

AGENDA

SPECIAL RULES MEETING OF THE BOARD OF TRUSTEES VILLAGE OF PARK FOREST COOK AND WILL COUNTIES ILLINOIS

Village Hall

6:00 p.m.

June 20, 2015

Special Rules Meeting for the purpose of adjourning to Executive Session of discussing collective bargaining matters.

Adjournment

Executive Session

Agenda Items are Available in the Lobby of Village Hall and on the Village website
www.villageofparkforest.com

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the Village Manager's Office at least 48 hours in advance of the scheduled meeting. The Village Manager's Office can be reached via telephone at (708) 283-5605 or (708)748-1129 or via e-mail at sblack@vopf.com. Every effort will be made to allow for meeting participation.

AGENDA
REGULAR MEETING OF THE BOARD OF TRUSTEES
PARK FOREST, IL

Village Hall

7:00 p.m.

June 20, 2016

Roll Call

Pledge of Allegiance

Reports of Village Officers

Mayor
Village Manager

Village Attorney
Village Clerk

Reports of Commission Liaisons and Committee Chairpersons

Citizens Comments, Observations, Petitions

Motion: Approval of Consent

CONSENT:

1. Motion: A Motion to Approve the Minutes of the Regular Meeting of September 21, 2015, the Minutes of the Rules Meeting of September 28, 2015, the Minutes of the Regular Meeting of September 28, 2015, the Minutes of the Rules Meeting of October 5, 2015, the Minutes of the Regular Meeting of October 19, 2015, the Minutes of the Rules Meeting of October 26, 2015, the Minutes of the Regular Meeting of October 26, 2015, the Minutes of the Regular Meeting of December 14, 2015, the Minutes of the Rules Meeting of January 4, 2016, the Minutes of the Regular Meeting on the January 19, 2016, the Minutes of the Rules Meeting of February 1, 2016, the Minutes of the Regular Meeting of February 15, 2016, the Minutes of the Rules Meeting of February 22, 2016, the Minutes of the Regular Meeting of February 22, 2016, the Minutes of the Rules Meeting of March 7, 2016, the Minutes of the Regular Meeting of March 21, 2016, the Minutes of the Rules Meeting of March 28, 2016, the Minutes of the Regular Meeting of March 28, 2016, the Minutes of the Rules Meeting of April 4, 2016, the Minutes of the Special Regular Meeting of April 4, 2016, the Minutes of the Special Rules Meeting of April 18, 2016, the Minutes of the Regular Meeting of April 18, 2016, the Minutes of the Special Rules Meeting of May 2, 2016, the Rules Meeting of May 2, 2016, the Minutes of the Regular Meeting of May 16, 2016, the Minutes of the Rules Meeting of May 23, 2016, the Minutes of the Regular Meeting of May 23, 2016, the Minutes of the Saturday Rules Meeting of June 4, 2016
2. Motion: A Motion to Authorize the Contract for Pavement Preservation-Crack Seal
3. Motion: A Motion to Authorize the Contract for Residential Water Shut-Off Valve Replacement

4. Motion: A Motion to Authorize the Contract Renewal of Village-wide Sidewalk and Curb Restoration Program
5. Motion: A Motion to Authorize a Contract for Fiscal Year 2017 Asphalt Patching Program

6. Appointment:

DEBATABLE:

7. Ordinance: An Ordinance Amending Chapter 6 (“Alcoholic Beverages”), Section 6-43 (“Classification”) and Section 6-49 (“Number Limited”) of the Code of Ordinances (Final Reading)
8. Ordinance: An Ordinance Adopting the Budget for All Corporate Purposes of the Village of Park Forest, Cook and Will Counties, Illinois, in Lieu of the Appropriation Ordinance for the fiscal Year Commencing on the First Day of July, 2016 and Ending on the Thirtieth Day of June, 2017 (Final Reading)

Adjournment

Agenda Items are Available in the Lobby of Village Hall and on the Village website
www.villageofparkforest.com

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the Village Manager’s Office at least 48 hours in advance of the scheduled meeting. The Village Manager’s Office can be reached via telephone at (708) 283-5605 or (708)748-1129 or via e-mail at sblack@vopf.com. Every effort will be made to allow for meeting participation.

MOTIONS

MOVED that the Consent Agenda and each item contained therein be hereby approved:

1. MOVED, that the Mayor and Board of Trustees Approve the Minutes of the Regular Meeting of September 21, 2015, the Minutes of the Rules Meeting of September 28, 2015, the Minutes of the Regular Meeting of September 28, 2015, the Minutes of the Rules Meeting of October 5, 2015, the Minutes of the Regular Meeting of October 19, 2015, the Minutes of the Rules Meeting of October 26, 2015, the Minutes of the Regular Meeting of October 26, 2015, the Minutes of the Regular Meeting of December 14, 2015, the Minutes of the Rules Meeting of January 4, 2016, the Minutes of the Regular Meeting on the January 19, 2016, the Minutes of the Rules Meeting of February 1, 2016, the Minutes of the Regular Meeting of February 15, 2016, the Minutes of the Rules Meeting of February 22, 2016, the Minutes of the Regular Meeting of February 22, 2016, the Minutes of the Rules Meeting of March 7, 2016, the Minutes of the Regular Meeting of March 21, 2016, the Minutes of the Rules Meeting of March 28, 2016, the Minutes of the Regular Meeting of March 28, 2016, the Minutes of the Rules Meeting of April 4, 2016, the Minutes of the Special Regular Meeting of April 4, 2016, the Minutes of the Special Rules Meeting of April 18, 2016, the Minutes of the Regular Meeting of April 18, 2016, the Minutes of the Special Rules Meeting of May 2, 2016, the Rules Meeting of May 2, 2016, the Minutes of the Regular Meeting of May 16, 2016, the Minutes of the Rules Meeting of May 23, 2016, the Minutes of the Regular Meeting of May 23, 2016, the Minutes of the Saturday Rules Meeting of June 4, 2016

2. MOVED, that the Manager is authorize to award the Fiscal 2017 Crack Sealing contract to Denler, Inc., Mokena, IL, and authorize the Village Manager to enter into said contract in the amount of \$25,435 with a contingency for any additional work as determined by the Village Engineer for a total cost not to exceed \$30,000.

3. MOVED, that the Manager is authorized to award the 2017 residential water shut-off valve replacement contract to Calumet City Plumbing, Calumet City, IL, and authorize the Village Manager to enter into said contract in the amount of \$73,650.00 with a contingency for any additional work as determined by the Village Engineer for a total cost not to exceed \$125,000.

4. MOVED, that the Manager is authorized to award the Contract Renewal of Village-wide sidewalk and curb restoration program with J & J Newell, Calumet City, IL, and authorize the Village Manager to enter into said contract in the not to exceed amount of \$109,950.00. No work will begin until July 1, 2016 and funds for this work will be paid from Fiscal 2017 budget.

5. MOVED, that the Manager is authorized to award the contract for the Fiscal 2017 Asphalt Patching Program to Gallagher Asphalt., Thornton, IL, and authorize the Village Manager to enter into said contract in the amount of \$97,890 with a contingency for any additional work as determined by the Village Engineer for a total cost not to exceed \$175,000. Funds for the work are from the General, MFT, Sewer, and Water Funds.

6. MOVED, that the Mayor and Board of Trustees appoint Nick Battaglia, 13 Bailey Road to fill the remainder of a three-year term on the Commission on Human Relations ending on December 31, 2016.

VILLAGE OF PARK FOREST
Village Board Regular Meeting
September 21, 2015
Village Hall 7:00 p.m.

M I N U T E S

IN ATTENDANCE: Mayor John Ostenburg, Trustee Mae Brandon, Trustee JeRome Brown, Trustee Tiffani Graham, Trustee Robert McCray, Trustee Georgia O’Neill, and Trustee Theresa Settles

STAFF IN ATTENDANCE: Manager Tom Mick, Police Chief Pete Green, Fire Chief Bruce Ziegler, , Deputy Village Manager/Finance Director Mary Dankowski, Assistant to Village Manager Denyse Carreras, Director of Economic Development and Planning Hildy Kingma, and Director of Public Works Roderick Ysaguirre, Director of Health Jenise Ervin, Director of Communications Jason Miller

RECORDER: Village Clerk Sheila McGann

OTHERS IN ATTENDANCE: Numerous Police personnel and their families.

Roll Call

Meeting was called to order at 7:00 p.m. by Mayor Ostenburg. Roll was called by Clerk McGann.

Pledge of Allegiance

Mayor Ostenburg led the Board and the audience in the Pledge of Allegiance.

Reports of Village Officers

Mayor

Mayor Ostenburg reported on a number of meetings he attended this week.

Village Attorney

No report

Village Manager

Manager Mick reported on several community events. He congratulated new Police Officers Timothy Jones, Christopher Batze, Haythem Elyyan and John Rasmus

Village Clerk

No report

Reports of Commission Liaisons and Committee Chairpersons

Citizens Comments, Observations, Petitions

Pat Kelly, Linda Steeve and Jean Chaney of Kiwanis encouraged the Mayor, Board and public to attend the upcoming Pancake Day at Rich East High School.

Motion: Approval of Consent

Mayor Ostenburg called for a motion to approve the consent agenda. The consent agenda included the following item:

CONSENT:

- 1. MOVED, that the Mayor and Board of Trustees Approve a Motion to Approve the Minutes of the Rules Meeting of January 5, 2015, the Minutes of the Rules Meeting of March 2, 2015, the Minutes of the Rules Meeting of March 23, 2015, the Minutes of the Regular Meeting of March 23, 2015, the Minutes of the Rules Meeting of April 6, 2015, the Minutes of the Special Rules Meeting of April 20, 2015, the Minutes of the Regular Meeting of April 20, 2015, the Minutes of the Rules Meeting of May 4, 2015, the Minutes of the Special Regular Meeting of May 4, 2015, the Minutes of the Rules Meeting of May 26, 2015; the Minutes of the Regular Meeting of May 26, 2015, the Minutes of the Regular Meeting of June 15, 2015, the Minutes of the Minutes of Board Committee B of June 17, 2015, the Minutes of the Rules Meeting of June 22, 2015, the Minutes of the Regular Meeting of June 22, 2015, the Minutes of the Rules Meeting of July 13, 2015, the Minutes of the Regular Meeting of July 20, 2015, the Minutes of the Rules Meeting of August 10, 2015, the Minutes of the Regular Meeting of August 17, 2015, the Minutes of Board Committee A on August 24, 2015, the Minutes of the Saturday Rules Meeting of September 12, 2015, the Minutes of Committee B of September 14, 2015**
- 2. MOVED, that the Mayor and Board of Trustees adopt a Resolution Authorizing the Execution of a License Plate Reader System Acquisition Agreement between Municipal Collections of America, Inc. and the Village of Park Forest**
- 3. MOVED, that the Manager is authorized to enter into a renewable two-year contract with Homer Tree Service, Inc. of Lockport, IL for tree removals and with AAA Tree Service, Inc. of Peotone, IL for pruning maintenance.**
- 4. MOVED, that the Manager is authorized to purchase a maximum of 2,078 tons of road salt from Morton Salt in the amount of \$228,455.**
- 5. MOVED, that the Manager is authorized to purchase a Fire Department rescue/pumper from Alexis Fire Equipment, Alexis, IL for \$635,416 plus \$5,000 for the installation of solar panels for a total price not to exceed \$640,416.**

Approval of the consent agenda was moved by Trustee McCray and seconded by Trustee O'Neill. Mayor Ostenburg asked if anyone wished the one item be removed from the consent agenda for further discussion. On the motion to approve the consent agenda, a roll call vote was called by Mayor Ostenburg. The consent agenda was approved with the following results:

Ayes: 7

Nays: 0

Absent: 0

The consent agenda was adopted seven (7) with ayes, no (0) nays and no (0) absent.

DEBATABLE:

6. An Ordinance Authorizing Acceptance of a Deed in Lieu of Foreclosure for the Property at 5 Antioch Street (Final Reading)

Mayor Ostenburg noted this item has had first reading and discussion at a previous meeting. He asked if there was a motion to adopt at final reading. Trustee Brandon moved, Trustee Brown seconded that the ordinance be adopted at final reading. A roll call vote was taken with the following results:

Ayes: 7

Nay: 0

Ayes: 0

With seven (7) with ayes, no (0) nays and no (0) absent the ordinance was adopted.

7. An Ordinance Authorizing Acceptance of a Deed in Lieu of Foreclosure for the Property at 246 Allegheny Street (Final Reading)

Mayor Ostenburg noted this item has had first reading and discussion at a previous meeting. He asked if there was a motion to adopt at final reading. Trustee Brandon moved, Trustee Brown seconded that the ordinance be adopted at final reading. A roll call vote was taken with the following results:

Ayes: 7

Nay: 0

Ayes: 0

With seven (7) with ayes, no (0) nays and no (0) absent the ordinance was adopted.

There being no further business. Mayor Ostenburg called for a motion to adjourn to Executive session for the purpose of continuing the Board's evaluation of the Village Manager. 5 ILCS Section 120, Subsection 2, Personnel. Motion was made by Trustee Brandon, seconded by Trustee Settles. A roll call vote was taken with the following results.

Ayes: 7

Nays: 0

Absent: 0

With seven (7) with ayes, no (0) nays and no (0) absent the meeting was adjourned to Executive Session.

The meeting adjourned at 8:22 p.m.

Respectfully submitted, Sheila McGann,
Village Clerk

VILLAGE OF PARK FOREST

RULES COMMITTEE MEETING OF THE BOARD OF TRUSTEES

VILLAGE of PARK FOREST

September 28, 2015

Village Hall 7:00 p.m.

MINUTES

IN ATTENDANCE: Mayor John Ostenburg, Trustee Mae Brandon, Trustee JeRome Brown (7:01p.m.), Trustee Gary Kopycinski, Trustee Georgia O'Neill, and Trustee Theresa Settles

ABSENT: Trustee Robert McCray

STAFF IN ATTENDANCE: Deputy Village Manager Mary Dankowski, Police Chief Pete Green, Fire Chief Bruce Ziegle, Village Attorney Felicia Frazier, Director of Economic Development and Planning Hildy Kingma, Director of Community Development Larrie Kerestes, Assistant to Village Manager Denyse Carreras, Director of Public Relations Jason Miller, Director of Health Jenise Ervin, and Director of Public Works Roderick Ysaguirre, Director of Recreation and Parks Rob Gunther, IT Coordinator Craig Kaufmann

RECORDER: Village Clerk Sheila McGann

OTHERS IN ATTENDANCE: Gary Kopycinski, eNews

Roll Call

Meeting was called to order at 7:00 p.m. by Mayor Ostenburg. Roll was called by Clerk McGann.

1. Ordinance Authorizing Acceptance of a Deed in Lieu of Foreclosure for the Property at 246 Allegheny Street

Deputy Manager Dankowski called on Director of Economic Development Hildy Kingma to report on this item. Ms. Kingma said that the house on the property at 246 Allegheny Street was demolished in February 2013 using funds awarded to the Village from the Cook County Neighborhood Stabilization Program grant. The Village filed a lien on the property for \$14,857 for the cost of the demolition. Ms. Kingma added that in addition, the property is tax delinquent and is on the 2015 tax scavenger list. The current owner of the property, Mr. Adam Piaskowy, has agreed to transfer the property to the Village, in exchange for a release of the lien. The process of obtaining a deed in lieu of foreclosure for the property will also enable the Village to extinguish the back taxes owed on the property. The property will be maintained by the Village until redevelopment of the entire Eastgate neighborhood can be planned. He noted that the Village Attorney prepared the attached Ordinance.

There was general discussion on this item and it will be on the Regular Agenda following this meeting.

2. Resolution requesting that the Village of Park Forest be Allowed to Participate in Cook County's No-Cash Bid Program for Tax Delinquent Properties

Deputy Manager Dankowski called on Hildy Kingma to explain this program. She began the discussion by explaining that the Cook County No-Cash Bid Program is an economic development tool designed to assist municipalities and other government jurisdictions acquire tax delinquent property that is vacant, vacant residential land, or used for commercial or industrial purposes. The application process requires a certified

resolution describing the properties sought for acquisition, as well as a number of other documents that will be prepared by Staff. In July, Staff brought a request for 29 PINs for your consideration. The PINs were all vacant residential lots.

Ms. Kingma continued, since May, Staff has been working to coordinate the sale of a commercial property. The owners originally agreed to a negotiated sale and have since not returned calls, and have neglected the property. The owners are nearly \$300,000 tax delinquent. Staff attempted to coordinate a Deed in Lieu of Foreclosure sale, where a commercial buyer would pay the owner an agreed to amount, and the Village would work with the South Suburban Land Bank to abate the past due property taxes and to manage the property as there are tenants. The owner has stopped negotiating with Staff. Staff proposes proceeding with acquiring the property through the County's program in order to facilitate acquisition and redevelopment of the site.

Ms. Hildy Kingma explained that this Resolution that will be submitted to Cook County with a complete application package. Expenses associated with this process include: attorney's fees; payment to the Cook County Sheriff to service notice; fees for title searches, and minimal acquisition (bid) expenses. Between now and the December 2015 sale date, the current owner(s) may pay their outstanding tax bills; the current owner(s) might sell to a new owner and at closing the outstanding tax bills will be paid, or the Village of Park Forest may be out bid in their effort to acquire the properties. Ideally, the owner will resume their discussions for purchase and sale.

There was some discussion on this item and the Mayor said it will be on the Regular agenda following this meeting for approval.

3. Awarding of the 2015 Sewer Cleaning and TV Contract

Director of Public Works Roderick Ysaguirre outlined the bidding process for this project and noted that Pipe View, LLC, located in LaPorte, IN, was the lowest bidder in the amount of \$23,775.80.

Mr. Ysaguirre further explained that this work will consist of cleaning and televising approximately 5,500 feet of 8-15 inch sanitary sewer and cleaning and televising approximately 2,000 feet of 12-24 inch storm sewer. The sewers are located on streets the Department plans to resurface as part of the 4 miles of water main replacement planned for next year. Pipe View LLC was awarded the 2014 Sewer Cleaning and TV Contract and DPW was satisfied with the quality of the work.

Director Ysaguirre said this project will be paid for under the Sewer Fund in Contractual Sewer Maintenance where \$235,000 is budgeted. He noted that Contractual Sewer Maintenance is a combination of several items and Public Works budgeted \$40,000 specifically for cleaning and televising. According to the bid General Specifications, Public Works may increase or decrease contract quantities for any additional work to be completed. If funds allow, staff may request the contractor to clean and televise additional sewers.

Deputy Manager Dankowski said the recommendation was to award the 2015 Sewer Cleaning and Televising Contract to PipeView, LLC, from LaPorte, IN, in the amount of \$23,775.80, with a 68% contingency for any additional work as determined by the Village Engineer for a total not to exceed amount of \$39,943.34 and authorize the Village Manager to enter into said contract.

There was a brief discussion on this item and Mayor Ostenburg said it will be on the Regular agenda following this meeting for approval.

Mayor's Comments

He noted a number of items on his calendar that he will be attending in the next few weeks.

Manager's Comments

Deputy Manager Dankowski noted several upcoming community events.

Trustee's Comments

Various Trustees reported on Commission meetings and activities.

Attorney's Comments

None

Clerk Comments

None

Audience to Visitors

None

Trustee Brandon moved, Trustee Settles seconded that the meeting be adjourned. Motion passed by a unanimous voice vote. The meeting was adjourned at 7:29 p.m.

Respectfully submitted,

Sheila McGann Village Clerk

VILLAGE OF PARK FOREST
Village Board Regular Meeting
September 28, 2015
Village Hall 7:00 p.m.

M I N U T E S

IN ATTENDANCE: Mayor John Ostenburg, Trustee Mae Brandon, Trustee JeRome Brown (7:01p.m.), Trustee Gary Kopycinski, Trustee Georgia O'Neill, and Trustee Theresa Settles

ABSENT: Trustee Robert McCray

STAFF IN ATTENDANCE: Deputy Village Manager Mary Dankowski, Police Chief Pete Green, Fire Chief Bruce Ziegle, Village Attorney Felicia Frazier, Director of Economic Development and Planning Hildy Kingma, Director of Community Development Larrie Kerestes, Assistant to Village Manager Denyse Carreras, Director of Public Relations Jason Miller, Director of Health Jenise Ervin, and Director of Public Works Roderick Ysaguirre, Director of Recreation and Parks Rob Gunther, IT Coordinator Craig Kaufmann

RECORDER: Village Clerk Sheila McGann

OTHERS IN ATTENDANCE:

Roll Call

Meeting was called to order at 7:00 p.m. by Mayor Ostenburg. Roll was called by Clerk McGann.

Pledge of Allegiance

Mayor Ostenburg led the Board and the audience in the Pledge of Allegiance.

Reports of Village Officers

Mayor

Mayor Ostenburg reported on a number of meetings he attended this week.

Village Attorney

No report

Village Manager

Manager Mick commented on upcoming events.

Village Clerk

No report

Reports of Commission Liaisons and Committee Chairpersons

Trustees reported on Commission meeting and upcoming events.

Citizens Comments, Observations, Petitions

None

Motion: Approval of Consent

Mayor Ostenburg called for a motion to approve the consent agenda. The consent agenda included the following items:

1. MOVED, that the Mayor and Board of Trustees adopt a Resolution Requesting that the Village of Park Forest be allowed to Participate in Cook County’s No-Cash Bid Program for Tax Delinquent Properties

2. MOVED, that the Manager be authorized to contract with PipeView, LLC of LaPorte, IN for the 2015 sewer cleaning and televising in the amount of \$23,775.80, with a 68% contingency for any additional work as determined by the Village Engineer for a total amount not to exceed \$39,943.34

Approval of the consent agenda was moved by Trustee O’Neill and seconded by Trustee Brandon. Mayor Ostenburg asked if anyone wished the one item be removed from the consent agenda for further discussion. On the motion to approve the consent agenda, a roll call vote was called by Mayor Ostenburg. The consent agenda was approved with the following results:

Ayes: 6

Nays: 0

Absent: 1

The consent agenda was adopted with six (6) ayes, no (0) nays and one (1) absent.

DEBATABLE:

An Ordinance Authorizing Acceptance of a Deed in Lieu of Foreclosure for the Property at 246 Allegheny (Final Reading)

Mayor Ostenburg said this item had first reading at a previous meeting and was explained and discussed at the Rules Meeting early this evening. He asked if anyone had any further questions, hearing none he asked for a motion to adopt. Trustee Brown moved, Trustee Settles seconded the ordinance be adopted. A roll call vote was taken with the following results:

Ayes: 6

Nays: 0

Absent: 1

With six (6) ayes, no (0) nays and one (1) absent the ordinance is adopted at final reading.

There being no further business. Mayor Ostenburg called for a motion to adjourn. Motion was made by Trustee Brandon, seconded by Trustee Settles and passed unanimously. The meeting was adjourned 8:10 p.m.

Respectfully submitted, Sheila McGann,
Village Clerk

VILLAGE OF PARK FOREST

RULES COMMITTEE MEETING OF THE BOARD OF TRUSTEES

VILLAGE of PARK FOREST

October 5, 2015

Village Hall 7:00 p.m.

MINUTES

IN ATTENDANCE: Mayor John Ostenburg, Trustee JeRome Brown, Trustee Tiffani Graham, Trustee Robert McCray, Trustee Theresa Settles

ABSENT: Trustee Georgia O'Neill, and Trustee Mae Brandon

STAFF IN ATTENDANCE: Village Manager Tom Mick, Police Chief Pete Green, Fire Chief Bruce Ziegle, Village Attorney Felicia Frazier, Deputy Village Manager Mary Dankowski, Assistant Finance Director Stephanie Masson, Director of Economic Development and Planning Hildy Kingma, Director of Community Development Larrie Kerestes, Assistant to Village Manager Denyse Carreras, Director of Public Relations Jason Miller, Director of Health Jenise Ervin, and Director of Public Works Roderick Ysaguirre, Director of Recreation and Parks Rob Gunther

RECORDER: Village Clerk Sheila McGann

OTHERS IN ATTENDANCE: Family and friends of Fire Personnel being promoted or sworn in as new Firefighters

Roll Call

Meeting was called to order at 7:00 p.m. by Mayor Ostenburg. Roll was called by Clerk McGann.

1. Increase in Authorization for 2015 Asphalt Restoration Program

Manager Mick called on Public Works Director Ysaguirre to explain the project. Director Ysaguirre said that on May 26, 2015, the Village Board approved a contract with Pavement Systems with a 10% contingency for a final authorization of \$68,365.00.

