

AGENDA

RULES MEETING OF THE BOARD OF TRUSTEES VILLAGE OF PARK FOREST, COOK AND WILL COUNTIES, ILLINOIS

Village Hall

7:00 p.m.

June 6, 2016

Roll Call

PUBLIC HEARING FY 2016-2017 BUDGET

1. An Ordinance Adopting the Budget for All Corporate Purposes of the Village of Park Forest, Cook and Will Counties, Illinois, in Lieu of the Appropriation Ordinance for the Fiscal Year Commencing on the First Day of July, 2016 and ending on the Thirtieth Day of June, 2017
2. Contract for Fiscal 2017 Asphalt Patching Program
3. Pavement Preservation Program-Crack Sealing
4. Contract Renewal of Village-wide Sidewalk and Curb Restoration Program
5. Contract for Residential Water Shut-Off Valve Replacement
6. Resolution Awarding a Contract for Demolition of 5 Vacant, Blighted Residential Structures and Authorizing the Village Manager to Execute the Contract
7. An Ordinance Amending Chapter 6 (“Alcoholic Beverages”), Section 6-43 (“Classification”) and Section 6-49 (“Number Limited”) of the Code of Ordinances
8. A Resolution Supporting the Village of Park Forest’s ITEP Funding Application for a Western Avenue Transportation Enhancement Project

Mayor’s Comments

Manager’s Comments

Trustee’s Comments

Attorney’s Comments

Clerk Comments

Audience to Visitors

Adjournment

Agenda Items are Available in the Lobby of Village
Hall and on the Village website
www.villageofparkforest.com

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the Village Manager’s Office at least 48 hours in advance of the scheduled meeting. The Village Manager’s Office can be reached via telephone at (708) 283-5605 or (708)748-1129 or via e-mail at sblack@vopf.com. Every effort will be made to allow for meeting participation

AGENDA BRIEFING

DATE: June 3, 2016

TO: Mayor John Ostenburg
Board of Trustees

FROM: Tom Mick, Village Manager
Mary G. Dankowski, Deputy Village Manager/Finance Director

RE: AN ORDINANCE ADOPTING THE BUDGET FOR ALL CORPORATE PURPOSES OF THE VILLAGE OF PARK FOREST, COOK AND WILL COUNTIES, ILLINOIS, IN LIEU OF THE APPROPRIATION ORDINANCE FOR THE FISCAL YEAR COMMENCING ON THE FIRST DAY OF JULY, 2016 AND ENDING ON THE THIRTIETH DAY OF JUNE, 2017

BACKGROUND/DISCUSSION: The draft Fiscal Year 2016/2017 Budget was distributed April 29, 2016. There was a public introduction to the Budget at the Rules Meeting on Monday, May 2. In addition, the Board reviewed the Budget on the following dates:

May 3
May 9
May 10
May 17

In addition on Monday June 6 a Public Hearing will occur. A PowerPoint presentation highlighting the 2016/2017 Budget, is also scheduled for June 6. **The Budget is now also available on the website.**

Copies of chapters one and two have been duplicated and available for the public at each of the Board meetings since April 30 and will be available through the end of June. The Library was also sent copies for public review.

The budget, as presented, is balanced with the use of a portion of the General Fund balance. Board goals established and initiated with the 2015 tax levy, of economic development, infrastructure maintenance, marketing and sustainability are included in the Budget presented. The Budget addresses and defines the following financial challenges:

Major Financial Challenges

1. Identifying and assessing core vs. non-core services utilizing the triple bottom line approach.
2. Controlling major expenditure categories and revenue protection and enhancement.
3. Maintaining a leadership role in the region.
4. Village infrastructure and maintenance.
5. Continuation and Resolution of new initiatives.

2016/2017 Five Year Strategic Vision Board Goals (Year 3 of implementation)

1. Generate Economic and Business sustainability for the Village.
2. Create an Infrastructure capital plan that is flexible in dealing with trouble spots.
3. Develop a renewed, contemporary youth program.
4. Improved Code Compliance based on existing studies and innovative solutions.
5. Fiscal and Service sustainability based on the triple bottom line concept.
6. Sustain the Village's role as a catalyst for innovative change in the region.

Please return your Draft Budget after adoption on June 20. After Budget adoption, you will receive a clean, corrected copy, or you can choose to access the Budget on-line.

SCHEDULE FOR CONSIDERATION: This matter will appear on the Agenda of the Rules and Special Regular Meeting of Monday, June 6, 2016 for discussion and First Reading.

ORDINANCE NO. 2038

AN ORDINANCE ADOPTING THE BUDGET FOR ALL CORPORATE PURPOSES OF THE VILLAGE OF PARK FOREST, COOK AND WILL COUNTIES, ILLINOIS, IN LIEU OF THE APPROPRIATION ORDINANCE FOR THE FISCAL YEAR COMMENCING ON THE FIRST DAY OF JULY, 2016 AND ENDING ON THE THIRTIETH DAY OF JUNE, 2017.

WHEREAS, on April 29, 2016, there was submitted to the Mayor and Board of Trustees of the Village of Park Forest, Cook and Will Counties, Illinois, a proposed Budget of all corporate purposes of the Village of Park Forest for the fiscal year commencing the first day of July, 2016 and ending on the thirtieth day of June, 2017; and

WHEREAS, a Public Hearing on said proposed Budget was conducted on June 6, 2016 pursuant to legal notice published May 26, 2016 in the Park Forest SouthtownStar, a newspaper having a general circulation in the Village of Park Forest; and

WHEREAS, the above procedure, is in confirmation with Village of Park Forest Ordinance No. 855, AN ORDINANCE AMENDING CHAPTER 2 OF THE CODE OF ORDINANCES, VILLAGE OF PARK FOREST, COOK AND WILL COUNTIES, ILLINOIS; AND

WHEREAS, the Village as a Home Rule unit has enacted such Ordinance under the provisions of Section 6 of Article VII of the Constitution of the State of Illinois:

NOW THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Park Forest, Cook and Will Counties, Illinois that the Budget of all corporate purposes of the Village of Park Forest, Cook and Will Counties, Illinois for the fiscal year commencing on the first day of July, 2016 and ending on the thirtieth day of June, 2017 and which Budget, as amended, is incorporated by reference as a public record, is hereby adopted.

BE IT FURTHER ORDAINED that the Budget Adoption Ordinance is in lieu of the statutory appropriation, and that the following amounts set forth in the Budget for the various corporate purposes shall constitute the aggregate amount of the appropriations for the Village of Park Forest, Cook and Will Counties, Illinois:

2016/2017 BUDGET
EXPENDITURES

For General Corporate Purposes:

General Administration	\$ 3,833,601	
Police Department	8,659,054	
Fire Department	4,748,102	
Health Department	1,024,508	
Recreation & Parks Department	2,847,220	
Public Works Department	1,530,044	
Economic Development & Planning	671,137	
Community Development	654,421	
Transfer to Aqua Center	250,000	
Transfer to Tennis and Health Club	110,000	
Transfer to DownTown	155,036	
Transfer to Housing Authority	70,000	
Transfer to Library	10,000	
Transfer to Capital Projects	160,000	
Motor Fuel Tax	2,432,037	
Foreign Fire Insurance	<u>18,165</u>	
TOTAL GENERAL CORPORATE PURPOSES		\$27,173,325
 FOR RECREATION AND PARKS COMBINED ENTERPRISE FUNDS		
For Aqua Center Fund Purposes	533,262	
For Tennis & Health Club Fund Purposes	<u>389,973</u>	
TOTAL RECREATION AND PARKS COMBINED ENTERPRISE FUNDS		923,235
 FOR PUBLIC WORKS COMBINED ENTERPRISE FUNDS		
For Municipal Parking Lot Purposes	148,876	
For Refuse Operations Purposes	1,302,563	
For Water Operations & Maintenance Purposes	6,174,715	
For Sewer Operations & Maintenance Purposes	<u>1,450,376</u>	
TOTAL PUBLIC WORKS COMBINED ENTERPRISE FUNDS		9,076,530

2016/2017 BUDGET
EXPENDITURES

For DownTown Park Forest Purposes	1,083,786	
TOTAL DOWNTOWN PARK FOREST PURPOSES		1,083,786
For Capital Project Purposes	1,287,806	
TOTAL CAPITAL PROJECT PURPOSES		1,287,806
For Cook County CDBG Purposes	0	
TOTAL COOK COUNTY CDBG PURPOSES		0
For Police Pension Fund Purposes	2,247,495	
TOTAL POLICE PENSION FUND PURPOSES		2,247,495
For Firefighter Pension Purposes	1,233,300	
TOTAL FIREFIGHTER PENSION FUND PURPOSES		1,233,300
For Bond Retirement Purposes	235,850	
TOTAL BOND RETIREMENT PURPOSES		235,850
For Tax Increment Financing District Purposes	1,099,200	
TOTAL TAX INCREMENT FINANCING DISTRICT PURPOSES		1,099,200
For Vehicle Services Purposes	1,004,434	
TOTAL VEHICLE SERVICES PURPOSES		1,004,434
For Housing Authority Purposes	6,697,346	
TOTAL HOUSING AUTHORITY PURPOSES		6,697,346
For Public Library Purposes	2,094,439	
TOTAL PUBLIC LIBRARY PURPOSES		<u>2,094,439</u>
 GRAND TOTAL		 \$ 54,156,746

2016/2017 BUDGET
REVENUES

For General Corporate Purposes:

Property Taxes - General	\$ 11,408,359
- Pension	2,581,083
Road and Bridge	82,000
Sales Tax	800,000
Utility Tax	1,200,000
State Income Tax	2,350,000
Personal Property Replacement Tax - General and Pension	215,000
Real Estate Transfer Tax	80,000
Grants	52,308
Transfers from Other Funds	1,091,801
Licenses	728,100
Permits and Fees	533,000
Charges for Services	
Water/Sewer Payment in lieu of taxes	0
Recreation	472,150
Health	332,150
Hospital Transport	446,500
Inspection Fees	90,000
Property Leases	176,000
Other Charges	68,520
Asset Sales	100
Fines	354,100
Interest Earnings	40,000
Motor Fuel Tax	2,111,459
Foreign Fire Insurance	<u>18,165</u>
TOTAL GENERAL CORPORATE PURPOSES	\$ 25,230,795

FOR RECREATION AND PARKS COMBINED ENTERPRISE FUNDS

For Aqua Center Fund Purposes	452,694
For Tennis & Health Club Fund Purposes	<u>366,300</u>
TOTAL RECREATION AND PARKS COMBINED ENTERPRISE FUNDS	818,994

FOR PUBLIC WORKS COMBINED ENTERPRISE FUNDS

For Municipal Parking Lot Purposes	100,005
For Refuse Operations Purposes	1,303,329
For Water Operations & Maintenance Purposes	6,964,017
For Sewer Operations & Maintenance Purposes	<u>1,188,515</u>
TOTAL PUBLIC WORKS COMBINED ENTERPRISE FUNDS	9,555,866

2016/2017 BUDGET
REVENUES

For Downtown Park Forest Purposes	822,322	
TOTAL DOWNTOWN PARK FOREST PURPOSES		822,322
For Capital Project Purposes	535,000	
TOTAL CAPITAL PROJECT PURPOSES		535,000
For Cook County CDBG Purposes	0	
TOTAL COOK COUNTY CDBG PURPOSES		0
For Police Pension Fund Purposes	3,340,263	
TOTAL POLICE PENSION FUND PURPOSES		3,340,263
For Firefighter Pension Fund Purposes	2,026,210	
TOTAL FIREFIGHTER PENSION FUND PURPOSES		2,026,210
For Bond Retirement Purposes	197,290	
TOTAL BOND RETIREMENT PURPOSES		197,290
For Tax Increment Financing District Purposes	611,658	
TOTAL TAX INCREMENT FINANCING DISTRICT PURPOSES		611,658
For Vehicle Services Purposes	987,125	
TOTAL VEHICLE SERVICES PURPOSES		987,125
For Housing Authority Purposes	6,683,443	
TOTAL HOUSING AUTHORITY PURPOSES		6,683,443
For Public Library Purposes	2,221,136	
TOTAL PUBLIC LIBRARY PURPOSES		<u>2,221,136</u>
 GRAND TOTAL		 \$ 53,030,102

Adopted this 20th day of June, 2016

AYES:
NAYS:
ABSENT:

APPROVED:

ATTEST:

