the details from the Board's Rules of Order and Procedure in regard to Board Commissions. Matters shall be assigned to standing committees as needed.

With no discussion, this item will be on the next regular agenda for approval.

There being no further business. Mayor Ostenburg called for a motion to adjourn. Motion was made by Trustee Kopycinski, seconded by Trustee O'Neill and passed unanimously by roll call vote.

Mayor Ostenburg adjourned the Rules committee meeting at 7:22 p.m.

Respectfully submitted,  
Sheila McGann  
Village Clerk

**VILLAGE OF PARK FOREST**

**Village Board Regular Meeting  
March 17, 2014  
Village Hall 7:00 p.m.**

**MINUTES**

**IN ATTENDANCE:** Mayor John Ostenburg, Trustee Mae Brandon, Trustee JeRome Brown (7:01 p.m.), Trustee Gary Kopycinski, Trustee Robert McCray (7:03 p.m.), Trustee Georgia O'Neill, Trustee Theresa Settles

**ABSENT:** None

**STAFF IN ATTENDANCE:** Village Manager Tom Mick, Assistant Village Manager/Finance Director Mary Dankowski, Village Attorney Felicia Frazier, Police Deputy Chief Michael McNamara, Fire Chief Bruce Ziegle, Assistant Village Manager/Personnel Director Denyse Carreras, Director of Recreation and Parks Rob Gunther, Nursing Supervisor Margaret Lewis, Director of Community Development Lawrence Kerestes, Director of Economic Development and Planning Hildy Kingma, Director of Public Works Roderick Ysaguirre, Chief Water Plant Operator Ron Erickson

**RECORDER:** Village Clerk Sheila McGann

**Roll Call**

Meeting was called to order at 7:00 p.m. by Mayor Ostenburg. Roll was called by Clerk McGann. Mayor Ostenburg and led the Board and the audience in the pledge of allegiance.

**Pledge of Allegiance**

**Reports of Village Officers**

**Mayor**

Mayor Ostenburg reported several events he had attended and upcoming events.

**Village Attorney**

None

**Village Manager**

Manager Mick reported on a number of Village events.

**Village Clerk**

Clerk McGann provided voting information for the March 18, 2014 primary election.

**Reports of Commission Liaisons and Committee Chairpersons**

Board Liaisons to various Commissions reported on upcoming meetings and events.

**Citizens Comments, Observations, Petitions (Limited to 5 Minutes)**

None

**Motion: Approval of Consent**

**CONSENT:**

Mayor Osteburg called for a motion to approve the consent agenda. The consent agenda includes the following items:

- 1. MOVED, that the Mayor and Board of Trustees Approve the Minutes of the Rules Meeting of January 6, 2014, the Minutes of the Regular Meeting of January 21, 2014, the Minutes of the Rules Meeting of February 3, 2014, the Special Rules Meeting of February 15, 2014, the Minutes of the Saturday Rules Meeting of March 1, 2014**
- 2. MOVED, that the Mayor and Board of Trustees adopt a Resolution to Accept Planning Staff Assistance Services Delivered by the Chicago Metropolitan Agency for Planning**
- 3. MOVED, that the Manager is authorized execute a Contract for Water Main Cured-In-Place Pipe (CIPP) Lining with Fer-Pal Construction USA, LLC, Elgin, IL in the amount of \$287,703.60 with a 15% contingency for additional work as determined by the Village Engineer for a total cost not to exceed \$330,859.**
- 4. MOVED, that the Mayor and Board of Trustees appoint Fred “Jack” Bailey to the Police Pension Board for a term to expire April 30, 2015.**

Approval of the consent agenda was moved by Trustee O’Neill and seconded by Trustee Brown. Mayor Osteburg asked if there were any items that anyone wished removed from the consent agenda for further discussion. On the motion to approve the consent agenda, a roll call vote called by Clerk McGann. The consent agenda was approved with the following results:

Ayes: 7  
Nays: 0  
Absent: 0

The consent agenda was approved with seven (7) ayes, no (0) nays and no (0) absent.

**DEBATABLE:**

**An Ordinance Amending Ordinance No. 1985 Adopting the Annual Budget for the Year Commencing July 1, 2013 and Ending June 30, 2014 (First Reading)**

Mayor Ostenburg stated this item has had first reading and will have discussion at the next rules meeting.

**Adjournment**

This concluded the Regular Board meeting.

There being no further business. Mayor Ostenburg called for a motion to adjourn. Motion was made by Trustee McCray, seconded by Trustee Kopycinski and passed unanimously.

Mayor Ostenburg adjourned the Regular Board meeting at 7:48 p.m.

Respectfully submitted,  
Sheila McGann  
Village Clerk

## VILLAGE OF PARK FOREST

### Village Board Rules Committee Meeting

April 7, 2014

Village Hall 7:00 p.m.

### MINUTES

**IN ATTENDANCE:** Mayor John Ostenburg, Trustee Mae Brandon, Trustee JeRome Brown, Trustee Gary Kopycinski (7:03 p.m.), Trustee Robert McCray, Trustee Georgia O'Neill, and Trustee Theresa Settles

**ABSENT:** None

**STAFF IN ATTENDANCE:** Village Manager Tom Mick, Deputy Village Manager/Finance Director Mary Dankowski; Village Attorney Felicia Frazier, Fire Chief Bruce Ziegler, Police Chief Cliff Butz, Director of Public Health Jenise Ervin, Director of Public Relations Jason Miller, Director of Community Development Lawrence Kerestes, Director of Economic Development and Planning Hildy Kingma, Assistant to the Village Manager Denyse Carreras, Director of Parks and Recreation Rob Gunther, Director of Public Works Roderick Ysaguirre, IT Coordinator Craig Kaufmann

**RECORDER:** Village Clerk Sheila McGann

**OTHERS IN ATTENDANCE:** None

#### Roll Call

Meeting was called to order at 7:00 p.m. by Mayor Ostenburg. Roll was called by Clerk McGann. Mayor Ostenburg led the Board and the audience in the pledge of allegiance.

#### **1. An Ordinance Authorizing Renewal of an Electricity Aggregation Program**

Manager Mick reviewed the history of the Municipal Electrical Aggregation which is a concept in which municipalities may go, en masse, to the electrical energy market on behalf of their residents and smaller commercial/retail customers. The benefits of municipal electrical aggregation are fairly simple: going to the marketplace with a larger quantity of purchasers will render a better rate than going about it on an individual basis. He added that the Village has done something similar with its supply of electricity to various Village facilities since 2007 via a partnership within the Northern Illinois Municipal Electric Collaborative (NIMEC). Since 2007, the NIMEC collaborative has grown to more than 140 jurisdictions coming together to reap the benefits of aggregation.

Mayor Ostenburg noted that a new state law in 2010 allowed governmental entities to move forward with electric aggregation programs so long as a referendum on the issue was approved by the citizenry. Park Forest took this action in November 2011. The following question was before the Park Forest electorate on March 20, 2012:

*“Shall the Village of Park Forest have the authority to arrange for the supply of electricity for its residential and small commercial retail customers who have not opted out of such program?”*

Results of the March 20, 2012 election on this issue were that 1,618 residents voted in favor to 1,344 voters opposed. With a simple majority vote being needed to move forward with the electrical aggregation program, the Village proceeded forward with implementation. Along the way, the Village adopted an ordinance enabling an official Municipal Electricity Aggregation Program and reviewed/approved an official Plan of Operation and Governance that was established with the Village convening two different public hearings aimed at educating the public.

Manager Mick continued that the Village then went to the energy market for bids to compare against what ComEd was offering Park Forest residents. The selected low bidder was FirstEnergy Solutions with a fixed rate of 4.98 cents per kWh. The Village opted for a two-year term with FirstEnergy with a significant savings versus the ComEd rate that was at 6.005 cents per kWh at that point in time. Residents started seeing decreased costs with their September/October 2012 electric bills. In the program's first 15 months, approximately 5,900 participating Park Forest households saved, on average, \$174 in electric supply costs; a cumulative Village-wide savings of more than \$1,025,000. The Village's program included Renewable Energy Certificates representing 100% of the Village's electric energy use.

Manager Mick said that the current 2-year program runs through August of 2014. ComEd's rates have gotten progressively better since the bid period of mid-2012. As such, residential savings in year two of the electric aggregation program likely will not be as high as seen in year one.

Manager Mick continued noting that the second year of the contract with FirstEnergy Solutions coming to end later this year, the Village needs to consider whether it will engage the energy market again or have residents transition back to having ComEd as the power supplier. In speaking with representatives from NIMEC, communities going out to bid in the energy market in the coming months likely will see rates of 6.5 cents per kWh that compares (slightly) favorably to the expected rate of 7 cents per kWh for ComEd.

Mayor Ostenburg noted that an ordinance has been drafted related to the Village's continued pursuit of electric aggregation. The ordinance has been reviewed by Village legal counsel. It should be noted that no additional referendums or public hearings will be needed on this item other than the Village's standard procedures for taking official action. Given the volatility of the energy market, solicited bids typically are good for only a very short period of time of between 24 to 48 hours. As such, the ordinance states that the Village Manager shall be authorized to execute any and all documents with the lowest responsible electricity provider.

There was discussion on details of this ordinance. This item will be on the next regular meeting.

## **2. Urban Forestry Maintenance Contract**

Manager Mick reported that in 2012 the Village solicited bids for its annual tree service contract. The length of the contract was for one year with allowance to extend the contract if agreeable to both parties.

Director of Recreation and Parks Rob Gunther added that the current contractor, AAA Tree Service has been involved with Village tree work for the past 11 years and has agreed to extend its contract for another year. AAA Tree service has worked with the Village to control the cost of ash tree removals over several years, being willing to move from one part of the village to another, selectively removing

ash trees; and then going back to an area to remove additional trees at a later date. This is an inefficient way for a contractor to work but has served to help spread the removal costs over a period of time by removing the greatest hazards and leaving less infested trees for a later date. AAA Tree Service has also assisted in monitoring the ash trees that have been treated for EAB infestation and is aware of the efficacy of the treatment for the individual trees.

Manager Mick said that included with this briefing is a letter from Darwin Hancock, owner of AAA Tree Service agreeing to perform under an extended contract for another year. Staff recommends that the Village of Park Forest extend its Tree Maintenance Contract with AAA Tree Service to June 30, 2015.

There was general discussion of the contract and this item will move to the next Regular Meeting for approval.

**Mayor's Comments**

Mayor Ostenburg reported on meetings he had attended and upcoming events.

**Manager's Comments**

Manager Mick commented on several events and upcoming meetings.

**Trustee's Comments**

Trustee Liaisons to various Commissions reported on upcoming meetings and updated the Board on Commission activities.

**Attorney's Comments**

None.

**Clerk Comments**

No report

**Audience to Visitors**

None

There being no further business. Mayor Ostenburg called for a motion to adjourn. Motion was made by Trustee Kopycinski, seconded by Trustee O'Neill and passed unanimously by roll call vote.

Mayor Ostenburg adjourned the rules committee meeting at 7:55 p.m.

Respectfully submitted,  
Sheila McGann  
Village Clerk

**VILLAGE OF PARK FOREST**

**Village Board Regular Meeting**

**April 21, 2014**

**Village Hall 7:00 p.m.**

**MINUTES**

**IN ATTENDANCE:** Mayor John Ostenburg, Trustee Mae Brandon, Trustee JeRome Brown, Trustee Gary Kopycinski, Trustee Robert McCray (7:01 p.m.), Trustee Georgia O'Neill, Trustee Theresa Settles

**ABSENT:** None

**STAFF IN ATTENDANCE:** Village Manager Tom Mick, Assistant Manager/Finance Director Mary Dankowski, Police Chief Cliff Butz, Fire Chief Bruce Ziegle, Nursing Supervisor Margaret Lewis, Director of Public Relations Jason Miller, Director of Community Development Lawrence Kerestes, Director of Economic Development and Planning Hildy Kingma, Director of Public Works Roderick Ysaguirre, Economic Development Assistant Director Sandra Zoellner, Sustainability Coordinator Sarah Coulter

**RECORDER:** Village Clerk Sheila McGann

**OTHERS IN ATTENDANCE:** 20 members of the Fire Department and family members.

**Roll Call**

Meeting was called to order at 7:00 p.m. by Mayor Ostenburg. Roll was called by Clerk McGann. Mayor Ostenburg led the Board and the audience in the pledge of allegiance.

**Reports of Village Officers**

**Mayor**

Mayor Ostenburg presented Dr. Wolney with a proclamation for his long tenure as a tenant in the Downtown as a podiatrist.

Mayor Ostenburg asked the Clerk to swear in Kevin Meredith as a Firefighter/Paramedic and William Brei as Lieutenant/Paramedic.

**Village Attorney**

None

**Village Manager**

Manager Mick reported on a number of Village events.

**Village Clerk**  
No Report

**Reports of Commission Liaisons and Committee Chairpersons**

Trustee Liaisons to Commissions updated the Board on ongoing projects and upcoming meetings.

**Citizens Comments, Observations, Petitions (Limited to 5 Minutes)**

None

**Motion: Approval of Consent**

**CONSENT:**

Mayor Ostenburg called for a motion to approve the consent agenda. The consent agenda includes the following items:

- 1. MOVED, that the Mayor and Board of Trustees approve the minutes of the Saturday Rules meeting of April 5, 2014**
- 2. MOVED, that the Village Manager is Authorized to Extend a Contract for Urban Forestry Maintenance with AAA Tree Service until June 30, 2015.**
- 3. MOVED, that the Mayor and Board of Trustees appoint David G Campbell, 408 Seward Street to a three-year term as a member of the Environment Commission for a term to expire December 31, 2016.**

Approval of the consent agenda was moved by Trustee O'Neill and seconded by Trustee Brown. Mayor Ostenburg asked if there were any items that anyone wished removed from the consent agenda for further discussion. On the motion to approve the consent agenda, a roll call vote called by Clerk McGann. The consent agenda was approved with the following results:

Ayes: 7  
Nays: 0  
Absent: 0

The consent agenda was approved with seven (7) ayes, no (0) nays and no (0) absent.

**DEBATABLE:**

**4. An Ordinance to Abate a Portion of the 2013 Tax Levy for the Village of Park Forest, Cook and Will Counties, Illinois (Tax Levy Abatement Ordinance)  
(First Reading)**

Mayor Ostenburg stated this item has had first reading and will have discussion at the next rules meeting.

**5. An Ordinance Authorizing the Acquisition of a Property at 232 Allegheny Street  
(First Reading)**

Mayor Ostenburg stated this item has had first reading and will have discussion at the next rules meeting.

**6. An Ordinance Authorizing Renewal of an Electricity Aggregation Program  
(Final Reading)**

Mayor Ostenburg noted that this item has had first reading and was discussed at the previous Rules Meeting.

Mayor Ostenburg asked if there were any questions. Hearing none, he asked for a motion to adopt the ordinance at final reading. Trustee O'Neill moved, Trustee Settles seconded that the ordinance be adopted.

A roll call vote was taken with the following results:

Ayes: 7

Nay: 0

Absent: 0

With seven (7) ayes, no (0) nays and no (0) absent the ordinance was adopted.

**Adjournment**

This concluded the Regular Board meeting.

There being no further business. Mayor Ostenburg called for a motion to adjourn. Motion was made by Trustee McCray, seconded by Trustee Kopycinski and passed unanimously.

Mayor Ostenburg adjourned the Regular Board meeting at 8:11 p.m.

Respectfully submitted,  
Sheila McGann  
Village Clerk

**VILLAGE OF PARK FOREST**

**Village Board Rules Committee Meeting**

**April 28, 2014**

**Village Hall 7:00 p.m.**

**MINUTES**

**IN ATTENDANCE:** Mayor John Ostenburg, Trustee Mae Brandon, Trustee JeRome Brown (7:10 p.m.), Trustee Gary Kopycinski, Trustee Robert McCray (7:15 p.m.), and Trustee Theresa Settles

**ABSENT:** Trustee O'Neill

**STAFF IN ATTENDANCE:** Village Manager Tom Mick, Deputy Village Manager/Finance Director Mary Dankowski; Village Attorney Felicia Frazier, Fire Chief Bruce Ziegler, Police Chief Cliff Butz, Director of Public Health Jenise Ervin, Director of Public Relations Jason Miller, Director of Community Development Lawrence Kerestes, Director of Economic Development and Planning Hildy Kingma, Assistant to the Village Manager Denyse Carreras, Director of Parks and Recreation Rob Gunther, Director of Public Works Roderick Ysaguirre, Assistant Public Works Director Nick Christie

**RECORDER:** Village Clerk Sheila McGann

**OTHERS IN ATTENDANCE:** None

**Roll Call**

Meeting was called to order at 7:00 p.m. by Mayor Ostenburg. Roll was called by Clerk McGann. Mayor Ostenburg led the Board and the audience in the pledge of allegiance.

**Mayor's Comments**

Mayor Ostenburg said reports from Manager, Trustees, Clerk and Attorney will be given during the Regular meeting to follow this Rules meeting.

**Manager's Comments**

**Trustee's Comments**

**Attorney's Comments**

**Clerk Comments**

**Audience to Visitors**

None

### **1. An Ordinance Authorizing the Acquisition of a Property at 232 Allegheny Street**

Manager Mick said that the current owner of 232 Allegheny is Community Bank of Wheaton-Glen Ellyn has agreed to transfer title to the property to the Village at a cost of \$1.00. The property owner will provide clear title to the property and pay taxes up to the date of closing. The Village of Park Forest costs will include minimal closing costs required to transfer title. Manager Mick continued that the house on this property is in substandard condition and Staff proposes to use budgeted fund to demolish it. Acquisition of this property is consistent with the land banking/redevelopment goals for the Eastgate neighborhood outlined in the *Strategic Plan for Land Use and Economic Development* and the *Homes for a Changing Region* housing policy plan.

### **2. Contract for Well #3 Maintenance**

Manager Mick said that the Department of Public Works opened 4 bids for well maintenance on Well No. 3. The bid was advertised in the Star Newspaper, Village Website, and mailed to 5 known bidders. Peerless Midwest Inc. of Mishawaka, IN was the lowest bidder in the amount of \$34,639 dollars

Director of Public Works Roderick Ysaguirre said this maintenance project will consist of pulling the pump and pumping components completely to the surface; conducting a T.V. survey of the well; sandblasting pump component parts that may be considered for reinstallation; inspection; protective column coating; furnishing repair parts as needed; reinstalling the pump after repair; chlorinating the well and pump to EPA regulations and performing a two hour performance test.

He added that the pump assembly was last inspected and serviced in 2005 when the new Water Plant was constructed.

Director Ysaguirre said the bid was divided into two sections, labor and services and replacement parts. The replacement parts section of the bid is used to establish a unit price for individual parts if needed. After the pump components are removed and inspected, a firm parts cost will be established. Due to inability to evaluate condition of underground components, the cost for repair parts could exceed the total bid for that section. Staff will recommend approval of a contingency amount and any costs above the total not to exceed amount, will be brought before the Village Board for approval. This project will be paid from the Water Fund – Supply and Purifications where \$50,000 is budgeted for this work.

Peerless Midwest has performed well maintenance projects for the Village in the past and has satisfactorily completed all work as specified.

There was general discussion on this item and staff answered questions from the Board.

With no further discussion, Mayor Ostenburg said this item will be on the Regular meeting agenda immediately following this meeting.

### **3. Contract for Lester Road Resurfacing**

Manager Mick called on Director Roderick Ysaguirre to report on this project.

Mr. Ysaguirre said the Public Works staff opened 4 bids for the Lester Road resurfacing project. He reviewed the bid process for this project. The lowest bidder was Gallagher Asphalt of Thornton, IL. The bid was lower than the Engineer's estimate of \$374,845.63.

He said this contract will provide for the improvement of Lester Road from Indianwood Blvd. to Victory Drive with new pavement, curb and gutter, sidewalk, street lights, green space and drainage improvements. Additionally, Victory Drive in front of Village Hall will be resurfaced as part of this project.

Ms. Ysaguirre reviewed other successful projects with Gallagher Asphalt and the satisfaction with their work.

Director Ysaguirre said staff recommends awarding the Lester Road resurfacing contract to Gallagher Asphalt of Thornton IL in the amount of \$335,851.85 with a 10% contingency for any additional work determined by the Village Engineer and with a 8% contingency for any additional work that may be needed in the Downtown area for a total cost not to exceed \$396,305.18.

There was general discussion on this item and staff answered questions from the Board.

With no further discussion, Mayor Ostenburg said this item will be on the Regular meeting agenda immediately following this meeting.

### **4. MFT Street Sweeping Maintenance Contract**

Director Ysaguirre said that the Department of Public Works opened 3 bids for the FY 14-15 MFT Street Sweeping Maintenance Contract. Invitations to bid were published in the *Star* Newspaper, on the Village Website, in the Illinois Department of Transportation Construction Bulletin, and mailed to 5 known bidders. Illinois Central Sweeping LLC, located in Blue Island, IL, was the lowest bidder in the amount of \$48,186.00 dollars. Illinois Central Sweeping's bid is 8.48% (\$4,466.5) under the Engineer's Estimate of \$52,652.50. See attached Tabulation of Bids.

Director Ysaguirre said this maintenance contract will provide for 5 Village-wide sweeps, 2 Village-owned parking lot sweeps, 2 Old Plank Road Bike Trail sweeps, and any emergency sweeping throughout the next fiscal year. On March 24, 2014, the Village Board approved a Motor Fuel Tax Resolution in the amount of \$565,128.10 for maintaining streets from July 1, 2014 to June 30, 2015, where funds are budgeted for this work.

He further noted that Illinois Central Sweeping LLC is the current contractor and has performed street sweeping work for the Village before and has satisfactorily completed all items under past contracts. According to the *Special Provision for Bidding Requirements and Conditions for Contract Proposals*, Public Works may increase any of the scheduled quantities of work and payment to the contractor will be made only for actual quantities of work performed and accepted. Public Works requests the

authorization to take advantage of this opportunity if necessary, and as determined by the Village Engineer.

There was general discussion on this item and staff answered questions from the Board.

With no further discussion, Mayor Ostenburg said this item will be on the Regular meeting agenda immediately following this meeting.

## **5. High Calcium Quicklime Contract**

Director Ysaguirre said that the Department of Public Works opened 4 bids for the supply and delivery of High Calcium Quicklime (Calcium Oxide). Bids were advertised in the Southtown Star, on the Village website, and sent to 4 known bidders. Graymont Western Lime from West Bend, WI was the lowest bidder in the amount of \$192,400 dollars.

High Calcium Quicklime (Calcium Oxide) is used in the water softening process at the Water Plant to remove water hardness and high levels of calcium found in the raw water drawn from the wells.

Director Ysaguirre under the current contract, the Village is paying \$142 per ton for a requested amount of 1200 tons. This contract request is for 1300 tons at \$148 per ton. This represents a 4.2 % increase in unit price over the current year. In the contract documents, the Village reserves the right to increase or decrease quantities ordered by 25% without change in unit price. On the increase end, this will result in a total quantity of 1625 tons at a total cost of \$240,500.

He said that the supply and delivery of this material will begin July 1 to June 30, 2015 and will be paid for from the Water Fund – Supply and Purification where \$540,000 is budgeted for Lime/Chemicals. Graymont Western Lime is the Village's current vendor. The Chief Water Plant Operator is satisfied with their service and the material delivered is within required specifications.

There was general discussion on this item and staff answered questions from the Board.

With no further discussion, Mayor Ostenburg said this item will be on the Regular meeting agenda immediately following this meeting.

There being no further business. Mayor Ostenburg called for a motion to adjourn. Motion was made by Trustee Kopycinski, seconded by Trustee O'Neill and passed unanimously by roll call vote.

Mayor Ostenburg adjourned the rules committee meeting at 7:22 p.m.

Respectfully submitted,  
Sheila McGann  
Village Clerk

## **VILLAGE OF PARK FOREST**

### **Village Board Regular Meeting**

**April 28, 2014**

**Village Hall 7:00 p.m.**

### **M I N U T E S**

**IN ATTENDANCE:** Mayor John Ostenburg, Trustee Mae Brandon, Trustee JeRome Brown, Trustee Gary Kopycinski, Trustee Robert McCray and Trustee Theresa Settles

**ABSENT:** Trustee Georgia O'Neill

**STAFF IN ATTENDANCE:** Village Manager Tom Mick, Deputy Village Manager/Finance Director Mary Dankowski, Village Attorney Felicia Frazier, Police Chief Cliff Butz, Fire Chief Bruce Ziegle, Director of Recreation and Parks Rob Gunther, Director of Public Health Jenise Ervin, Director of Public Relations Jason Miller, Director of Community Development Lawrence Kerestes, Assistant to the Village Manager Denyse Carreras, Director of Public Works Roderick Ysaguirre, Nick Christie, Assistant Public Works Director, Sustainability Coordinator Sarah Coulter

**RECORDER:** Village Clerk Sheila McGann

#### **Roll Call**

Meeting was called to order at 7:22 p.m. by Mayor Ostenburg. Roll was called by Clerk McGann.