Director Ysaguirre said this contract is a yearly maintenance program that provides asphalt patching for water main breaks, sewer repairs and general street patches. The contractor performs work once work has accumulated over 150 S.Y., which is equivalent to a day's worth of work. The quantities in the original authorization were based upon prior year's averages. However two things have changed this summer that were not accounted for in the original authorization:

- 1) With the shift to the sewer fund, DPW has increased the amount of storm sewer repair work it does. This necessitates additional asphalt patching following a repair.
- 2) This year, DPW has experienced an increase in larger water main breaks within the roadway that necessitated larger patches.

Director Ysaguirre said the Department is currently reaching their authorization amount with the work that has already been done with Pavement Systems. However, there is still approximately \$35,000 worth of water

and sewer asphalt repairs that need to be patched this fall and it is anticipated that an additional \$35,000 in the spring. Adequate money does exist within Water and Sewer Funds for these repairs.

Director Ysaguirre asked that Board increase the authorization for the 2015 Asphalt Restoration Program from \$68,635.00 to \$138,365.00 for additional pavement patching as determined by the Village Engineer under the bid contract unit prices previously authorized the Village Manager with Pavement Systems.

There was discussion on keeping the roads in good repair and that there have been many complaints.

With no further discussion, this item will be on the next Regular agenda for approval.

3. Illinois Comptroller's Local Debt Recovery Program

Manager Mick asked Police Chief Green to outline this Local Debt Recovery Program. Chief Green said the Village has an opportunity to partner with the Illinois Comptroller's Office to collect debts owed the Village as a result of Public Act 97-0632. Public Act 97-0632 allowed local governments to participate in the Comptroller's Offset System through the creation of the Local Debt Recovery Program. This program can collect debts such as parking tickets, fines, permits and utility bills. Initially the program will be used to collect debts related to police and building department tickets and fines that have gone unpaid and have been turned over to our collections company, currently Municipal Collections of America. The Debt Recovery Program will only seek recovery of debt that is less than seven (7) years old. As of September 24, 2015 Park Forest has qualifying debt less than seven years old on file with the Municipal Collections of America in the amount of \$2,303,859.84 that would be subject to recovery.

He further said that the attached Intergovernmental Agreement allows the Village to begin sending data files of outstanding debts to the Illinois Comptroller's Office. Prior to the Comptroller's Office issuing an income tax refund, vendor payment, payroll checks or lottery winnings distribution, it will match the Village's data to its own files. Any positive matches will have the amount owed to the Village of Park Forest plus a \$20 administrative fee deducted and deposited in the Comptroller's Debt Recovery Trust Fund. The debtor will be provided with a written notice of the action and has 60 days to protest the deduction. If no protest is made at the end of the 60-day period, the amount owed will be transferred to the Village of Park Forest. The \$20 administrative fee is retained by the Illinois Comptroller's Office. He added that over 250 government entities state-wide have elected to be part of the initiative.

Police Chief Green answered questions from the Board about the program.

With no further discussion, this item will be on the next Regular agenda for approval.

2. An Ordinance Authorizing Acceptance of a Deed in Lieu of Foreclosure for the Property at 246 Allegheny Street

Mayor Ostenburg said this item had been placed on the agenda in error. The ordinance had been previously adopted.

Mayor's Comments

Mayor Ostenburg congratulated the promoted members of the Fire Department and welcomed the new officers. Clerk McGann conducted the swearing in of the new Firefighters. He noted a number of items on his calendar that he will be attending in the next few weeks.

Manager's Comments

Manager Mick expressed his congratulations to the members of the Fire Department who were promoted and welcomed the new Firefighters.

Trustee's Comments

Trustees reported on various Commission events and meetings.

Attorney's Comments

None

Clerk Comments

None

Audience to Visitors

None

Trustee Brandon moved, Trustee Settles seconded that the meeting be adjourned. Motion passed by a unanimous voice vote. The meeting was adjourned at 8:15 p.m.

Respectfully submitted,

Sheila McGann Village Clerk

VILLAGE OF PARK FOREST
Village Board Regular Meeting
October 19, 2015
Village Hall 7:00 p.m.

M I N U T E S

IN ATTENDANCE: Trustee Mae Brandon, Trustee JeRome Brown, Trustee Tiffani Graham, Trustee Robert McCray (7:07 p.m.) Trustee Georgia O'Neill, and Trustee Theresa Settles

ASBENT: Mayor John Ostenburg

STAFF IN ATTENDANCE: Manager Tom Mick, Police Chief Pete Green, Fire Chief Bruce Ziegler, Deputy Village Manager/Finance Director Mary Dankowski, Assistant to Village Manager Denyse Carreras, Director of Recreation and Parks Rob Gunther, Director of Economic Development and Planning Hildy Kingma, and Director of Public Works Roderick Ysaguirre, Director of Health Jenise Ervin, IT Coordinator Craig Kaufman, Director of Communications Jason Miller, Director of Community Development Larrie Kerestes, Brett Millsap, Public Works Engineering Technician

RECORDER: Village Clerk Sheila McGann

OTHERS IN ATTENDANCE: Gary Kopycinski, eNews

Roll Call

Roll call was taken by the Clerk. In the absence of Mayor Ostenburg, Clerk McGann appointed Senior Trustee Mae Brandon as Mayor Pro Tem. The meeting was called to order at 7:00 p.m.

Pledge of Allegiance

Mayor Pro Tem Brandon led the Board and the audience in the Pledge of Allegiance.

Reports of Village Officers

Mayor

Mayor Pro Tem reported on a number of upcoming events.

Village Attorney

No report

Village Manager

Manager Mick commented on upcoming events.

Village Clerk

No report

Reports of Commission Liaisons and Committee Chairpersons

Trustee Brandon reported that the Plan Commission did not meet due to not having a quorum. She said the Youth Commission is working on Safe Halloween with other local groups.

Trustee O'Neill said that Economic Development Advisory Group met last Wednesday but did not have a quorum. She added that the meeting had been important one.

Trustee O'Neill said that the Park Forest Housing Authority met last Thursday but did not have a quorum; Director DuPaty did give a report at the meeting.

Trustee Settles said that the Commission on Human Relations is accepting applications for the Good Egg Award. She noted that this Commission still has a couple of vacancies for any residents who might be interested.

Trustee Graham said that the Recreation and Parks Advisory Board will meet tomorrow at Village Hall.

Trustee Brown encouraged residents to contact legislators for the purpose of stating that they need to end the budget battle in Springfield.

Trustee McCray reiterated the comments of Trustee Brown and encourages letters being sent to the Governor's office.

Citizens Comments, Observations, Petitions

Kim Perkins, 164 Helmlock, asked that Public Works look into street repairs along Hemlock. She thanked the Village staff for assistance in getting ComEd to remove a tree.

Motion: Approval of Consent

Mayor Pro Tem Brandon called for a motion to approve the consent agenda. The consent agenda included the following items:

- 1. MOVED, that the Mayor and Board of Trustees approve the Minutes of the Saturday Rules Meeting of October 3, 2015 and the Minutes of the Board Legislative Committee of October 5, 2015**
- 2. MOVED, that the Mayor and Board of Trustees adopt A Resolution Approving and an Intergovernmental Agreement By and Between the Illinois Comptroller and the Village of Park Forest Regarding Access to the Comptroller's Local Debt Recovery Program**
- 3. MOVED, that the Mayor and Board of Trustees adopt a resolution setting Trick or Treat Hours**
- 4. MOVED, that the Manager is authorized to increase the previously authorized amount for the 2015 asphalt restoration program from \$68,635.00 to \$138,365.00 for additional pavement patching as determined by the Village Engineer under the bid contract unit prices previously authorized by the Village Manager with Pavement Systems**
- 5. MOVED, that the Mayor and Board of Trustees appoint Rebecca Powell, 216 Nauvoo Street, to the Recreation & Parks Advisory Board for a term ending on December 31, 2017.**

MOVED, that the Mayor and Board of Trustees appoint Rosie Tolliver, 230 Monee Road, to fill a vacancy on the Recreation & Parks Advisory Board for a term ending on December 31, 2016.

MOVED, that the Mayor and Board of Trustees appoint James Reed, 153 Hemlock Street, to fill a vacancy on the Veterans Commission for a term ending on December 31, 2015.

MOVED, that the Mayor and Board of Trustees appoint Margaret Cortright, 32 Michael Road, to the Youth Commission for a term ending on December 31, 2017.

MOVED, that the Mayor and Board of Trustees appoint Faleya Scales, 3 Apache Street, to fill a vacancy on the Youth Commission for a term ending on December 31, 2016.

MOVED, that the Mayor and Board of Trustees appoint James Saxton to fill an unexpired term as chairperson of the Environment Commission ending on December 31, 2015.

MOVED, that the Mayor and Board of Trustees appoint David Bartlett to fill an unexpired term as vice- chairperson of the Environment Commission ending on December 31, 2015.

Approval of the consent agenda was moved by Trustee Graham and seconded by Trustee McCray. Mayor Pro Tem Brandon asked if anyone wished the one item be removed from the consent agenda for further discussion. On the motion to approve the consent agenda, a roll call vote was called by Clerk McGann. The consent agenda was approved with the following results:

Ayes: 6

Nays: 0

Absent: 1

The consent agenda was adopted with six (6) ayes, no (0) nays and one (1) absent. The consent agenda is approved.

DEBATABLE:

None

There being no further business. Mayor Pro Tem Brandon noted that although there is an Executive Session noted on the agenda, but the Board will not need it. Trustee Graham moved, Trustee Brown seconded that the meeting be adjourned. The motion passed by a unanimous voice vote. The meeting adjourned at 7:24 p.m.

Respectfully submitted, Sheila McGann,
Village Clerk

VILLAGE OF PARK FOREST

RULES COMMITTEE MEETING OF THE BOARD OF TRUSTEES

VILLAGE of PARK FOREST

October 26, 2015

Village Hall 7:00 p.m.

MINUTES

IN ATTENDANCE: Mayor John Ostenburg, Trustee Mae Brandon, Trustee JeRome Brown, Trustee Tiffani Graham, Trustee Robert McCray, Trustee Georgia O'Neill

ABSENT: Trustee Theresa Settles

STAFF IN ATTENDANCE: Village Manager Tom Mick, Police Chief Pete Green, Fire Chief Bruce Ziegler, Village Attorney Felicia Frazier, Deputy Village Manager Mary Dankowski, Director of Economic Development and Planning Hildy Kingma, Director of Community Development Larrie Kerestes, Assistant to Village Manager Denyse Carreras, Director of Public Relations Jason Miller, Director of Health Jenise Ervin, and Director of Public Works Roderick Ysaguirre, Director of Recreation and Parks Rob Gunther

RECORDER: Village Clerk Sheila McGann

OTHERS IN ATTENDANCE: Mike Healy, WideOpenWest

Roll Call

Meeting was called to order at 7:00 p.m. by Mayor Ostenburg. Roll was called by Clerk McGann.

A Resolution Approving the Execution of License Agreement for the Use of Village Rights-of-Way Between WIDEOPENWEST Illinois, LLC and the Village of Park Forest

Manager Mick said that the Village had been approached by WideOpenWest (WOW) about the use of Village rights-of-way (ROW) to be used for the installation of buried cable. This cable would be limited in purpose only to enhance telecommunications services for the benefit of Verizon Wireless. In short, they would be installing fiber optic cables which will be used to enhance cell phone tower signals across the south suburbs. While WideOpenWest also does work in the cable television business, this project would not be related to the delivery of cable service to residents of Park Forest. Manager Mick highlighted the terms of a Right-of-Way lease agreement with WOW.

Manager Mick added that the Village will provide engineering oversight, as necessary, with in-house personnel. If needed, the Village will contract out for additional oversight with any such costs to be passed on to WOW. The agreement has been reviewed by Village Attorney Felicia Frazier.

Following a brief discussion, Mayor Ostenburg said this item will be on the Regular meeting following this meeting.

Resolution Awarding a Contract for Deconstruction of 2 Vacant, Blighted Residential Structures and Authorizing the Village Manager to Execute the Contract

A Resolution Awarding a Contract for Demolition of 8 Vacant, Blighted Residential Structures and Authorizing the Village Manager to Execute the Contract

Mayor Ostenburg suggested that these two items be handled together.

Manager Mick said that in mid-2014, the South Suburban Land Bank and Development Authority (SSLBDA) was awarded a \$550,400 grant from the Illinois Housing Development Authority (IHDA) through their Abandoned Property Program. Of this amount, a total of \$185,600 was specifically earmarked for the Village of Park Forest for the demolition of vacant, blighted residential structures and exterior rehabilitation of residential structures. The SSLBDA is undertaking the residential rehabilitation work, starting with three homes they have purchased in the Village. The Village is responsible for the demolition portion of the grant.

Hildy Kingma said that an invitation to bid on the demolition of eight (8) residential structures was published in the *Daily Southtown* newspaper and on the Village website in accordance with Village policy for contracts that exceed \$20,000. Bids were opened on October 8, and responsive bids were received from five contractors.

Ms. Kingma said this project consists of the removal of asbestos and the demolition and removal of all structures and pavement on each of the 8 properties listed below. All problem trees and vegetation as identified by Todd Cann, Village Arborist/Forester, will be removed as part of this project. Each property will be graded and seeded prior to the completion of the project. The addresses are: 346 Oakwood Street, 220 Marquette Street, 211 Shabbona Drive, 147 Nashua Street, 213 Shabbona Drive, 359 Blackhawk Street, 214 Towanda Street and 403 Winnebago Street.

Ms. Kingma said Village Staff recommends that the Board award this contract to the low bidder, Delta Demolition, Inc. The contract attached was prepared by the SSLBDA Attorney and reviewed and approved by the Village Attorney. She added that the contract will be executed by the Village, the SSLBDA and the Contractor. The SSLBDA is a party to this contract because they are the grantee for the Abandoned Property Program.

Ms. Kingma answered questions from the Board about the grant and the process. With no further discussion, Mayor Ostenburg said this item will be on the Regular agenda following this meeting.

Mayor's Comments

Mayor Ostenburg asked that comments be delayed until the Regular Meeting agenda.

Manager's Comments

Trustee's Comments

Attorney's Comments

None

Clerk Comments

None

Audience to Visitors

None

Trustee Brandon moved, Trustee Settles seconded that the meeting be adjourned. Motion passed by a unanimous voice vote. The meeting was adjourned at 7:11 p.m.

Respectfully submitted,

Sheila McGann Village Clerk

VILLAGE OF PARK FOREST
Village Board Regular Meeting
October 26, 2015
Village Hall 7:00 p.m.

MINUTES

IN ATTENDANCE: Mayor John Ostenburg, Trustee Mae Brandon, Trustee JeRome Brown, Trustee Tiffani Graham, Trustee Robert McCray, Trustee Georgia O'Neill

ABSENT: Trustee Theresa Settles

STAFF IN ATTENDANCE: Village Manager Tom Mick, Police Chief Pete Green, Fire Chief Bruce Ziegler, Village Attorney Felicia Frazier, Deputy Village Manager Mary Dankowski, Director of Economic Development and Planning Hildy Kingma, Director of Community Development Larrie Kerestes, Assistant to Village Manager Denyse Carreras, Director of Public Relations Jason Miller, Director of Health Jenise Ervin, and Director of Public Works Roderick Ysaguirre, Director of Recreation and Parks Rob Gunther

RECORDER: Village Clerk Sheila McGann

OTHERS IN ATTENDANCE: Mike Healy, WideOpenWest

Roll Call

Meeting was called to order at 7:12 p.m. by Mayor Ostenburg. Roll was called by Clerk McGann.

Pledge of Allegiance

Mayor Ostenburg led the Board and the audience in the Pledge of Allegiance.

Reports of Village Officers

Mayor

Mayor Ostenburg reported on the recent Legislative Breakfast the Village hosted. In attendance was Senator Hutchinson, Representative DeLuca, Hasting and Riley. He said they were very forthcoming about issues facing the State. Mayor Ostenburg expressed his concern that municipalities may not receive the expected revenue from the state because of the budget impasse. Mayor Ostenburg noted the passing of Larry Lubertozzi who, along with his wife, Mary have been long time supporters of Park Forest in various ways. He also commented on the passing of Jean Bernstein who was School District 163 Superintendent and a member of the GSU staff.

Village Attorney

No report

Village Manager

Manager Mick noted the current hydrant flushing being conducted on the north side of the Village. He pointed out an interactive map on the Village's website to help residents see where the work is being done each day. Manager Mick commented on the upcoming Safe Halloween events, the next Saturday Rules meeting on November 7 and the Health Department's Community Health Focus Group meeting on November 12, 6-8p.m. at Dining on the Green.

Village Clerk

No report

Reports of Commission Liaisons and Committee Chairpersons

Trustee Brandon commented on the contributions of both Larry Lubertozzi and Jean Bernstein. She also noted that the Youth Commission is working on final details for Safe Halloween.

Citizens Comments, Observations, Petitions

None

Motion: Approval of Consent

Mayor Ostenburg called for a motion to approve the consent agenda. The consent agenda included the following items:

- 1. A Motion to Approve the Minutes of the Special Rules Meeting of October 10, 2015**
- 2. A Resolution Approving the Execution of License Agreement for the Use of Village Rights-of-Way Between WIDOPENWEST Illinois, LLC and the Village of Park Forest**
- 4. A Resolution Awarding a Contract for Deconstruction of 2 Vacant, Blighted Residential Structures and Authorizing the Village Manager to Execute the Contract**
- 5. A Resolution Awarding a Contract for Demolition of 8 Vacant, Blighted Residential Structures and Authorizing the Village Manager to Execute the Contract**

Approval of the consent agenda was moved by Trustee O'Neill and seconded by Trustee Brandon. Mayor Ostenburg asked if anyone wished the one item be removed from the consent agenda for further discussion. On the motion to approve the consent agenda, a roll call vote was called by Mayor Ostenburg. The consent agenda was approved with the following results:

Ayes: 6

Nays: 0

Absent: 0

The consent agenda was adopted with six (6) ayes, no (0) nays and none (0) absent.

DEBATABLE:

None

There being no further business. Mayor Ostenburg called for a motion to adjourn to Executive Session according to 5 ILCS 120/2 Section 2 (c) (1)"...discipline, performance, or dismissal of specific employees of the public body..." And (11) Litigation, "...when the public body finds that an action is probably or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting". Motion was made by Trustee Brandon, seconded by Trustee Settles. A roll call vote was taken with the following results:

Ayes: 6

Nays: 0

Absent: 0

The motion to adjourn to executive session was approved with six (6) ayes, no (0) nays and none (0) absent. The meeting was adjourned 7:29 p.m. Respectfully submitted, Sheila McGann, Village Clerk

VILLAGE OF PARK FOREST
Village Board Regular Meeting
December 14, 2015
Village Hall 7:00 p.m.

MINUTES

IN ATTENDANCE: Mayor John Ostenburg, Trustee Mae Brandon, Trustee JeRome Brown, Trustee Tiffani Graham, Trustee Robert McCray, Trustee Georgia O'Neill, Trustee Theresa Settles

STAFF IN ATTENDANCE: Village Manager Tom Mick, Police Chief Pete Green, Fire Chief Bruce Ziegle, Village Attorney Felicia Frazier, Deputy Village Manager Mary Dankowski, Director of Economic Development and Planning Hildy Kingma, Director of Community Development Larrie Kerestes, Assistant to Village Manager Denyse Carreras, Director of Public Relations Jason Miller, Director of Health Jenise Ervin, and Director of Public Works Roderick Ysaguirre, Director of Recreation and Parks Rob Gunther, IT Coordinator Craig Kaufman

RECORDER: Village Clerk Sheila McGann

OTHERS IN ATTENDANCE: Gary Kopycinski, eNews

Roll Call

Meeting was called to order at 7:00 p.m. by Mayor Ostenburg. Roll was called by Clerk McGann.

Pledge of Allegiance

Mayor Ostenburg led the Board and the audience in the Pledge of Allegiance.

Reports of Village Officers

Mayor

Mayor Ostenburg commented on his recent meeting with members of the US Economic Administration. He noted several upcoming Liquor Commission hearings.

Village Attorney

No report

Village Manager

Manager Mick called on the Chair of the Economic Development Advisory Group, Phil Perkins and Sandra Zoellner, Staff Liaison to EDAG. Ms. Zoellner's comments honored and thanked Sam Montella who had long career in banking and then nine years of service to the Village as a consultant to Economic Development and as Chair of EDAG. Mr. Perkins noted that Mr. Montella recently passed away and in his memory, the Business Person of the Year award is being renamed the Sam Montella Business Person of the Year award.

Phil Perkins presented Yvette Jones with the first Sam Montella Business Person of the Year award.

Village Clerk

No report

Reports of Commission Liaisons and Committee Chairpersons

Trustee Brandon commented on the recent recognition of female veterans hosted by the Park Forest Veterans Commission. She noted that each woman received a purse and many needed items inside.

She expressed her congratulations to Ms. Jones as well on being selected Business Person of the Year. Trustee Brandon added that she had attended the recent State of the Villages sponsored by the League of Woman Voters. She felt attendance was low, maybe due to the busy time of the year.

Trustee O'Neill thanked EDAG and Staff Liaison Sandra Zoellner for of their hard work during the year. She commented on Sam Montella's contributions to Park Forest and congratulated Yvette Jones.

Trustee McCray congratulated Yvette Jones on her many contributions.

Trustee Graham commended Yvette Jones on her hard work for the Veterans and for Park Forest. She also thanked the Youth Commission for inviting her to join their holiday party.

Trustee Brown also commented on the recognition event held for female veterans.

Citizens Comments, Observations, Petitions

None

Motion: Approval of Consent

Mayor Ostenburg called for a motion to approve the consent agenda. The consent agenda included the following items:

- 1. MOVED, that the Mayor and Board of Trustees Approve the Minutes of the Saturday Rules Meeting of December 5, 2015**
- 2. MOVED, that the Mayor and Board of Trustees adopt A Resolution Authorizing the Execution of the 2016 Service Provider Agreement to Engage in Public Transportation Services with PACE**
- 3. MOVED, that the Mayor and Board of Trustees adopt a Resolution Adopting the Holiday and Meeting Schedule for the Calendar Year 2016**
- 4. MOVED, that the Village Manager is authorized to purchase eight (8) portable radios and accessories from Motorola Solutions for a total price of \$30,225.75.**

Approval of the consent agenda was moved by Trustee Graham and seconded by Trustee McCray. Mayor Ostenburg asked if anyone wished the one item be removed from the consent agenda for further discussion. On the motion to approve the consent agenda, a roll call vote was called by Mayor Ostenburg. The consent agenda was approved with the following results:

Ayes: 7

Nays: 0

Absent: 0

The consent agenda was adopted with seven (7) ayes, no (0) nays and none (0) absent.

DEBATABLE:

5. An Ordinance Levying Taxes for all Corporate Purposes for the Village of Park Forest, Cook and Will Counties, Illinois, for Fiscal Year Beginning on the First Day of July, 2015 and Ending on the Thirtieth of June 2016 (Final Reading)

Mayor Ostenburg said this item has had first reading and discussion and is on the agenda for final reading. Trustee Brown moved, Trustee McCray seconded a motion to adopt at final reading. Mayor Ostenburg asked if there was any discussion. Hearing none he called for a roll call vote on the motion to adopt.

Ayes: 7

Nays: 0

Absent: 0

The ordinance was adopted with seven (7) ayes, no (0) nays and none (0) absent.

6. An Ordinance to Abate a Portion of the 2015 Tax Levy for the Village of Park Forest, Cook and Will Counties, Illinois (Final Reading)

Mayor Ostenburg said this item has had first reading and discussion and is on the agenda for final reading. Trustee Brown moved, Trustee McCray seconded a motion to adopt at final reading. Mayor Ostenburg asked if there was any discussion. Hearing none he called for a roll call vote on the motion to adopt.

Ayes: 7

Nays: 0

Absent: 0

The ordinance was adopted with seven (7) ayes, no (0) nays and none (0) absent.

7. An Ordinance Granting a Variation for Chapter 118 (“Zoning”), Article VII (“Signs”), Section 305(a) (1) (“Residential development identification signs”) (First Reading)

Mayor Ostenburg said this item has had first reading and will be on an upcoming meeting for discussion.

