

**RULES MEETING OF THE BOARD OF TRUSTEES
VILLAGE of PARK FOREST
Monday, June 6, 2016
Village Hall 7:00 p.m.**

MINUTES

IN ATTENDANCE: Mayor John Ostenburg, Trustee Mae Brandon, Trustee JeRome Brown (7:07p.m.), Trustee Graham, Trustee McCray (7:01p.m.), and Trustee Georgia O'Neill

ASBENT: Trustee Theresa Settles

STAFF IN ATTENDANCE: Manager Tom Mick, Deputy Police Chief Chris Mannino, Fire Chief Bruce Ziegle, Village Attorney Felicia Frazier, Deputy Village Manager/Finance Director Mary Dankowski, Assistant to Village Manager Denyse Carreras, Director of Economic Development and Planning Hildy Kingma, Director of Building/Community Development Larrie Kerestes, Director of Public Health Jenise Ervin, Director of Public Works Roderick Ysaguirre, Director of Recreation and Parks Rob Gunther, and Assistant Finance Director Sharon Floyd, IT Tech Jonathan Brown

RECORDER: Village Clerk Sheila McGann

OTHERS IN ATTENDANCE: Recreation and Parks Commission Chair Georgette Gladstone; Commissioner Kathy Vagt; Lea Nelson. Country Squire owner, Jeff Jabber

Roll Call

Meeting was called to order at 7:00 p.m. by Mayor Ostenburg. Roll was called by Clerk McGann. With three absences, a quorum was established and the meeting proceeded.

PUBLIC HEARING FY 2016-2017 BUDGET

Mayor Ostenburg asked three times if there were any citizens who wished to comment on the 2016-2017 budget. There were no comments and the public hearing on the fiscal year 2016-2017 budget (McCray 7:01p.m.) was closed.

Mayor Ostenburg called the Rules Meeting to order.

Manager Mick introduced Recreation and Parks Commissioner Kathy Vagt who offered a challenge to the Board, other advisory boards, and the Police and Fire Departments to participate in the first Annual Chili Cook Off on July 13 from 6:30-8:30 pm. (Brown 7:07p.m.) Recreation and Parks Commission Chairperson Gladstone gave the annual report with updates on a number of accomplishments made in the last year. She thanked all members of the Commission for their commitment and insight. Mayor Ostenburg commended Chairperson Gladstone for reaching out with other Commissions and working together.

1. An Ordinance Adopting the Budget for All Corporate Purposes of the Village of Park Forest, Cook and Will Counties, Illinois, in Lieu of the Appropriation Ordinance for the Fiscal Year Commencing on the First Day of July, 2016 and ending on the Thirtieth Day of June, 2017.

Mayor Ostenburg, Manager Mick, and Director Dankowski presented a PowerPoint presentation explaining the yearlong budget process, its purpose, and goals and objectives for the community. The presentation detailed each aspect of the budget including the mandated budget priorities. It was noted that the budget is balanced and has incorporated year-three implementation of the Board's five-year goals. The adoption of the 2016-2017 budget is scheduled for the June 20 meeting.

2. Contract for Fiscal 2017 Asphalt Patching Program

Manager Mick noted that the next three items were out of Public Works Department. Director Ysaguirre explained the bid process and recommended Gallagher Asphalt to be awarded the bid. He clarified to Mayor Ostenburg the large differences in the bids received that the former contractor adjusted their bid as it was not cost effective because it was for maintenance only. He also noted that the Village's bid was adjusted in a similar to the way the State of Illinois does their bidding.

3. Pavement Preservation Program-Crack Sealing

Director Ysaguirre reported that four bids had been received. He explained the process of crack sealing to preserve the road. Since this project will be paid after July 1, it is included in the 2016-2017 budget.

4. Contract Renewal of Village-wide Sidewalk and Curb Restoration Program

Director Ysaguirre explained that this is a renewal of the contract for sidewalk/curb replacement only. He added that this will come from the MFT, Water, and General funds.

Mayor Ostenburg asked if there were any questions on any of these items. Director Ysaguirre explained that "cy" was an abbreviation for cubic yards. These three items will be on the agenda for the June 20 meeting.