Mayor

Village Clerk

**VILLAGE BOARD
BUDGET REVIEW SCHEDULE
2016/2017**

<u>Monday, May 2</u>	6:00 p.m.	-	Introduction and Overview
		-	Financial Summary & Challenges
		-	Board/Public Introduction of Budget at Board Meeting
<u>Tuesday, May 3</u>	6:00 p.m.	-	Public Works Department
		-	MFT
		-	Water
		-	Sewer
		-	Municipal Parking
		-	Refuse
		-	Vehicle Services
<u>Monday, May 9</u>	6:00 p.m.	-	Community Development
		-	Housing
		-	Capital Projects
		-	Economic Development
		-	DownTown
		-	TIF
<u>Tuesday, May 10</u>	6:00 p.m.	-	Fire Department
		-	Vehicle Services
		-	Recreation & Parks
		-	Building & Grounds
		-	Aqua Center
		-	Tennis & Health Club
		-	Capital Projects
		-	Vehicle Services
<u>Tuesday, May 17</u>	6:00 p.m.	-	Police Department
		-	Vehicle Services
		-	Health Department
		-	Administration/Finance
		-	Manager's Office
		-	Sustainability
		-	Boards and Commissions
		-	Legal
		-	Finance
		-	Bond Retirement
		-	Retirement Funds
		-	Other
<u>Wednesday, May 18</u>		-	Open
<u>Monday, June 6</u>	7:00 p.m.	-	Public Hearing/Public Presentation/First Reading
<u>Monday, June 20</u>	7:00 p.m.	-	Budget Adoption

**VILLAGE OF PARK FOREST
2016/2017 BUDGET
SCHEDULE**

October 7 & November 18, 2015	Neighborhood Meetings
November 12	Community Health Focus Group
November 21	Strategic Planning/Financial Update/Pending Issues
December 5	2015 Tax Levy Adopted
January 8, 2016	Submit Capital Plans
January 16	Present 2014/2015 Audit to the Board
January 26, 27	Six month review with Manager and Finance Director
February 27	Present Capital Plan to the Board Present Six Month Reviews Review Budget Amendments Strategic Planning
March 1	Budget Worksheets and Guidelines are distributed
March 1 – March 21	Budgets are prepared by Department Heads
March 21	Budgets Due from Department Heads
March 21	Board Adopts Fiscal Policies
April 4, 5, 6	Budget Review with Manager and Finance Director
April 29	Distribute Draft Budget to Board, Library and Place on File with Village Clerk
May 2	Public Introduction of Budget at Rules Meeting
May 2, 3, 9, 10, 17	Budget Review with Board
May 10	“On the Table” Chicago Community Trust with Business Community
May 26	Legal Notice for Public Hearing
June 6	Hold Public Hearing / Budget Review by Board at Rules Meeting Introduce Budget (First Reading)
June 14	CMAP “On to 2050” Planning
June 20	Adopt Budget

PUBLIC HEARING LEGAL NOTICE TO BE PUBLISHED THURSDAY, MAY 26, 2016:
(The Public Hearing ad below is to be placed in the classified ad section of the newspaper.)

Notice shall be given in the *SouthTown Star, Park Forest edition* being a newspaper published in and having general circulation in the Village, that a public hearing shall be held, all in the manner and time prescribed in said notice, which notice shall be published not more than 14 days nor less than 7 days prior to said hearing.

NOTICE OF PUBLIC HEARING

Village of Park Forest

Park Forest residents are invited to attend a Public Hearing, Monday, June 6, 2016 at 7:00 p.m. at Village Hall, 350 Victory Drive, on the Board of Trustees' proposed 2016/2017 Budget.

The Village's proposed budget is available for review at the Park Forest Library during their regular hours or in the Village Clerk's Office during regular Village Hall hours, Monday through Friday, 9 a.m. to 5 p.m.

Telephone 748-1112.

**Sheila McGann
Village Clerk**

AGENDA BRIEFING

DATE: May 27, 2016

TO: Mayor John Ostenburg
Board of Trustees

FROM: Nicholas Christie – Assistant Village Engineer - DPW

RE: Contract for Fiscal 2017 Asphalt Patching Program

BACKGROUND/DISCUSSION:

Park Forest has a need for an aggressive road maintenance program and relying on dwindling MFT allocations and FAU matching grants is no longer enough to keep up with declining road conditions. In Fiscal 2015, DPW started to budget for road improvements within the General Fund. That money, along with money from budgeted from Fiscal 2016 was eventually encumbered to resurface roads associated with the water main project, scheduled for Fiscal 2017. Additionally, in Fiscal 2016, DPW was able to budget \$20,374 specifically for street patches throughout the Village.

In Fiscal 2017, DPW has four goals for roadway maintenance:

1. Continue to take advantage of Federal Grants to rehabilitate and resurface Village collector streets.
2. Spot patch streets where relatively small and defined pavement failures have occurred.
3. Start to rehabilitate and resurface local Village roads where patching is not viable from an engineering and financial standpoint.
4. Preserve our newly rehabilitated streets through crack sealing, seal coats, and other methods common to the industry.

In order to address goal #2, DPW has budgeted approximately \$60,000 between the General and MFT Funds for street patches. This figure, by itself, would nearly triple the allocation for patching work as carried out in 2015-2016. As part of the budget review discussions, the Mayor/Board noted its concern for the need to have an enhanced emphasis on side road resurfacing and/or patching.

On Tuesday, May 24, 2016 at 2:00 p.m., the Department of Public Works opened 5 bids for the Fiscal 2017 Asphalt Patching Program Contract. Invitations to bid were published in the *Daily Southtown* Newspaper and on our website. A total of 12 qualified bidders requested access to view the Bid documents. Gallagher Asphalt., located in Thornton, IL, was the lowest bidder in the amount of \$97,890.00. This was lower than the Engineer's Estimate of \$170,250.00. See attached Bid Tab. This contract will patch streets where relatively small

and defined pavement failures have occurred and where utility restorations are needed. Utility restorations are not included in the street patching budget.

Gallagher Asphalt has most recently resurfaced Lester, Victory, and the Central Park Parking lot and we were satisfied with their work. Additionally, we received sufficient documentation and paperwork required by the bid proposal documents to qualify for awarding of this contract. Funds for the work are located in the Public Works General Fund, MFT, Sewer, and Water Funds.

RECOMMENDATION: Award the Fiscal 2017 Asphalt Patching Program contract to Gallagher Asphalt., located in Thornton, IL, and authorize the Village Manager to enter into said contract in the amount of \$97,890 with a contingency for any additional work as determined by the Village Engineer for a total cost not to exceed \$175,000. Funds for the work are located in the General, MFT, Sewer, and Water Funds.

This contract is for the entire fiscal year. The large contingency accounts for an unknown volume of utility repair restoration. Also, and a much larger factor, is our recommendation that this contract be reevaluated at the 6 month budget review. If at that time funds may become available beyond what is currently budgeted, DPW will have the ability provide additional patching in spring 2017.

SCHEDULE FOR CONSIDERATION: This item will appear on the Agenda of the Rules meeting of June 6, 2016 for your discussion and consideration.

BID TABULATIONS
Fiscal 2017 Asphalt Patching Program

5/24/2016

VILLAGE OF PARK FOREST
 350 VICTORY DRIVE
 PARK FOREST, IL 60466
[TEL:\(708\) 503-7702](tel:(708)503-7702) [FAX:\(708\) 503-6599](tel:(708)503-6599)

				Park Forest Estimate		Iroquois Paving Corporation 1889 E. US Highway 24 Watseka, Illinois		M & J Asphalt Company 3124 South 60th Court Cicero, IL 60804		Matthew Paving 5505 West 109th Street Oak Lawn, Illinois 60453	
ITEM #	DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT
1	Road Class D Patch 5 ½" (Type 1)	150	SY	\$110.00	\$16,500.00	\$66.00	\$9,900.00	\$60.00	\$9,000.00	\$110.00	\$16,500.00
2	Road Class D Patch 5 ½" (Type 2)	600	SY	\$95.00	\$57,000.00	\$61.00	\$36,600.00	\$57.00	\$34,200.00	\$110.00	\$66,000.00
3	Road Class D Patch 5 ½" (Type 3)	600	SY	\$95.00	\$57,000.00	\$59.00	\$35,400.00	\$56.00	\$33,600.00	\$110.00	\$66,000.00
4	Road Class D Patch 5 ½" (Type 4)	150	SY	\$90.00	\$13,500.00	\$57.00	\$8,550.00	\$59.00	\$8,850.00	\$110.00	\$16,500.00
5	Drive Class D Patch 5 ½" (Type 1)	30	SY	\$100.00	\$3,000.00	\$70.00	\$2,100.00	\$50.00	\$1,500.00	\$100.00	\$3,000.00
6	Drive Class D Patch 5 ½" (Type 2)	120	SY	\$90.00	\$10,800.00	\$54.00	\$6,480.00	\$46.00	\$5,520.00	\$100.00	\$12,000.00
7	Drive Class D Patch 5 ½" (Type 3)	120	SY	\$85.00	\$10,200.00	\$52.00	\$6,240.00	\$45.00	\$5,400.00	\$100.00	\$12,000.00
8	Drive Class D Patch 5 ½" (Type 4)	30	SY	\$75.00	\$2,250.00	\$50.00	\$1,500.00	\$49.00	\$1,470.00	\$100.00	\$3,000.00
				BID TOTAL	\$170,250.00	BID TOTAL	\$106,770.00	BID TOTAL	\$99,540.00	BID TOTAL	\$195,000.00
				Pavement Systems 13820 South California Avenue Blue Island, Illinois		Gallagher Asphalt Corporation 18100 South Indiana Avenue Thornton, Illinois					
ITEM #	DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT				
1	Road Class D Patch 5 ½" (Type 1)	150	SY	\$120.00	\$18,000.00	\$65.00	\$9,750.00				
2	Road Class D Patch 5 ½" (Type 2)	600	SY	\$115.00	\$69,000.00	\$58.00	\$34,800.00				
3	Road Class D Patch 5 ½" (Type 3)	600	SY	\$110.00	\$66,000.00	\$50.00	\$30,000.00				
4	Road Class D Patch 5 ½" (Type 4)	150	SY	\$105.00	\$15,750.00	\$45.00	\$6,750.00				
5	Drive Class D Patch 5 ½" (Type 1)	30	SY	\$110.00	\$3,300.00	\$69.00	\$2,070.00				
6	Drive Class D Patch 5 ½" (Type 2)	120	SY	\$105.00	\$12,600.00	\$56.00	\$6,720.00				
7	Drive Class D Patch 5 ½" (Type 3)	120	SY	\$100.00	\$12,000.00	\$52.00	\$6,240.00				
8	Drive Class D Patch 5 ½" (Type 4)	30	SY	\$95.00	\$2,850.00	\$52.00	\$1,560.00				
				BID TOTAL	\$199,500.00	BID TOTAL	\$97,890.00				

AGENDA BRIEFING

DATE: May 27, 2016

TO: Mayor John Ostenburg
Board of Trustees

FROM: Nicholas Christie – Assistant Village Engineer - DPW

RE: Contract for 2017 Pavement Preservation Program-Crack Seal

BACKGROUND/DISCUSSION:

In Fiscal 2017, DPW has four goals for roadway maintenance:

1. Continue to take advantage of Federal Grants to rehabilitate and resurface Village collector streets.
2. Spot patch streets where relatively small and defined pavement failures have occurred.
3. Start to rehabilitate and resurface local Village roads where patching is not viable from an engineering and financial standpoint.
4. Preserve our newly rehabilitated streets through crack sealing, seal coats, and other methods common to the industry.

In order to address goal #4, on Tuesday, May 24, 2016 at 2:30 p.m., the Department of Public Works opened 4 bids for the Fiscal 2017 Crack Sealing Contract. Invitations to bid were published in the *Daily Southtown* Newspaper, IDOT Contractors Bulletin, and on our website. A total of 8 qualified bidders requested access to view the Bid documents. Denler, Inc., located in Mokena, IL, was the lowest bidder in the amount of \$25,435.00. This was lower than the Engineer's Estimate of \$29,065.00. See attached Bid Tab. This contract is based upon the amount of pounds of sealant applied to existing cracks and DPW plan to seal as much as possible within the 2017 Budget guidelines. DPW will crack seal Orchard (Lakewood to Rte. 30), Victory (Orchard to Lester), and Tamarack. Lakewood and Blackhawk also need to be sealed, but we suspect that these streets may need to be completed next fiscal year.

Denler, Inc. provided sealing work for the Village last year and we were satisfied with their work. Additionally, we received sufficient documentation and paperwork required by the bid proposal documents to qualify for awarding of this contract. Funds for the work are located in the MFT Fund where \$30,000 was budgeted in Fiscal 2017.

RECOMMENDATION: Award the Fiscal 2017 Crack Sealing contract to Denler, Inc., located in Mokena, IL, and authorize the Village Manager to enter into said contract in the amount of \$25,435 with a contingency for any additional work as determined by the Village Engineer for a total cost not to exceed \$30,000, as budgeted.

SCHEDULE FOR CONSIDERATION: This item will appear on the Agenda of the Rules meeting of June 6, 2016 for your discussion and consideration.