8. An Ordinance Amending Chapter 22, Section 473 of the Park Forest Code of Ordinances Relating to Crime Free Housing (First Reading)

Mayor Ostenburg said this item has had first reading and will be on an upcoming meeting for discussion.

With no other business before the Board, Mayor Ostenburg asked for a motion to adjourn. Trustee Graham moved, Trustee O’Neill seconded that the meeting be adjourned. The motion passed by a unanimous voice vote. The meeting was adjourned at 7:55 p.m.

Respectfully submitted, Sheila McGann,
Village Clerk

VILLAGE OF PARK FOREST

RULES MEETING OF THE BOARD OF TRUSTEES

VILLAGE of PARK FOREST

Monday, January 4, 2016

Village Hall 7:00 p.m.

MINUTES

IN ATTENDANCE: Mayor John Ostenburg, Trustee Mae Brandon, Trustee JeRome Brown, Trustee Tiffani Graham, Trustee Robert McCray (7:01p.m.), Trustee Georgia O'Neill, and Trustee Theresa Settles

STAFF IN ATTENDANCE: Manager Tom Mick, Police Chief Pete Green, Fire Chief Bruce Ziegler, Village Attorney Felicia Frazier, Village Manager/Finance Director Mary Dankowski, Director of Recreation and Parks Rob Gunther, Director of Public Relations Jason Miller, Director of Community Development Larrie Kerestes, Director of Economic Development and Planning Hildy Kingma, Director of Public Health Jenise Ervin, Director of Public Works Roderick Ysaguirre, IT Manager Craig Kaufman, and Assistant Director of Public Works Nicholas Christie

RECORDER: Village Clerk Sheila McGann

OTHERS IN ATTENDANCE: Gary Kopycinski, eNews; Brian Ross, Birch Street Townhomes Manager; Ray Koenig, Baxter and Woodman

Roll Call

Meeting was called to order at 7:00 p.m. by Mayor Ostenburg. Roll was called by Clerk McGann. (McCray 7:01p.m.)

1. Approval of an Engineering Services Agreement for Construction Engineering Services for the 2015 Water Main Replacement Project

Manager Mick noted this item is out of Public Works; the Water Main Replacement Project has been in planning for some time. Director Ysaguirre explained the scope of work for the engineering services. Mayor Ostenburg asked if there any questions. Hearing none, he noted that this item will be on the agenda for action at the next regular meeting

2. Enabling Resolution to Enter into a Marketing Agreement with the Utility Service Partners Service Line Warranty Program

Manager Mick said this item is out of Public Works and gave an overview of the warranty program. He added that it was a good plan and rate for both single and multi-family homes. The warranty program was presented by South Suburban Mayors and Managers Association. Assistant Director Christie explained the plan for sewer service and water service coverage if repairs are required. He also explained the financial responsibility of the homeowner/homeowners, Co-ops, and the Village. He showed a sample of the marketing letter the homeowners would receive explaining the agreement. Mayor Ostenburg added that National League of Cities is

encouraging communities to take part in this kind of program. Trustee McCray asked if there were tree roots in the sewer from the house to the sewer, would it be covered under this plan. Assistant Director Christie said that tree roots are a big issues with homeowners and that scenario would be covered. Trustee Brown asked questions about terms of the policy. Assistant Director Christie noted that the resolution is for the agreement with the Village only; the homeowner has payment and coverage options available to them. He also noted that the contractor would have to be licensed with the Village and would have to meet insurance and bond requirements. Mayor Ostenburg asked if there any other questions. Hearing none, he noted that this item will be on the agenda for action at the next regular meeting

3. Approval to Execute a Local Agency Agreement for Federal Participation and Approval of a Funding Resolution for Construction Costs of Bikeway Sharrows and Signage along Various Routes

Manager Mick had Public Works Director Ysaguirre explain the IDoT grant and the Village's 80/20 fund match. He added that 80% of the bike plan will be completed with this project. Mayor Ostenburg asked if there any other questions. Hearing none, he noted that this item will be on the agenda for action at the next regular meeting

4. An Ordinance Granting a Variation for Chapter 118 ("Zoning"), Article VII ("Signs"), Section 305(a) (1) ("Residential Development Identification Signs")

As Mayor Ostenburg is a member of Birch Street Townhomes, he relinquished his authority to Mayor Pro Tem Brandon for item #4.

Manager Mick deferred to Director Kingma who explained the signage change requested by Birch Street Townhomes. She explained that the new signs do not conform to current Village square foot limits but the ordinances are currently being rewritten. On December 8, 2015, the Zoning Board of Appeals had a public hearing and voted to recommend the request for variance. Trustee Brown felt that it would an asset to the property. Mayor Pro Tem Brandon asked if there any other questions. Hearing none, she noted that this item will be on the agenda for action at the next regular meeting

5. An Ordinance Amending Chapter 22, Section 473 of the Park Forest Code of Ordinances Relating to Crime Free Housing

Manager Mick explained the initiation and success of the Crime Free Housing Ordinance since 2008. He also explained the housing voucher system and how HUD disperses funds to the Village. The new ordinance would increase the rental license fee per unit which would help to offset the Village's costs. Mayor Ostenburg explained that the Housing Authority was established so the Village could be assured that the housing stock would be up to code and keep both the owner and renter accountable. Trustee Settles asked for clarification about the fee structure. Manager Mick noted that the fee is per unit and is explained on page two of the agenda briefing memo. Mayor Ostenburg asked if there any other questions. Hearing none, he noted that this item will be on the agenda for action at the next regular meeting

Mayor's Comments

Mayor Ostenburg offered his condolences to Congressman Al Riley and South Holland's Mayor Don McGrath on the passing of their mothers. He also reported on a number of meeting he would be attending representing Park Forest.

Manager's Comments

Manager Mick reported on a number of Village events taking place in January. He noted that the 2016 Board meeting schedules will be posted on the website. Village Hall will be closed on January 18 in celebration of Dr. Martin Luther King, Jr. holiday. The Regular Board meeting will take place on Tuesday, January 19.

Trustee's Comments

Trustees Settles, Brandon, and Brown offered their condolences to Representative Al Riley on the passing of his mother. Trustee Brandon also noted that the Plan Commission will meet on January 12 and will continue to update the Village ordinances. The Youth Commission will meet January 13. Trustee Graham reported that the League of Women Voters will have their annual fundraiser in January.

Attorney's Comments

None

Clerk Comments

None

Audience to Visitors

None

Adjournment

This concluded the Rules Board meeting.

There being no further business. Mayor Ostenburg called for a motion to adjourn. Motion was made by Trustee Brandon, seconded by Trustee McCray and passed unanimously.

Mayor Ostenburg adjourned the rules meeting at 8:17 p.m.

Respectfully submitted,
Sheila McGann
Village Clerk

VILLAGE OF PARK FOREST
VILLAGE BOARD REGULAR MEETING
January 19, 2016
Village Hall 7:00 p.m.

IN ATTENDANCE: Mayor John Ostenburg, Trustee Mae Brandon, Trustee JeRome Brown, Trustee Graham, Trustee Robert McCray, and Trustee Settles

ASBENT: Trustee Georgia O'Neill

STAFF IN ATTENDANCE: Manager Tom Mick, Police Chief Pete Green, Fire Chief Bruce Ziegler, Deputy Village Manager/Finance Director Mary Dankowski, Assistant to Village Manager Denyse Carreras, Director of Community Development Larrie Kerestes; Director of Economic Development and Planning Hildy Kingma, Director of Public Works Roderick Ysaguirre, Director of Public Relations Jason Miller, Director of Health Jenise Ervin, and Downtown Manager Sharon Bellino

RECORDER: Village Clerk Sheila McGann

OTHERS IN ATTENDANCE: Gary Kopycinski, eNews

Roll Call

Meeting was called to order at 7:00 p.m. by Mayor Ostenburg. Roll was called by Clerk McGann.

Pledge of Allegiance Mayor Ostenburg led the audience in the Pledge of Allegiance.

Reports of Village Officers

Mayor

Mayor Ostenburg offered his condolences to Judy Lohr and her family on her husband's passing and to Mike Jordon on the passing of his brother. Mayor Ostenburg reported on a number of events from this month's calendar. He also noted the January 25 Regular Meeting would be canceled.

Village Attorney

None

Village Manager

Manager Mick announced a number of upcoming Village events including the Police Honors Ceremony on January 23.

Village Clerk

None

Reports of Commission Liaisons and Committee Chairpersons

Trustee Brandon offered condolences to the families of Roger Paris, July Lohr, Betty Owens, and Mike Jordon on their recent loses. The Plan Commission is continuing to review the Village ordinances. The Youth Commission has scheduled the carnival for May 19-22. Information about the Park Forest and Youth Commission scholarships will be on the Village's website this week.

Trustee Settles said that the Environment Commission met on January 2. The garden workshops will be held once a month from March through October. Condolences to the Lohr and Paris families.

Trustee McCray noted that the Veterans' Commission is seeking a location for a drop off place for items to be available for veterans in need. He, too, offered condolences to the Lohr and Paris families.

Trustee Brown offered blessing to those families in their time of loss. He attended and enjoyed a recent meeting at the Park Forest Library where Police Chief Green spoke.

Trustee Graham noted that Recreation and Parks Commission was currently having their monthly meeting. She offered her sympathy to Judy Lohr on the loss of her husband.

Citizens Comments, Observations, Petitions

None

Motion: Approval of Consent

Mayor Ostenburg called for a motion to approve the consent agenda. Trustee Brandon moved, Trustee McCray seconded that the consent agenda be approved. The consent agenda included the following items:

CONSENT:

1. Approve the Minutes of the Rules Meeting of November 2, 2015, the Minutes of the Special Regular Meeting of November 2, 2015, the Minutes of the Regular Meeting of November 16, 2015, the Minutes of the Special Rules Meeting of November 21, 2015, the Minutes of the Rules Meeting of November 23, 2015, the Minutes of the Regular Meeting of November 23, 2015, the Minutes of the Rules Meeting of December 8, 2015

2. Approval to Execute a Local Agency Agreement for Federal Participation for Construction Costs of Bikeway Sharrows and Signage along Various Routes

3. A Funding Resolution for Construction Costs of Bikeway Sharrows and Signage along Various Routes

4. A Resolution to Enter into a Marketing Agreement with the Utility Service Partners Service Line Warranty Program

5. Approval of an Engineering Services Agreement for Construction Engineering Services for the 2015 Water Main Replacement Project

The consent agenda was approved with a roll call vote.

Ayes: 6

Nay: 0

Absent: 1

With six (6) ayes, no (0) nays and one (1) absent the consent agenda was approved.

DEBATABLE:

6. An Ordinance Granting a Variation for Chapter 118 (“Zoning”), Article VII (“Signs”), Section 305(a) (1) (“Residential Development Identification Signs”) (Final Reading)

This item has first reading and discussion. Move for adoption of the ordinance was motioned by Trustee Brandon and seconded by Trustee Settles. The ordinance was moved and seconded to adopt this ordinance at final reading. Mayor Ostenburg asked if there were any questions or comments. None being heard, he called for a roll call vote by Clerk McGann. The ordinance was approved following a roll call vote with the following results:

Ayes: 6

Nays: 0

Absent: 1

The ordinance was adopted with six (6) ayes, no (0) nays and one (1) absent

7. Ordinance: An Ordinance Amending Chapter 22, Section 473 of the Park Forest Code of Ordinances Relating to Crime Free Housing (Final Reading)

This item has first reading and discussion. Move for adoption of the ordinance was motioned by Trustee Brandon and seconded by Trustee Graham. The ordinance was moved and seconded to adopt this ordinance at final reading. Mayor Ostenburg asked if there were any questions or comments. None being heard, he called for a roll call vote by Clerk McGann. The ordinance was approved following a roll call vote with the following results:

Ayes: 6

Nays: 0

Absent: 1

The ordinance was adopted with six (6) ayes, no (0) nays and one (1) absent

8. Ordinance: An Ordinance Amending Chapter 6 (“Alcoholic Beverages”), Section 6-49 (“Number Limited”) of the Code of Ordinances (First Reading)

This item has had first reading and will be on the agenda for discussion at a subsequent rules committee meeting and for action at a regular meeting.

Adjournment

This concluded the regular Board meeting.

There being no further business. Mayor Ostenburg called for a motion to adjourn. Motion was made by Trustee McCray, seconded by Trustee Settles and passed unanimously.

Mayor Ostenburg adjourned the regular meeting at 7:40 p.m.

Respectfully submitted,
Sheila McGann
Village Clerk

VILLAGE OF PARK FOREST

Village Board Rules Meeting

Monday, February 1, 2016

Village Hall 7:00 p.m.

MINUTES

IN ATTENDANCE: Trustee Mae Brandon, Trustee JeRome Brown, Trustee Tiffani Graham, Trustee Robert McCray, Trustee Georgia O’Neill, and Trustee Theresa Settles

ABSENT: Mayor Ostenburg

STAFF IN ATTENDANCE: Village Manager Tom Mick, Police Chief Pete Green, Fire Chief Bruce Ziegler, Village Attorney Felicia Frazier, Deputy Village Manager/Finance Director Mary Dankowski, Assistant to Village Manager Denyse Carreras, Director of Recreation and Parks Rob Gunther, Director of Public Relations Jason Miller, Assistant Director of Public Works Nick Christie, Director of Community Development Larrie Kerestes, Director of Economic Development and Planning Hildy Kingma, and IT Manager Craig Kaufman

RECORDER: Village Clerk Sheila McGann

OTHERS IN ATTENDANCE: Gary Kopycinski, eNews; Camille Wright, Recreation and Parks; two residents

Roll Call

Meeting was called to order at 7:00 p.m. by Trustee Brandon. Roll was called by Clerk McGann. Due to Mayor Ostenburg’s absence, Trustee Brandon was named Mayor Pro Tem. Mayor Ostenburg had a family emergency.

Manager Mick introduced Camille Wright who gave details about the Recreation and Parks Valentine Dinner/Dance on February 12.

1. An Ordinance Amending Chapter 6 (“Alcoholic Beverages”), Section 6-49 (“Number Limited”) of the Code of Ordinances

Manager Mick noted that this item is out of the Economic and Planning Departments regarding two downtown businesses and our current code of ordinances. Director Kingma explained that the change will establish two tavern liquor licenses for two businesses. One business is to be named Lacy’s Place and the other is to be named Diamond’s. Both have gone through the liquor license process. This also will codify the liquor licenses issued last year. Also, Country Squire is not currently selling liquor until all his paperwork is completed and in order. Director Kingma noted that the Village will have six Class A tavern licenses with this change. The ordinance is correct; the table in the agenda packet is incorrect. Manager Mick said that he has talked to the Mayor as Liquor Commissioner and explained the circumstances and Country Squire was granted an extension to April 1. Mayor Pro Tem Brandon asked if there any other questions. Hearing none, she noted that this item will be on the agenda for action at a subsequent meeting.

2. Fire Department Power Cot/Loading System - Replacement

Manager Mick explained that this item is out of the Fire Department and is an emergency purchase. Chief Ziegler explained that an ambulance and cot were involved in an accident in November 2015. The ambulance has been repaired and returned; the cot has been decertified and will not be able to be used again since it was involved in an accident. A replacement must be purchased with an expected eight week delivery date. Chief Ziegler answered the Trustees' questions explaining that there was a patient in the cot at the time of the accident; they are expecting some reimbursement from the insurance company. Research is being done regarding other manufacturers and insurance companies. Chief Ziegler would like to stay with the same company so as the parts would be compatible with the other ambulances. Mayor Pro Tem Brandon asked if there any other questions. Hearing none, she noted that this item will be on the agenda for action at a subsequent meeting.

Mayor's Comments

Mayor Pro Tem Brandon and Mayor Osteburg attended the Park Forest Police Department's 12th Annual Honors Ceremony which honored Officer Alex Bregin as the 2015 Officer of the Year and a number of community members for their valor.

Manager's Comments

Manager Mick noted that February is Black History Month and highlighted a number of events in Park Forest open to the public and free of charge. The Senior Commission will meet on March 3 with a Community Safety Program presentation. The Beau Arts Ball for the Tall Arts fundraiser, "Denim and Diamonds Ball," will be held March 19.

Trustee's Comments

Trustee Brown enjoyed Ms. NaDonya Jackson's presentation on taxes at the Business Breakfast.

Trustee Brandon reported that the Plan Commission will meet February 9 and will continue to review the Village ordinances. The Youth Commission will meet February 20 to discuss their future activities. Also, scholarship applications are online with an April 15 deadline.

Attorney's Comments

None

Clerk Comments

None

Audience to Visitors

None

Adjournment

There being no further business. Mayor Pro Tem Brandon called for a motion to adjourn. Motion was made by Trustee Brown, seconded by Trustee Graham and passed unanimously.

Mayor Osteburg adjourned the Rules meeting at 7:31 p.m.

Respectfully submitted, Sheila McGann, Village Clerk

VILLAGE OF PARK FOREST

**Village Board Regular Meeting
Monday, February 15, 2016
Village Hall 7:00 p.m.**

MINUTES

IN ATTENDANCE: Mayor John Ostenburg, Trustee Mae Brandon, Trustee JeRome Brown, Trustee Graham, Trustee Robert McCray, and Trustee Settles

ASBENT: Trustee Georgia O'Neill

STAFF IN ATTENDANCE: Deputy Village Manager/Finance Director Mary Dankowski, Assistant to Village Manager Denyse Carreras, Director of Economic Development and Planning Hildy Kingma, Director of Public Works Roderick Ysaguirre, Director of Health Jenise Ervin, IT Manager Craig Kaufman, and Director of Recreation and Parks Rob Gunther, Police Chief Pete Green, Fire Chief Bruce Ziegler

RECORDER: Village Clerk Sheila McGann

OTHERS IN ATTENDANCE: Katie Barnickel, Director of Public Relations Access to Care; Yvette Cantrell, GSU student; and Gary Kopycinski, eNews

Roll Call

Meeting was called to order at 7:00 p.m. by Mayor Ostenburg. Roll was called by Clerk McGann.

Pledge of Allegiance

Mayor Ostenburg led the Board and the audience in the Pledge of Allegiance.

Reports of Village Officers

Mayor

Mayor Ostenburg said the Relators Brunch of January 26 was well attended and noted the increase of the selling price of house sales. He also noted a number of local events he would be attending that were on his calendar. Mayor Ostenburg would be serving as co-chair for the Diversity Dinners Planning Committee which are planned for April 14.

Village Attorney

None in attendance

Village Manager

Deputy Manager Dankowski introduced the Access to Care Public Relations Director Barnickel who gave a detailed presentation explaining the purpose and details about health coverage and benefits of Access to Care for residents. She noted that the facility is in Westchester and has over six hundred doctors in Cook County. Deputy Manager Dankowski named a number of March

activities planned for new residents. She also reported on the Village's programs remembering Black History Month.

Village Clerk

None

Reports of Commission Liaisons and Committee Chairpersons

Trustee Brandon attended the Diversity Dinner breakfast kickoff and will assist Director Kingma with the Diversity Dinners. The Plan Commission met February 9 and will report back to the Board in the fall. Due to the lack of a quorum, there was no meeting for the Youth Commission.

Citizens Comments, Observations, Petitions

Yvette Cantrell, GSU student, asked if there is voice in Springfield for students regarding the closing of Governors' State University. Mayor Ostenburg gave a brief history of GSU explaining that each university has its own governing board with a student representative. He suggest contacting local legislators with the students' concerns adding that the GSU's fate will also financially impact us locally.

Motion: Approval of Consent

Mayor Ostenburg called for a motion to approve the consent agenda. The consent agenda included the following items:

CONSENT:

1. Approve the Minutes of the Rules Meeting of September 8, 2015, the Minutes of the Saturday Rules Meeting of January 16, 2016, the Minutes of the Village Board Legislative Committee of February 1, 2016 and the Minutes of the Saturday Rules Meeting of February 6, 2016

2. Authorize the Purchase of a Fire Department Replacement Power Cot/Loading System

3. Approve Acquisition of Two 2016 Ford Utility SUV Police Interceptors

4. Appointments:

Appoint Harold E. Peake, 178 Miami Street, to fill a one-year vacancy on the Cable Communications Commission to expire on December 31, 2016.

Re-appoint Tim Colburn, 453 Tamarack, to a three-year term on the Cable Communications Commission to expire on December 31, 2018.

Re-appoint Michael Warren, 101 Monee Road, to a three year term on the Cable Communications Commission to expire on December 31, 2018.

Re-appoint Marlene Hemleben, 413 Sherman, to fill a two-year vacancy on the Commission on Human Relations to expire on December 31, 2017.

Appoint Rev. Norval I. Brown, 266 Somonauk Street, to a three-year term on the Commission on Human Relations to expire on December 31, 2018.

Appoint Karyn L. DeCuir, 80 Blackhawk Drive, to a three-year term on the Commission on Human Relations to expire on December 31, 2018.

Appoint Kathleen Schmitz, 110 Marquette Street, to a three-year term on the Commission on Human Relations to expire on December 31, 2018.

Appoint Maurae L. Gilbert McCants, 114 Algonquin Street, to fill a one-year vacancy on the Economic Development Advisory Group to expire on December 31, 2016.

Re-appoint Shelia Friday, 411 Winnebago to a three-year term on the Economic Development Advisory Group to expire on December 31, 2018.

Re-appoint Phillip Perkins, 164 Hemlock to a three-year term on the Economic Development Advisory Group to expire on December 31, 2018.

Re-appoint Zerex Veal, 476 Tomahawk, to a three-year term on the Economic Development Advisory Group to expire on December 31, 2018.

Re-appoint David Bartlett, 66 Water, to a three-year term on the Environment Commission to expire on December 31, 2018.

Re-appoint James Saxton, 241 Indiana, to a three-year term on the Environment Commission to expire on December 31, 2018.

Re-appoint Dr. Anthony Miles, 151 Main Street, to a five year term on the Park Forest Housing Authority Board to expire on December 31, 2020.

Re-appoint Cynthia Burton-Prete, 324 Sauk Trail, to a three-year term on the Plan Commission to expire on December 31, 2018.

Re-appoint Vernita Wickliffe-Lewis, 204 Early, to a three year term on the Plan Commission to expire on December 31, 2018.

Appoint Hilary Juretic Pries, 32 Dunlap Road, to fill a two-year vacancy on the Recreation & Parks Advisory Board to expire on December 31, 2017.

Re-appoint Karen Blackful, 313 Sauk Trail, to a three-year term on the Recreation & Parks Advisory Board to expire on December 31, 2018.

Appoint Kathy Vagt, 248 Marquette, to a three-year term on the Recreation & Parks Advisory Board to expire on December 31, 2018.

Appoint Robbie Johns, 139 Elm Street, to fill a two year vacancy on the Senior Citizens Advisory Commission to expire on December 31, 2017.

Appoint Peggy Stockman, 120 Nashua Street, to fill a one year vacancy on the Senior Citizen Advisory Commission to expire on December 31, 2016.

Re-appoint William E. Bright, 151 Main Street #430 to a three-year term on the Senior Citizen Advisory Commission to expire on December 31, 2018.

Re-appoint Rosetta Halfacre, 423 Suwanee, to a three-year term on the Senior Citizen Advisory Commission to expire on December 31, 2018.

Re-appoint Mary Jane Riopelle, 201 Washington to a three-year term on the Senior Citizen Advisory Commission to expire on December 31, 2018.

Re-appoint Andrea Billups, 70 Hemlock, to a three-year term on the Veterans Commission to expire on December 31, 2018.

Re-appoint James Reed, 153 Hemlock, to a three-year term on the Veterans Commission to expire on December 31, 2018.

Re-appoint Camille Wright, 207 Gold, to a three-year term on the Veterans Commission to expire on December 31, 2018.

Re-appoint Myron Crowley, 57 S Orchard Drive, to a three-year term on the Youth Commission to expire on December 31, 2018.

Re-appoint Erin Mitchell, 406 Indianwood, to a three-year term on the Youth Commission to expire on December 31, 2018.

Re-appoint Sherilyn Poole, 251 Krotiak, to a three-year term on the Youth Commission to expire on December 31, 2018.

Appoint Mattie Allen, 404 Rutledge, to a one-year term as Chairperson for the Board of Fire & Police Commissioners/Personnel Board, to expire on December 31, 2016.

Appoint Daniel Karwatka, 532 Homan, to a one-year term as Chairperson for the Cable Communications Commission, to expire on December 31, 2016.

Appoint Rickey Williams, 5 Westwood Court, to a one year term as Vice Chairperson for the Cable Communications Commission, to expire on December 31, 2016.