#### **Pledge of Allegiance**

Mayor Ostenburg led the Board and the audience in the Pledge of Allegiance.

#### **Reports of Village Officers**

##### **Mayor**

Mayor Ostenburg reported on meetings and events that he had recently attended.

##### **Village Attorney**

None

##### **Village Manager**

Manager Mick noted several upcoming events.

##### **Village Clerk**

No report

#### **Reports of Commission Liaisons and Committee Chairpersons**

Trustee Liaisons to Commission reported on upcoming Commission meetings and projects.

#### **Citizens Comments, Observations, Petitions**

A resident from Crete commented on the property tax issues in School District 201-U.

**Motion: Approval of Consent**

Mayor Ostenburg called for a motion to approve the consent agenda. The consent agenda included the following items:

**CONSENT:**

**1. MOVED, that the Mayor and Board of Trustees adopt Resolution Ceding An Aggregate Remaining Unused Allocation of 2014 Private Activity Bond Volume Cap to the Illinois Finance Authority for use by Projects in the Chicago Southland Area**

**2. MOVED, that the Mayor and Board of Trustees adopt A Resolution Considering a Request to Recommend Renewal of a Cook County Class 6b Property Tax Incentive**

**3. MOVED, that the Manager is authorized to contract for Well Maintenance – Well No. 3 with Peerless Midwest of Mishawaka, IN in the amount of \$34,639 with a 44% contingency for a total not to exceed cost of \$50,000.**

**5. MOVED, that the Manager is authorized to contract with IL Central Sweeping, LLC of Blue Island, IL for FY 2014-2015 MFT street sweeping maintenance in the amount of \$48,186 with a 25% contingency for additional work as determined by the Village Engineer for a total cost not to exceed \$60,232.50.**

**6. MOVED, that the Manager is authorized to contract for high calcium quicklime with Graymont Western Lime of West Bend, WI in the amount of \$192,400 with a 25% contingency for additional lime if needed, for a total not to exceed cost of \$240,50.**

Approval of the consent agenda was moved by Trustee Brandon and seconded by Trustee Kopycinski. Mayor Ostenburg asked if there any items that anyone wished removed from the consent agenda for further discussion. Trustee Brown asked that item #4, the resurfacing of Lester Road be moved to the debatable agenda.

On the motion to approve the remaining items on the consent agenda, a roll call vote was taken with the following results:

Ayes: 6  
Nays: 0  
Absent: 1

The consent agenda was adopted with six (6) ayes, no (0) nays and one (1) absent.

**DEBATABLE:**

**4. MOVED, that the Manager is authorized to award the Lester Road Resurfacing contract to Gallagher Asphalt from Thornton, IL, and authorize the Village Manager to enter into said contract in the amount of \$335,851.85 with a 10% contingency for any additional work as determined by the Village Engineer and 8% contingency for any additional work that may be needed in the downtown area, for a total cost not to exceed \$396,305.18.**

Mayor Ostenburg called on Trustee Brown who had asked for this item to be removed from the Consent agenda to the Debatable agenda.

Trustee Brown moved that this item be tabled until May 19, 2014. The motion failed for lack of a second.

On the main motion a roll call vote was taken with the following results:

Ayes: 5  
Nays: 0  
Absent: 1  
Abstain: 1

The item was approved with five (5) ayes, no (0) nays, one (1) absent and one (1) abstaining vote.

**7. An Ordinance to Abate a Portion of the 2013 Tax Levy for the Village of Park Forest, Cook and Will Counties, Illinois (Tax Levy Abatement Ordinance)  
(Final Reading)**

Mayor Ostenburg said that this item had first reading and was discussion at a Rules Meeting. He asked if there was any further discussion. Hearing none he asked for a motion to adopt the ordinance at final reading. Trustee McCray moved, Trustee Settles seconded that the ordinance be adopted. Clerk McGann call the roll with the following results:

Ayes: 6  
Nays: 0  
Absent: 1

The ordinance was adopted with six (6) ayes, no (0) nays and one (1) absent.

**8. An Ordinance Authorizing the Acquisition of a Property at 232 Allegheny Street  
(Final Reading)**

Mayor Ostenburg said that this item had first reading and was discussion at a Rules Meeting. He asked if there was any further discussion. Hearing none he asked for a motion to adopt the ordinance at final reading. Trustee McCray moved, Trustee Settles seconded that the ordinance be adopted. Clerk McGann call the roll with the following results:

Ayes: 6  
Nays: 0  
Absent: 1

The ordinance was adopted with six (6) ayes, no (0) nays and one (1) absent

**9. An Ordinance Authorizing the Acquisition of a Property at 225 Allegheny Street (First Reading)**

Mayor Ostenburg stated that this item has had first reading and will be on the next Rules Meeting for discussion.

**10. An Ordinance Authorizing the Acquisition of a Property at 262 Allegheny Street (First Reading)**

Mayor Ostenburg stated that this item has had first reading and will be on the next Rules Meeting for discussion.

**11. MOVED, that the Manager is authorized to award the Lester Road Resurfacing contract to Gallagher Asphalt from Thornton, IL, and authorize the Village Manager to enter into said contract in the amount of \$335,851.85 with a 10% contingency for any additional work as determined by the Village Engineer and 8% contingency for any additional work that may be needed in the downtown area, for a total cost not to exceed \$396,305.18.**

Mayor Ostenburg called on Trustee Brown who had asked for this item to be removed from the Consent agenda to the Debatable agenda.

Trustee Brown moved that this item be tabled until May 19, 2014. The motion failed for lack of a second.

On the main motion a roll call vote was taken with the following results”

Ayes: 5

Nays: 0

Absent: 1

Abstain: 1

The item was approved with five (5) ayes, no (0) nays, one (1) absent and one (1) abstaining vote.

There being no further business. Mayor Ostenburg called for a motion to adjourn to Executive Session for the purpose of discussing a personnel matter. A motion was made by Trustee McCray, seconded by Trustee Brandon and a roll call vote was taken with the following results:

Ayes: 6

Nays: 0

Absent: 1

The motion was approved with six (6) ayes, no (0) nays and one (1) absent

Mayor Ostenburg adjourned the meeting at 9:20 p.m.

Respectfully submitted,  
Sheila McGann, Village Clerk

**VILLAGE OF PARK FOREST**

**Village Board Rules Committee Meeting**

**May 27, 2014**

**Village Hall 7:00 p.m.**

**MINUTES**

**IN ATTENDANCE:** Mayor John Ostenburg, Trustee Mae Brandon, Trustee JeRome Brown, Trustee Gary Kopycinski, Trustee Robert McCray (7:04p.m.), Trustee Georgia O'Neill, Trustee Theresa Settles

**ABSENT:** None

**STAFF IN ATTENDANCE:** Village Manager Tom Mick, Deputy Village Manager/Finance Director Mary Dankowski, Police Chief Cliff Butz, Fire Chief Bruce Ziegle, Director of Community Development Larrie Kerestes, Director of Parks and Recreation Rob Gunther, Director of Public Relations Jason Miller, Director of Economic Development and Planning Hildy Kingma, Director of Public Works Roderick Ysaguirre, Director of Public Health Jenise Ervin, and Sustainability Coordinator Sarah Coulter and Village Attorney Felicia Frazier, Assistant Director Economic Development Sandra Zoellner, Chair of the Economic Development Advisory Group Sam Montella

**RECORDER:** Village Clerk Sheila McGann

**Roll Call**

Meeting was called to order at 7:00 p.m. by Mayor Ostenburg. Roll was called by Clerk McGann. Mayor Ostenburg and led the Board and led the audience in the pledge of allegiance

**1. Request for Approval of an Economic Development Incentive Request by Orchard Park Plaza LLC to Share the Municipal Portion of Sales Tax Revenue Generated by Orchard Fresh 100, LLC to be Located at 120 S Orchard Drive, Park Forest, IL 60466 Orchard Park Plaza, LLC**

Manager Mick explained that Orchard Park Plaza, LLC owns and operates the shopping center located at 80-138 S. Orchard Drive. Orchard Park Plaza, LLC entered into a five year lease, with one (1) five (5) year option with Orchard Fresh 100, LLC for a 27,750 square feet full-service grocery tenant to occupy the space formerly occupied by Orchard Fresh Market.

Orchard Park Plaza, LLC requested sales tax revenue sharing of 75% of sales taxes generated by its proposed tenant, Orchard Fresh 100, LLC for ten (10) years.

Director of Economic Development Hildy Kingma said that the Economic Development Advisory Group (EDAG) met May 14, 2014, to consider this request for an economic

development incentive. The members interviewed the owner/developer applicant and the tenant. Following the interview and close review of the applicant's financial statements, EDAG's recommendation is to share 75% of the municipal share of sales tax revenue generated by Orchard Fresh 100, LLC for five (5) years, and, 50% of the municipal share of sales tax revenue for another five (5) years if Orchard Fresh 100, LLC exercises its lease renewal

Staff answered questions from the Board and with no further discussion, Mayor Ostenburg said this item will be on the Regular agenda immediately following this meeting.

## **2. Request for Approval of a Cook County Class 8 Property Tax Incentive for a Portion of Orchard Park Plaza**

Hildy Kingma reported that the Economic Development Advisory Group (EDAG) met May 14, 2014, to consider this request for a Cook County Class 8 Property Tax incentive. The EDAG members interviewed the owner/developer applicant and the tenant. Following their deliberation, EDAG voted unanimously to recommend approval of the Village's support of a Cook County Class 8 property tax incentive for a new PIN as defined by the legal description submitted by OPP LLC and as shown in the sketches submitted with their incentive application.

Staff answered questions from the Board and with no further discussion, Mayor Ostenburg said this item will be on the Regular agenda immediately following this meeting.

## **3. Water Plant Supervisory Control and Acquisition Data (SCADA) Upgrade**

Manager Mick called on Public Works Director Roderick Ysaguirre who explained that the Water Plant solicited proposals to upgrade its current Supervisory Control and Acquisition Data (SCADA) system, which is the original system from when the Water Plant was built and put online in 2007. This SCADA systems current software and hardware are out of date and its performance is slow. There are concerns that soon the system will not start when the computer needs to be rebooted. He further explained that the SCADA system allows the operator to control the functions of the Water Plant. It allows the operator to set feed rates for lime and soda ash, control plant flows and pressure, backwash filters, receive alarms when equipment fails, and collects data that is reported to the IEPA for monthly compliance.

Director Ysaguirre said that proposals were solicited from Baxter and Woodman Control Systems, Metropolitan Industries and Gasvoda. Two were received, Baxter and Woodman and Metropolitan, Gasvoda declined indicating the scope of the project was beyond a price point the Village was looking for.

He said that Baxter and Woodman Control Systems Integration will provide the same brand software that the Water Plant is currently utilizing along with all new hardware

(computer, hard drives, server, monitor, power supplies, etc.). The cost for hardware/software is \$17,560 and the cost for labor \$22,000 for a total project cost of \$39,560.

Metropolitan Industries will provide a different software package. They propose using Trihedral VTS which includes 1,000 tags for future growth of the SCADA system. This future growth may someday allow us to control the water tanks, lift stations, and wells from the same system we use to run the plant. The proposal also includes one - Remote Internet Client (allows real time control from mobile device such as an iPhone or iPad) and Alarm Notification, thus being one combined software package. Hardware will include a new master computer and monitor. Total cost for the hardware/software is \$18,857, and the cost for labor is \$19,411 for a total project cost of \$38,268.

Manager Mick added that this project would be paid for out of the Water Fund-Supply and Distribution where \$20,000 is budgeted for this work and if needed, \$48,000 budgeted in next year's budget.

Staff answered questions from the Board and with no further discussion, Mayor Ostenburg said this item will be on the Regular agenda immediately following this meeting.

#### **4. South Suburban Special Recreation Association Annual Assessment**

Manager Mick said that in 1973, with the leadership of former Recreation & Parks Director John Joyce, Park Forest became one of the founding members of the South Suburban Special Recreation Association (SSSRA). SSSRA is an extension of eight park districts and three recreation and parks departments and provides year-round therapeutic recreation programs to individuals with disabilities or special needs.

He said member contributions are based on each communities EAV x .00025. For 2014/2015 the Member Contribution for Park Forest is \$36,053.

Typically this is invoiced in two equal payments with the first payment due in June. Since the combined payments is above \$20,000 this briefing is to ask the Board to approve both installments, the second installment of \$16,585 to be paid in September.

Manager Mick answered questions from the Board and with no further discussion, Mayor Ostenburg said this item will be on the Regular agenda immediately following this meeting.

#### **5. Landscape Maintenance Contract**

Manager Mick said that bids were recently solicited for the mowing of designated areas within the Village of Park Forest. The contracts are divided into 18 separate areas for billing purposes and the total expenditures are based on the total estimated mowings for the season. Again this year is the potential to extend the contract for another season if

mutually agreed upon by both parties. Also, previously there has been one contract for all 18 areas; to make management of the contract more efficient the single contract is now divided into two separate contracts. One for Areas #1 – #10 and the second for Areas #12 – #18. Both of these contracts were sent out together and due at the same time.

The Village received bids from three companies; Matt's Property Maintenance in Park Forest, Suburban Landscaping in Chicago Heights and Affordable Property Maintenance in Steger.

Manager Mick said that there is a technicality that must be addressed with these bids and he called on Director Gunther to explain. Mr. Gunther said that all bids were due at 12:00 Noon, Thursday, May 8, 2014. The bids from Matt's Property Maintenance were submitted the day before and a representative from Matt's Property Maintenance was not present at the bid opening. The bids from Suburban Landscaping and Affordable Property Maintenance were submitted at the time due and representatives from both companies were present. Each bidder submitted both of their bids together in a single sealed envelope. Upon opening the bid from Suburban Landscaping, it was found that the bid for Areas #1 – #10 was missing from the envelope. The company representative, obviously confused by the missing bid explained that he must have inadvertently missed putting both bids in the envelope. Approximately 15 minutes after leaving the bid opening the representative returned with the missing bid document. His words to me were; "I messed up, I know the rules but I brought this in, just-in-case".

Mr. Gunther said there were three acceptable bids received for the contract to be issued for Areas # 12 - #18 and only two received for the contract to be issued for Areas #1 - #10. Of the two on time bids for Areas #1 - #10, the submittal from Affordable Property Maintenance is substantially higher than the Village has paid for this work in the past and Matt's Property Maintenance has been unable to adequately service this particular contract in the past. Last year the Village cancelled the majority of the contract with Matt's Property Maintenance for poor performance, leaving this company only some of Areas #12 - #18.

He said that because of these circumstances he said he reviewed the proposal from Suburban Landscaping. It is clear that they are the only reasonable and qualified bidder. Additionally, Suburban Landscaping has serviced this contract for several years and has been a good partner with the Village in maintaining its public spaces. The specification documents contains the following: "The Village reserves the right to reject any or all bids, to waive any technicality and to accept any bid deemed to be in the best interest of the Village". Staff has consulted with Village Counsel and been advised to proceed as follows: Approve a Motion to accept the lowest responsible bid for areas 12 through 18, which is Suburban Landscaping; Approve a Motion reject all bids for areas 1 through 10, and direct that these areas be re-bid; Between now and when the new bids come in for areas 1 through 10, the Village can contract with Suburban Landscaping on a weekly or bi-weekly basis as may be needed until the new bids are received. From there the Village Board can take action to award the work for the remainder of the year.

Staff answered questions from the Board and the Mayor said this item will be on Regular agenda following this meeting.

## **6. Contract for a Salt Storage Facility**

Manager Mick called on Public Works Director Ysaguirre who explained the process for this project. Director Ysaguirre said that the salt storage facility would have the ability to store approximately 2,000 tons of salt. He noted that a minimum salt purchase is about 2,098 tons. The lowest cost for the salt storage facility was from Bulk Storage for a 61' diameter dome, however, the capacity of this dome could only accommodate 1900 tons and would not be adequate. The second lowest bidder was also from Bulk Storage for a 72' diameter dome which would be adequate.

Director Ysaguirre reviewed the details of the dome and added that \$150,000 of the cost will come from the DCEO grant.

Staff recommended awarding the purchase to Bulk Storage of Beecher, IL.

Staff answered questions from the Board and the Mayor said this item will be on Regular agenda following this meeting.

## **7. Contract for Sidewalk and Curb Restoration Program**

Manager Mick called on Assistance Public Works Director Nick Christie to review this program. Mr. Christie outlined the bid process for this project. He noted that in the past this program was separated into two separate contracts. The first was sidewalk and curb repairs were made where a water main break had occurred. The second was repairing sidewalk and curb that were structurally deficient. Mr. Christie continued that with the program being moved from Motor Fuel Tax funds to the General Fund staff was allowed greater flexibility in the procedures. Because it was no longer necessary to issue and IDOT MFT contract and staff combined the two contracts into one.

Staff answered questions from the Board and the Mayor said this item will be on Regular agenda following this meeting.

## **8. Contract for Asphalt Restoration Program**

Manager Mick introduced Director Public Works Ysaguirre who said that this year the Department will be administering this program differently. In past years the Department executed bi-yearly contracts for asphalt work, making residents wait as long as 6 months to have repairs completed after a water main break. This new contract will mandate the contractor to make asphalt repairs every time the Village has accumulated a "days worth of work". This will address resident's issues in a more timely manner.

He further explained that to transition to this new procedure, staff will separate the contract into two sections. Section one represents the cost to repair asphalt that needs to be addressed now from the previous year's water main breaks. Section two seeks to gain unit prices for the contractor to be called out for a "days worth or work". The quantities are based on yearly averages and can change depending on how many water main breaks there are in the coming fiscal year.

Director Ysaguirre said staff recommends "D" Construction of Coal City, IL in an amount not to exceed \$72,040.00.

There was a brief discussion and the Mayor said this item will be on Regular agenda following this meeting.

### **9. Contract for Water Main Spoil Removal**

Manager Mick called on Public Works Director Ysaguirre who explained that soil removed from Village Right-of-Way during water main repairs are hauled back and temporarily piled within the Village Public Works yard. Periodically the department needs to seek proposals for spoil removal. Public Works requested and received four proposals to remove this material and has provided the breakdown of proposals. Based on estimated amount of material at the yard, Brites Transportation LTD has proposed the lowest estimated cost of \$52,000. Due to uncertainty of actual volume of spoils, total cost could fluctuate up or down. This work needs to be completed as soon as feasible in order to keep on schedule for construction of new Village salt dome before next winter season. Once removed, Public Works can proceed with subsurface boring of existing ground conditions.

Manager Mick said that \$280,000 was budgeted and that include funds for completion of this work.

There was a brief discussion and the Mayor said this item will be on Regular agenda following this meeting.

### **10. An Ordinance Amending Chapter 42 – Fire Prevention and Protection, Section 42-14 Rates and Fire Service**

Fire Chief Bruce Ziegle said that on January 9, 2014, the department received the 2014 Medicare Fee schedule from Andres Medical Billing. After reviewing the new fee schedule and comparing it to the current ambulance billing rates it was found that the resident rates have fallen slightly below the Medicare minimums.

He further noted that in order to receive maximum reimbursement from Medicare it is important to keep the Village rates for ambulance service at or above the Medicare minimums. Based on the fact all of the resident rates have fallen below the Medicare minimums, and given that the Village has not had an increase in ambulance rates since June 1, 2009. The Fire Chief said he would recommend increasing the rates.

There was a brief discussion and the Mayor said this item will be on Regular agenda following this meeting.

**11. An Ordinance Amending Chapter 42-Fire Prevention and Protection (Fire Alarm Fees)**

Manager Mick called on Fire Chief Ziegler to review the proposed changes to fire alarm fees. Fire Chief Ziegler said that in reviewing Village ordinances in the area of fees within the Fire Department staff also reviewed fees for plan review and inspections fees. These fees have not been increased in a long time.

Chief Ziegler said that personnel in the Fire Prevent Bureau have hourly rates ranging from \$14 per hour for hire-back fire inspections to \$46.60 for the Captain who is the Bureau Coordinator. He said it takes 4-8 hours to review specific types of plans, fees of \$500 to \$200 fall short of covering staff time to accomplish these tasks. He added that often, two or more of the Fire Prevention Bureau members review the plans as submitted and then reviewed by the Captain.

Chief Ziegler reviewed the increased fees: General Review of Building Plans, \$100; Fire Alarm and Detection System Review by Staff, \$200; Fire Protection System Review by Staff \$400.

Chief Ziegler said staff believes these fees are reasonable and although there is a low frequency of these reviews, the plans are reviews are time consuming and require special training for bureau personnel.

There was general discussion on the types of plans the Bureau reviews and of the other associated fees.

Mayor Ostenburg said with no further discussion this item will be on the Regular Meeting immediately following this meeting.

**12. An Ordinance Amending Chapter 42– Fire Prevention and Protection; Article V Specialized Rescue Team Expense Recovery; Section 42-136 – Definitions; Section 42-139 – Control of risks that may lead to a specialized rescue team response; Section 42-140**

In reviewing Village code of ordinances in the area of fees for service for special teams services (Hazardous Materials, Technical Rescue, Water Rescue), these fees have remained as originally proposed since they were instituted. Additionally, after performing some calculations as to the hourly cost for operating our fire vehicles, Staff has noted the current fees are below this calculated hourly rate.

The current fees were established in conjunction with State guidelines which, at the time, were \$125.00 per vehicle per hour and the hourly costs associated with personnel and backfill. The State’s fee structure has been adjusted to “not to exceed \$250.00 per hour per vehicle and no more than \$75.00 per hour for personnel and backfill”. As a home-rule community the Village might have the ability to exceed

these restrictions, but may be required to adjust the rates given the location and nature of the response.

Staff is recommending an increase in fees as indicated to put the Village in a better position to recover costs in these infrequent, but highly complex special teams incidents. As these fees are spelled out in two separate ordinances, Staff recommends each of them be adjusted in a similar manner. This will maintain a cohesiveness between the fee schedules and make it simpler when calculating the required fees.

There was general discussion of the increases and the Mayor said this item will be on Regular agenda following this meeting.

**Mayor's Comments**

Mayor Ostenburg said the comments and reports will follow the Regular meeting.

**Manager's Comments**

**Trustees' Comments**

**Attorney's Comments**

None

**Clerk Comments**

No report

**Audience to Visitors**

None

**Adjournment**

This concluded the Rules Board meeting.

There being no further business, Mayor Ostenburg called for a motion to adjourn. Motion was made by Trustee O'Neill, seconded by Trustee Kopycinski and passed unanimously.

Mayor Ostenburg adjourned the Rules committee meeting at 8:07 p.m.

Respectfully submitted,  
Sheila McGann  
Village Clerk

**VILLAGE OF PARK FOREST**

**Village Board Regular Meeting**

**May 27, 2014**

**Village Hall 8:070 p.m.**

**MINUTES**

**IN ATTENDANCE:** Mayor John Ostenburg, Trustee Mae Brandon, Trustee JeRome Brown, Trustee Gary Kopycinski, Trustee Robert McCray (7:04p.m.), Trustee Georgia O'Neill, Trustee Theresa Settles

**ABSENT:** None

**STAFF IN ATTENDANCE:** Village Manager Tom Mick, Deputy Village Manager/Finance Director Mary Dankowski, Police Chief Cliff Butz, Fire Chief Bruce Ziegle, Director of Community Development Larrie Kerestes, Director of Parks and Recreation Rob Gunther, Director of Public Relations Jason Miller, Director of Economic Development and Planning Hildy Kingma, Director of Public Works Roderick Ysaguirre, Director of Public Health Jenise Ervin, and Sustainability Coordinator Sarah Coulter and Village Attorney Felicia Frazier, Assistant Economic Development Director Sandra Zoellner, Chair of the Economic Development Advisory Group Sam Montella

**RECORDER:** Village Clerk Sheila McGann

**OTHERS IN ATTENDANCE:**

**Roll Call**

Meeting was called to order at 8:08 p.m. by Mayor Ostenburg. Roll was called by Clerk McGann. Mayor Ostenburg and led the Board and the audience in the pledge of allegiance.

**Pledge of Allegiance**

**Reports of Village Officers**

**Mayor**

Mayor Ostenburg reported on upcoming meetings.

**Village Manager**

Manager Mick commented on recent events and meetings he had attended.

