

**RULES MEETING OF THE BOARD OF TRUSTEES
VILLAGE of PARK FOREST
Monday, March 28.2016
Village Hall 7:00 p.m.**

MINUTES

IN ATTENDANCE: Mayor John Ostenburg, Trustee Mae Brandon, Trustee JeRome Brown, Trustee Robert McCray (7:02p.m.), Trustee Tiffani Graham, Trustee Georgia O’Neill, and Trustee Theresa Settles

ASBENT: none

STAFF IN ATTENDANCE: Deputy Village Manager Mary Dankowski, Police Chief Pete Green, Fire Chief Bruce Ziegle, Village Attorney Leslie Kennedy, Assistant Village Manager Denyse Carreras, Director of Recreation and Parks Rob Gunther, Director of Economic Development Hildy Kingma, Director of Community Development Larrie Kerestes, Director of Health Jenise Ervin, IT Coordinator Craig Kaufman and Assistant Director of Public Works Nicholas Christie

RECORDER: Village Clerk Sheila McGann

OTHERS IN ATTENDANCE:

Roll Call

Meeting was called to order at 7:00 p.m. by Mayor Ostenburg. Roll was called by Clerk McGann. Mayor Ostenburg said that Deputy Village Manager Dankowski would be acting as Manager tonight. (McCray 7:01p.m.)

1. Intergovernmental Agreement between the Village of Park Forest and the Village of University Park for the Reconstruction of the University Parkway and Crawford Avenue Intersection

Deputy Manager Dankowski asked Assistant Public Works Director Christie to walk the Board through this agreement of dedicating the said property to University Park for their improvements. Assistant Director Christie explained that this item came before the Board last year and was approved by the Board, but University Park chose not to proceed at that time as their bids were too high. This year they are going forward and an intergovernmental agreement is needed to codify conveyance of property long-term maintenance expectations and obligations. The agreement was drawn up by University Park’s attorney. Since both University Park and Park Forest have the same attorney, Mayor Ostenburg suggested that an independent council look at the agreement. Mayor Ostenburg said that the item should stay on the agenda and have it reviewed. Anything questionable can be altered.

Mayor Ostenburg asked if there were any other questions. Hearing none, this item will be on the agenda for action at tonight's meeting

2. Resolution Accepting a Loan from the Illinois Housing Development Authority for its Blight Reduction Program

Deputy Manager Dankowski asked Director Kingma to explain this to the Board. Director Kingma said that round one of this program was approved by the Board months ago. The funds will be used to deconstruct and demolish twenty-three more homes. She explained that the funds are termed as a loan but actually, this is a grant because it does not have to be paid back. There will be a lien for three years after the house is deconstructed then it will be dropped. There will be a total of 90-100 homes deconstructed/demolished from earlier funds and these funds. Mayor Ostenburg added that is a last resort when a house is demolished or deconstructed. Blighted homes pull down the value of other homes in the area.

Mayor Ostenburg asked if there were any other questions. Hearing none, this item will be on the agenda for action at tonight's meeting

3. Landscape Maintenance Contract Renewal

Deputy Manager Dankowski said that this is a routine matter regarding the mowing contract and asked Director Gunther to walk the Board through it. Director Gunther said service was satisfactory from this company and this will simply extend the agreement.

Mayor Ostenburg asked if there were any other questions. Hearing none, this item will be on the agenda for action at tonight's meeting

4. Village Hall Generator and Related Costs

Deputy Manager Dankowski asked Director Gunther to take the Board through the process for the new generator. Director Gunther reported on the proposal and explained the bid process with Power Solutions Plus as the recommendation from Staff. He also said cement work for the new connections and landscaping in the area of the front door would be done for an extra \$15,000. Trustee Brandon asked if there was any difference between the amps in the generator. He said no, this will meet the needs of the Village adequately.

Mayor Ostenburg asked if there were any other questions. Hearing none, this item will be on the agenda for action at tonight's meeting

5. Replacement Cardiac Monitor Defibrillator

Deputy Manager Dankowski asked Fire Chief Ziegler to explain the need for a new cardiac monitor defibrillator. Chief Ziegler said that the oldest unit in the department will be phased out soon by the current maker. It should be replaced before it becomes an emergency replacement. The new model would be compatible with the other Fire Department equipment. They can also use the old defibrillator as a trade-in.

Mayor Ostenburg asked if there were any other questions. Hearing none, this item will be on the agenda for action at tonight's meeting

Mayor's Comments

Mayor Ostenburg dispensed with the comments section of the agenda until the regular meeting but opened the floor to the visitors to comment on the items on the agenda. There were no comments from the audience.

Manager's Comments

Trustee's Comments

Attorney's Comments

Clerk Comments

Audience to Visitors

None

Adjournment

This concluded the Rules Board meeting.

There being no further business. Mayor Ostenburg called for a motion to adjourn. Motion was made by Trustee Brandon, seconded by Trustee Brown and passed unanimously.

Mayor Ostenburg adjourned the Rules meeting at 7:22 p.m.

Respectfully submitted,
Sheila McGann
Village Clerk