Appoint Alfreda Keller, to a one-year term as Chairperson for the Commission on Human Relations, to expire on December 31, 2016.

Appoint Mamie Rodgers, 220 Juniper, to a one-year term as Vice Chairperson for the Commission on Human Relations, to expire on December 31, 2016.

Appoint Philip Perkins, 164 Hemlock, to a one-year term as Chairperson for the Economic Development Advisory Group, to expire on December 31, 2016.

Appoint Shelia Friday, 411 Winnebago, to a one-year term as Vice Chairperson for the Economic Development Advisory Group, to expire on December 31, 2016.

Appoint James Saxton, 241 Indiana, to a one-year term as Chairperson for the Environment Commission, to expire on December 31, 2016.

Appoint David Bartlett, 66 Water, to a one-year term as Vice Chairperson for the Environment Commission, to expire on December 31, 2016.

Appoint Vernita Wickliffe-Lewis, 204 Early, to a one-year term as Chairperson for the Plan Commission, to expire on December 31, 2016.

Appoint S. Douglas Price, 2839 Western, to a one-year term as Vice Chairperson for the Plan Commission, to expire on December 31, 2016.

Appoint Georgette Gladstone, 118 Willow, to a one-year term as Chairperson for the Recreation & Parks Advisory Board, to expire on December 31, 2016.

Appoint Julie Furgason, 173 Nauvoo, to a one-year term as Vice Chairperson for the Recreation & Parks Advisory Board, to expire on December 31, 2016.

Appoint Sherilyn Poole, 251 Krotiak, to a one-year term as Chairperson for the Youth Commission, to expire on December 31, 2016.

Appoint Randall White, 283 Green, to a one-year term as Vice Chairperson for the Youth Commission, to expire on December 31, 2016.

Appoint Nissim I. Eskenazi, 310 Sheridan, to a one-year term as Chairperson for the Equal Employment Opportunity Review Board/Fair Housing Review Board/Zoning Board of Appeals, to expire on December 31, 2016.

Appoint Jerry Blades, 105 Algonquin, to a one-year term as Vice Chairperson for the Equal Employment Opportunity Review Board/Fair Housing Review Board/Zoning Board of Appeals, to expire on December 31, 2016.

Appoint Edwin Fizer, 204 Nashua, to a one-year term as Chairperson for the Veterans Commission, to expire on December 31, 2016.

Appoint Yvette Jones, 2739 Western, to a one-year term as Vice Chairperson for the Veterans Commission, to expire on December 31, 2016.

Re-appoint Michael Gonzalez, 288 Minocqua, to a two year term on the Police Pension Board, to expire April 30, 2018.

Approval of the consent agenda was moved by Trustee Brandon and seconded by Trustee McCray. Mayor Ostenburg asked if anyone wished any items be removed from the consent agenda for further discussion. On the motion to approve the consent agenda, a roll call vote was called by Mayor Ostenburg. The consent agenda was approved with the following results:

Ayes: 6

Nays: 0

Absent: 1

The consent agenda was adopted with six (6) ayes, no (0) nays and one (1) absent.

Mayor Ostenburg noted that some commissions are at full capacity, some have openings, and some have waiting lists. Anyone interested in joining a commission, applications are available on line.

DEBATABLE:

5. An Ordinance Amending Chapter 6 (“Alcoholic Beverages”), Section 6-49 (“Number Limited”) of the Code of Ordinances (Final Reading)

This item has had first reading and discussion. Move for adoption of the ordinance was motioned by Trustee Brandon and seconded by McCray. The ordinance was moved and seconded to adopt this ordinance at final reading. Mayor Ostenburg asked if there were any questions or comments. None being heard, he called for a roll call vote by Clerk McGann. The ordinance was approved following a roll call vote with the following results:

Ayes: 6

Nays: 0

Absent: 1

The ordinance was adopted with six (6) ayes, no (0) nays and one (1) absent.

Adjournment

This concluded the regular Board meeting. There being no further business. Mayor Ostenburg called for a motion to adjourn. Motion was made by Trustee Brown, seconded by Trustee McCray and passed unanimously.

Mayor Ostenburg adjourned the regular meeting at 7:55 p.m.

Respectfully submitted,

Sheila McGann, Village Clerk

**RULES MEETING OF THE BOARD OF TRUSTEES
VILLAGE of PARK FOREST
Monday, February 22, 2016
Village Hall 7:00 p.m.**

MINUTES

IN ATTENDANCE: Mayor John Ostenburg, Trustee Mae Brandon, Trustee JeRome Brown, Trustee Graham, Trustee Georgia O'Neill, and Trustee Theresa Settles

ASBENT: Trustee Robert McCray

STAFF IN ATTENDANCE: Manager Tom Mick, Police Chief Pete Green, Deputy Fire Chief Tracy Natyshok, Village Attorney Felicia Frazier, Deputy Village Manager/Finance Director Mary Dankowski, Director of Economic Development and Planning Hildy Kingma, Assistant to Village Manager Denyse Carreras, Director of Public Health Jenise Ervin, Director of Public Works Roderick Ysaguirre, Director of Building/Community Development Larrie Kerestes, and Assistant Director of Public Works Nicholas Christie

RECORDER: Village Clerk Sheila McGann

OTHERS IN ATTENDANCE: Gary Kopycinski, e-news

Roll Call

Meeting was called to order at 7:00 p.m. by Mayor Ostenburg. Roll was called by Clerk McGann. Mayor Ostenburg noted that the Board met in Executive session at 6:00 pm to discuss matters of litigation with no action taken. As the executive session was adjourned, the rules meeting will be reconvened at this time.

1. 2016 East Lincolnwood Street Sign Replacement

Manager Mick said this item is from the Public Works Department. Assistant Director Christie explained that current street signs do not meet Federal Highway Association standards and must be replaced to meet Retroreflective Standards. He displayed the new and old signs to show the difference. He explained the bid process and the 11 year plan to replace the signs.

Mayor Ostenburg asked if there were any questions. Hearing none, he stated that this item will be on the agenda for action at the regular meeting.

2. Well No. 4 Maintenance Contract

Manager Mick asked Assistant Director Christie to explain the maintenance of Well No. 4, Mr. Christie noted that there were five bidders with Peerless Midwest (Mishawaka, IN) as the lowest bidder. Manager Mick explained that last fall Peerless Midwest did work for the Village on a different well. During that time, the Village heard from labor organizations and contractors that Peerless Midwest does not pay prevailing Illinois wage for their work when performed in Indiana. Attorney Frazier had said that there is a loophole in the law that allows this. Manager Mick explained that this is a built-in competitive advantage because they can pay less for work that is

performed in Indiana. Attorney Frazier explained that the language looks for the lowest responsible bidder, but the public interest can still be served even when the lowest bidder is not chosen. Mayor Ostenburg noted that up to 50% of the work would be performed out of state. As Peerless Midwest is paying less in wages to their employees, it is an advantage to the out of state company. He believes that the Village should choose the local state entity. There will not be a vote tonight and any other questions will be addressed and answered. Trustee Brandon noted that there is competition from Indiana already and we should provide work to Illinois businesses. Trustee Brown stated that we should be concerned about the tax payer in Park Forest and go with the lowest bidder. He also asked if the Indiana contractor hired Illinois workers. Trustee Settles asked if the Illinois bidders were reliable and experienced. Assistant Director Christie said staff was comfortable with all the bidders. Mayor Ostenburg explained that the problem is not that the business is in Indiana, but they are able to submit a lower bid because they do not have to pay prevailing Illinois wage for 50% of the contracted work. This item will be discussed again at the next rules meeting and action taken at a later regular meeting.

3. Extension of Annual Contract for Removal and Disposal of Lime Residuals

Manager Mick said this item is out of Public Works and a routine item. This will be the last of the one-year contract extension per the original contract. Next year the project will go out for bid.

Mayor Ostenburg asked if there were any questions. Hearing none, he stated that this item will be on the agenda for action at the regular meeting.

Mayor's Comments

Mayor Ostenburg dispensed with the comments section of the agenda until the regular meeting but opened the floor to the visitors to comment on the items on the agenda.

Manager's Comments

Trustee's Comments

Attorney's Comments

Clerk Comments

Audience to Visitors

None

Adjournment

This concluded the rules Board meeting.

There being no further business. Mayor Ostenburg called for a motion to adjourn. Motion was made by Trustee Brandon, seconded by Trustee Brown and passed unanimously.

Mayor Ostenburg adjourned the Rules meeting at 7:28 p.m.

Respectfully submitted,
Sheila McGann
Village Clerk

VILLAGE OF PARK FOREST

**Village Board Regular Meeting
Monday, February 22, 2016
Village Hall 7:00 p.m.**

MINUTES

IN ATTENDANCE: Mayor John Ostenburg, Trustee Mae Brandon, Trustee JeRome Brown, Trustee Graham, Trustee Georgia O'Neill, and Trustee Theresa Settles

ASBENT: Trustee Robert McCray

STAFF IN ATTENDANCE: Manager Tom Mick, Police Chief Pete Green, Deputy Fire Chief Tracy Natyshok, Village Attorney Felicia Frazier, Deputy Village Manager/Finance Director Mary Dankowski, Director of Economic Development and Planning Hildy Kingma, Assistant to Village Manager Denyse Carreras, Director of Public Health Jenise Ervin, Director of Public Works Roderick Ysaguirre, Director of Building/Community Development Larrie Kerestes, and Assistant Director of Public Works Nicholas Christie

RECORDER: Village Clerk Sheila McGann

OTHERS IN ATTENDANCE: Members of Trustee O'Neill's family; Gary Kopycinski, Resident/e-news

Roll Call

Meeting was called to order at 7:29 p.m. by Mayor Ostenburg. Roll was called by Clerk McGann.

Pledge of Allegiance

Mayor Ostenburg led the Board and the audience in the Pledge of Allegiance.

Reports of Village Officers

Mayor

Mayor Ostenburg noted a number of events he has attended. He will attend the National League of Cities Conference in Washington, D.C. on March 4. He will participate in the REAL Council to discuss race, equity, and leadership.

Village Attorney

None

Village Manager

Manager Mick said that the six month financial update is open to the public on February 27 at 8:30 am. On May 3, the Park Forest Senior commission will have a community safety session which is also open to the public. Vehicle stickers go on sale March 1. March is residents' appreciation month with a number of events scheduled. Manager Mick asked Chief Green to

give an update on an incident that happened on February 21. Chief Green read the press release regarding the shooting of a 17-year old young man.

Village Clerk

Clerk McGann reported on voting information regarding the 2016 primary election.

Reports of Commission Liaisons and Committee Chairpersons

Trustee Brandon attended one of the Black History programs, “Black Wall Street.” She encouraged residents to take advantage of the opportunities the Village offers, usually at no cost. The Youth Commission will meet February 23.

Trustee O’Neill noted that the Housing Authority did not have a quorum and will reschedule their meeting. The next meeting of EDAG will be February 25.

Trustee Settles said the Environment Commission will meet March 3. She enjoyed the film and discussion of the film “Black Wall Street.”

Citizens Comments, Observations, Petitions

Gary Kopycinski, 20 Ash Street, said that Marian Catholic School Speech team and three wrestlers did very well downstate, each took first place in their various categories. He also encouraged the Board to invest in Illinois and its workers by considering the prevailing wage predicament.

Motion: Approval of Consent

Mayor Ostenburg called for a motion to approve the consent agenda. Trustee Brandon moved, Trustee Graham seconded that the consent agenda be approved. The consent agenda included the following items:

CONSENT:

1. Authorize Manager to contract with Traffic Control and Protection of West Chicago for the 2016 East Lincolnwood street sign replacement in the amount of \$36,709.00 with a 30% contingency for any additional work as determined by the Village Engineer for a total cost not to exceed \$47,721.70.

2. Authorize Manager to enter into a renewal agreement for removal and disposal of lime residuals with Stewart Spreading, Inc. from Sheridan, IL in the amount of \$207,558 with a 33% contingency for a total not to exceed amount of \$276,052.

3. Re-appoint Lauren Plahm, as an Adjudication Hearing Officer for a three-year term to expire 12/31/2018.

Re-appoint Felicia Frazier, as an Adjudication Hearing Officer for a three-year term to expire 12/31/2018.

Re-appoint John Russell, as an Adjudication Hearing Officer for a three-year term to expire 12/31/2018.

Re-appoint Michelle Broughton Fountain, as an Adjudication Hearing Officer for a three-year term to expire 12/31/2018.

Re-appoint Terry Davis, 208 Juniper to the Cable Communications Commission for a term to expire December 31, 2018.

Re-appoint Mary Jan Riopelle, 210 Washington as Chair of the Senior Citizens Advisory Commission for a term to expire December 31, 2016.

Re-appoint William Bright as Vice Chair of the Senior Citizens Advisory Commission for a term to expire December 31, 2016.

Re-appoint Thomas Goodrich, 322 Oakwood to the Chicago South Suburban Mass Transit District for a term to expire December 31, 2019.

The consent agenda was approved with a roll call vote.

Ayes: 6

Nay: 0

Absent: 1

With six (6) ayes, no (0) nays and one (1) absent the consent agenda was approved.

DEBATABLE:

None

Adjournment

This concluded the Regular Board meeting.

There being no further business. Mayor Ostenburg called for a motion to adjourn. Motion was made by Trustee Brandon, seconded by Trustee O'Neill and passed unanimously.

Mayor Ostenburg adjourned the regular meeting at 8:13 p.m.

Respectfully submitted,

Sheila McGann

Village Clerk

VILLAGE OF PARK FOREST

Village Board Rules Meeting

Monday, March 7, 2016

Village Hall 7:00 p.m.

M I N U T E S

IN ATTENDANCE: Trustee Mae Brandon, Trustee JeRome Brown, Trustee Tiffani Graham, Trustee Georgia O’Neill, and Trustee Theresa Settles

ABSENT: Mayor Ostenburg and Trustee Robert McCray

STAFF IN ATTENDANCE: Village Manager Tom Mick, Police Chief Pete Green, Fire Chief Bruce Ziegle, Village Attorney Felicia Frazier, Deputy Village Manager/Finance Director Mary Dankowski, Director of Recreation and Parks Rob Gunther, Director of Public Relations Jason Miller, Director of Economic Development and Planning Hildy Kingma, Director of Public Health Jenise Erving, and Director of Public Works Roderick Ysaguirre

RECORDER: Village Clerk Sheila McGann

OTHERS IN ATTENDANCE: Gary Kopycinski, eNews

Roll Call

Meeting was called to order at 7:00 p.m. by Trustee Brandon. Roll was called by Clerk McGann. Due to Mayor Ostenburg’s absence, Trustee Brandon was named Mayor Pro Tem. Mayor Ostenburg is in Washington, D.C. at the National League of Cities Congressional City Conference.

1. Award of a Contract for Maintenance of Well No. 4

Manager Mick explained this this item had some discussion at the February 22 meeting. He gave background information about prevailing wage and doing work within Illinois and outside Illinois. Legal counsel noted that the lowest bidder who does work outside of Illinois has a competitive advantage over Illinois contractors. As prevailing wage was advertised, those bidders not willing to pay would be unqualified bidders. No decision was made on at the February 22 meeting. The lowest bidder said they would increase their bid but wanted other fees waved. It is now back to the Board for discussion. Attorney Frazier added that a good argument can be made either way. Trustee Brown asked how much work is to be done in Illinois versus work to be done in Indiana. Director Ysaguirre said that much of the work would be done in Illinois. Trustee Brown said he wants to be friendly to businesses and would like to see the lowest bidder get the job. He asked if Peerless received an invite to bid. Director Ysaguirre said yes, the Village sent them a letter. Manager Mick explained that this situation happened last summer as well. Staff will do some research and determine how much of the work will be done off-site, perhaps 40-50%. He will give that information to the Trustees with his next update to the Board. Trustee Settles asked about large differences among the bids on the pipe corrosion protection. Director Ysaguirre explained that cleaning and sealing of pipes help to stop

corrosion. She felt accepting the lowest bid would be a violation of our prevailing wage policy. Attorney Frazier said that there is an argument either way that it would or would not be a violation. She asked if they are the responsive and responsible bidder. Manager Mick said that the other companies are in Joliet, Beecher, and Elburn. Mayor Pro Tem Brandon also feels a commitment to our community, but would like to use Illinois businesses. She suggested that the Board develop policy that addresses this and needs to set those parameters. Manager Mick asked Attorney Frazier to draft a memo/guidelines to consider as policy. She also noted that it would be a case by case basis. Trustee Brown asked if the other bidding companies had done work with the Village. Director Ysaguirre said two have done work for the Village; he would research the other company to see if they have done work in the Village in the past.

Mayor Pro Tem Brandon asked if there any other questions. Hearing none, she noted that this item will be on the agenda for action at a regular meeting.

2. Renewal of MFT Street Sweeping Maintenance Contract for FY2016-17

Manager Mick explained that Public Works is looking for an extension of the contract. Director Ysaguirre explained that this contract will be an extension with this being the third and final year with no increase from last year. There are a few date changes noted in the letter and contract. Mayor Pro Tem Brandon asked if there any other questions. Hearing none, she noted that this item will be on the agenda for action at a regular meeting.

3. Motor Fuel Tax Maintenance Resolution and Municipal Maintenance Cost Estimate for Fiscal Year 2017

Manager Mick noted that this is out of the Public Works Department and that the Village has to submit forms to the State of Illinois telling them how Motor Fuel Tax funds will be used. Director Ysaguirre said that this an estimate for the budget. Any funds not spent are closed out with the State and returned as unobligated balance for next year. Mayor Pro Tem Brandon asked if the Village was receiving the MFT funds from the State. He said yes, and added that the Village is up to date with the State. Mayor Pro Tem Brandon asked if there any other questions. Hearing none, she noted that this item will be on the agenda for action at a regular meeting.

4. A Resolution Adopting Fiscal Policies for the 2016/2017 Fiscal Year Budget

Manager Mick explained this item is out of the Manager's office and noted the Board's goals and fiscal policies. Deputy Manager Dankowski highlighted the policies, best practices, and noted that they are similar each year. The Financial Update on February 27 highlighted a 2% increase in expenditures, 2.5% salary increase, water rates and sewer rates have been established by ordinance, refuse increase has been determined by the contract with the company, conservative way of budgeting with a 3-4 month reserve, and adequate funding for pension fund. Mayor Pro Tem Brandon asked if there any other questions. Hearing none, she noted that this item will be on the agenda for action at a regular meeting.

Mayor's Comments

Mayor Pro Tem Brandon noted that Mayor Ostenburg is at the National Conference for the League of Cities in Washington, D.C.

Manager’s Comments

Manager Mick noted that the Easter Egg Extravaganza will be held March 13 in the Village Green. Resident appreciation events will continue in March. The Saturday Morning Garden Series begins March 13 at the Wetlands Discovery Center. The Village Circle speaker series will continue at the Library. 2016 Live Grow Discover Scholarship information is available on the Village website. Park Forest Youth Baseball registration takes place in March. The 19th Annual Diversity Dinners will take place in April. Vehicle stickers are on sale March 1 and must be displayed by May 1.

Trustee’s Comments

Trustee Settles thanked the attending residents, Commission on Human Relations, and Evelyn Sterling for the two recent events held for the resident appreciation. She also thanked Congressman Danny Davis and State Representative Al Riley for their participation in the Freedom Hall event, “Through Two Sets of Eyes, The Chicago Civil Rights Movement.” The Environment Commission met March 3 and will conduct the monthly garden series until October.

Trustee O’Neill reminded members of the Economic Development Advisory Group to take the Illinois Open Meetings Act online and bring their completion certificate to the next meeting on March 30.

Mayor Pro Tem Brandon reminded residents about the scholarships available through the Youth Commission. The next Youth Commission business meeting is March 9. The Plan Commission will meet March 8. She also attended the discussion between Congressman Davis and Representative Riley and encouraged all residents to attend events that are planned within our community.

Attorney’s Comments

None

Clerk Comments

Clerk McGann reported on election formation regarding the 2016 Primary Election.

Audience to Visitors

None

Adjournment

This concluded the Rules Board meeting.

There being no further business. President Pro Tem Brandon called for a motion to adjourn. Motion was made by Trustee Brown, seconded by Trustee Graham and passed unanimously.

Mayor Ostenburg adjourned the rules meeting at 7:52 p.m.

Respectfully submitted,
Sheila McGann
Village Clerk

VILLAGE OF PARK FOREST

Village Board Regular Meeting

Monday, March 21, 2016

Village Hall 7:00 p.m.

MINUTES

IN ATTENDANCE: Mayor John Ostenburg, Trustee Mae Brandon, Trustee JeRome Brown, Trustee Tiffani Graham, Trustee Robert McCray, Trustee Georgia O'Neill, and Trustee Theresa Settles

ASBENT: None

STAFF IN ATTENDANCE: Manager Tom Mick, Police Chief Pete Green, Fire Chief Bruce Ziegler, Deputy Village Manager/Finance Director Mary Dankowski, Assistant to Village Manager Denyse Carreras, Director of Recreation and Parks Rob Gunther, Director of Economic Development and Planning Hildy Kingma, Director of Public Works Roderick Ysaguirre, Director of Health Jenise Ervin, IT Coordinator Craig Kaufman, Director of Communications Jason Miller, Assistant Director of Economic Development Sandra Zoellner, Deputy Clerk Sandra Black, Director of Community Development Larrie Kerestes, Assistant Finance Director Stephanie Masson and Code Enforcement Officer Jerry Martin

RECORDER: Village Clerk Sheila McGann

OTHERS IN ATTENDANCE: Pauline Hawkins, Department of Community Development; Friends and family of Pauline Hawkins; Doug Price, Christopher Williams and Kim Perkins, Environment Commissioner Joanna Tassin, Plan Commission; Gary Kopycinski, eNews; Leah Smith, Rich East Student, and Dr. Elmer Washington

Roll Call

Meeting was called to order at 7:00 p.m. by Mayor Ostenburg. Roll was called by Clerk McGann.

Pledge of Allegiance

Mayor Ostenburg led the Board and the audience in the Pledge of Allegiance.

Reports of Village Officers

Mayor

Mayor Ostenburg talked about the vigil held at St. Irenaeus Church where the community showed much support of the fire and police departments. Prayers and thoughts are with Officer Tim Jones and his family. Mayor Ostenburg recently returned from the National League of Cities Conference in Washington, D. C. He also read a proclamation naming March Women's History Month which recognized and honored women who contributed to our country and our community in various ways.

Village Attorney

None present

Village Manager

Manager Mick also commented on the program at St. Irenaeus in support of Officer Tim Jones. He also thanked Pauline Hawkins for her service to Park Forest in her various roles. Mayor Ostenburg read the resolution recognizing and thanking Pauline Hawkins for her fifteen years of service to the Board, staff, and the citizens of Park Forest. Ms. Hawkins thanked her coworkers for fifteen wonderful years and said she will miss them. Manager Mick asked Leah Smith to talk about the Dogpatch Olympics at Rich East High School. She said Key Club and the Kiwanis are working together on the Annual Dogpatch Olympics for students with special needs to be held March 24. Dr. Elmer Washington invited everyone to see the Northern Illinois University Steel Drum Band who will perform at Faith United Protestant Church on April 8.

Vice Chairman of the Plan Commission Doug Price, along with two other members, Christopher Williams and Kim Perkins, reported on the Commission's activities during the past year which included a revision of zoning ordinances. He noted their objectives and timelines for each of their goals that would provide a clear path for future developers. Mayor Ostenburg and Trustee Brandon thanked the Plan Commission and Director Kingma for their report to the Board.

Manager Mick noted that the Youth Commission and Teen Zone are planning a Youth Job Fair on April 16. Information regarding Park Forest College Scholarships are available online. Vehicle stickers must be displayed by April 30.

Village Clerk

No report

Reports of Commission Liaisons and Committee Chairpersons

Trustee O'Neill reported that the next EDAG meeting is scheduled for March 30. She also noted how moving the prayer service at St. Irenaeus for Officer Tim Jones was and thanked the police and fire for their service.

Trustee Brandon was proud of the community in the support for Officer Jones. She also thanked Pauline Hawkins for her years of dedicated service to the Village. The Plan Commission met last week and will continue to work on their goals. The Youth Commission will meet March 22 for a job preparation workshop. Deadline for the various scholarships is April 15.

Trustee Settles thanked the Police and Fire Departments and all first responders. Thoughts and prayers are with the Jones Family.