**Village Attorney**

None

**Village Clerk**

No report

## **Reports of Commission Liaisons and Committee Chairpersons**

### **Citizens Comments, Observations, Petitions**

None

### **Motion: Approval of Consent**

Mayor Ostenburg called for a motion to approve the consent agenda. The consent agenda includes the following items:

#### **CONSENT:**

- 1. MOVED, that the Mayor and Board of Trustees Approve the Minutes of the Special Rules Meeting of May 3, 2014**
- 2. MOVED, that the Mayor and Board of Trustees adopt a Resolution Permanently Designating a Central Park Ball Field as Al Joens Field**
- 3. MOVED, that the Manager is authorized to remit to the South Suburban Special Recreation Association the Village's 2014/2015 contribution in two equal payments of \$16,585.00.**
- 4. MOVED, that the Manager is authorized to contract for a salt storage dome and asphalt pad with Bulk Storage, Beecher, IL in the amount of \$213,840 with a 30% contingency for site work that is needed, for a total cost not to exceed \$277,992.**
- 5. MOVED, that the Manager is authorized to contract with J & J Newell of Calumet City, IL for the 2014 Village-wide sidewalk and curb restoration program in an amount not to exceed \$207,337.50.**
- 6. MOVED, that the Manager is authorized to contract with D Construction from Coal City, IL for the 2014 asphalt restoration program in an amount not to exceed \$72,040.00**
- 7. MOVED, that the Manager is authorized to contract with Metropolitan Industries, Beecher, IL for upgrading the Supervisory Control and Acquisition Data (SCADA) at the Water Plant in the amount of \$18,857 for the hardware/software and \$19,411 for labor for a total project cost of \$38,268; said expenditure to be from the Water Fund.**
- 8. MOVED, that the Manager is authorized to contract with Suburban Landscaping of Chicago Heights, IL for mowing designated areas 12-18 at a cost of \$23,446.80; staff rejected all bids for areas 1-10 and those areas will be rebid.**
- 9. MOVED, that the Manager is authorized to contract for water main spoil removal with Brites Transportation, LTD in the amount of \$52,000 with a 15% contingency for a total not to exceed \$59,800.**

**10. MOVED, that the Mayor and Board of Trustees appoint Michael Gonzalez of 288 Minocqua as a member of the Police Pension Board for a term to expire May 1, 2016.**

Approval of the consent agenda was moved by Trustee Kopycinski and seconded by Trustee Settles. Mayor Ostenburg asked if there were any items that anyone wished removed from the consent agenda for further discussion. On the motion to approve the consent agenda, a roll call vote called by Clerk McGann. The consent agenda was approved with the following results:

Ayes: 7  
Nays: 0  
Absent: 0

The consent agenda was approved with seven (7) ayes, no (0) nays and no (0) absent.

**DEBATABLE:**

**11. An Ordinance Amending Chapter 42 – Fire Prevention and Protection, Section 42-14 Rates and Levels of Fire Service (Final Reading)**

Mayor Ostenburg said this item has had first reading and was discussion at a Rules meeting. He asked if there were any discussion or further questions. Hearing none, he asked for a motion to adopt. Trustee McCray moved, Trustee Settles seconded that the ordinance be adopted at final reading. A roll call vote was taken with the following results:

Ayes: 7  
Nays: 0  
Absent: 0

The ordinance was adopted with seven (7) ayes, no (0) nays and no (0) absent.

**12. An Ordinance Amending Chapter 42– Fire Prevention and Protection; Article V Specialized Rescue Team Expense Recovery; Section 42-136 – Definitions; Section 42-139 – Control of risks that may lead to a specialized rescue team response; Section 42-140 (Final Reading)**

Mayor Ostenburg said this item has had first reading and was discussion at a Rules meeting. He asked if there were any discussion or further questions. Hearing none, he asked for a motion to adopt. Trustee McCray moved, Trustee Settles seconded that the ordinance be adopted at final reading. A roll call vote was taken with the following results:

Ayes: 7  
Nays: 0  
Absent: 0

The ordinance was adopted with seven (7) ayes, no (0) nays and no (0) absent.

**13. An Ordinance Amending Chapter 42-Fire Prevention and Protection (Fire Alarm Fees) (Final Reading)**

Mayor Ostenburg said this item has had first reading and was discussion at a Rules meeting. He asked if there were any discussion or further questions. Hearing none, he asked for a motion to adopt. Trustee McCray moved, Trustee Settles seconded that the ordinance be adopted at final reading. A roll call vote was taken with the following results:

Ayes: 7  
Nays: 0  
Absent: 0

The ordinance was adopted with seven (7) ayes, no (0) nays and no (0) absent.

**Adjournment**

This concluded the Regular Board meeting.

There being no further business. Mayor Ostenburg called for a motion to adjourn. Motion was made by Trustee Kopycinski, seconded by Trustee Brown and passed unanimously.

The rules committee meeting at 8:46 p.m.

Respectfully submitted,  
Sheila McGann  
Village Clerk

**VILLAGE OF PARK FOREST**

**Village Board Rules Committee Meeting  
July 14, 2014  
Village Hall 7:00 p.m.**

**MINUTES**

**IN ATTENDANCE:** Mayor John Ostenburg, Trustee Mae Brandon, Trustee JeRome Brown, Trustee Gary Kopycinski, Trustee Robert McCray, Trustee Georgia O'Neill, and Trustee Theresa Settles

**ABSENT:** None

**STAFF IN ATTENDANCE:** Village Manager Tom Mick, Deputy Village Manager/Finance Director Mary Dankowski; Village Attorney Felicia Frazier, Fire Chief Bruce Ziegler, Police Chief Cliff Butz, Director of Public Health Jenise Ervin, Director of Public Relations Jason Miller, Building Inspector Jerry Martin, Director of Economic Development and Planning Hildy Kingma, Assistant to the Village Manager Denyse Carreras, Director of Parks and Recreation Rob Gunther, Director of Public Works Roderick Ysaguirre, Chief Water Plant Operator Ron Erickson

**RECORDER:** Village Clerk Sheila McGann

**OTHERS IN ATTENDANCE:** None

**Roll Call**

Meeting was called to order at 7:00 p.m. by Mayor Ostenburg. Roll was called by Clerk McGann. Mayor Ostenburg led the Board and the audience in the pledge of allegiance.

**Mayor's Comments**

Mayor Ostenburg reported on meetings and events he recently attended.

**Manager's Comments**

Manager Mick commented on upcoming events.

**Trustee's Comments**

None

**Attorney's Comments**

No Report

**Clerk Comments**

No report

**Audience to Visitors**

None

## **1. Awarding the 2014 Sewer Cleaning and Televising Contract**

Public Works Director Ysaguirre reviewed the bid process for this project. He said that Pipe View, LLC, located in LaPorte, IN, was the lowest bidder in the amount of \$40,301.22. This is \$10,764.58 below the Engineer's Estimate of \$51,065.80.

Staff is recommending awarding the 2014 Sewer Cleaning and Televising Contract to PipeView, LLC, from LaPorte, IN, in the amount of \$40,301.22, with a 20 % contingency for any additional work as determined by the Village Engineer for a total not to exceed amount of \$48,361.46 and authorize the Village Manager to enter into said contract.

Staff answered questions from the Board and the Mayor said this item will be on the next regular meeting.

## **2. Acquisition of Portable Radios**

Manager Mick said that the Fire Department received a grant through the Office of the State Fire Marshal's small equipment grant program to assist in purchasing replacement portable radios. This grant totals \$22,005 and is viable until November, 2014.

Manager Mick said this quotation is under the available grant funds, requiring no additional Village funds to support the project at this time. He said staff recommends moving forward with the acquisition of the portable radio units based on this quotation in order to improve Fire Department communication efforts.

Staff answered questions from the Board and the Mayor said this item will be on the next regular meeting.

## **3. A Resolution Authorizing the Village Manager to Execute a Settlement Agreement and Release Between the Village of Park Forest and Northern Illinois Gas d/b/a Nicor Gas Company ("Nicor")**

Manager Mick explained that the Village contracted with Azavar Audit Solutions, Inc. to conduct a utility company audit. This involved reviewing Municipal Utility Tax (MUT) distributions from Nicor and Com Ed. As part of the audit the Village served Nicor with a Notice of Tax Liability (NTL).

Manager Mick further noted that a preliminary sampling of data indicated that the amount of unpaid taxes was likely relatively small. Therefore, in order to avoid the expense and burden of litigation and resolve issues going forward staff is recommending this agreement which provides for a small payment to the Village and a commitment by Nicor to work with Azavar and the Village to identify and correct any remaining errors so that all taxes will be collected and remitted going forward. Additional revenue resulting from both corrections already made and corrections made in this process is estimated at \$6,000 to \$8,000 per year.

He added that the agreement with Azavar provides for a 50/50 sharing of new revenue identified for 60 months going forward.

Staff answered questions from the Board and the Mayor said this item will be on the next regular meeting.

#### **4. Prevailing Wage Ordinance**

Mayor Ostenburg noted that the Village is required annually to adopt prevailing wage standards for all public works projects. The standards are published in June.

Mayor Ostenburg added that because this is a routine matter, the Board will be asked to waive the rules and adopt on First Reading July 21, 2014.

With no discussion the Mayor said this item will be on the next regular meeting.

#### **5. Elected Official Compensation**

Manager Mick said that in August of 2013 South Suburban Mayors Managers Association conducted a survey related to elected officials as the local government level. Mayor Ostenburg said that the last time Park Forest increased salary levels for elected officials was back in 2004 when Trustee salaries were increased from \$2,050 to \$5,100. The last salary adjustment for the position of Mayor (and Liquor Commissioner) was in 2002 when the rate increased from \$6,050 to \$7,550.

In looking over the details of the survey it appears that the levels in Park Forest are below many of the comparison communities. The disparity in the compensation levels is exacerbated when realizing that Park Forest's population is larger than many of the comparison towns and the scope of services overseen is as extensive any municipality in the region.

Village Staff has researched with legal counsel what parameters might need to be considered for adjusting the compensation level for the positions of Mayor and Trustee. The Village can adjust the salary levels so long as the action taken does not conflict with state statute. Village Attorney Felicia Frazier has provided the following details from state law:

- Elected officials cannot directly benefit from increases in compensation during their current term of office; and
- No changes can be made to elected official compensation within 180 days of the date of the next election.

Based on review of the summary details, Village Staff proposes that salary levels be increased as follows for Park Forest Elected Officials:

- Mayor: \$20,000
- Trustee: \$7,500

The above-noted figures would not take effect until after the April 2015 election. Mayor Ostenburg added that only those elected to new terms of office in 2015 would be eligible

for the new salary level. As such, there would be a period of time from 2015 – 2017 where the 3 newly-(re)elected Trustees would be at a salary of \$7,500 compared to 3 sitting Trustees who would be compensated at \$5,100 until the 2017 election.

Staff answered questions from the Board and the Mayor said this item will be on the next regular meeting.

**Adjournment**

This concluded the Rules Board meeting.

There being no further business. Mayor Ostenburg called for a motion to adjourn. Trustee Brown moved, Trustee O'Neill seconded that the meeting be adjourned. The motion passed by a unanimous voice vote.

Mayor Ostenburg adjourned the Rules committee meeting at 8:10 p.m.

Respectfully submitted,  
Sheila McGann  
Village Clerk

**VILLAGE OF PARK FOREST**

**Special Regular Meeting  
Tuesday, April 28, 2015  
Village Hall 7:00 p.m.**

**MINUTES**

**IN ATTENDANCE:** Mayor John Ostenburg, Trustee Mae Brandon, Trustee Robert McCray, Trustee Georgia O’Neill, Trustee Theresa Settles, Trustee JeRome Brown, and Trustee Tiffani Graham

**ASBENT:** None

**STAFF IN ATTENDANCE:** Manager Tom Mick, Police Chief Pete Green, Fire Chief Bruce Ziegler, Deputy Village Manager Mary Dankowski, Village Attorney Burt Odelson, Director of Recreation and Parks Rob Gunther, Director of Public Relations Jason Miller, Director of Community Development Larrie Kerestes, Director of Health Department Jenise Ervin, Director of Public Works Roderick Ysaguirre, Sustainability Coordinator Sarah Coulter, Downtown Manager Sharon Bellino, and Assistant Director of Economic Development Sandra Zoellner

**RECORDER:** Village Clerk Sheila McGann

**OTHERS IN ATTENDANCE:** Approximately fifty friends and family of Mayor and Trustees

**Roll Call**

Meeting was called to order at 7:14 p.m. by Mayor Ostenburg. Roll was called by Clerk McGann.

**Pledge of Allegiance**

**Swearing in of Mayor and Trustees**

Mayor Ostenburg asked Father Terry Johnson to give the invocation. Judge Raymond Thunderburke swore in newly elected Trustee Tiffani Graham, re-elected Trustee Georgia O’Neill, re-elected Trustee Mae Brandon, and re-elected Mayor John Ostenburg. Mayor Ostenburg said that each of the elected officials have received notification of the official election results. He read a letter of congratulations from Congresswoman Robin Kelly.

Each of the officials thanked the community and their families for their support during the election. Congratulations were shared by all and all welcomed Trustee Graham to the Board.

**Reports of Village Officers**

**Mayor**

None

**Village Attorney**

None

**Village Manager**

None

**Village Clerk**

None

**Reports of Commission Liaisons and Committee Chairpersons**

None

**Citizens Comments, Observations, Petitions**

None

**Motion: Approval of Consent**

**CONSENT:**

Mayor Ostenburg called for a motion to approve the consent agenda. Trustee Brandon moved, Trustee McCray seconded that the consent agenda be approved. The consent agenda included the following items:

**1. Appointments:**

**Appoint Trustee Mae Brandon as Trustee Liaison to the Youth Commission and the Plan Commission.**

**Appoint Trustee Robert McCray as Trustee Liaison to the Senior Citizen Advisory Commission, the Cable Commission and the Veteran’s Commission.**

**Appoint Trustee Georgia O’Neill as Trustee Liaison to the Economic Development Advisory Group and the Park Forest Housing Authority.**

**Appoint Trustee Theresa Settles as Trustee Liaison to the Commission on Human Relations and the Environment Commission.**

**Appoint Trustee JeRome Brown as Trustee Liaison to the Zoning Board of Appeal, the Equal Opportunity Review Board and the Fair Housing Review Board and the Health Advisory Board.**

**Appoint Trustee Tiffani Graham as Trustee Liaison to the Recreation and Parks Advisory Board and the Park Forest Library Board.**

**Appoint Mayor John Ostenburg, Trustees Robert McCray, Theresa Settles and JeRome Brown, and Village Manager Tom Mick to the Legislative Committee**

**Appoint Trustee Robert McCray as Chair of Board Committee A and as a member of Board Committee C**

**Appoint Trustee Theresa Settles as Chair of Committee B and as a member of Committee A.**

**Appoint Trustee JeRome Brown as Chair of Committee C and as a member of Committee A.**

**Appoint Trustee Georgia O'Neill as a member of Committee A and B**

**Appoint Trustee Mae Brandon as a member of Board Committee B and C.**

**Appoint Trustee Tiffani Graham as a member of Board Committee B and C**

The consent agenda was approved with a roll call vote.

Ayes: 7

Nay: 0

Absent: 0

With seven (7) ayes, no (0) nays and none (0) absent the consent agenda was approved.

Mayor Ostenburg explained that seating on the dais and committee appointments are done according to seniority.

**DEBATABLE:**

None

**Adjournment**

This concluded the Special Regular Board meeting.

There being no further business. Mayor Ostenburg called for a motion to adjourn. Motion was made by Trustee McCray, seconded by Trustee Brown and passed unanimously.

Mayor Ostenburg adjourned the special regular meeting at 8:17 p.m.

Respectfully submitted,

Sheila McGann

Village Clerk

**VILLAGE OF PARK FOREST**

**Special Regular Meeting  
Tuesday, April 28, 2015  
Village Hall 7:00 p.m.**

**MINUTES**

**IN ATTENDANCE:** Mayor John Ostenburg, Trustee Mae Brandon, Trustee Gary Kopycinski, Trustee Robert McCray (7:13 p.m.), Trustee Georgia O’Neill, Trustee Theresa Settles, and Trustee JeRome Brown (7:02 p.m.)

**ASBENT:** None

**STAFF IN ATTENDANCE:** Manager Tom Mick, Police Chief Pete Green, Fire Chief Bruce Ziegler, Deputy Village Manager Mary Dankowski, Village Attorney Burt Odelson, Director of Recreation and Parks Rob Gunther, Director of Public Relations Jason Miller, Director of Community Development Larrie Kerestes, Director of Health Department Jenise Ervin, Director of Public Works Roderick Ysaguirre, Sustainability Coordinator Sarah Coulter, Downtown Manager Sharon Bellino, and Assistant Director of Economic Development Sandra Zoellnor

**RECORDER:** Village Clerk Sheila McGann

**OTHERS IN ATTENDANCE:** Approximately fifty friends and family of the Mayor and Trustees

**Roll Call**

Meeting was called to order at 7:00 p.m. by Mayor Ostenburg. Roll was called by Clerk McGann.

**Pledge of Allegiance**

Mayor Ostenburg led the audience in the Pledge of Allegiance

Mayor Ostenburg explained that the first Special Regular meeting will adjourn “sine die” meaning without any future date being designated for resumption. (Brown 7:02 p.m.) The second Special Regular meeting will allow for the newly elected and re-elected officials to be sworn in. Mayor Ostenburg presented Trustee Kopycinski with a plaque thanking him for his service and dedication to the Village of Park Forest and the community. The Trustees thanked Trustee Kopycinski for his public service as Village Trustee and noted how much they enjoyed working with him.

Trustee Kopycinski thanked the Mayor, Trustees, the Manager, and residents for their support noting his appreciation working with all of them. He thanked the residents for giving him the opportunity to work for them as trustee. (McCray 7:13 p.m.)

**Reports of Village Officers**

Mayor

Village Attorney

Village Manager

Village Clerk

**Reports of Commission Liaisons and Committee Chairpersons**

**Citizens Comments, Observations, Petitions**

Motion: Approval of Consent

CONSENT:

DEBATABLE:

**Adjournment Sine Die**

This concluded the Special Regular Board meeting.

There being no further business. Mayor Ostenburg called for a motion to adjourn sine die.  
Motion was made by Trustee Kopycinski, seconded by Trustee Brown and passed unanimously.

Mayor Ostenburg adjourned sine die at 7:13 p.m.

Respectfully submitted,  
Sheila McGann  
Village Clerk

**SPECIAL RULES MEETING OF THE BOARD OF TRUSTEES VILLAGE OF  
PARK FOREST COOK AND WILL COUNTIES ILLINOIS**

Village Hall

6:00 p.m.

February 22, 2016

**ATTENDANCE:** Mayor Ostenburg, Trustee Graham, Trustee Settles, Trustee Mae Brandon, Trustee Brown

**ABSENT:** Trustee McCray, Trustee O’Neill

**Also Present:** Village Manager Tom Mick, Assistant Manager/Finance Director Mary Dankowski, Police Chief Peter Green, IRMA Attorney Margo Ely, Clerk McGann

Mayor Ostenburg called the Special Rules meeting to order at 6:00 pm. Clerk McGann called the roll. There was a quorum.

Mayor Ostenburg noted that purpose of this meeting is to adjourn to Executive Session for the purpose of discussing litigation. Trustee Brandon motioned to adjourn, Trustee Brown seconded.

A roll call vote was taken on the motion with the following results:

Ayes: 5

Nay: 0

Absent: 2

With five (5) ayes and no (0) and two (2) absent the meeting was adjourned to Executive Session.

**Adjournment**

Mayor Ostenburg adjourned the Special Rules meeting at 6:01 pm.

**SPECIAL RULES MEETING OF THE BOARD OF TRUSTEES VILLAGE OF  
PARK FOREST COOK AND WILL COUNTIES ILLINOIS**

Village Hall

6:00 p.m.

June 20, 2016

**ATTENDANCE:** Mayor Ostenburg, Trustee O'Neill, Trustee Brandon, Trustee Brown, Trustee McCray (6:07p.m.), Trustee Graham (6:13p.m.), Manager Mick, Director Dankowski, Director Carreras, and Deputy Fire Chief Natyshok

Mayor Ostenburg called the Special Rules meeting to order at 6:00 pm and asked for a motion to move into executive session for the purpose to discuss collective bargaining matters. Trustee Brandon moved, Trustee Brown seconded the motion to go into executive session.

A roll call vote was taken with the following results:

Ayes: 4

Nay: 0

Absent: 3

With four (4) ayes and no (0) nays and three (3) absent the meeting was adjourned to executive session at 6:01 p.m.

Sheila McGann

Village Clerk

**VILLAGE OF PARK FOREST**

**Village Board Regular Meeting  
Monday, June 20, 2016  
Village Hall 7:00 p.m.**

**MINUTES**

**IN ATTENDANCE:** Mayor John Ostenburg, Trustee Mae Brandon, Trustee JeRome Brown, Trustee Tiffani Graham, Trustee Robert McCray Trustee Georgia O'Neill, and Trustee Theresa Settles

**STAFF IN ATTENDANCE:** Manager Tom Mick, Deputy Police Chief Chris Mannino, Deputy Fire Chief Tracy Natyshok, Village Attorney Felicia Frazier, Deputy Village Manager/Finance Director Mary Dankowski, Assistant to Village Manager Denyse Carreras, Director of Recreation and Parks Rob Gunther, Director of Economic Development and Planning Hildy Kingma, Director of Public Relations Jason Miller; Directory of Community Development Larrie Kerestes; and Director of Public Works Roderick Ysaguirre, Director of Health Jenise Ervin, and IT Coordinator Craig Kaufman

**RECORDER:** Village Clerk Sheila McGann

**OTHERS IN ATTENDANCE:** Gary Kopycinski, Enews; family and friends of the scholarship recipients; Senior Citizens Commission

**Roll Call**

Meeting was called to order at 7:00 p.m. by Mayor Ostenburg. Roll was called by Clerk McGann.

**Pledge of Allegiance**

Mayor Ostenburg led the Board and the audience in the Pledge of Allegiance.

**Reports of Village Officers**

**Mayor**

Mayor Ostenburg reported on a number of meetings he has attended. One of the meetings included discussion about working with to train landlords throughout the south suburbs. There were many events he was unable to attend in Park Forest over the weekend due to family commitments. The following week, Mayor Ostenburg met with members of Cook County looking to create economic zones in the south suburbs. He and others from the south suburbs will meet with the Cook County Health Department to continue the discussion of creation for a trauma center in the south suburbs. He will be attending Summer Leadership Conference of the National League of Cities which includes the REAL (Race Equity and Leadership) task force.

**Village Attorney**

No report

### **Village Manager**

Manager Mick introduced Nicole Brown, a new business owner in Park Forest. LBS1 is a tutoring facility that offers tutoring for all students and specializes in tutoring students with disabilities.

Manager Mick gave the history of the Live Grow Discover College Scholarship Program which included how the Youth Commission has worked to help and expand and fund this program. This year's recipients are: Gilliam Elmore (Rich East High School) Dorothy Furnace Scholarship; Darius Johnson (Crete-Monee High School) Youth Commission Scholarship; Nia Oke-Famakinde (Rich South High School) Park Forest Live Grow Discover Scholarship; Zoe Jones (Rich East High School) Park Forest Live Grow Discover. Scholarship recipients not in attendance were Adelola Johnson, Park Forest Live Grow Discover Scholarship and Emily Aguirre (Southland College Prep Charter School) Dr. Kenneth W. Kramer Scholarship. Mayor Ostenburg congratulated all recipients and commended the Youth Commission for their work throughout the year.

Manager Mick introduced the Senior Citizens Advisory Commission Chair Mary Jane Riopelle. The Senior Commission gave their annual report to the Board which included their goals and objectives. She noted their activities which include planning health and wellness events, a care givers seminar, workshop on safety, and opportunities to lower their utility bills. Mayor Ostenburg thanked the Commission for all their work and looks forward to other things that will benefit our citizens.

Manager Mick said that the 2016 Main Street Nights series will continue until August and attendance is growing. The Environment commission is sponsoring the Saturday Garden Series; this week they will be featuring container gardening. Village Hall will be closed July 4<sup>th</sup> in honor of Independence Day. On the Fourth, there will be a parade, a concert, and fireworks. The next Saturday morning Rules meeting is July 9. The summer meeting schedule is as follows: July 11, July 18, August 8, and August 15. Mid-Summer Madness is scheduled for July 20 with prizes and goodie bags for the first 100 attendees.

### **Village Clerk**

No report

### **Reports of Commission Liaisons and Committee Chairpersons**

Trustee Brandon congratulated all the scholarship recipients and the Youth Commission for their work in determining the awards. She added that the Youth Commission recently had a workshop for teens to help them with interview skills. Also, three members are needed for the Commission; applications are on the Village website. Trustee Brandon attended a number of Park Forest events over the past weekend. She added the Plan Commission was attending the CMAP meeting, "On to 2050".

Trustee O'Neill reported at the May 11 meeting of EDAG, there was a discussion of the marketing of available properties. She also congratulated the scholarship recipients.

Trustee McCray said that the Veterans Commission has been very busy with the Veterans Closet which receives donations and distributes them to veterans at no charge. They also discussed their participation in the Memorial Day Remembrance. They also were working on the Veterans Day celebration on November 10. Trustee McCray is proud to be the liaison of such an active commission.

Trustee Graham attended the opening night of Tall Grass Arts. She noted the Recreation and Parks Advisory Group will meet June 21. There will be a Chili Cook Off before Main Street Nights on Wednesday, June 13.