AGENDA BRIEFING

DATE: May 27, 2016

TO: Mayor John Ostenburg
Board of Trustees

FROM: Nicholas Christie – Assistant Village Engineer - DPW

RE: Contract Renewal of Village Wide Sidewalk and Curb Restoration Program

BACKGROUND/DISCUSSION:

On May 27, 2014, the Village entered into a contract with J & J Newell, located in Calumet City, IL, for its Village Wide Sidewalk and Curb Restoration Program. Under this contract, J & J Newell agreed to fix concrete that was broken during water main breaks, sewer repairs or tripping hazards. The company agreed to respond to work once the Village had accumulated over 40 cubic yards. This was a change from the way Public Works handled the program in the past and lessened the time residents needed to wait for concrete work to be completed.

On page 18 of the contract, there is a renewal clause for Fiscal '16 and Fiscal '17.

“The Village and Contractor will have the option to renew the contract for two years (in one-year increments).”

The Village decided to renew this contract for Fiscal '16 and again Public Works is pleased with J & J Newell and would like to renew the contract. J & J Newell has indicated that they would like to renew as well and has signed the attached renewal letter.

The attached price tabulation indicates the contract unit costs with an estimated Fiscal 2017 quantity.

RECOMMENDATION: Renew the Village Wide Sidewalk and Curb Restoration Program contract to J & J Newell from Calumet City, IL, and authorize the Village Manager to enter into said contract in the not to exceed amount of \$109,950.00. No work will begin until July 1, 2016 and funds for this work will be paid from Fiscal 2017 budget.

SCHEDULE FOR CONSIDERATION: This item will appear on the Agenda of the Rules meeting of June 6, 2016 for your discussion and consideration.

* Yearly Maintenance Program	UNIT	TOTAL QUANTITY	UNIT PRICE	EXTENDED
SECTION 1- WATERMAIN RESTORATIONS (1 YEAR)				
1 FURNISH AND INSTALL PCC SIDEWALK (5" THICK)	SQ. FT	700	\$7.00	\$4,900.00
2 FURNISH AND INSTALL PCC SIDEWALK AT DRIVE (6.25" THICK)	SQ. FT	600	\$7.75	\$4,650.00
3 FURNISH AND INSTALL PCC COMBINATION SIDEWALK (5" THICK)	SQ. FT	300	\$9.00	\$2,700.00
4 FURNISH AND INSTALL PCC COMBINATION SIDEWALK AT DRIVE (6.25" THICK)	SQ. FT	300	\$10.00	\$3,000.00
5 FURNISH AND INSTALL DETECTABLE ADA WARNING PLATES	EA.	25	\$200.00	\$5,000.00
6 FURNISH AND INSTALL VARIABLE CURB & GUTTER	L.F.	700	\$25.00	\$17,500.00
7 FURNISH AND INSTALL P.C.C. DRIVEWAY APRON	SQ. FT	1400	\$8.00	\$11,200.00
8 FURNISH TRAFFIC CONTROL AND PROTECTION (PER CALL OUT FOR SEC. 1 OR 2)	EA.	4	\$250.00	\$1,000.00
			<i>Sec. 1 Total</i>	<i>\$49,950.00</i>
SECTION 2- CONC. IMPERFECTION REPLACEMENT (1 YEAR)				
9 REMOVE AND REPLACE PCC SIDEWALK	SQ. FT	2500	\$7.00	\$17,500.00
10 REMOVE AND REPLACE PCC COMBINATION SIDEWALK	SQ. FT	3200	\$9.00	\$28,800.00
11 REMOVE AND REPLACE VARIABLE CURB & GUTTER	L.F.	500	\$25.00	\$12,500.00
13 FURNISH AND INSTALL DETECTABLE ADA WARNING PLATES	EA.	6	\$200.00	\$1,200.00
			<i>Sec. 2 Total</i>	<i>\$60,000.00</i>
* WORK TO BE DONE WHEN 40 C.Y. IN ACCUMULATED			Total	<u>\$109,950.00</u>

**LETTER OF UNDERSTANDING
2014 VILLAGE WIDE SIDEWALK AND CURB RESTORATION PROGRAM
WITH THE VILLAGE OF PARK FOREST – RENEWAL 2016-2017**

The current 2014 Village Wide Sidewalk and Curb Restoration Program Contract, as renewed on May 8, 2015, between J & J Newell Concrete Contractors (Contractor), Calumet City, IL and the Village of Park Forest, IL (Owner) expires June 30, 2016. Page 18 of the contract contains the following language: "The Village and Contractor will have the option to renew the contract for two years (in one-year increments)."

By signature of its corporate officer below, the Contractor hereby acknowledges and accepts the Owner's offer to extend the contract for an additional and final year to June 30, 2017. All other terms and conditions within the contract shall remain in effect as agreed upon in the May 8th renewal.

Agreed by:

J & J Newell Concrete Contractors, Inc.
P.O. Box 329
Calumet City, IL 60409

Signature: _____

Name (print): _____

Title: _____


VICTORIA A. Newell
President

5/24/16
Date

Attest:

For Village of Park Forest

Village Clerk

By: _____

Village Manager

(seal)

AGENDA BRIEFING

DATE: May 27, 2016

TO: Mayor John Ostenburg
Board of Trustees

FROM: Nicholas Christie – Assistant Village Engineer - DPW

RE: Contract for Fiscal 2017 Residential Water Shut Off Valve Replacement

BACKGROUND/DISCUSSION:

The Village's water billing office requires the ability to turn off water to residential homes who do not pay their water bill. Upon request, DPW will turn off water by using the water valve on the residential service line, commonly referred to as a b-box. However, as the Village ages, these valves will occasionally not function due to a variety of reasons including: seizing from non-use, ground shift, or homeowner tampering. In these cases, DPW will need to replace the valves. At this moment, the water billing office has an excessive list of valves that need to be replaced and DPW staff cannot keep up with the demand. This issue continues to limit the Village's ability to collect on water bills. So, it was decided to allocate funds in the Fiscal 2017 budget to having a contractor replace these valves to supplement the work of DPW staff.

On Wednesday, May 25, 2016 at 2:00 p.m., the Department of Public Works opened 5 bids for the Fiscal 2017 Residential Water Shut off Valve Replacement Contract. Invitations to bid were published in the *Daily Southtown* Newspaper and on our website. A total of 7 qualified bidders requested access to view the Bid documents. Calumet City Plumbing, located in Calumet City, IL, was the lowest bidder in the amount of \$73,650.00. This was lower than the Engineer's Estimate of \$103,101.30. See attached Bid Tab.

Calumet City Plumbing is locally well known and has provided work for the Village in the past. Additionally, we received sufficient documentation and paperwork required by the bid proposal documents to qualify for awarding of this contract. Funds for the work are located in the Water Fund in Fiscal 2017 budget.

RECOMMENDATION: Award the 2017 Residential Water Shut off Valve Replacement contract to Calumet City Plumbing, located in Calumet City, IL, and authorize the Village Manager to enter into said contract in the amount of \$73,650.00 with a contingency for any additional work as determined by the Village Engineer for a total cost not to exceed \$125,000. While the contract proposes to replace 105 valves over the Fiscal year, the contingency reflects that it is in the interest of the Village to replace as many as possible within the constraints of the Budget.

SCHEDULE FOR CONSIDERATION: This item will appear on the Agenda of the Rules meeting of June 6, 2016 for your discussion and consideration.

	Quantity	Unit	Engineers Estimate		Brandt Excavating 385 E. Hoover Street Morris, IL 60450		Archon Construction 563 South Route 53 Addison, IL 60101		Calumet City Plumbing 281 River Oaks Drive Calumet City, IL 60409		M & J Underground 26603 S. Governors Hwy. Monee, IL 60449		Conley Excavating 1555 Gramercy Place Morris, IL 60450	
			Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
Single Water Shut Replacement	25	EA.	\$1,368.58	\$34,214.50	\$1,350.00	\$33,750.00	\$1,049.00	\$26,225.00	\$1,050.00	\$26,250.00	\$1,175.00	\$29,375.00	\$1,500.00	\$37,500.00
Duel Water Shut Replacement	40	EA.	\$1,722.17	\$68,886.80	\$1,575.00	\$63,000.00	\$1,618.00	\$64,720.00	\$1,185.00	\$47,400.00	\$1,300.00	\$52,000.00	\$1,850.00	\$74,000.00
			Total	\$103,101.30	Total	\$96,750.00	Total	\$90,945.00	Total	\$73,650.00	Total	\$81,375.00	Total	\$111,500.00

AGENDA BRIEFING

DATE: June 2, 2016

TO: Mayor Ostenburg
Board of Trustees

FROM: Hildy L. Kingma, AICP
Director of Economic Development and Planning

RE: Resolution Awarding a Contract for Demolition of 5 Vacant, Blighted Residential Structures and Authorizing the Village Manager to Execute the Contract

BACKGROUND/DISCUSSION:

In mid-2014, the South Suburban Land Bank and Development Authority (SSLBDA) was awarded a \$550,400 grant from the Illinois Housing Development Authority (IHDA) through their Abandoned Property Program. Of this amount, a total of \$185,600 was specifically earmarked for the Village of Park Forest for the demolition of vacant, blighted residential structures and exterior rehabilitation of residential structures. Six houses were demolished in December 2015, for an expenditure of \$92,077. The SSLBDA, which was responsible for the residential rehabilitation work, has determined that the remaining funding is not sufficient to complete the rehabilitation work. Therefore, the remaining \$93,523 will be used for the demolition of an additional five houses.

An invitation to bid on the demolition of six residential structures was published in the *Daily Southtown* newspaper and on the Village website in accordance with Village policy for contracts that exceed \$20,000. Bids were opened on June 2, and responsive bids were received from three contractors. The bid tabulation is attached. Although six properties were included in the bid, the final project consists of five properties because the owner of 473 Lakewood Drive has appealed the Village's Fast Track Demolition process. The Village is now taking that property owner to court to seek a court-order for demolition.

This project consists of the removal of asbestos, and the demolition and removal of all structures and pavement on each of the five properties listed below. All problem trees and vegetation as identified by Todd Cann, Village Arborist/Forester, will be removed as part of this project. Each property will be graded and seeded prior to the completion of the project.

7 Thorn Creek Drive
414 Indiana Street
132 Monee Road

405 N. Orchard Drive
301 Oswego Street

Village Staff recommends that the Board award this contract to the low bidder – KLF Enterprises – for a total contract amount of \$95,995 plus a 10% contingency amount for a total not to exceed \$105,594.50. The amount of the contract that exceeds the remaining grant funds (\$12,071.50) will be paid from the Economic Development Capital Projects Fund. The contract attached was prepared by the SSLBDA Attorney and reviewed and approved by the Village Attorney prior to the award of the first demolition contract. Note that the contract will be executed by the Village, the SSLBDA and the Contractor. The SSLBDA is a party to this contract because they are the grantee for the Abandoned Property Program.

SCHEDULE FOR CONSIDERATION: This item will appear on the agenda of the Rules/Special Regular Agenda of June 6, 2016.

Village of Park Forest, Illinois
IHDA-APP Demolition of 5 Single Family Homes
Bid Opening on June 6, 2016, 1:30 pm
BID Tabulation

Contractor Name	Bid Total 6/5 homes	Bid Bond Included
KLF Enterprises* 2044 W. 163 rd Street, Suite 2 Markham, IL 60428	\$112,670 (6 homes) \$95,995 (5 homes)	YES
Pro Demolition, Inc.** 1350 Western Avenue Flossmoor IL 60422 630/550-2255	\$120,000 (6 homes) Detail not provided to determine cost for 5 homes	NO
Delta Demolition, Inc. 1230 N. Kostner Avenue Chicago, IL 60651	\$128,030 (6 homes) \$110,855 (5 homes)	YES
Green Demolition Contractors, Inc. 1427 W. Dickens Chicago, IL 60614	\$141,300 (6 homes) \$122,500 (5 homes)	YES

*Apparent low bidder

**Not a responsive bid due to the lack of a bid bond and other required information.

NOTE: This bid was published for the demolition of six (6) vacant, blighted residential structures. After the bid was published, the owner of 473 Lakewood Drive appealed the Village's Fast Track Demolition process. Therefore, 473 Lakewood Drive will not be included in the demolition project, and only five (5) residential structures will be included in the contract.

RESOLUTION NO.