Trustee Brown reported on his attendance at the South Suburban Mayors and Managers meeting and learned more about the many recreational things to do in the area. He also noted the strength, compassion, and trust in God that he sees in the Jones' family.

Mayor Ostenburg talked about the outpouring of support from other neighboring communities on behalf of Officer Jones' recovery.

Citizens Comments, Observations, Petitions

None

Motion: Approval of Consent

Mayor Ostenburg called for a motion to approve the consent agenda. The consent agenda included the following items:

CONSENT:

1. Approve the Minutes of the Special Rules/Strategic Planning Minutes of February 27, 2016, the Saturday Rules Meeting of March 5, 2016

2. Approve a Resolution Thanking Pauline Hawkins for her Dedicated Service to the Village of Park Forest

3. Approve a Resolution Adopting Fiscal Policies for the 2016/2017 Fiscal Year Budget

4. Approve the Motor Fuel Tax Resolution for Maintenance of Streets and Highways by Municipality under the Illinois Highway Code

Approve the Maintenance Estimate of Maintenance Costs in the amount of \$524,537.35 to appropriate Motor Fuel Tax funds for eligible maintenance costs for Fiscal Year 2017.

5. Approve a Resolution Endorsing the Metropolitan Mayors Caucus' Greenest Region Compact 2

6. Authorize the Manager to renew the FY2014-2015 Motor Fuel Tax Street Sweeping Maintenance Contract with Central Sweeping LLC of Blue Island, IL in the amount of \$48,186 with a 25% contingency for additional work as determined by the Village Engineer, for a total cost not to exceed \$60,232.50.

7. Authorize the Manager to contract for maintenance of Well No. 4 in the amount of \$39,234 to Great Lakes Water plus a contingency of \$20,766 for a total not to exceed \$60,000.00.

Approval of the consent agenda was moved by Trustee Brandon and seconded by Trustee McCray. Mayor Ostenburg asked if anyone wished any items be removed from the consent agenda for further discussion. Trustee Brown asked that item 7 be moved to the debatable agenda. Mayor Ostenburg noted that item 7 from the consent agenda be the only item on the debatable agenda.

The consent agenda was approved with the following results:

Ayes: 7

Nays: 0

Absent: 0

The consent agenda was adopted with seven (7) ayes, no (0) nays and no (0) absent.

DEBATABLE:

8. Authorize the Manager to contract for maintenance of Well No. 4 in the amount of \$39,234 to Great Lakes Water plus a contingency of \$20,766 for a total not to exceed \$60,000.00.

Mayor Ostenburg said Trustee Brown had asked this item be removed to the Debatable Agenda. Trustee Brown moved to table item number 8. Trustee Graham seconded. Mayor Ostenburg asked for a roll call vote on this motion to table.

The motion to table failed with the following results:

Ayes: 3 (Trustee Brown, Trustee Graham, Trustee McCray)

Nays: 4 (Mayor Ostenburg, Trustee Brandon, Trustee O'Neill, Trustee Settles)

Absent: 0

The motion to table failed three (3) ayes, four (4) nays and no (0) absent.

Mayor Ostenburg returned to the main motion to discuss item number 8 on the debatable agenda.

Trustee Brown understood that there are two sides to this item but feels that money would be saved to taxpayers if we take the low bid as most of the work to be done would be done in Illinois with prevailing wages paid.

Trustee McCray asked if the Village had history with both companies and felt that the Village should take the lowest bid although they too may find other problems and raise their price to the \$60,000 ceiling.

Mayor Ostenburg explained that after the last job by Peerless Midwest was completed, staff discovered that a portion of the job was performed by Peerless out of state and they did not pay prevailing wage for that portion.

Mayor Ostenburg added that a cap of \$60,000 no matter the bidder as there always may be unforeseen problems.

Trustee Settles noted that Attorney Frazier had previously explained to the Board that the company was taking part of the job into Indiana and not paying prevailing wages. Mayor Ostenburg added that 50% of the work is estimated be done in Indiana.

Trustee Brandon said that the reason Peerless has a lower bid because it pays less money because the work is done in Indiana and doesn't have to pay prevailing wage. This is an unfair bid. She does not want to start a practice of accepting a lower bid simply because it is lower and not fair to others due to this unfair advantage that is also unfair to our Illinois workers.

Trustee Graham explained that she was elected by the taxpayers of Park Forest and wants to save them money, not the state of Illinois.

Trustee O'Neill said we should look after our Village but also we have to be good decision makers. There are pros and cons but not enough in her opinion to be in favor of accepting the lower bid.

Mayor Ostenburg explained, historically, the Board has decided not to take the lowest bid due to certain situations. The best judgment is to be made, but, it is not always based simply on money.

He explained that Illinois businesses pay income and property taxes to Illinois. The Indiana company can pay the prevailing wage but chooses not to. He added that he personally believes in prevailing wages. When staff discovered this after the first bid that approximately 50% of the work was to be done out of state, staff asked the attorney if we had to accept the bid. She said no. He asked if anyone wished to comment.

Trustee Brown explained that the vote for Peerless Midwest is not just because they are the lowest bidder, but a company that has done satisfactory work in Park Forest in the past. He did not see how more than 50% of the work would be done in Indiana based on the description in the bid. He added that the attorney said the company was not doing anything wrong; they were following the law.

Mayor Ostenburg asked if there were any other comments and asked Manager Mick for clarification about the amount of work done in Indiana. Manager Mick explained that upwards of 50% would be done in Indiana and any contingency work on the motor and for repairs probably would be performed outside of Illinois.

Mayor Ostenburg asked Clerk McGann to call the roll to accept the bid from Great Lakes Water.

The one item on the debatable agenda was approved with the following results:

Ayes: 5

Nays: 1

Present: 1

Absent: 0

The motion was approved with five (5) ayes, one (1) nays, one (1) present, and no (0) absent.

Adjournment

This concluded the Regular Board meeting.

There being no further business. Mayor Ostenburg called for a motion to adjourn. Motion was made by Trustee McCray, seconded by Trustee Brandon and passed unanimously.

Mayor Ostenburg adjourned the regular meeting at 8:36 p.m.

Respectfully submitted,
Sheila McGann
Village Clerk

**RULES MEETING OF THE BOARD OF TRUSTEES
VILLAGE of PARK FOREST
Monday, March 28.2016
Village Hall 7:00 p.m.**

MINUTES

IN ATTENDANCE: Mayor John Ostenburg, Trustee Mae Brandon, Trustee JeRome Brown, Trustee Robert McCray (7:02p.m.), Trustee Tiffani Graham, Trustee Georgia O’Neill, and Trustee Theresa Settles

ASBENT: none

STAFF IN ATTENDANCE: Deputy Village Manager Mary Dankowski, Police Chief Pete Green, Fire Chief Bruce Ziegle, Village Attorney Leslie Kennedy, Assistant Village Manager Denyse Carreras, Director of Recreation and Parks Rob Gunther, Director of Economic Development Hildy Kingma, Director of Community Development Larrie Kerestes, Director of Health Jenise Ervin, IT Coordinator Craig Kaufman and Assistant Director of Public Works Nicholas Christie

RECORDER: Village Clerk Sheila McGann

OTHERS IN ATTENDANCE:

Roll Call

Meeting was called to order at 7:00 p.m. by Mayor Ostenburg. Roll was called by Clerk McGann. Mayor Ostenburg said that Deputy Village Manager Dankowski would be acting as Manager tonight. (McCray 7:01p.m.)

1. Intergovernmental Agreement between the Village of Park Forest and the Village of University Park for the Reconstruction of the University Parkway and Crawford Avenue Intersection

Deputy Manager Dankowski asked Assistant Public Works Director Christie to walk the Board through this agreement of dedicating the said property to University Park for their improvements. Assistant Director Christie explained that this item came before the Board last year and was approved by the Board, but University Park chose not to proceed at that time as their bids were too high. This year they are going forward and an intergovernmental agreement is needed to codify conveyance of property long-term maintenance expectations and obligations. The agreement was drawn up by University Park’s attorney. Since both University Park and Park Forest have the same attorney, Mayor Ostenburg suggested that an independent council look at the agreement. Mayor Ostenburg said that the item should stay on the agenda and have it reviewed. Anything questionable can be altered.

Mayor Ostenburg asked if there were any other questions. Hearing none, this item will be on the agenda for action at tonight's meeting

2. Resolution Accepting a Loan from the Illinois Housing Development Authority for its Blight Reduction Program

Deputy Manager Dankowski asked Director Kingma to explain this to the Board. Director Kingma said that round one of this program was approved by the Board months ago. The funds will be used to deconstruct and demolish twenty-three more homes. She explained that the funds are termed as a loan but actually, this is a grant because it does not have to be paid back. There will be a lien for three years after the house is deconstructed then it will be dropped. There will be a total of 90-100 homes deconstructed/demolished from earlier funds and these funds. Mayor Ostenburg added that is a last resort when a house is demolished or deconstructed. Blighted homes pull down the value of other homes in the area.

Mayor Ostenburg asked if there were any other questions. Hearing none, this item will be on the agenda for action at tonight's meeting

3. Landscape Maintenance Contract Renewal

Deputy Manager Dankowski said that this is a routine matter regarding the mowing contract and asked Director Gunther to walk the Board through it. Director Gunther said service was satisfactory from this company and this will simply extend the agreement.

Mayor Ostenburg asked if there were any other questions. Hearing none, this item will be on the agenda for action at tonight's meeting

4. Village Hall Generator and Related Costs

Deputy Manager Dankowski asked Director Gunther to take the Board through the process for the new generator. Director Gunther reported on the proposal and explained the bid process with Power Solutions Plus as the recommendation from Staff. He also said cement work for the new connections and landscaping in the area of the front door would be done for an extra \$15,000. Trustee Brandon asked if there was any difference between the amps in the generator. He said no, this will meet the needs of the Village adequately.

Mayor Ostenburg asked if there were any other questions. Hearing none, this item will be on the agenda for action at tonight's meeting

5. Replacement Cardiac Monitor Defibrillator

Deputy Manager Dankowski asked Fire Chief Ziegler to explain the need for a new cardiac monitor defibrillator. Chief Ziegler said that the oldest unit in the department will be phased out soon by the current maker. It should be replaced before it becomes an emergency replacement. The new model would be compatible with the other Fire Department equipment. They can also use the old defibrillator as a trade-in.

Mayor Ostenburg asked if there were any other questions. Hearing none, this item will be on the agenda for action at tonight's meeting

Mayor's Comments

Mayor Ostenburg dispensed with the comments section of the agenda until the regular meeting but opened the floor to the visitors to comment on the items on the agenda. There were no comments from the audience.

Manager's Comments

Trustee's Comments

Attorney's Comments

Clerk Comments

Audience to Visitors

None

Adjournment

This concluded the Rules Board meeting.

There being no further business. Mayor Ostenburg called for a motion to adjourn. Motion was made by Trustee Brandon, seconded by Trustee Brown and passed unanimously.

Mayor Ostenburg adjourned the Rules meeting at 7:22 p.m.

Respectfully submitted,
Sheila McGann
Village Clerk

REGULAR MEETING OF THE BOARD OF TRUSTEES
VILLAGE of PARK FOREST
Monday, March 28, 2016
Village Hall 7:00 p.m.

M I N U T E S

IN ATTENDANCE: Mayor John Ostenburg, Trustee Mae Brandon, Trustee JeRome Brown, Trustee Robert McCray, Trustee Tiffani Graham, Trustee Georgia O’Neill, and Trustee Theresa Settles

ASBENT: None

STAFF IN ATTENDANCE: Police Chief Pete Green, Fire Chief Bruce Ziegle, Deputy Village Manager Mary Dankowski, Village Attorney Leslie Kennedy, Assistant Village Manager Denyse Carreras, Director of Recreation and Parks Rob Gunther, Director of Economic Development Hildy Kingma, Director of Community Development Larrie Kerestes, Director of Health Jenise Ervin, IT Coordinator Craig Kaufman and Assistant Director of Public Works Nicholas Christie

RECORDER: Village Clerk Sheila McGann

OTHERS IN ATTENDANCE:

Roll Call

Meeting was called to order at 7:23 p.m. by Mayor Ostenburg. Roll was called by Clerk McGann

Pledge of Allegiance

Mayor Ostenburg led the Board and the audience in the Pledge of Allegiance.

Reports of Village Officers

Mayor

Mayor Ostenburg reported that there will be a landlord meeting March 29 at Freedom Hall. On March 30, there will be a visitor from the Small Business Association speaking at the Makers’ Lab. On Thursday, March 31, there will be a fundraiser at Culver’s for Officer Tim Jones. The Saturday Rules meeting is April 2 and open to the public.

Village Attorney

None

Village Manager

Deputy Manager Dankowski asked Police Chief Green to give an update on Officer Tim Jones. He said he is still at Christ Hospital. His family and the Police Department appreciate all the support that has come forward from the gofundmepage, to the Culvers fund raiser. The prayers and thoughts are appreciated.

The Saturday Rules meeting is April 2 and open to the public. Guidance for job searches is scheduled for April 2 and the Teen Job Fair will be held April 16. Registration is required. Deputy Manager Dankowski asked residents to please be patient as staff is working with new software for the water billing. Vehicle stickers are available and must be displayed by April 30. Landscaping has begun on Route 30 today.

Village Clerk

No report

Reports of Commission Liaisons and Committee Chairpersons

Trustee McCray reported that the Veterans Commission will meet April 2. They are looking for speakers for the Memorial Day event. Volunteers are also needed for the Veterans' Closet. Mayor Ostenburg added that they are a very active commission. The Veterans are making use of the donated items. Younger veterans are also included.

Trustee Settles said that the Rotary Club of Park Forest will have a book sale April 1, 2 and 3 in downtown Park Forest. Proceeds will go to the Park Forest Food Pantry.

Trustee Brandon noted that the Youth Commission had a workshop last week and are working on the teen job fair. April 15 is the deadline for the Park Forest scholarships applications.

Trustee Brown had an update on the water pump repair discussion. He said that 90% of the work will be done in Park Forest and prevailing wage will be paid.

Deputy Manager Dankowski added that April 5 is this year's first yard pick-up.

Citizens Comments, Observations, Petitions

None

Motion: Approval of Consent

Mayor Ostenburg called for a motion to approve the consent agenda. Trustee Brandon moved, Trustee Brown seconded that the consent agenda be approved. The consent agenda included the following items:

CONSENT:

1. Adopt a resolution approving an Intergovernmental Agreement between the Village of Park Forest and the Village of University Park for the Reconstruction of the University Parkway and Crawford Avenue Intersection

2. Adopt a Resolution Accepting a Loan from the Illinois Housing Development Authority for its Blight Reduction Program

3. Authorize Manager to renew the landscape maintenance contract with Propst Lawn Maintenance to mow Areas #1-#10 in the anticipated season cost of \$41,180; and to

contract with Suburban Landscaping for Areas #12-#18 in the anticipated season cost of \$36,096.30.

4. Authorize Manager to contract with Power Solutions Pluss of St Anne, IL for the purchase of a generator for Village Hall at a cost of \$86,995.00 plus a 10% contingency of \$8,699.00 for a total of \$95,694.00; authorize a contract with Dutch Barn Landscape for concrete removal and replacement at a cost not to exceed \$15,000.00 for a total project cost of \$110,694.00

5. Authorize Manager to purchase from Physio-Control, Inc. of Redmond, Washington a LifePak 15 version 4 monitor/defibrillation unit and accessories for the quoted price including discounts and trade-in of \$24,055.34.

The consent agenda was approved with a roll call vote.

Ayes: 7
Nay: 0
Absent: 0

With seven (7) ayes, no (0) nays and no (0) absent, the consent agenda was approved.

DEBATABLE:

6. An Ordinance Amending Ordinance NO. 2023 Adopting the Annual Budget for the Year Commencing July 1, 2015 and Ending June 30, 2016 (First Reading)

This item has now had first reading. There will be a series of meetings with each department that are open to the public over the next several weeks before this item will be on the agenda.

Adjournment

This concluded the Regular Board meeting.

There being no further business. Mayor Ostenburg called for a motion to adjourn. Motion was made by Trustee McCray, seconded by Trustee O'Neill and passed unanimously.

Mayor Ostenburg adjourned the regular meeting at 7:44 p.m.

Respectfully submitted,
Sheila McGann
Village Clerk

VILLAGE OF PARK FOREST

Village Board Rules Meeting

Monday, April 4, 2016

Village Hall 7:00 p.m.

M I N U T E S

IN ATTENDANCE: Mayor John Ostenburg, Trustee Mae Brandon, Trustee JeRome Brown, Trustee Tiffani Graham, Trustee Robert McCray (7:08 p.m.), Trustee Georgia O'Neill, and Trustee Theresa Settles

STAFF IN ATTENDANCE: Village Manager Tom Mick, Police Chief Pete Green, Fire Chief Bruce Ziegler, Village Attorney Felicia Frazier, Deputy Village Manager/Finance Director Mary Dankowski, Director of Recreation and Parks Rob Gunther, Director of Public Relations Jason Miller, Director of Community Development Larrie Kerestes, Director of Economic Development and Planning Hildy Kingma, Director of Public Works Roderick Ysaguirre, IT Manager Craig Kaufman, Assistant Director of Economic Development Sandra Zoellner, and Assistant Finance Director Stephanie Masson

RECORDER: Village Clerk Sheila McGann

OTHERS IN ATTENDANCE: A number of Village employees; a number of members of the Police Department; Andrew Rubin, Zachary Pearlstein, and Matt Tarshis, Frontline Real Estate Partners; Gary Kopycinski, e-News

Roll Call

Meeting was called to order at 7:00 p.m. by Mayor Ostenburg. Roll was called by Clerk McGann. Mayor Ostenburg began noting that there would be a Special Regular meeting with a resolution on the agenda after this Rules meeting. He thanked Stephanie Masson for her service to Park Forest as Assistant Finance Director. She was loyal and dedicated to Park Forest and he noted her many awards. He wished her the best of luck on her new position as Finance Director in Rock Island. Ms. Masson said she was honored to be recognized and proud to say so much was accomplished with a wonderful staff. Park Forest was a wonderful place to work and live. Trustee Brandon wished her luck and admired her skills. (McCray 7:08p.m.) Trustee Graham appreciated her help in understanding so much her first year on the Board. Trustee McCray also said that Ms. Masson will be missed. Trustee Brown thanked her for always having answers when asked. Manager Mick thanked Ms. Masson and noted that she has been a driving force in the Park Forest family. Our loss is Rock Island's gain.

1. An Ordinance Amending Ordinance NO. 2023 Adopting the Annual Budget for the Year Commencing July 1, 2015 and Ending June 30, 2016

Manager Mick said that this item is out of the Finance Department relating to mid-year budget amendments and deferred to Director Dankowski. She noted that this amendment allows for encumbrances to be spent and grants that were received after the financial update. She detailed the adjustments and asked if there were any questions.

Mayor Ostenburg asked if there were any questions noting that this was reviewed at the annual update. Hearing none, he stated that this item will be on the agenda for action at the regular meeting.

2. A Resolution Authorizing the Execution of a Representation Agreement between the Village of Park Forest and Frontline Real Estate Partners, LLC, Regarding Vacant Land Properties in Downtown Park Forest, Park Forest, IL

Manager Mick said this item was out the Economic Development Department adding that it is similar to past brokerage agreements and relates to vacant land in the downtown. He asked Assistant Director Zoellner to go through the particulars. She introduced the representatives from Frontline Real Estate and detailed the agreement and noted the vacant parcels involved. Mayor Ostenburg was assured by Attorney Frazier that the contract has been reviewed properly. Trustee Brandon asked what type of marketing will take place. Matt Tarshis said a marketing package will be developed for each parcel and each building. After review and approved by the Village, it would be distributed to a large data base, a number of websites, and email blasts. Trustee Brown asked when the marketing materials would be ready for review. Mr. Tarshis said they should be ready seven to ten days after tonight's approval by the Board.

Mayor Ostenburg asked if there were any questions. Hearing none, he stated that this item will be on the agenda for action at the regular meeting.

Mayor's Comments

Mayor Ostenburg dispensed with the comments section of the agenda until the special regular meeting but opened the floor to the visitors to comment on the items on the agenda.

Manager's Comments

Trustee's Comments

Attorney's Comments

Clerk Comments

Audience to Visitors

None

Adjournment

This concluded the Rules Board meeting.

There being no further business. Mayor Ostenburg called for a motion to adjourn. Motion was made by Trustee Brandon, seconded by Trustee O'Neill and passed unanimously.

Mayor Ostenburg adjourned the Rules meeting at 7:27 p.m.

Respectfully submitted, Sheila McGann, Village Clerk

VILLAGE OF PARK FOREST

**Village Board Special Regular Meeting
Monday, April 4, 2016
Village Hall 7:00 p.m.**

MINUTES

IN ATTENDANCE: Mayor John Ostenburg, Trustee Mae Brandon, Trustee JeRome Brown, Trustee Tiffani Graham, Trustee Robert McCray, Trustee Georgia O'Neill, and Trustee Theresa Settles

STAFF IN ATTENDANCE: Village Manager Tom Mick, Police Chief Pete Green, Fire Chief Bruce Ziegler, Village Attorney Felicia Frazier, Deputy Village Manager/Finance Director Mary Dankowski, Director of Recreation and Parks Rob Gunther, Director of Public Relations Jason Miller, Director of Community Development Larrie Kerestes, Director of Economic Development and Planning Hildy Kingma, Director of Public Works Roderick Ysaguirre, IT Manager Craig Kaufman, Assistant Director of Economic Development Sandra Zoellner, and Assistant Finance Director Stephanie Masson

RECORDER: Village Clerk Sheila McGann

OTHERS IN ATTENDANCE: A number of Village employees; a number of members of the Police Department; Andrew Rubin, Zachary Pearlstein, and Matt Tarshis, Frontline Real Estate Partners; Gary Kopycinski, e-News

Roll Call

Meeting was called to order at 7:28 p.m. by Mayor Ostenburg. Roll was called by Clerk McGann.

Pledge of Allegiance

Mayor Ostenburg led the Board and the audience in the Pledge of Allegiance

Reports of Village Officers

Mayor

Mayor Ostenburg attended a session for Village landlords that had many questions and good reports. Last week a SBA representative met at the Makers' Lab and discussed ideas with those who utilize the Makers' Lab. Mayor Ostenburg and Manager Mick will attend the annual federal lobbying trip to Washington, D. C. next week. Park Forest Baseball parade and opening day is Saturday 16.

Village Attorney

No report

Village Manager

Manager Mick wished to thank the community for their support for the recovery of Officer Tim Jones. From the vigil at St. Irenaeus, the well-wishing cards, the blue ribbons and lights, and the fund raisers at Culvers and the next one at McDonald's, the Police Department has been

overwhelmed by the show of support. A gofundme page has already raised over \$65,000 all for the support of Park Forest's own, Tim Jones who continues his recovery.

Manager Mick noted upcoming events, including the NIU Steel Drum Band at Faith United Protestant Church. The speaker series at the Park Forest Library with State Representative Deluca, the monthly gardening workshops and the Youth Commissions Job Expo and Job Readiness Workshops.

Village Clerk

No report

Reports of Commission Liaisons and Committee Chairpersons

Trustee McCray attended the fundraiser at Culvers. All those attending were concerned for Officer Jones and happy to be part of the fundraiser.

Trustee Brandon was happy to see the support from those in and around Park Forest and the south suburban area. It was heartwarming. The Job Fair for students will be held on April 16 at Village Hall. The Youth Commission will meet April 13 and the Plan Commission will meet April 12.

Trustee O'Neill said the Housing Authority will meet April 21. She enjoyed seeing the comments on Facebook supporting the Police Department.

Trustee Brown commented on so many people who care and have come together, he wished there was no tragedy. He worked on interviewing techniques at the Job Fair on Saturday.

Trustee Graham invited those who are interested in a community garden at 320 Neola Street to come to a neighborhood meeting on April 7 to discuss this topic.

Trustee Settles added that there was such an outpouring of people who attended the Culvers Fundraiser for Officer Jones.

Citizens Comments, Observations, Petitions

None

Motion: Approval of Consent

Mayor Ostenburg called for a motion to approve the consent agenda. The consent agenda included the following item:

CONSENT:

1. Adopt a Resolution Thanking Stephanie Masson for her Dedicated Service to the Village of Park Forest

Approval of the consent agenda was moved by Trustee Brandon and seconded by Trustee McCray. Mayor Ostenburg asked if anyone wished the one item be removed from the consent agenda for further discussion. On the motion to approve the consent agenda, a roll call vote was called by Mayor Ostenburg. The consent agenda was approved with the following results:

Ayes: 7

Nays: 0

Absent: 0

The consent agenda was adopted with seven (7) ayes, no (0) nays and no (0) absent.