Trustee Brown reported that the Residents Appreciation BBQ was a great success. He thanked the Youth Commission for their time and effort spent on the carnival.

Trustee Settles congratulated all the scholarship recipients and wished them success in all their endeavors.

### **Citizens Comments, Observations, Petitions**

None

### **Motion: Approval of Consent**

Mayor Ostenburg called for a motion to approve the consent agenda. Approval of the consent agenda was moved by Trustee Brandon and seconded by Trustee McCray. Mayor Ostenburg asked if anyone wished any item to be removed from the consent agenda for further discussion. On the motion to approve the consent agenda, a roll call vote was called by Mayor Ostenburg. The consent agenda included the following items:

### **CONSENT:**

**1. Approve the Minutes of the Regular Meeting of September 21, 2015, the Minutes of the Rules Meeting of September 28, 2015, the Minutes of the Regular Meeting of September 28, 2015, the Minutes of the Rules Meeting of October 5, 2015, the Minutes of the Regular Meeting of October 19, 2015, the Minutes of the Rules Meeting of October 26, 2015, the Minutes of the Regular Meeting of October 26, 2015, the Minutes of the Regular Meeting of December 14, 2015, the Minutes of the Rules Meeting of January 4, 2016, the Minutes of the Regular Meeting on the January 19, 2016, the Minutes of the Rules Meeting of February 1, 2016, the Minutes of the Regular Meeting of February 15, 2016, the Minutes of the Rules Meeting of February 22, 2016, the Minutes of the Regular Meeting of February 22, 2016, the Minutes of the Rules Meeting of March 7, 2016, the Minutes of the Regular Meeting of March 21, 2016, the Minutes of the Rules Meeting of March 28, 2016, the Minutes of the Regular Meeting of March 28, 2016, the Minutes of the Rules Meeting of April 4, 2016, the Minutes of the Special Regular Meeting of April 4, 2016, the Minutes of the Special Rules Meeting of April 18, 2016, the Minutes of the Regular Meeting of April 18, 2016, the Minutes of the Special Rules Meeting of May 2, 2016, the Rules Meeting of May 2, 2016, the Minutes of the Regular Meeting of May 16, 2016, the Minutes of the Rules Meeting of May 23, 2016, the Minutes of the Regular Meeting of May 23, 2016, the Minutes of the Saturday Rules Meeting of June 4, 2016**

**2. Authorize the Manager to award the Fiscal 2017 Crack Sealing contract to Denler, Inc., Mokena, IL, and authorize the Village Manager to enter into said contract in the amount of \$25,435 with a contingency for any additional work as determined by the Village Engineer for a total cost not to exceed \$30,000.**

**3. Authorize the Manager to award the 2017 residential water shut-off valve replacement contract to Calumet City Plumbing, Calumet City, IL, and authorize the Village Manager to enter into said contract in the amount of \$73,650.00 with a contingency for any additional work as determined by the Village Engineer for a total cost not to exceed \$125,000.**

**4. Authorize the Manager to award the Contract Renewal of Village-wide sidewalk and curb restoration program with J & J Newell, Calumet City, IL, and authorize the Village Manager to enter into said contract in the not to exceed amount of \$109,950.00. No work will begin until July 1, 2016 and funds for this work will be paid from Fiscal 2017 budget.**

**5. Authorize the Manager to award the contract for the Fiscal 2017 Asphalt Patching Program to Gallagher Asphalt., Thornton, IL, and authorize the Village Manager to enter into said contract in the amount of \$97,890 with a contingency for any additional work as determined by the Village Engineer for a total cost not to exceed \$175,000. Funds for the work are from the General, MFT, Sewer, and Water Funds.**

**6. Appoint Nick Battaglia, 13 Bailey Road to fill the remainder of a three-year term on the Commission on Human Relations ending on December 31, 2016.**

The consent agenda was approved with the following results:

Ayes: 7

Nays: 0

Absent: 0

The consent agenda was adopted with seven (7) ayes, no (0) nays and no (0) absent.

**DEBATABLE:**

**7. An Ordinance Amending Chapter 6 (“Alcoholic Beverages”), Section 6-43 (“Classification”) and Section 6-49 (“Number Limited”) of the Code of Ordinances (Final Reading)**

This item has first reading and much discussion. Move for adoption of the ordinance was motioned by Trustee Brandon and seconded by Trustee Brown. The ordinance was moved and seconded to adopt this ordinance at final reading. Mayor Ostenburg asked if there were any questions or comments. Trustee McCray noted his opposition to the amendment as he felt the amendment conflicted with another ordinance and would be problematic in the future. Mayor Ostenburg asked if there were any other comments. Hearing none, he called for a roll call vote by Clerk McGann.

The ordinance was approved following a roll call vote with the following results:

Ayes: 6  
Nays: 1  
Absent: 0

This item was adopted with six (6) ayes, one (1) nays and no (0) absent.

**8. An Ordinance Adopting the Budget for All Corporate Purposes of the Village of Park Forest, Cook and Will Counties, Illinois, in Lieu of the Appropriation Ordinance for the fiscal Year Commencing on the First Day of July, 2016 and Ending on the Thirtieth Day of June, 2017 (Final Reading)**

This item has first reading and much discussion. Move for adoption of the ordinance was motioned by Trustee Brandon and seconded by Trustee O'Neill. The ordinance was moved and seconded to adopt this ordinance at final reading. Mayor Ostenburg asked if there were any questions or comments. None being heard, he called for a roll call vote by Clerk McGann. The ordinance was approved following a roll call vote with the following results:

Ayes: 7  
Nays: 0  
Absent: 0

This item was adopted with seven (7) ayes, no (0) nays and no (0) absent.

**Adjournment**

This concluded the Regular Board meeting. Mayor Ostenburg said that there are over one hundred people who volunteer as members of various commissions. He thanked them for their hard work and their involvement. He encouraged those interested in applying to one of the commissions to fill out an application which is found on the Village's website.

There being no further business. Mayor Ostenburg called for a motion to adjourn. Motion was made by Trustee Brandon, seconded by Trustee McCray and passed unanimously.

Mayor Ostenburg adjourned the regular meeting at 8:14 p.m.

Respectfully submitted,  
Sheila McGann  
Village Clerk

**VILLAGE OF PARK FOREST  
BOARD OF TRUSTEES  
SATURDAY RULES MEETING  
July 9, 2016**

**PRESENT:** Mayor John Ostenburg, Trustee Tiffani Graham, Trustee Mae Brandon, Trustee Robert McCray, IT Tech Craig Kaufman, Trustee Georgia O'Neill 10:10 a.m., Village Manager Tom Mick

**OTHERS:** Two residents, Sharon Elliott, Recorder

Mayor John Ostenburg called the meeting to order at 10:05 a.m.

Craig Kaufman IT Administrator commented on the employee computer purchase program. There was general discussion on the program and options.

Mayor John Ostenburg discussed updates from the National League of Cities Summer Leadership Conference.

Mayor Ostenburg provided an update on the Cook County program creating growth zones to help foster economic development.

Mayor Ostenburg said that South Suburban Mayors and Managers is conducting a search for a replacement for Executive Director Ed Paesal who will be retiring.

Village Manager Tom Mick noted several upcoming events.

Mayor John Ostenburg discussed crimes that recently occurred. There is a need to learn how to deal with issues before they become explosive. Mayor John asked Village Manager Tom Mick to develop a year-long neighborhood meeting schedule and solicit help for people to get involved from the neighborhood.

Trustee Mae Brandon moved that the meeting be adjourned, seconded by Trustee Tiffani Graham. The motion was passed by a unanimous voice vote.

The meeting was adjourned at 11:06 a.m.

Respectfully submitted,

Sharon M. Elliott  
Recording Secretary

**VILLAGE OF PARK FOREST**

**Village Board Rules Meeting**

**Monday, July 11, 2016**

**Village Hall 7:00 p.m.**

**MINUTES**

**IN ATTENDANCE:** Mayor John Ostenburg, Trustee Mae Brandon, Trustee JeRome Brown, Trustee Tiffani Graham, Trustee Robert McCray, Trustee Georgia O’Neill, and Trustee Theresa Settles

**STAFF IN ATTENDANCE:** Village Manager Tom Mick, Police Chief Pete Green, Fire Chief Bruce Ziegle, Village Attorney Cary Horvath, Deputy Village Manager/Finance Director Mary Dankowski, Assistant to Village Manager Denyse Carreras, Director of Recreation and Parks Rob Gunther, Director of Community Development Larrie Kerestes, Director of Economic Development and Planning Hildy Kingma, Director of Public Works Roderick Ysaguirre, IT Manager Craig Kaufman, and Director of Health Department Jenise Ervin

**RECORDER:** Village Clerk Sheila McGann

**OTHERS IN ATTENDANCE:** Gary Kopycinski, e-News

**Roll Call**

Meeting was called to order at 7:00 p.m. by Mayor Ostenburg. Roll was called by Clerk McGann.

**1. Enabling Resolution to Enter into an Intergovernmental Agreement with the MWRDGC for the Distribution of Rain Barrels**

Manager Mick said this item is from Public Works Department. The Metropolitan Water Reclamation District of Greater Chicago (MWRDGC) distributes free rain barrels to Cook County residents to divert rainwater. The Village has worked out an agreement for Park Forest residents living in Cook County to receive the free rain barrels (no installation included.) This intergovernmental agreement is required. The Village, at their expense, will also distribute free rain barrels to Will County residents at no cost to the residents. Director Ysaguirre added four barrels may be requested. This is open to businesses as well for this year only. These rain barrels may be a different design as those offered in the past, but will operate in the same fashion. Mayor Ostenburg asked if there were any questions. Hearing none, this item will be on the agenda for action at the next regular meeting.

**2. Urban Forestry Operations**

Manager Mick noted this item is from the Recreation and Parks Department. This routine item is a renewal bid split between two contractors, one for removal of trees and the other for pruning of trees. The Village is happy with their work. Mayor Ostenburg asked if there were any questions. Hearing none, this item will be on the agenda for action at the next regular meeting.

### **3. Purchase of Freedom Hall Stage Curtains**

Manager Mick noted that this item comes from Recreation and Parks to replace the current stage curtains at Freedom Hall. The curtains at Freedom Hall were last replaced in 1999. Director Gunther added that the tracks will also be re-roped. Mayor Ostenburg asked if there were any questions. Hearing none, this item will be on the agenda for action at the next regular meeting.

### **4. Awarding of the 2016 Sewer Cleaning and Televising Contract**

Manager Mick said this item is out of the Public Works Department. Director Ysaguirre said that the contractor has done work for the Village for a number of years and is familiar with our sewers. The work will be performed south of Sauk Trail; funds will come the sewer fund. Mayor Ostenburg asked if there were any questions. Hearing none, this item will be on the agenda for action at the next regular meeting.

### **5. 2016 Street Resurfacing**

Manager Mick noted that this item is out of the Public Works Department. Director Ysaguirre explained the bid process. The funds for this project will come from the sewer fund, the general fund, and the Downtown fund. Mayor Ostenburg said that the Board spent time discussing side street repair during the budget review process. He noted that consolidating the water main replacement with street repair and curb work is a more economical way to use the funds. Mayor Ostenburg asked if there were any questions. Hearing none, this item will be on the agenda for action at the next regular meeting.

### **Mayor's Comments**

Mayor Ostenburg had attended the National League of Cities Summer Board and Leadership Meeting in Kansas City. While there, he also participated in the Race, Equity And Leadership (REAL) workshop which focused on housing issues. He commented on the wonderful Fourth of July experience in Park Forest which included the parade, a concert, and fireworks. Mayor Ostenburg talked about ways in which Cook County is planning two economic growth zones in the south suburbs that will attract business and jobs. The Metropolitan Mayors Caucus has been working with ComEd regarding grants. Eighty-three communities applied and twenty-two were awarded funds. The grant funds awarded to Park Forest will be used for defibrillators. On Friday, there will be a meeting with Father Johnson regarding the reuse of the school building at St. Irenaeus.

### **Manager's Comments**

Manager Mick commended all staff for their combined efforts that made the Fourth of July celebration a success. The Live Grow Discover Ken Kramer \$1,000 Scholarship was awarded to Emily Aguirre, Southland College Prep Charter School. There was a fund raiser for Officer Tim Jones at Dunagains last weekend. Many residents came out and supported the effort. Applications for the Park Forest Police Department are being accepted with a deadline of August 5. On July 30, there will be a Re-cycle Fest accepting various items. See the Village website for more information. The Veterans Commission is looking for Viet Nam veterans to be recognized on Veterans Day in November.

**Trustee’s Comments**

Trustee Brandon thanked those on the parade route and staff who were involved in the Fourth of July celebration. The Youth Commission had a special meeting July 6 to go over the budget for Youth Day scheduled for August 13. Vendors and volunteers are needed. The Youth Commission’s regular meeting is scheduled for July 13. Trustee Brandon attended the South Suburban Garden Walk and noted that three Park Forest homes were on the walk.

Trustee O’Neill reported the Housing Authority meeting was held on June 30. It was noted that the 2015 audit was approved and accepted. EDAG will participate in the Midsummer Madness event. She, too, enjoyed the Fourth of July celebration.

Trustee Settles noted that the Environment Commission met July 7 and are partnering with the Village for battery recycling. They, too, participated in the Fourth of July parade with handouts. She also noted that the Commission on Human Relations will meet July 12.

Trustee McCray enjoyed the Fourth of July parade and fireworks and was glad to see so many residents also enjoying the events. The Veterans Commission met July 9 and they are continuing to plan for the November Veterans Day celebration. He also commented on the fund raiser for Police Officer Timothy Jones held at Dunnigan’s.

Trustee Graham also attended the South Suburban Garden walk. She also commented on her first camp-out that was also the first overnight camp-out at Central Park.

Trustee Brown also enjoyed the Fourth of July events. He also commented on long standing race problems in our society and noted that it must be faced in order make things better.

**Attorney’s Comments**

None

**Clerk Comments**

None

**Audience to Visitors**

None

**Adjournment**

This concluded the Rules Board meeting.

There being no further business. Mayor Ostenburg called for a motion to adjourn. Motion was made by Trustee McCray, seconded by Trustee Settles and passed unanimously.

Mayor Ostenburg adjourned the rules meeting at 8:06 p.m.

Respectfully submitted,  
Sheila McGann, Village Clerk

**VILLAGE OF PARK FOREST**

**MEMORANDUM**

**TO: John A. Ostenburg, Mayor  
Village Board of Trustees**

**FROM: Thomas K. Mick,  
Village Manager**

**DATE: August 3, 2016**

**RE: A RESOLUTION THANKING CHRIS APT FOR HIS DEDICATED  
SERVICE TO THE VILLAGE OF PARK FOREST**

**BACKGROUND/ DISCUSSION:**

Chris Apt began his tour within the fire service in September, 1983 in the Department's Paid on Call Division and began his full-time career with Park Forest August 8, 1988.

After 33 years of service in the Fire Department and to the residents of Park Forest Chris Apt is retiring. With the assistance of Fire Department Staff, the attached resolution has been put together recognizing his career with the Village and wishing him well in his retirement.

**SCHEDULE FOR CONSIDERATION:**

This issue will be on the Consent Agenda of the August 15, 2016 Regular Meeting for Board approval.

**RESOLUTION No. \_\_\_\_\_**

**A RESOLUTION THANKING CHRISTOPHER APT FOR HIS  
DEDICATED SERVICE TO THE VILLAGE OF PARK FOREST**

- WHEREAS,** Firefighter/Paramedic Christopher Apt began his tour within the fire service in September, 1983 as a member of the Park Forest Fire Department's Paid on Call Division, and
- WHEREAS,** Firefighter/Paramedic Christopher Apt began his full-time firefighting career with the University Park Fire Department in August of 1987 before returning to the Park Forest Fire Department on August 8<sup>th</sup>, 1988, and
- WHEREAS,** Firefighter/Paramedic Christopher Apt became certified as an EMT-Basic and then an EMT-Paramedic and has maintained these skills throughout his career, and
- WHEREAS,** During his career with the Fire Department, Firefighter/Paramedic Apt obtained numerous Illinois State Fire Marshal certifications including Firefighter I, II and III, Fire Apparatus Engineer, Hazardous Materials Operations and Hazardous Materials Incident Command, and
- WHEREAS,** Firefighter/Paramedic Christopher Apt was named Firefighter/Paramedic of the year in 2007 for his dedication and service to the department and public, and
- WHEREAS,** Firefighter/Paramedic Christopher Apt had the uncommon contentment of spending his entire full-time career assigned to "C" Shift, a feat rarely accomplished in this tumultuous age, and
- WHEREAS,** Firefighter/Paramedic Christopher Apt came to practice skills as an electrician for the fire department; completing many projects in the fire stations along with numerous projects for his brother and sister firefighters, and
- WHEREAS,** Firefighter/Paramedic Christopher Apt became known as the "Barn Boss", a title he embraced as he shared his skills and knowledge with less senior members of the department, and
- WHEREAS,** Firefighter/Paramedic Christopher Apt represented the fire department and himself well as a member of numerous department softball teams, and
- WHEREAS,** Firefighter/Paramedic Christopher Apt is a career long member of the Park Forest Firefighter's Association - International Association of Fire Fighters Local 1263, including holding positions on the board, retiring as a well-respected member in good standing, and
- WHEREAS,** Firefighter/Paramedic Christopher Apt has spent a long, honorable and distinguished career with the Park Forest Fire Department as a linchpin, mentor and friend to its members, and
- WHEREAS,** After more than 28 years of service to the citizens of Park Forest, Firefighter/Paramedic Christopher Apt recently announced his retirement from the Department, to relax, fish and spend time with his wife and family;

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Board of Trustees of the Village of Park Forest, Cook and Will Counties, Illinois, the deepest appreciation of the Board of Trustees, Village Staff and citizens of Park Forest be expressed to Firefighter/Paramedic Christopher Apt upon his retirement for his years of dedicated service to the Village; and that the Village Board and staff of Park Forest wishes Chris a long, happy, healthy retirement during which he enjoys his family, friends and other interests.

**ADOPTED** this        day of August, 2016.

**APPROVED:**

**ATTEST:**

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Mayor

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Village Clerk

**VILLAGE OF PARK FOREST**

**MEMORANDUM**

**TO: John A. Ostenburg, Mayor  
Village Board of Trustees**

**FROM: Thomas K. Mick,  
Village Manager**

**DATE: August 3, 2016**

**RE: A RESOLUTION THANKING WILLIAM TOBERMAN FOR HIS  
DEDICATED SERVICE TO THE VILLAGE OF PARK FOREST**

**BACKGROUND/ DISCUSSION:**

William Toberman Jr. began his tour within the fire service on September, 1982 as a member of the Park Forest Fire Department's Paid on Call Division and began his full-time firefighting career with the Park Forest Fire Department on August 26, 1991.

After 34 years of service in the Fire Department and to the residents of Park Forest William Toberman is retiring. With the assistance of Fire Department Staff, the attached resolution has been put together recognizing his career with the Village and wishing him well in his retirement.

**SCHEDULE FOR CONSIDERATION:**

This issue will be on the Consent Agenda of the August 15, 2016 Regular Meeting for Board approval.

**RESOLUTION No. \_\_\_\_\_**

**A RESOLUTION THANKING WILLIAM TOBERMAN JR. FOR HIS DEDICATED SERVICE TO THE VILLAGE OF PARK FOREST**

- WHEREAS,** Firefighter/Paramedic William Toberman Jr. began his time within the fire service on September, 1982 as a member of the Park Forest Fire Department's Paid on Call Division, and
- WHEREAS,** Firefighter/Paramedic William Toberman Jr. began his full-time firefighting career with the Park Forest Fire Department on August 26, 1991, and
- WHEREAS,** Firefighter/Paramedic William Toberman Jr. became certified as an EMT-Basic and then an EMT- Paramedic and has maintained these skills throughout his career, and
- WHEREAS,** During his career with the Fire Department, Firefighter/Paramedic Toberman obtained numerous Illinois State Fire Marshal certifications including Firefighter I, II and III, Fire Apparatus Engineer, Hazardous Materials Operations and Hazardous Materials Incident Command, and
- WHEREAS,** Firefighter/Paramedic William Toberman Jr. was named Firefighter/Paramedic of the year in 2009 for his dedication and service to the department and public, and
- WHEREAS,** Firefighter/Paramedic William Toberman Jr. has served numerous years as the department mechanic, working diligently to keep the department's equipment and apparatus running in tip-top condition, and
- WHEREAS,** Firefighter/Paramedic William Toberman Jr. became known as the "the hardest working man in the fire department", for his tireless dedication to the task or tasks at hand, and
- WHEREAS,** Firefighter/Paramedic William Toberman Jr. represented the fire department and himself well as a member of numerous department bowling, fishing and softball teams, and
- WHEREAS,** Firefighter/Paramedic William Toberman Jr. is a career long member of the Park Forest Firefighter's Association - International Association of Fire Fighters Local 1263, retiring as a well-respected member in good standing, and
- WHEREAS,** Firefighter/Paramedic William Toberman Jr. has spent a long, honorable and distinguished career with the Park Forest Fire Department as an shining example, mentor and friend to its members, and
- WHEREAS,** After more than 25 years of service to the citizens of Park Forest, Firefighter/Paramedic William Toberman Jr. recently announced his retirement from the Department, to relax, fish and spend time with his wife and family;

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Board of Trustees of the Village of Park Forest, Cook and Will Counties, Illinois, the deepest appreciation of the Board of Trustees, Village Staff and citizens of Park Forest be expressed to Firefighter/Paramedic William Toberman Jr. upon his retirement for his years of dedicated service to the Village; and that the Village Board and staff of Park Forest wishes Bill a long, happy, healthy retirement during which he enjoys his family, friends and other interests.

**ADOPTED** this \_\_\_\_\_, 2016.

**APPROVED:**

**ATTEST:**

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Mayor

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Village Clerk

## AGENDA BRIEFING

**DATE:** July 26, 2016

**TO:** Mayor Ostenburg  
Board of Trustees

**FROM:** Hildy L. Kingma, AICP  
Director of Economic Development and Planning

**RE:** Resolution Approving an Intergovernmental Agreement by and between Cook County, the Cook County Sheriff and the Village of Park Forest

### **BACKGROUND/DISCUSSION:**

The Village, in partnership with the South Suburban Land Bank and Development Authority (SSLBDA), has received \$1,155,000 in funding from Rounds One and Two of the Illinois Housing and Development Authority's (IHDA) Blight Reduction Program (BRP). These grants will allow for the acquisition and demolition/deconstruction of a minimum of 33 vacant/blighted homes, "greening" of the lots, and maintenance until a final use is identified. Four homes have already been deconstructed with this grant, and the work on all four was completed by the Cook County Sheriff's Office RENEW (Restoring Neighborhoods Workforce) program.

RENEW allows selected non-violent criminal offenders to serve their sentences in the 14 month program in lieu of serving a longer sentence in a State facility. The program combines classroom instruction with hands-on deconstruction work. The offender serves the first six months of his sentence in residential detention. During that time, he spends two days a week in classroom instruction and two days a week doing on-site work. The coursework is based on the Building Materials Reuse Association (BMRA) course that includes an introduction to deconstruction, evaluating a job site, job site safety, hazardous materials, tools, site and work plans, non-structural salvage, full deconstruction, materials management, and job close-out.

The second part of the program requires eight months of on-site work, three days a week (unpaid) after the offender has been released from residential detention. This portion of the sentence can be reduced when the offender finds full-time work. At the end of the course, participants receive a certificate documenting the number of classroom hours, field hours and proficiencies to assist them in finding full-time work. When on-site and travelling to and from the work site, the crew is supervised by two security specialists and one drill instructor. Civilian supervisors direct the work and instruct the crew, with an emphasis on safety and best practices. To date, RENEW has safely deconstructed more than 28 homes and a 23 unit condominium building without incident.

The Village approved a similar Assignment Agreement in August 2015, which allowed RENEW to deconstruct the houses already completed. However, the BRP grant has sufficient funds to reimburse RENEW \$3000 for each home to pay for training and equipment expenses. In order to ensure that these funds go directly to RENEW, the County has asked for this Intergovernmental Agreement to be considered by the Village, in lieu of the previously approved Assignment Agreement.

The attached Agreement was prepared by the Assistant General Counsel in the Office of the Cook County Sheriff, and reviewed by the Village Attorney.

**SCHEDULE FOR CONSIDERATION:** This item will appear on the agenda of the Regular Meeting of August 15, 2016 for adoption.

