

VILLAGE OF PARK FOREST

SPECIAL RULES MEETING OF THE BOARD OF TRUSTEES

VILLAGE of PARK FOREST

Monday, May 2, 2016

Village Hall 6:00 p.m.

MINUTES

IN ATTENDANCE: Mayor John Ostenburg, Trustee Mae Brandon, Trustee JeRome Brown (6:08p.m.), Trustee Tiffani Graham, and Trustee Theresa Settles

ABSENT: Trustee McCray and Trustee O'Neill

STAFF IN ATTENDANCE: Manager Tom Mick, Village Manager/Finance Director Mary Dankowski, and Assistant Finance Director Sharon Floyd

RECORDER: Village Clerk Sheila McGann

OTHERS IN ATTENDANCE:

Roll Call

Meeting was called to order at 6:01 p.m. by Mayor Ostenburg. Roll was called by Clerk McGann. There was a quorum.

1. Budget Introduction and Overview

Mayor Ostenburg asked Director Dankowski to go through the budget introduction and overviews. As the introduction began regarding core vs. non-core services, Mayor Ostenburg asked what percentage of Village facilities is used by the Village. He also asked if everything at the Wetlands Discovery Center is Village operated. (Brown 6:08 p.m.) Director Dankowski said she would research the answers. She continued with the explanation of IRMA costs noting that premiums are lower due to a higher deductible. Those savings have been used for capital improvements. Health costs are increasing and will continue to go up. She said staff is looking to modify plans to increase employee copays and deductibles to reduce costs. Pension costs continue to rise. Director Dankowski explained the leadership role the Village takes in the region with new initiatives and staff leadership roles in various organizations that impact change in the region. There have been numerous capital improvements listed in the overview which capital investments funds into our community. Mayor Ostenburg asked about the status of resurfacing of side streets, many of which are in terrible condition and have not been addressed for years. Manager Mick said that patching and spot repairs will help to maximize funds which will come out of general funds. Director Dankowski noted that later, dollars that have not been used for sound mitigation work could be used in other areas. Most properties owned by the Village are off the tax roll and must be maintained.

2. Financial Summary & Challenges

Manager Mick noted that the Financial Summary section (pages 1-1 to 1-31) is very good narrative of what is going in the Village with summaries from each department. He said the first

two chapters of the budget are a good recommendation for residents. This section included the 2016-2017 Budget Schedule and the organizational chart. Director Dankowski added that personnel needs by department are always being re-evaluated. The financial status as the end of fiscal year 2014/2015 is on page 2-1. School Districts currently receive 56% of property tax dollar and the Village receives 35%. Director Dankowski said that the Board's desired goal is a three to four month reserve.

Mayor Ostenburg asked if there was any revenue from the Recreation Center. Manager Mick said there is some income for rentals. There may be a wing of classrooms available to us with parking and a non-ADA accessible entrance. Mayor Ostenburg noted that any agreements should be in writing and codified. Director Dankowski noted that capital expenditures are by listed by department.

Mayor Ostenburg said that Fire and Police items are grant eligible. Are any other departments eligible, especially the health department? Since Park Forest has a Health Department and a Housing Department that other surrounding municipalities do not, they may be eligible for federal grant programs.

Director Dankowski said that the vehicle service fund for planned purchases is on page 2-49.

This presentation was a brief overview of the Budget. Discussion in detail will be at the various upcoming budget sessions.

Adjournment

This concluded the Special Rules Board meeting.

There being no further business. Mayor Ostenburg called for a motion to adjourn. Motion was made by Trustee Brandon, seconded by Trustee Graham and passed unanimously.

Mayor Ostenburg adjourned the Rules meeting at 6:55 p.m.

Respectfully submitted,
Sheila McGann
Village Clerk