5. Contract for Residential Water Shut-Off Valve Replacement

Manager Mick said the Village is looking for a systematic approach for replacement of water shut-off valves. Director Ysaguirre explained the bid process and noted that this, too, will be in the 2016-2017 budget. He said the older valves must be replaced for water shut-offs. Public Works is working with the Water Department to see which valves are in most need of replacement. Mayor Ostenburg asked about tampered or broken shut off valves. Director Ysaguirre said vandalism does happen in some circumstances. Mayor Ostenburg asked if there were questions. There were no other questions.

6. Resolution Awarding a Contract for Demolition of 5 Vacant, Blighted Residential Structures and Authorizing the Village Manager to Execute the Contract

Manager Mick explained that the contractor has collaborated with the South Suburban Land Bank and noted that IDOT and has done work in the Village in 2012. If the resolution is

approved tonight, the grant application can be submitted. Director Kingma added that the contractor had three good references. She explained the bid process. The bid called for six structures but one was removed. All work must be done by mid-July for the grant. Mayor Ostenburg asked if there any questions. Hearing none, this item will be on agenda for action at tonight's Special Regular Meeting.

7. An Ordinance Amending Chapter 6 (“Alcoholic Beverages”), Section 6-43 (“Classification”) and Section 6-49 (“Number Limited”) of the Code of Ordinances

Manager Mick noted this item comes out of the Department of Economic Development. He explained that earlier in the year, a local grocery store (Country Squire) business wanted video gaming on their premises. Staff researched to see what the Village code allowed and what the State allowed. The Village Attorney advised creating a new classification, ClassL, to go along with other code requirements. Mayor Ostenburg asked if liquor licenses were issued to Diamond's and Ricky's. Director Kingma said no and they would not be moving forward. Trustee Brandon asked about children's presence in the gaming area of County Squire. Director Kingma said state law says that no one under 21 can be in the area. Trustee Brown said that a sign with those restrictions should be posted. Manager Mick said that liquor must not be brought out of the area. If so, it would be considered a violation. Mayor Ostenburg asked if there were any other questions. Hearing none, this item will be on agenda for action at June 20 meeting.

8. A Resolution Supporting the Village of Park Forest's ITEP Funding Application for a Western Avenue Transportation Enhancement Project

Mayor Mick said this item is from the Economic Development and Public Works. He explained that work to be done on Western Avenue is similar to what is currently being done on Route 30. The ITEP grants need to see that there is a local commitment of 20% match, \$270,000. This resolution needs to be approved tonight due to time constraints for the ITEP funding application. Mayor Ostenburg asked if there were any questions. Hearing none, this item will be on the agenda at tonight's Special Regular Meeting.

Mayor's Comments

Mayor Ostenburg dispensed with the comments section of the agenda until the regular meeting but opened the floor to the visitors to comment on the items on the agenda.

Manager's Comments

Trustee's Comments

Attorney's Comments

Clerk Comments

Audience to Visitors

Lea Nelson, 459 Springfield, had a number of questions. She asked who is responsible for moving lawns after houses are demolished. Director Kingma said the mowing is contracted out and it done every two weeks depending on weather. Ms. Nelson also asked how many will be allowed to sleep over in Central Park. Director Gunther said it will be a manageable group as it

is a first time event. Ms. Nelson also asked about pothole repairs. Mayor Ostenburg explained that some will be filled while others will be repaired and asked her to contact Public Works if a problem needs to be addressed. Also, there was an explanation of TOD Plan (Transit-Oriented Development Plan) at the 211th Street Train Station which will be for commercial and residential development. Manager Mick explained that tonight's agenda item related to Western Avenue fencing and sidewalk funding is similar to the enhancements currently being undertaken on Route 30.

Adjournment

This concluded the Rules Board meeting.

There being no further business. Mayor Ostenburg called for a motion to adjourn. Motion was made by Trustee Brown, seconded by Trustee McCray and passed unanimously.

Mayor Ostenburg adjourned the rules meeting at 8:46 p.m.

Respectfully submitted,
Sheila McGann
Village Clerk