DEBATABLE:

2. An Ordinance Amending Ordinance No. 2023 Adopting the Annual Budget for the Year Commencing July 1, 2015 and Ending June 30, 2016 (Final Reading)

This item has had first reading and discussed at tonight's rules meeting. Move for adoption of the ordinance was motioned by Trustee Brandon and seconded by Trustee Settles. The ordinance was moved and seconded to adopt this ordinance at final reading. Mayor Ostenburg asked if there were any questions or comments. None being heard, he called for a roll call vote by Clerk McGann. The ordinance was approved following a roll call vote with the following results:

Ayes: 7

Nays: 0

Absent: 0

The ordinance was adopted with seven (7) ayes, no (0) nays and no (0) absent.

Adjournment

This concluded the Special Regular Board meeting.

There being no further business. Mayor Ostenburg called for a motion to adjourn. Motion was made by Trustee McCray seconded by Trustee O'Neill and passed unanimously.

Mayor Ostenburg adjourned the regular meeting at 8:04 p.m.

Respectfully submitted,
Sheila McGann
Village Clerk

VILLAGE OF PARK FOREST

SPECIAL RULES MEETING OF THE BOARD OF TRUSTEES

VILLAGE of PARK FOREST

Monday, April 18, 2016

Village Hall 7:00 p.m.

MINUTES

IN ATTENDANCE: Mayor John Ostenburg, Trustee Mae Brandon, Trustee JeRome Brown, Trustee Tiffani Graham, Trustee Robert McCray (7:11p.m.), and Trustee Georgia O'Neill

ABSENT: Trustee Settles

STAFF IN ATTENDANCE: Manager Tom Mick, Police Chief Pete Green, Fire Chief Bruce Ziegler, Village Manager/Finance Director Mary Dankowski, Director of Recreation and Parks Rob Gunther, Director of Public Relations Jason Miller, Director of Economic Development and Planning Hildy Kingma, Director of Public Health Jenise Ervin, Director of Public Works Roderick Ysaguirre, IT Manager Craig Kaufman, and Code Enforcement Officer Jerry Martin

RECORDER: Village Clerk Sheila McGann

OTHERS IN ATTENDANCE:

Roll Call

Meeting was called to order at 7:00 p.m. by Mayor Ostenburg. Roll was called by Clerk McGann. Mayor Ostenburg noted that Trustee Settles was out of town and Trustee McCray will arrive soon.

1. Recommendation of Award for 2016 Water System Improvements to Austin Tyler

Manager Mick said this item is out of the Public Works Department and the Board has had much discussion about this item. Director Ysaguirre explained the bid process with seven bidders; staff recommends awarding contract to Austin Tyler. Though this company have not worked with the Village before, Baxter and Woodman does recommend them. Director Ysaguirre also explained the breakdown of costs with funds coming from the water main project, the sewer fund, and the general fund. Staff is looking to identify areas most in need of repair. Mayor Ostenburg noted that Village funds can be maximized by combining funds. Mayor Ostenburg asked if there were any questions. Hearing none, he noted that this item will not be on the agenda for tonight's meeting but on the agenda at a future meeting.

2. A Resolution Authorizing the Village of Park Forest to Submit an Application for Community Development Block Grant Funds to the County of Cook, Illinois

Manager Mick noted that this item comes out the Economic Development, Recreation and Parks, and Public Works Departments. The CDBG grant requires that the Village have matching funds committed to do the project. Director Kingma explained that the grant is due Friday and will allow for a rehabilitation and enhancement of pedestrian cut-throughs and install bike route signage. Mayor Ostenburg asked if there were any questions. Hearing none, he noted that this

item will be on the agenda for action at tonight's regular meeting. He added that he was glad to see the plan moving forward.

3. A Resolution Authorizing the Execution of a Representation Agreement Between the Village of Park Forest and Frontline Real Estate Partners, LLC, Regarding the Properties Commonly Known as Downtown Park Forest Buildings 1, 6B and 7, Park Forest, Illinois

Manager Mick noted that this item is from the Economic Development Department. Director Kingma explained that usually the broker's commission is 3.5% with 1% if the buyer has a broker. The Village was able to negotiate a lower commission due to the high value of the properties. She added that there are regular reporting dates in the contract. Mayor Ostenburg asked if there were any other questions. Hearing none, he noted that this item will be on the agenda for action at tonight's regular meeting

Adjournment

This concluded the Special Rules Board meeting.

There being no further business. Mayor Ostenburg called for a motion to adjourn. Motion was made by Trustee Brandon, seconded by Trustee McCray and passed unanimously.

Mayor Ostenburg adjourned the rules meeting at 7:16 p.m.

Respectfully submitted,
Sheila McGann
Village Clerk

VILLAGE OF PARK FOREST

Village Board Regular Meeting

Monday, April 18, 2016

Village Hall 7:00 p.m.

MINUTES

IN ATTENDANCE: Mayor John Ostenburg, Trustee Mae Brandon, Trustee JeRome Brown, Trustee Tiffani Graham, Trustee Robert McCray, and Trustee Georgia O'Neill

ABSENT: Trustee Settles

STAFF IN ATTENDANCE: Manager Tom Mick, Police Chief Pete Green, Fire Chief Bruce Ziegler, Village Manager/Finance Director Mary Dankowski, Director of Recreation and Parks Rob Gunther, Director of Public Relations Jason Miller, Director of Economic Development and Planning Hildy Kingma, Director of Public Health Jenise Ervin, Director of Public Works Roderick Ysaguirre, IT Manager Craig Kaufman, and Code Enforcement Officer Jerry Martin

RECORDER: Village Clerk Sheila McGann

OTHERS IN ATTENDANCE:

Roll Call

Meeting was called to order at 7:16 p.m. by Mayor Ostenburg. Roll was called by Clerk McGann.

Pledge of Allegiance

Mayor Ostenburg led the Board and the audience in the Pledge of Allegiance.

Reports of Village Officers

Mayor

Mayor Ostenburg read a proclamation celebrating Earth Day 2016 and encouraged all residents to support the many local earth friendly projects and facilities. Last week, Mayor Ostenburg said he attended a number of meetings with South Suburban Mayors and Managers, CMAP, and the Cook County Land Bank Committee. He reported on his trip to Washington, D. C. with Manager Mick noting that this has been fruitful in the past with grant funds coming to Park Forest. They also learned more about the potential of a grant opportunity for VISTA workers to come and volunteer in Park Forest later this year. They also participated in the COPS program with the Department of Justice to look for replacement cameras in our police cars. They also visited the White House and met with Congresswomen Kelly and Senator Durbin. He was very optimistic about the trip being very effective.

Village Attorney

None

Village Manager

Manager Mick reported on the trip with Mayor Ostenburg to Washington, D. C. where they Met with Senator Dick Durbin and discussed the HUD issue regarding housing voucher program disbursements. He also offered congratulations to Special Education teacher at Rich East, Debra Thomas, on the recognition of the Golden Apple Award. There was a meeting last week with PADS director regarding the lack of funds received from the State of Illinois. Citizens may add \$1 to their monthly water bill as a donation to PADS. The Annual Senior Fair which is co-sponsored by a number of organizations will be held on May 6. The Farmers' Market will begin May 7. The Veterans Commission is looking for Viet Nam veterans for a recognition ceremony to be held at Governors State University in November. Manager Mick asked if any veteran is interested to contact him at Village Hall.

Village Clerk

No report

Reports of Commission Liaisons and Committee Chairpersons

Trustee Brandon congratulated Rich East teacher, Mrs. Thomas, who is a 2016 Golden Apple Award recipient. Trustee Brandon attended the Diversity Dinners last Thursday and noted the diversity in race, gender, and age. It was a nice event and glad to see it continuing.

Congratulations to the Youth Commission for putting to together a very successful Teen Job Fair. The Plan Commission will meet April 12 and will continue reviewing their 2016 objectives. The Youth Commission did not have a quorum but will meet at the end of April to review the scholarship applications.

Trustee McCray attended Park Forest Library's "Our Village Circle" with Mayor Ostenburg filling in for State Representative Deluca. He also enjoyed attending the Park Forest Hall of Fame Induction ceremony on Sunday.

Trustee O'Neill reported that EDAG had a lively meeting on April 13 discussing their goals and accomplishments. The Housing Authority meeting will be held on April 21.

Trustee Brown spoke at the Job Readiness Fair and gave tips on interviewing to the teens. He also attended the Diversity Dinner held at Rich East. He spoke about the Nate Jones Foundation that will hold a gun turn-in event this summer.

Citizens Comments, Observations, Petitions

None

Motion: Approval of Consent

Mayor Ostenburg called for a motion to approve the consent agenda. Trustee Brandon moved, Trustee McCray seconded that the consent agenda be approved. The consent agenda included the following items:

CONSENT:

- 1. Approve the Minutes of the Saturday Rules Meeting of April 2, 2016.**

2. Adopt a Resolution Authorizing the Village of Park Forest to submit an Application for Community Development Block Grant funds to the County of Cook, Illinois

3. Adopt a Resolution Authorizing the Execution of a Representation Agreement between the Village of Park Forest and Frontline Real Estate Partners, LLC, Regarding the Properties Commonly Known as Downtown Park Forest Buildings 1, 6B and 7, Park Forest, Illinois

4. Adopt a Resolution Authorizing the Execution of a Representation Agreement between the Village of Park Forest and Frontline Real Estate Partners, LLC, Regarding Vacant Land Properties in Downtown Park Forest, Park Forest, Illinois

The consent agenda was approved with a roll call vote.

Ayes: 6

Nay: 0

Absent: 1

With six (6) ayes, no (0) nays and one (1) absent the consent agenda was approved.

DEBATABLE:

None

Adjournment

This concluded the Regular Board meeting.

There being no further business. Mayor Ostenburg called for a motion to adjourn. Motion was made by Trustee Brown, seconded by Trustee Brandon and passed unanimously.

Mayor Ostenburg adjourned the regular meeting at 8:03 p.m.

Respectfully submitted,

Sheila McGann

Village Clerk

VILLAGE OF PARK FOREST

Village Board Rules Meeting

Monday, May 2, 2016

Village Hall 7:00 p.m.

MINUTES

IN ATTENDANCE: Mayor John Ostenburg, Trustee Mae Brandon, Trustee JeRome Brown, Trustee Tiffani Graham, and Trustee Theresa Settles

ABSENT: Trustee Robert McCray, Trustee Georgia O’Neill

STAFF IN ATTENDANCE: Village Manager Tom Mick, Police Chief Pete Green, Fire Chief Bruce Ziegle, Village Attorney Felicia Frazier, Deputy Village Manager/Finance Director Mary Dankowski, Director of Public Relations Jason Miller, Director of Economic Development and Planning Hildy Kingma, Director of Public Works Roderick Ysaguirre, Nursing Supervisor Margaret Lewis, and Chief Water Plant Operator David Vavrek, IT Technician Jonathan Brown, Assistant Finance Director Sharon Floyd

RECORDER: Village Clerk Sheila McGann

OTHERS IN ATTENDANCE: Jerry Shnay, resident

Roll Call

Meeting was called to order at 7:00 p.m. by Mayor Ostenburg. He noted that Trustees O’Neill and McCray are out of town. The Board met at a work session before this meeting as a kick off to the budget review calendar across the month of May. The public is always welcome at the budget meetings. He offered his condolences to the family of former Village Mayor Jerry Matthews. He was committed to this community and served in many roles. The memorial service will be at Faith United Church on May 14.

Jerry Shnay announced that the Grand Prairie Choral Singers will have a concert on May 15. All are welcome to see the program and he noted ticket information.

1. Fiscal Year 2016/2017 Budget Introduction

Manager Mick said this item is out of the Manager’s Office and the Finance Department and it is an introduction of the budget. He said the first two chapters give an overview of the budget. Director Dankowski explained the multiple phases of the year-long process in developing the annual budget. It is a working document. She reported on the general fund, income, and expenditures. Manager Mick continued with the presentation and identified the financial issues and challenges. He also listed the Board mandated budget priorities and showed the Village of Park Forest’s organizational chart with the citizens of Park Forest at the top; it is the Village that is carrying out the will of the people. Director Dankowski said the budget is balanced. Mayor Ostenburg explained that the budget is a spending plan and circumstances change; the Board has a mid-year update which allows them to reassess the budget plan. With careful planning, funds are collected and not misdirected. The reserves are needed to meet our obligations when the

state or county does not pay us on time. Reserves are not a surplus but money set aside to pay monthly bills. Manager Mick said that the budget review sessions will be held May 3, May 9, May 10, 17 and May 18 is tentative. A copy of the draft budget is available at the Library. The first two chapters are available at the May and June Board meetings.

2. Awarding of Contracts for Water Treatment Chemicals

Manager Mick said this item out of Public Works is a routine item and deferred to Director Ysaguirre and Chief Water Plant Operator David Vavrek. Director Ysaguirre explained the bid process with nine bids received after letters were sent and public advertisement. He explained the current bids to cover each of the chemicals. These contracts will relate to the new budget that begins July 1, 2016.

Mayor Ostenburg asked if there were any questions. Hearing none, he stated that this item will be on the agenda for action at the next regular meeting.

Mayor's Comments

Mayor Ostenburg said that the last Park Forest Business Breakfast had the best turnout. It allowed business people to work together and network. He said that he had attended the Access to Care luncheon. He reported about the disparity that exists among racial groups and those without adequate health care and added that social services are lacking and needed for so many. There was an interfaith exchange with the Muslim mosque in Frankfort and St. Irenaeus which allowed for dialog between the two faiths and to better understand misconceptions about each other's faith and teaching.

Manager's Comments

Manager Mick reported that fire hydrant flushing began and blue notes will be visible in the community to announce the flushings. Opening day for the Farmers Market is this Saturday and will run from May to October. The Veterans Commission will have a meet and greet on May 7. They would like to establish a data base to share information of future events to veterans. Manager Mick congratulated Arcadia School on their Facebook contest win where Chicago Cubs' pitcher Jake Arrieta visited their school.

Trustee's Comments

Trustee Brandon offered her condolences to the family of Jerry Matthews. He will surely be missed. The Youth Commission workshop meeting is May 29. The carnival will be Thursday, May 17 to Sunday, May 22. Volunteers are needed. There will be a special meeting on May 4 as there was no quorum at the last meeting. Trustee Brandon attended the opening of Tall Grass Art Show with Earth as the theme. She attended the open house at the Maker's Space. The Plan Commission will meet May 10.

Trustee Brown attended the Access to Care luncheon and said it was very interesting and historical. Health care is not always available for minorities. He offered his condolences to the family of Jerry Matthews.

Attorney's Comments

No report

Clerk Comments

No report

Audience to Visitors

None

Adjournment

This concluded the Rules Board meeting.

There being no further business. Mayor Ostenburg called for a motion to adjourn. Motion was made by Trustee Brandon, seconded by Trustee Graham and passed unanimously.

Mayor Ostenburg adjourned the Rules meeting at 8:16 p.m.

Respectfully submitted,
Sheila McGann
Village Clerk

VILLAGE OF PARK FOREST

SPECIAL RULES MEETING OF THE BOARD OF TRUSTEES

VILLAGE of PARK FOREST

Monday, May 2, 2016

Village Hall 6:00 p.m.

MINUTES

IN ATTENDANCE: Mayor John Ostenburg, Trustee Mae Brandon, Trustee JeRome Brown (6:08p.m.), Trustee Tiffani Graham, and Trustee Theresa Settles

ABSENT: Trustee McCray and Trustee O'Neill

STAFF IN ATTENDANCE: Manager Tom Mick, Village Manager/Finance Director Mary Dankowski, and Assistant Finance Director Sharon Floyd

RECORDER: Village Clerk Sheila McGann

OTHERS IN ATTENDANCE:

Roll Call

Meeting was called to order at 6:01 p.m. by Mayor Ostenburg. Roll was called by Clerk McGann. There was a quorum.

1. Budget Introduction and Overview

Mayor Ostenburg asked Director Dankowski to go through the budget introduction and overviews. As the introduction began regarding core vs. non-core services, Mayor Ostenburg asked what percentage of Village facilities is used by the Village. He also asked if everything at the Wetlands Discovery Center is Village operated. (Brown 6:08 p.m.) Director Dankowski said she would research the answers. She continued with the explanation of IRMA costs noting that premiums are lower due to a higher deductible. Those savings have been used for capital improvements. Health costs are increasing and will continue to go up. She said staff is looking to modify plans to increase employee copays and deductibles to reduce costs. Pension costs continue to rise. Director Dankowski explained the leadership role the Village takes in the region with new initiatives and staff leadership roles in various organizations that impact change in the region. There have been numerous capital improvements listed in the overview which capital investments funds into our community. Mayor Ostenburg asked about the status of resurfacing of side streets, many of which are in terrible condition and have not been addressed for years. Manager Mick said that patching and spot repairs will help to maximize funds which will come out of general funds. Director Dankowski noted that later, dollars that have not been used for sound mitigation work could be used in other areas. Most properties owned by the Village are off the tax roll and must be maintained.

2. Financial Summary & Challenges

Manager Mick noted that the Financial Summary section (pages 1-1 to 1-31) is very good narrative of what is going in the Village with summaries from each department. He said the first

two chapters of the budget are a good recommendation for residents. This section included the 2016-2017 Budget Schedule and the organizational chart. Director Dankowski added that personnel needs by department are always being re-evaluated. The financial status as the end of fiscal year 2014/2015 is on page 2-1. School Districts currently receive 56% of property tax dollar and the Village receives 35%. Director Dankowski said that the Board's desired goal is a three to four month reserve.

Mayor Ostenburg asked if there was any revenue from the Recreation Center. Manager Mick said there is some income for rentals. There may be a wing of classrooms available to us with parking and a non-ADA accessible entrance. Mayor Ostenburg noted that any agreements should be in writing and codified. Director Dankowski noted that capital expenditures are by listed by department.

Mayor Ostenburg said that Fire and Police items are grant eligible. Are any other departments eligible, especially the health department? Since Park Forest has a Health Department and a Housing Department that other surrounding municipalities do not, they may be eligible for federal grant programs.

Director Dankowski said that the vehicle service fund for planned purchases is on page 2-49.

This presentation was a brief overview of the Budget. Discussion in detail will be at the various upcoming budget sessions.

Adjournment

This concluded the Special Rules Board meeting.

There being no further business. Mayor Ostenburg called for a motion to adjourn. Motion was made by Trustee Brandon, seconded by Trustee Graham and passed unanimously.

Mayor Ostenburg adjourned the Rules meeting at 6:55 p.m.

Respectfully submitted,
Sheila McGann
Village Clerk

VILLAGE OF PARK FOREST
Village Board Regular Meeting
May 16, 2016
Village Hall 7:00 p.m.

M I N U T E S

IN ATTENDANCE: Mayor John Ostenburg, Trustee Mae Brandon, Trustee JeRome Brown, Trustee Tiffani Graham, Trustee Georgia O’Neill, and Trustee Theresa Settles

STAFF IN ATTENDANCE: Manager Tom Mick, Police Chief Pete Green, Deputy Fire Chief Tracey Natashok, Deputy Village Manager/Finance Director Mary Dankowski, Assistant to Village Manager Denyse Carreras, Director of Recreation and Parks Rob Gunther, Director of Economic Development and Planning Hildy Kingma, and Director of Public Works Roderick Ysaguirre, Assistant Director of Public Works Nick Christie, Director of Health Jenise Ervin, IT Coordinator Craig Kaufman, Director of Communications Jason Miller

ALSO PRESENT: Bill Browne, Cook County, Janet Porter, South Suburban Special Recreation Association, Civic Leadership Academy participants, Vera Barber, Sheena Bass, Diana Cruz, Karen DeCuir, Donnielesky Keys, Emmanuel Okorie, Cerritha Price, Leah Smith and James Yeatman and number friends and family members, Gary Kopycinski, eNews

RECORDER: Deputy Village Clerk Sandra Black

Roll Call

Meeting was called to order at 7:00 p.m. by Mayor Ostenburg. Roll was called by Deputy Clerk Black.

Pledge of Allegiance

Mayor Ostenburg led the Board and the audience in the Pledge of Allegiance. Mayor Ostenburg altered the agenda slightly and proceeded with the graduation of the Civic Leadership Academy.

Manager Tom Mick gave an overview of the nine-month long program that was planned to groom residents for further involvement in their community. He reviewed the curriculum, speakers, programs and tours. He invited other residents to apply to become part of the second session. Manager Mick thanked Hildy Kingma and others members of the staff for their continued support and attention to detail during this program.

Jason Miller showed a video of photos and comments from the participants.

Mayor Ostenburg and Hildy Kingma presented the diplomas.

Members of the Board of Trustees offered their congratulations to the graduates.

Reports of Village Officers

Mayor

Mayor Ostenburg reported on a number of meetings he recently attended and announced several upcoming events. Mayor Ostenburg expressed condolences to Clerk McGann on the passing of her brother and to Assistant Director of Economic Development Sandra Zoellner on the loss of her sister.

Village Attorney

Not Present

Village Manager

Manager Mick commented on the NIMS Certification obtained by Rich East to help students train in the field of metal working. He noted the upcoming SSMMA meeting at which Mayor Ostenburg will be installed as President of the organization. Manager Mick noted several events and grand openings.

Village Clerk

No report

Reports of Commission Liaisons and Committee Chairpersons

Trustee Brandon expressed her condolences to Clerk Sheila McGann on the loss of her brother and to Sandra Zoellner on the loss of her sister and commented on the recent memorial service for former Village President Jerry Mathews. She also reported that the Plan Commission is continuing to work on the unified development ordinance and that the Youth Commission has had trouble with having a quorum and the need to finalize plans for the scholarships and the carnival.

Citizens Comments, Observations, Petitions

Barbara Savage, commented on uncut grass on Somonauk Court. Mayor Ostenburg replied to the comments about uncut grass and abandoned houses noting the problem of locating the current property owner and properties in court that are given extensions by judges.

Motion: Approval of Consent

Mayor Ostenburg called for a motion to approve the consent agenda. The consent agenda included the following items:

MOVED, that the Mayor and Board of Trustees Approve the Minutes of the Regular Meeting of April 25, 2016 and the Minutes of the Special Rules Meeting of May 3, 2016.

MOVED, that the Manager is authorized to purchase from Viking Chemical Co. hydrofluosilicic acid at the price of \$13,200 with a 25% contingency, for a total of expenditure of \$16,500; for sodium chloride (salt) at the price of \$17,400 with a 25% contingency for a total expenditure of \$21,750.00; from MacCarb for bulk carbon dioxide at the price of \$38,556 with a 25% contingency for a total expenditure of \$48,195.00; from Univar USA for bulk soda ash at a price of \$335,323.44 with a 25% contingency for a total expenditure of \$419,063.00; and from Graymont Western Lime for bulk quicklime at the price of \$200,299 with a 25% contingency for a total expenditure of \$250,250.

Approval of the consent agenda was moved by Trustee Brandon and seconded by Trustee O'Neill. Mayor Ostenburg asked if anyone wished the one item be removed from the consent agenda for further discussion. On the motion to approve the consent agenda, a roll call vote was called by Deputy Clerk Black. The consent agenda was approved with the following results:

Ayes: 7

Nays: 0

Absent: 0

The consent agenda was adopted with seven (7) ayes, no (0) nays and no (0) absent.

DEBATABLE:

None

There being no further business. Mayor Ostenburg called for a motion to adjourn. Motion was made by Trustee Brandon, seconded by Trustee McCray and passed unanimously.

Mayor Ostenburg adjourned the regular meeting at 8:22 p.m.

Respectfully submitted,
Sandra Black, Village Clerk

**RULES MEETING OF THE BOARD OF TRUSTEES
VILLAGE of PARK FOREST
Monday, May 23, 2016
Village Hall 7:00 p.m.**

MINUTES

IN ATTENDANCE: Trustee Mae Brandon, Trustee JeRome Brown, Trustee Graham, Trustee McCray (7:03 p.m.), Trustee Georgia O'Neill, and Trustee Theresa Settles

ASBENT: Mayor John Ostenburg

STAFF IN ATTENDANCE: Manager Tom Mick, Police Chief Pete Green, Fire Chief Bruce Ziegle, Village Attorney Felicia Frazier, Deputy Village Manager/Finance Director Mary Dankowski, Assistant to Village Manager Denyse Carreras, Director of Public Health Jenise Ervin, Director of Public Works Roderick Ysaguirre, IT Coordinator Craig Kaufman, Director of Recreation and Parks Rob Gunther, and Code Enforcement Manager Jerry Martin

RECORDER: Village Clerk Sheila McGann

OTHERS IN ATTENDANCE: Deb Levesque and friends and family; and members of ABATE Illinois.