**A RESOLUTION OF THE VILLAGE OF PARK FOREST
AWARDING A CONTRACT FOR DEMOLITION AND
AUTHORIZING THE EXECUTION OF THE CONTRACT**

WHEREAS, the Village of Park Forest (the “Village”) is deeply concerned about the housing foreclosure crisis and the consequences for communities of the corresponding rise in vacant and abandoned properties; and

WHEREAS, the Village has adopted a comprehensive plan, which includes the DownTown Master Plan, the Strategic Plan for Land Use and Economic Development, the 211th Street Transit Oriented Development Plan, the Homes for a Changing Regional Plan, and the Growing Green: Park Forest Sustainability Plan; and

WHEREAS, demolition of vacant, blighted homes is consistent with goals outlined in the Strategic Plan for Land Use and Economic Development and the Homes for a Changing Region Plan; and

WHEREAS, the Village has received an Abandoned Property Program grant from the Illinois Housing Development Authority (IHDA) to fund the demolition of vacant, blighted single family structures; and

WHEREAS, the Village has issued an invitation for bids in accordance with Village policy for the demolition of up to six vacant, blighted homes and received three responsive bids; and

WHEREAS, KLF Enterprises is the lowest responsive and qualified bidder with a bid not to exceed Ninety-Five Thousand Nine Hundred Ninety-Five Dollars (\$95,995.00) for the demolition of five vacant, blighted homes.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Park Forest, Cook and Will Counties, Illinois, in the exercise of their home rule authority, as follows:

Section 1: The Village Manager is directed and authorized to execute the Contract with KLF Enterprises as attached in Exhibit A, and such additional documents necessary for carrying out the Contract, and the Village Clerk is directed and authorized to attest the signature of the Village Manager.

Section 2: The Village Manager is also authorized to carry out the transactions contemplated by the Contract.

Section 5: This Resolution shall be in full force and effect from and after its passage, approval, and publication as provided by law.

PASSED this _____ day of June 2016.

APPROVED:

ATTEST:

Mayor

Village Clerk

**EXHIBIT A
CONTRACT**

AGREEMENT
FOR DEMOLITION SERVICES

THIS AGREEMENT is entered into by and between _____ (hereafter the “Contractor”) and the VILLAGE OF PARK FOREST, an Illinois municipal corporation (hereafter “Village”), and SOUTH SUBURBAN LAND BANK AND DEVELOPMENT AUTHORITY (“SSLBDA”), (collectively, “the Parties”).

WHEREAS, Contractor will be performing services and work for Village as set forth in the Invitation for Bids dated May 20, 2016, which incorporates by express reference the following documents: Invitation for Bids, Technical Specifications for Demolition Services, (collectively the “Project Documents”), all of which are attached hereto and incorporated herein as **Exhibit A**; and

WHEREAS, this Agreement and the Project Documents referenced herein comprise the terms of the engagement of the Contractor by Village and are hereby incorporated into this Agreement;

WHEREAS, the residential structures, as referenced in Appendix A of the Project Documents (“Subject Structures”), are to be demolished in accordance with 65 ILCS 5/11-31-1(e) of Illinois Compiled Statutes (commonly known as Fast Track Demolition process; and

WHEREAS, in accordance with the terms of an Illinois Housing Development Authority Abandoned Property Program Grant (“Grant”), the Village is financing the demolition of all Subject Structures in accordance with the terms of the Program Funding Agreement, attached hereto as **Exhibit B**.

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained, and other good and valuable consideration received and to be received, the Parties hereby agree to the following:

1. SCOPE OF WORK

Contractor shall complete all services set forth in the Project Documents (“Work”) in compliance with the schedule, terms and conditions set forth in this Agreement and the Project Documents referenced herein. To the extent there is a conflict between any term in this Agreement and a term in the Project Documents, the Project Documents shall control.

2. COMPENSATION; PAYMENT

Subject to additions and deductions to the Scope of Work agreed to by the Parties in writing (“Change Order”), compensation for the Work shall be: \$ _____ (“Contract Sum”). No interest (0% interest) shall be payable by the Village under this Agreement. All payments shall be subject to the receipt by Village of all required documentation, including but not limited to lien waivers, certified payroll or an explanation of exemption, record drawings, any other required documentation identified in the Project Documents, etc.

3. COMPLIANCE WITH LAWS; PREVAILING WAGE

Contractor shall comply with all applicable laws, regulations, and rules promulgated by any federal, State, County, or other governmental unit or regulatory body now in effect during the

performance of the Work, including but not limited to the following: Illinois Prevailing Wage Act; all forms of Workers Compensation Laws, all terms of the Equal Employment Opportunity Clause of the Illinois Fair Employment Practices Commission, the Illinois Preference Act, the Social Security Act, Statutes relating to contracts let by units of government, all applicable Civil Rights and Anti-Discrimination Laws and Regulations, and traffic and public utility regulations.

4. CONTRACTOR INDEMNIFICATION

To the fullest extent permitted by law, Contractor agrees to waive any and all rights of contribution against Village and to indemnify and hold harmless Village and its officers, officials, employees, volunteers and agents from and against all claims, damages, losses and expenses, including, but not limited to, legal fees (attorney's and paralegal's fees, expert fees and court costs) arising out of or resulting from the performance of the Work, provided that any such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or injury to or destruction of property, other than the Work itself, including the loss of use resulting therefrom, or is attributable to misuse or improper use of trademark or copyright protected material or otherwise protected intellectual property, to the extent it is caused in whole or in part by any wrongful or negligent act or omission of the Contractor, any subcontractor retained by the Contractor, or any employees or agents. Such obligation shall not be construed to negate, abridge or otherwise reduce any other right to indemnity which Village would otherwise have. The Contractor shall similarly, protect, indemnify and hold and save harmless, Village, its officers, officials, employee, volunteers and agents against and from any and all claims, costs, causes, actions and expenses, including, but not limited to, legal fees, incurred by reason of Contractor's breach of any of its obligations under, or Contractor's default of any provisions of the Contract. The indemnification obligations under this paragraph shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for the Contractor or any subcontractor under Workers' Compensation or Disability Benefit Acts or Employee Benefit Acts.

5. INSURANCE

A. Contractor agrees to keep in force, to the satisfaction of Village, at all times during the performance of any work referred to above, Workers Compensation and Employer's Liability Insurance, Commercial General Liability Insurance, and Automobile Insurance in at least the type and amounts as follows:

1. Workers' Compensation:
 - a. State: Statutory
 - b. Applicable Federal (e.g., Longshoremen's): Statutory
 - c. Employer's Liability

\$500,000.00	Per Accident
\$500,000.00	Disease, Policy Limit
\$500,000.00	Disease, Each Employee

2. Commercial General Liability:
 - a. \$2,000,000.00 General Aggregate
 - b. \$1,000,000.00 Products Completed Operations Aggregate
 - c. \$1,000,000.00 Personal and Advertising Injury

- d. \$1,000,000.00 Each Occurrence
 - e. \$ 50,000.00 Fire Damage (any one fire)
 - f. \$ 5,000.00 Medical Expense (any one person)
3. Business Automobile Liability (including owned, non-owned and hired vehicles):
- a. Bodily Injury:
 - \$1,000,000.00 Per Person
 - \$1,000,000.00 Per Accident
 - b. Property Damage:
 - \$1,000,000.00 Per Occurrence
4. Umbrella Excess Liability:
\$4,000,000.00 over Primary Insurance

B Contractor shall have all policies of insurance purchased or maintained in fulfillment hereof name the Village and SSLBDA as an additional insured thereunder and the Contractor shall provide Certificates of Insurance and Policy Endorsements evidencing the coverages and the addition of Village and SSLBDA as a primary, additional insured. No such policy of insurance shall have a deductible or self-insurance retention amount in excess of \$5,000.00 per occurrence. All insurance shall be written on an "occurrence" basis rather than a "claims-made" basis. Failure of the Village or SSLBDA to demand any certificate, endorsement or other evidence of full compliance with these insurance requirements or failure of Village to identify a deficiency from evidence that is provided shall not be construed as a waiver of Contractor's obligation to maintain such insurance. The Contractor agrees that the obligation to provide the insurance required by these documents is solely its responsibility and that this is a requirement which cannot be waived by any conduct, action, inaction or omission by the Village or SSLBDA. Upon request, the Contractor will provide copies of any or all policies of insurance maintained in fulfillment hereof.

C. Contractor agrees that nothing contained in the insurance requirements of the Contract Documents is to be construed as limiting the liability of the Contractor, the liability of any subcontractor or any tier or either of their respective insurance carriers. All the insurance required of the Contractor shall state that the coverage afforded to the additional insureds shall be primary insurance of the additional insureds with respect to claims arising out of operations performed by or on their behalf. If the "additional insureds" have other insurance or self-insured coverage which is applicable to the loss, it shall be on an excess or contingent basis.

D. Contractor agrees to furnish any affidavit or Certificate in connection with the work covered by this agreement as required by law.

E. Contractor must require all subcontractors to satisfy all insurance requirements set forth in this Agreement, and Contractor's agreements with subcontractors must include provisions to that effect. Prior to doing any Work, all subcontractors shall provide Certificates of Insurance and Policy Endorsements evidencing the coverages and the addition of Village and SSLBDA as a primary, additional insured.

- F. To the extent that the Prevailing Wage Act applies, Contractor agrees to pay and require every Subcontractor to pay prevailing wages as established by the Illinois Department of Labor for each craft or type of work needed to execute the contract in accordance with 820 ILCS 130/.01 et seq. Contractor shall prominently post the current schedule of prevailing wages at the Contract site and shall notify immediately in writing all of its Subcontractors, of all changes in the schedule of prevailing wages. Any increases in costs to Contractor due to changes in the prevailing rate of wage during the terms of any contract shall be at the expense of Contractor and not at the expense of the Village or SSLBDA. The change order shall be computed using the prevailing wage rates applicable at the time the change order work is scheduled to be performed. Contractor shall be solely responsible to maintain accurate records as required by the prevailing wage statute and to obtain and furnish all such certified records to Village as required by Statute. Contractor shall be solely liable for paying the difference between prevailing wages and any wages actually received by laborers, workmen and/or mechanics engaged in the Work and in every way defend and indemnify the Village and SSLBDA against any claims arising under or related to the payment of wages in accordance with the Prevailing Wage Act. The Illinois Department of Labor publishes the prevailing wage rates on its website at:

<https://www.illinois.gov/idol/Laws-Rules/CONMED/Pages/Rates.aspx>

The Department revises the prevailing wage rates and the Contractor/ subcontractor has an obligation to check the Department's web site for revisions.

6. PERFORMANCE BOND

Where the Contract Sum is equal to or exceeds \$50,000.00, the Contractor, before commencing the Work, shall furnish a Performance Bond and a Labor and Material Payment Bond. The Performance Bond shall be in an amount equal to 100% of the full amount of the Contract Sum as security for the faithful performance of the obligation of the Contract Documents, and the Labor and Material Payment Bond shall be in an amount equal to 100% of the full amount of the Contract Sum as security for the payment of all persons performing labor and furnishing materials in connection with the Contract Documents. Such bonds shall be on standard AIA Documents, shall be issued by a surety satisfactory to the Village, and shall name the Village as a primary co-obligee. The cost of the bonds is to be included in the Bid Proposal. The Performance Bond and Labor and Material Payment Bond will become a part of the Contract. The failure of the successful Bidder to enter into a Contract and supply the required Bonds within ten (10) days after the Notice of Award or within such extended period as the Village may grant if the forms do not meet its approval shall constitute a default, and the Village may either award the Contract to the next responsible, responsive Bidder or re-advertise for bids. A charge against the defaulting Bidder may be made for the difference between the amount of the bid and the amount for which a contract for the work is subsequently executed, irrespective of whether the amount thus due exceeds the amount of the bid guarantee.

7. DOCUMENT RETENTION

Contractor agrees to maintain, without charge to the Village, all records and documents for projects of the Village or SSLBDA in compliance with the Freedom of Information Act, 5 ILCS 140/1 et seq. In addition, Contractor shall produce records which are responsive to a

request received by the Village or SSLBDA under the Freedom of Information Act so that the Village may provide records to those requesting them within the time frames required. If additional time is necessary to compile records in response to a request, then Contractor shall so notify the Village and if possible, the Village shall request an extension so as to comply with the Act. In the event that the Village is found to have not complied with the Freedom of Information Act due to Contractor's failure to produce documents or otherwise appropriately respond to a request under the Act, then Contractor shall indemnify and hold the Village and SSLBDA harmless, and pay all amounts determined to be due including but not limited to fines, costs, attorneys' fees and penalties.

8. SUPERVISION AND CONSTRUCTION PROCEDURES

The Contractor shall supervise and direct the Work using the Contractor's best skill and attention. The Contractor shall be solely responsible for and have control over construction means, methods, techniques, sequences and procedures, and for coordinating all portions of the Work.

The Contractor, as soon as practicable after award of the Contract, shall furnish in writing to the Village the names of subcontractors or suppliers for each portion of the Work. The Contractor shall not contract with any subcontractor or supplier to whom the Village have made a timely and reasonable objection.

Contractor shall bind all subcontractors by the terms and obligations set forth in this Agreement, including all obligations in the Project Documents. Contractor is liable for the acts of any subcontractors when performing the Work, as if the Work was conducted by the Contractor itself.