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING THE EXECUTION OF THE INTERGOVERNMENTAL AGREEMENT BY AND BETWEEN COOK COUNTY, THE COOK COUNTY SHERIFF, AND THE VILLAGE OF PARK FOREST**

**WHEREAS**, pursuant to 730 ILCS 5/5-5-9, the Cook County Sheriff operates an alternative sentence program called the Sheriff's Work Alternative Program ("SWAP"), in which participants are court ordered to participate in community service projects, including cleaning parks, viaducts, streets and other community clean-up activities; and

**WHEREAS**, pursuant to its authority in 730 ILCS 5/5-8-1.2, the Cook County Sheriff operates an alternative sentence program called the RENEW Program – Restoring Neighborhoods Workforce ("RENEW"), in which participants deconstruct, clear and secure vacant properties in Cook County, which are often hotbeds of criminal activity, as part of an impact incarceration program; and

**WHEREAS**, the Mayor and the Board of Trustees of the Village of Park Forest desire to approve and enter into an Intergovernmental Agreement By and Between Cook County, the Cook County Sheriff and the Village of Park Forest.

**WHEREAS**, the Mayor and the Board of Trustees of the Village of Park Forest have determined that entering into the Intergovernmental Agreement is in the best interests of the Village.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE BOARD OF TRUSTEES OF THE VILLAGE OF PARK FOREST, AS FOLLOWS:**

**Section 1:** Each whereas paragraph above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Resolution.

**Section 2:** The Mayor and Board of Trustees of the Village of Park Forest approve of the Intergovernmental Agreement By and Between Cook County, the Cook County Sheriff and the Village of Park Forest. A copy of the Agreement is attached hereto as "**Exhibit "A"**" and made a part hereof. The Mayor and Board of Trustees of the Village of Park Forest authorize and direct the Village Mayor and Village Clerk, or their designees, to execute said Agreement, and to execute and deliver all other instruments and documents and pay all expenses that are necessary to fulfill the Village's obligations under the Agreement.

**APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, 2016 by the Mayor of the Village of Park Forest, and attested by the Village Clerk, on the same day.

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

**CERTIFICATION**

State of Illinois            )  
  ) ss.  
County of COOK AND WILL        )

I, Sheila McGann, do hereby certify that I am the duly qualified and acting Village Clerk of the Village of PARK FOREST, COOK AND WILL County, Illinois, and as such official I am the keeper of the records and files of the Village of PARK FOREST.

I further certify that the foregoing or attached is a complete, true and correct copy of Resolution No. \_\_\_\_\_, entitled, **“A RESOLUTION AUTHORIZING THE EXECUTION OF THE INTERGOVERNMENTAL AGREEMENT BY AND BETWEEN COOK COUNTY, THE COOK COUNTY SHERIFF, & THE VILLAGE OF PARK FOREST”** which was adopted by the Mayor and Board of Trustees on \_\_\_\_\_, 2016.

IN WITNESS WHEREOF, I have hereunto set my hand in the County of COOK AND WILL and State of Illinois, on \_\_\_\_\_, 2016.

\_\_\_\_\_  
Sheila McGann, Village Clerk

(CORPORATE SEAL)

**EXHIBIT "A"**

**INTERGOVERNMENTAL AGREEMENT BY AND BETWEEN COOK COUNTY, THE  
COOK COUNTY SHERIFF, & THE VILLAGE OF PARK FOREST**

*Exhibit A*

**SWAP REQUEST FORM**

***Exhibit B***

**RENEW DEMOLITION REQUEST FORM**

Local Entity Information:

Name of Requesting Local Entity: \_\_\_\_\_

Authorized Person Making Request: \_\_\_\_\_

Title of Person Making Request: \_\_\_\_\_

Local Ordinance Authorizing Demolition: \_\_\_\_\_

Local Entity Contact Information:

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Facsimile Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Property to be Demolished Information:

Address of Property: \_\_\_\_\_

Property Identification Number (PIN): \_\_\_\_\_

Current Owner of Property: \_\_\_\_\_

Reason(s) For Seeking Demolition: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Verification:

I, the undersigned, hereby verify that I am authorized by the above name local entity to execute this Demolition Request Form and that the above information is true and correct.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Name and Title:

*Exhibit C*

**VILLAGE OF PARK FOREST BOARD MEETING MINUTES**

*Exhibit D*

**COOK COUNTY SHERIFF'S OFFICE  
DEMOLITION AFFIDAVIT OF COMPLIANCE**

I, \_\_\_\_\_, being first duly sworn under oath, hereby deposes and states as follows:

1. I have personal knowledge of the facts contained herein and if called as a witness I could competently testify thereto.
2. I am authorized by the Village/Town of \_\_\_\_\_ and all local ordinances to seek the demolition of the property listed on the Cook County Sheriff's Office Demolition Request Form, attached hereto as Exhibit B.
3. I am familiar with the requirements of all local ordinances that pertain to the demolition of buildings or structures.
4. Village/Town of \_\_\_\_\_ has complied with all local ordinances which authorize demolition of the buildings and/or structures on the property listed on Exhibit B.
5. I have attached copies of all paperwork and notices that are required by the local ordinance to proceed with the demolition of the buildings and/or structures located on the property listed on Exhibit A. The copies of the necessary paperwork and notices are attached as Group Exhibit D.

FURTHER AFFIANT SAYETH NOT.

Dated: \_\_\_\_\_ Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public

## **AGENDA BRIEFING**

**DATE:** July 29, 2016

**TO:** Mayor John Ostenburg  
Board of Trustees

**FROM:** Nicholas Christie – Assistant Village Engineer - DPW

**RE:** Contract for 2016 Sanitary Sewer Replacements

### **BACKGROUND/DISCUSSION:**

The Department of Public Works continually cleans and inspects the Village's sewer system. During these inspections, DPW will note sewers that need further maintenance through point repairs or cured in place lining. However, occasionally we will notice sewers that are so beyond repair that they need to be completely replaced. This contract will address two such locations that need complete replacement.

In December of 2016, DPW noticed a collapse in the sanitary sewer at 316 Niagara and performed an emergency point repair. This repair was temporary until we could bid the replacement of the entire line. This contract will replace the sewer from approximately 316-324 Niagara Street that is in extremely poor condition and cannot be lined.

The sanitary sewer in Court D2, in the Cedarwood Cooperative, was also noticed to be in poor condition during our inspections. However, the replacement of this sewer has several utility conflicts and engineering challenges that dictated a unique bidding approach. We requested a bid to replace the pipe through a standard open cut method, understanding the challenges that would present. Additionally we requested an alternate bid to replace the pipe through a method known as pipe bursting. This method is a trenchless installation that "bursts" the old pipe and installs the new pipe within it. The only access pits should be at the beginning and end of the pipe and at the service connections.

On Tuesday, July 26, 2016 at 2:00 p.m., the Department of Public Works opened 2 bids for the 2016 Sanitary Sewer Replacements. Invitations to bid were published in the *Daily Southtown* Newspaper and on our website. A total of 11 qualified bidders requested access to view the Bid documents. M&J Underground, located in Monee, IL, was the lowest bidder in the amount of \$164,226.20 for the base bid and \$136,639.30 for the alternate bid. See attached Bid Tab. The alternate bid includes the pipe bursting option and we are recommending this for replacement as it is less intrusive to the Cooperative.

M&J Underground has performed numerous sewer and water replacements for the Village in the past and has provided sufficient documentation and paperwork required by the bid proposal documents to qualify for awarding of this contract. Funds for this work have been budgeted in the Sewer Fund-Capital Outlays.

**RECOMMENDATION:** Award the 2016 Sanitary Sewer Replacements contract to M/J Underground located in Monee, IL, and authorize the Village Manager to enter into said contract in the amount of \$136,639.30 with a 25% contingency for any additional work as determined by the Village Engineer for a total cost not to exceed \$170,799.13.

**SCHEDULE FOR CONSIDERATION:** This item will appear on the Agenda of the Regular meeting of August 15, 2016 for approval.

|                      |  |      |                | ENGINEERS ESTIMATE |                    | Trine Construction   |             | M & J Underground  |                      |  |                    |
|----------------------|--|------|----------------|--------------------|--------------------|----------------------|-------------|--------------------|----------------------|--|--------------------|
|                      | NIAGARA AT MARQUETTE (1)                                       | UNIT | TOTAL QUANTITY | UNIT PRICE         | EXTENDED           | UNIT PRICE           | EXTENDED    | UNIT PRICE         | EXTENDED             |  |                    |
| 1                    | Remove, furnish, and install 8" SDR 26 Sanitary Sewer          | L.F. | 267            | \$60.00            | \$16,020.00        | \$113.10             | \$30,197.70 | \$88.35            | \$23,589.45          |  |                    |
| 2                    | Furnish and Install Existing Service Line Connections          | Ea.  | 6              | \$500.00           | \$3,000.00         | \$1,969.00           | \$11,814.00 | \$870.75           | \$5,224.50           |  |                    |
| 3                    | Remove, furnish, and install 6" SDR 26 Sanitary Service Sewer  | L.F. | 20             | \$55.00            | \$1,100.00         | \$81.65              | \$1,633.00  | \$156.94           | \$3,138.80           |  |                    |
| 4                    | Furnish and Install Connection to Existing Manhole             | Ea.  | 1              | \$1,000.00         | \$1,000.00         | \$3,602.50           | \$3,602.50  | \$880.10           | \$880.10             |  |                    |
| 5                    | Furnish and Install Connection to Existing 8" Sewer            | Ea.  | 1              | \$500.00           | \$500.00           | \$3,492.50           | \$3,492.50  | \$816.15           | \$816.15             |  |                    |
| 6                    | Furnish and Install granular trench backfill (CA-7)            | L.F. | 255            | \$20.00            | \$5,100.00         | \$59.50              | \$15,172.50 | \$58.91            | \$15,022.05          |  |                    |
| 7                    | Furnish and Install 9" aggregate base course (CA-6)            | Tons | 120            | \$20.00            | \$2,400.00         | \$27.50              | \$3,300.00  | \$28.76            | \$3,451.20           |  |                    |
| 8                    | Furnish and Install 4" HMA Binder Course                       | Tons | 50             | \$65.00            | \$3,250.00         | \$131.25             | \$6,562.50  | \$197.20           | \$9,860.00           |  |                    |
| 9                    | Furnish and Install 1.5" HMA Surface Course                    | Tons | 20             | \$75.00            | \$1,500.00         | \$141.75             | \$2,835.00  | \$234.66           | \$4,693.20           |  |                    |
| 10                   | Removal, Furnish, and Install 5" P.C.C. Monolithic Sidewalk    | SF   | 1375           | \$5.50             | \$7,562.50         | \$8.65               | \$11,893.75 | \$0.61             | \$838.75             |  |                    |
| 11                   | Removal, Furnish, and Install 6.25" P.C.C. Monolithic Sidewalk | SF   | 275            | \$6.00             | \$1,650.00         | \$9.05               | \$2,488.75  | \$0.61             | \$167.75             |  |                    |
| 12                   | Soils Testing  | L.S. | 1              | \$3,000.00         | \$3,000.00         | \$1,899.20           | \$1,899.20  | \$0.01             | \$0.01               |  |                    |
| 13                   | Traffic Control  | L.S. | 1              | \$2,500.00         | \$2,500.00         | \$5,062.50           | \$5,062.50  | \$3,592.50         | \$3,592.50           |  |                    |
| <b>SUB TOTAL (1)</b> |  |      |                |                    | <b>\$48,582.50</b> | <b>SUB TOTAL (1)</b> |             | <b>\$99,953.90</b> | <b>SUB TOTAL (1)</b> |  | <b>\$71,274.46</b> |

|    |   |      |                | ENGINEERS ESTIMATE    |                    | Trine Construction    |                     | M & J Underground     |                    |
|----|---|------|----------------|-----------------------|--------------------|-----------------------|---------------------|-----------------------|--------------------|
|    | Court D-2 (2a)  | UNIT | TOTAL QUANTITY | UNIT PRICE            | EXTENDED           | UNIT PRICE            | EXTENDED            | UNIT PRICE            | EXTENDED           |
| 1  | Remove, furnish, and install 8" SDR 26 Sanitary Sewer                     | L.F. | 288            | \$80.00               | \$23,040.00        | \$76.05               | \$21,902.40         | \$50.58               | \$14,567.04        |
| 2  | Furnish and Install Existing Service Line Connections                     | Ea.  | 5              | \$500.00              | \$2,500.00         | \$1,859.00            | \$9,295.00          | \$870.75              | \$4,353.75         |
| 3  | Remove, furnish, and install 6" SDR 26 Sanitary Service Sewer             | L.F. | 10             | \$55.00               | \$550.00           | \$101.30              | \$1,013.00          | \$307.47              | \$3,074.70         |
| 4  | Furnish and Install Connection to Existing Manhole                        | Ea.  | 2              | \$1,000.00            | \$2,000.00         | \$3,657.50            | \$7,315.00          | \$1,656.45            | \$3,312.90         |
| 5  | Furnish and install Sanitary Manhole Reconstruction incl. frame and cover | Ea.  | 2              | \$3,500.00            | \$7,000.00         | \$2,656.50            | \$5,313.00          | \$1,635.25            | \$3,270.50         |
| 6  | Furnish and Install granular trench backfill (CA-7)                       | L.F. | 288            | \$20.00               | \$5,760.00         | \$37.80               | \$10,886.40         | \$66.68               | \$19,203.84        |
| 7  | Furnish and Install 4" aggregate base course (CA-6)                       | Tons | 20             | \$20.00               | \$400.00           | \$33.00               | \$660.00            | \$51.26               | \$1,025.20         |
| 8  | Removal and Replacement of Curb and Gutter                                | L.F. | 40             | \$25.00               | \$1,000.00         | \$46.00               | \$1,840.00          | \$52.47               | \$2,098.80         |
| 9  | Removal, Furnish, and Install 5" P.C.C. Sidewalk                          | SF   | 750            | \$5.50                | \$4,125.00         | \$8.65                | \$6,487.50          | \$6.64                | \$4,980.00         |
| 10 | Furnish and Install Exploratory Dig for utility location                  | Ea.  | 8              | \$1,200.00            | \$9,600.00         | \$0.01                | \$0.08              | \$776.25              | \$6,210.00         |
| 11 | Furnish and Install 4" Topsoil  | SY   | 2,500          | \$4.25                | \$10,625.00        | \$6.60                | \$16,500.00         | \$3.06                | \$7,650.00         |
| 12 | Furnish and Install Sod Restoration                                       | SY   | 2,500          | \$6.00                | \$15,000.00        | \$7.25                | \$18,125.00         | \$7.14                | \$17,850.00        |
| 13 | Tree Removal 8"   | Ea.  | 1              | \$2,000.00            | \$2,000.00         | \$1,420.00            | \$1,420.00          | \$1,762.50            | \$1,762.50         |
| 14 | Soils Testing   | L.S. | 1              | \$3,000.00            | \$3,000.00         | \$1,899.72            | \$1,899.72          | \$0.01                | \$0.01             |
| 15 | Traffic Control   | L.S. | 1              | \$2,500.00            | \$2,500.00         | \$7,834.50            | \$7,834.50          | \$3,592.50            | \$3,592.50         |
|    |   |      |                | <b>SUB TOTAL (2A)</b> | <b>\$89,100.00</b> | <b>SUB TOTAL (2A)</b> | <b>\$110,491.60</b> | <b>SUB TOTAL (2A)</b> | <b>\$92,951.74</b> |

|    |   |      |                | ENGINEERS ESTIMATE                             |                     | Trine Construction                               |                     | M & J Underground                                 |                                |  |
|----|---|------|----------------|--|---------------------|--|---------------------|---|--------------------------------|--|
|    | Court D-2 (Alternate-Pipe Burst) (2b)                                     | UNIT | TOTAL QUANTITY | UNIT PRICE                                     | EXTENDED            | UNIT PRICE                                       | EXTENDED            | UNIT PRICE  | EXTENDED                       |  |
| 1  | Pipe Cleaning and CCDD Inspection   | L.F. | 288            | \$10.00  | \$2,880.00          | \$12.10  | \$3,484.80          | \$6.02  | \$1,733.76                     |  |
| 2  | Pipe Burst 6" Pipe with 8" Restrained Joint PVC Sewer Pipe                | L.F. | 288            | \$225.00                                       | \$64,800.00         | \$139.80   | \$40,262.40         | \$77.24   | \$22,245.12                    |  |
| 3  | Furnish and Install Existing Service Line Connections                     | Ea.  | 5              | \$10,000.00                                    | \$50,000.00         | \$3,459.50                                       | \$17,297.50         | \$1,830.75  | \$9,153.75                     |  |
| 4  | Remove, furnish, and install 6" SDR 26 Sanitary Service Sewer             | L.F. | 10             | \$55.00  | \$550.00            | \$101.30   | \$1,013.00          | \$306.94  | \$3,069.40                     |  |
| 5  | Furnish and install Sanitary Manhole Reconstruction incl. frame and cover | Ea.  | 2              | \$3,500.00                                     | \$7,000.00          | \$5,285.50                                       | \$10,571.00         | \$4,330.35  | \$8,660.70                     |  |
| 6  | Furnish and Install granular trench backfill (CA-7)                       | L.F. | 50             | \$20.00  | \$1,000.00          | \$37.80  | \$1,890.00          | \$82.65   | \$4,132.50                     |  |
| 7  | Furnish and Install 4" aggregate base course (CA-6)                       | Tons | 5              | \$20.00  | \$100.00            | \$22.00  | \$110.00            | \$28.76   | \$143.80                       |  |
| 8  | Removal and Replacement of Curb and Gutter                                | L.F. | 40             | \$25.00  | \$1,000.00          | \$46.00  | \$1,840.00          | \$51.42   | \$2,056.80                     |  |
| 9  | Removal, Furnish, and Install 5" P.C.C. Sidewalk                          | SF   | 300            | \$5.50   | \$1,650.00          | \$9.80   | \$2,940.00          | \$8.81  | \$2,643.00                     |  |
| 10 | Furnish and Install 4" Topsoil  | SY   | 800            | \$4.25   | \$3,400.00          | \$7.70   | \$6,160.00          | \$3.06  | \$2,448.00                     |  |
| 11 | Furnish and Install Sod Restoration                                       | SY   | 800            | \$6.00   | \$4,800.00          | \$8.30   | \$6,640.00          | \$7.14  | \$5,712.00                     |  |
| 12 | Soils Testing   | L.S. | 1              | \$3,000.00                                     | \$3,000.00          | \$1,899.70                                       | \$1,899.70          | \$0.01  | \$0.01                         |  |
| 13 | Traffic Control   | L.S. | 1              | \$2,500.00                                     | \$2,500.00          | \$7,834.50                                       | \$7,834.50          | \$3,366.00  | \$3,366.00                     |  |
|    |   |      |                | <b>SUB TOTAL (2B)</b>                          | <b>\$142,680.00</b> | <b>SUB TOTAL (2B)</b>                            | <b>\$101,942.90</b> | <b>SUB TOTAL (2B)</b>                             | <b>\$65,364.84</b>             |  |
|    |   |      |                | <b>TOTAL BASE BID (Total of 1 and 2a)</b>      | <b>\$137,682.50</b> | <b>TOTAL BASE BID (Total of 1 and 2a)</b>        | <b>\$210,445.50</b> | <b>TOTAL BASE BID (Total of 1 and 2a)**</b>       | <b>\$164,226.20</b>            |  |
|    |   |      |                | <b>TOTAL ALTERNATE BID (Total of 1 and 2b)</b> | <b>\$191,262.50</b> | <b>TOTAL ALTERNATE BID (Total of 1 and 2b) *</b> | <b>\$201,896.80</b> | <b>TOTAL ALTERNATE BID (Total of 1 and 2b)***</b> | <b>\$136,639.30</b>            |  |
|    |   |      |                |  |                     |  |                     |   | <b>**APPARENT LOW BIDDER**</b> |  |

\* Price listed in bid \$201,896.60

\*\* Price listed in bid \$163,476.30

\*\*\* Price listed in bid \$136,640.00

**NOTE THAT INDIVIDUAL UNIT PRICES GOVERN THIS CONTRACT. FINAL TOTALS LISTED IN BIDS ARE NOTED FOR INFORMATIONAL PURPOSES ONLY**

## **AGENDA BRIEFING**

**DATE:** August 2, 2016

**TO:** Mayor John Ostenburg  
Board of Trustees

**FROM:** Robert Gunther  
Director of Recreation & Parks

**RE:** Freedom Hall: HVAC Replacement

### **BACKGROUND/DISCUSSION:**

Three years ago Recreation & Parks began an annual replacement plan for the HVAC units servicing Freedom Hall. As outlined in the Capital Plan, \$20,000 was included in FY 16 budget and another \$20,000 is included this year and another \$10,000 would be proposed in next year's budget. Currently, there are three units left to replace.

In May, staff contacted Southwest Town Mechanical to quote on replacing the next HVAC unit in line. Southwest Town Mechanical is the company that installed the existing units and has been the low bid on the replacements. Southwest Town Mechanical returned a proposal to add four units to the project; the two remaining units on Freedom Hall as well as two units servicing Village Hall. The Village Hall units are also included in the Capital Plan but in upcoming years. Because of savings in mobilizing their labor and equipment such as a crane that is needed to remove old units and set new ones in place their proposal to replace five units was \$40,960. This is a savings of about \$30,000 over what would have been proposed in the budget over the next few years to replace the additional units.

Serial numbers on each of the five units indicate they were manufactured in 1995; as well, these units use a refrigerant designated as R-22 which is no longer readily available due to government mandates to phase out production of this refrigerant by 2020. Also, the State of Illinois passed a new Energy Code for replacement rooftop HVAC units this year. This proposal is to install high efficiency units that meet the new Illinois Energy Code and use the new R410A refrigerant which has been the departments practice since the new refrigerant came into production.

When staff received this proposal we thought it would be best to delay installation in May, assign last year's funds to the current fiscal year and do the project as proposed.

Southwest Town Mechanical has been a consistently low bidder on Village projects and has submitted a proposal that would save the Village several thousands of dollars. Their proposal is included with this briefing. We recommend that the Village contract with Southwest Town Mechanical to remove and replace HVAC units as proposed for the price of \$40,960.

**SCHEDULE FOR CONSIDERATION:** This item will appear on the Agenda of the Regular Meeting of August 15, 2016 for approval.

# Southwest Town

## MECHANICAL SERVICES

10450 West 163rd Place  
Orland Park, Illinois 60467  
(708) 460-7330 - Fax (708) 460-1627

**May 5, 2016**

**Village of Park Forest  
75 Park Street  
Park Forest, IL 60466  
Attn: Bert Weaver**

**RE: City Hall**

**Dear Bert,**

**The following is our proposal to replace the two old Trane rooftop units that serve City Hall. The serial numbers on each unit indicates that the units were manufactured in 1995. This means each unit is 21 years old. The average life expectancy of a rooftop unit is 15 years.**

**Also, recently the US Government mandated a decrease in the production of R-22 refrigerant. This has caused a shortage of R-22 and a huge increase in the price of R-22. The original phase out of R-22 refrigerant was supposed to be in 2025. The new environmental push is to phase out the R-22 refrigerant by 2020. If this happens the cost of R-22 refrigerant will sky rocket.**

**In the 1990's the government stopped the production of R-12 refrigerant which was used for refrigeration and in automobiles. This caused the price of R-12 refrigerant to skyrocket. The current charge for R-12 refrigerant is \$145.00 per pound. This same thing could happen to R-22.**

**With the installation of a package R410A unit this will eliminate the worries of a costly R-22 refrigerant leak.**

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**With a new rooftop unit you get a one year parts and labor warranty, a five year warranty on the compressor and a 10-year warranty on the heat exchanger. Also, the new unit operates on the "environmentally friendly" R410A refrigerant.**

**The two new York units are high efficiency rooftop units that are compliant with the new State of Illinois Energy Code (IECC 2015 Compliant).**

**We will supply and install the following:**

- 1. We will reclaim the refrigerant from the two old Trane rooftop units, using the approved methods, per EPA regulations.**
- 2. We will disconnect the electric, the gas pipe and the duct work from the old units.**
- 3. We will remove the two old Trane units from the roof with a crane. This includes the old 1 ½ ton Trane unit and the 4-ton Trane unit.**
- 4. We will install two new York, high efficiency, IECC Compliant, heat/cool, package rooftop unit.**

**To replace the 1 ½ ton Trane unit, we will install a new York model# PCG4A240752X1, 2-ton, 14 SEER, high efficiency, heat/cool rooftop unit.**

**To replace the 4-ton Trane unit, we will install a new York model# ZE048H12A2A1ABA1A1, 14 SEER, high efficiency, heat/cool rooftop unit/**

**Each new unit comes with a fresh air economizer, which will bring 0% to 100% outside air depending on the temperature and humidity levels outside. If the outdoor-air temperature is right the mixed air sensor modulates the economizer outdoor air damper open to take advantage of free cooling provided by the outdoor air. Fresh outdoor air improves comfort levels in the office space.**

**We will install curb adaptors on the existing roof curbs to allow the supply and return ductwork to match up. With a curb adaptor, a roofing contractor is not needed to seal the roof watertight.**

- 7. We will re-connect the electric and the gas pipe to the new units.**
- 8. We will re-connect the control wiring to the new units.**
- 9. We include the rental of the crane.**
- 10. We will start-up and test the new units.**
- 11. We include a one year parts and labor warranty and a five-year warranty on the compressors and a 10 year warranty on the heat exchanger.**

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**The sum of this project is-----\$13,080**

**By others: Permits**

# Southwest Town

## MECHANICAL SERVICES

10450 West 163rd Place  
Orland Park, Illinois 60467  
(708) 460-7330 - Fax (708) 460-1627

May 5, 2016

Village of Park Forest  
75 Park Street  
Park Forest, IL 60466  
Attn: Bert Weaver

RE: Freedom Hall  
410 Lakewood Blvd.