Roll Call

Meeting was called to order at 7:00 p.m. Roll was called by Clerk McGann. In the absence of Mayor Ostenburg, Senior Trustee Mae Brandon was appointed Mayor Pro Tem.

Mayor Pro Tem Brandon suspended the Rules of Order to allow for the reading of a resolution by Manager Mick honoring Deb Levesque for her longtime service to Park Forest. Mayor Pro Tem Brandon presented the resolution to Ms. Levesque who thank all for coming. Each of the Trustees congratulated Ms. Levesque and offered congratulations on her retirement.

Mayor Pro Tem Brandon read a proclamation naming May as Motorcycle Awareness Month and encouraged motorcycle education and awareness to all residents.

1. A Resolution Authorizing the Sale and Disposal of Personal Property Owned by the Village

Manager Mick said this item was out of the Police Department and other departments as well. He noted that it is customary to discard a number of vehicles when new ones are acquired. The Village has used Dyer Auto Auction for years for disposal of these vehicles. Mayor Pro Tem Brandon asked if there were any questions. Hearing none, she stated that this item will be on the agenda for action at tonight's regular meeting.

2. Authorization for Emergency Sewer Repairs

Manager Mick said this item from Public Works is to approve payment for emergency services for a collapsed sewer line and payment for future asphalt and sidewalk repairs associated with this project. Mayor Pro Tem Brandon asked if there were any questions. Hearing none, she stated that this item will be on the agenda for action at tonight's regular meeting.

Mayor's Comments

Mayor Pro Tem Brandon dispensed with the comment section of the agenda until the regular meeting but opened the floor to the visitors to comment on the items on the agenda.

Manager's Comments

Trustee's Comments

Attorney's Comments

Clerk Comments

Audience to Visitors

None

Adjournment

This concluded the Rules Board meeting.

There being no further business. Mayor Pro Tem Brandon called for a motion to adjourn. Motion was made by Trustee McCray, seconded by Trustee Brown and passed unanimously.

Mayor Ostenburg adjourned the rules meeting at 7:17 p.m.

Respectfully submitted,
Sheila McGann
Village Clerk

VILLAGE OF PARK FOREST

Village Board Regular Meeting

Monday, May 23, 2016

Village Hall 7:00 p.m.

MINUTES

IN ATTENDANCE: Trustee Mae Brandon, Trustee JeRome Brown, Trustee Graham, Trustee McCray, Trustee Georgia O'Neill, and Trustee Theresa Settles

ASBENT: Mayor John Ostenburg

STAFF IN ATTENDANCE: Manager Tom Mick, Police Chief Pete Green, Fire Chief Bruce Ziegler, Village Attorney Felicia Frazier, Deputy Village Manager/Finance Director Mary Dankowski, Assistant to Village Manager Denyse Carreras, Director of Public Health Jenise Ervin, Director of Public Works Roderick Ysaguirre, IT Coordinator Craig Kaufman, Director of Recreation and Parks Rob Gunther, and Code Enforcement Manager Jerry Martin

RECORDER: Village Clerk Sheila McGann

OTHERS IN ATTENDANCE: Deb Levesque and friends and family

Roll Call

Meeting was called to order at 7:18 p.m. by Mayor Pro Tem Brandon. Roll was called by Clerk McGann.

Pledge of Allegiance

Mayor Pro Tem Brandon led the Board and the audience in the Pledge of Allegiance.

Reports of Village Officers

Mayor

Mayor Pro Tem Brandon congratulated Mayor Ostenburg on being elected President of South Suburban Mayors and Managers Association. She said that many families enjoyed the Youth Commission's carnival; any problems that occurred were addressed by the Police Department. There will be a debriefing session on May 24 and a review of the carnival overall.

Village Attorney

No report

Village Manager

Manager Mick said that Mayor Ostenburg, Director Kingma, Director Kerestes, and Evelyn Sterling are attending the International Council of Shopping Centers in Las Vegas hoping to bring back some leads for the Village. He noted that it was unfortunate to have early shutdowns and the carnival on Friday and Saturday nights. The Youth Commission had organized a great event. All departments will meet and see how to better manage the carnival so residents may

enjoy it next year. Manager Mick reported on other upcoming programs in the Village and recommend residents to take part in some or all of these events.

Village Clerk

No report

Reports of Commission Liaisons and Committee Chairpersons

As Veterans Commission liaison, Trustee McCray reported that the Commission met May 21. There will be a Memorial Day Celebration on Monday, Memorial Day on the Village Green.

Trustee Brown applauded the Youth Commission in putting together the carnival. He also commended the Police Department for their work at the carnival. He was sorry that a handful of people took away the joy from the community.

Trustee Graham said the carnival was awesome. She thanked the Police for keeping everyone safe and noted that this was a fund raiser for the kids in the community. She thanked the Commission and all those who came out to support the fundraiser.

Citizens Comments, Observations, Petitions

None

Motion: Approval of Consent

Mayor Pro Tem Brandon called for a motion to approve the consent agenda. Trustee McCray moved, Trustee Settles seconded that the consent agenda be approved. The consent agenda included the following items:

CONSENT:

- 1. Adopt a Resolution Recognizing and Thanking Debra Bovenkerk Levesque for her dedicated service to the Village of Park Forest**

- 2. Adopt a Resolution Authorizing the Sale by Public Auction of Personal Property Owned by the Village of Park Forest**

- 3. Authorize Manager to authorize payment to Sunset Sewer and Water, Frankfort, IL in the amount of \$46,025.92 for emergency sanitary sewer replacement and authorize payment to J&J Newell, Burnham, IL in an amount not to exceed \$10,000 to repair sidewalks associated with the sewer replacement.**

The consent agenda was approved with a roll call vote.

Ayes: 6
Nay: 0
Absent: 1

With six (6) ayes, no (0) nays and one (1) absent the consent agenda was approved.

**VILLAGE OF PARK FOREST
BOARD OF TRUSTEES
SATURDAY RULES MEETING
June 4, 2016**

PRESENT: Mayor John Ostenburg, Trustee Mae Brandon, Trustee JeRome Brown, Trustee Tiffani Graham, Trustee Robert McCray, Trustee Georgia O'Neill, Trustee Theresa Settles, Chief of Police Pete Green, Village Manager Tom Mick,

GUESTS: Resident Kim Elmore-Perkins

Mayor John Ostenburg called the meeting to order at 10:00 a.m.

Manager Mick covered some highlights from his weekly Board update and suggested that the Board look at the video gaming agenda item for Country Squire Grocery Store in advance of Monday evening's Board Meeting. Mayor Ostenburg stated he wanted the owners to understand that liquor is not allowed anywhere outside the designated area for the gaming machines. The Recreation and Parks Advisory Board has a park clean up scheduled for next week in Central Park. 4th of July festivities will take place on July 4th; there will be the parade, concert and fireworks.

Resident Kim Elmore-Perkins presented her annual request for pothole repairs. She told the Board that there has been some patching work but the problem it is getting worse. Mayor Ostenburg noted that there was extensive conversation at budget time about streets and the Board should focus on the side streets. Manager Mick stated that \$60,000 was set aside for patching and that number will likely go up. Discussion continued about condition of certain roads in the area.

Kim Elmore-Perkins informed the Board that Officer James Jachymiak came out and spoke to her homeowner's association and left cards with the residents in attendance. She noted that this was the second time he has been out there and she had high praise for him. Ms. Elmore-Perkins also thanked the Police Department for their professional handling of recent incidents in the area. She also wondered why the multi-family homes did not receive the letter for the service line insurance. Manager Mick stated that this was only sent to the single family homes but he would provide information to the company representatives for the multi-family units.

Chief Green gave an update on Officer Tim Jones, who continues to improve.

Chief Green said the Police Department is trying to get a handle on the juvenile problems in town, noting that social media and lack of parental supervision are big factors. Trustee Brown said that we are living in a different time, that the cliques just want the notoriety.

Mayor Ostenburg would like the norm for Village-sponsored community events to be that a parent must be in attendance if the person is under 18 years old. Chief Green agreed that this policy would be beneficial.

Chief Green told the Board that 29 guns have been confiscated so far this year; last year the total was 21 all year. He mentioned that currently the ATF is responsible for gun licensing but that the State of Illinois wants to take that over.

Mayor Ostenburg told the Board that he has heard from residents and other towns about how professional our Police Department is. Chief Green said they need to learn from other mistakes in law enforcement and use that as a learning tool.

Ms. Elmore-Perkins inquired about the protocol if a person gets pulled over and has a conceal/carry permit. Chief Green said to keep both hands on the steering wheel and inform the officer that you have a conceal and carry permit and tell him the location of the weapon.

Meeting was adjourned at 11:10 a.m.

Respectfully submitted,

Marcy Gott, Recorder

AGENDA BRIEFING

DATE: June 15, 2016

TO: Mayor John Ostenburg
Board of Trustees

FROM: Nicholas Christie – Assistant Village Engineer - DPW

RE: Contract for 2017 Pavement Preservation Program-Crack Seal

BACKGROUND/DISCUSSION:

In Fiscal 2017, DPW has four goals for roadway maintenance:

1. Continue to take advantage of Federal Grants to rehabilitate and resurface Village collector streets.
2. Spot patch streets where relatively small and defined pavement failures have occurred.
3. Start to rehabilitate and resurface local Village roads where patching is not viable from an engineering and financial standpoint.
4. Preserve our newly rehabilitated streets through crack sealing, seal coats, and other methods common to the industry.

In order to address goal #4, on Tuesday, May 24, 2016 at 2:30 p.m., the Department of Public Works opened 4 bids for the Fiscal 2017 Crack Sealing Contract. Invitations to bid were published in the *Daily Southtown* Newspaper, IDOT Contractors Bulletin, and on our website. A total of 8 qualified bidders requested access to view the Bid documents. Denler, Inc., located in Mokena, IL, was the lowest bidder in the amount of \$25,435.00. This was lower than the Engineer's Estimate of \$29,065.00. See attached Bid Tab. This contract is based upon the amount of pounds of sealant applied to existing cracks and DPW plan to seal as much as possible within the 2017 Budget guidelines. DPW will crack seal Orchard (Lakewood to Rte. 30), Victory (Orchard to Lester), and Tamarack. Lakewood and Blackhawk also need to be sealed, but we suspect that these streets may need to be completed next fiscal year.

Denler, Inc. provided sealing work for the Village last year and we were satisfied with their work. Additionally, we received sufficient documentation and paperwork required by the bid proposal documents to qualify for awarding of this contract. Funds for the work are located in the MFT Fund where \$30,000 was budgeted in Fiscal 2017.

RECOMMENDATION: Award the Fiscal 2017 Crack Sealing contract to Denler, Inc., located in Mokena, IL, and authorize the Village Manager to enter into said contract in the amount of \$25,435 with a contingency for any additional work as determined by the Village Engineer for a total cost not to exceed \$30,000, as budgeted.

SCHEDULE FOR CONSIDERATION: This item will appear on the Agenda of the Regular meeting of June 20, 2016 for approval.

AGENDA BRIEFING

DATE: June 15, 2016

TO: Mayor John Ostenburg
Board of Trustees

FROM: Nicholas Christie – Assistant Village Engineer - DPW

RE: Contract for Fiscal 2017 Residential Water Shut Off Valve Replacement

BACKGROUND/DISCUSSION:

The Village's water billing office requires the ability to turn off water to residential homes who do not pay their water bill. Upon request, DPW will turn off water by using the water valve on the residential service line, commonly referred to as a b-box. However, as the Village ages, these valves will occasionally not function due to a variety of reasons including: seizing from non-use, ground shift, or homeowner tampering. In these cases, DPW will need to replace the valves. At this moment, the water billing office has an excessive list of valves that need to be replaced and DPW staff cannot keep up with the demand. This issue continues to limit the Village's ability to collect on water bills. So, it was decided to allocate funds in the Fiscal 2017 budget to having a contractor replace these valves to supplement the work of DPW staff.

On Wednesday, May 25, 2016 at 2:00 p.m., the Department of Public Works opened 5 bids for the Fiscal 2017 Residential Water Shut off Valve Replacement Contract. Invitations to bid were published in the *Daily Southtown* Newspaper and on our website. A total of 7 qualified bidders requested access to view the Bid documents. Calumet City Plumbing, located in Calumet City, IL, was the lowest bidder in the amount of \$73,650.00. This was lower than the Engineer's Estimate of \$103,101.30. See attached Bid Tab.

Calumet City Plumbing is locally well known and has provided work for the Village in the past. Additionally, we received sufficient documentation and paperwork required by the bid proposal documents to qualify for awarding of this contract. Funds for the work are located in the Water Fund in Fiscal 2017 budget.

RECOMMENDATION: Award the 2017 Residential Water Shut off Valve Replacement contract to Calumet City Plumbing, located in Calumet City, IL, and authorize the Village Manager to enter into said contract in the amount of \$73,650.00 with a contingency for any additional work as determined by the Village Engineer for a total cost not to exceed \$125,000. While the contract proposes to replace 105 valves over the Fiscal year, the contingency reflects that it is in the interest of the Village to replace as many as possible within the constraints of the Budget.

SCHEDULE FOR CONSIDERATION: This item will appear on the Agenda of the Regular meeting of June 20, 2016 for approval.

	Quantity	Unit	Engineers Estimate		Brandt Excavating 385 E. Hoover Street Morris, IL 60450		Archon Construction 563 South Route 53 Addison, IL 60101		Calumet City Plumbing 281 River Oaks Drive Calumet City, IL 60409		M & J Underground 26603 S. Governors Hwy. Monee, IL 60449		Conley Excavating 1555 Gramercy Place Morris, IL 60450	
			Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
Single Water Shut Replacement	25	EA.	\$1,368.58	\$34,214.50	\$1,350.00	\$33,750.00	\$1,049.00	\$26,225.00	\$1,050.00	\$26,250.00	\$1,175.00	\$29,375.00	\$1,500.00	\$37,500.00
Duel Water Shut Replacement	40	EA.	\$1,722.17	\$68,886.80	\$1,575.00	\$63,000.00	\$1,618.00	\$64,720.00	\$1,185.00	\$47,400.00	\$1,300.00	\$52,000.00	\$1,850.00	\$74,000.00
			Total	\$103,101.30	Total	\$96,750.00	Total	\$90,945.00	Total	\$73,650.00	Total	\$81,375.00	Total	\$111,500.00

AGENDA BRIEFING

DATE: June 15, 2016

TO: Mayor John Ostenburg
Board of Trustees

FROM: Nicholas Christie – Assistant Village Engineer - DPW

RE: Contract Renewal of Village Wide Sidewalk and Curb Restoration Program

BACKGROUND/DISCUSSION:

On May 27, 2014, the Village entered into a contract with J & J Newell, located in Calumet City, IL, for its Village Wide Sidewalk and Curb Restoration Program. Under this contract, J & J Newell agreed to fix concrete that was broken during water main breaks, sewer repairs or tripping hazards. The company agreed to respond to work once the Village had accumulated over 40 cubic yards. This was a change from the way Public Works handled the program in the past and lessened the time residents needed to wait for concrete work to be completed.

On page 18 of the contract, there is a renewal clause for Fiscal '16 and Fiscal '17.

“The Village and Contractor will have the option to renew the contract for two years (in one-year increments).”

The Village decided to renew this contract for Fiscal '16 and again Public Works is pleased with J & J Newell and would like to renew the contract. J & J Newell has indicated that they would like to renew as well and has signed the attached renewal letter.

The attached price tabulation indicates the contract unit costs with an estimated Fiscal 2017 quantity.

RECOMMENDATION: Renew the Village Wide Sidewalk and Curb Restoration Program contract to J & J Newell from Calumet City, IL, and authorize the Village Manager to enter into said contract in the not to exceed amount of \$109,950.00. No work will begin until July 1, 2016 and funds for this work will be paid from Fiscal 2017 budget.

SCHEDULE FOR CONSIDERATION: This item will appear on the Agenda of the Regular meeting of June 20, 2016 for approval.

* Yearly Maintenance Program	UNIT	TOTAL QUANTITY	UNIT PRICE	EXTENDED
SECTION 1- WATERMAIN RESTORATIONS (1 YEAR)				
1 FURNISH AND INSTALL PCC SIDEWALK (5" THICK)	SQ. FT	700	\$7.00	\$4,900.00
2 FURNISH AND INSTALL PCC SIDEWALK AT DRIVE (6.25" THICK)	SQ. FT	600	\$7.75	\$4,650.00
3 FURNISH AND INSTALL PCC COMBINATION SIDEWALK (5" THICK)	SQ. FT	300	\$9.00	\$2,700.00
4 FURNISH AND INSTALL PCC COMBINATION SIDEWALK AT DRIVE (6.25" THICK)	SQ. FT	300	\$10.00	\$3,000.00
5 FURNISH AND INSTALL DETECTABLE ADA WARNING PLATES	EA.	25	\$200.00	\$5,000.00
6 FURNISH AND INSTALL VARIABLE CURB & GUTTER	L.F.	700	\$25.00	\$17,500.00
7 FURNISH AND INSTALL P.C.C. DRIVEWAY APRON	SQ. FT	1400	\$8.00	\$11,200.00
8 FURNISH TRAFFIC CONTROL AND PROTECTION (PER CALL OUT FOR SEC. 1 OR 2)	EA.	4	\$250.00	\$1,000.00
			<i>Sec. 1 Total</i>	<i>\$49,950.00</i>
SECTION 2- CONC. IMPERFECTION REPLACEMENT (1 YEAR)				
9 REMOVE AND REPLACE PCC SIDEWALK	SQ. FT	2500	\$7.00	\$17,500.00
10 REMOVE AND REPLACE PCC COMBINATION SIDEWALK	SQ. FT	3200	\$9.00	\$28,800.00
11 REMOVE AND REPLACE VARIABLE CURB & GUTTER	L.F.	500	\$25.00	\$12,500.00
13 FURNISH AND INSTALL DETECTABLE ADA WARNING PLATES	EA.	6	\$200.00	\$1,200.00
			<i>Sec. 2 Total</i>	<i>\$60,000.00</i>
* WORK TO BE DONE WHEN 40 C.Y. IN ACCUMULATED			Total	<u>\$109,950.00</u>

**LETTER OF UNDERSTANDING
2014 VILLAGE WIDE SIDEWALK AND CURB RESTORATION PROGRAM
WITH THE VILLAGE OF PARK FOREST – RENEWAL 2016-2017**

The current 2014 Village Wide Sidewalk and Curb Restoration Program Contract, as renewed on May 8, 2015, between J & J Newell Concrete Contractors (Contractor), Calumet City, IL and the Village of Park Forest, IL (Owner) expires June 30, 2016. Page 18 of the contract contains the following language: "The Village and Contractor will have the option to renew the contract for two years (in one-year increments)."

By signature of its corporate officer below, the Contractor hereby acknowledges and accepts the Owner's offer to extend the contract for an additional and final year to June 30, 2017. All other terms and conditions within the contract shall remain in effect as agreed upon in the May 8th renewal.

Agreed by:

J & J Newell Concrete Contractors, Inc.
P.O. Box 329
Calumet City, IL 60409

Signature: 

5/24/16
Date

Name (print): VICTORIA A. Newell

Title: President

Attest:

For Village of Park Forest

Village Clerk

By: _____
Village Manager

(seal)

AGENDA BRIEFING

DATE: June 16, 2016

TO: Mayor John Ostenburg
Board of Trustees

FROM: Nicholas Christie – Assistant Village Engineer - DPW

RE: Contract for Fiscal 2017 Asphalt Patching Program

BACKGROUND/DISCUSSION:

Park Forest has a need for an aggressive road maintenance program and relying on dwindling MFT allocations and FAU matching grants is no longer enough to keep up with declining road conditions. In Fiscal 2015, DPW started to budget for road improvements within the General Fund. That money, along with money from budgeted from Fiscal 2016 was eventually encumbered to resurface roads associated with the water main project, scheduled for Fiscal 2017. Additionally, in Fiscal 2016, DPW was able to budget \$20,374 specifically for street patches throughout the Village.

In Fiscal 2017, DPW has four goals for roadway maintenance:

1. Continue to take advantage of Federal Grants to rehabilitate and resurface Village collector streets.
2. Spot patch streets where relatively small and defined pavement failures have occurred.
3. Start to rehabilitate and resurface local Village roads where patching is not viable from an engineering and financial standpoint.
4. Preserve our newly rehabilitated streets through crack sealing, seal coats, and other methods common to the industry.

In order to address goal #2, DPW has budgeted approximately \$60,000 between the General and MFT Funds for street patches. This figure, by itself, would nearly triple the allocation for patching work as carried out in 2015-2016. As part of the budget review discussions, the Mayor/Board noted its concern for the need to have an enhanced emphasis on side road resurfacing and/or patching.

On Tuesday, May 24, 2016 at 2:00 p.m., the Department of Public Works opened 5 bids for the Fiscal 2017 Asphalt Patching Program Contract. Invitations to bid were published in the *Daily Southtown* Newspaper and on our website. A total of 12 qualified bidders requested access to view the Bid documents. Gallagher Asphalt., located in Thornton, IL, was the lowest bidder in the amount of \$97,890.00. This was lower than the Engineer's Estimate of \$170,250.00. See attached Bid Tab. This contract will patch streets where relatively small

and defined pavement failures have occurred and where utility restorations are needed. Utility restorations are not included in the street patching budget.

Gallagher Asphalt has most recently resurfaced Lester, Victory, and the Central Park Parking lot and we were satisfied with their work. Additionally, we received sufficient documentation and paperwork required by the bid proposal documents to qualify for awarding of this contract. Funds for the work are located in the Public Works General Fund, MFT, Sewer, and Water Funds.

RECOMMENDATION: Award the Fiscal 2017 Asphalt Patching Program contract to Gallagher Asphalt., located in Thornton, IL, and authorize the Village Manager to enter into said contract in the amount of \$97,890 with a contingency for any additional work as determined by the Village Engineer for a total cost not to exceed \$175,000. Funds for the work are located in the General, MFT, Sewer, and Water Funds.

This contract is for the entire fiscal year. The large contingency accounts for an unknown volume of utility repair restoration. Also, and a much larger factor, is our recommendation that this contract be reevaluated at the 6 month budget review. If at that time funds may become available beyond what is currently budgeted, DPW will have the ability provide additional patching in spring 2017.

SCHEDULE FOR CONSIDERATION: This item will appear on the Agenda of the Regular meeting of June 20, 2016 for approval.