9. LABOR AND MATERIALS; INDEPENDENT CONTRACTOR

- A. Unless otherwise provided in the Project Documents, the Contractor shall provide and pay for labor, materials, equipment, tools, utilities, transportation, and other facilities and services necessary for proper execution and completion of the Work.
- B. The Contractor shall enforce strict discipline and good order among the Contractor's employees and other persons carrying out the Work. The Contractor shall not permit employment of unfit persons or persons not skilled in tasks assigned to them.
- C. Execution of the Contract by the Contractor is a representation by the Contractor, that the Project Documents are full and complete, are sufficient to enable the Contractor to determine the cost of the Work and that the Contract Documents are sufficient to enable it to construct the Work outlined therein, in accordance with applicable laws and regulations, and otherwise to fulfill all its obligations hereunder, including, but not limited to, Contractor's obligations to construct the Work for an amount not in excess of the Contract Sum in accordance with the schedule agreed to in the Project Documents. The Contractor further acknowledges and declares that it has visited and examined the Project site, examined all physical and other conditions affecting the Work and is fully familiar with all of the conditions thereon and thereunder affecting the same. In connection therewith, Contractor specifically represents and warrants to Village that prior to the submission of its bid it: (a) thoroughly examined the location of the work to

be performed, is familiar with local conditions, and has read and thoroughly understands the Project Documents as they relate to the physical conditions prevalent or likely to be encountered in the performance of the work at such location; (2) examined the nature, location and character of the general area in which the Project is located, including without limitation, its climatic conditions, available labor supply and labor costs, and available equipment supply and equipment costs; and (3) examined the quality and quantity of all materials, supplies, tools, equipment, labor, and professional services necessary to complete the Work in the manner and within the cost and time frame required by the Project Documents.

- D. The exactness of grades, elevations, dimensions, or locations given in any drawings issued by the Architect or the work installed by other contractors is not guaranteed by the Village or SSLBDA. The Contractor shall, therefore, satisfy itself as to the accuracy of all grades, elevations, dimensions and locations. In all cases of interconnection of its work with existing or other work, it shall verify at the site all dimensions relating to such existing or other work. Any errors due to the Contractor's failure to so verify all such grades, elevations, locations or dimensions shall be promptly rectified by it without additional cost to the Village or SSLBDA.
- E. Prior to any excavation, the Contractor shall determine the locations of all existing water, gas, sewer, electric, telephone, telegraph, television, irrigation, petroleum pipelines, and other underground utilities and structures. Where the locations of existing underground and surface utilities and structures are indicated, these locations are generally approximate, and all items that may be encountered during the work are not necessarily indicated. The Contractor shall determine the exact locations of all items indicated, and the existence and locations of all items not indicated.
- F. Contractor shall at all times remain an independent contractor during the duration of this Agreement. The Parties agree that Contractor is not an employee and is not entitled to any employment benefits.

10. ABANDONED PROPERTY PROGRAM GRANT

At all times, Contractor shall comply with all terms, conditions and requirements of Grant Documents set forth in Exhibit B. To the extent that any requirement in the Grant Documents conflicts with the terms of this Agreement, Contractor shall note the conflict and request clarification from the Village as to which term applies. Unless otherwise stated by the Village, the Grant Documents shall prevail over any conflicting terms in this Agreement.

11. TERMINATION OF THE CONTRACT

A. Termination by the Contractor

If, after Contractor has satisfied all obligations set forth herein, the Village fails to make any required payment within 30 days, the Contractor may, upon seven additional days' written notice to the Village and SSLBDA, terminate the Agreement.

B Termination by the Village for Cause

The Village may terminate the Agreement if the Contractor:

1. repeatedly refuses or fails to supply enough properly skilled workers or proper materials;
2. fails to make payment to subcontractors for materials or labor in accordance with the respective agreements between the Contractor and the subcontractors;
3. disregards laws, ordinances, or rules, regulations or orders of a public authority having jurisdiction; or
4. is otherwise guilty of breach of a provision of the Project Documents.

When any of the above reasons exist, the Village may terminate employment of the Contractor and may take possession of all Work materials thereon owned by the Contractor, and finish the Work by whatever reasonable method the Village may deem expedient. When the Village terminates the Agreement for one of the reasons stated in this Section B, the Contractor shall not be entitled to receive further payment until the Work is finished. If the unpaid balance of the Contract Sum exceeds costs of finishing the Work, such excess shall be paid to the Contractor. If such costs exceed the unpaid balance, the Contractor shall pay the difference to the Village. This obligation for payment shall survive termination of the Agreement.

C. Termination by the Village for Convenience

The Village may, at any time, terminate the Contract for the Village's convenience and without cause. The Contractor shall be entitled to receive payment for Work executed, and costs incurred by reason of such termination, along with reasonable overhead and profit on the Work not executed.

12. ASSIGNABILITY; THIRD-PARTY BENEFICIARIES

The covenants and agreements contained herein shall be binding upon and inure to the sole benefit of the successors and assigns of the respective parties hereto. Neither Party may assign this Agreement without the consent of the other.

13. ENTIRE AGREEMENT AND AMENDMENT

This Agreement, including the Project Documents, supersedes all prior negotiations, agreements, and understandings between the Parties with respect to the subject matter hereof and constitutes the entire Agreement between the Parties with respect to the subject matter hereof. To be effective, any amendment or modification to this Agreement must be in writing and must be signed by both Parties.

/SIGNATURE PAGE TO FOLLOW/

IT IS MUTUALLY UNDERSTOOD AND AGREED that the Contractor shall have the full control of the ways and means of performing the work referred to above and that the Contractor or its employees, representatives or subcontractors are in no sense employees of Village, it being specifically agreed that the Contractor bears the relationship of an independent Contractor to Village.

This agreement shall be in full force and effect from the _____ day of _____, 20____ until such time as it is terminated under the terms of this Agreement.

IN WITNESS WHEREOF, THE PARTIES have executed this Agreement this _____ day of _____, 2016.

CONTRACTOR

VILLAGE OF PARK FOREST

Name

Name

Title

Title

SOUTH SUBURBAN LAND BANK AND
DEVELOPMENT AUTHORITY

Name

Title

VILLAGE OF PARK FOREST

TO: John A. Ostenburg, Mayor
Village Board of Trustees

FROM: Hildy L. Kingma, AICP
Director of Economic Development and Planning

DATE: June 1, 2016

RE: An Ordinance Amending Chapter 6 (“Alcoholic Beverages”), Section 6-43 (“Classification”) and Section 6-49 (“Number Limited”) of the Code of Ordinances

BACKGROUND/DISCUSSION:

The Village has received a request from Jeff Jaber, owner of Country Squire Foods, to permit video gaming on the premises, as well as a liquor license that would allow for consumption of alcoholic beverages on the premises. The State of Illinois’ Video Gaming Act permits video gaming only in licensed establishments where the on-premises consumption of alcoholic beverages is permitted, and in truck stops and fraternal/veterans’ organizations. Country Squire Foods currently has a class F liquor license, which only allows for the retail sales of alcoholic liquor in the original package at a grocery store, and for no more than 15% of the total square feet of the premises to be allocated to the display and sale of alcoholic liquors. In fact, at this time, the Municipal Code does not allow for on-premises consumption of alcoholic beverages in grocery stores, convenience stores, drug stores, or liquor stores. Therefore, none of these establishments would be able to incorporate video gaming into their businesses.

After researching how other communities have handled similar situations, Village Staff is recommending the creation of a new, class L liquor license that would be an overlay license to establishments that already hold a class B (Liquor Store), class C (Drug Store/Beer and Wine), class D (Drug Store/Alcoholic Liquors), class E (Convenience Store), or class F (Grocery Store) license. As noted in the attached Ordinance, the class L license would require

- A minimum area of 200 square feet to be clearly designated and restricted for the on-premises sale of alcoholic beverages.
- Beer and wine sales only permitted.
- Customers would not be permitted to remove open alcoholic beverages from the designated area of the premises.
- A paid attendant, with State approved alcoholic beverage sellers and servers training, must be on-site at all times.
- Food must be available for consumption within the designated area at all times.

The attached Ordinance also amends the number of liquor licenses currently available to eliminate the existing liquor store (Class B), two tavern licenses (Class A), and a caterer’s license (Class I). The current class B licensee, Stop N Shop II liquor store at 2560 Western Avenue, has closed. The formerly approved Class A licenses for Diamond’s (301 Liberty Drive) and Rinky’s Café (200 Main Street) will not be pursued any further by the applicants. The

current class I licensee, Dunagains Irish Pub, no longer intends to include the sale of alcoholic beverages as part of their catering business. Therefore, the attached Ordinance removes the class A, Class B and class I liquor licenses that were allocated to these businesses.

The attached Ordinance has been reviewed by the Village Attorney.

SCHEDULE FOR CONSIDERATION:

This item will be on the Board agenda for discussion at the Rules Meeting and First Reading at the Special Regular Meeting on June 6, 2016.

ORDINANCE _____

**AN ORDINANCE AMENDING CHAPTER 6 (“ALCOHOLIC BEVERAGES”),
ARTICLE II (“LICENSES”), SECTION 6-43 (“CLASSIFICATION”) AND
SECTION 6-49 (“NUMBER LIMITED”) OF THE CODE OF ORDINANCES,
VILLAGE OF PARK FOREST, COOK AND WILL COUNTIES, ILLINOIS**

WHEREAS, Section 6-43 of the Code of Ordinances, Village of Park Forest, Cook and Will Counties, Illinois (“Village Code”) establishes the type of alcoholic liquor licenses that may be issued by the Village of Park Forest; and

WHEREAS, Jeff Jaber on behalf of Country Squire Foods (“Applicant”), has requested consideration for a liquor license to allow for on-site consumption of alcoholic beverages at Country Squire Foods, which request is incorporated herein as though fully set forth; and

WHEREAS, Country Squire Foods currently holds a Class F (Grocery Store) license, which authorizes only the retail sales of alcoholic liquor in the original package, and for no more than 15% of the total square feet of the premises to be allocated to the display and sale of alcoholic liquors; and

WHEREAS, the Village seeks to amend Section 6-43 of the Code of Ordinances to allow for the on-premises consumption of alcoholic beverages under limited conditions when a business already holds a class B (Liquor Store), class C (Drug Store/Beer and Wine), class D (Drug Store – Alcoholic Liquors), class E (Convenience Store), or class F (Grocery Store) license; and

WHEREAS, Section 6-49 of the Village Code provides that the number of licenses in effect at any one time for the sale of liquor shall not exceed six (6) for class A (Tavern) licenses, one (1) for class B (Liquor Store) licenses and one (1) for class I (Caterer) licenses; and

WHEREAS, the Village seeks to amend Section 6-49 regarding the number of class A liquor licenses in the Village to four (4) due to previously approved licenses not being moved forward for opening at 200 Main Street and 301 Liberty Drive, class B liquor licenses to zero (0) due to the closure of the liquor store at 2560 Western Avenue, and the number of class I liquor licenses to zero (0).

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Park Forest, Cook and Will Counties, Illinois, in the exercise of the Village’s home rule powers, that:

Section 1. Recitals Incorporated. The above recitals are incorporated herein as though fully set forth.

Section 2. Code of Ordinances Amended. Chapter 6 (“Alcoholic Beverages”), Article II (“Licenses”), Section 6-43 (“Classification”) and Section 6-49 (“Number Limited”) of the Code of Ordinances of the Village of Park Forest, Cook and Will Counties, Illinois, are hereby amended by adding the following underlined words and deleting the stricken language to read as follows:

ARTICLE II. LICENSES

Section 6-43. Classification.

(12)

Class L license. A class L license shall authorize the retail sales of beer and wine only for consumption on the premises. Class B, class C, class D, class E, and class F licensees shall be eligible to obtain a class L license at no charge. Class L licensees shall be subject to the following requirements:

- a. The area of the licensed premises shall be no less than 200 square feet in size, clearly identified, and restricted to persons aged 21 years or older (“the designated area”).
- b. Customers shall not remove open alcoholic beverages from the designated area of the premises.
- c. The designated area shall be open and the sale of beer and wine for consumption on the premises shall take place only during the hours permitted by the underlying liquor license.
- d. Alcoholic liquors in the original package may only be sold by a cashier outside the designated area, may not be purchased or sold in the designated area, and packaged liquors may not be consumed in the designated area.
- e. There shall be a paid attendant to monitor the designated area at all times.
- f. Food for consumption within the designated area must be available at all times.
- g. The sale of alcoholic beverages to patrons in the designated area shall comply at all times with the requirements of Section 6-45 regarding alcoholic beverage sellers and servers training.

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Section 6-49. Number Limited.

(a) Except as otherwise provided in section 6-55, the number of licenses in effect at any one time for the sale of liquor shall be as follows:

<u>Class</u>	<u>Number of licenses</u>
(1) Class A licenses	64
(2) Class B licenses	10
(3) Class C licenses	0
(4) Class D licenses	2
(5) Class E licenses	1
(6) Class F licenses	1

(7)	Class G licenses	0
(8)	Class H licenses	0
(9)	Class I licenses	1 0
(10)	Class J licenses	1
(11)	Class K license	as issued
(12)	<u>Class L license</u>	<u>1</u>

Section 3. Severability and Repeal of Inconsistent Ordinances. If any provision of this Ordinance, or the application of any provision of this Ordinance, is held unconstitutional or otherwise invalid, such occurrence shall not affect other provisions of this Ordinance, or their application, that can be given effect without the unconstitutional or invalid provision or its application. Each unconstitutional or invalid provision, or application of such provision, is severable, unless otherwise provided by this Ordinance. All ordinances, resolutions or orders, or parts thereof, in conflict with the provisions of this Ordinance are to the extent of such conflict hereby repealed.