Dear Bert,

*The following is our proposal to replace the three old Carrier unit that serve Freedom Hall. The serial numbers on each unit indicates that the units were manufactured in 1995. This means each unit is 21 years old. The average life expectancy of a rooftop unit is 15 years.*

*Also, recently the US Government mandated a decrease in the production of R-22 refrigerant. This has caused a shortage of R-22 and a huge increase in the price of R-22. The original phase out of R-22 refrigerant was supposed to be in 2025. The new environmental push is to phase out the R-22 refrigerant by 2020. If this happens the cost of R-22 refrigerant will sky rocket.*

*In the 1990's the government stopped the production of R-12 refrigerant which was used for refrigeration and in automobiles. This caused the price of R-12 refrigerant to skyrocket. The current charge for R-12 refrigerant is \$145.00 per pound. This same thing could happen to R-22.*

*With the installation of a package R410A unit this will eliminate the worries of a costly R-22 refrigerant leak.*

*With a new rooftop unit you get a one year parts and labor warranty, a five year warranty on the compressor and a 10-year warranty on the heat exchanger. Also, the new unit operates on the "environmentally friendly" R410A refrigerant.*

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*We have provided two options. The first option is to install two new high efficiency rooftop units that is compliant with the new State of Illinois Energy Code (IECC 2015 Compliant). The second option is to install a standard efficiency rooftop unit that is not IECC Compliant.*

**We will supply and install the following:**

**Option #1--New Carrier IECC Compliant Units**

**This year, Illinois has passed a new Energy Code for rooftop replacement units. The new units must be high efficiency rooftop units. The following is our proposal to install the new Illinois Energy Code, high efficiency, rooftop units.**

**We include the following:**

- 1. We will reclaim the refrigerant from the old rooftop units, using the approved methods, per EPA regulations.**
- 2. We will disconnect the electric, the gas pipe and the duct work from the old units.**
- 3. We will remove the three old Carrier units from the roof with a crane. This includes the old Carrier 12 ½ ton unit, the Carrier 7 ½ ton unit and the old Carrier 4-ton unit.**
- 4. We will install a new Carrier model# 48HCED14ACA5-0A0A0, high efficiency, IECC Compliant, 12 ½ ton, heat/cool, package rooftop unit.**

**The new unit comes with a fresh air economizer, which will bring 0% to 100% outside air depending on the temperature and humidity levels outside. If the outdoor-air temperature is right the mixed air sensor modulates the economizer outdoor air damper open to take advantage of free cooling provided by the outdoor air. Fresh outdoor air improves comfort levels in the office space.**

**We will install a curb adaptor on the existing roof curb to allow the supply and return ductwork to match up. With a curb adaptor, a roofing contractor is not needed to seal the roof watertight.**

- 5. For the Carrier 7 ½ ton unit, we will install a new Carrier model# 48HCED08A2A5-0A0A0, high efficiency, 7 ½ ton, heat/cool unit with a fresh air economizer.**
- 6. For the 4-ton unit, we will install a new Carrier model# 48HCEA05A2A5-0A0A0, 4-ton, high efficiency, heat/cool unit with a horizontal economizer**

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- 7. We will re-connect the electric and the gas pipe to the new units. We will re-connect the supply and return duct work to the new 4-ton Carrier unit and the supply duct to the 7 ½ ton unit.**

8. We will re-connect the control wiring to the new units.
9. We include the rental of the crane.
10. We will start-up and test the new units.
11. We include a one year parts and labor warranty and a five-year warranty on the compressors and a 10 year warranty on the heat exchanger.

The sum of this project is-----\$27,880

By others: Permits

**Option #2—Standard Efficiency Units**

The following is our proposal to install two new standard efficiency rooftop units to replace the old Carrier unit. These units are less expensive than the high efficiency units.

We will supply and install the following:

1. We will reclaim the refrigerant from the two old Carrier units using the approved methods, per EPA regulations.
2. We will disconnect the gas piping, the electric, and the ductwork from the old units.
3. We will remove both units from the roof with a crane.
4. For the 12 ½ ton unit, we will install a new Bryant, 12 ½ ton, heat/cool rooftop unit.

The new unit comes with a fresh air economizer, which will bring 0% to 100% outside air depending on the temperature and humidity levels outside. If the outdoor-air temperature is right the mixed air sensor modulates the economizer outdoor air damper open to take advantage of free cooling provided by the outdoor air. Fresh outdoor air improves comfort levels in the office space.

This unit will set on the existing roof curb.

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~~For the 7 ½ ton unit, we will install a new Bryant, 7 ½ ton, heat/cool unit with a fresh air economizer~~

For the 4-ton unit, we will install a new Bryant, 4-ton, heat/cool unit with a horizontal economizer.

5. *We will re-connect the gas piping and the electric to the new units.*
6. *We will re-connect the duct work to the new 4-ton Bryant unit and the 7 ½ ton Bryant.*
7. *We will start-up and test the new units.*
8. *We include the rental of the crane.*
9. *One-year parts and labor warranty and a five-year warranty on the compressor and a 10-year warranty on the heat exchanger.*

*The sum of this project is-----\$20,456*

*By others: Permits*

*Southwest Town Heating and Air Conditioning is part of the largest, oldest and most experienced HVAC service and sales organization in this area. In choosing Southwest Town, you can be assured of outstanding work.*

*Thank you very much for the opportunity to bid on this contract and we will look forward to receiving your acceptance.*

*Best Regards,*

*Chris Davis  
Service Sales  
Southwest Town*

## AGENDA BRIEFING

**DATE:** July 21, 2016

**TO:** Mayor John Ostenburg  
Board of Trustees

**FROM:** Thomas K. Mick,  
Village Manager

**RE:** Prevailing Wage Ordinance - 2016

**BACKGROUND/DISCUSSION:**

The Village is required annually to adopt prevailing wage standards for all public works projects. The standards are published in June. Attached is the required ordinance and the wage standards.

**SCHEDULE FOR CONSIDERATION:**

This matter will appear on the Agenda of the Regular Meeting of Monday, August 15, 2016 for first reading.

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**VILLAGE OF PARK FOREST  
COOK COUNTY AND WILL COUNTY, ILLINOIS**

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**ORDINANCE**

**NO. \_\_\_\_\_**

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**AN ORDINANCE ADOPTING THE PREVAILING WAGE STANDARDS IN THE  
VILLAGE OF PARK FOREST, COOK COUNTY AND WILL COUNTY, ILLINOIS**

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**Published in pamphlet form by authority of Mayor and Village Clerk of the Village of Park Forest on \_\_\_\_\_ --16  
Village of Park Forest, 350 Victory Drive, Park Forest IL 60466**

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ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE ADOPTING THE PREVAILING WAGE STANDARDS IN THE VILLAGE OF PARK FOREST, COOK COUNTY AND WILL COUNTY, ILLINOIS**

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**WHEREAS**, the State of Illinois (the “*State*”) has enacted the “Prevailing Wage Act,” 820 ILCS 130/1 *et seq.* (the “*Act*”) which is an act regulating wages of laborers, mechanics and other workers employed in any public works by the State, county, city or any public body or any political subdivision or by anyone under contract for public works; and

**WHEREAS**, it is the policy of the State that a wage of no less than the general prevailing hourly rate as paid for work of a similar character in the locality in which the work is performed, shall be paid to all laborers, mechanics and other workers employed by or on behalf of any and all public bodies engaged in public works; and

**WHEREAS**, the Act requires that the Village of Park Forest investigate and ascertain the prevailing rate of wages as defined in the Act for laborers, mechanics and other workers in the locality of the Village of Park Forest employed in performing construction of public works, for the Village of Park Forest; and

**WHEREAS**, the Village of Park Forest has ascertained and examined the prevailing wage classifications and rates determined by the Department of Labor for Cook County for July 2015, which is the last available date wage rates were published by the Department of Labor.

**NOW, THEREFORE**, be it ordained by the Mayor and Board of Trustees of the Village of Park Forest, Cook and Will Counties, Illinois, as follows:

**Section 1:** That the above recitals and legislative findings are incorporated herein and made a part hereof.

**Section 2:** To the extent and as required by the Act, the general prevailing rates of wages in this locality for laborers, mechanics and other workers engaged in construction of public works coming under the jurisdiction of the Village of Park Forest is hereby ascertained to be the same as the prevailing rates of wages for construction work in the Cook County area, as determined by the Department of Labor of the State of Illinois as of last available date wage rates were published by the Department of Labor..

**Section 3:** As required by the Act, any and all revisions of the prevailing rates of wages by the Department of Labor of the State of Illinois shall supersede the Department's last publication of prevailing rates for construction work undertaken by the Village of Park Forest. The definition of any terms appearing in the Ordinance which are also used in the Act shall be the same as in the Act.

**Section 4:** Nothing herein contained shall be construed to apply said general prevailing rate of wages as herein ascertained to any work or employment except public works construction undertaken by the Village of Park Forest to the extent required by the Act.

**Section 5:** The Village Clerk shall publicly post this determination or any revisions of such prevailing rate of wages, and keep it available for inspection at the Village Hall by any interested party. A copy of the determination or of the currently revised determination of the prevailing rate of wages then in effect shall be attached to all contract specifications.

**Section 6:** The Village Clerk shall mail a copy of this determination to any employer, and to any association of employers and to any person or association of employees who have filed their names and addresses, and have requested copies of any determination stating the particular rates and the particular class of workers whose wages will be affected by such rates.

**Section 7:** The Village Clerk shall promptly file a certified copy of this Ordinance with the Illinois Department of Labor, Prevailing Wage Division, One West Old State Capitol Plaza, Room 300, Springfield, IL 62701.

**Section 8:** Within thirty (30) days after the filing with the Illinois Department of Labor, the Village Clerk shall cause a notice to be published in a newspaper of general circulation within the Village stating:

THE VILLAGE OF PARK FOREST  
COOK COUNTY AND WILL COUNTY, ILLINOIS

PUBLIC NOTICE OF ADOPTION OF  
PREVAILING WAGE STANDARDS

PLEASE TAKE NOTICE that on \_\_\_\_\_, 2016, the Mayor and Board of Trustees of the Village of Park Forest, Cook County and Will County, Illinois, adopted Ordinance No. \_\_\_\_\_ determining prevailing wages, as of the last available date wages were published by the State of Illinois Department of Labor pursuant to 820 ILCS 130/1 *et seq.*, which determination is now effective.

(Date of Publication)

Published by Order of the Mayor and Board of Trustees  
of the Village of Park Forest.

Sheila McGann  
Village Clerk

**Section 9:** If any section, paragraph, clause or provision of this ordinance shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this ordinance.

**Section 10:** All ordinances in conflict herewith are hereby repealed to the extent of such conflict.

**Section 11:** This ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

**PASSED** by the Mayor and Board of Trustees of the Village of Park Forest, Cook County and Will County, Illinois this \_\_\_\_\_ day of July, 2016, pursuant to roll call vote, as follows:

|                 | <b>Yes</b> | <b>No</b> | <b>Absent</b> | <b>Present</b> |
|-----------------|------------|-----------|---------------|----------------|
| Mae Brandon     |            |           |               |                |
| JeRome Brown    |            |           |               |                |
| Tiffani Graham  |            |           |               |                |
| Robert McCray   |            |           |               |                |
| Georgia O'Neill |            |           |               |                |
| Theresa Settles |            |           |               |                |
| <b>TOTAL:</b>   |            |           |               |                |

**APPROVED** by the Mayor of the Village of Park Forest, Cook County and Will County, Illinois on this \_\_\_\_\_ day of July, 2016.

APPROVED:

ATTEST:

\_\_\_\_\_  
 John A Ostenburg  
 Mayor

\_\_\_\_\_  
 Sheila McGann  
 Clerk

STATE OF ILLINOIS                    )  
  ) SS  
COUNTIES OF COOK AND WILL )

**CERTIFICATION**

I, Sheila McGann, do hereby certify that I am the duly qualified and elected Clerk of the Village of Park Forest, Cook and Will Counties, Illinois, and that as such Clerk I do have charge of and custody of the books and records of the Village of Park Forest, Cook and Will Counties, Illinois.

I do hereby further certify that the foregoing is a full, true and correct copy of Ordinance No. \_\_\_\_\_, “An Ordinance Adopting the Prevailing Wage Standards, “adopted and approved by the Mayor and Board of Trustees of the Village of Park Forest, Illinois on \_\_\_\_\_, 2016.

IN WITNESS WHEREOF, I have hereunto affixed my hand and the Corporate Seal of the Village of Park Forest, Cook and Will Counties, Illinois this \_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Sheila McGann  
Village Clerk  
Village of Park Forest

**LEGAL NOTICE  
PREVAILING WAGE RATES  
VILLAGE OF PARK FOREST, ILLINOIS**

NOTICE IS HEREBY GIVEN that the Village of Park Forest, Cook and Will Counties, Illinois (the "Village"), pursuant to the Illinois Prevailing Wage Act, 820 ILCS 130/0.01, *et seq.* (the "Act"), adopted an ordinance **of August 15, 2016**, establishing the prevailing rate of wages to be paid to laborers, mechanics and other workers employed in any public works project by any public body or by anyone under contract of public works, said prevailing wage classifications and rates having been determined for the Counties of Cook and Will by the Illinois Department of Labor. A copy of the ordinance is on file and available for inspection by any interested party in the office of the Village Clerk, Village of Park Forest, 350 Victory Drive, Park Forest, Illinois 60466.

/s/ Sheila McGann

Cook County Prevailing Wage for July 2015

(See explanation of column headings at bottom of wages)

| Trade Name           | RG             | TYP | C | Base   | FRMAN  | M-F>8  | OSA | OSH | H/W   | Pensn | Vac   | Trng  |       |
|----------------------|----------------|-----|---|--------|--------|--------|-----|-----|-------|-------|-------|-------|-------|
| ASBESTOS ABT-GEN     | ALL            |     |   | 39.400 | 39.950 | 1.5    | 1.5 | 2.0 | 13.98 | 10.72 | 0.000 | 0.500 |       |
| ASBESTOS ABT-MEC     | BLD            |     |   | 36.340 | 38.840 | 1.5    | 1.5 | 2.0 | 11.47 | 10.96 | 0.000 | 0.720 |       |
| BOILERMAKER          | BLD            |     |   | 47.070 | 51.300 | 2.0    | 2.0 | 2.0 | 6.970 | 18.13 | 0.000 | 0.400 |       |
| BRICK MASON          | BLD            |     |   | 43.780 | 48.160 | 1.5    | 1.5 | 2.0 | 10.05 | 14.43 | 0.000 | 1.030 |       |
| CARPENTER            | ALL            |     |   | 44.350 | 46.350 | 1.5    | 1.5 | 2.0 | 11.79 | 16.39 | 0.000 | 0.630 |       |
| CEMENT MASON         | ALL            |     |   | 43.750 | 45.750 | 2.0    | 1.5 | 2.0 | 13.05 | 14.45 | 0.000 | 0.480 |       |
| CERAMIC TILE FNShER  | BLD            |     |   | 36.810 | 0.000  | 1.5    | 1.5 | 2.0 | 10.55 | 9.230 | 0.000 | 0.770 |       |
| COMM. ELECT.         | BLD            |     |   | 40.000 | 42.800 | 1.5    | 1.5 | 2.0 | 8.670 | 12.57 | 1.100 | 0.750 |       |
| ELECTRIC PWR EQMT OP | ALL            |     |   | 46.100 | 51.100 | 1.5    | 1.5 | 2.0 | 10.76 | 14.87 | 0.000 | 0.460 |       |
| ELECTRIC PWR GRNDMAN | ALL            |     |   | 37.050 | 52.500 | 1.5    | 2.0 | 2.0 | 8.630 | 12.28 | 0.000 | 0.370 |       |
| ELECTRIC PWR LINEMAN | ALL            |     |   | 47.500 | 52.500 | 1.5    | 2.0 | 1.5 | 11.06 | 15.75 | 0.000 | 0.480 |       |
| ELECTRICIAN          | ALL            |     |   | 45.000 | 48.000 | 1.5    | 1.5 | 2.0 | 13.83 | 15.27 | 0.000 | 1.000 |       |
| ELEVATOR CONSTRUCTOR | BLD            |     |   | 50.800 | 57.150 | 2.0    | 2.0 | 2.0 | 13.57 | 14.21 | 4.060 | 0.600 |       |
| FENCE ERECTOR        | ALL            |     |   | 37.340 | 39.340 | 1.5    | 1.5 | 2.0 | 13.05 | 12.06 | 0.000 | 0.300 |       |
| GLAZIER              | BLD            |     |   | 40.500 | 42.000 | 1.5    | 2.0 | 2.0 | 13.14 | 16.99 | 0.000 | 0.940 |       |
| HT/FROST INSULATOR   | BLD            |     |   | 48.450 | 50.950 | 1.5    | 1.5 | 2.0 | 11.47 | 12.16 | 0.000 | 0.720 |       |
| IRON WORKER          | ALL            |     |   | 44.200 | 46.200 | 2.0    | 2.0 | 2.0 | 13.65 | 21.14 | 0.000 | 0.350 |       |
| LABORER              | ALL            |     |   | 39.200 | 39.950 | 1.5    | 1.5 | 2.0 | 13.98 | 10.72 | 0.000 | 0.500 |       |
| LATHER               | ALL            |     |   | 44.350 | 46.350 | 1.5    | 1.5 | 2.0 | 11.79 | 16.39 | 0.000 | 0.630 |       |
| MACHINIST            | BLD            |     |   | 45.350 | 47.850 | 1.5    | 1.5 | 2.0 | 7.260 | 8.950 | 1.850 | 0.000 |       |
| MARBLE FINISHERS     | ALL            |     |   | 32.400 | 34.320 | 1.5    | 1.5 | 2.0 | 10.05 | 13.75 | 0.000 | 0.620 |       |
| MARBLE MASON         | BLD            |     |   | 43.030 | 47.330 | 1.5    | 1.5 | 2.0 | 10.05 | 14.10 | 0.000 | 0.780 |       |
| MATERIAL TESTER I    | ALL            |     |   | 29.200 | 0.000  | 1.5    | 1.5 | 2.0 | 13.98 | 10.72 | 0.000 | 0.500 |       |
| MATERIALS TESTER II  | ALL            |     |   | 34.200 | 0.000  | 1.5    | 1.5 | 2.0 | 13.98 | 10.72 | 0.000 | 0.500 |       |
| MILLWRIGHT           | ALL            |     |   | 44.350 | 46.350 | 1.5    | 1.5 | 2.0 | 11.79 | 16.39 | 0.000 | 0.630 |       |
| OPERATING ENGINEER   | BLD 1          |     |   | 48.100 | 52.100 | 2.0    | 2.0 | 2.0 | 17.55 | 12.65 | 1.900 | 1.250 |       |
| OPERATING ENGINEER   | BLD 2          |     |   | 46.800 | 52.100 | 2.0    | 2.0 | 2.0 | 17.55 | 12.65 | 1.900 | 1.250 |       |
| OPERATING ENGINEER   | BLD 3          |     |   | 44.250 | 52.100 | 2.0    | 2.0 | 2.0 | 17.55 | 12.65 | 1.900 | 1.250 |       |
| OPERATING ENGINEER   | BLD 4          |     |   | 42.500 | 52.100 | 2.0    | 2.0 | 2.0 | 17.55 | 12.65 | 1.900 | 1.250 |       |
| OPERATING ENGINEER   | BLD 5          |     |   | 51.850 | 52.100 | 2.0    | 2.0 | 2.0 | 17.55 | 12.65 | 1.900 | 1.250 |       |
| OPERATING ENGINEER   | BLD 6          |     |   | 49.100 | 52.100 | 2.0    | 2.0 | 2.0 | 17.55 | 12.65 | 1.900 | 1.250 |       |
| OPERATING ENGINEER   | BLD 7          |     |   | 51.100 | 52.100 | 2.0    | 2.0 | 2.0 | 17.55 | 12.65 | 1.900 | 1.250 |       |
| OPERATING ENGINEER   | FLT 1          |     |   | 53.600 | 53.600 | 1.5    | 1.5 | 2.0 | 17.10 | 11.80 | 1.900 | 1.250 |       |
| OPERATING ENGINEER   | FLT 2          |     |   | 52.100 | 53.600 | 1.5    | 1.5 | 2.0 | 17.10 | 11.05 | 1.900 | 1.250 |       |
| OPERATING ENGINEER   | FLT 3          |     |   | 46.400 | 53.600 | 1.5    | 1.5 | 2.0 | 17.10 | 11.80 | 1.900 | 1.250 |       |
| OPERATING ENGINEER   | FLT 4          |     |   | 38.550 | 53.600 | 1.5    | 1.5 | 2.0 | 17.10 | 11.80 | 1.900 | 1.250 |       |
| OPERATING ENGINEER   | FLT 5          |     |   | 55.100 | 53.600 | 1.5    | 1.5 | 2.0 | 17.10 | 11.80 | 1.900 | 1.250 |       |
| OPERATING ENGINEER   | FLT 6          |     |   | 35.000 | 35.000 | 1.5    | 1.5 | 2.0 | 16.60 | 11.05 | 1.900 | 1.250 |       |
| OPERATING ENGINEER   | HWY 1          |     |   | 46.300 | 50.300 | 1.5    | 1.5 | 2.0 | 17.55 | 12.65 | 1.900 | 1.250 |       |
| OPERATING ENGINEER   | HWY 2          |     |   | 45.750 | 50.300 | 1.5    | 1.5 | 2.0 | 17.55 | 12.65 | 1.900 | 1.250 |       |
| OPERATING ENGINEER   | HWY 3          |     |   | 43.700 | 50.300 | 1.5    | 1.5 | 2.0 | 17.55 | 12.65 | 1.900 | 1.250 |       |
| OPERATING ENGINEER   | HWY 4          |     |   | 42.300 | 50.300 | 1.5    | 1.5 | 2.0 | 17.55 | 12.65 | 1.900 | 1.250 |       |
| OPERATING ENGINEER   | HWY 5          |     |   | 41.100 | 50.300 | 1.5    | 1.5 | 2.0 | 17.55 | 12.65 | 1.900 | 1.250 |       |
| OPERATING ENGINEER   | HWY 6          |     |   | 49.300 | 50.300 | 1.5    | 1.5 | 2.0 | 17.55 | 12.65 | 1.900 | 1.250 |       |
| OPERATING ENGINEER   | HWY 7          |     |   | 47.300 | 50.300 | 1.5    | 1.5 | 2.0 | 17.55 | 12.65 | 1.900 | 1.250 |       |
| ORNAMNTL IRON WORKER | ALL            |     |   | 45.000 | 47.500 | 2.0    | 2.0 | 2.0 | 13.55 | 17.94 | 0.000 | 0.650 |       |
| PAINTER              | ALL            |     |   | 41.750 | 46.500 | 1.5    | 1.5 | 1.5 | 11.50 | 11.10 | 0.000 | 0.770 |       |
| PAINTER SIGNS        | BLD            |     |   | 33.920 | 38.090 | 1.5    | 1.5 | 1.5 | 2.600 | 2.710 | 0.000 | 0.000 |       |
| PILEDRIIVER          | ALL            |     |   | 44.350 | 46.350 | 1.5    | 1.5 | 2.0 | 11.79 | 16.39 | 0.000 | 0.630 |       |
| PISEFITTER           | BLD            |     |   | 46.000 | 49.000 | 1.5    | 1.5 | 2.0 | 9.000 | 15.85 | 0.000 | 1.780 |       |
| PLASTERER            | BLD            |     |   | 43.430 | 46.040 | 1.5    | 1.5 | 2.0 | 13.05 | 14.43 | 0.000 | 1.020 |       |
| PLUMBER              | BLD            |     |   | 46.650 | 48.650 | 1.5    | 1.5 | 2.0 | 13.18 | 11.46 | 0.000 | 0.880 |       |
| ROOFER               | BLD            |     |   | 41.000 | 44.000 | 1.5    | 1.5 | 2.0 | 8.280 | 10.54 | 0.000 | 0.530 |       |
| SHEETMETAL WORKER    | BLD            |     |   | 42.230 | 45.610 | 1.5    | 1.5 | 2.0 | 10.53 | 20.68 | 0.000 | 0.720 |       |
| SIGN HANGER          | BLD            |     |   | 31.310 | 33.810 | 1.5    | 1.5 | 2.0 | 4.850 | 3.280 | 0.000 | 0.000 |       |
| SPRINKLER FITTER     | BLD            |     |   | 49.200 | 51.200 | 1.5    | 1.5 | 2.0 | 11.75 | 9.650 | 0.000 | 0.550 |       |
| STEEL ERECTOR        | ALL            |     |   | 42.070 | 44.070 | 2.0    | 2.0 | 2.0 | 13.45 | 19.59 | 0.000 | 0.350 |       |
| STONE MASON          | BLD            |     |   | 43.780 | 48.160 | 1.5    | 1.5 | 2.0 | 10.05 | 14.43 | 0.000 | 1.030 |       |
| SURVEY WORKER        | >NOT IN EFFECT |     |   | ALL    | 37.000 | 37.750 | 1.5 | 1.5 | 2.0   | 12.97 | 9.930 | 0.000 | 0.500 |
| TERRAZZO FINISHER    | BLD            |     |   | 38.040 | 0.000  | 1.5    | 1.5 | 2.0 | 10.55 | 11.22 | 0.000 | 0.720 |       |
| TERRAZZO MASON       | BLD            |     |   | 41.880 | 44.880 | 1.5    | 1.5 | 2.0 | 10.55 | 12.51 | 0.000 | 0.940 |       |
| TILE MASON           | BLD            |     |   | 43.840 | 47.840 | 1.5    | 1.5 | 2.0 | 10.55 | 11.40 | 0.000 | 0.990 |       |
| TRAFFIC SAFETY WRKR  | HWY            |     |   | 32.750 | 34.350 | 1.5    | 1.5 | 2.0 | 6.550 | 6.450 | 0.000 | 0.500 |       |
| TRUCK DRIVER         | E ALL 1        |     |   | 35.480 | 35.680 | 1.5    | 1.5 | 2.0 | 8.350 | 10.50 | 0.000 | 0.150 |       |

|              |     |       |        |        |     |     |     |       |       |       |       |
|--------------|-----|-------|--------|--------|-----|-----|-----|-------|-------|-------|-------|
| TRUCK DRIVER | E   | ALL 2 | 34.100 | 34.500 | 1.5 | 1.5 | 2.0 | 8.150 | 8.500 | 0.000 | 0.150 |
| TRUCK DRIVER | E   | ALL 3 | 34.300 | 34.500 | 1.5 | 1.5 | 2.0 | 8.150 | 8.500 | 0.000 | 0.150 |
| TRUCK DRIVER | E   | ALL 4 | 34.500 | 34.500 | 1.5 | 1.5 | 2.0 | 8.150 | 8.500 | 0.000 | 0.150 |
| TRUCK DRIVER | W   | ALL 1 | 35.600 | 35.800 | 1.5 | 1.5 | 1.5 | 8.250 | 9.140 | 0.000 | 0.150 |
| TRUCK DRIVER | W   | ALL 2 | 32.700 | 33.100 | 1.5 | 1.5 | 2.0 | 6.500 | 4.350 | 0.000 | 0.000 |
| TRUCK DRIVER | W   | ALL 3 | 32.900 | 33.100 | 1.5 | 1.5 | 2.0 | 6.500 | 4.350 | 0.000 | 0.000 |
| TRUCK DRIVER | W   | ALL 4 | 33.100 | 33.100 | 1.5 | 1.5 | 2.0 | 6.500 | 4.350 | 0.000 | 0.000 |
| TUCKPOINTER  | BLD |       | 43.800 | 44.800 | 1.5 | 1.5 | 2.0 | 8.280 | 13.49 | 0.000 | 0.670 |