BID TABULATIONS
Fiscal 2017 Asphalt Patching Program

5/24/2016

VILLAGE OF PARK FOREST
 350 VICTORY DRIVE
 PARK FOREST, IL 60466
[TEL:\(708\) 503-7702](tel:(708)503-7702) [FAX:\(708\) 503-6599](tel:(708)503-6599)

				Park Forest Estimate		Iroquois Paving Corporation 1889 E. US Highway 24 Watseka, Illinois		M & J Asphalt Company 3124 South 60th Court Cicero, IL 60804		Matthew Paving 5505 West 109th Street Oak Lawn, Illinois 60453	
ITEM #	DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT
1	Road Class D Patch 5 ½" (Type 1)	150	SY	\$110.00	\$16,500.00	\$66.00	\$9,900.00	\$60.00	\$9,000.00	\$110.00	\$16,500.00
2	Road Class D Patch 5 ½" (Type 2)	600	SY	\$95.00	\$57,000.00	\$61.00	\$36,600.00	\$57.00	\$34,200.00	\$110.00	\$66,000.00
3	Road Class D Patch 5 ½" (Type 3)	600	SY	\$95.00	\$57,000.00	\$59.00	\$35,400.00	\$56.00	\$33,600.00	\$110.00	\$66,000.00
4	Road Class D Patch 5 ½" (Type 4)	150	SY	\$90.00	\$13,500.00	\$57.00	\$8,550.00	\$59.00	\$8,850.00	\$110.00	\$16,500.00
5	Drive Class D Patch 5 ½" (Type 1)	30	SY	\$100.00	\$3,000.00	\$70.00	\$2,100.00	\$50.00	\$1,500.00	\$100.00	\$3,000.00
6	Drive Class D Patch 5 ½" (Type 2)	120	SY	\$90.00	\$10,800.00	\$54.00	\$6,480.00	\$46.00	\$5,520.00	\$100.00	\$12,000.00
7	Drive Class D Patch 5 ½" (Type 3)	120	SY	\$85.00	\$10,200.00	\$52.00	\$6,240.00	\$45.00	\$5,400.00	\$100.00	\$12,000.00
8	Drive Class D Patch 5 ½" (Type 4)	30	SY	\$75.00	\$2,250.00	\$50.00	\$1,500.00	\$49.00	\$1,470.00	\$100.00	\$3,000.00
				BID TOTAL	\$170,250.00	BID TOTAL	\$106,770.00	BID TOTAL	\$99,540.00	BID TOTAL	\$195,000.00
				Pavement Systems 13820 South California Avenue Blue Island, Illinois		Gallagher Asphalt Corporation 18100 South Indiana Avenue Thornton, Illinois					
ITEM #	DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT				
1	Road Class D Patch 5 ½" (Type 1)	150	SY	\$120.00	\$18,000.00	\$65.00	\$9,750.00				
2	Road Class D Patch 5 ½" (Type 2)	600	SY	\$115.00	\$69,000.00	\$58.00	\$34,800.00				
3	Road Class D Patch 5 ½" (Type 3)	600	SY	\$110.00	\$66,000.00	\$50.00	\$30,000.00				
4	Road Class D Patch 5 ½" (Type 4)	150	SY	\$105.00	\$15,750.00	\$45.00	\$6,750.00				
5	Drive Class D Patch 5 ½" (Type 1)	30	SY	\$110.00	\$3,300.00	\$69.00	\$2,070.00				
6	Drive Class D Patch 5 ½" (Type 2)	120	SY	\$105.00	\$12,600.00	\$56.00	\$6,720.00				
7	Drive Class D Patch 5 ½" (Type 3)	120	SY	\$100.00	\$12,000.00	\$52.00	\$6,240.00				
8	Drive Class D Patch 5 ½" (Type 4)	30	SY	\$95.00	\$2,850.00	\$52.00	\$1,560.00				
				BID TOTAL	\$199,500.00	BID TOTAL	\$97,890.00				

VILLAGE OF PARK FOREST

TO: John A. Ostenburg, Mayor
Village Board of Trustees

FROM: Hildy L. Kingma, AICP
Director of Economic Development and Planning

DATE: June 16, 2016

RE: An Ordinance Amending Chapter 6 (“Alcoholic Beverages”), Section 6-43 (“Classification”) and Section 6-49 (“Number Limited”) of the Code of Ordinances

BACKGROUND/DISCUSSION:

The Village has received a request from Jeff Jaber, owner of Country Squire Foods, to permit video gaming on the premises, as well as a liquor license that would allow for consumption of alcoholic beverages on the premises. The State of Illinois’ Video Gaming Act permits video gaming only in licensed establishments where the on-premises consumption of alcoholic beverages is permitted, and in truck stops and fraternal/veterans’ organizations. Country Squire Foods currently has a class F liquor license, which only allows for the retail sales of alcoholic liquor in the original package at a grocery store, and for no more than 15% of the total square feet of the premises to be allocated to the display and sale of alcoholic liquors. In fact, at this time, the Municipal Code does not allow for on-premises consumption of alcoholic beverages in grocery stores, convenience stores, drug stores, or liquor stores. Therefore, none of these establishments would be able to incorporate video gaming into their businesses.

After researching how other communities have handled similar situations, Village Staff is recommending the creation of a new, class L liquor license that would be an overlay license to establishments that already hold a class B (Liquor Store), class C (Drug Store/Beer and Wine), class D (Drug Store/Alcoholic Liquors), class E (Convenience Store), or class F (Grocery Store) license. As noted in the attached Ordinance, the class L license would require

- A minimum area of 200 square feet to be clearly designated and restricted for the on-premises sale of alcoholic beverages.
- Beer and wine sales only permitted.
- Customers would not be permitted to remove open alcoholic beverages from the designated area of the premises.
- A paid attendant, with State approved alcoholic beverage sellers and servers training, must be on-site at all times.
- Food must be available for consumption within the designated area at all times.

The attached Ordinance also amends the number of liquor licenses currently available to eliminate the existing liquor store (Class B), two tavern licenses (Class A), and a caterer’s license (Class I). The current class B licensee, Stop N Shop II liquor store at 2560 Western Avenue, has closed. The formerly approved Class A licenses for Diamond’s (301 Liberty Drive) and Rinky’s Café (200 Main Street) will not be pursued any further by the applicants. The

current class I licensee, Dunagains Irish Pub, no longer intends to include the sale of alcoholic beverages as part of their catering business. Therefore, the attached Ordinance removes the class A, Class B and class I liquor licenses that were allocated to these businesses.

The attached Ordinance has been reviewed by the Village Attorney.

SCHEDULE FOR CONSIDERATION:

This item will be on the Board agenda for Final Reading at the Regular Meeting June 20, 2016.

ORDINANCE _____

**AN ORDINANCE AMENDING CHAPTER 6 (“ALCOHOLIC BEVERAGES”),
ARTICLE II (“LICENSES), SECTION 6-43 (“CLASSIFICATION”) AND
SECTION 6-49 (“NUMBER LIMITED”) OF THE CODE OF ORDINANCES,
VILLAGE OF PARK FOREST, COOK AND WILL COUNTIES, ILLINOIS**

WHEREAS, Section 6-43 of the Code of Ordinances, Village of Park Forest, Cook and Will Counties, Illinois (“Village Code”) establishes the type of alcoholic liquor licenses that may be issued by the Village of Park Forest; and

WHEREAS, Jeff Jaber on behalf of Country Squire Foods (“Applicant”), has requested consideration for a liquor license to allow for on-site consumption of alcoholic beverages at Country Squire Foods, which request is incorporated herein as though fully set forth; and

WHEREAS, Country Squire Foods currently holds a Class F (Grocery Store) license, which authorizes only the retail sales of alcoholic liquor in the original package, and for no more than 15% of the total square feet of the premises to be allocated to the display and sale of alcoholic liquors; and

WHEREAS, the Village seeks to amend Section 6-43 of the Code of Ordinances to allow for the on-premises consumption of alcoholic beverages under limited conditions when a business already holds a class B (Liquor Store), class C (Drug Store/Beer and Wine), class D (Drug Store – Alcoholic Liquors), class E (Convenience Store), or class F (Grocery Store) license; and

WHEREAS, Section 6-49 of the Village Code provides that the number of licenses in effect at any one time for the sale of liquor shall not exceed six (6) for class A (Tavern) licenses, one (1) for class B (Liquor Store) licenses and one (1) for class I (Caterer) licenses; and

WHEREAS, the Village seeks to amend Section 6-49 regarding the number of class A liquor licenses in the Village to four (4) due to previously approved licenses not being moved forward for opening at 200 Main Street and 301 Liberty Drive, class B liquor licenses to zero (0) due to the closure of the liquor store at 2560 Western Avenue, and the number of class I liquor licenses to zero (0).

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Park Forest, Cook and Will Counties, Illinois, in the exercise of the Village’s home rule powers, that:

Section 1. Recitals Incorporated. The above recitals are incorporated herein as though fully set forth.

Section 2. Code of Ordinances Amended. Chapter 6 (“Alcoholic Beverages”), Article II (“Licenses”), Section 6-43 (“Classification”) and Section 6-49 (“Number Limited”) of the Code of Ordinances of the Village of Park Forest, Cook and Will Counties, Illinois, are hereby amended by adding the following underlined words and deleting the stricken language to read as follows:

ARTICLE II. LICENSES

Section 6-43. Classification.

(12)

Class L license. A class L license shall authorize the retail sales of beer and wine only for consumption on the premises. Class B, class C, class D, class E, and class F licensees shall be eligible to obtain a class L license at no charge. Class L licensees shall be subject to the following requirements:

- a. The area of the licensed premises shall be no less than 200 square feet in size, clearly identified, and restricted to persons aged 21 years or older (“the designated area”).
- b. Customers shall not remove open alcoholic beverages from the designated area of the premises.
- c. The designated area shall be open and the sale of beer and wine for consumption on the premises shall take place only during the hours permitted by the underlying liquor license.
- d. Alcoholic liquors in the original package may only be sold by a cashier outside the designated area, may not be purchased or sold in the designated area, and packaged liquors may not be consumed in the designated area.
- e. There shall be a paid attendant to monitor the designated area at all times.
- f. Food for consumption within the designated area must be available at all times.
- g. The sale of alcoholic beverages to patrons in the designated area shall comply at all times with the requirements of Section 6-45 regarding alcoholic beverage sellers and servers training.

.

Section 6-49. Number Limited.

(a) Except as otherwise provided in section 6-55, the number of licenses in effect at any one time for the sale of liquor shall be as follows:

<u>Class</u>	<u>Number of licenses</u>
(1) Class A licenses	64
(2) Class B licenses	10
(3) Class C licenses	0
(4) Class D licenses	2
(5) Class E licenses	1
(6) Class F licenses	1

(7)	Class G licenses	0
(8)	Class H licenses	0
(9)	Class I licenses	1 0
(10)	Class J licenses	1
(11)	Class K license	as issued
(12)	<u>Class L license</u>	<u>1</u>

Section 3. Severability and Repeal of Inconsistent Ordinances. If any provision of this Ordinance, or the application of any provision of this Ordinance, is held unconstitutional or otherwise invalid, such occurrence shall not affect other provisions of this Ordinance, or their application, that can be given effect without the unconstitutional or invalid provision or its application. Each unconstitutional or invalid provision, or application of such provision, is severable, unless otherwise provided by this Ordinance. All ordinances, resolutions or orders, or parts thereof, in conflict with the provisions of this Ordinance are to the extent of such conflict hereby repealed.

Section 4. Effective Date. This Ordinance shall be in full force and effect from and after its passage and approval and publication as required by law.

Passed this _____ day of _____, 2016.

APPROVED:

ATTEST:

John A. Ostenburg, Mayor

Sheila McGann, Village Clerk

AGENDA BRIEFING

DATE: June 8, 2016

TO: Mayor John Ostenburg
Board of Trustees

FROM: Tom Mick, Village Manager
Mary G. Dankowski, Deputy Village Manager/Finance Director

RE: AN ORDINANCE ADOPTING THE BUDGET FOR ALL CORPORATE PURPOSES OF THE VILLAGE OF PARK FOREST, COOK AND WILL COUNTIES, ILLINOIS, IN LIEU OF THE APPROPRIATION ORDINANCE FOR THE FISCAL YEAR COMMENCING ON THE FIRST DAY OF JULY, 2016 AND ENDING ON THE THIRTIETH DAY OF JUNE, 2017

BACKGROUND/DISCUSSION: The draft Fiscal Year 2016/2017 Budget was distributed April 29, 2016. There was a public introduction to the Budget at the Rules Meeting on Monday, May 2. In addition, the Board reviewed the Budget on the following dates:

May 3
May 9
May 10
May 17

In addition on Monday June 6 a Public Hearing will occur. A PowerPoint presentation highlighting the 2016/2017 Budget, is also scheduled for June 6. **The Budget is now also available on the website.**

Copies of chapters one and two have been duplicated and available for the public at each of the Board meetings since April 30 and will be available through the end of June. The Library was also sent copies for public review.

The budget, as presented, is balanced with the use of a portion of the General Fund balance. Board goals established and initiated with the 2015 tax levy, of economic development, infrastructure maintenance, marketing and sustainability are included in the Budget presented. The Budget addresses and defines the following financial challenges:

Major Financial Challenges

1. Identifying and assessing core vs. non-core services utilizing the triple bottom line approach.
2. Controlling major expenditure categories and revenue protection and enhancement.
3. Maintaining a leadership role in the region.
4. Village infrastructure and maintenance.
5. Continuation and Resolution of new initiatives.

2016/2017 Five Year Strategic Vision Board Goals (Year 3 of implementation)

1. Generate Economic and Business sustainability for the Village.
2. Create an Infrastructure capital plan that is flexible in dealing with trouble spots.
3. Develop a renewed, contemporary youth program.
4. Improved Code Compliance based on existing studies and innovative solutions.
5. Fiscal and Service sustainability based on the triple bottom line concept.
6. Sustain the Village's role as a catalyst for innovative change in the region.

Please return your Draft Budget after adoption on June 20. After Budget adoption, you will receive a clean, corrected copy, or you can choose to access the Budget on-line.

SCHEDULE FOR CONSIDERATION: This matter will appear on the Agenda of the Regular Meeting of Monday, June 20, 2016 for Final Reading.

ORDINANCE NO. 2038

AN ORDINANCE ADOPTING THE BUDGET FOR ALL CORPORATE PURPOSES OF THE VILLAGE OF PARK FOREST, COOK AND WILL COUNTIES, ILLINOIS, IN LIEU OF THE APPROPRIATION ORDINANCE FOR THE FISCAL YEAR COMMENCING ON THE FIRST DAY OF JULY, 2016 AND ENDING ON THE THIRTIETH DAY OF JUNE, 2017.

WHEREAS, on April 29, 2016, there was submitted to the Mayor and Board of Trustees of the Village of Park Forest, Cook and Will Counties, Illinois, a proposed Budget of all corporate purposes of the Village of Park Forest for the fiscal year commencing the first day of July, 2016 and ending on the thirtieth day of June, 2017; and

WHEREAS, a Public Hearing on said proposed Budget was conducted on June 6, 2016 pursuant to legal notice published May 26, 2016 in the Park Forest SouthtownStar, a newspaper having a general circulation in the Village of Park Forest; and

WHEREAS, the above procedure, is in confirmation with Village of Park Forest Ordinance No. 855, AN ORDINANCE AMENDING CHAPTER 2 OF THE CODE OF ORDINANCES, VILLAGE OF PARK FOREST, COOK AND WILL COUNTIES, ILLINOIS; AND

WHEREAS, the Village as a Home Rule unit has enacted such Ordinance under the provisions of Section 6 of Article VII of the Constitution of the State of Illinois:

NOW THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Park Forest, Cook and Will Counties, Illinois that the Budget of all corporate purposes of the Village of Park Forest, Cook and Will Counties, Illinois for the fiscal year commencing on the first day of July, 2016 and ending on the thirtieth day of June, 2017 and which Budget, as amended, is incorporated by reference as a public record, is hereby adopted.

BE IT FURTHER ORDAINED that the Budget Adoption Ordinance is in lieu of the statutory appropriation, and that the following amounts set forth in the Budget for the various corporate purposes shall constitute the aggregate amount of the appropriations for the Village of Park Forest, Cook and Will Counties, Illinois:

2016/2017 BUDGET
EXPENDITURES

For General Corporate Purposes:

General Administration	\$ 3,833,601	
Police Department	8,659,054	
Fire Department	4,748,102	
Health Department	1,024,508	
Recreation & Parks Department	2,847,220	
Public Works Department	1,530,044	
Economic Development & Planning	671,137	
Community Development	654,421	
Transfer to Aqua Center	250,000	
Transfer to Tennis and Health Club	110,000	
Transfer to DownTown	155,036	
Transfer to Housing Authority	70,000	
Transfer to Library	10,000	
Transfer to Capital Projects	160,000	
Motor Fuel Tax	2,432,037	
Foreign Fire Insurance	<u>18,165</u>	
TOTAL GENERAL CORPORATE PURPOSES		\$27,173,325
 FOR RECREATION AND PARKS COMBINED ENTERPRISE FUNDS		
For Aqua Center Fund Purposes	533,262	
For Tennis & Health Club Fund Purposes	<u>389,973</u>	
TOTAL RECREATION AND PARKS COMBINED ENTERPRISE FUNDS		923,235
 FOR PUBLIC WORKS COMBINED ENTERPRISE FUNDS		
For Municipal Parking Lot Purposes	148,876	
For Refuse Operations Purposes	1,302,563	
For Water Operations & Maintenance Purposes	6,174,715	
For Sewer Operations & Maintenance Purposes	<u>1,450,376</u>	
TOTAL PUBLIC WORKS COMBINED ENTERPRISE FUNDS		9,076,530

2016/2017 BUDGET
EXPENDITURES

For DownTown Park Forest Purposes	1,083,786	
TOTAL DOWNTOWN PARK FOREST PURPOSES		1,083,786
For Capital Project Purposes	1,287,806	
TOTAL CAPITAL PROJECT PURPOSES		1,287,806
For Cook County CDBG Purposes	0	
TOTAL COOK COUNTY CDBG PURPOSES		0
For Police Pension Fund Purposes	2,247,495	
TOTAL POLICE PENSION FUND PURPOSES		2,247,495
For Firefighter Pension Purposes	1,233,300	
TOTAL FIREFIGHTER PENSION FUND PURPOSES		1,233,300
For Bond Retirement Purposes	235,850	
TOTAL BOND RETIREMENT PURPOSES		235,850
For Tax Increment Financing District Purposes	1,099,200	
TOTAL TAX INCREMENT FINANCING DISTRICT PURPOSES		1,099,200
For Vehicle Services Purposes	1,004,434	
TOTAL VEHICLE SERVICES PURPOSES		1,004,434
For Housing Authority Purposes	6,697,346	
TOTAL HOUSING AUTHORITY PURPOSES		6,697,346
For Public Library Purposes	2,094,439	
TOTAL PUBLIC LIBRARY PURPOSES		<u>2,094,439</u>
 GRAND TOTAL		 \$ 54,156,746

2016/2017 BUDGET
REVENUES

For General Corporate Purposes:

Property Taxes - General	\$ 11,408,359
- Pension	2,581,083
Road and Bridge	82,000
Sales Tax	800,000
Utility Tax	1,200,000
State Income Tax	2,350,000
Personal Property Replacement Tax - General and Pension	215,000
Real Estate Transfer Tax	80,000
Grants	52,308
Transfers from Other Funds	1,091,801
Licenses	728,100
Permits and Fees	533,000
Charges for Services	
Water/Sewer Payment in lieu of taxes	0
Recreation	472,150
Health	332,150
Hospital Transport	446,500
Inspection Fees	90,000
Property Leases	176,000
Other Charges	68,520
Asset Sales	100
Fines	354,100
Interest Earnings	40,000
Motor Fuel Tax	2,111,459
Foreign Fire Insurance	<u>18,165</u>
TOTAL GENERAL CORPORATE PURPOSES	\$ 25,230,795

FOR RECREATION AND PARKS COMBINED ENTERPRISE FUNDS

For Aqua Center Fund Purposes	452,694
For Tennis & Health Club Fund Purposes	<u>366,300</u>
TOTAL RECREATION AND PARKS COMBINED ENTERPRISE FUNDS	818,994

FOR PUBLIC WORKS COMBINED ENTERPRISE FUNDS

For Municipal Parking Lot Purposes	100,005
For Refuse Operations Purposes	1,303,329
For Water Operations & Maintenance Purposes	6,964,017
For Sewer Operations & Maintenance Purposes	<u>1,188,515</u>
TOTAL PUBLIC WORKS COMBINED ENTERPRISE FUNDS	9,555,866

2016/2017 BUDGET
REVENUES

For Downtown Park Forest Purposes	822,322	
TOTAL DOWNTOWN PARK FOREST PURPOSES		822,322
For Capital Project Purposes	535,000	
TOTAL CAPITAL PROJECT PURPOSES		535,000
For Cook County CDBG Purposes	0	
TOTAL COOK COUNTY CDBG PURPOSES		0
For Police Pension Fund Purposes	3,340,263	
TOTAL POLICE PENSION FUND PURPOSES		3,340,263
For Firefighter Pension Fund Purposes	2,026,210	
TOTAL FIREFIGHTER PENSION FUND PURPOSES		2,026,210
For Bond Retirement Purposes	197,290	
TOTAL BOND RETIREMENT PURPOSES		197,290
For Tax Increment Financing District Purposes	611,658	
TOTAL TAX INCREMENT FINANCING DISTRICT PURPOSES		611,658
For Vehicle Services Purposes	987,125	
TOTAL VEHICLE SERVICES PURPOSES		987,125
For Housing Authority Purposes	6,683,443	
TOTAL HOUSING AUTHORITY PURPOSES		6,683,443
For Public Library Purposes	2,221,136	
TOTAL PUBLIC LIBRARY PURPOSES		<u>2,221,136</u>
 GRAND TOTAL		 \$ 53,030,102

Adopted this 20th day of June, 2016

AYES:
NAYS:
ABSENT:

APPROVED:

ATTEST:

Mayor

Village Clerk

**VILLAGE BOARD
BUDGET REVIEW SCHEDULE
2016/2017**

<u>Monday, May 2</u>	6:00 p.m.	-	<ul style="list-style-type: none"> Introduction and Overview - Financial Summary & Challenges - Board/Public Introduction of Budget at Board Meeting
<u>Tuesday, May 3</u>	6:00 p.m.	-	<ul style="list-style-type: none"> Public Works Department - MFT - Water - Sewer - Municipal Parking - Refuse - Vehicle Services
<u>Monday, May 9</u>	6:00 p.m.	-	<ul style="list-style-type: none"> Community Development - Housing - Capital Projects - Economic Development - DownTown - TIF
<u>Tuesday, May 10</u>	6:00 p.m.	-	<ul style="list-style-type: none"> Fire Department - Vehicle Services - Recreation & Parks - Building & Grounds - Aqua Center - Tennis & Health Club - Capital Projects - Vehicle Services
<u>Tuesday, May 17</u>	6:00 p.m.	-	<ul style="list-style-type: none"> - Police Department - Vehicle Services - Health Department - Administration/Finance - Manager's Office - Sustainability - Boards and Commissions - Legal - Finance - Bond Retirement - Retirement Funds - Other
<u>Wednesday, May 18</u>		-	<ul style="list-style-type: none"> Open
<u>Monday, June 6</u>	7:00 p.m.	-	<ul style="list-style-type: none"> Public Hearing/Public Presentation/First Reading
<u>Monday, June 20</u>	7:00 p.m.	-	<ul style="list-style-type: none"> Budget Adoption

**VILLAGE OF PARK FOREST
2016/2017 BUDGET
SCHEDULE**

October 7 & November 18, 2015	Neighborhood Meetings
November 12	Community Health Focus Group
November 21	Strategic Planning/Financial Update/Pending Issues
December 5	2015 Tax Levy Adopted
January 8, 2016	Submit Capital Plans
January 16	Present 2014/2015 Audit to the Board
January 26, 27	Six month review with Manager and Finance Director
February 27	Present Capital Plan to the Board Present Six Month Reviews Review Budget Amendments Strategic Planning
March 1	Budget Worksheets and Guidelines are distributed
March 1 – March 21	Budgets are prepared by Department Heads
March 21	Budgets Due from Department Heads
March 21	Board Adopts Fiscal Policies
April 4, 5, 6	Budget Review with Manager and Finance Director
April 29	Distribute Draft Budget to Board, Library and Place on File with Village Clerk
May 2	Public Introduction of Budget at Rules Meeting
May 2, 3, 9, 10, 17	Budget Review with Board
May 10	“On the Table” Chicago Community Trust with Business Community
May 26	Legal Notice for Public Hearing
June 6	Hold Public Hearing / Budget Review by Board at Rules Meeting Introduce Budget (First Reading)
June 14	CMAP “On to 2050” Planning
June 20	Adopt Budget

PUBLIC HEARING LEGAL NOTICE TO BE PUBLISHED THURSDAY, MAY 26, 2016:
(The Public Hearing ad below is to be placed in the classified ad section of the newspaper.)

Notice shall be given in the *SouthTown Star, Park Forest edition* being a newspaper published in and having general circulation in the Village, that a public hearing shall be held, all in the manner and time prescribed in said notice, which notice shall be published not more than 14 days nor less than 7 days prior to said hearing.

NOTICE OF PUBLIC HEARING

Village of Park Forest

Park Forest residents are invited to attend a Public Hearing, Monday, June 6, 2016 at 7:00 p.m. at Village Hall, 350 Victory Drive, on the Board of Trustees' proposed 2016/2017 Budget.

The Village's proposed budget is available for review at the Park Forest Library during their regular hours or in the Village Clerk's Office during regular Village Hall hours, Monday through Friday, 9 a.m. to 5 p.m.

Telephone 748-1112.

**Sheila McGann
Village Clerk**