Section 4. Effective Date. This Ordinance shall be in full force and effect from and after its passage and approval and publication as required by law.

Passed this _____ day of _____, 2016.

APPROVED:

ATTEST:

John A. Ostenburg, Mayor

Sheila McGann, Village Clerk



Mr. Thomas Mick
Village Manager
The Village of Park Forest
350 Victory Drive
Park Forest, IL 60466

April 21st, 2016

Dear Tom,

Please allow this letter to serve as a formal request from Country Squire Foods, located in the Orchard Park Plaza Shopping Center, to obtain a Liquor Pouring License from the Village of Park Forest. Once a pouring license is obtained, Country Squire Foods intends on adding a video gaming lounge inside of the existing Supermarket.

As you are aware, Country Squire Foods in Park Forest is currently falling well short of achieving our financial goals. While we will always continue to focus on our core business of selling groceries, we believe that we must be willing to try new categories and unconventional means to subsidize the overall lack of conventional supermarket sales we have today. Country Squire Foods has recently added Cold Beer and Wine selections, with the hope its addition will increase much needed traffic to our store, as well as increase our overall sales and profits. We intend to grow this part of our business over time by continuing to expand the space and variety of these categories as the customer demand increases. We plan on adding a selection of spirits as well.

As with beer, wine and liquor, we believe that a video gaming lounge would create additional traffic as well as much needed revenue, to assist us in paying for the monthly operational expenses associated with the Supermarket.

Please see additional comments below regarding plans for both the implementation and operation of the video gaming lounge and the Liquor Pouring License:

- Accel Entertainment, one of the largest Video Gaming companies operating today in the State of Illinois, will provide, manage and repair as necessary, the five (5) allowed video gaming machines, the ATM, and the consulting and support needed on how to operate a compliant, professional and successful video gaming lounge. The Representative from Accel Entertainment's name and contact information is:

Fred Minelli

(708) 220 2210

fredminn@aol.com

- The video gaming lounge will be located in what is now, the café area of the store, which is located directly between the North entrance and the Customer service booth at the front of the building. This area already has a chrome metal rail barrier separating it from the adjacent aisle way. (I have attached a drawing of the space mentioned).

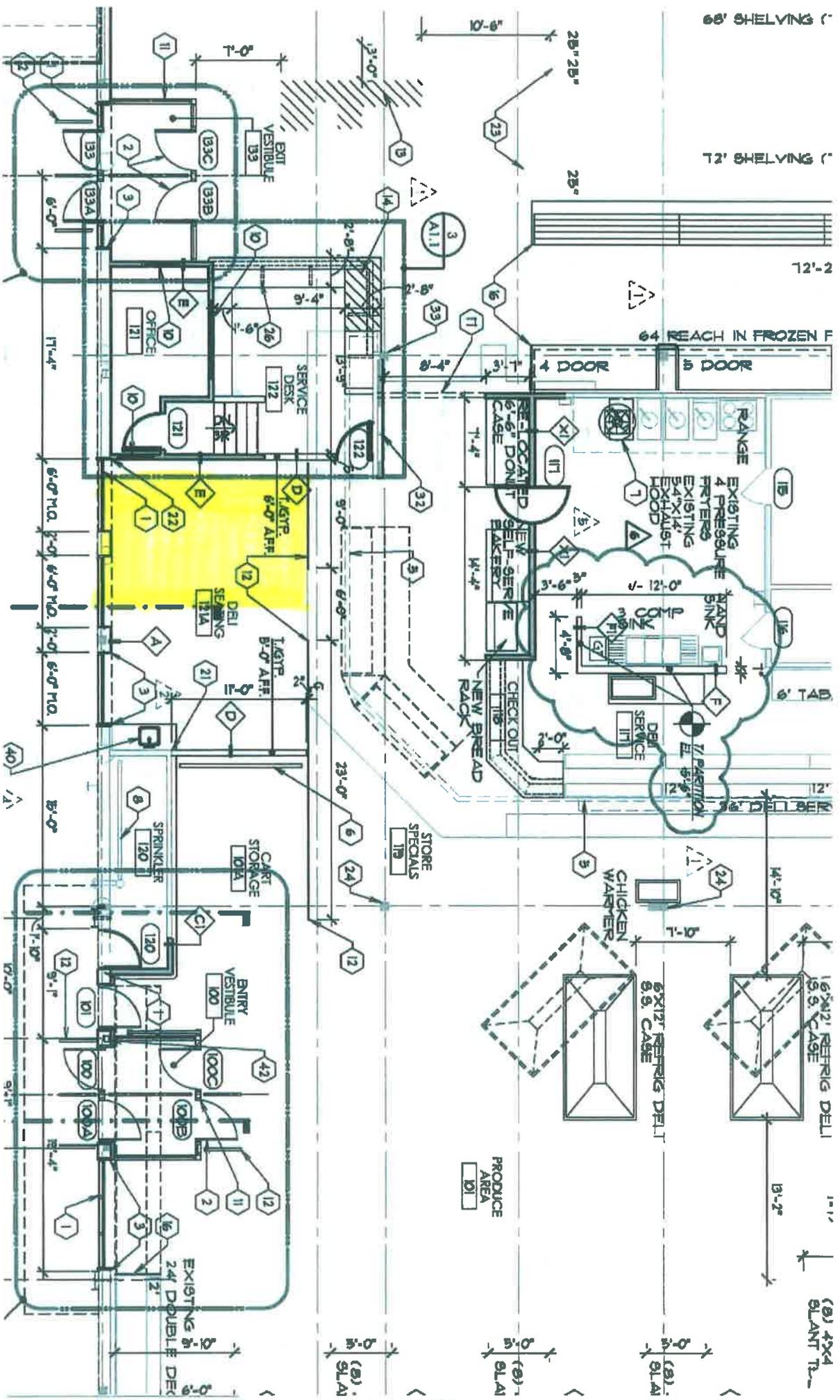
- We will employ a video gaming lounge attendant to monitor the area and see to it that the patrons are able to purchase food and alcohol and to also answer any questions they may have.
- The State of Illinois requirement of offering food to the gaming lounge patrons, will be met by the delicatessen counter that is adjacent to that area. Mr. Minelli from Accel Entertainment, is confident that this deli counter will meet the State's compliance demands for food.
- The State of Illinois also requires that all video gaming lounges offer alcoholic beverages, at a minimum beer and wine, to their patrons. Mr. Minelli advised us that we would meet the State compliance requirements for the sale of alcohol, by placing a single door refrigerator on the delicatessen counter across from the video gaming lounge area. The video gaming lounge monitor as well as the delicatessen clerks would be responsible for selling the alcoholic beverages to the patrons.
- As we are all well aware, it is against the law for anyone under the age of 21 to gamble or to purchase or consume alcohol. The video gaming lounge monitor or the delicatessen clerks will request a government issued identification from anyone appearing to be under 21 years of age, no different than what is required for selling tobacco or liquor, in order for a customer to enter the video gaming lounge. Professionally made signs will be posted indicating that no one under the age of twenty-one is allowed past this point. No open alcoholic beverages will be allowed outside of the video gaming lounge area. The monitor, the deli clerks, and the rest of the store employees will be trained on how to politely address this situation if it were to occur. Professionally made signage indicating this rule will be posted as well.

Thank you for your time and consideration of this formal request. Our goal remains to grow the traffic, sales and profits of the Park Forest Country Squire Foods. We believe that if honored by The Village, these additions to our store represent a step in that direction.

Sincerely,

Jeff Jabber

Country Squire Foods



68' SHELVING
 12' SHELVING

12'-2"

64 REACH IN FROZEN F

4 DOOR
 4 DOOR
 RANGE
 EXISTING 4 PRESSURE
 FRYERS
 EXISTING
 EXISTING
 HOOD
 NEW LOCATED SELF-SERVE BAKERY
 NEW SPREAD RACK
 CHECK OUT
 NEW REFRIG DELI
 5.5' CAGE
 6.5' CAGE
 CHICKEN WARMER
 STORE SPECIALS
 16' X 21' REFRIG DELI
 5.5' CAGE
 6.5' CAGE
 PRODUCE AREA
 24' DOUBLE DEK
 EXISTING 8' SLAB
 8' (a) SLAB
 8' (a) SLAB
 8' (a) SLAB

(8) 4' X 4' SLANT TR...

AGENDA BRIEFING

DATE: June 2, 2016

TO: John A. Ostenburg, Mayor
Board of Trustees

FROM: Hildy L. Kingma, AICP
Director of Economic Development and Planning

RE: A Resolution Supporting the Village of Park Forest's ITEP Funding Application for a Western Avenue Transportation Enhancement Project

BACKGROUND/DISCUSSION:

The Village of Park Forest is preparing a grant application for the Illinois Department of Transportation's Traffic Enhancement Program (ITEP). The application will request funding to implement bicycle/pedestrian and streetscape improvements along Western Avenue consistent with those currently underway along US30/Lincoln Highway. These improvements will include the installation of a sidepath from Illinois Street to the Village's north corporate limits and landscaping (approximately to Thomas Street in Park Forest/15th Street in Chicago Heights). The Village will fund the installation of a fence along this same length of Western Avenue as it is not an eligible ITEP expense.

The entire proposed project is \$794,125, including \$138,750 for installation of the fence. ITEP projects require a 20% match of funds from the local entity. Therefore, the grant funds requested total \$524,300, and the local match would be \$131,075. The Village's total financial commitment, including the cost of the fence construction, would be \$269,825. Should the Village receive ITEP funding, the Motor Fuel Tax Fund or general fund balances would likely be used for Park Forest's share of the match and the cost of the fence installation.

The ITEP application process requires the Village's Elected Body to adopt a Resolution supporting the project in which funding is being sought. The attached Resolution would achieve this requirement.

SCHEDULE FOR CONSIDERATION:

This item will be on the agenda of the June 6, 2016, Rules/Special Regular Meetings for Board consideration.

RESOLUTION NUMBER _____

**ILLINOIS TRANSPORTATION ENHANCEMENT PROGRAM
LOCAL ASSURANCE RESOLUTION FOR
WESTERN AVENUE TRANSPORTATION IMPROVEMENT PROJECT**

WHEREAS, the Mayor and Board of Trustees of the Village of Park Forest, Cook and Will Counties, Illinois, desire to improve and enhance transportation corridors within the Village; and

WHEREAS, the Village of Park Forest adopted a Bicycle and Pedestrian Plan in December 2014 which establishes a recommended bicycle and pedestrian network in order to create a safe and efficient system that connects residents with key community destinations; and

WHEREAS, the Bicycle and Pedestrian Plan recommends that sidepaths be constructed along the entire length of Western Avenue. Sidepaths are typically 10 feet in width, shared by pedestrians and bicyclists and provide a safe travel alternative along high-speed, high-volume transportation corridors; and

WHEREAS, the Illinois Department of Transportation (IDOT) administers the Illinois Transportation Enhancement Program (ITEP) through funds from the Federal Surface Transportation Program to assist local communities with pedestrian/bicycle facilities, scenic/historic highway programs, landscape/scenic beautification, historic preservation, rehabilitation of historic transportation facilities, safety/education activities for pedestrians/bicyclists, acquisition of scenic easements or scenic/historic sites, preservation of abandoned railway corridors for conversion to trails, control and removal of outdoor advertising, transportation museums, environmental water quality mitigation or wildlife preservation, and archeological planning and research; and

WHEREAS, the ITEP is a reimbursement program, not a grant program, and will reimburse 50% of the costs for land acquisition and 80% of the project costs (including engineering) for construction; and

WHEREAS, the Village of Park Forest seeks to enhance a major traffic corridor in Park Forest along Western Avenue and provide for a safe and alternative mode of transportation to a variety of destinations by installing a 10 foot wide sidepath and landscaping along the corridor from Illinois Street north to Thomas Street/15th Street.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Park Forest, Cook and Will Counties, Illinois that it supports Village Staff's application to the Illinois Department of Transportation (IDOT) Transportation Enhancement Program (ITEP) to assist in the funding of the above described project. Further, the Village Manager is directed and authorized to execute such documents necessary for submitting the application, and the Village Clerk is directed and authorized to attest the signature of the Village Manager.

ADOPTED this _____ day of June 2016.

