

SPECIAL RULES MEETING/BUDGET OF THE BOARD OF TRUSTEES  
VILLAGE OF PARK FOREST COOK AND WILL COUNTIES ILLINOIS  
May 3, 2016 6:00 p.m.

**PRESENT:** Mayor John Ostenburg; Trustees Mae Brandon, JeRome Brown, (6:04 pm), Tiffani Graham, Theresa Settles

**ABSENT:** Trustee McCray, Georgia O'Neill

**STAFF PRESENT:** Village Manager Tom Mick; Deputy Village Manager and Finance Director Mary Dankowski; Assistant Director of Finance Sharon Floyd; Director of Public Works Roderick Ysaguirre; Assistant Director of Public Works and Village Engineer Nick Christie; Chief Water Plant Operator Dave Vavrek

Mayor Ostenburg called the meeting to order at 6:01 p.m. The roll was called.

After a brief introduction by Village Manager Mick, the Department of Public Works presented its proposed budget to the Board. Director Ysaguirre stated that the Jolly Trolley has operated for the past nine years as a joint venture with Rich Township and noted that the subsidy has decreased, as had ridership. He continued to report on the contract with PACE and Rich Township noting that the Saturday service has been discontinued. Originally the bus ran on Saturdays for the Farmers' Market, but the ridership was so low, about 12 persons. He reviewed the PACE grant subsidy, fare box revenue from Jolly Trolley and the taxi service.

Director Ysaguirre said that the Department has tried an innovative approach for road repairs by pairing planned road repairs with the water main replacement to maximize the use of MFT funds. The goal is to be able to take advantage of grant funding opportunities so the Village does not bear the full cost. The condition of the roads was discussed. Mayor Ostenburg stated that some of the roads are deteriorated and should at least be patched. Director Ysaguirre stated that patching would alleviate the accumulation of water and help to prevent further deterioration. There was lengthy discussion on the crack resealing of North Orchard Drive. Staff's goal was to extend the life of the roadway by about 5 years. Mayor Ostenburg expressed his concern that Orchard was completely re-done 3 years ago, while other streets continue to deteriorate. Assistant Director Christie stated that millions of dollars were spent on Orchard Drive and it was important to keep current on the maintenance, while still funding for pavement work on other streets. Director Ysaguirre stated that the department is budgeting \$300,000 for street maintenance using grants with an 80/20 match.

Director Ysaguirre stated that for the sidewalk maintenance program, residents can be included with the Village contract by paying their 50 percent in advance. Hopefully more residents will be able to take advantage of this program. Striping of roadways is included in the MFT budget. The state has mandated street signs be changed out to comply with retro-reflectivity laws. Signs

will be replaced neighborhood by neighborhood and following that schedule, the streets will be restriped at the same time.

The Motor Fuel Tax is a government fund which is disbursed monthly by the State of Illinois on a per capita basis. It is dependent on the gas purchased in the State of Illinois the previous month. Mr. Ysaguirre stated that the Village has received its MFT money from the state. He reviewed various projects and that MFT money also goes to sidewalk repair, lights, salt and street patching and resurfacing.

Director Ysaguirre reviewed the Sewer section of the budget. He noted that under Professional Services dollars are being allocated for clean-out of catch basins and sewers. A focus is being put on repairing manholes in middle of the street. Under Capital Outlays includes sewer maintenance south of Sauk Trail, relining and cleaning. He noted money is being budgeted for bench marking (elevation markings) to identify flooding issues prior to construction. The lift station at Sangamon is the oldest in the Village and will be replaced. Director Ysaguirre directed the Board to the Water Fund and noted as part of a multi-year plan there will be an increase in water rates. He reviewed the water purification and distribution expenses. In response to Trustee Brandon, Mr. Ysaguirre said there were no lead issues in the Village's water. Chief Water Plant Operator David Vavrek added that some lead has been found at joints in the water mains, but it is removed during any repairs. He said that lead and copper are tested every three years. Mayor Ostenburg asked about an issue which the IEPA had cited the Village on. David Vavrek said it was the containment of chloride at the choline station at the stand pipe. Mr. Vavrek said he had been in communication with the IEPA and they have not taken any further action. Director Ysaguirre added that the matter is still being addressed before the IEPA addresses the matter again. Mr. Ysaguirre added that staff is noticing that replacements pumps and other items have really increased in price.

Director Ysaguirre stated that there was a parking lot rate increase two years ago from \$1.00 to \$1.25 to be consistent with other communities, but added that the lot is not being utilized to capacity. He said expenses are more than revenues and soon the Village will be subsidizing the lot, the fund is at a -13% loss. Mayor Ostenburg noted that the Village cannot subsidize the lot, when many non-residents use the parking lot. He suggested increasing the fee on a yearly basis by about twenty-five cents, but also questioned the need for two parking lots. Mary Dankowski noted that there has been discussion on selling the lot along Lincoln Highway and include the parcel in the TOD. Manager Mick added that the obligation to Metra has expired and the Village is able to sell or change the use of the property. There was a brief discussion on security at the lots and that security cameras would be beneficial.

The Refuse Service contract is for single family residences only. The 10-year contract with Homewood Disposal runs through December 31, 2023 and includes refuse, yard waste, and recyclables. Director Ysaguirre reviewed the dollars collected and the revenue which is used to fund Green Initiatives and capital projects. Mayor Ostenburg suggested that recycling should be mandated in the senior buildings. There was discussion on the decline in the amount of

recyclable material being collected over the last few years. It was agreed it could be tied to the number of vacant homes.

In regard to Vehicle Services, the Department needs to replace a front end loader and a 1 ½ ton dump truck with anti-icing equipment. Director Ysaguirre added that last year 800 tons of road salt was purchased and there is still some in the salt dome. In August staff will know what the price will be and if the prices are low, he will purchase enough to fill the dome.

Trustees are reminded that the next budget meetings will be at 6:00 p.m. on May 9 and May 10.

A motion to adjourn was made by Trustee Brown with a second by Trustee Settles. All in favor. The meeting was adjourned at 7:25 p.m.

Respectfully submitted,  
Sandra Black, Deputy Clerk