

**RULES MEETING OF THE BOARD OF TRUSTEES  
VILLAGE of PARK FOREST  
Monday, February 6, 2017  
Village Hall 7:00 p.m.**

**M I N U T E S**

**IN ATTENDANCE:** Mayor John Ostenburg, Trustee Mae Brandon, Trustee JeRome Brown, Trustee Tiffani Graham, Trustee Robert McCray, and Trustee Georgia O’Neill

**ABSENT:** Trustee Theresa Settles

**STAFF IN ATTENDANCE:** Manager Tom Mick, Police Chief Pete Green, Deputy Fire Chief Tracy Natyshok, Village Attorney Felicia Frazier, Deputy Village Manager/Finance Director Mary Dankowski, Director of Economic Development and Planning Hildy Kingma, Director of Building/Community Development Larrie Kerestes, Director of Public Relations Jason Miller, Director of Public Works Roderick Ysaguirre, and Director of Public Health Jenise Ervin

**RECORDER:** Village Clerk Sheila McGann

**1. Amendment 1 of License Agreement for the Use of Village Rights-of-Ways between WIDEPENWEST, Illinois, LLC and the Village of Park Forest**

Manager Mick stated that this item is from the Public Works Department and involves the rights-of-ways for installation of fiber optic cable by the WOW Company for improving cell tower signals, not cable service. Director Ysaguirre noted the areas are along Crawford Avenue and Western Avenue as noted on the map. Mayor Ostenburg asked the Board if there were any questions. Hearing none, this item will be on the agenda for action at the next regular meeting.

**2. Awarding of the Bicycle Sign Route Installations**

Manager Mick said that both items 2 and 3 on the agenda will be detailed by Director Ysaguirre who explained the bid process. The installation includes bicycle route signs and directional signs village-wide. The number of signs to be installed is currently undetermined; the Village will be billed by the square footage of the signs. Staff recommends Nafisco, Inc. who was the lowest bidder. They have done work in the Village previously. Mayor Ostenburg asked the Board if there were any questions. Hearing none, this item will be on the agenda for action at the next regular meeting.

**3. Awarding of the 2017 Will County Street Sign Replacement**

Director Ysaguirre explained the bid process and noted that four bids were received. This phase of the street sign replacement will be in the Will County section of Park Forest. Replacement of signs will continue to be budgeted under the MFT fund each year with a completion date of 2025 as shown on the replacement plan map. Staff recommends Western Remac, Inc. who was the

lowest bidder. Mayor Ostenburg asked the Board if there were any questions. Hearing none, this item will be on the agenda for action at the next regular meeting.

**Mayor's Comments**

Mayor Ostenburg reported on his scheduled meetings for the next two weeks.

**Manager's Comments**

Dr. Sherrie Birts, new Rich East High School Principal introduced herself. Park Forest Environment Commission Chair, Jim Saxton noted programs in the works for Earth Week. Manager Mick reported on a number of events to take place in the Village during February. The Tall Grass Beau Arts Ball is scheduled for March 11 honoring Janet Muchnik.

**Trustee's Comments**

Trustee O'Neill reported that EDAG will meet Wednesday, February 8.

Trustee Brandon attended the retirement dinner of Ed Pazel of SSMM. The Youth Commission will meet on Wednesday, February 8. The Plan Commission will meet on February 14.

Trustee Graham attended the Recreation and Parks Advisory Group workshop last week. The Commission is also planning the Easter Egg Hunt.

Trustee Brown attended the School District 162's Spelling Bee and was impressed with all participants.

Trustee McCray attended the Senior Commission meeting last Thursday. They are partnering with the Recreation and Parks Advisory Group on a future project. The Commission is reaching out to surrounding communities to compare notes and exchange ideas regarding senior concerns.

**Attorney's Comments**

No report

**Clerk Comments**

No report

**Audience to Visitors**

None

**Adjournment**

This concluded the Rules Board meeting.

There being no further business. Mayor Ostenburg called for a motion to adjourn. Motion was made by Trustee Brandon, seconded by Trustee McCray and passed unanimously.

Mayor Ostenburg adjourned the rules meeting at 8:04 p.m.

Respectfully submitted,  
Sheila McGann, Village Clerk