APPROVED:

ATTEST:

John A. Ostenburg, Mayor

Sheila McGann, Village Clerk

Project Title:	Western Avenue Streetscape Project
Project Description:	Remove brush, install 650 LF of bike path, install 650 LF of landscaping (from W 15th Street to Illinois Street)
Route:	Western Avenue
County:	Cook
Local Agency (Sponsor):	Village of Park Forest
Prepared By:	Christine Code
Date:	June 2, 2016

ITEM	UNIT	QTY	UNIT PRICE	TOTAL
Earth Excavation	CU YD	300	\$50.00	\$15,000.00
Removal and Disposal of Unsuitable Material	CU YD	300	\$50.00	\$15,000.00
Removal of Brush	FOOT	1850	\$8.00	\$14,800.00
Sidewalk Removal	SQ FT	500	\$3.00	\$1,500.00
HMA Multi Use Path - 10' wide	SQ FT	6500	\$12.00	\$78,000.00
Topsoil/Sodding and Parkway Restoration	SQ YD	4000	\$20.00	\$80,000.00
Mulching	SQ YD	4000	\$5.00	\$20,000.00
Traffic Control and Protection	EACH	1	\$18,000.00	\$18,000.00
Pavement Markings	FOOT	270	\$5.00	\$1,350.00
Detectable Warnings	SQ FT	80	\$45.00	\$3,600.00
Pedestrian Heads	EACH	8	\$10,000.00	\$80,000.00
Fence (Special)	FOOT	1850	\$75.00	\$138,750.00
Structure Adjustment	EACH	4	\$1,000.00	\$4,000.00
Inlet and Pipe Protection	EACH	4	\$200.00	\$800.00
Mobilization	EACH	1	\$35,000.00	\$35,000.00
Comb Concrete Curb and gutter removal and replacment	FOOT	60	\$55.00	\$3,300.00
Segmental Concrete Block Retaining Wall	SQ FT	1250	\$50.00	\$62,500.00
Post Mounted Flashing Beacon Installation (Special) (RRFBs)	EACH	2	\$10,000.00	\$20,000.00
Chicagoland Common Hackberry	EACH	5	\$600.00	\$3,000.00
Windy City Hackberry	EACH	4	\$600.00	\$2,400.00
Japanese Tree Lilac	EACH	12	\$600.00	\$7,200.00
Street Keeper Honeylocust	EACH	4	\$600.00	\$2,400.00
Moraine Sweetgum	EACH	7	\$600.00	\$4,200.00
Regal Prince Oak	EACH	6	\$600.00	\$3,600.00
Crimson Spire Oak	EACH	5	\$600.00	\$3,000.00
Apple Serviceberry	EACH	5	\$600.00	\$3,000.00
Shadblow Serviceberry	EACH	6	\$600.00	\$3,600.00
Perennial Plants, Prairie Type, 2" Diameter by 4" Deep Plug	EACH	35	\$35.00	\$1,225.00

Cost Breakdown by Funding Source			
Federal share	Sponsor Share	Ineligible Items	Total Cost
	Local match		
\$12,000.00	\$3,000.00		\$15,000.00
\$12,000.00	\$3,000.00		\$15,000.00
\$11,840.00	\$2,960.00		\$14,800.00
\$1,200.00	\$300.00		\$1,500.00
\$62,400.00	\$15,600.00		\$78,000.00
\$64,000.00	\$16,000.00		\$80,000.00
\$16,000.00	\$4,000.00		\$20,000.00
\$14,400.00	\$3,600.00		\$18,000.00
\$1,080.00	\$270.00		\$1,350.00
\$2,880.00	\$720.00		\$3,600.00
\$64,000.00	\$16,000.00		\$80,000.00
		\$138,750.00	\$138,750.00
\$3,200.00	\$800.00		\$4,000.00
\$640.00	\$160.00		\$800.00
\$28,000.00	\$7,000.00		\$35,000.00
\$2,640.00	\$660.00		\$3,300.00
\$50,000.00	\$12,500.00		\$62,500.00
\$16,000.00	\$4,000.00		\$20,000.00
\$2,400.00	\$600.00		\$3,000.00
\$1,920.00	\$480.00		\$2,400.00
\$5,760.00	\$1,440.00		\$7,200.00
\$1,920.00	\$480.00		\$2,400.00
\$3,360.00	\$840.00		\$4,200.00
\$2,880.00	\$720.00		\$3,600.00
\$2,400.00	\$600.00		\$3,000.00
\$2,400.00	\$600.00		\$3,000.00
\$2,880.00	\$720.00		\$3,600.00
\$980.00	\$245.00		\$1,225.00

CONSTRUCTION TOTAL: **\$625,225** **\$389,180.00** **\$97,295.00** **\$138,750.00** **\$625,225.00**

Preliminary Engineering (Phase I and II)	L SUM	1	\$ 93,800.00	\$ 93,800.00	\$ 75,040.00	\$ 18,760.00		\$ 93,800.00
Construction Engineering	L SUM	1	\$ 75,100.00	\$ 75,100.00	\$ 60,080.00	\$ 15,020.00		\$ 75,100.00

PROJECT TOTAL: **\$794,125** **\$524,300.00** **\$131,075.00** **\$138,750.00** **\$794,125.00**

AGENDA
SPECIAL REGULAR MEETING OF THE BOARD OF TRUSTEES
PARK FOREST, IL

Village Hall

7:00 p.m.

June 6, 2016

Roll Call

Pledge of Allegiance

Reports of Village Officers

Mayor
Village Manager

Village Attorney
Village Clerk

Reports of Commission Liaisons and Committee Chairpersons

Citizens Comments, Observations, Petitions

Motion: Approval of Consent

CONSENT:

1. Motion: A Motion to Approve the Minutes of the Special Rules Meeting of May 9, 2016, the Minutes of the Special Rules Meeting of May 10, 2016 and the Minutes of the Regular Board Meeting of May 16, 2016
2. Resolution: Resolution Awarding a Contract for Demolition of 5 Vacant, Blighted Residential Structures and Authorizing the Village Manager to Execute the Contract
3. Resolution: A Resolution Supporting the Village of Park Forest's ITEP Funding Application for a Western Avenue Transportation Enhancement Project

DEBATABLE:

4. Ordinance: An Ordinance Adopting the Budget for All Corporate Purposes of the Village of Park Forest, Cook and Will Counties, Illinois, in Lieu of the Appropriation Ordinance for the Fiscal Year Commencing on the First Day of July, 2016 and ending on the Thirtieth Day of June, 2017 (First Reading)
5. Ordinance: An Ordinance Amending Chapter 6 ("Alcoholic Beverages"), Section 6-43 ("Classification") and Section 6-49 ("Number Limited") of the Code of Ordinances (First Reading)

Adjournment

Agenda Items are Available in the Lobby of Village Hall and on the Village website
www.villageofparkforest.com

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the Village Manager's Office at least 48 hours in advance of the scheduled meeting. The Village Manager's Office can be reached via telephone at (708) 283-5605 or (708)748-1129 or via e-mail at sblack@vopf.com. Every effort will be made to allow for meeting participation

MOTIONS

MOVED that the Consent Agenda and each item contained therein be hereby approved:

1. MOVED, that the Mayor and Board of Trustees Approve the Minutes of the Special Rules Meeting of May 9, 2016, the Minutes of the Special Rules Meeting of May 10, 2016 and the Minutes of the Regular Board Meeting of May 16, 2016
2. MOVED, that the Mayor and Board of Trustees adopt a Resolution Awarding a Contract for Demolition of 5 Vacant, Blighted Residential Structures and Authorizing the Village Manager to Execute the Contract and award this contract to the low bidder, KLF Enterprises, for a total contract amount of \$95,995 plus a 10% contingency amount for a total not to exceed \$105,594.50.
3. MOVED, that the Mayor and Board of Trustees adopt a Resolution Supporting the Village of Park Forest's ITEP Funding Application for a Western Avenue Transportation Enhancement Project

6/6/16

**VILLAGE OF PARK FOREST
BOARD OF TRUSTEES
SPECIAL RULES MEETING/BUDGET REVIEW
May 9, 2016**

PRESENT: Village Mayor John Ostenburg; Village Trustees Mae Brandon, JeRome Brown, Tiffani Graham, Georgia O'Neill, Theresa Settles, Rob McCray (6:18p.m.); Village Manager Tom Mick; Deputy Village Manager/Finance Director Mary Dankowski; Assistant Finance Director Sharon Floyd; Director of Community Development Larrie Kerestes; Executive Director of the Park Forest Housing Authority Geraldine Dupaty; Code Enforcement Officer Jerry Martin; Director of Economic Development and Planning Hildy Kingma; DownTown Property Manager Sharon Bellino

CALL TO ORDER

Mayor Ostenburg called the meeting to order at 6:02 p.m. Roll call was taken and a quorum established.

Director of Community Development Larrie Kerestes began with a report on Community Development and Housing.

Information was shared about the proposed budget changes with the staffing and the housing choice voucher program. Park Forest has 159 of its own vouchers out of the 177. Village Manager Tom Mick discussed a proposed HUD rule, the administration fees, and mentioned that the overseeing authority would get 100% of the administrative fees. The concern about the large number of port-ins was discussed: Park Forest has 485 portables, when 17-20 should be administered.

Real Estate Transfer Stamps in 2015 totaled \$225,558, due to the Central Park Apartments. The March report shows that vacant housing numbers are down. The vacant houses are at 500, and foreclosures are at 581. Housing sales are slightly up. Last year over 500 properties of abandoned and vacant yards were maintained by Park Forest, because they couldn't get the banks to do it. Notices and citations for owner-occupied properties are issued, and those grasses are not cut. For vacant properties, citations are issued. Then, grass cutting is done, if necessary. Seven more properties are targeted for demolition this year. Last year the Village obtained around \$2M in grants. Phase I of the sound mitigation program ended for the area west of Western Avenue and 81 property owners took advantage of the program.

Accumulation of vehicles at the business on Orchard Drive is a code enforcement issue. The owner has too many vehicles. The owner does realize that there is a problem. It was mentioned that he may want to lease some space in the commuter parking lot. It was noted that he has to move out the junk vehicles. Vehicles must be in striped parking space, but according to the new ordinance, the storage duration will be increased to 20 days.

A letter was sent out regarding an ordinance relating to electrical grounding issues, from a previous electrical inspector. According to Larrie Kerestes, the current grounding rods are acceptable and it is a non-issue. There was a discussion on solar panels.

Director of Economic Development and Planning Hildy Kingma began the review of her Department.

Capital Projects

The Abandoned Property Program and expenses were discussed. Two more houses are ready to be demolished and the attorney is working on six abandoned property deeds. Dollars have been identified for additional legal services. Ms. Kingma noted that eighty lots are being maintained.

Economic Development

Topics that were mentioned included goals for the upcoming fiscal year, staff is working with Front Line Realty on the 211th Street TOD. Home-owners association rules were discussed. Hildy Kingma noted that Blackhawk Plaza has a potential buyer. She add that there is money in the budget to continue to support the Maker Lab. There is a renewed interest from developers in Park Forest.

Planning Projects

Ms. Kingma reported on the status of Hidden Meadows and discussed the closing of the University Park Golf Course. She noted that there are plans to engage an engineering firm to prepare a concept plan regarding extending utilities down Western Avenue.

There was general dialogue about revisions to the Village code and revised zoning section. Ms. Kingma said there will be public outreach to the community and significant outreach to the businesses. The Sustainability budget and the 25K line item is available for businesses, as well as residences who want to do green infrastructures. The goal is to defray the cost to home owners and businesses for improvements by providing incentive money for improvements.

Ms. Kingma reported on Neighborhood Stabilization saying that Staff will continue to identify problem properties for demolition or rehab. Seven properties were posted for demolition. Hildy Kingma thinks that another round of abandoned property program money may be available soon.

Ms. Kingma stated that within the next two years the Plan Commission would like to do another visioning session for redevelopment of the Eastgate neighborhood, until then, the plan is to work on engaging the community.

Mayor Ostenburg expressed his concern that the average price for a home in Park Forest is less than other suburban areas. He added that the average selling price includes the cooperatives, which may be bringing the average down. There is a need to look into what the makeup is that is used to get the average selling price.

In a discussion that Hildy Kingma had with a realtor, the realtor mentioned that it's harder to sell homes in Park Forest because of the taxes. It was noted that Park Forest taxes have been the same for years. Investors are helping Park Forest to decrease the number of vacancies which potentially would have turned into demolitions.

Community Relations

Evelyn Sterling reported on various projects she has been working on, including an outreach to the community and offering programs for other departments to showcase their work. Ms. Sterling said she is working on starting a block club on Rich Road to get people out of their

homes, and talking to each other, to create a sense of community. Ms. Sterling reported that within the next year, she will be starting to broaden cultural awareness efforts, where every month there will be a recognition of various highlighted months such as Disability or Asian Awareness month as well as others. The project will begin with posters that will recognize key Village historical facts. Manager Mick added that the Civic Leadership Academy will continue to be supported.

