

VILLAGE OF PARK FOREST

SPECIAL RULES MEETING OF THE BOARD OF TRUSTEES

VILLAGE of PARK FOREST

Monday, April 18, 2016

Village Hall 7:00 p.m.

MINUTES

IN ATTENDANCE: Mayor John Osteburg, Trustee Mae Brandon, Trustee JeRome Brown, Trustee Tiffani Graham, Trustee Robert McCray (7:11p.m.), and Trustee Georgia O'Neill

ABSENT: Trustee Settles

STAFF IN ATTENDANCE: Manager Tom Mick, Police Chief Pete Green, Fire Chief Bruce Ziegler, Village Manager/Finance Director Mary Dankowski, Director of Recreation and Parks Rob Gunther, Director of Public Relations Jason Miller, Director of Economic Development and Planning Hildy Kingma, Director of Public Health Jenise Ervin, Director of Public Works Roderick Ysaguirre, IT Manager Craig Kaufman, and Code Enforcement Officer Jerry Martin

RECORDER: Village Clerk Sheila McGann

OTHERS IN ATTENDANCE:

Roll Call

Meeting was called to order at 7:00 p.m. by Mayor Osteburg. Roll was called by Clerk McGann. Mayor Osteburg noted that Trustee Settles was out of town and Trustee McCray will arrive soon.

1. Recommendation of Award for 2016 Water System Improvements to Austin Tyler

Manager Mick said this item is out of the Public Works Department and the Board has had much discussion about this item. Director Ysaguirre explained the bid process with seven bidders; staff recommends awarding contract to Austin Tyler. Though this company have not worked with the Village before, Baxter and Woodman does recommend them. Director Ysaguirre also explained the breakdown of costs with funds coming from the water main project, the sewer fund, and the general fund. Staff is looking to identify areas most in need of repair. Mayor Osteburg noted that Village funds can be maximized by combining funds. Mayor Osteburg asked if there were any questions. Hearing none, he noted that this item will not be on the agenda for tonight's meeting but on the agenda at a future meeting.

2. A Resolution Authorizing the Village of Park Forest to Submit an Application for Community Development Block Grant Funds to the County of Cook, Illinois

Manager Mick noted that this item comes out the Economic Development, Recreation and Parks, and Public Works Departments. The CDBG grant requires that the Village have matching funds committed to do the project. Director Kingma explained that the grant is due Friday and will allow for a rehabilitation and enhancement of pedestrian cut-throughs and install bike route signage. Mayor Osteburg asked if there were any questions. Hearing none, he noted that this

item will be on the agenda for action at tonight's regular meeting. He added that he was glad to see the plan moving forward.

3. A Resolution Authorizing the Execution of a Representation Agreement Between the Village of Park Forest and Frontline Real Estate Partners, LLC, Regarding the Properties Commonly Known as Downtown Park Forest Buildings 1, 6B and 7, Park Forest, Illinois

Manager Mick noted that this item is from the Economic Development Department. Director Kingma explained that usually the broker's commission is 3.5% with 1% if the buyer has a broker. The Village was able to negotiate a lower commission due to the high value of the properties. She added that there are regular reporting dates in the contract. Mayor Ostenburg asked if there were any other questions. Hearing none, he noted that this item will be on the agenda for action at tonight's regular meeting

Adjournment

This concluded the Special Rules Board meeting.

There being no further business. Mayor Ostenburg called for a motion to adjourn. Motion was made by Trustee Brandon, seconded by Trustee McCray and passed unanimously.

Mayor Ostenburg adjourned the rules meeting at 7:16 p.m.

Respectfully submitted,
Sheila McGann
Village Clerk