Legend: BG (Region)  
 TYP (Trade Type - All, Highway, Building, Floating, Oil & Chip, Rivers)  
 C (Class)  
 Base (Base Wage Rate)  
 FRMM (Foreman Rate)  
 M-F8 (OT required for any hour greater than 8 worked each day, Mon through Fri.)  
 OSA (Overtime (OT) is required for every hour worked on Saturday)  
 OSH (Overtime is required for every hour worked on Sunday and Holidays)  
 H/W (Health & Welfare Insurance)  
 Pensi (Pension)  
 Vac (Vacation)  
 Trng (Training)

### Explanations

#### COOK COUNTY

The following list is considered as these days for which holiday rates of wages for work performed apply: New Years Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day and Veterans Day in some classifications/counties. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration. If in doubt, please check with IDOL.

TRUCK DRIVERS (WEST) - That part of the county West of Barrington Road.

#### EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material/mold and hazardous materials from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials/mold and hazardous materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

#### CERAMIC TILE FINISHER

The grouting, cleaning, and polishing of all classes of tile, whether for interior or exterior purposes, all burned, glazed or unglazed products; all composition materials, granite tiles, warning detectable tiles, cement tiles, epoxy composite materials, pavers, glass, mosaics, fiberglass, and all substitute materials, for tile made in tile-like units; all mixtures in tile like form of cement, metals, and other materials that are for and intended for use as a finished floor surface, stair treads, promenade roofs, walks, walls, ceilings, swimming pools, and all other places where tile is to form a finished interior or exterior. The mixing of all setting mortars including but not limited to thin-set mortars, epoxies, wall mud, and any other sand and cement mixtures or adhesives when used in the preparation, installation, repair, or maintenance of tile and/or similar materials. The handling and unloading of all sand, cement, lime, tile, fixtures, equipment, adhesives, or any other materials to be used in the preparation, installation, repair, or maintenance of tile and/or similar materials. Ceramic Tile Finishers shall fill all joints and voids regardless of method on all tile work, particularly and especially after installation of said tile work. Application of any and all protective coverings to all types of tile installations including, but not be limited to, all soap compounds, paper products, tapes, and all polyethylene coverings, plywood, masonite, cardboard, and any new type of products that may be used to protect tile installations, Blastrac equipment, and all floor scarifying equipment used in preparing floors to receive tile. The clean up and removal of all waste and materials. All demolition of existing tile floors and walls to be re-tiled.

#### COMMUNICATIONS ELECTRICIAN

Installation, operation, inspection, maintenance, repair and service

of radio, television, recording, voice sound vision production and reproduction, telephone and telephone interconnect, facsimile, data apparatus, coaxial, fibre optic and wireless equipment, appliances and systems used for the transmission and reception of signals of any nature, business, domestic, commercial, education, entertainment, and residential purposes, including but not limited to, communication and telephone, electronic and sound equipment, fibre optic and data communication systems, and the performance of any task directly related to such installation or service whether at new or existing sites, such tasks to include the placing of wire and cable and electrical power conduit or other raceway work within the equipment room and pulling wire and/or cable through conduit and the installation of any incidental conduit, such that the employees covered hereby can complete any job in full.

#### MARBLE FINISHER

Loading and unloading trucks, distribution of all materials (all stone, sand, etc.), stocking of floors with material, performing all rigging for heavy work, the handling of all material that may be needed for the installation of such materials, building of scaffolding, polishing if needed, patching, waxing of material if damaged, pointing up, caulking, grouting and cleaning of marble, holding water on diamond or Carborundum blade or saw for setters cutting, use of tub saw or any other saw needed for preparation of material, drilling of holes for wires that anchor material set by setters, mixing up of molding plaster for installation of material, mixing up thin set for the installation of material, mixing up of sand to cement for the installation of material and such other work as may be required in helping a Marble Setter in the handling of all material in the erection or installation of interior marble, slate, travertine, art marble, serpentine, alberene stone, blue stone, granite and other stones (meaning as to stone any foreign or domestic materials as are specified and used in building interiors and exteriors and customarily known as stone in the trade), carrara, santonyx, vitrolite and similar opaque glass and the laying of all marble tile, terrazzo tile, slate tile and precast steps, risers treads, base, or any other materials that may be used as substitutes for any of the aforementioned materials and which are used on interior and exterior which are installed in a similar manner.

MATERIAL TESTER I: Hand coring and drilling for testing of materials; field inspection of uncured concrete and asphalt.

MATERIAL TESTER II: Field inspection of welds, structural steel, fireproofing, masonry, soil, facade, reinforcing steel, formwork, cured concrete, and concrete and asphalt batch plants; adjusting proportions of bituminous mixtures.

#### OPERATING ENGINEER - BUILDING

Class 1. Asphalt Plant; Asphalt Spreader; Autograder; Backhoes with Caisson Attachment; Batch Plant; Benoto (requires Two Engineers); Boiler and Throttle Valve; Caisson Rigs; Central Redi-Mix Plant; Combination Back Hoe Front End-loader Machine; Compressor and Throttle Valve; Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Conveyor (Truck Mounted); Concrete Paver Over 27E cu. ft.; Concrete Paver 27E cu. ft. and Under; Concrete Placer; Concrete Placing Boom; Concrete Pump (Truck Mounted); Concrete Tower; Cranes, All; Cranes, Hammerhead; Cranes, (GCI and similar Type); Creter Crane; Spider Crane; Crusher, Stone, etc.; Derricks, All; Derricks, Travelling; Formless Curb and Gutter Machine; Grader, Elevating; Grouting Machines; Heavy Duty Self-Propelled Transporter or Prime Mover; Highlift Shovels or Front Endloader 2-1/4 yd. and over; Hoists, Elevators, outside type rack and pinion and similar machines; Hoists, One, Two and Three Drum; Hoists, Two Tugger One Floor; Hydraulic Backhoes; Hydraulic Boom Trucks; Hydro Vac (and similar equipment); Locomotives, All; Motor Patrol; Lubrication Technician; Manipulators; Pile Drivers and Skid Rig; Post Hole Digger; Pre-Stress Machine; Pump Cretes Dual Ram; Pump Cretes; Squeeze Cretes-Screw Type Pumps; Gypsum Bulker and Pump; Raised and Blind Hole Drill; Roto Mill Grinder; Scoops - Tractor Drawn; Slip-Form Paver; Straddle Buggies; Operation of Tie Back Machine; Tournapull; Tractor with Boom and Side Boom; Trenching Machines.

Class 2. Rollers; Broom, All Power Propelled; Bulldozers; Concrete Mixer (Two Bag and Over); Conveyor, Portable; Forklift Trucks; Highlift Shovels or Front Endloaders under 2-1/4 yd.; Hoists, Automatic; Hoists, Inside Elevators; Hoists, Sewer Dragging Machine; Hoists, Tugger Single Drum; Laser Screed; Rock Drill (Self-Propelled); Rock Drill (Truck Mounted); Rollers, All; Steam Generators; Tractors, All; Tractor Drawn Vibratory Roller; Winch Trucks with "A" Frame.

Class 3. Air Compressor; Combination Small Equipment Operator; Generators; Heaters, Mechanical; Hoists, Inside Elevators (remodeling or renovation work); Hydraulic Power Units (Pile Driving, Extracting,

and Drilling); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Low Boys; Pumps, Well Points; Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches.

Class 4. Bobcats and/or other Skid Steer Loaders; Oilers; and Brick Forklift.

Class 5. Assistant Craft Foreman.

Class 6. Gradall.

Class 7. Mechanics; Welders,

#### OPERATING ENGINEERS - HIGHWAY CONSTRUCTION

Class 1. Asphalt Plant; Asphalt Heater and Planer Combination; Asphalt Heater Scarifier; Asphalt Spreader; Autograder/GOMACO or other similar type machines; ABG Paver; Backhoes with Caisson Attachment; Ballast Regulator; Belt Loader; Caisson Rigs; Car Dumper; Central Redi-Mix Plant; Combination Backhoe Front Endloader Machine, (1 cu. yd. Backhoe Bucket or over or with attachments); Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Paver over 27E cu. ft.; Concrete Elacer; Concrete Tube Float; Cranes, all attachments; Cranes, Tower Cranes of all types; Crawler Crane; Spider Crane; Crusher, Stone, etc.; Derricks, All; Derrick Boats; Derricks, Traveling; Dredges; Elevators, Outside type Rack & Pinion and Similar Machines; Formless Curb and Gutter Machines; Grader, Elevating; Grader, Motor Grader, Motor Patrol, Auto Patrol, Form Grader, Pull Grader, Subgrader; Guard Rail Post Driver Truck Mounted; Hoists, One, Two and Three Drum; Heavy Duty Self-Propelled Transporter or Prime Mover; Hydraulic Backhoes; Backhoes with shear attachments up to 40' of boom reach; Lubrication Technician; Manipulators; Mucking Machine; Pile Drivers and Skid Rig; Pre-Stress Machine; Pump Cretes Dual Ram; Rock Drill - Crawler or Skid Rig; Rock Drill - Truck Mounted; Rock/Track Tamper; Roto Mill; Grinder; Slip-Form Paver; Snow Melters; Soil Test Drill Rig (Truck Mounted); Straddle Buggies; Hydraulic Telescoping Form (Tunnel); Operation of Tieback Machine; Tractor Drawn Belt Loader; Tractor Drawn Belt Loader (with attached pusher - two engineers); Tractor with Boom; Tractaire with Attachments; Traffic Barrier Transfer Machine; Trenching; Truck Mounted Concrete Pump with Boom; Raised or Blind Hole Drills (Tunnel Shaft); Underground Boring and/or Mining Machines 5 ft. in diameter and over tunnel, etc; Underground Boring and/or Mining Machines under 5 ft. in diameter; Wheel Excavator; Widener (APSCO).

Class 2. Batch Plant; Bituminous Mixer; Boiler and Throttle Valve; Bulldozers; Car Loader Trailing Conveyors; Combination Backhoe Front Endloader Machine (Less than 1 cu. yd. Backhoe Bucket or over or with attachments); Compressor and Throttle Valve; Compressor, Common Receiver (3); Concrete Breaker or Hydro Hammer; Concrete Grinding Machine; Concrete Mixer or Paver 75 Series to and including 27 cu. ft.; Concrete Spreader; Concrete Curing Machine, Burlap Machine, Belting Machine and Sealing Machine; Concrete Wheel Saw; Conveyor Muck Cars (Haglund or Similar Type); Drills, All; Finishing Machine - Concrete; Highlift Shovels or Front Endloader; Hoist - Sewer Drugging Machine; Hydraulic Boom Trucks (All Attachments); Hydro-Blaster; Hydro Excavating (excluding hose work); Laser Screed; All Locomotives, Dinky; Off-Road Hauling Units (including articulating) Non Self-Loading Ejection Dump; Pump Cretes; Squeeze Cretes - Screw Type Pumps, Gypsum Bulker and Pump; Roller, Asphalt; Rotary Snow Plows; Rototiller, Seaman, etc., self-propelled; Self-Propelled Compactor; Spreader - Chip - Stone, etc.; Scraper - Single/Twin Engine/Push and Pull; Scraper - Prime Mover in Tandem (Regardless of Size); Tractors pulling attachments, Sheeps Foot, Disc, Compactor, etc.; Tug Boats.

Class 3. Boilers; Brooms, All Power Propelled; Cement Supply Tender; Compressor, Common Receiver (2); Concrete Mixer (Two Bag and Over); Conveyor, Portable; Farm-Type Tractors Used for Mowing, Seeding, etc.; Forklift Trucks; Grouting Machine; Hoists, Automatic; Hoists, All Elevators; Hoists, Tugger Single Drum; Jeep Diggers; Low Boys; Pipe Jacking Machines; Post-Hole Digger; Power Saw, Concrete Power Driven; Pug Mills; Rollers, other than Asphalt; Seed and Straw Blower; Steam Generators; Stump Machine; Winch Trucks with "A" Frame; Work Boats; Tamper-Form-Motor Driven.

Class 4. Air Compressor; Combination - Small Equipment Operator; Directional Boring Machine; Generators; Heaters, Mechanical; Hydraulic Power Unit (Pile Driving, Extracting, or Drilling); Light Plants, All (1 through 5); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Pumps, Well Points; Vacuum Trucks (excluding hose work); Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches.

Class 5. SkidSteer Loader (all); Brick Forklifts; Oilers.

Class 6. Field Mechanics and Field Welders

Class 7. Dowell Machine with Air Compressor; Gradall and machines of

like nature.

**OPERATING ENGINEER - FLOATING**

Class 1. Craft Foreman; Master Mechanic; Diver/Weld Tender; Engineer; Engineer (Hydraulic Dredge).

Class 2. Crane/Backhoe Operator; Boat Operator with towing endorsement; Mechanic/Welder; Assistant Engineer (Hydraulic Dredge); Leverman (Hydraulic Dredge); Diver Tender.

Class 3. Deck Equipment Operator, Machineryman, Maintenance of Crane (over 50 ton capacity) or Backhoe (115,000 lbs. or more); Tug/Launch Operator; Loader/Dozer and like equipment on Barge, Breakwater Wall, Slip/Dock, or Scow, Deck Machinery, etc.

Class 4. Deck Equipment Operator, Machineryman/Fireman (4 Equipment Units or More); Off Road Trucks; Deck Hand, Tug Engineer, Crane Maintenance (50 Ton Capacity and Under) or Backhoe Weighing (115,000 pounds or less); Assistant Tug Operator.

Class 5. Friction or Lattice Boom Cranes.

Class 6. ROV Pilot, ROV Tender

**SURVEY WORKER** - Operated survey equipment including data collectors, G.P.S. and robotic instruments, as well as conventional levels and transits.

**TERRAZZO FINISHER**

The handling of sand, cement, marble chips, and all other materials that may be used by the Mosaic Terrazzo Mechanic, and the mixing, grinding, grouting, cleaning and sealing of all Marble, Mosaic, and Terrazzo work, floors, base, stairs, and wainscoting by hand or machine, and in addition, assisting and aiding Marble, Masonic, and Terrazzo Mechanics.

**TRAFFIC SAFETY**

Work associated with barricades, horses and drums used to reduce lane usage on highway work, the installation and removal of temporary lane markings, and the installation and removal of temporary road signs.

**TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION - EAST & WEST**

Class 1. Two or three Axle Trucks, A-frame Truck when used for transportation purposes; Air Compressors and Welding Machines, including those pulled by cars, pick-up trucks and tractors; Ambulances; Batch Gate Lockers; Batch Hopperman; Car and Truck Washers; Carry-all; Fork Lifts and Hoisters; Helpers; Mechanics; Helpers and Grasers; Oil Distributors 2-man operation; Pavement Breakers; Pole Trailer, up to 40 feet; Power Mower Tractors; Self-propelled Chip Spreader; Skipman; Slurry Trucks, 2-man operation; Slurry Truck Conveyor Operation, 2 or 3 man; Teamsters; Unskilled Dumpman; and Truck Drivers hauling warning lights, barricades, and portable toilets on the job site.

Class 2. Four axle trucks; Dump Crets and Adgetors under 7 yards; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turnpulls or Turntrailers when pulling other than self-loading equipment or similar equipment under 16 cubic yards; Mixer Trucks under 7 yards; Ready-mix Plant Hopper Operator, and Winch Trucks, 2 Axles.

Class 3. Five axle trucks; Dump Crets and Adgetors 7 yards and over; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turntrailers or turnpulls when pulling other than self-loading equipment or similar equipment over 16 cubic yards; Explosives and/or Fission Material Trucks; Mixer Trucks 7 yards or over; Mobile Cranes while in transit; Oil Distributors, 1-man operation; Pole Trailer, over 40 feet; Pole and Expandable Trailers hauling material over 50 feet long; Slurry trucks, 1-man operation; Winch trucks, 3 axles or more; Mechanic--Truck Welder and Truck Painter.

Class 4. Six axle trucks; Dual-purpose vehicles, such as mounted crane trucks with hoist and accessories; Foreman; Master Mechanic; Self-loading equipment like P.B. and trucks with scoops on the front.

**Other Classifications of Work:**

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. If no neighboring county rate applies to the task,

the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 217-782-1710 for wage rates or clarifications.

LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

MATERIAL TESTER & MATERIAL TESTER/INSPECTOR I AND II

Notwithstanding the difference in the classification title, the classification entitled "Material Tester I" involves the same job duties as the classification entitled "Material Tester/Inspector I". Likewise, the classification entitled "Material Tester II" involves the same job duties as the classification entitled "Material Tester/Inspector II".

## **AGENDA BRIEFING**

**DATE:** July 27, 2016

**TO:** Mayor John A. Ostenburg  
Board of Trustees

**FROM:** Sandra Zoellner  
Assistant Director of Economic Development and Planning

**RE:** Adoption of an Ordinance Amending the Will-Cook Enterprise Zone Boundary, Map and Legal Description

### **BACKGROUND/DISCUSSION:**

In support of regional economic development initiatives, in 2014, the Villages of Matteson, Monee, University Park, Richton Park, and Park Forest, along with Will and Cook Counties applied for an Enterprise Zone designation. The designation was awarded in December 2015. One of the businesses that contributed a letter of support for the application, Applewood Nursing Home, was inadvertently excluded from the territory included in the Zone. Therefore, all municipalities that are part of the Enterprise Zone need to revise the zone boundaries so this business can utilize the incentives offered by the Enterprise Zone.

The Will-Cook Enterprise Zone is slightly under 15 square miles. Zones cannot exceed 15 square miles. Matteson proposes removing more than sufficient property to accommodate the addition. The Village of Matteson proposes to add 4.31 acres for the Applewood Nursing Home and remove the Matteson Community Center and Colin Powell School (37.8 Acres).

Attached is the Ordinance, Map and Legal Description for the proposed Change.

Park Forest Village Staff recommends approving the Amendment and adopting the Ordinance. The Ordinance, Map and Legal Description were prepared by Matteson's Legal Counsel and are consistent with the Intergovernmental Agreement.

**SCHEDULE FOR CONSIDERATION:** This item will appear on the agenda of the Regular Meeting of August 15, 2016, for First Reading.

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE VILLAGE OF PARK FOREST, COOK COUNTY AND  
WILL COUNTY, ILLINOIS AMENDING THE BOUNDARIES OF THE WILL-COOK  
ENTERPRISE ZONE**

**WHEREAS**, the Village of Park Forest received certification of an enterprise zone from the Illinois Department of Commerce and Economic Opportunity under the provision of the “Illinois Enterprise Zone Act” (20 ILCS 655/1 et. Seq.) on December 17, 2015; and the zone will be in force beginning January 1, 2016 and will be in effect for an initial fifteen (15) calendar years expiring on December 31, 2030;

**WHEREAS**, enterprise zones provide incentives in order to promote the economic growth of the area, to reduce unemployment, and to encourage expansion, rehabilitation and new construction within the proposed zone; and

**WHEREAS**, the Village of Park Forest finds it necessary and desirable to further amend the terms of the Ordinance, pursuant to Section 5.4 of the Act; and,

**WHEREAS**, on April 24, 2016, the Administrator of the Will Cook Enterprise Zone duly caused public notice to be published in Daily Southtown, a newspaper of general circulation within the certified Enterprise Zone, of a public hearing to be conducted within the Enterprise Zone on whether the Ordinance, should be further amended to add and delete territory within the enterprise zone boundary; and

**WHEREAS**, on May 2, 2016, the Administrator of the Will Cook Enterprise Zone duly conducted a public hearing in the Community Center of the Village of Matteson at which information was presented and public comment was elicited on the proposed amendment to the Ordinance as specified in the notice as published.

**NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE BOARD OF THE  
VILLAGE OF PARK FOREST, ILLINOIS:**

**Section One.** Section 4, Description of the Zone is hereby amended, amending the boundary of the Enterprise Zone previously designated, by that area described as Exhibit A, which is attached hereto and incorporated herein.

**Section Two.** All ordinances and parts of ordinances that are in conflict herewith are hereby repealed, insofar as they do so conflict.

**Section Three.** SEVERABILITY - This Ordinance and every provision thereof shall be considered severable and the invalidity of any section clause, paragraph, sentence or provision of this Ordinance will not affect the validity of any other portion of this Ordinance.

**Section Four.** PUBLICATION AND EFFECTIVE DATE - The Village Clerk is hereby authorized to publish this Ordinance in pamphlet form. This Ordinance shall be in full force and effect from after its passage, approval and publication as required by law.