Sharon Bellino began her report on the Downtown with a discussion on Downtown property taxes. She noted that there was no tax bill in March because new pins were assigned. The last phase for Building 1 basement clean- up is complete and then Building 7 will be completed. She said that the Downtown is about 70% occupied. Ms. Bellino updated the Board on recent move-ins and move-outs. She add that the food co-op space is empty and staff is looking for a new tenant.

The redevelopment dollars show that the Village of Park Forest has contributed 23% of the total dollars for the Downtown area, which is a 13% return on our investment.

Retail activity in the area is based on perception, when there are Main Street Nights or the Summer Madness event, there are crowds.

Tax Incremental Financing (TIF)

There was discussion on the tax abatement and TIF. Extending the life of the TIF is being examined.

Ms. Bellino also reported that there are no potential tenants for the movie theatre and that the men's clothing store said that business is very slow.

Mayor John Ostenburg mentioned that in Indiana, municipalities can collect local income taxes, but not in Illinois. He also discussed the property tax freeze.

ADJOURNMENT

There being no further business, Mayor Ostenburg asked if there was a motioned to adjourn. Trustee McCray moved, JeRome Brown seconded that the meeting be adjourned. All were in favor. The meeting was adjourned at 8:05 p.m.

Respectfully submitted,
Sharon M. Elliott
Recording Secretary

SPECIAL RULES MEETING OF THE BOARD OF TRUSTEES
VILLAGE OF PARK FOREST
COOK AND WILL COUNTIES, ILLINOIS
May 10, 2016

PRESENT: Mayor John Ostenburg; Trustees: Mae Brandon, JeRome Brown, Tiffani Graham, Georgia O'Neill, Theresa Settles

ABSENT: Trustee Robert McCray

STAFF PRESENT: Mary Dankowski, Director of Finance; Sharon Floyd, Assistant Finance Director; Bruce Ziegler, Fire Chief; Tracy Natyshock, Deputy Fire Chief; Robert Gunther, Director of Recreation and Parks; Kevin Adams, Recreation Manager

OTHERS: Gary Kopycinski

Mayor Ostenburg called the meeting to order at 6:03 p.m. in the Village of Park Forest Board Room. The roll was called.

Chief Ziegler reported that the Fire Department had 3,381 calls in 2015. Of the proposed budget for the Fire Department, 89.7% goes towards salary, pensions, FICA, and IMRF; 2.2% is earmarked for professional services (SouthCom); 1.6% for operating supplies, 1.4% for capital outlays and 5.1% is applied to vehicle services. The proposed budget for the Fire Department FY 2016/2017 is \$4,748,102.

Capital expenditures include: SCBA cylinder replacements, replacement of personal protective equipment, fire station maintenance, portable radio upgrade/replacements, replacement of copy machine, computer system upgrade, and fire station furnishings. A grant to replace SCBA cylinders has been applied for. Regarding the Vehicle Services Fund, the Fire Department will be replacing Engine 56 in August 2016 at a cost of approx. \$750,000. Replacement of Car 71 is planned for January 2017 at an approximate cost of \$55,000. The current vehicle will be handed down to the Building Department.

Present and forecasted challenges were reviewed. The staffing goal is to have a 6 person minimum staff present (2 ambulances staffed plus 2 at the station for other calls). Currently there are 14 paid on call firefighters, but ideally there would be 25. There is a wider scope of candidates from communities contiguous to Park Forest. The Affordable Care Act presents a challenge. Two senior firemen are retiring this year. Continuing education takes place yearly. Firefighter health and safety, including mental health, is always being addressed. Research is being completed for a grant for bariatric ambulance transport which would include a cot that can hold a larger patient up to 850 pounds. When needed, the Village could loan the ambulance and one firefighter to other communities.

Service fees are reviewed annually. Ambulance billing is increasing and is estimated to produce an income of \$450-500,000. An expanding scope of services is provided by the Fire Department relating to the Affordable Care Act and specialized response (i.e. HazMat, water rescue, active shooter training). Sustainability is always a focus including shared services, such as sharing a reserve pumper with Flossmoor, which is a concept to be researched in 2016-17.

Grants received/requested include: AFG Power cot grant (essentially completed); Enbridge pipeline grant for \$1,000 for training site improvements; and the IDPH Grant for CPAP equipment. Future grants applied for include: AFT breathing apparatus; bariatric transport; fire prevention and safety (replacing the fire safety education trailer at an approximate cost of \$120,000).

Chief Ziegler concluded his presentation with a demonstration of the emergency reporting system through SouthCom.

Mr. Kevin Adams began the Recreation and Park presentation by discussing the TeenZone structure changes. User supported programs create maximum revenue and offset costs for other programs (i.e. trips produce revenue that can offset the cost of other programs that do not produce revenue such as Kids to Parks and Main Street Nights). Teen Zone falls in the bottom portion of that tier. TeenZone has partnered with PAAC. Adina McCullough is working with PAAC during the summer as a site supervisor. Students will hopefully transition from PAAC to the afterschool program when school begins in the fall. Ten students went on a tour of mid-western colleges. Bitty Ball and the Youth Basketball program had successful seasons. Next year the Pride Basketball Team will transition from a Village-operated program to a community program similar to Park Forest Baseball and the Park Forest Hurricanes. The Village maintains four areas used as community centers: the Aqua Center, Tennis and Health Club, Freedom Hall, and the Rec Center. The school district no longer has need for the Rec Center. The Village will be completely responsible for building maintenance. Access and parking will be reviewed as well as the shared heating system.

Dealing with the emerald ash bore crisis is virtually complete. A \$13,300 grant from the Morton Arboretum will help in planting replacement trees. The Village expects to plant 45 trees with the grant. Attendance at the Freedom Hall series has increased. Next year will mark the 40th anniversary season. Expenses at Freedom Hal are expected to be offset by revenue with adjusted ticket prices.

The Recreation and Parks Advisory Board recommends replacing the equipment at the Murphy Park playground. Capital outlays have always been used for repairs at the Rec Center. Over the course of the year, staff will assess what needs to be done at the Center and develop a plan for capital improvements and maintenance of the building. Other capital outlays include resurfacing the parking lots at Village Hall, Aqua Center and Tennis and Health Club, upgrading the shooting range at the Police Department, and needed HVAC work. Staff was encouraged to seek grant funding for parking lot resurfacing.

The Recreation and Parks Advisory Board will participate in opening day at the Aqua Center as Kids to Parks Day coincides with the Youth Commission carnival, and participation at that event has been marginal for the past three years. Staff will evaluate replacing the basketball court behind the Michelle Obama School but will also look at other locations for a court. Skaters are still using the skate park on Wilson Street.

Last year, in spite of the weather, sales were up 30% at the Aqua Center. Residents account for 49% of season passes (up 15%). Park Forest residents accounted for 79% of daily fees. There is a new resident/non-resident fee structure in place for the 2016 season. Capital outlays planned at the Aqua Center include resurfacing the parking lot, replacing the pool pump, computer system upgrades, replacing the south fence, and replacement of deck chairs and dressing room partitions.

Usage of the Tennis and Health Club has been robust. Local colleges use the facility for practice. Currently the State has closed the whirlpools at the Club pending details on how they were constructed and addressing the emergency shut off. Pump and chemical issues need to be worked out. Planned capital outlays include upgrading the whirlpools, Virginia Graham compliance, and resurfacing the parking lot.

Planned vehicle service purchases include a pick-up truck, plow and a planting attachment for the skid steer to assist in planting trees.

The Village should receive documents from the architect next week for the Village Green expansion. A budget of \$327,000 is planned for the project which includes a native edible garden, water features, a venue for public art, a labyrinth, and a walk around the stage where vendors can set up for events.

Mayor Ostenburg had closing comments regarding being good stewards of the community trust, neighborhood meetings, SSMMA housing related issues, manufacturing events, the Makers Lab, and Business after Hours.

Trustee Graham moved for adjournment; second by Trustee Settles. The meeting was adjourned at 7:53 p.m.

Respectfully submitted,
Dolores DuBois, Recorder

VILLAGE OF PARK FOREST
Village Board Regular Meeting
May 16, 2016
Village Hall 7:00 p.m.

MINUTES

IN ATTENDANCE: Mayor John Ostenburg, Trustee Mae Brandon, Trustee JeRome Brown, Trustee Tiffani Graham, Trustee Georgia O’Neill, and Trustee Theresa Settles

STAFF IN ATTENDANCE: Manager Tom Mick, Police Chief Pete Green, Deputy Fire Chief Tracey Natashok, Deputy Village Manager/Finance Director Mary Dankowski, Assistant to Village Manager Denyse Carreras, Director of Recreation and Parks Rob Gunther, Director of Economic Development and Planning Hildy Kingma, and Director of Public Works Roderick Ysaguirre, Assistant Director of Public Works Nick Christie, Director of Health Jenise Ervin, IT Coordinator Craig Kaufman, Director of Communications Jason Miller

ALSO PRESENT: Bill Browne, Cook County, Janet Porter, South Suburban Special Recreation Association, Civic Leadership Academy participants, Vera Barber, Sheena Bass, Diana Cruz, Karen DeCuir, Donnielesky Keys, Emmanuel Okorie, Cerritha Price, Leah Smith and James Yeatman and number friends and family members, Gary Kopycinski, eNews

RECORDER: Deputy Village Clerk Sandra Black

Roll Call

Meeting was called to order at 7:00 p.m. by Mayor Ostenburg. Roll was called by Deputy Clerk Black.

Pledge of Allegiance

Mayor Ostenburg led the Board and the audience in the Pledge of Allegiance. Mayor Ostenburg altered the agenda slightly and proceeded with the graduation of the Civic Leadership Academy.

Manager Tom Mick gave an overview of the nine-month long program that was planned to groom residents for further involvement in their community. He reviewed the curriculum, speakers, programs and tours. He invited other residents to apply to become part of the second session. Manager Mick thanked Hildy Kingma and others members of the staff for their continued support and attention to detail during this program.

Jason Miller showed a video of photos and comments from the participants.

Mayor Ostenburg and Hildy Kingma presented the diplomas.

Members of the Board of Trustees offered their congratulations to the graduates.

Reports of Village Officers

Mayor

Mayor Ostenburg reported on a number of meetings he recently attended and announced several upcoming events. Mayor Ostenburg expressed condolences to Clerk McGann on the passing of her brother and to Assistant Director of Economic Development Sandra Zoellner on the loss of her sister.

Village Attorney

Not Present

Village Manager

Manager Mick commented on the NIMS Certification obtained by Rich East to help students train in the field of metal working. He noted the upcoming SSMMA meeting at which Mayor Ostenburg will be installed as President of the organization. Manager Mick noted several events and grand openings.

Village Clerk

No report

Reports of Commission Liaisons and Committee Chairpersons

Trustee Brandon expressed her condolences to Clerk Sheila McGann on the loss of her brother and to Sandra Zoellner on the loss of her sister and commented on the recent memorial service for former Village President Jerry Mathews. She also reported that the Plan Commission is continuing to work on the unified development ordinance and that the Youth Commission has had trouble with having a quorum and the need to finalize plans for the scholarships and the carnival.

Citizens Comments, Observations, Petitions

Barbara Savage, commented on uncut grass on Somonauk Court. Mayor Ostenburg replied to the comments about uncut grass and abandoned houses noting the problem of locating the current property owner and properties in court that are given extensions by judges.

Motion: Approval of Consent

Mayor Ostenburg called for a motion to approve the consent agenda. The consent agenda included the following items:

MOVED, that the Mayor and Board of Trustees Approve the Minutes of the Regular Meeting of April 25, 2016 and the Minutes of the Special Rules Meeting of May 3, 2016.

MOVED, that the Manager is authorized to purchase from Viking Chemical Co. hydrofluosilicic acid at the price of \$13,200 with a 25% contingency, for a total of expenditure of \$16,500; for sodium chloride (salt) at the price of \$17,400 with a 25% contingency for a total expenditure of \$21,750.00; from MacCarb for bulk carbon dioxide at the price of \$38,556 with a 25% contingency for a total expenditure of \$48,195.00; from Univar USA for bulk soda ash at a price of \$335,323.44 with a 25% contingency for a total expenditure of \$419,063.00; and from Graymont Western Lime for bulk quicklime at the price of \$200,299 with a 25% contingency for a total expenditure of \$250,250.

Approval of the consent agenda was moved by Trustee Brandon and seconded by Trustee O'Neill. Mayor Ostenburg asked if anyone wished the one item be removed from the consent agenda for further discussion. On the motion to approve the consent agenda, a roll call vote was called by Deputy Clerk Black. The consent agenda was approved with the following results:

Ayes: 7

Nays: 0

Absent: 0

The consent agenda was adopted with seven (7) ayes, no (0) nays and no (0) absent.

DEBATABLE:

None

There being no further business. Mayor Ostenburg called for a motion to adjourn. Motion was made by Trustee Brandon, seconded by Trustee McCray and passed unanimously.

Mayor Ostenburg adjourned the regular meeting at 8:22 p.m.

Respectfully submitted,
Sandra Black, Village Clerk