Presented, passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

**APPROVED:**

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John Ostenburg, Mayor

**ATTEST:**

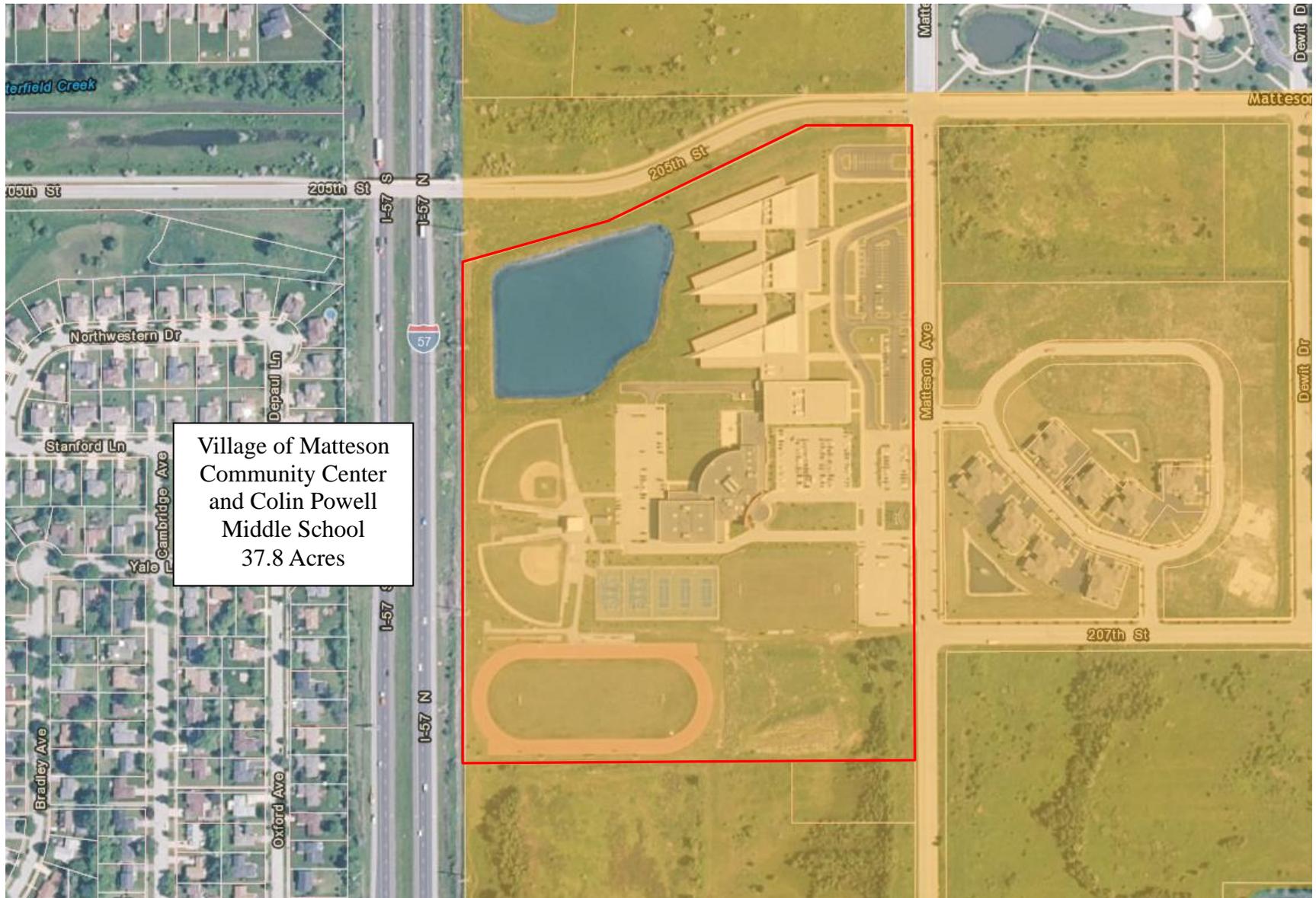
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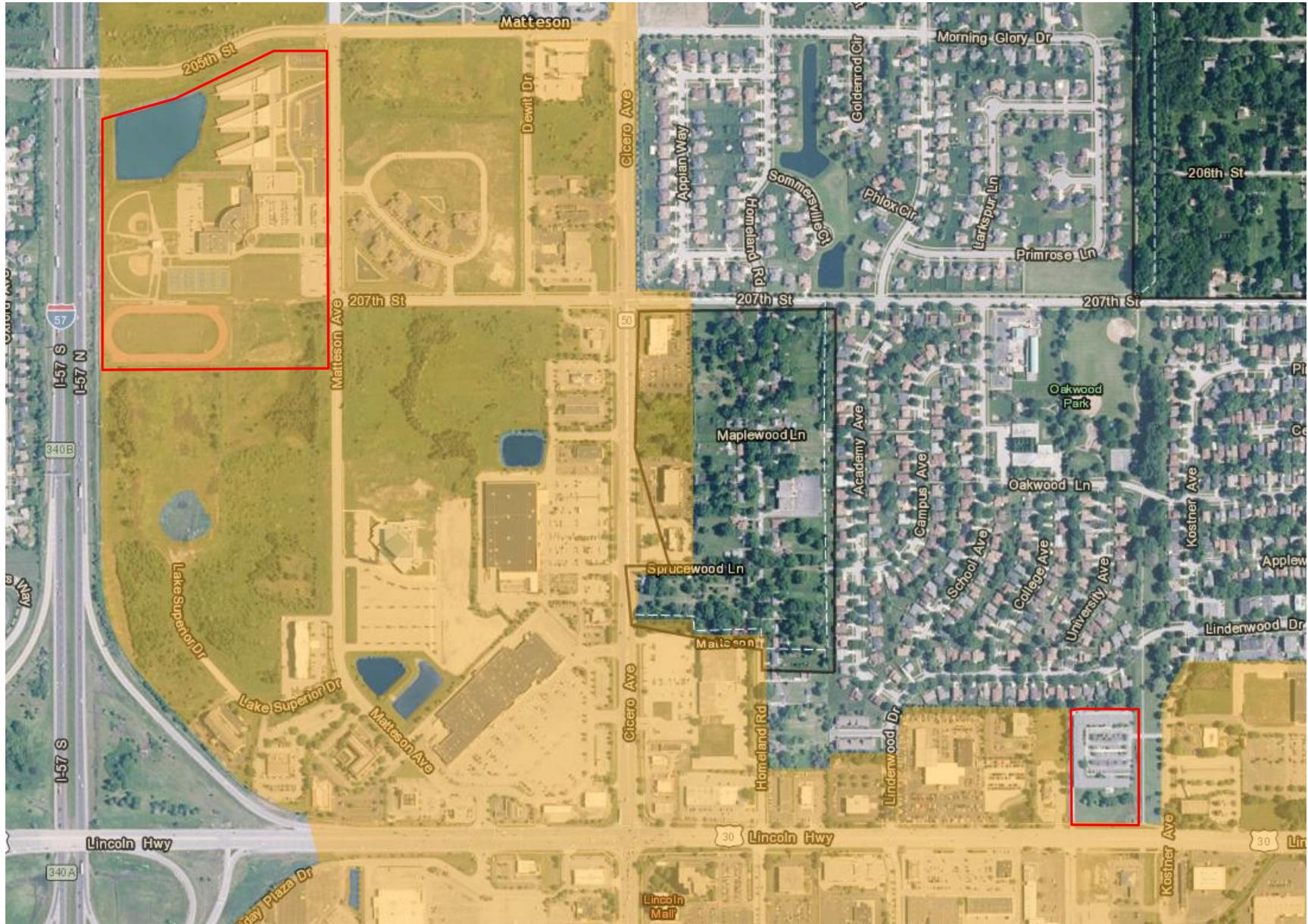
Sheila McGann, Village Clerk

Area to be added



Area to be Removed





**Exhibit B**

**Territory to be Added**

Legal Description

Certain real property located in the Village of Matteson, County of Cook, State of Illinois, having a street address of 21020 Kostner Avenue, more particularly described as follows:

OUTLOT C IN MATTESON HIGHLANDS UNIT 3, BEING A SUBDIVISION IN THE EAST 1/2 OF THE NORTHWEST 1/4 AND THE EAST 1/4 OF THE WEST 1/2 OF THE NORTHWEST 1/4, ALL IN SECTION 22, TOWNSHIP 35 NORTH, RANGE 13 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLIOIS.

PERMENANT REAL ESTATE TAX IDENFICATION NUMBER: 31-22-114-023  
31-22-114-024  
31-22-114-025  
31-22-114-026

**Territory to be Removed**

PART OF LOT 15 IN SCHOOL TRUSTEES SUBDIVISION IN THE SOUTHEAST 1/4 OF SECTION 16, TOWNSHIP 35 NORTH, RANGE 13, EAST OF THE THIRD PRINCIPAL MERIDIAN AND PART OF THE NORTHEAST 1/4 OF SECTION 21, TOWNSHIP 35 NORTH, RANGE 13, EAST OF THE THIRD PRINCIPAL MERIDIAN, ALL IN COOK COUNTY, ILLINOIS, FURTHER DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT 60.00 FEET SOUTH OF THE NORTH LINE OF THE SOUTH 1/2 OF THE SOUTHEAST 1/4 OF SAID SECTION 16 AND 1395.00 FEET WEST OF A LINE PARALLEL WITH THE EAST LINE OF SAID SOUTHEAST 1/4, 1226.53 FEET; THENCE NORTH 89°50'42" WEST, 80.00 FEET; THENCE SOUTH 00°06'44" WEST, 312.40 FEET; THENCE NORTH 89°50'42" WEST, 1133.53 FEET, TO A POINT ON THE EAST RIGHT OF WAY LINE OF INTERSTATE 57; THENCE NORTH 00°10'43" EAST ALONG SAID EAST RIGHT OF WAY LINE, 312.40 FEET TO THE NORTH LINE OF SAID SECTION 21 ALSO BEING THE SOUTH LINE OF SAID SECTION 16; THENCE CONITUING NORTH 00°10'43" EAST ALONG SAID EAST RIGHTH OF WAY LINE, 946.22 FEET TO THE SOUTH RIGHT OF WAY LINE OF 205<sup>TH</sup> STREET; THENCE NORTH 75°10'16' EAST ALONG SAID SOUTH RIGHT OF WAY LINE, 406.57 FEET; THENCE NORTH 66°30'22" EAST ALONG SAID SOUTH RIGHT OF WAY LINE, 535.31 FEET; THENCE SOUTH 89°55'33" EAST ALONG SAID SOUTH RIGHT OF WAY LINE, 326.28 FEET TO THE POINT OF BEGINNING.

PERMENANT REAL ESTATE TAX IDENFICATION NUMBER: 31-16-402-002

**EXHIBIT C**  
**AN INTERGOVERNMENTAL AGREEMENT**  
**BETWEEN**

**The Village of Matteson, The Village of Monee, The Village of Park Forest, The Village of Richton Park, The Village of University Park, The County of Cook, and The County of Will.**

**WHEREAS**, the aforesaid Villages and Cities are Municipalities organized and existing under the laws of the State of Illinois ( the “Municipalities”) and the Counties of Cook and Will (the “Counties”) are bodies politic and corporate organized and existing under the State of Illinois Constitution and Statutes of the State; and

**WHEREAS**, the State of Illinois Enterprise Zone Act (20 ILCS 655/1 et seq.) provides for the creation of enterprise zones to encourage private sector investments in economically distressed areas throughout the State; and

**WHEREAS**, The Parties have areas, within their respective legal boundaries, that are economically distressed and would benefit from private sector investments under the Enterprise Zone Act; and

**WHEREAS**, it is determined that it is in the best interest of the citizens of the Municipalities and Counties to establish an Enterprise Zone and encourage private sector investments within said Enterprise Zone; and

**WHEREAS**, the aforesaid Municipalities and Counties have joined in the collective pursuit of the creation of an Enterprise Zone, by approval of their respective governing bodies; and

**WHEREAS**, the Illinois Intergovernmental Cooperation Act, 5ILCS, Section 220/1 et seq, authorize counties and municipalities to exercise jointly with any public agency of the State, including other units of local government, any power, privilege, or authority which may be exercised by a unit of local government individually, and to enter into contracts for the performance of governmental services, activities, and undertakings; and

**WHEREAS**, pursuant to Article 7, Section 10 of the 1970 Constitution of the State of Illinois, Counties and Municipalities are empowered to contract for the purposes set forth therein; and

**WHEREAS**, the Municipalities and Counties have declared and established an Enterprise Zone pursuant the authority granted by the Illinois Enterprise Zone Act, as amended, subject to the approval by the Illinois Enterprise Zone Board and certification by the Illinois Department of Commerce and Economic Opportunity. This Enterprise Zone is named and designated as the “Will-Cook” Enterprise Zone; and

**WHEREAS**, the term of the Enterprise Zone is 15 years, subject to the effective date of January 1 of the first calendar year after certification by the Department of Commerce and Economic Opportunity and the potential 10-year renewal enumerated in the Illinois Enterprise Zone Act; and

**WHEREAS**, the proposed Enterprise Zone amendment (Amendment 16-001 Applewood Nursing Home) is outlined in the map in **EXHIBIT A** and its boundaries are delineated in the legal description provided in **EXHIBIT B**, which exhibits are attached to this Intergovernmental Agreement and incorporated herein by reference;

**WHEREAS**, the Zone area exceeds the minimum requirement of meeting 3 of the 10 criteria specified in the Illinois Enterprise Act (20 ILCS 655/4 (f); as demonstrated in the Enterprise Zone Qualifications Report; and

**WHEREAS**, the Counties and the Municipalities declared and affirmed that the Zone Area is qualified for designation as an Enterprise Zone in accordance with the provisions of the Enterprise Zone Act.

**NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES CONTAINED HEREIN, THE RECITALS HEREIN ABOVE SET FORTH AND OTHER GOOD AND VALUABLE CONSIDERATIONS, RECEIPT OF WHICH IS HEREBY ACKNOWLEDGED, IT IS HEREBY AGREED BETWEEN THE COUNTIES AND THE MUNICIPALITIES, AS FOLLOWS:**

**SECTION 1.**            **INCORPORATION BY REFERENCE**

The Preamble to this Agreement and all Exhibits referred to in this Agreement and its Preamble are hereby incorporated herein as if fully set forth in this Section 1.

**SECTION 2.**            **DESIGNATION**

The Municipalities and Counties have adopted such Ordinances as are convenient and necessary to designate and implement an Enterprise Zone pursuant to the Illinois Enterprise Zone Act. This Enterprise Zone is named and known as the Will-Cook Enterprise Zone.

**SECTION 3.**            **INCENTIVES**

The State of Illinois, Counties and Municipalities offer incentives designed to encourage businesses in the private sector to locate and expand within Enterprise Zones, subject to terms, conditions, rules and limitations as legally provided.

**STATE INCENTIVES**

- **Sales Tax Exemption** – A 6.25 percent state sales tax exemption is permitted on building materials to be used in an Enterprise Zone. The Materials must be permanently affixed to the property and must be purchased from a qualified retailer.
- **Enterprise Zone Machinery and Equipment Consumables/Pollution Control Facilities Sales Tax Exemption** – A 6.25 percent state sales tax exemption of purchases of tangible personal property to be used in the manufacturing or assembly process or in the operation of a

pollution control facility within an Enterprise Zone is available. Eligibility is based on a business making an investment in an Enterprise Zone of at least \$5 million in qualified property that creates a minimum of 200 fulltime-equivalent jobs, a business investing at least \$40 million in a zone and retaining at least 2,000 jobs, or a business investing at least \$40 million in a zone which causes the retention of at least 80 percent of the jobs existing on the date it is certified to receive the exemption.

- **Enterprise Zone Utility Tax Exemption** – A state utility tax exemption on gas, electricity and the Illinois Commerce Commission’s administrative charge and telecommunication excise tax is available to businesses located in Enterprise Zones. Eligible businesses must make an investment of at least \$5 million in qualified property that creates a minimum of 200 full-time equivalent jobs in Illinois, an investment of \$20 million that retains at least 1,000 full-time-equivalent jobs, or an investment of \$175 million that creates 150 full-time equivalent jobs in Illinois. The majority of the jobs created must be located in the Enterprise Zone where the investment occurs.
- **Enterprise Zone Investment Tax Credit** – A state investment tax credit of 0.5 percent is allowed a taxpayer who invests in qualified property in a Zone. Qualified property includes machinery, equipment and buildings. The credit may be carried forward for up to five years. This credit is in addition to the regular 0.5 percent Investment tax credit, which is available throughout the state, and up to 0.5 percent credit for increased employment over the previous year.
- **Contribution Deduction** - Businesses may deduct double the value of a cash or in-kind contribution to an approved project of a Designated Zone Organization from taxable income.

## **LOCAL INCENTIVES AND FEES**

Local governments, through the assistance and coordination of the Enterprise Zone Administrator, may provide a variety of local incentives to further encourage economic growth and investment within enterprise zones. The incentives offered are determined by counties and municipalities. The following Enterprise Zone incentives are hereby offered:

- a) Abatement of 50% of the municipal portion of property taxes on industrial or commercial properties developed through projects of new building construction or building rehabilitation leading to reoccupation, in which the cost of building construction materials exceeded \$50,000, for the first five years following the completion of these building developments. This benefit will not be applicable if the project investor is also the recipient of tax relief for this property under the terms of a tax increment finance (TIF) agreement or other substantial property tax abatement provided by a unit of local government.
- b) Waiver of 50% of initial building permit or zoning application fees for projects of industrial or commercial building construction or rehabilitation in which the cost of building construction materials will exceed \$50,000.

- c) The Enterprise Zone will make available to the project developer, and other interested individuals, certain written documentation and materials relative to additional incentives, including public or not for profit financing and workforce development programs. There is no representation that the documents and materials provided by the Enterprise Zone include all incentives and programs available to the project.

The Zone Administrator shall file a copy of the Enterprise Zone's fee schedule with the Department of Commerce and Economic Opportunity by April 1 of each year. The Zone Administrator may charge up to 0.5% of the cost of building materials of the project associated with the Enterprise Zone, provided that a maximum fee of no more than \$50,000 is permitted (20 ILCS 655/8.2 (c) as to each project.

**SECTION 4. ZONE MANAGEMENT:**

Upon approval of the Enterprise Zone and certification by the Department of Commerce and Economic Opportunity each party to this Agreement shall appoint a representative to serve and participate in a zone management organization that is hereby designated and to be known as the Joint Enterprise Zone Governing Council (the "Council"). The Council will by majority vote adopt rules and procedures for the management of the Enterprise Zone, including its financial matters. This Council is the governing body of the Enterprise Zone and will appoint the Zone Administrator. Decisions on appointment or removal of the Zone Administrator shall be made in the following manner:

- (a) Nominations shall be received from members of the Council for appointment of the Zone Administrator. Appointment of the Zone Administrator shall be by two-thirds vote of the Council.
- (b) The Zone Administrator may be removed by two-thirds vote of the Council.
- (c) The Zone Administrator must be an employee or officer of one of the Municipalities or one of the Counties.

**SECTION 5. ZONE ADMINISTRATOR:**

The Zone Administrator is responsible for the day-to-day operation of the Enterprise Zone including the following duties:

- (a) Supervise the implementation of the provisions of this Intergovernmental Agreement and the Illinois Enterprise Zone Act.
- (b) Act as a liaison between the Counties, Municipalities, the Illinois Department of Commerce Economic Opportunity, Designated Zone Organizations, and other State, Federal and local agencies, whether public or private.

- (c) Conduct an ongoing evaluation of the Enterprise Zone Programs and submit evaluative reports at least annually to the Council.
- (d) Promote the coordination of other relevant programs, including, but not limited to, housing, community and economic development, small business, financial assistance and employment training within the Enterprise Zone.
- (e) Recommend qualified Designated Zone Organizations to the Council.
- (f) Have other such duties as specified by the Council, including the appointment of authorized personnel as appropriate, to assure the smooth operation of the Enterprise Zone.

**SECTION 6. DESIGNATED ZONE ORGANIZATIONS:**

The Council, at its discretion, may select Designated Zone Organizations, pursuant to the qualifications enumerated in the Enterprise Zone Act 20 ILCS 655/3(d) and delegate the performance of permissible services or functions to said Designated Zone Organizations. Nothing herein shall be deemed to limit or restrict the right of the Council to delegate operational responsibilities to Designated Zone Organizations or other appropriate entities, permitted by law. Provided that no delegation including performance, services or functions, is effective until the proposed Designated Zone Organization is approved, pursuant to Application duly filed, by the Department of Commerce and Economic Opportunity.

**SECTION 7. AMENDMENTS TO THIS AGREEMENT:**

This Agreement shall remain in full force and effect unless amended or modified by the mutual written agreement of the parties. Except as expressly set forth above, nothing contained within this paragraph shall be construed to bar or limit the rights of either the Counties or the Municipalities to enforce the terms of this Agreement.

**SECTION 8. DURATION OF AGREEMENT:**

This Agreement shall be in full force and effect during the legal existence of the Enterprise Zone unless duly terminated, amended, extended, renewed or revised by the mutual written agreement of the respective corporate authorities of the Municipalities and the Counties.

**SECTION 9. REPRESENTATION BY THE PARTIES:**

The Parties represent, warrant, and agree, to and with each other, that each has taken all necessary corporate and legal action to authorize the execution, delivery, and performance on their part of this Agreement, and the performance hereto by each will not be in contravention of any

resolutions, ordinances, laws, contracts, or agreements to which it is a party or to which it is subject. The Parties shall deliver to each other certified copies of all resolutions or ordinances authorizing the execution and performance of this Agreement.

**SECTION 10.**            **FAILURE TO ENFORCE:**

The failure of any party hereto to enforce any of the provisions of this Agreement, or the waiver thereof in any instance, shall not be construed as a general waiver thereof in any instance, nor shall it be construed as a general waiver or relinquishment on its part of any such provision, but the same shall, nevertheless, be and remain in full force and effect.

**SECTION 11.**            **CAUSES BEYOND CONTROL:**

No party to this Agreement shall be liable to another for failure, default or delay in performing any of its obligations hereunder, provided such failure, default or delay in performing any of its obligations specified herein is caused by strikes; by forces of nature; unavoidable accident; fire; acts of public enemy; or order of court. Should any of the foregoing occur, the parties hereto agree to proceed with diligence to do what is reasonable and necessary so that each party may perform its obligations under this Agreement.

**SECTION 12.**            **NOTICES:**

Any notice required by this Agreement shall be in writing and shall be served by personal delivery on the municipal/county clerk or chief administrative officer of the receiving party. In lieu of personal service, required notices may be served by certified mail, return receipt requested, addressed to the municipal/county clerk or chief administrative officer of the receiving party. Notices shall be deemed served on the day of personal delivery or on the fourth day following mailing.

**SECTION 13.**            **RESERVATION OF RIGHTS:**

Nothing in this Agreement is intended to confer a benefit or right of enforcement upon any third party. Further, both parties specifically reserve all rights, privileges and immunities conferred upon them by law.

**SECTION 14.**            **AGENCY:**

Neither party neither is an agent of the other party nor shall neither incur any costs, expenses or obligations on behalf of the other.

**SECTION 15.**            **COMPLETE AGREEMENT:**

This Agreement sets forth the complete understanding between the parties relating to the terms and conditions hereof and any amendment hereto to be effective must be in writing and duly authorized and signed by the duly authorized representative of the parties.

**SECTION 16.            SEVERABILITY:**

If any provision of this Agreement shall be declared invalid for any reason, such invalidation shall not affect other provisions of this Agreement which can be given effect without the invalid provisions and to this end the provisions of this Agreement are to be severable.

**SECTION 17.            CONSTRUCTION:**

This Agreement shall be construed in accordance with the laws of the State of Illinois.

**SECTION 18.            EFFECTIVE DATE:**

This Agreement shall be in full force and effect as of the date set forth below.

**IN WITNESS THEREOF**, the parties hereto have caused this Agreement to be executed in their respective corporate names by their respective officers hereunto duly authorized and their respective corporate seals to be hereunto affixed and attested by their respective officers having custody thereof the day and year first above written.

**Dated this \_\_\_ day of \_\_\_\_\_, 2016**

**Village of Matteson  
Cook/Will County Illinois, an Illinois  
Municipal Corporation**

By: \_\_\_\_\_  
**President**

**ATTEST:**

\_\_\_\_\_  
**Village Clerk**

\_\_\_\_\_  
**Date**

**Village of Monee  
Cook/Will County Illinois, an Illinois  
Municipal Corporation**

By: \_\_\_\_\_  
**President**

**ATTEST:**

\_\_\_\_\_  
**Village Clerk**

\_\_\_\_\_  
**Date**

**Village of Park Forest  
Cook/Will County Illinois, an Illinois  
Municipal Corporation**

**ATTEST:**

**By: \_\_\_\_\_  
President**

\_\_\_\_\_  
**Village Clerk**

\_\_\_\_\_  
**Date**

**Village of Richton Park  
Cook/Will County Illinois, an Illinois  
Municipal Corporation**

**ATTEST:**

**By: \_\_\_\_\_  
President**

\_\_\_\_\_  
**Village Clerk**

\_\_\_\_\_  
**Date**

**Village of University Park  
Cook/Will County Illinois, an Illinois  
Municipal Corporation**

**ATTEST:**

**By: \_\_\_\_\_  
President**

\_\_\_\_\_  
**Village Clerk**

\_\_\_\_\_  
**Date**

**County of Cook  
A Body Politic and Corporate  
Of the State of Illinois**

**ATTEST:**

**By:** \_\_\_\_\_  
**President**

\_\_\_\_\_  
**County Clerk**

\_\_\_\_\_  
**Date**

**County of Will  
An Illinois Body Politic**

**ATTEST:**

**By:** \_\_\_\_\_  
**County Executive**

\_\_\_\_\_  
**County Clerk**

\_\_\_\_\_  
**Date**